

# Archive Search Request

## Application Form



1 Bold Park Drive,  
Floreat WA 6014  
Telephone: 9347 6000  
mail@cambridge.wa.gov.au  
www.cambridge.wa.gov.au

**PLEASE NOTE THAT THE RELEVANT FEE IS PAYABLE AT THE TIME OF APPLICATION.**

Every effort will be made to obtain and provide copies of plans and/or approvals, however if the plans and/or approvals are not available or the copies are not clear due to deterioration of original documents, the cost of the search **will not be refunded**.

OWNER(S) OF LAND DECLARATION	
I/We	
being the current owner/s of the property detailed hereunder, request the Town of Cambridge to conduct an archive search for any approved building plans relating to the property detailed below.	
OWNER(S) DETAILS	
Name:	Company (if applicable):
Street Address:	
Suburb:	Postcode:
Home/Business No.:	Mobile No.:
Email:	
Signature:	Date:

PROPERTY DETAILS		
Lot No:	House/Street No:	
Street Name:	Suburb:	
Is the property a corner block: Yes    No	If property is a strata/block of units, please advise the dwelling location: Front   Rear   Left   Centre   Right	Approx. year of construction:
<i>The owner's authorisation (below) is required for the release of documents to a third party.</i>		

AUTHORISATION FROM CURRENT OWNER/S OF LAND FOR A THIRD PARTY TO REQUEST AN ARCHIVE SEARCH	
I/We	
being the current owner/s of the subject property hereby authorise the below to request, view and obtain copies of the plans relevant to the subject property.	
Name:	Company (if applicable):
Home/Business No.:	Mobile No.:
Email:	
Owners Signature:	Date:

DISCLAIMER
Please note that the Australian Copyright Act 1968 applies to copying or reproduction of building plans. The property owner/s acknowledge that any copies supplied by the Town of Cambridge will be used for information purposes only and not for illegal purposes.

**Request that a search for the subject property be carried out by the Town of Cambridge for:**

		Concession
Planning / Development Approvals held by Town of Cambridge (1994 to current)	\$70.00	\$40.00
Building Plans held by the Town of Cambridge (1994 to current)	\$70.00	\$40.00
All Plans held by the Town of Cambridge and the City of Perth	\$100.00	\$55.00

Payment by Credit Card	
Name on Card:	Visa    MasterCard
Card No.:	Expiry Date:
Signature:	Date:

Office Use Only		
Paid \$	Receipt No.:	Identification Checked: