

INTRODUCTION

The Heritage Grant Program offers funding to owners to support the conservation of places:

- entered on the Town of Cambridge Heritage List;
- entered on the State Register; or
- located within the Holyrood Street Heritage Area.

Before completing this application form:

- Read the eligibility and selection criteria outlined in Local Planning Policy 1.6: Assistance for Heritage Places.
- Review heritage place records to understand the significance of the place (heritage records are available via <http://inherit.stateheritage.wa.gov.au/public/>).
- Consider The Burra Charter 2013 conservation principles and processes (available via <https://australia.icomos.org/wp-content/uploads/The-Burra-Charter-2013-Adopted-31.10.2013.pdf>)
- Confirm the project scope, budget and timeframes, and if any approvals are required.
- Obtain two written quotes and the required supporting documentation listed below.

Applicants are encouraged to arrange an appointment with the Town to discuss a project and the application requirements. Applications for retrospective funding (commenced or completed projects), and non-rateable properties used for charitable purposes must be discussed with the Town prior to submission.

APPLICATIONS DUE: 5 PM frIDAY 19 OCTOBER 2020

Applications must be signed by the property owners and include all the required supporting documents listed below. Incomplete applications and those received after the advertised closing time and date will not be considered.

Address applications to:

Town of Cambridge
PO Box 15
FLOREAT WA 6014

Or email: mail@cambridge.wa.gov.au

SUPPORTING DOCUMENTATION

The following information is required to be submitted with the grant application:

- Two written quotes
- Site plans and elevations identifying location of proposed works
- Specifications of the proposed works
- Photos of relevant parts of the place/building
- Copies of any obtained approvals (planning, building etc)

Applicants are encouraged to provide any other relevant information and evidence to sufficiently demonstrate why the project is required and how it will conserve the heritage significance of the place.

HERITAGE PLACE DETAILS

Place Name:			
Property Address:			
Heritage Status:	Heritage List <input type="checkbox"/>	State Register <input type="checkbox"/>	Heritage Area <input type="checkbox"/>
Is the property subject to a Conservation Plan or Heritage Agreement: Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>If yes, please include a copy with the application.</i>			

OWNER DETAILS

Name:	
Postal Address:	
Email:	
Phone:	

APPLICANT DETAILS *Please complete if different to the landowner.*

Name:	
Postal Address:	
Email:	
Phone:	

ELIGIBILITY REQUIREMENTS

	Yes	No
Is there an outstanding rates debt incurred with the Town?		
Is the application for a non-rateable property? <i>(i.e. government land, or land used for school, religious or charity purposes)</i>		
Is the project complete or will it commence before the grants are awarded?		

If you answered yes to any of the above, your project may be ineligible for funding.
Please contact the Town to discuss before proceeding with the application. *Applications for properties used for charitable purposes or for commenced or completed projects may be accepted if sufficient funding is available.*

PROJECT DETAILS

The project and responses to the following questions should be informed by the Burra Charter 2013 and the 'Statement of Significance' specified in the Heritage Place Record.

Outline the proposed works for which funding is sought:

Describe the need for the project (retrospective application must include evidence):

How will the project contribute to the conservation of the place:

What project methods and materials are selected to be used and why:

Project Schedule (takes into account the grant approval process and adequate time to obtain any other required approvals):

Estimated project start date:	
Estimated timeframe to complete project:	

Please attach additional pages if required.

FUNDING DETAILS

The Heritage Grant Program funds 50% of the total project costs, up to a maximum amount of \$5,500 (incl. GST). Please ensure quotes are included for all expenditure itemised below.

Project Budget	Amount (Ex. GST)	GST	Total (Incl. GST)
Income			
Grant amount requested:			
Your contribution:			
Other grants or sponsorship: _____			
Other grants or sponsorship: _____			
Total Projected Income \$			
Expenditure			
Total Projected Expenditure \$			

Please indicate your preferred quote supplier and why:

APPLICANT DECLARATION

- I hereby certify that I am currently authorised to submit this application.
- I declare that all the information is true and correct.
- I understand that the information contained in this application will be made available to Council and the public as part of the Heritage Grant Program reporting process.
- I understand that if the application is successful, I will be required to accept the terms and conditions of the funding as outlined in the letter of approval.

Name:	
Signature:	
Date:	