

# PARKING PERMITS

POLICY NO: 4.4.10

REVIEW DATE: MAY 2020

## OBJECTIVES

To provide guidelines for the control of Parking Permits issued in accordance with the *Town of Cambridge Parking Local Law 2016*.

## SCOPE

This policy applies to all Permits administered by the Town of Cambridge.

## POLICY STATEMENT

The local government may upon a written application of an eligible person issue a parking permit in the prescribed form approved by the local government and for the prescribed fee.

### 1. RESIDENTIAL AND VISITOR PARKING PERMITS

(a) **Number of Residential Permits**

The Town will not issue more than two (2) Residential Parking Permits to the occupier of a single house or residential unit in accordance with the *Town of Cambridge Parking Local Law 2016*.

(b) **Number of Visitor Permits**

The Town will not issue more than two (2) Visitor Parking Permits to the occupier of a single house or residential unit in accordance with *the Town of Cambridge Parking Local Law 2016*. Up to two (2) additional “verge only” visitor permits may be issued to any single house where verge parking can be accommodated.

(c) **Number of Residential and Visitor Permits - Multi-Storey Developments**

The Town will not issue Residential and Visitor Parking Permits to multi storey developments where the number of residential units exceeds six (6) in number.

(d) **Number of Permits and Temporary Visitor Permits -Single House**

The Town may in its discretion issue temporary Visitor Parking Permits to accommodate requests from single house occupiers to meet short term parking needs.

(e) **Restrictions on Issue of Permits to Single House Occupiers**

A maximum of two residential parking permits can be issued to a single house occupier provided that there is no adequate off-street parking on the property and the number of residential parking permits being reduced by one permit for every parking space that is available at the residential address.

(f) **Restrictions on Issue of Permits to Single Unit Occupiers**

A maximum of two residential parking permits can be issued to a single unit occupier provided that there is no adequate off-street parking on the property and the number of residential parking permits being reduced by one permit for every parking space that is available at the residential address.

### 2. COMMERCIAL PARKING PERMITS

#### 2.1 Maximum Number of Parking Permits

(a) The proprietor of a Business or Commercial enterprise, with a parking restriction in the street where they are located, may apply and subject to complying with the Policy requirements, be issued with a maximum of one (1) Parking Permit for a bona-fide employee.

(b) Where a business is located on a corner the proprietor may nominate either street to which the Parking Permit is to apply.

## **2.2 Conditions**

- (a) A Parking Permit must not exceed a period of one (1) year, from the date of issue.
- (b) The Council may determine specific Activity Centres/areas where Parking Permits may or may not apply.
- (c) An Applicant for a Parking Permit must pay (in advance) for a Commercial Parking Permit and the fee is prescribed in the Council's Annual Fees and Charges.

## **2.3 Prohibitions**

A Commercial Parking Permit will not be issued in the following circumstances:

- (a) where a business or commercial enterprise can provide three (3) or more car parking bays on-site;
- (b) where a business or commercial enterprise has benefited from a car parking concession granted by the Council as part of a Planning Approval (for example payment of cash-in-lieu);
- (c) where a business or commercial enterprise commences operation at their address/location after parking restrictions were introduced immediately adjacent to that property; and
- (d) for use involving any "large commercial vehicle" or "over length vehicle" greater than one tonne (panel vans and utilities excepted) or exceeding the length of one car parking bay or 6 metres - whichever is the lesser, associated with a commercial business.

## **3. REPLACEMENT OF PERMITS UPON EXPIRY**

Applicants will be issued with a new permit for free (except in the case of commercial permits for which a fee applies) when their current permit expires.

## **4. NON-COMPLIANCE OR ABUSE OF PARKING PERMITS**

Where the holder of a Permit does not comply with or abuses the conditions of use of the Parking Permit, the Town may revoke all Permits for the property.

## **5. PARKING PERMITS**

A Parking Permit does not guarantee a Permit Holder availability of a car parking bay/space or entitlement to any specific car parking space on any street.

### **ORIGIN/AUTHORITY**

Council Meeting - 23 August 2016

### **DATE AMENDED**

All policies are reviewed every two years in April. This policy was amended at the following meetings:-

Council Meeting – 22 May 2018