

Building Permit Application Checklist



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Floreat WA 6014
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ALL FORMS, FEES AND INFORMATION LISTED BELOW MUST BE PROVIDED AT LODGEMENT OF PERMIT APPLICATION.

ALL FEES AND BOND TO BE PAID AT TIME OF LODGEMENT (Non-compliance will result in the application not being accepted)

App	Office	CERTIFIED Building Permit Application - (BA1)
<input type="checkbox"/>	<input type="checkbox"/>	Completed BA1 Application Form (all elements to be completed)
<input type="checkbox"/>	<input type="checkbox"/>	Completed BA3 Certificate of Design Compliance Certificate (signed by a private building surveying contractor)
<input type="checkbox"/>	<input type="checkbox"/>	CTF Receipt (receipt for proof of payment paid directly to CTF required for all works over \$20,000) www.wa.gov.au/service/education-and-training/vocational-education/pay-your-construction-training-fund-levy
<input type="checkbox"/>	<input type="checkbox"/>	Payment of required building permit application fee (refer current fees & charges)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Home Indemnity Insurance (required for works over \$20,000) <u>Exemptions:</u> Pools, Carport, Fence, Pergola, Landscaping Owner/Builder Applications
<input type="checkbox"/>	<input type="checkbox"/>	BA20 Notice and request for consent to encroach or adversely affect form (where required)
<input type="checkbox"/>	<input type="checkbox"/>	2 x Sets of plans (drawn & printed to scale) architectural, structural, all specifications which have been referenced on the signed BA3 certificate (Please provide electronic copies of plans larger than A3)
<input type="checkbox"/>	<input type="checkbox"/>	Building Commission Owner Builder Approval (if required - for works over \$20,000)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of performance solutions (where applicable)
<input type="checkbox"/>	<input type="checkbox"/>	DFES - Details of Fire and Emergency Services Commissioner's advice (if required)
<input type="checkbox"/>	<input type="checkbox"/>	All prescribed authorities have been obtained where applicable: <ul style="list-style-type: none"> - Heritage notification to Heritage Council - Water Corporation approval where necessary e.g. If work is near/over a sewer or water main - Copy of Letter of Planning Approval & Plans

PLEASE NOTE:

- All forms require the name of all property owners and **name and signature of the nominated Builder**
- Company owned properties require authorised signatory proof (e.g. Company Deeds or Bank documentation)

APPLICATION DETAILS	
Application Number:	Contract Value of Construction (incl GST): \$
Property Address:	

FEE SCHEDULE

Residential (Class 1 or 10) Certified - Estimated value incl GST x 0.19% (minimum charge \$110.00)	\$
Commercial (Class 2-9) Certified - Estimated value incl GST x 0.09% (minimum charge \$110.00)	\$
Building Services Levy (minimum charge \$61.65) Over \$45,000 incl GST x 0.137%	\$
Bond Admin Fee (shop/office fitout excluded) Works from \$20,001 to \$100,000 = \$110 Over \$100,000 = \$220	\$
Bond (Refundable) - shop/office fitout excluded \$20,001 to \$100,000 = \$700 \$100,001 to \$500,000 = \$1,500 \$500,001 to \$1,000,000 = \$2,500 \$1,000,001 to \$5,000,000 = \$5,000 \$5,000,001 to \$10,000,000 = \$10,000 Greater than \$10,000,001 = \$25,000 In excess of 1 million, as above or bank guarantee	\$
Bond Number	
TOTAL FEES PAID	\$

OFFICE USE ONLY

Receipt Number:

Accepting Officer: