

## VEHICLE CROSSOVER APPLICATION FORM

Please print clearly, tick appropriate boxes and complete a diagram.

Application Fee: \$44.00

(fee required at the time application is lodged)

Street Address of crossover: \_\_\_\_\_

**PURPOSE:**  New crossover  
 Upgrade existing crossover  
 Temporary crossover

**MATERIAL:**  Concrete  
 Brick

Name of Owner: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone No. (AH): \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Work No.: \_\_\_\_\_

Email: \_\_\_\_\_

Office Use: Inclusion of Owner's details as Owner and Applicant is mandatory for any nominated contribution.

### Do any of the following interfere with the proposed works?

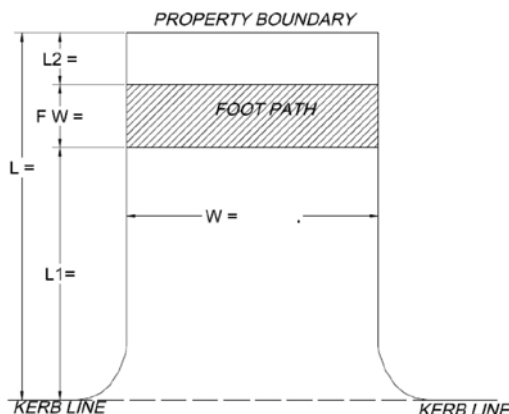
- |  |  |
|--|--|
| <input type="checkbox"/> Power Poles (0.75m clearance) | <input type="checkbox"/> Trees (1.5m clearance)    |
| <input type="checkbox"/> Fire Hydrants                 | <input type="checkbox"/> Stormwater Drains/Manhole |
| <input type="checkbox"/> Telstra Pits                  | <input type="checkbox"/> Signs                     |
| <input type="checkbox"/> Other (please specify): _____ |  |

Is the footpath to be removed and replaced by crossover?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### DIAGRAM (or attach a plan)

Note: Please ensure width and lengths are stated. Length is measured from the property boundary to the kerb line (L=length, FW=footpath width, W=width)



## Crossover Process Overview

**Definition:** A crossover is the part of the driveway that crosses over the verge area in front of a property, from the kerb line to the property boundary line.

### Points to Note:

- The Town **does not** construct crossovers but is able to provide information relating to brick paving and concrete contractors on request.
  - A building approval **is not** an approval to install a crossover.
  - The property owner must apply for an approval to construct a crossover via the Town's Customer Service Officers (Telephone (08) 9347 6000 for enquiries).
  - A contribution is available from the Town towards brick paved and concrete crossovers, built to the Town's specification. The Town's crossover specifications are available at the Town's Administration Centre.
  - Asphalt crossovers may be constructed or resurfaced but no contribution will be paid.
  - The Town's contribution to the crossover is calculated as 50% of the area (of a 3.0 metre wide crossover) multiplied by the current contract rate per square metre for crossover construction. The contribution is reviewed annually and listed in Fees and Charges in the current budget.
- 

### The Process:

1. Council receives your Application Form for the proposed works and the application fee is paid.
2. The Town will inspect the site and approve the crossover installation if there are no other issues involved. Formal acknowledgement of the approval will be sent to the applicant as well as a copy of the Town's "*Crossover Specification*" within ten (10) working days of lodgement of the form.
3. Building/Owner arranges construction of the crossover. Advise the Town prior to commencement so that any issues can be resolved prior to/or during construction.
4. To apply for a contribution, you must advise the Town that the crossover has been completely constructed,
5. The Town will then inspect the crossover to ensure compliance. If the crossover is compliant, the Town will forward a contribution to the property owner within thirty (30) days of received of advice.

For more information, visit the Town of Cambridge website at [www.cambridge.wa.gov.au](http://www.cambridge.wa.gov.au)