

CERTIFICATE OF LOCAL HEALTH AUTHORITY (LIQUOR LICENSING - SECTION 39)

A liquor licence from the Department of Local Government, Sport and Cultural Industries is required to be obtained for the sale of liquor from premises. Prior to submitting an application for a Liquor Licence for a premise located within the Town, the applicant must seek a Section 39 (Certificate of Local Health Authority) and/or Section 40 (Certificate of Local Planning Authority) from the Town of Cambridge.

Section 39 and 40 Certificates apply to:

- The granting or removal of a licence;
- The altering or redefinition of a venue including renovations;
- An application for an alfresco area; and
- Applications for 'liquor without a meal' permits

SECTION 39

A Section 39 Certificate is required to state whether or not the premises complies with all relevant requirements of the Public Health Act 2016, the Food Act 2008, the Local Government Act 1995, the Building Act 2011 and any written law applying to the sewerage or drainage of those premises.

APPLICATION REQUIREMENTS

To help ensure that an assessment is made in a timely manner, applicants should ensure that all application forms, fees and supporting documentation are submitted at the time of lodging an application. If an application is incomplete then it is not valid and accordingly will not be processed until all the required information has been submitted.

SECTION 39 (CERTIFICATE OF LOCAL HEALTH AUTHORITY)

- Completed application form and checklist
- Application fee \$250
- Completed Page 2 Liquor Control Act 1988 Certificate of Local Authority - Section 39 application form

ENQUIRIES

For further enquiries please contact the Town's Health Services on 9347 6000.

SECTION 39 APPLICATION

APPLICANT'S DETAILS	
Name (Business or individual):	
Business Postal Address:	Postcode:
ABN Number (if applicable):	
Applicant Name:	
Email:	
Phone:	Mobile:

PREMISES DETAILS	
Name:	
Lot Number:	Street Number:
Street Name:	
Suburb:	Postcode:

PLEASE ALSO PROVIDE THE BELOW DOCUMENTS WITH YOUR APPLICATION	
<input type="checkbox"/>	Completed application form
<input type="checkbox"/>	Application fee of \$250
<input type="checkbox"/>	Page 2 Certificate of Local Health, Liquor Control Act 1988 - Section 39

LODGEMENT OF APPLICATION

- In person, at the Customer Services, Town of Cambridge, 1 Bold Park Drive, Floreat WA 6014
- By mail to Town of Cambridge, PO Box 15, Floreat WA 6014
- By email to mail@cambridge.wa.gov.au

Payments can be made by cash, cheque or Eftpos (Visa or Mastercard). Cashier hours are Monday to Friday, 8.30am to 4.30pm, excluding public holidays.

CREDIT CARD DETAILS

NOTE: For security reasons, the Town of Cambridge cannot accept written credit card details. Therefore, please provide the name as displayed on your credit card, and sign below to authorise the Town of Cambridge to debit that credit card.

*Credit card payments are limited to \$10,000 per card, per application. MasterCard and Visa are accepted.

THE TOWN OF CAMBRIDGE WILL CONTACT YOU TO OBTAIN YOUR CREDIT CARD NUMBER		
Name on card:	Signature:	Date:

THIS SECTION MUST BE COMPLETED BY THE APPLICANT **BEFORE SUBMISSION** TO THE LOCAL AUTHORITY

APPLICATION DETAILS
Category and type of licence:

Nature of application and an outline of proposed use of the premises:

IN THE CASE OF A 'SPECIAL FACILITY LICENCE' APPLICATION
For what purpose is the licence sought? (Refer to Regulation 9A of the Liquor Control Regulations 1989)

What trading hours are sought? (enter as a 24 hour clock i.e. 17:30 with colon)					
Monday	from:	to:	Friday	from:	to:
Tuesday	from:	to:	Saturday	from:	to:
Wednesday	from:	to:	Sunday	from:	to:
Thursday	from:	to:			

Is approval sought to sell and supply liquor on;														
Christmas Day	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Good Friday	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Anzac Day	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Is approval sought to sell liquor for consumption off the licensed premises?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

Please detail trading conditions sought and provide an outline on how you propose the premises will operate (attach separate submission if necessary)