

ALL FORMS, FEES AND INFORMATION LISTED BELOW MUST BE PROVIDED AT LODGEMENT OF PERMIT APPLICATION.

ALL FEES TO BE PAID AT TIME OF LODGEMENT (Non-compliance will result in the application not being accepted)

App	Office	COMMERCIAL FIT OUT PERMIT (BA4)
<input type="checkbox"/>	<input type="checkbox"/>	Completed BA1 Certified Application Form - (Commercial Application all elements to be completed)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Letter of Planning Approval (where required)
<input type="checkbox"/>	<input type="checkbox"/>	Completed BA3 Certificate of Design Compliance (signed by a private building surveyor/ contractor)
<input type="checkbox"/>	<input type="checkbox"/>	CTF Receipt (receipt for proof of payment paid directly to CTF required for all works over \$20,000) www.wa.gov.au/service/education-and-training/vocational-education/pay-your-construction-training-fund-levy (where required)
<input type="checkbox"/>	<input type="checkbox"/>	2 x Copies documents referenced on BA3 Certificate of Design Compliance

PLEASE NOTE:

- Application form must have all signatures
- Company owned properties require authorised signatory proof (e.g. Company Deeds or Bank documentation)
- Copy of an offer and acceptance form signed by all vendors and purchases of the land/ company may be accepted

APPLICATION DETAILS

Application Number:	Contract Value of Fit Out (incl GST): \$
Property Address:	

FEE SCHEDULE

Permit Fee - Certified - Commercial (Class 2-9) Certified - Estimated value incl GST x 0.09% (minimum charge \$110.00)	\$
Building Services Levy (minimum charge \$61.65) Over \$45,000 incl GST x 0.137%	\$
TOTAL FEES PAID	\$

OFFICE USE ONLY

Receipt Number:	Accepting Officer:
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