



Town of
Cambridge

COUNCIL MEETING

25 FEBRUARY 2020

ATTACHMENT TO ITEM 10.1

**MONTHLY FINANCIAL STATEMENTS, REVIEW AND
VARIANCES – DECEMBER 2019 AND JANUARY 2020**

Town of Cambridge

Financial Management Statements

For the Period Ended 31 December 2019

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Description	Current Budget 2019/2020	YTD Budget 31 December	YTD Actual 31 December	YTD Variance \$	YTD Variance %	
OPERATING REVENUE						
Fees & Charges	18,839	10,489	10,948	459	4.4%	↑
Rates	25,649	25,583	25,588	5	.0%	→
Operating Grants, Subsidies and Contributions	1,349	686	932	246	35.9%	↑
Service Charges			(9)	(9)	.0%	→
Interest Earnings	2,139	1,116	1,113	(3)	(.3%)	↓
Other Revenue/Income	237	160	265	106	66.4%	↑
Gain on Disposal of Assets	3,544		19	19	.0%	→
Total Operating Revenue	51,755	38,034	38,857	822	2.2%	
OPERATING EXPENSES						
Materials & Contractors	16,867	8,953	8,055	(898)	(10.0%)	↑
Employee Costs	19,824	9,836	9,391	(445)	(4.5%)	↑
Utilities	1,790	878	828	(50)	(5.7%)	↑
Insurance	478	472	447	(26)	(5.4%)	↑
Interest Expenses	929	465	520	55	11.8%	↓
Other Expenditure	810	579	558	(21)	(3.5%)	↑
Depreciation on Non-current Assets	10,394	4,514	4,616	102	2.2%	↓
Loss on Disposal of Assets	15		6	6	.0%	→
Total Operating Expenditure	51,106	25,697	24,421	(1,276)	(5.0%)	
SURPLUS/(DEFICIT) FROM OPERATIONS	649	12,337	14,436	2,099	17.0%	↑
OPERATING NON-CASH ADJUSTMENTS						
Profit/(Loss) on Asset Disposals	(3,529)		(13)	(13)	.0%	→
Depreciation written back	10,394	4,514	4,616	102	2.2%	↓
CASH SURPLUS/(DEFICIT) FROM OPERATIONS	7,514	16,851	19,038	2,187	13.0%	↑
NON OPERATING REVENUE						
Capital Grants and Subsidies	2,383	1,334	416	(918)	(68.8%)	↓
Capital Contributions	576	187		(187)	(100.0%)	↓
Proceeds from sale of assets	3,624	3,500	60	(3,440)	(98.3%)	↓
Total Non-Operating Revenue	6,583	5,021	476	(4,544)	(90.5%)	↓
NON OPERATING EXPENSES						
Purchase of Buildings	4,603	1,811	688	(1,123)	(62.0%)	↑
Purchase of Furniture & Equipment	1,333	464	248	(216)	(46.5%)	↑
Purchase of Plant & Equipment	1,195	285	112	(173)	(60.6%)	↑
Purchase of Infrastructure						
- Parks and Reserves	5,839	1,707	665	(1,042)	(61.1%)	↑
- Roads and Lanes	5,170	3,029	1,614	(1,415)	(46.7%)	↑
- Carparks	693	585	13	(572)	(97.9%)	↑
- Drainage	440	76	189	113	150.2%	↓
- Footpaths	1,290	749	95	(653)	(87.3%)	↑
- Bus Shelter	50	25		(25)	(100.0%)	↑
Total Non-Operating Expenditure	20,611	8,730	3,624	(5,106)	(58.5%)	
NON-OPERATING SURPLUS/(DEFICIT)	(14,028)	(3,710)	(3,148)	562	(15.2%)	↑
SURPLUS/(DEFICIT) FROM OPERATING AND CAPITAL	(6,514)	13,141	15,891	2,750	20.9%	↑
CASH RESERVES						
Transfer to Reserve	(5,984)	(4,938)	(6,156)	(1,218)	24.7%	↑
Transfer to Endowment Lands Account	(1,892)	(946)	(933)	13	(1.4%)	↓
Transfer from Reserve	8,133	4,895	978	(3,917)	(80.0%)	↑
Transfer from Endowment Lands Account	1,342	1,342	474	(868)	(64.7%)	↑
Opening Funds	4,640	4,640	9,627	4,988		
CLOSING FUNDS	(275)	18,133	19,881	1,747	9.6%	↑

Town of Cambridge
Statement of Financial Position
For the Period Ending 31 December 2019

	Previous Month \$'000	Current Month \$'000	Movement \$'000
CURRENT ASSETS			
Cash Assets	57,084	54,956	(2,128)
Receivables Current	10,497	9,109	(1,388)
Other	34	50	16
Inventories	940	877	(64)
Total Current Assets	68,555	64,992	(3,563)
CURRENT LIABILITIES			
Payables	(10,400)	(8,796)	1,605
Provisions Current	(1,859)	(1,918)	(59)
Lease Liabilities Current	(235)	(235)	
Total Current Liabilities	(12,494)	(10,949)	1,546
NET CURRENT ASSETS	56,061	54,043	(2,018)
NON-CURRENT ASSETS			
Receivables Non-Current	5,589	5,589	
Property Plant and Equipment	363,740	364,367	627
Investments	9,826	9,826	
Inventory	11,819	11,819	
Non-Current Assets	390,974	391,601	627
NON-CURRENT LIABILITIES			
Provisions Non-Current	(501)	(501)	
Lease Liabilities Non-Current	(409)	(390)	19
Interest Bearing Liabilities Non-Current	(1,107)	(1,107)	
Total Non-Current Liabilities	(2,017)	(1,999)	19
NET NON-CURRENT ASSETS	388,957	389,603	646
NET ASSETS	445,017	443,646	(1,372)
EQUITY			
Retained Surplus	(271,368)	(269,889)	1,479
Reserves - Cash Backed	(33,600)	(33,707)	(107)
Reserve - Asset Revaluation	(140,049)	(140,049)	
TOTAL EQUITY	(445,017)	(443,646)	1,372
Reconciliation of surplus as per Rate Setting Statement			
LESS:			
Reserve/ELA	(33,600)	(33,707)	(107)
Land Held For Resale	(12,297)	(12,297)	
Property Plant & Equipment	(363,740)	(364,367)	(627)
Investments	(9,826)	(9,826)	
Non Current Service Charges	(5,176)	(5,176)	
ADD BACK:			
Provisions Non-Current	501	501	
Interest Bearing Liabilities	1,107	1,107	
	21,987	19,881	(2,106)

Town of Cambridge
Statement of Changes In Equity
For the Period Ending 31 December 2019

	Previous Month \$'000	Current Month \$'000	Movement \$'000
ACCUMULATED SURPLUS			
Balance at beginning of year	260,675	260,675	
Change in net assets resulting from operations	16,223	14,851	(1,372)
Amount transferred from/(to) reserves	(4,951)	(4,852)	99
Amount transferred from/(to) Endowment Lands Account	(579)	(785)	(206)
Accumulated Surplus Balance at end of period	271,368	269,889	(1,479)
RESERVES - CASH BACKED			
Reserves			
Balance at the beginning of the year	25,758	25,758	
Interest	210	253	43
Amount transferred (to)/from accumulated surplus	5,012	4,925	(87)
Balance at end of period	30,981	30,936	(45)
Endowment Lands Account			
Balance at the beginning of the year	2,312	2,312	
Interest	313	376	63
Amount transferred (to)/from accumulated surplus	(5)	83	89
Balance at end of period	2,619	2,771	152
Reserves - Cash Backed Balance at end of period	33,600	33,707	107
RESERVES - ASSET REVALUATION			
Asset Revaluation Reserve			
Balance at the beginning of the year	140,049	140,049	
Reserves - Asset Revaluation Balance at end of period	140,049	140,049	
TOTAL EQUITY	445,017	443,646	(1,372)

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Governance & Corporate Services Operations</u>					
Carried Forwards Funds	160	160	160		
Operating Revenue	6,509	1,682	1,974	292	17%
<i>Less Non-Cash Items</i>	(3,500)	0	0	0	%
	3,009	1,682	1,974	292	17%
Operating Expenditure	7,746	4,414	4,184	(230)	(5%)
<i>Less Non-Cash Items</i>	(22)	(224)	(233)	(8)	4%
	7,724	4,189	3,951	(238)	(6%)
Net Cash Result	(4,555)	(2,348)	(1,818)	530	(23%)
<u>Community Development & Support Operations</u>					
Carried Forwards Funds	44	44	44		
Operating Revenue	963	451	457	6	1%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	963	451	457	6	1%
Operating Expenditure	3,567	1,929	1,562	(366)	(19%)
<i>Less Non-Cash Items</i>	(1,167)	(585)	(351)	233	(40%)
	2,400	1,344	1,211	(133)	(10%)
Net Cash Result	(1,393)	(849)	(710)	139	(16%)

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Library Operations</u>					
Carried Forwards Funds					
Operating Revenue	50	26	23	(3)	(11%)
<i>Less Non-Cash Items</i>	0	0	0	0	%
	50	26	23	(3)	(11%)
Operating Expenditure	2,634	1,339	1,316	(24)	(2%)
<i>Less Non-Cash Items</i>	(938)	(469)	(454)	15	(3%)
	1,696	871	862	(9)	(1%)
Net Cash Result	(1,646)	(845)	(839)	6	(1%)
<u>Aquatic Centre</u>					
Carried Forwards Funds					
	20	20	20		
Operating Revenue	2,188	1,024	1,084	60	6%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	2,188	1,024	1,084	60	6%
Operating Expenditure	3,308	1,655	1,506	(149)	(9%)
<i>Less Non-Cash Items</i>	(817)	(409)	(355)	54	(13%)
	2,491	1,247	1,151	(95)	(8%)
Net Cash Result	(283)	(203)	(47)	155	(77%)

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Planning & Development Operations</u>					
Carried Forwards Funds	112	112	112		
Operating Revenue	940	466	483	17	4%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	940	466	483	17	4%
Operating Expenditure	3,454	1,718	1,488	(230)	(13%)
<i>Less Non-Cash Items</i>	(694)	(347)	(305)	42	(12%)
	2,760	1,371	1,183	(188)	(14%)
Net Cash Result	(1,708)	(793)	(588)	205	(26%)
<u>Ranger & Health Services Operations</u>					
Carried Forwards Funds					
Operating Revenue	2,125	1,110	1,186	76	7%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	2,125	1,110	1,186	76	7%
Operating Expenditure	3,137	1,542	1,528	(15)	(1%)
<i>Less Non-Cash Items</i>	(711)	(356)	(341)	16	(4%)
	2,425	1,186	1,187	1	%
Net Cash Result	(301)	(76)	(1)	75	(99%)

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Waste Management</u>					
Carried Forwards Funds	24	24	24		
Operating Revenue	2,250	2,224	2,227	4	%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	2,250	2,224	2,227	4	%
Operating Expenditure	4,408	2,086	2,097	11	1%
<i>Less Non-Cash Items</i>	(467)	(234)	(207)	27	(12%)
	3,941	1,852	1,890	38	2%
Net Cash Result	(1,667)	396	361	(35)	(9%)
<u>Work Infrastructure Operations</u>					
Carried Forwards Funds	100	100	100		
Operating Revenue	1,681	1,412	607	(805)	(57%)
<i>Less Non-Cash Items</i>	(44)	0	(19)	(19)	%
	1,637	1,412	588	(825)	(58%)
Operating Expenditure	6,905	3,570	3,329	(241)	(7%)
<i>Less Non-Cash Items</i>	(4,599)	(2,299)	(2,279)	20	(1%)
	2,306	1,271	1,050	(221)	(17%)
Net Cash Result	(569)	241	(362)	(604)	(250%)

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Park Infrastructure Operations</u>					
Carried Forwards Funds	491	491	491		
Operating Revenue	858	268	46	(222)	(83%)
<i>Less Non-Cash Items</i>	0	0	0	0	%
	858	268	46	(222)	(83%)
Operating Expenditure	8,161	4,200	3,890	(310)	(7%)
<i>Less Non-Cash Items</i>	(2,586)	(1,286)	(1,278)	8	(1%)
	5,575	2,914	2,612	(302)	(10%)
Net Cash Result	(4,226)	(2,155)	(2,075)	80	(4%)
<u>Building Infrastructure Operations</u>					
Carried Forwards Funds	110	110	110		
Operating Revenue	1,177	193	243	50	26%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	1,177	193	243	50	26%
Operating Expenditure	4,260	2,419	1,758	(661)	(27%)
<i>Less Non-Cash Items</i>	(1,940)	(971)	(663)	309	(32%)
	2,320	1,448	1,096	(352)	(24%)
Net Cash Result	(1,033)	(1,145)	(743)	403	(35%)

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Wembley Golf Course</u>					
Carried Forwards Funds					
Operating Revenue	8,929	4,418	4,693	275	6%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	8,929	4,418	4,693	275	6%
Operating Expenditure	7,577	3,747	3,749	2	%
<i>Less Non-Cash Items</i>	(1,650)	(826)	(693)	133	(16%)
	5,926	2,921	3,055	135	5%
Net Cash Result	3,003	1,498	1,637	140	9%

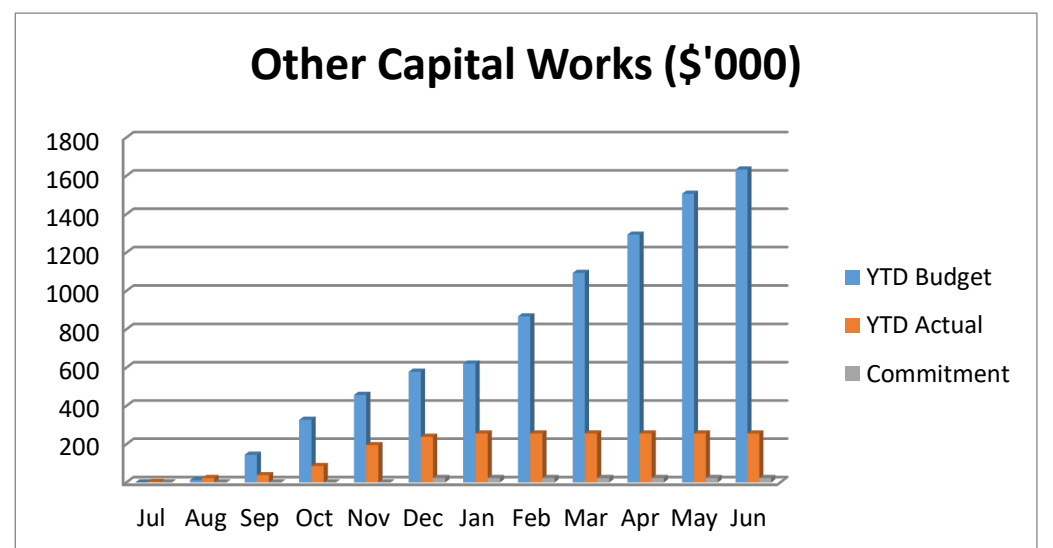
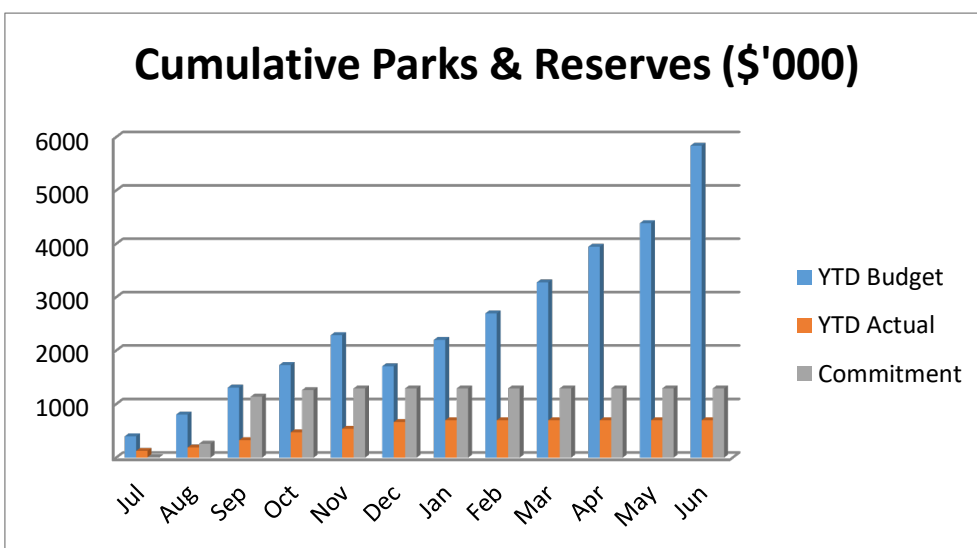
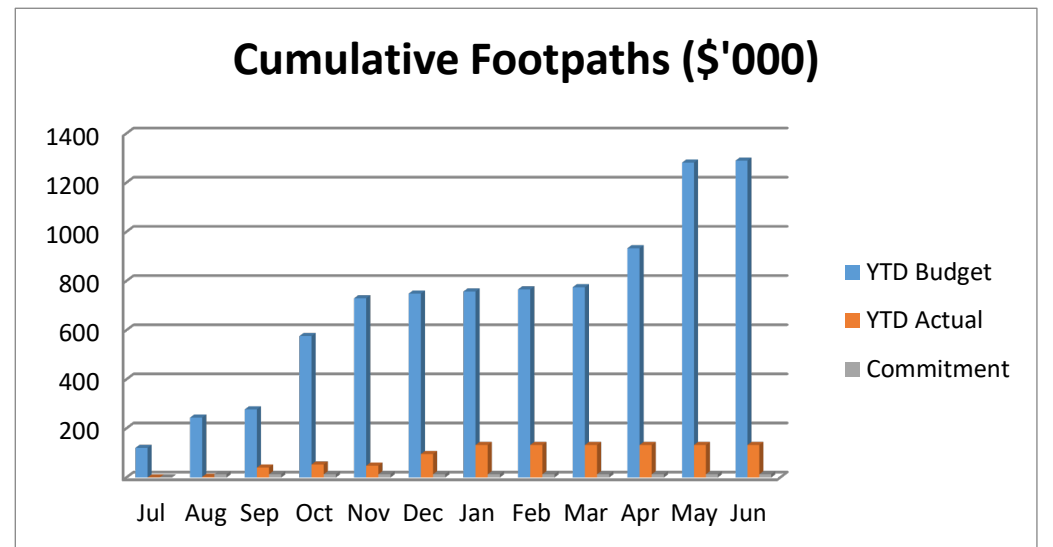
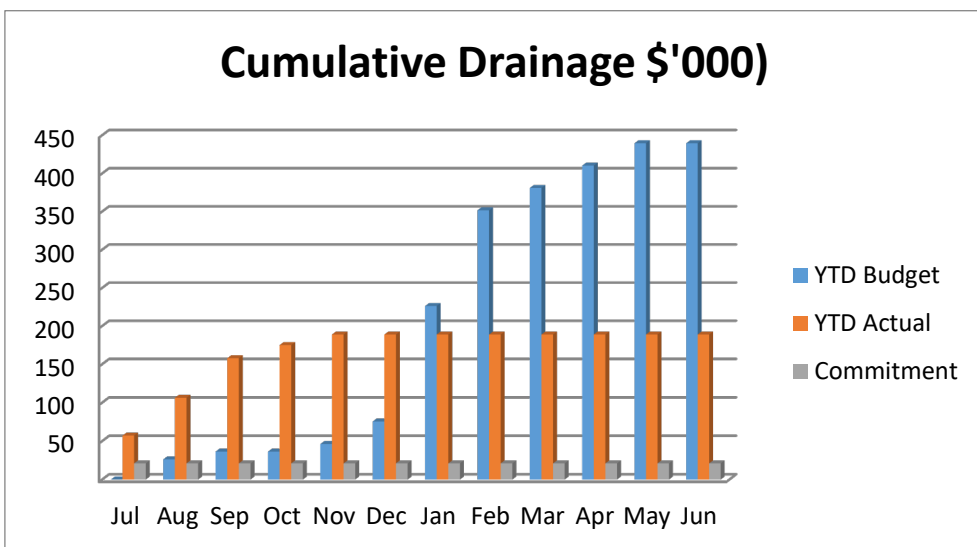
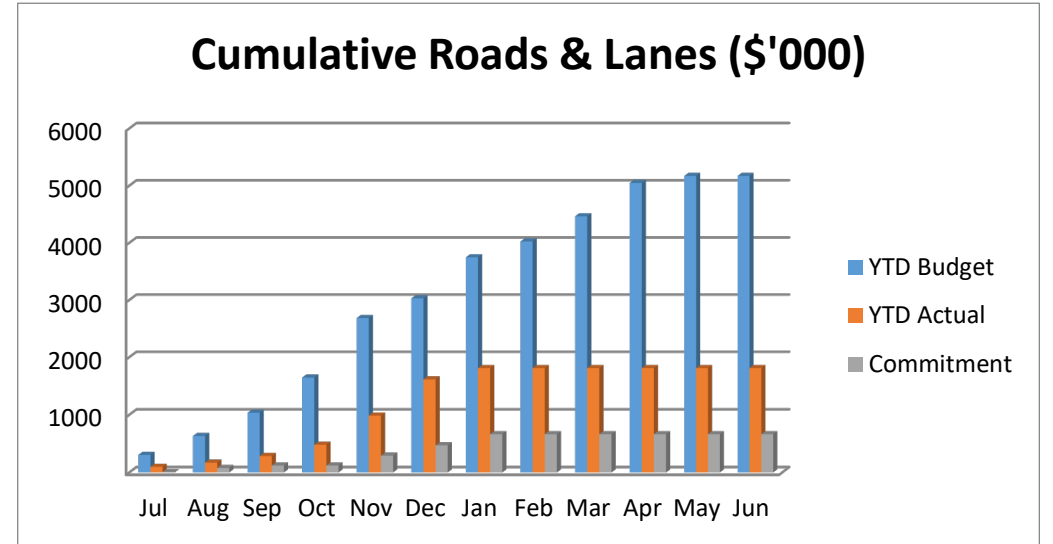
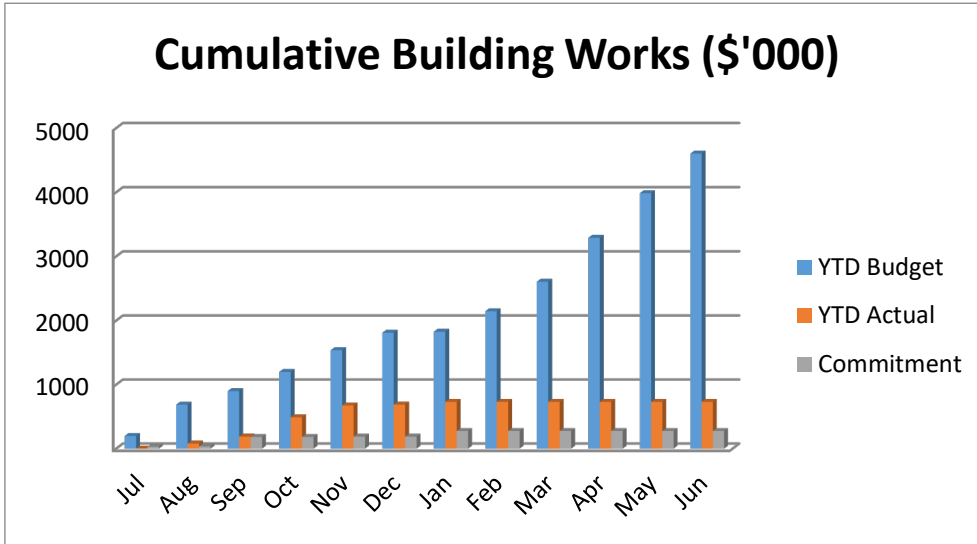
Description	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Variance \$'000	Variance %	Commitment \$'000
Buildings						
Lake Monger Community Shed	1,600	267	98	-169	-63%	0
Wembley Golf Course - Machinery Shed	765	765	0	-765	0%	73
Cambridge Library - Air Conditioning Replacement	750	0	0	0	0%	15
Floreat Café - Refurbishment	500	200	191	-9	-4%	32
Floreat Beach Toilets - Refurbishment	294	294	246	-48	-16%	0
South City Beach Kiosk - Concrete cancer repairs to soffit	180	0	10	10	0%	3
Wembley Golf Course - Driving Range Solar PV System	120	0	0	0	0%	0
Other Capital Works under \$100k	394	286	143	-143	-50%	211
Total Buildings	4,603	1,811	688	-1,123	-62%	334
Road Works						
Challenger Pde - Improved Pedestrian access	227	0	4	4	0%	21
Stephenson Ave - Montgomery Dr	180	120	3	-117	-97%	2
Marapana Road (Templetonia - Patonga) - Improve safety	178	178	188	10	6%	0
Challenger Parade Pedestrian Crossing and Traffic Calming	155	0	2	2	0%	0
Kerb replacement for road surfacing program	150	0	62	62	0%	4
Lake Monger - Kimberley St New Pedestrian Crossing	130	98	0	-98	0%	0
Dodd Street extend car parking bay and resurface	100	0	0	0	0%	0
Other Capital Works under \$100k	653	457	100	-356	-78%	13
	1,773	853	360	-492	-58%	40
Road Surfacing						
Harborne St (Rees - Grantham)	482	0	326	326	0%	22
Windarra Drive	209	209	4	-205	-98%	176
Cambridge St (Cale - Lissadell)	205	205	0	-205	-100%	154
Oceanic Drive (Sunnyside - Cale)	205	205	1	-204	-100%	166
Brookdale St Northbound (Alderbury - Oceanic)	167	83	5	-79	-94%	4
Brookdale St Southbound (Alderbury - Oceanic)	164	164	1	-163	-99%	140
Salvado Road W (Selby - Lissadell)	143	143	180	37	26%	2
Jersey St (Salvado - Hart Lane)	141	141	78	-63	-45%	3
Ruislip St (Gregory - Kimberley)	139	139	10	-128	-93%	69
Berkeley Cr (Kirkdale - Grantham)	127	127	87	-40	-31%	5
Rochdale Rd (McClemans - Boundary)	115	115	0	-115	0%	0
Other Capital Works under \$100k	900	486	399	-87	-18%	194
	2,996	2,016	1,091	-926	-46%	934
Right of Ways						
Maxwell Lane	174	0	0	0	0%	0
Halliday Lane	126	126	104	-22	-18%	7
Other Capital Works under \$100k	101	35	59	25	71%	12
	401	161	163	3	2%	20
Total Roads & Lanes	5,170	3,029	1,614	-1,415	-47%	994
Car Parks						
Dodd Street (Gregory - Cul-de-sac) Carpark upgrade	325	217	0	-217	0%	0
Fred Burton Car Park	323	323	0	-323	0%	0
Other Capital Works under \$100k	45	45	13	-32	-72%	0
Total Car Parks	693	585	13	-572	-98%	0
Drainage						
Drainage Pit Rehabilitation	176	29	148	119	406%	21
Other Capital Works under \$100k	264	46	41	-5	-12%	7
Total Drainage	440	76	189	113	150%	28
Footpath						
Bike Plan Project	660	609	28	-581	-95%	
New Concrete Paths	150	0	0	0	0%	
Upgrade Paths	140	140	0	-140	0%	
Replacement Program	340	0	67	67	0%	13
Total Footpath	1,290	749	95	-653	-87%	13
Beaches						
Other Capital Works under \$100k	203	30	13	-17	-55%	14
	203	30	13	-17	-55%	14
Sportsgrounds						
Matthews Netball Facility - Design Works	100	100	0	-100	0%	0
Other Capital Works under \$100k	78	78	5	-73	-93%	80
	178	178	5	-173	-97%	80
Parks						
Perry Lakes Water Replenishment	2,400	100	32	-68	-68%	35
Perth Netball Association-Conversion of court install light	1,251	417	52	-365	-88%	880
Various Parks - In-ground Irrigation Replacement	337	192	145	-48	-25%	131
Beecroft Park - Park Improvement Program	247	247	147	-100	-41%	2
Contingency Emergency Bore, Pump & Retic	237	0	38	38	0%	7
Various Parks - Playground Equipment	230	230	6	-224	-97%	116
City Beach Tennis Club - Hard Court Surface Refurbishment	180	60	0	-60	0%	0
Lake Monger Recreation Club - Replace synthetic bowl green	135	0	0	0	0%	0
Various Parks - Paths Replacement	100	50	0	-50	0%	0
Other Capital Works under \$100k	252	167	118	-49	-29%	28



Town of Cambridge
Capital Works
 For the Period Ending 31 December 2019

Description	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Variance \$'000	Variance %	Commitment \$'000
	5,369	1,463	537	-926	-63%	1,201
Road Reserves						
Other Capital Works under \$100k	89	36	109	73	205%	0
	89	36	109	73	205%	0
Total Parks & Reserves	5,839	1,707	665	-1,042	-61%	1,319

Town of Cambridge
Capital Works (Graphs)



**Town of Cambridge
Endowment Land Account Summary
For the period ending 31 December 2019**

	Current Budget 2019/2020	YTD Budget 31 December	YTD Actual 31 December	Variance \$'000	Variance %
Opening Balance	2,130	2,130	2,312	181	9%
Interest on Investments	753	377	376	-1	0%
Transfers from Accumulated Surplus	1,139	569	557	-12	-2%
Transfers to Accumulated Surplus	-1,342	-1,342	-474	868	-65%
Closing Balance	2,680	1,735	2,771	1,036	60%

**Town of Cambridge
Reserve Account Summary
For the period ending 31 December 2019**

	Current Budget 2019/2020	YTD Budget 31 December	YTD Actual 31 December	Variance \$'000	Variance %
Opening Balance					
Area Improvement	18,355	18,355	18,451	96	1%
Development Contributions - Parking	1,129	1,129	1,129	0	0%
Development Contributions - Public Arts	229	229	229	0	0%
Community Facilities	185	185	159	-26	-14%
Asset Management	3,279	3,279	3,282	3	0%
Waste Management	989	989	989	0	0%
Clubs & Associations	1,519	1,519	1,519	0	0%
	25,684	25,684	25,758	73	0%
Interest on Investments					
Area Improvement	381	186	189	3	2%
Community Facilities	21	10	11	0	3%
Asset Management	45	26	25	-1	-4%
Waste Management	21	10	11	1	5%
Clubs & Associations	30	12	18	6	51%
	498	244	253	9	4%
Transfers from Accumulated Surplus					
Area Improvement	4,122	3,811	4,876	1,065	28%
Community Facilities	101	101	215	114	113%
Asset Management	514	514	237	-277	-54%
Waste Management	80	80	80	0	0%
Clubs & Associations	668	188	495	307	164%
	5,486	4,694	5,903	1,209	26%
Transfers to Accumulated Surplus					
Area Improvement	-5,195	-2,249	-673	1,576	-70%
Development Contributions - Parking	-300	-115	-32	83	-72%
Community Facilities	-37	-37	-6	31	-84%
Asset Management	-1,710	-1,707	-79	1,628	-95%
Waste Management	0	0	-42	-42	0%
Clubs & Associations	-891	-788	-147	641	-81%
	-8,133	-4,895	-978	3,917	-80%
Closing Balance					
Area Improvement	17,663	20,103	22,844	2,740	14%
Development Contributions - Parking	829	1,014	1,097	83	8%
Development Contributions - Public Arts	229	229	229	0	0%
Community Facilities	270	260	379	119	46%
Asset Management	2,128	2,112	3,464	1,352	64%
Waste Management	1,090	1,079	1,038	-41	-4%
Clubs & Associations	1,326	930	1,885	955	103%
	23,535	25,728	30,936	5,208	20%

Town of Cambridge

Financial Management Statements

For the Period Ended 31 January 2020

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Description	Current Budget 2019/2020	YTD Budget 31 January	YTD Actual 31 January	YTD Variance \$	YTD Variance %	
OPERATING REVENUE						
Fees & Charges	18,839	12,069	12,558	488	4.0%	↑
Rates	25,649	25,594	25,588	(6)	(.0%)	→
Operating Grants, Subsidies and Contributions	1,349	719	993	274	38.1%	↑
Service Charges			(11)	(11)	.0%	→
Interest Earnings	2,139	1,283	1,340	57	4.4%	↑
Other Revenue/Income	237	170	272	102	60.2%	↑
Gain on Disposal of Assets	3,544		19	19	.0%	→
Total Operating Revenue	51,755	39,835	40,759	923	2.3%	
OPERATING EXPENSES						
Materials & Contractors	16,867	10,166	9,260	(906)	(8.9%)	↑
Employee Costs	19,824	11,530	11,140	(390)	(3.4%)	↑
Utilities	1,790	1,033	996	(37)	(3.6%)	↑
Insurance	478	478	447	(31)	(6.6%)	↑
Interest Expenses	929	543	605	62	11.4%	↓
Other Expenditure	810	611	588	(23)	(3.8%)	↑
Depreciation on Non-current Assets	10,394	5,268	5,382	114	2.2%	↓
Loss on Disposal of Assets	15		10	10	.0%	→
Total Operating Expenditure	51,106	29,629	28,426	(1,202)	(4.1%)	
SURPLUS/(DEFICIT) FROM OPERATIONS	649	10,206	12,332	2,126	20.8%	↑
OPERATING NON-CASH ADJUSTMENTS						
Profit/(Loss) on Asset Disposals	(3,529)		(9)	(9)	.0%	→
Depreciation written back	10,394	5,268	5,382	114	2.2%	↓
CASH SURPLUS/(DEFICIT) FROM OPERATIONS	7,514	15,474	17,705	2,231	14.4%	↑
NON OPERATING REVENUE						
Capital Grants and Subsidies	2,383	1,397	436	(961)	(68.8%)	↓
Capital Contributions	576	275		(275)	(100.0%)	↓
Proceeds from sale of assets	3,624		71	71	.0%	→
Total Non-Operating Revenue	6,583	1,672	507	(1,165)	(69.7%)	↓
NON OPERATING EXPENSES						
Purchase of Buildings	4,603	1,828	747	(1,081)	(59.1%)	↑
Purchase of Furniture & Equipment	1,333	470	275	(195)	(41.4%)	↑
Purchase of Plant & Equipment	1,195	322	151	(171)	(53.2%)	↑
Purchase of Infrastructure						
- Parks and Reserves	5,839	2,200	703	(1,497)	(68.0%)	↑
- Roads and Lanes	5,170	3,747	1,825	(1,921)	(51.3%)	↑
- Carparks	693	585	13	(572)	(97.9%)	↑
- Drainage	440	226	189	(37)	(16.5%)	↑
- Footpaths	1,290	858	136	(722)	(84.2%)	↑
- Bus Shelter	50	25		(25)	(100.0%)	↑
Total Non-Operating Expenditure	20,611	10,259	4,038	(6,221)	(60.6%)	
NON-OPERATING SURPLUS/(DEFICIT)	(14,028)	(8,587)	(3,532)	5,056	(58.9%)	↑
SURPLUS/(DEFICIT) FROM OPERATING AND CAPITAL	(6,514)	6,887	14,173	7,286	105.8%	↑
CASH RESERVES						
Transfer to Reserve	(5,984)	(5,184)	(6,441)	(1,257)	24.3%	↑
Transfer to Endowment Lands Account	(1,892)	(1,104)	(1,089)	15	(1.3%)	↓
Transfer from Reserve	8,133	5,215	1,282	(3,933)	(75.4%)	↑
Transfer from Endowment Lands Account	1,342	1,342	479	(863)	(64.3%)	↑
Opening Funds	4,640	4,640	9,627	4,988		
CLOSING FUNDS	(275)	11,796	18,032	6,236	52.9%	↑

Town of Cambridge
Statement of Financial Position
For the Period Ending 31 January 2020

	Previous Month \$'000	Current Month \$'000	Movement \$'000
CURRENT ASSETS			
Cash Assets	54,956	56,144	1,188
Receivables Current	9,109	6,836	(2,273)
Other	50	48	(2)
Inventories	877	866	(11)
Total Current Assets	64,992	63,894	(1,098)
CURRENT LIABILITIES			
Payables	(8,796)	(9,544)	(748)
Provisions Current	(1,918)	(1,802)	116
Lease Liabilities Current	(235)	(235)	
Total Current Liabilities	(10,949)	(11,581)	(632)
NET CURRENT ASSETS	54,043	52,313	(1,730)
NON-CURRENT ASSETS			
Receivables Non-Current	5,589	5,603	14
Property Plant and Equipment	364,367	363,981	(386)
Investments	9,826	9,826	
Inventory	11,819	11,819	
Non-Current Assets	391,601	391,229	(372)
NON-CURRENT LIABILITIES			
Provisions Non-Current	(501)	(501)	
Lease Liabilities Non-Current	(390)	(372)	19
Interest Bearing Liabilities Non-Current	(1,107)	(1,107)	
Total Non-Current Liabilities	(1,999)	(1,980)	19
NET NON-CURRENT ASSETS	389,603	389,249	(353)
NET ASSETS	443,646	441,562	(2,083)
EQUITY			
Retained Surplus	(269,889)	(267,675)	2,215
Reserves - Cash Backed	(33,707)	(33,838)	(132)
Reserve - Asset Revaluation	(140,049)	(140,049)	
TOTAL EQUITY	(443,646)	(441,562)	2,083
Reconciliation of surplus as per Rate Setting Statement			
LESS:			
Reserve/ELA	(33,707)	(33,838)	(132)
Land Held For Resale	(12,297)	(12,297)	
Property Plant & Equipment	(364,367)	(363,981)	386
Investments	(9,826)	(9,826)	
Non Current Service Charges	(5,176)	(5,176)	
ADD BACK:			
Provisions Non-Current	501	501	
Interest Bearing Liabilities	1,107	1,107	
	19,881	18,052	(1,829)

Town of Cambridge
Statement of Changes In Equity
For the Period Ending 31 January 2020

	Previous Month \$'000	Current Month \$'000	Movement \$'000
ACCUMULATED SURPLUS			
Balance at beginning of year	260,675	260,675	
Change in net assets resulting from operations	14,851	12,768	(2,083)
Amount transferred from/(to) reserves	(4,852)	(4,779)	74
Amount transferred from/(to) Endowment Lands Account	(785)	(990)	(205)
Accumulated Surplus Balance at end of period	269,889	267,675	(2,215)
RESERVES - CASH BACKED			
Reserves			
Balance at the beginning of the year	25,758	25,758	
Interest	253	296	43
Amount transferred (to)/from accumulated surplus	4,925	4,863	(62)
Balance at end of period	30,936	30,916	(20)
Endowment Lands Account			
Balance at the beginning of the year	2,312	2,312	
Interest	376	438	62
Amount transferred (to)/from accumulated surplus	83	172	89
Balance at end of period	2,771	2,922	151
Reserves - Cash Backed Balance at end of period	33,707	33,838	132
RESERVES - ASSET REVALUATION			
Asset Revaluation Reserve			
Balance at the beginning of the year	140,049	140,049	
Amount transferred (to)/from asset revaluation reserve			
Reserves - Asset Revaluation Balance at end of period	140,049	140,049	
TOTAL EQUITY	443,646	441,562	(2,083)

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Governance & Corporate Services Operations</u>					
Carried Forwards Funds	160	160	160		
Operating Revenue	6,509	1,894	2,300	406	21%
<i>Less Non-Cash Items</i>	(3,500)	0	0	0	%
	3,009	1,894	2,300	406	21%
Operating Expenditure	7,746	4,996	4,773	(223)	(4%)
<i>Less Non-Cash Items</i>	(22)	(262)	(263)	(1)	%
	7,724	4,734	4,510	(224)	(5%)
Net Cash Result	(4,555)	(2,680)	(2,050)	630	(24%)

Operating Revenue

- (i) Other Property overall revenue \$130k over YTD budget.
- (ii) Governance Management other income \$59k over YTD budget.
- (iii) Underground Power in-kind costs reimbursement from Western Power \$112k unbudgeted for.
- (iv) Interest earning \$90k over YTD budget.

Operating Expenditure

- (i) People & Culture overall operating expenditure \$74k under YTD budget.
- (ii) Other Property overall operating expenditure \$130k under YTD budget.
- (iii) Contract Management overall operating expenditure \$43k under YTD budget.

Community Development & Support Operations

Carried Forwards Funds	44	44	44		
Operating Revenue	963	499	519	20	4%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	963	499	519	20	4%
Operating Expenditure	3,567	2,247	1,844	(403)	(18%)
<i>Less Non-Cash Items</i>	(1,167)	(682)	(379)	303	(44%)
	2,400	1,564	1,465	(100)	(6%)
Net Cash Result	(1,393)	(1,022)	(902)	120	(12%)

Operating Expenditure

- (i) Leederville Town Hall and Holyrood Pavilion Non-Capital Works \$33k under YTD budget.
- (ii) Youth Services expenditure \$72k under YTD budget.

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Library Operations</u>					
Carried Forwards Funds					
Operating Revenue	50	29	29	(1)	(2%)
<i>Less Non-Cash Items</i>	0	0	0	0	%
	50	29	29	(1)	(2%)
Operating Expenditure	2,634	1,565	1,451	(114)	(7%)
<i>Less Non-Cash Items</i>	(938)	(547)	(469)	78	(14%)
	1,696	1,017	982	(35)	(3%)
Net Cash Result	(1,646)	(988)	(954)	35	(4%)
Operating Expenditure					
(i) Building Maintenance \$10k under YTD budget.					
(ii) Employee costs \$20k under YTD budget.					
<u>Aquatic Centre</u>					
Carried Forwards Funds					
	20	20	20		
Operating Revenue	2,188	1,391	1,408	17	1%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	2,188	1,391	1,408	17	1%
Operating Expenditure	3,308	1,974	1,826	(148)	(8%)
<i>Less Non-Cash Items</i>	(817)	(477)	(393)	84	(18%)
	2,491	1,497	1,433	(64)	(4%)
Net Cash Result	(283)	(86)	(5)	81	(94%)
Operating Expenditure					
(i) Non-Capital Works \$11k under YTD budget.					
(ii) Program Expenses \$42k under YTD budget.					
(iii) Building maintenance \$10k under YTD budget.					

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Planning & Development Operations</u>					
Carried Forwards Funds	112	112	112		
Operating Revenue	940	501	510	9	2%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	940	501	510	9	2%
Operating Expenditure	3,454	1,989	1,698	(291)	(15%)
<i>Less Non-Cash Items</i>	(694)	(405)	(307)	98	(24%)
	2,760	1,584	1,391	(193)	(12%)
Net Cash Result	(1,708)	(971)	(769)	202	(21%)

Operating Expenditure

(i) Planning overall expenditure \$198k under YTD budget. (Leederville Hub Planning and Strategic Projects under budget), timing difference.

(ii) Building Control overall expenditure \$12k under YTD budget.

Ranger & Health Services Operations

Carried Forwards Funds

Operating Revenue	2,125	1,283	1,355	72	6%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	2,125	1,283	1,355	72	6%
Operating Expenditure	3,137	1,794	1,723	(71)	(4%)
<i>Less Non-Cash Items</i>	(711)	(416)	(357)	59	(14%)
	2,425	1,378	1,366	(13)	(1%)
Net Cash Result	(301)	(95)	(10)	85	(89%)

Operating Revenue

(i) Parking Control overall revenue \$45k over YTD budget.

(ii) Compliance building prosecution fines \$31k over YTD budget.

Operating Expenditure

(i) Animal Control overall expenditure \$14k under YTD budget.

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
Waste Management					
Carried Forwards Funds	24	24	24		
Operating Revenue	2,250	2,232	2,229	(3)	(%)
<i>Less Non-Cash Items</i>	0	0	0	0	%
	2,250	2,232	2,229	(3)	(%)
Operating Expenditure	4,408	2,456	2,419	(36)	(1%)
<i>Less Non-Cash Items</i>	(467)	(273)	(220)	52	(19%)
	3,941	2,183	2,199	16	1%
Net Cash Result	(1,667)	73	55	(18)	(25%)

Operating Expenditure

(i) Waste Education Program \$52k under YTD budget, timing variance.

Work Infrastructure Operations

Carried Forwards Funds	100	100	100		
Operating Revenue	1,681	1,445	610	(835)	(58%)
<i>Less Non-Cash Items</i>	(44)	0	(19)	(19)	%
	1,637	1,445	591	(854)	(59%)
Operating Expenditure	6,905	4,067	3,828	(239)	(6%)
<i>Less Non-Cash Items</i>	(4,599)	(2,683)	(2,593)	90	(3%)
	2,306	1,384	1,235	(149)	(11%)
Net Cash Result	(569)	162	(544)	(705)	(436%)

Operating Revenue

(i) MRWA Rehabilitation \$479k under YTD budget.

(ii) MRWA Blackspot \$71k under YTD budget.

(iii) Roads to Recovery \$196k under YTD budget.

(iv) Capital Grants \$109k under YTD budget.

Operating Expenditure

(i) Road Infrastructure maintenance and non capital works \$59k and \$43k under YTD budget.

(ii) Road Infrastructure programs \$16k under YTD budget.

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
<u>Park Infrastructure Operations</u>					
Carried Forwards Funds	491	491	491		
Operating Revenue	858	393	66	(327)	(83%)
<i>Less Non-Cash Items</i>	0	0	0	0	%
	858	393	66	(327)	(83%)
Operating Expenditure	8,161	4,753	4,493	(261)	(5%)
<i>Less Non-Cash Items</i>	(2,586)	(1,501)	(1,398)	103	(7%)
	5,575	3,253	3,095	(158)	(5%)
Net Cash Result	(4,226)	(2,369)	(2,537)	(169)	7%

Operating Revenue

- (i) Sports Grounds - \$349k Contribution from Perth Netball Association for the conversion of court install light under YTD budget, timing variance
(ii) Parks Grounds - \$20k Grant for the Perry Lakes Water Replenishment project unbudgeted for.

Operating Expenditure

- (i) Parks Grounds maintenance and Non Capital works \$129k under YTD budget.
(ii) Ocean Beaches ground maintenance and Non capital works \$144k under YTD budget.

Building Infrastructure Operations

Carried Forwards Funds	110	110	110		
Operating Revenue	1,177	206	250	44	22%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	1,177	206	250	44	22%
Operating Expenditure	4,260	2,797	2,027	(770)	(28%)
<i>Less Non-Cash Items</i>	(1,940)	(1,133)	(759)	374	(33%)
	2,320	1,664	1,268	(396)	(24%)
Net Cash Result	(1,033)	(1,349)	(908)	440	(33%)

Operating Expenditure

- (i) Clubs Leased Premises overall expenditure \$275k under YTD budget.
(ii) Asset Management overall expenditure \$107k under YTD budget.
(iii) Parks buildings maintenance and non capital works expenditure \$168k under YTD budget.
(iv) Sports grounds buildings overall expenditure \$39k under YTD budget.
(v) Building Management overall expenditure \$44k under YTD budget.

	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %
Wembley Golf Course					
Carried Forwards Funds					
Operating Revenue	8,929	5,269	5,597	329	6%
<i>Less Non-Cash Items</i>	0	0	0	0	%
	8,929	5,269	5,597	329	6%
Operating Expenditure	7,577	4,401	4,331	(70)	(2%)
<i>Less Non-Cash Items</i>	(1,650)	(965)	(775)	189	(20%)
	5,926	3,436	3,555	119	3%
Net Cash Result	3,003	1,832	2,042	210	11%

Operating Revenue

(i) Green Fees \$95k over YTD budget.

(ii) Driving Range Fees \$229k over YTD budget.

Operating Expenditure

(i) Driving Range overall expenditure \$13k under YTD budget.

(ii) Administration overall expenditure \$16k under YTD budget.

(iii) Plant Operations overall expenditure \$47k under YTD budget.

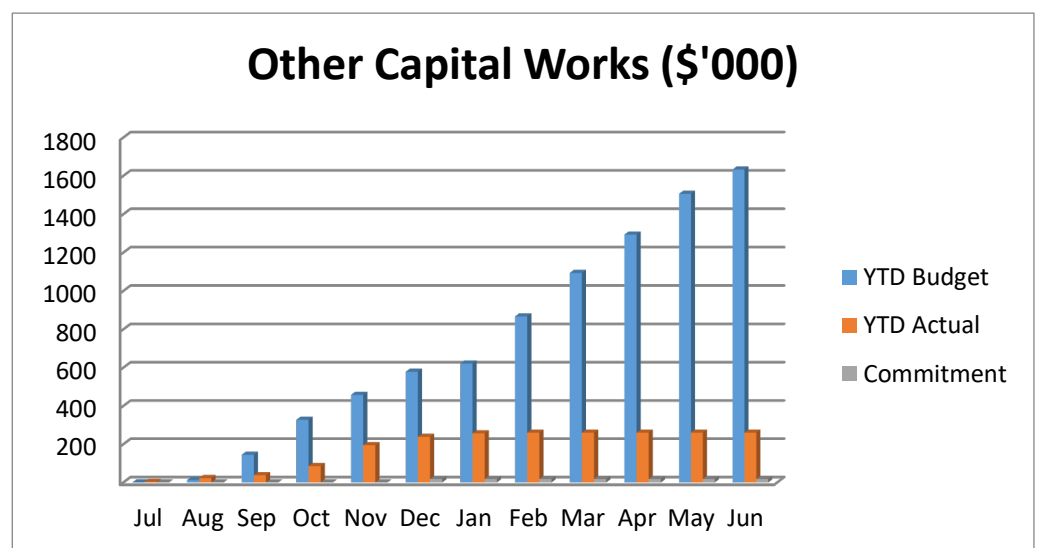
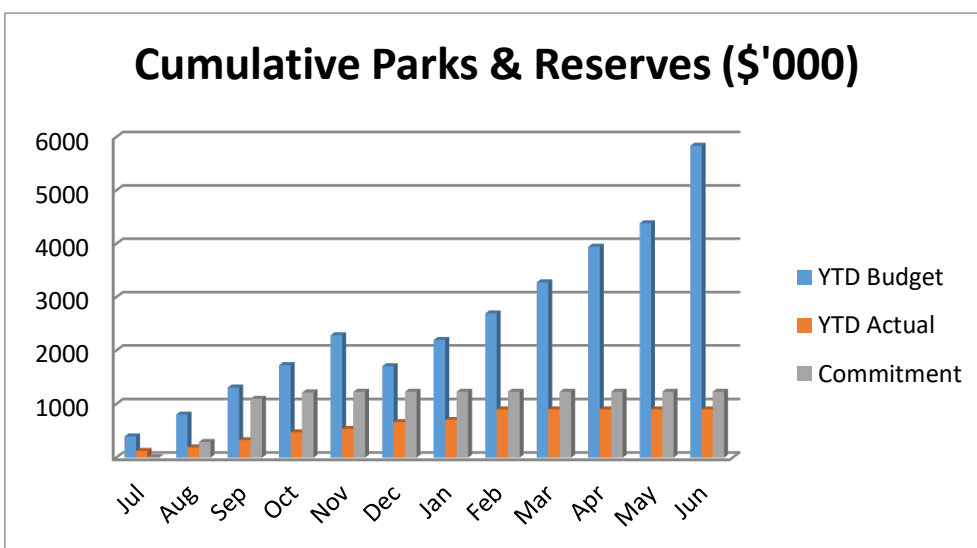
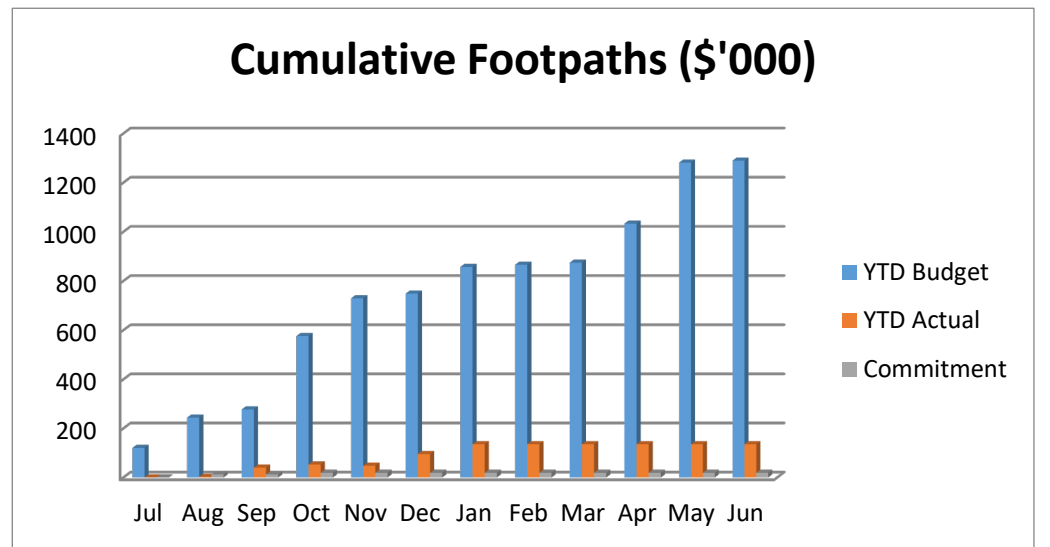
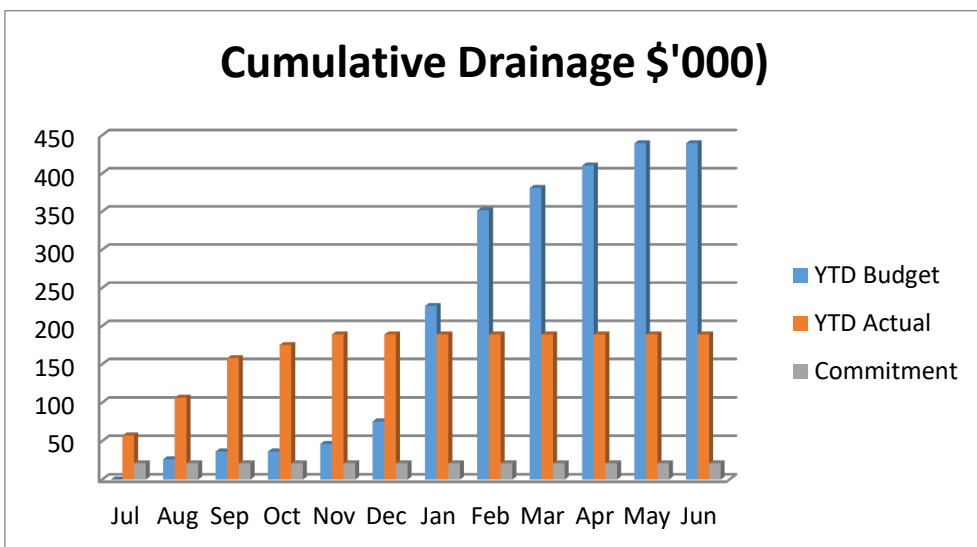
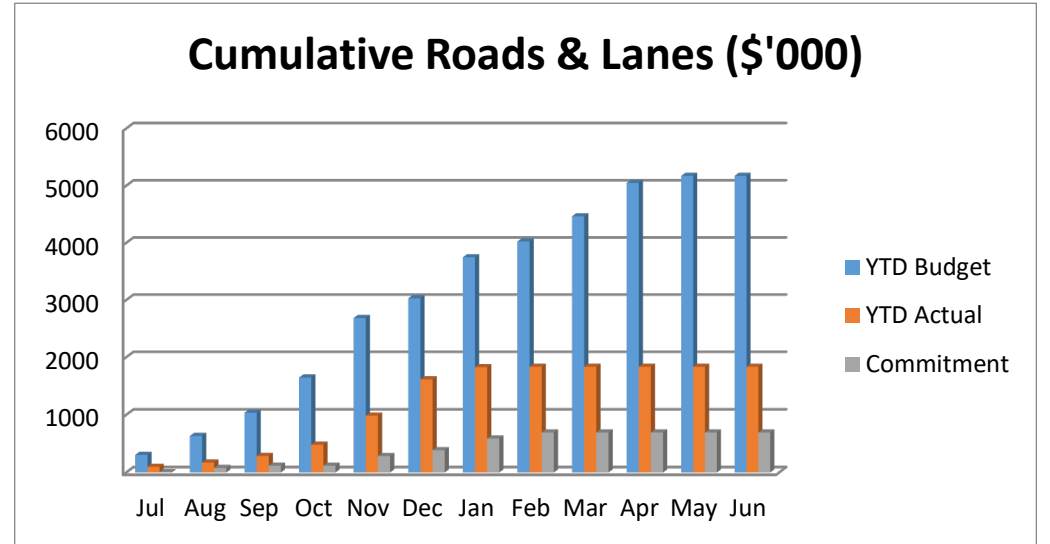
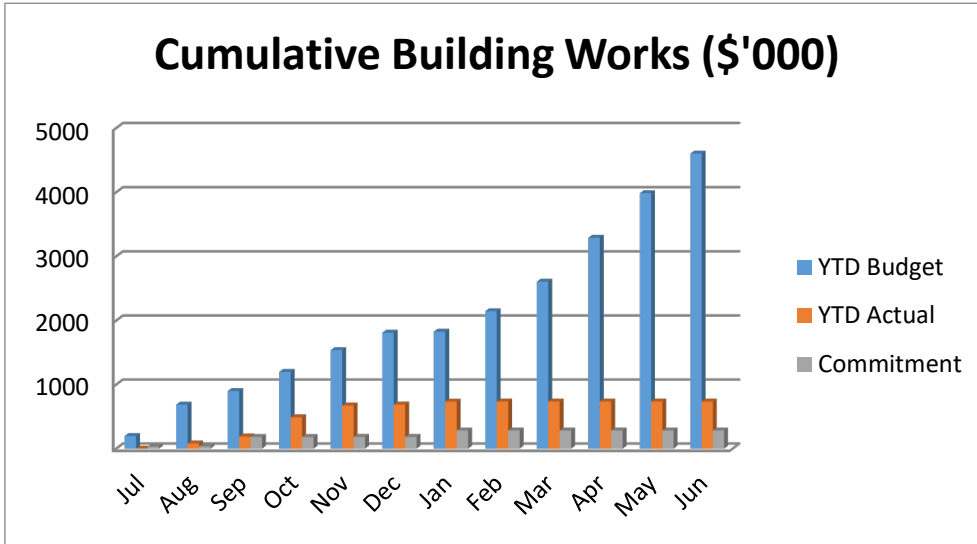
(iv) Golf shop overall expenditure \$114 under YTD budget.

Description	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Variance \$'000	Variance %	Commitment \$'000
Buildings						
Lake Monger Community Shed	1,600	267	98	-169	-63%	0
Wembley Golf Course - Machinery Shed	765	765	2	-763	-100%	73
Cambridge Library - Air Conditioning Replacement	750	0	0	0	0%	15
Floreat Café - Refurbishment	500	200	191	-9	-4%	32
Floreat Beach Toilets - Refurbishment	294	294	246	-48	-16%	0
South City Beach Kiosk - Concrete cancer repairs to soffit	180	0	10	10	0%	3
Wembley Golf Course - Driving Range Solar PV System	120	0	0	0	0%	0
Other Capital Works under \$100k	394	302	199	-103	-34%	202
Total Buildings	4,603	1,828	747	-1,081	-59%	325
Road Works						
Challenger Pde - Improved Pedestrian access	227	0	4	4	0%	21
Stephenson Ave - Montgomery Dr	180	151	3	-147	-98%	2
Marapana Road (Templetonia - Patonga) - Improve safety	178	178	188	10	6%	0
Challenger Parade Pedestrian Crossing and Traffic Calming	155	0	5	5	0%	0
Kerb replacement for road surfacing program	150	0	63	63	0%	3
Lake Monger - Kimberley St New Pedestrian Crossing	130	98	0	-98	0%	0
Dodd Street extend car parking bay and resurface	100	50	0	-50	0%	0
Other Capital Works under \$100k	653	473	105	-368	-78%	15
	1,773	949	368	-581	-61%	41
Road Surfacing						
Harborne St (Rees - Grantham)	482	482	326	-156	-32%	22
Windarra Drive	209	209	11	-198	-95%	101
Cambridge St (Cale - Lissadell)	205	205	9	-196	-96%	154
Oceanic Drive (Sunnyside - Cale)	205	205	1	-204	-100%	166
Brookdale St Northbound (Alderbury - Oceanic)	167	83	135	52	62%	10
Brookdale St Southbound (Alderbury - Oceanic)	164	164	10	-155	-94%	136
Salvado Road W (Selby - Lissadell)	143	143	181	37	26%	1
Jersey St (Salvado - Hart Lane)	141	141	79	-62	-44%	0
Ruislip St (Gregory - Kimberley)	139	139	10	-128	-93%	69
Berkeley Cr (Kirkdale - Grantham)	127	127	87	-40	-31%	5
Rochdale Rd (McClemans - Boundary)	115	115	0	-115	0%	0
Other Capital Works under \$100k	900	625	446	-178	-29%	188
	2,996	2,637	1,294	-1,343	-51%	852
Right of Ways						
Maxwell Lane	174	0	0	0	0%	0
Halliday Lane	126	126	104	-22	-18%	7
Other Capital Works under \$100k	101	35	59	25	71%	12
	401	161	163	3	2%	20
Total Roads & Lanes	5,170	3,747	1,825	-1,921	-51%	912
Car Parks						
Dodd Street (Gregory - Cul-de-sac) Carpark upgrade	325	217	0	-217	0%	0
Fred Burton Car Park	323	323	0	-323	0%	0
Other Capital Works under \$100k	45	45	13	-32	-72%	0
Total Car Parks	693	585	13	-572	-98%	0
Drainage						
Drainage Pit Rehabilitation	176	59	148	89	152%	21
Other Capital Works under \$100k	264	167	41	-127	-76%	7
Total Drainage	440	226	189	-37	-17%	28
Footpath						
Bike Plan Project	660	618	32	-586	-95%	7
New Concrete Paths	150	0	1	1	0%	
Upgrade Paths	140	140	0	-140	0%	
Replacement Program	340	100	103	3	3%	12
Total Footpath	1,290	858	136	-722	0%	19
Beaches						
Other Capital Works under \$100k	203	30	13	-17	-55%	30
	203	30	13	-17	-55%	30
Sportsgrounds						
Matthews Netball Facility - Design Works	100	100	0	-100	0%	0
Other Capital Works under \$100k	78	78	7	-71	-92%	79
	178	178	7	-171	-96%	79
Parks						
Perry Lakes Water Replenishment	2,400	300	57	-243	-81%	73
Perth Netball Association-Conversion of court install light	1,251	626	52	-574	-92%	807
Various Parks - In-ground Irrigation Replacement	337	192	148	-44	-23%	129
Beecroft Park - Park Improvement Program	247	247	147	-100	-41%	2
Contingency Emergency Bore, Pump & Retic	237	0	38	38	0%	7
Various Parks - Playground Equipment	230	230	8	-222	-97%	116
City Beach Tennis Club - Hard Court Surface Refurbishment	180	120	0	-120	0%	0
Lake Monger Recreation Club - Replace synthetic bowl green	135	0	0	0	0%	0
Various Parks - Paths Replacement	100	58	0	-58	0%	6
Other Capital Works under \$100k	252	174	124	-51	-29%	5

Town of Cambridge
Capital Works
For the Period Ending 31 January 2020

Description	Current Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	Variance \$'000	Variance %	Commitment \$'000
	5,369	1,947	574	-1,373	-71%	1,144
Road Reserves						
Other Capital Works under \$100k	89	45	109	64	144%	0
	89	45	109	64	144%	0
Wembley Golf Course Infrastructure						
Wembley Golf Course Miniature Golf	0	0	0	0	0%	24
	0	0	0	0	0%	24
Total Parks & Reserves	5,839	2,200	703	-1,497	-68%	1,278

Town of Cambridge
Capital Works (Graphs)



**Town of Cambridge
Endowment Land Account Summary
For the period ending 31 January 2020**

	Current Budget 2019/2020	YTD Budget 31 January	YTD Actual 31 January	Variance \$'000	Variance %
Opening Balance	2,130	2,130	2,312	181	9%
Interest on Investments	753	440	438	-2	0%
Transfers from Accumulated Surplus	1,139	664	651	-13	-2%
Transfers to Accumulated Surplus	-1,342	-1,342	-479	863	-64%
Closing Balance	2,680	1,892	2,922	1,030	54%

**Town of Cambridge
Reserve Account Summary
For the period ending 31 January 2020**

	Current Budget 2019/2020	YTD Budget 31 January	YTD Actual 31 January	Variance \$'000	Variance %
Opening Balance					
Area Improvement	18,355	18,355	18,451	96	1%
Development Contributions - Parking	1,129	1,129	1,129	0	0%
Development Contributions - Public Arts	229	229	229	0	0%
Community Facilities	185	185	159	-26	-14%
Asset Management	3,279	3,279	3,282	3	0%
Waste Management	989	989	989	0	0%
Clubs & Associations	1,519	1,519	1,519	0	0%
	25,684	25,684	25,758	73	0%
Interest on Investments					
Area Improvement	381	219	221	3	1%
Community Facilities	21	12	12	0	3%
Asset Management	45	29	29	0	0%
Waste Management	21	12	13	1	5%
Clubs & Associations	30	13	21	7	56%
	498	285	296	11	4%
Transfers from Accumulated Surplus					
Area Improvement	4,122	3,863	4,930	1,067	28%
Community Facilities	101	101	385	284	281%
Asset Management	514	514	247	-267	-52%
Waste Management	80	80	80	0	0%
Clubs & Associations	668	341	502	162	48%
	5,486	4,899	6,145	1,246	25%
Transfers to Accumulated Surplus					
Area Improvement	-5,195	-2,513	-874	1,639	-65%
Development Contributions - Parking	-300	-152	-32	120	-79%
Community Facilities	-37	-37	-19	18	-49%
Asset Management	-1,710	-1,707	-139	1,568	-92%
Waste Management	0	0	-51	-51	0%
Clubs & Associations	-891	-806	-168	638	-79%
	-8,133	-5,215	-1,282	3,933	-75%
Closing Balance					
Area Improvement	17,663	19,923	22,729	2,805	14%
Development Contributions - Parking	829	977	1,097	120	12%
Development Contributions - Public Arts	229	229	229	0	0%
Community Facilities	270	262	538	276	106%
Asset Management	2,128	2,115	3,419	1,305	62%
Waste Management	1,090	1,081	1,031	-50	-5%
Clubs & Associations	1,326	1,067	1,874	807	76%
	23,535	25,653	30,916	5,263	21%



Town of
Cambridge

COUNCIL MEETING

25 FEBRUARY 2020

ATTACHMENT 1 OF 2 TO ITEM 10.2

MINUTES – AGM – 5 FEBRUARY 2020



Town of
Cambridge

ANNUAL GENERAL MEETING OF ELECTORS

5 FEBRUARY 2020

MINUTES

BUSINESS

1. OPENING AND WELCOME	1
2. ATTENDANCE	1
3. PROCEDURAL MATTERS	1
4. APOLOGIES (ELECTORS)	2
5. ANNUAL REPORT FOR THE 2017/2018 FINANCIAL YEAR	2
6. GENERAL BUSINESS	4
Questions Submitted by Electors	4
7. CLOSURE	6

MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS OF THE TOWN OF CAMBRIDGE HELD AT THE ADMINISTRATION/CIVIC CENTRE, 1 BOLD PARK DRIVE, FLOREAT ON WEDNESDAY, 5 FEBRUARY 2020 AT 5.14 PM.

1. OPENING AND WELCOME

Mayor Keri Shannon welcomed all in attendance and declared the Annual General Meeting of Electors open at 5.00pm.

2. ATTENDANCE

Mayor: Keri Shannon (Presiding Member)

Councillors: Kate Barlow
Rod Bradley
Alaine Haddon-Casey
Ian Everett
Kate McKerracher (Deputy Mayor)
Gary Mack
James Nelson
Andres Timmermanis

Officers: John Giorgi, JP, Acting Chief Executive Officer
Kelton Hincks, Director Infrastructure & Operations
Peter Maloney, Manager Infrastructure Assets & Design
Cam Robbins, Director Corporate & Community Services
Roy Ruitenga, Manager Finance
Lee Gyomorei, Coordinator Governance & Office of CEO
Denise Ribbands, Senior Governance Officer

Electors:

1 resident

Media:

One person

Apologies:

Nil

Leave of Absence:

Nil

Adjournments:

Nil

3. PROCEDURAL MATTERS

Mayor Shannon advised those in attendance that, as the *Local Government Act 1995* and Regulations do not prescribe a format for the AGM agenda, she proposed to conduct the meeting generally in accordance with the Council's *Meeting Procedures Local Law 2019* and Council Policy No.1.1.13 - 'Managing Public Question Time at Council'.

4. APOLOGIES (ELECTORS)

Mr Graham Hornel, 91 Empire Avenue, City Beach

5. ANNUAL REPORT FOR THE 2018/2019 FINANCIAL YEAR

The Mayor advised that the 2018/2019 Annual Report, outlining the activities of the Town over the past financial year, had been circulated and advised that the full document is posted on the Council's website.

Moved by Cr Timmermanis, seconded by Cr Mack

That in accordance with the requirements of the Local Government Act 1995, the Annual Report for the 2018/2019 financial year be adopted.

Motion put and CARRIED (9/0)

6. GENERAL BUSINESS

QUESTIONS SUBMITTED BY ELECTORS

Written Questions:

The Mayor advised that the following written questions had been received and responses prepared and are available at the meeting.

Graham Hornel, 91 Empire Avenue, City Beach

(Received by on line submission dated Monday 3 February 2020 @ 10:01am AWST; Receipt No QT100199)

RE: Unbudgeted Expenditure 2018-2019

Statement:

The Minutes for every Ordinary Council Meeting during 2018-19 clearly show that Council Approval of Unbudgeted Expenditure has been normal procedure.

Question 1

What is the total amount of Unbudgeted Expenditure for the period from 1st November 2018 up to and including 17th December 2019?

Response

\$781,000

Question 2

How many of these Unbudgeted Expenditure items are the result of Notices of Motion?

Response

Two

Question 3

How many Unbudgeted Expenditure Notices of Motions and for which projects and the dollar value for each project or item, were lodged by the Mayor?

Response

Two

24 September 2019, Confidential 12.4 - \$3,000

26 November 2019, DV 19.148 - \$155,000

Question 4

How many Unbudgeted Expenditure Notices of Motions and for which projects and the dollar value for each project or item were lodged by other Elected Members?

Response

Nil

(Received by on line submission dated Monday 3 February 2020 @ 10:42am AWST; Receipt No QT100200)

RE: Approvals for Legal Advice and Unbudgeted Expenditure exceeds at least \$2.5 million since November 2018 Council Meeting.

Statement:

According to OCM Minutes and Attachments, since the November, 2018 Council Meeting, the total amount that Elected Members have approved for both Legal Advice and Unbudgeted Expenditure exceeds at least \$2.5 Million.

Question 5

Can Councillor Timmermanis clearly explain how, as reported in both local newspapers, his boast and claim about the supposed 0% rate increase for 2019-20 prove that Council are good financial managers, in any way reconcile with that truly enormous total expenditure amount?

Response

"The 0% rate increase is neither a boast nor a claim but an irrefutable fact. As is the 0% rate rise in 17/18 and a 0.9% **decrease** in 18/19. The latter unprecedented in WA Local Government history.

That the Town has achieved this, whilst still meeting expenditures required to deal with legacy mismanagement of significant projects, systemic failures of governance and additional community related expenditures as they have arisen, is testament to the remarkable efforts of all at the Town.

Ratepayers can be assured their money is being managed with prudence and caution by both elected members and our administrative team. Speaking for myself only, there will be an ongoing focus on delivering better value for ratepayers whilst maintaining the high level of service and amenity our community expects."

Question 6

In the strong probability that this enormous total will continue to grow for the remaining five months of FY19-20, can Ratepayers already realistically expect a rate increase for FY 20-21 from the "good financial managers" who are Elected Members?

Response:

Question to be taken on notice.

**(Received by on line submission dated Tuesday 4 February 2020 @ 10:34am AWST;
Receipt No QT100201)**

Re: Upgrade of Town's Customer Request Management System

Statement

Per these Minutes, in response to my earlier suggestion regarding the upgrade of the Report It system, at the 28 March, 2017 OCM, the highly-respected then Director Infrastructure, Mr. Colyer stated: "The examination of the "close off" for the esystem is recognised as relevant...the initiative is linked to an upgrade to the Town's Customer Request Management System, which is set to occur during 2017/18.

As of February, 2020 there still is no close off - and, other than the auto-acknowledgement of online receipt, Ratepayers who make the effort and take the time to support their Town by making Report It submissions hear absolutely nothing further from Administration in the majority of such cases. This is wrong in 2020.

Question 7

Can the CEO clearly and fully explain as to why, since the Mayor appointed him first as ACEO and then as CEO, he has failed to deliver the introduction of a close off component for what represent valuable Ratepayer-to-Town communications and Community Relations tools?

Response:

Question to be taken on notice.

Question 8

Given that the majority of Local Government entities in the Greater Metropolitan Area have introduced and make effective use of close off systems and given the claim that our Town's IT capabilities and systems are leading edge, can the CEO also confirm that, if indeed the genuine intent and will is there, the close off component can very easily be introduced early in 2020?

Response:

Question to be taken on notice.

**(Received by on line submission dated Tuesday 4 February 2020 @ 11:57am AWST;
Receipt No QT100202)**

Re: Transparency and Accountability

Statement

Part of what is proudly claimed and is presented on our Town's website is: Transparency and Accountability.

The Town of Cambridge is committed to being a leader in the areas of transparency, disclosure and public accountability.

A detailed examination of the Minutes containing the CEO's responses to both verbal questions asked at, and questions submitted online to, OCMs in 2018-19 clearly show that accountability, full disclosure and in particular, transparency, has not been consistently delivered by him. Both avoidance and evasiveness is evident, particularly in response to questions that might have been awkward or embarrassing for him, or for either or both Administration or Council?

Question 9

Can the CEO clearly and fully explain if his failures to deliver his responses in accordance with the commitment on the website are a Council-approved policy, or if these have been entirely his decision?

Response:

Question to be taken on notice.

Question 10

Will the CEO now commit to fully complying with the website wording in delivering complete answers to all questions asked at, or submitted to, future Ordinary Council Meetings?

Response:

Question to be taken on notice.

Ms Hilary Pinerua, 8b/131 Drabble Road, City Beach

(Correspondence received by the Town on 3 February 2020 – Document ID 2889405)

Re: Elected Member Meeting Attendance, Meeting Fees & Allowances

Statement

Mr Giorgi

I refer to questions that I asked at the 17th December 2019 Council Meeting regarding the Elected Member Meeting Attendance, Meeting Fees & Allowances online register with particular reference to Mayor Shannon's fees and allowance.

In your response to me in your unsigned letter dated 18th December 2019 you state:

"On 1 July 2016 (another typo) and in accordance with Salaries and Allowance Tribunal, Elected Members' Meeting Allowance Fee and Local Government Allowance were increased by 1.5%. The online register has been updated to reflect the increase. The Telecommunications Allowance remains the same. A Nomination fee of \$80.00 was also refunded in November for newly elected members and re-elected members in respect to the October elections."

According to The Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members determination dated 9 April 2019 approved a 1% increase as detailed in the paragraphs below.

Para 14 'The Tribunal has determined a 1 percent increase in the remuneration, fees, expenses or allowances ranges provided to CEOs and elected members."

Para 15 "The Tribunal notes that the increase to the remuneration ranges does not constitute an automatic increase to the remuneration provided to CEOs or elected members. Each local government must conduct its own remuneration review to determine whether any increase, within the applicable bands, is justified."

Cambridge is a Band 2 Local Government and the ranges for councillors and the mayor are shown in the tables which are included in the SAT determination.

Question to Mr Giorgi.

Question 1

Why was the Mayor's allowance increased by 1.50% when the tribunal only approved 1%, which is clearly stated in the SAT determination as shown above?

Response

Question to be taken on notice.

Question 2

Was a further increase approved by Council, if so, when was it approved and at which meeting?

Response

Question to be taken on notice.

Question 3

Why was \$80.00 Nomination Fee refund included in Elected Members Allowance payment?

Response

Question to be taken on notice.

Question 4

This refund has nothing to do with Elected Members Allowances. It should have been refunded as a separate payment. Who authorised this refund to be included in the Allowance payment?

Response

Question to be taken on notice.

(Correspondence received by the Town on 3 February 2020 – Document ID 2889406)

Re: Correspondence dated 18 December 2019

Statement

I refer to your letter addressed to me dated 18th December 2019 in response to questions that I asked at the 17th December 2019 Council meeting. The letter is unsigned.

Question 5

Why did you fail to sign the letter i.e. no signature?

Response

Question to be taken on notice.

Question 6

Do you make a habit of sending out unsigned letters to ratepayers?

Response

Question to be taken on notice.

Question 7

Questions that I submitted were for the Ordinary Council meeting 17th December NOT 174 December 2019 as shown in subject header. Do you not proof read your letters, signed or unsigned by you?

Response

Question to be taken on notice.

(Correspondence received by the Town on 3 February 2020 – Document ID 2889407)

Re: Questions to Mr Giorgi

Statement

Mr Giorgi

I submitted three sets of questions at the 26th November 2019 Council Meeting.

Two sets of questions directed to you Mr Giorgi. One question directed to Cr Mack.

Mr Giorgi in your written response to me dated 6th December 2019 you have only responded to one set of questions asked directly asked of you.

Below is a copy of the questions that you failed to provide an answer to.

Question 8

Why did you fail to provide an answer to a ratepayer's valid questions?

Response

Question to be taken on notice.

Question 9

Will you now provide a response to questions as previously submitted below?

Response

Question to be taken on notice.

(copy) ASK COUNCIL A QUESTION - COUNCIL MEETING TUESDAY 26TH NOVEMBER 2019

Mr Giorgi

*I refer to the Town of Cambridge Policy No. 1.2.6 Council Logo. **OBJECTIVE** to provide for the protection of the use of the Council's logo, and to prohibit its use for unofficial purposes.*

Cr Gary Mack has used the Council Logo on his personal LinkedIn page. According to the policy no person, without the written authority of the CEO on behalf of the town of Cambridge shall assume or use the Town of Cambridge logo.

Question 10:

When did Cr Gary Mack seek your approval to use the Town's Logo on his LinkedIn page?

Response

Question to be taken on notice.

Question 11:

What is the date of your written authority to Cr Gary Mack allowing him to use the Town's logo on his LinkedIn page?

Response

Question to be taken on notice.

Verbal Questions

Nil

7. CLOSURE

There being no further business, the Presiding Member, Mayor Shannon thanked everyone present for their attendance and declared the meeting closed at 5.19 pm, with the following persons present:

Present:	Mayor Keri Shannon	Presiding Member
	Cr Kate Barlow	Wembley Ward
	Cr Rod Bradley	Coast Ward
	Cr Alaine Haddon-Casey	Wembley Ward
	Cr Ian Everett	Coast Ward
	Cr Kate McKerracher	Coast Ward
	Cr James Nelson	Wembley Ward
	Cr Jane Powell	Wembley Ward
	Cr Andres Timmermanis	Coast Ward

Officers: John Giorgi, JP, Acting Chief Executive Officer
Kelton Hincks, Director Infrastructure & Operations
Peter Maloney, Manager Infrastructure Assets & Design
Cam Robbins, Director Corporate & Community Services
Roy Ruitenga, Manager Finance
Lee Gyomorei, Coordinator Governance & Office of CEO
Denise Ribbands, Senior Governance Officer

Media: Nil

Public One person



Town of
Cambridge

COUNCIL MEETING

25 FEBRUARY 2020

ATTACHMENT 2 OF 2 TO ITEM 10.2

**WRITTEN QUESTIONS SUBMITTED TO AGM AND
RESPONSES**

ATTACHMENT 2

GRAHAM HORNEL, 91 EMPIRE AVENUE, CITY BEACH

(Received by on line submission dated Monday 3 February 2020 @ 10:01am AWST; Receipt No QT100199)

RE: Unbudgeted Expenditure 2018-2019

Statement:

The Minutes for every Ordinary Council Meeting during 2018-19 clearly show that Council Approval of Unbudgeted Expenditure has been normal procedure.

Question 1

What is the total amount of Unbudgeted Expenditure for the period from 1st November 2018, up to and including 17th December 2019?

Response

\$781,000.

Question 2

How many of these Unbudgeted Expenditure items are the result of Notices of Motion?

Response

Two.

Question 3

How many Unbudgeted Expenditure Notices of Motions, and for which projects, and the dollar value for each project or item, were lodged by the Mayor?

Response

Two:

1. 24 September 2019, Confidential Item 12.4 - \$3,000.
2. 26 November 2019, Report DV 19.148 - \$155,000.

Question 4

How many Unbudgeted Expenditure Notices of Motions, and for which projects, and the dollar value for each project or item, were lodged by other Elected Members?

Response

Nil.

(Received by on line submission dated Monday 3 February 2020 @ 10:42am AWST; Receipt No QT100200)

RE: Approvals for Legal Advice and Unbudgeted Expenditure exceeds at least \$2.5 million since November 2018 Council Meeting.

Statement:

According to OCM Minutes and Attachments, since the November 2018 Council Meeting, the total amount that Elected Members have approved for both Legal Advice and Unbudgeted Expenditure exceeds at least \$2.5 Million.

Question 5

Can Councillor Timmermanis clearly explain how, as reported in both local newspapers, his boast and claim about the supposed 0% rate increase for 2019-20 prove that Council are good financial managers, in any way reconcile with that truly enormous total expenditure amount?

Response (Cr Timmermanis)

*"The 0% rate increase is neither a boast nor a claim but an irrefutable fact. As is the 0% rate rise in 17/18 and a 0.9% **decrease** in 18/19. The latter unprecedented in WA Local Government history.*

That the Town has achieved this, whilst still meeting expenditures required to deal with legacy mismanagement of significant projects, systemic failures of governance and additional community related expenditures as they have arisen, is testament to the remarkable efforts of all at the Town.

Ratepayers can be assured their money is being managed with prudence and caution by both elected members and our administrative team. Speaking for myself only, there will be an ongoing focus on delivering better value for ratepayers whilst maintaining the high level of service and amenity our community expects."

Question 6

In the strong probability that this enormous total will continue to grow for the remaining five months of FY19-20, can Ratepayers already realistically expect a rate increase for FY 20-21 from the "good financial managers" who are Elected Members?

Response:

No decision has been made at this point in time. The Council will make its decision as part of the Budget process.

(Received by on line submission dated Tuesday 4 February 2020 @ 10:34am AWST; Receipt No QT100201)

Re: Upgrade of Town's Customer Request Management System

Statement

Per these Minutes, in response to my earlier suggestion regarding the upgrade of the Report It system, at the 28 March, 2017 OCM, the highly-respected then Director Infrastructure, Mr. Colyer stated: "The examination of the "close off" for the esystem is recognised as relevant ... the initiative is linked to an upgrade to the Town's Customer Request Management System, which is set to occur during 2017/18".

As of February, 2020 there still is no close off - and, other than the auto-acknowledgement of online receipt, Ratepayers who make the effort and take the time to support their Town by making Report It submissions hear absolutely nothing further from Administration in the majority of such cases. This is wrong in 2020.

Question 7

Can the CEO clearly and fully explain as to why, since the Mayor appointed him first as ACEO and then as CEO, he has failed to deliver the introduction of a close off component for what represent valuable Ratepayer-to-Town communications and Community Relations tools?

Response:

The Town has recently undergone a Technical Architecture Review in relation to its entire IT environment, whereby a number of significant issues have been uncovered, predominantly due to applications operating on out-dated and unsupported servers.

In addition, the Town's major IT operating environment was found to be several versions in arrears.

In order to modernise the Town's IT environment, a number of major upgrades are required, however, a systematic approach and process is required to ensure the operability of the legacy applications and systems remains fully functional to ensure service delivery remains at the forefront.

This long-term strategy also includes the upgrade of the Town's Electronic Content Management (ECM) system, of which the CRMS is a major component. At present, ECM requires a major version upgrade to support Microsoft Office 2016 and Windows. The upgrade to the entire ECM environment and suite of products (inclusive of CRMS) is a major IT project in itself, and as such has been earmarked for commencement in late 2020-21.

Question 8

Given that the majority of Local Government entities in the Greater Metropolitan Area have introduced and make effective use of close off systems and given the claim that our Town's IT capabilities and systems are leading edge, can the CEO also confirm that, if indeed the genuine intent and will is there, the close off component can very easily be introduced early in 2020?

Response:

No. Given the answer provided to Question 7, the upgrade to the IT environment (inclusive of the close off component to the CRMS) is a significant body of work, with inter-operability required to be maintained across all IT systems, applications and environments while improvement and upgrades and made and implemented.

As the upgrade to the ECM environment is not envisaged to commence until late 2020-21, the close off to CRMS is not expected until 2021-22.

(Received by on line submission dated Tuesday 4 February 2020 @ 11:57am AWST; Receipt No QT100202)

Re: Transparency and Accountability

Statement

Part of what is proudly claimed and is presented on our Town's website is: Transparency and Accountability.

The Town of Cambridge is committed to being a leader in the areas of transparency, disclosure and public accountability.

A detailed examination of the Minutes containing the CEO's responses to both verbal questions asked at, and questions submitted online to, OCMs in 2018-19 clearly show that accountability, full disclosure and in particular, transparency, has not been consistently delivered by him. Both avoidance and evasiveness is evident, particularly in response to questions that might have been awkward or embarrassing for him, or for either or both Administration or Council?

Question 9

Can the CEO clearly and fully explain if his failures to deliver his responses in accordance with the commitment on the website are a Council-approved policy, or if these have been entirely his decision?

Response:

There has not been any failure on the part of the CEO. The Town has previously sent you letters in response to your questions.

All of the letters have clearly stated the Town's position.

Question 10

Will the CEO now commit to fully complying with the website wording in delivering complete answers to all questions asked at, or submitted to, future Ordinary Council Meetings?

Response:

Refer to response at Question 9.

MS HILARY PINERUA, 8B/131 DRABBLE ROAD, CITY BEACH

(Correspondence received by the Town on 3 February 2020 – Document ID 2889405)

Re: Elected Member Meeting Attendance, Meeting Fees & Allowances

Statement

Mr Giorgi

I refer to questions that I asked at the 17th December 2019 Council Meeting regarding the Elected Member Meeting Attendance, Meeting Fees & Allowances online register with particular reference to Mayor Shannon's fees and allowance.

In your response to me in your unsigned letter dated 18th December 2019 you state:

"On 1 July 2016 (another typo) and in accordance with Salaries and Allowance Tribunal, Elected Members' Meeting Allowance Fee and Local Government Allowance were increased by 1.5%. The online register has been updated to reflect the increase. The Telecommunications Allowance remains the same. A Nomination fee of \$80.00 was also refunded in November for newly elected members and re-elected members in respect to the October elections." According to The Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members determination dated 9 April 2019 approved a 1% increase as detailed in the paragraphs below.

Para 14 "The Tribunal has determined a 1 percent increase in the remuneration, fees, expenses or allowances ranges provided to CEOs and elected members."

Para 15 "The Tribunal notes that the increase to the remuneration ranges does not constitute an automatic increase to the remuneration provided to CEOs or elected members. Each local government must conduct its own remuneration review to determine whether any increase, within the applicable bands, is justified."

Cambridge is a Band 2 Local Government and the ranges for Councillors and the Mayor are shown in the tables which are included in the SAT determination.

Question to Mr Giorgi.

Question 1

Why was the Mayor's allowance increased by 1.50% when the tribunal only approved 1%, which is clearly stated in the SAT determination as shown above?

Response

In accordance with the *Salaries and Allowances Act 1975*, and the determination of the Salaries and Allowances Tribunal for Local Government and Elected Members pursuant to Section 7a and 7b Salaries and Allowances Tribunal, the Town of Cambridge is a Band 2 Council and accordingly is paying the Mayor and Councilors within the prescribed range.

Question 2

Was a further increase approved by Council, if so, when was it approved and at which meeting?

Response

There has been no increase since 1 July 2016.

Question 3

Why was \$80.00 Nomination Fee refund included in Elected Members Allowance payment?

Response

The description provided on the attachment to the Accounts payable agenda in December 2019 omitted making reference to the refund of the nomination fee, for example EFT Payment 03941. This will be noted for future nomination fees resulted from Council elections.

Question 4

This refund has nothing to do with Elected Members Allowances. It should have been refunded as a separate payment. Who authorised this refund to be included in the Allowance payment?

Response

Rather than making multiple payments, one (1) Electronic EFT payment was processed for all amounts owing at that time. This is a cost saving initiative.

(Correspondence received by the Town on 3 February 2020 – Document ID 2889406)

Re: Correspondence dated 18 December 2019

Statement

I refer to your letter addressed to me dated 18th December 2019 in response to questions that I asked at the 17th December 2019 Council meeting. The letter is unsigned.

Question 5

Why did you fail to sign the letter ie no signature?

Response

This was due to an administrative process error by a Town employee.

Question 6

Do you make a habit of sending out unsigned letters to ratepayers?

Response

No.

Question 7

Questions that I submitted were for the Ordinary Council meeting 17th December NOT 17th December 2019 as shown in subject header. Do you not proof read your letters, signed or unsigned by you?

Response

Yes.

(Correspondence received by the Town on 3 February 2020 – Document ID 2889407)

Re: Questions to Mr Giorgi

Statement

Mr Giorgi

I submitted three sets of questions at the 26th November 2019 Council Meeting. Two sets of questions directed to you Mr Giorgi. One question directed to Cr Mack.

Mr Giorgi in your written response to me dated 6th December 2019 you have only responded to one set of questions asked directly asked of you. Below is a copy of the questions that you failed to provide an answer to.

Question 8

Why did you fail to provide an answer to a ratepayer's valid questions?

Response

A letter of response was sent on 6 December 2019.

Question 9

Will you now provide a response to questions as previously submitted below?

Response

A letter of response was sent on 6 December 2019.

(Copy) ASK COUNCIL A QUESTION - COUNCIL MEETING TUESDAY 26TH NOVEMBER 2019

Mr Giorgi

*I refer to the Town of Cambridge Policy No.1.2.6 Council Logo. **OBJECTIVE** to provide for the protection of the use of the Council's logo, and to prohibit its use for unofficial purposes.*

Cr Gary Mack has used the Council Logo on his personal LinkedIn page. According to the policy no person, without the written authority of the CEO on behalf of the town of Cambridge shall assume or use the Town of Cambridge logo.

Question 10:

When did Cr Gary Mack seek your approval to use the Town's Logo on his LinkedIn page?

Response

Refer to the Town's letter of response which was sent on 6 December 2019.

Question 11:

What is the date of your written authority to Cr Gary Mack allowing him to use the Town's logo on his LinkedIn page?

Response

Refer to the Town's letter of response which was sent on 6 December 2019.