



LOCAL EMERGENCY RECOVERY PLAN

RESTRICTED DISTRIBUTION VERSION

Adopted at the Council Meeting held on 26 September 2017

SEPTEMBER 2020

Table of Contents

PART ONE: INTRODUCTION	4
1.1 AUTHORITY	4
1.2 PURPOSE	4
1.3 OBJECTIVES	4
1.4 SCOPE	4
PART TWO: ARRANGEMENTS AND RELATED DOCUMENTS	5
2.1 AGREEMENTS, UNDERSTANDINGS AND COMMITMENTS	5
2.2 IMPLEMENTATION	5
PART THREE: ROLES AND RESPONSIBILITIES	6
3.1 LOCAL RECOVERY COORDINATOR	6
3.2 THE LOCAL RECOVERY COORDINATION GROUP MEMBERSHIP	6
3.3 THE LOCAL RECOVERY COORDINATION GROUP ROLE AND FUNCTIONS	6
3.4 THE LOCAL RECOVERY COORDINATION GOVERNANCE STRUCTURE AND SUBCOMMITTEES	7
3.5 PLANNING AND REVIEWING OF LOCAL RECOVERY ARRANGEMENTS	7
3.6 COMMUNITY INVOLVEMENT	7
3.7 TRANSITIONING TO MAINSTREAM SERVICES	7
PART FOUR: RESOURCES	8
4.1 POTENTIAL RESOURCES	8
4.1 FINANCIAL ARRANGEMENTS	8
APPENDIX 1: INCIDENT HANDOVER - RESPONSE TO RECOVERY PHASE	9
APPENDIX 2: ROLE AND FUNCTIONS OF THE LOCAL RECOVERY COORDINATOR	10
APPENDIX 3: LOCAL RECOVERY COORDINATOR CHECKLIST	11
APPENDIX 4: LOCAL OPERATIONAL RECOVERY PLAN – TEMPLATE	13
APPENDIX 5: LOCAL RECOVERY COORDINATION GROUP POSSIBLE MEMBER AGENCY ORGANISATIONAL RESPONSIBILITIES	15
APPENDIX 6: ROLE AND FUNCTIONS OF THE LOCAL RECOVERY COORDINATION GROUP	17
APPENDIX 7: RECOVERY GOVERNANCE STRUCTURES	18
APPENDIX 8: ROLE AND FUNCTIONS OF RECOVERY SUBCOMMITTEES	19
APPENDIX 9: TOWN OF CAMBRIDGE KEY PERSONNEL CONTACT LIST	21
APPENDIX 10: TOWN OF CAMBRIDGE EQUIPMENT LIST:	22
APPENDIX 11: TOWN OF CAMBRIDGE – POTENTIAL RECOVERY CENTRES	23
APPENDIX 12: POTENTIAL LOCAL EVACUATION AND ACCOMMODATION FACILITIES	29
APPENDIX 13: TOWN OF CAMBRIDGE POTENTIAL STAGING AREAS	30
APPENDIX 14: TOWN OF CAMBRIDGE - POTENTIAL MAJOR FOOD SUPPLIERS	31
APPENDIX 15: TOWN OF CAMBRIDGE – LIST OF LOCAL SCHOOLS	31
APPENDIX 16: POSSIBLE SUPPORT AGENCIES	32

PART ONE: INTRODUCTION

1.1 Authority

The Town of Cambridge Local Recovery Plan has been prepared in accordance with Section 41(4) of the *Emergency Management Act 2005* and forms part of the Local Emergency Management Arrangements for the Town of Cambridge.

This Plan has been endorsed by the Council of the Town of Cambridge on 26 September 2017.

The *Emergency Management Act 2005* ('the Act') became effective on 23 December 2005. The Act places a responsibility on every local government to:

1. Establish an active Local Emergency Management Committee;
2. Prepare a Local Recovery Plan for the Town of Cambridge;
3. Prepare and maintain Local Emergency Management Arrangements;
4. Appoint a Local Recovery Coordinator for that purposes of the Act; and
5. Manage recovery activities within their districts.

1.2 Purpose

The purpose of the Local Recovery plan is to describe the arrangements for effectively managing recovery at a local level, including accountability and responsibility.

The aim of this document is to record the recovery management arrangements in place and to restore, as quickly as possible, the quality of life in an affected community, so that affected parties can continue to function as part of the wider community.

1.3 Objectives

The objectives of the Plan are to:

Describe the roles, responsibilities, available resources and procedures for the management of recovery from emergencies for the Town of Cambridge.

1. Establish a basis for the coordination of recovery at the local level;
2. Promote effective liaison between all Hazard Management Agencies (HMA), emergency services and supporting agencies, which may become involved in recovery; and
3. Provide a framework for recovery operations.

1.4 Scope

The scope of this Recovery plan is limited to the boundaries of the local government area of Town of Cambridge and forms part of its Local Emergency Management Arrangements. It details the local recovery arrangements for the community.

PART TWO: ARRANGEMENTS AND RELATED DOCUMENTS

2.1 Agreements, Understandings and Commitments

The following local governments are a member of the Western Local Emergency Management Committee (WLEMC), to participate in regional Emergency Management Arrangements:

1. Cambridge
2. Claremont
3. Cottesloe
4. Mosman Park
5. Nedlands
6. Peppermint Grove
7. Subiaco
8. Vincent

The local governments listed above, participating in the Western Local Emergency Management Committee available, accept and will carry out their role and responsibilities in the recovery process as outlined in the *Emergency Management Act 2005*.

Despite the regional approach to the preparation of Emergency Management Arrangements it has been agreed by each local government that recovery would be best managed by the local government in which the emergency has occurred.

Large scale recovery operations wider than the Town of Cambridge or the Western area will be managed by the State Recovery Coordinator (appointed by the Office of Emergency Management) who will convene a State Recovery Coordinating Committee. State policy and arrangements for recovery, including recovery management structures and responsibilities, are detailed in the State Recovery Emergency Management Plan.

Wherever possible for local recovery arrangements, the existing local government management and administrative structures and practices will be used, ensuring that these structures and practices will be responsive to the special needs and circumstances of the affected community.

Recovery information and recovery services need to be readily accessible to affected individuals, families and communities and responsive to their needs and expectations.

A Memorandum of Understanding for Partnership Arrangements to provide assistance following an emergency is being pursued at the time of preparing this Plan.

2.2 Implementation

The Hazard Management Agency involved in responding to an emergency incident is responsible for ensuring that recovery arrangements are activated, if required. The Hazard Management Agency should convey the need for initiation of a recovery process to the (Local or District) Emergency Coordinator who will manage the finalisation of the response phase and participate in the local recovery process. Although recovery activities will commence shortly after the occurrence of an emergency, a formal transition from response to recovery phases must be directed by the Local Emergency Coordinator with a declaration of cessation of response activities and the commencement of the local recovery process. A copy of the Incident Handover Form is shown in **Appendix 1**.

PART THREE: ROLES AND RESPONSIBILITIES

The roles and responsibilities of those persons involved in recovery are outlined below:

3.1 Local Recovery Coordinator

The position of Manager Regulatory Services has been appointed as the Local Recovery Coordinator in accordance the *Emergency Management Act 2005* section 41(4).

The position of Coordinator Ranger & Community Safety Services will act in the role when the primary appointee is unavailable when an emergency arises.

The Local Recovery Coordinator is responsible for the development and implementation of recovery arrangements for the Town of Cambridge.

The functions of the Local Recovery Coordinator are shown in **Attachment 2**.

A Checklist for the Local Recovery Coordinator is shown in **Appendix 3**.

The Local Recovery Coordinator or a person delegated by him/her is to initiate Recovery activities as documented in this Plan as soon as possible, when required, after an emergency occurs.

The Local Recovery Coordinator shall convene a meeting of the Local Recovery Team as soon as is practical where the emergency is of a magnitude that requires their involvement.

The Local Recovery Coordinator should arrange for an event specific Local Operational Recovery Plan to be prepared, as shown in **Attachment 4**.

3.2 The Local Recovery Coordination Group Membership

The composition of the Coordination Group will vary depending on the extent of the incident and the area affected. The establishment of a Local Recovery Coordination Group for the Town of Cambridge will ensure that a decision making group is in place to oversee the recovery phase of an emergency and also to provide strong leadership. It is recommended that the Town's Coordination Group should include the following:

1. Mayor (as Chair);
2. Local Recovery Coordinator;
3. Chief Executive Officer;
4. Director Infrastructure & Works;
5. Director Corporate & Community Services;
6. Police;
7. Department of Communities,
8. Representatives of essential Services – which may be event specific.
9. It may also include members of the community – which may be event specific.

The Local Recovery Coordination Group comprises a core membership of agencies involved in the recovery process, as shown in **Appendix 5**.

3.3 The Local Recovery Coordination Group Role and Functions

The role and functions of the Local Recovery Coordination Group are shown in **Appendix 6**.

3.4 The Local Recovery Coordination Governance Structure and Subcommittees

Structure:

The governance structure of the Local Recovery Coordination Group is shown in **Appendix 7**.

Sub Committees:

The Local Recovery Coordination Group, depending upon the incident and magnitude, may establish sub committees, as follows:

1. Community (or Social);
2. Environment (or Natural);
3. Infrastructure (or Built);
4. Finance (or Economic).

The role and functions of the Subcommittees is shown in **Appendix 8**.

3.5 Planning and Reviewing of Local Recovery Arrangements

It is recommended that the Local Recovery Coordination Group meet at least twice yearly to review the preparation of the various Team Leaders to deal with recovery of emergencies in the community.

The Local Recovery Coordinator is responsible for convening the Local Recovery Team Meeting.

The dates of the meetings will be such as to precede the Local Emergency Management Committee meeting to allow the Local Recovery Coordinator to provide feedback to the Western Central Local Emergency Management Committee on recovery preparedness.

3.6 Community Involvement

Community involvement is the means whereby those directly affected by a disaster help rebuild their own facilities and services. Community involvement provides a framework for re-establishing the economic, social, emotional and physical well-being of the affected population.

3.7 Transitioning to Mainstream Services

The planning process for the transition from a full-scale recovery operation back to the usual level of government involvement in a community needs to commence very early in the recovery phase. This allows roles and functions to return to normal as quickly as possible without leaving the community feeling abandoned or creating expectations of ongoing government services that cannot be maintained. Systems and processes implemented to facilitate recovery require flexibility to adapt to evolving circumstances, and should be implemented in a way that helps affected communities to build capacity to manage their own longer-term recovery, rather than creating dependencies on new and temporary arrangements.

Social and personal support services are likely to be required in the longer term and the need for a considerable period of psychosocial support should be planned for.

PART FOUR: RESOURCES

4.1 Potential Resources

The resources available for recovery have been identified and are included the following Appendices:

Appendix 9 – Town of Cambridge Key Personnel Contact Details. - **Restricted Distribution**

Appendix 10 – Town of Cambridge Equipment List.

Appendix 11 – Town of Cambridge –List of Potential Recovery Centres.

Appendix 12 – Town of Cambridge - List Potential Local Evacuation and Accommodation Facilities.

Appendix 13 – Town of Cambridge - Potential Public Open Space Staging Areas

Appendix 14 – Town of Cambridge – List of Potential Major Food Suppliers.

Appendix 15 – Town of Cambridge – List of Schools.

Appendix 16 Possible Support Agencies.

It should be noted that a copy of contact details is restricted and is not shown in the Version of the Plan made available for the public.

4.1 Financial Arrangements

The Town of Cambridge has arrangements in place to insure its assets.

The State Emergency Management Policy Section 6 and State Emergency Management Plan Section 6 outlines the State's recovery funding arrangements. Relief programs include:

- Disaster Recovery Funding Arrangements Western Australia (DRFAWA);
- Centrelink; and
- Lord Mayor's Distress Relief Fund.

APPENDIX 1: Incident Handover - Response to Recovery Phase

INCIDENT HANDOVER FORM – RESPONSE TO RECOVERY PHASE

During the post impact phase of any emergency, recovery activities will commence and many of these activities will continue for an extended period. There is no clear division from one element to another. The decision to move from the Response to the Recovery and the procedures for handover between the two elements rests with the appropriate Hazard Management Agency. To assist in the transition and mitigate against any confusion that may be generated with respect to jurisdictional or other activities the Western Central Local Emergency Management Committee requests that the following be considered prior to official handover.

The response phase can be considered to continue at least until the following conditions are met. On receipt of this notification the *Local Government Area* will consider the emergency response complete and responsibility for full recovery passed over, it is also understood that some minor response activities may continue under authority of the Hazard Management Agency.

Incident Name:		Date:	
HMA:			
Incident Controller:			
Serial	Condition	Yes/No	Comment
A	All rescues have been accomplished		
B	All known injuries have been attended to		
C	Displaced persons provided with shelter		
D	Essential public services restored		
E	Temporary repairs made to designated buildings		
F	Physical and electronic communications largely restored		
G	Final situation report provided		

ADDITIONAL COMMENTS / CONDITIONS		
Position	Name	Signature
Hazard Management Agency Incident Controller		
Town of Cambridge Local Recovery Coordinator.		

APPENDIX 2: Role and Functions of the Local Recovery Coordinator

ROLE:

The Local Recovery Coordinator is responsible for the development and implementation of recovery arrangements for the local government, in conjunction with the Local Recovery Coordination Group.

FUNCTIONS:

- Ensure the Local Recovery Plan is established;
- Liaise with the Controlling Agency, including attending the Incident Support Group and Operations Area Support Group meetings where appropriate;
- Assess the community recovery requirements for each event, in conjunction with the HMA, Local Emergency Coordinator (LEC) and other responsible agencies;
- Provide advice to the Mayor and Chief Executive Officer (CEO) on the requirement to convene the Local Recovery Coordination Group (LRCG) and provide advice to the LRCG if convened;
- Ensure the functions of the Executive Officer are undertaken for the Local Recovery Coordination Group;
- Assess for the LRCG requirements for the restoration of services and facilities with the assistance of the responsible agencies where appropriate;
- Determine the resources required for the recovery process in consultation with the Local Recovery Coordination Group;
- Coordinate local level recovery activities for a particular event, in accordance with plans, strategies and policies determined by the LRCG;
- Monitor the progress of recovery and provide periodic reports to the Local Recovery Coordination Group and State Recovery Coordination Group, if established;
- Liaise with the State Recovery Coordinator on issues where State level support is required or where there are problems with services from government agencies locally;
- Facilitate the acquisition and appropriate application of the resources necessary to ensure an effective recovery;
- Ensure the recovery activities are consistent with the principles of community engagement;
- Arrange for the conduct of an operational debriefing of all participating agencies and organisations as soon as possible after cessation of the arrangements; and
- Arrange for an evaluation of the effectiveness of the recovery activities in relation to the recovery plan, within 12 months of the emergency.

APPENDIX 3: Local Recovery Coordinator checklist

Local Recovery Coordinator - Operational Checklist	
Task Description	Completed Date
Ensure Recovery Coordinator is working closely with Hazard Management Agency & Local Emergency Coordinator.-	
Within 48 Hours	
<ul style="list-style-type: none"> Contact and alert key Town of Cambridge staff and other relevant contacts 	
<ul style="list-style-type: none"> Local Recovery Coordinator to liaise with the Controlling Agency and participate in the Incident Management Arrangements, including the Incident Support Group and Operations Area Support Group (where appropriate). 	
<ul style="list-style-type: none"> Local Recovery Coordinator to receive initial Impact Assessment Form from the Controlling Agency 	
<ul style="list-style-type: none"> Local Recovery Coordinator to determine the need for the Local Recovery Coordination Group to be convened and its members briefed. 	
<ul style="list-style-type: none"> Local Recovery Coordinator to establish if the emergency incident is proclaimed and eligible natural disaster under the WA Natural Disaster Relief Arrangements and if so what assistance is available. 	
<ul style="list-style-type: none"> Local Recovery Coordinator to determine with the State Recovery Coordinator as to whether State involvement is required 	
<ul style="list-style-type: none"> Local Recovery Coordinator to meet with specific agencies involved with recovery operations to determine actions required. 	
<ul style="list-style-type: none"> Local Recovery Coordinator to meet with internal key staff to consider the extent of support required, for example to record details etc 	
<ul style="list-style-type: none"> Further develop and implement event specific Communications Plan, including public information, appointment of spokesperson and the Town's internal communication processes. 	
<ul style="list-style-type: none"> Activate appropriate inter-agency liaison mechanisms. 	
<ul style="list-style-type: none"> Locate liaison officer at Emergency Operations Centre (if appropriate). 	
<ul style="list-style-type: none"> Contact all Local Recovery Team members (including team leaders) for initial briefing (even in response stage) 	
Within 1 Week	
<ul style="list-style-type: none"> Participate in consultation on the coordination of completion of a Comprehensive Impact Assessment Statement by the Controlling Agency. 	
<ul style="list-style-type: none"> Activate a 'one-stop shop' Recovery Centre (if required) to provide the affected community with access to all recovery services. 	
<ul style="list-style-type: none"> Determine if the subcommittees are required to be activated and determine membership for incident specific occasions. 	
<ul style="list-style-type: none"> Develop an Operational Recovery Plan which determines the Objectives and details the recovery requirements, governance arrangements, resources and priorities. 	
<ul style="list-style-type: none"> Determine immediate short-term and special needs (e.g. accommodation, financial assistance and personal support). 	
<ul style="list-style-type: none"> Identify special needs groups or individuals 	
<ul style="list-style-type: none"> Manage offers of assistance, including volunteers, material aid and donated money. 	
<ul style="list-style-type: none"> Assess impact of the event through information/data from local government, geographic data and relevant response agencies. 	
<ul style="list-style-type: none"> Meet with specific agencies involved with recovery operations to determine strategies. 	

<ul style="list-style-type: none"> • Report to organisational hierarchy on likely costs/impact of involvement in recovery activities. 	
<ul style="list-style-type: none"> • Activate outreach program to meet immediate needs and determine ongoing needs. Issues to be considered should include the need for specialist counseling, material aid, accommodation, financial assistance and social, recreational and domestic facilities 	
<ul style="list-style-type: none"> • Ensure a system is established for recording all expenditure during the Recovery Phase (including timesheets, receipts, logging of expenditure) 	
<ul style="list-style-type: none"> • Manage restoration of essential infrastructure/utilities. 	
<ul style="list-style-type: none"> • Manage the public appeal/private donations process. 	
<ul style="list-style-type: none"> • Brief media on the Recovery Plan. 	
<ul style="list-style-type: none"> • Assess reports gathered through an outreach program to assess community needs. 	
<ul style="list-style-type: none"> • Brief Media 	
<ul style="list-style-type: none"> • Meet with Recovery Team leaders and agencies to consider full assessment of the impact of the event. Determine the best means of involving the affected community and determine action required from specific agencies. 	
<ul style="list-style-type: none"> • Develop a community information process, including consideration of public meetings and newsletters. 	
<ul style="list-style-type: none"> • Monitor staffing arrangements. 	
<ul style="list-style-type: none"> • Review resources and services on an ongoing basis 	
<ul style="list-style-type: none"> • Determine longer-term recovery measures. 	
<ul style="list-style-type: none"> • Provide newsletters to the affected community and information to the media as required. 	
<ul style="list-style-type: none"> • Recognise agency/staff input. 	
<ul style="list-style-type: none"> • Continue to monitor agency activities and reduce/withdraw services when appropriate. 	
Within 12 Months	
<ul style="list-style-type: none"> • Determine longer term strategies 	
<ul style="list-style-type: none"> • Debrief recovery agencies. 	
<ul style="list-style-type: none"> • Implement transitioning to mainstream services 	
<ul style="list-style-type: none"> • Evaluate effectiveness of recovery Operations 	
<ul style="list-style-type: none"> • Consider community event to establish closure and experience sharing 	

APPENDIX 4: Local Operational Recovery Plan – Template

Operational Recovery Plan

The Town of Cambridge and its Local Recovery Team has prepared local recovery arrangements encompassing all elements of WESTPLAN – RECOVERY as a general Recovery Management Plan. However, following a major emergency where substantial damage has occurred to residential, commercial and government buildings and other community infrastructure, and where significant reconstruction and restoration is required, a specific operational recovery plan could be prepared by the Local Recovery Team.

The Recovery Plan should provide a full description of the extent of physical and human damage, and detail plans for restoration and reconstruction of the affected community.

Each Recovery Plan will be reflective of the individual emergency and the severity of the destruction and disruption. The following is a guide to the elements that should be included, and is not intended to be prescriptive.

Town of Cambridge Local Emergency Recovery Team.

LOCAL OPERATIONAL RECOVERY PLAN - TEMPLATE

Emergency: (type and location)

Date of Emergency:

Section: 1

Introduction

- Background on the nature of the emergency or incident,
- Aim or purpose of the Plan,
- Authority for Plan.

Section: 2

Assessment of Recovery Requirements

- Details of loss and damage to residential, commercial and industrial buildings, transport, essential services (including state and local government infrastructure),
- Estimates of costs of damage,
- Temporary accommodation requirements (includes details of evacuation centres),
- Additional personnel requirements (general and specialist),
- Human service (personal and psychiatric support) requirements,
- Other health issues.

Section: 3

Organisational Aspects

- Details the composition, structure and reporting lines of the teams set up to manage the recovery process,
- Details the inter-agency relationships and responsibilities,
- Details roles, tasks and responsibilities of the various teams and those appointed to positions including Recovery Coordinator.

Section: 4

Operational Aspects

- Details resources available and required,
- Redevelopment Plans (includes mitigation proposals),
- Reconstruction restoration program and priorities, (including estimated timeframes),
- Includes programs and strategies for government agencies to restore essential services and policies for mitigation against future emergencies,
- Includes the local government program for community services restoration,
- Financial arrangements (assistance programs (Commonwealth Natural Disaster Relief and Recovery Arrangements or DRFAWA), insurance, public appeals and donations (see also Section 5 below),
- Public information dissemination.

Section: 5

Administrative Arrangements

- Administration of recovery funding and other general financial issues,
- Public appeals policy and administration (including policies and strategies for office and living accommodation, furniture and equipment details for additional temporary personnel).

Section: 6

Conclusion

Summarises goals, priorities and timetable of plan.

Signed by
Local Emergency Coordinator
Date:

APPENDIX 5: Local Recovery Coordination Group Possible Member Agency Organisational Responsibilities

The following list details the assigned and/or potential roles and responsibilities of organisations that may be participants in the recovery phase of an emergency. Depending on the type emergency and magnitude, they may also be a member of the Local Recovery Coordination Group.

Local government:

- Ensure that a Local Recovery Plan for its district is prepared, maintained and tested [EM Act s.41(4)];
- Appoint a Local Recovery Coordinator(s) [EM Act s.41(4)];
- Chair the LRCG;
- Provide secretariat and administrative support to the LRCG, as required;
- Provide other representatives to the LRCG or its subcommittees, as appropriate to the emergency (e.g. Building Surveyor, Environmental Health Officer, Community Services); and
- Ensure the restoration/reconstruction of services/facilities normally provided by the local government.

Department of Communities

- Provide a representative to the LRCG;
- Coordinate emergency welfare services as part of the recovery process, including emergency accommodation, catering, clothing and personal effects, personal services, registration and reunification, financial assistance (State EM Plan Section 5.4); and
- Manage the provision of the Personal Hardship and Distress measures under the WA Natural Disaster Relief Arrangements, including counselling, emergency assistance and temporary accommodation (State EM Plan Section 6.10 and DRFAWA).

Department of Primary Industries and Regional Development

- Provide a representative to the LRCG;
- Provide technical support to primary producers and industry groups for recovery from animal or plant pest or disease emergencies; and
- Manage the provision of assistance to farmers, particularly in relation to the Primary Producer Package under the DRFAWA (State EM Plan Section 6.10 and WANDRA).

Main Roads Western Australia

- Provide a representative to the LRCG;
- Assess and report on damage to State/Federal road infrastructure that may impact on the community;
- In conjunction with the Local Government assist with the assessment of damage to local roads and issue of advice of roads closure/alternate transport route; and
- Assist the local government with the reopening and restoration of damage to local roads including providing access to funding where available through the MRWA Flood Damage to Local Roads Special Funding Assistance Program and/ or the DRFAWA.

Essential Services (Including Power, Telecommunications, Water and Gas – Western Power/Horizon Power, Telstra, Corporation, Alinta Gas)

- Provide a representative to the LRCG (co-opted as required);
- Assess and report on damage to essential services and progress of restoration of services; and
- Facilitate restoration of priority services as requested by the LRCG.

Commission/Business Enterprise Centre (if available)/ Small Business Development Corporation

- Provide a representative to the LRCG (co-opted as required);
- Assist with the assessment of the impact of the emergency on small business; and
- Provide advice on and facilitate access to available business support services/ funding support, e.g. DRFAWA small business support measures.

Department Of Education (Or Local School Representative)

- Provide a representative to the LRCG (co-opted as required); and
- Advice on issues affecting normal operation of schools, e.g. restrictions on student access or damage to school premises.

Local Health Services Provider (Department Of Health or Local Health Officer)

- Provide a representative to the LRCG;
- Advise on health, environmental health and medical issues arising from the emergency; and
- Coordinate the local health components of the recovery process.

Department of Water and Environmental Regulation

- Provide advice on environmental protection, clean up and waste management.

Lord Mayor's Distress Relief Fund

- Liaise with the LRCG to assess the requirement for public donations and if required initiate "Calls for Public Donations" in accordance with the State Policy on "Appeals and Donations during Emergencies";
- As required set up a local appeals committee in conjunction with the LRCG; and
- Provide advice to the LRCG on criteria for, and assessment of, requests for financial assistance.

APPENDIX 6: Role and Functions of the Local Recovery Coordination Group

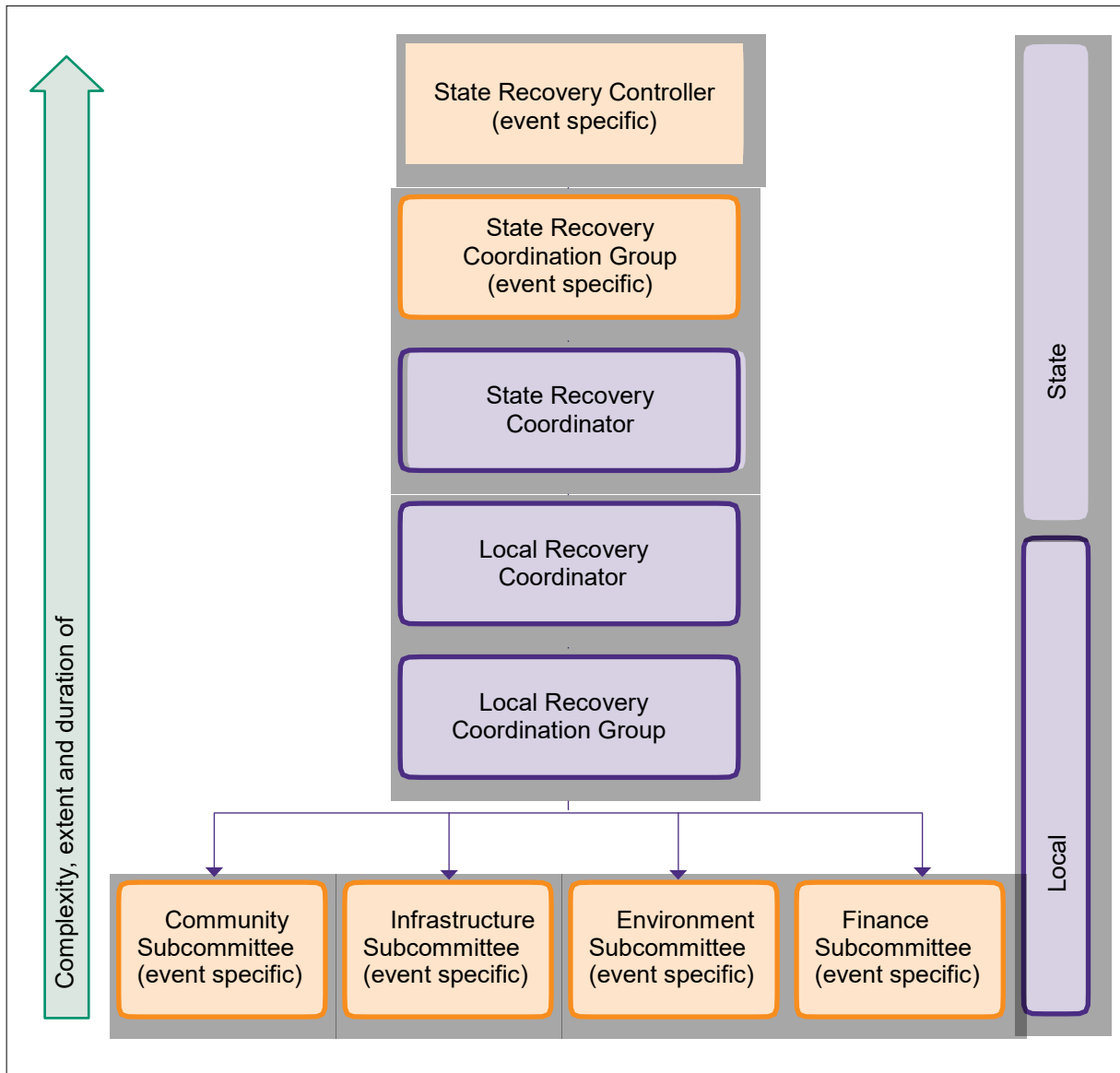
ROLE:

The role of the Local Recovery Coordination Group is to coordinate and support local management of the recovery processes within the community.

FUNCTIONS:

- Establishing subcommittees as required;
- Assessing requirements, based on the impact assessment, for recovery activities relating to the social, built, economic and natural wellbeing of the community with the assistance of the responsible agencies where appropriate;
- Developing an Operational Plan for the coordination of the recovery process for the event that:
 - takes account of the local government long term planning and goals;
 - includes an assessment of the recovery needs and determines which recovery functions are still required;
 - develops a timetable and identifies responsibilities for completing the major activities;
 - considers the needs of youth, the aged, the disabled, and culturally and linguistically diverse (CALD) people;
 - allows full community participation and access; and
 - allows for the monitoring of the progress of recovery.
- Overseeing the delivery of projects that support the social, built, economic and natural environments of recovery to ensure that they are community-owned and targeted to best support the recovery of impacted communities;
- Facilitating the provision of services, public information, information exchange and resource acquisition;
- Providing advice to the State and Local Government/s to ensure that recovery programs and services meet the needs of the community;
- Negotiating the most effective use of available resources including the support of State and Commonwealth agencies;
- Monitoring the progress of recovery, and receiving periodic reports from recovery agencies;
- Ensuring a coordinated multi agency approach to community recovery;
 - Providing a central point of communication and coordination for the actions of the wide range of recovery-related services and projects being progressed outside of the direct control of the Committee; and
 - Making appropriate recommendations, based on lessons learnt, to the LEMC to improve the community's recovery preparedness.

APPENDIX 7: Recovery Governance Structures



APPENDIX 8: Role and Functions of Recovery Subcommittees

COMMUNITY (OR SOCIAL) SUBCOMMITTEE:

Objectives:

- To provide advice and guidance to assist in the restoration and strengthening of community well-being post the event;
- To facilitate understanding on the needs of the impacted community in relation to community wellbeing;
- To assess and recommend priority areas, projects, and events to assist with the recovery process in the immediate and short-term regarding the restoration and strengthening of community wellbeing;
- To assess and recommend medium and long term priority areas to the local government for consideration to assist in the restoration and strengthening of community wellbeing; and
- To ensure the affected community is informed and involved in the recovery processes so actions and programs match their needs.

ENVIRONMENT (OR NATURAL) SUBCOMMITTEE:

Objectives:

- To provide advice and guidance to assist in the restoration of the natural environment post the event;
- To facilitate understanding of the needs of the impacted community in relation to environmental restoration;
- To assess and recommend priority areas, projects and community education to assist with the recovery process in the immediate and short-term regarding the restoration of the environment including weed management and impacts on; and
- To assess and recommend medium and long term priority areas to the local government for consideration to assist in the restoration of the natural environment in the medium to long term.

INFRASTRUCTURE (OR BUILT) SUBCOMMITTEE:

Objectives:

- Assist in assessing requirements for the restoration of services and facilities in conjunction with the responsible agencies where appropriate;
- To provide advice and assist in the coordination of the restoration of infrastructure assets and essential services damaged or destroyed during the emergency; and
- To assess and recommend priority infrastructure projects to assist with the recovery process in the immediate and short, medium and long term.

FINANCE (OR Economic) SUBCOMMITTEE:

Role:

To make recommendations to the Lord Mayor's Distress Relief Fund (LMDRF) on the orderly and equitable disbursement of donations and offers of assistance to individuals having suffered personal loss and hardship as a result of the event.

Functions

- the development of eligibility criteria and procedures by which payments from the LMDRF will be made to affected individuals which:
 - ensure the principles of equity, fairness, simplicity and transparency apply;
 - ensure the procedures developed are straightforward and not onerous to individuals seeking assistance;
 - recognise the extent of loss suffered by individuals;
 - complement other forms of relief and assistance provided by government and the private sector;
 - recognise immediate, short, medium and longer term needs of affected individuals; and
 - ensure the privacy of individuals is protected at all times.
- facilitate the disbursement of financial donations from the corporate sector to affected individuals, where practical

APPENDIX 9: Town of Cambridge Key Personnel Contact List

FIRST	CALL-OUT:			
	Designation	Telephone	Mobile	Email
	Manager Regulatory Services LEMC Representative Local Recovery Co-ordinator	9347 6000	Restricted Distribution	Restricted Distribution
SECOND	CALL-OUT:			
	Coordinator Ranger and Community Safety	9347 6000		
THIRD	CALL-OUT			
	Coordinator Health and Compliance	9347 6000		
WORKS DEPOT- CONTROL				
	Director Infrastructure & Works	9347 6000		
CHIEF EXECUTIVE OFFICER				
	Chief Executive Officer	9347 6000		

Resources	Mobile Contact Number
Town of Cambridge After Hours Contacts	
Chief Executive Officer	Restricted Distribution
Director, Corporate & Community Services	
Director, Planning and Development	
Director, Infrastructure & Works	
Manager, Finance & Business	
Manager, Governance & Legal	
Manager, Community Services	
Manager, Corporate Business	
Manager, Regulatory Services	
Manager, Development, Assessment & Planning Services	
Manager, People & Culture	
Manager, Infrastructure Engineering	
Manager, Infrastructure Works	
Works Supervisor	
Manager Infrastructure Parks & Natural Environment	
Principal Coordinator Parks Operations	
Project Coordinator Parks	
Crew Leader Parks	
Manager Library Services	
Coordinator Ranger and Community Safety Services	
Coordinator Health and Compliance	
Building Surveyor	

APPENDIX 10: Town of Cambridge Equipment List:

No:	Item	Quantity Available	Responsible Area/location	Contact Name and Designation	Contact Number
1.	Bob cat	1	Engineering	Restricted Distribution	Restricted Distribution
2.	Front end loader- 1.1m ³ bucket, forks and crane	1	Engineering		
3.	Front end loaders- small	2	Wembley Golf Course		
4.	Trucks Large -9 tonne	2	Engineering		
5.	Trucks small- 3 tonne	3	Engineering		
6.	Utilities	8	Parks		
7.	Utilities	2	Wembley Golf Course		
8.	Trailers - size 6x 4	1	Engineering		
9.	Trailers 6x4	2	Wembley Golf Course		
8.	Water Tank- 3,000 litres	1	Engineering		
10.	Water Tanker 2,000 litres	1	Wembley Golf Course		
11.	Road sweeper	1	Engineering		
12.	Chain Saws- large	1	Parks		
13.	Chain saws -large	1	Wembley Golf Course		
14.	Chain saws - small	4	Parks		
15.	Generators	1x2kva 1x4kva	Engineering		
16.	Variable Message Board plus trailer	1	Engineering		

APPENDIX 11: Town of Cambridge – Potential Recovery Centres

Number: 1

Centre Name	Contact
State Netball Centre	Manager Netball WA
Lot 520 Selby Street Wembley	Mob: 0447 825 304
PO Box 15	
Floreat WA 6014	Facilities Manager – Matt Hansen
	Tel: 08 93803717
Tel: 93803717	
Capacity – 1,800 persons	
Details	
<p>Sports Hall -1,700 persons Program Room - 80 persons Boardroom - 20 persons <u>Facility is restricted by the number of exits but may be increased to 2,200 for a "one-off" meeting.</u></p> <p>This is a new and modern building, which opened in 2014 and is well maintained. It has 4 indoor Netball courts and spectator seating for 1,050 people. It has 43 external netball courts. This premises is accessed from Selby Street and also via Salvado Road, Floreat, which are dual carriageway and can carry large volumes of traffic.</p> <p>It is well suited for a large gathering Welfare Centre.</p> <p>It is managed by VenuesWest and contains offices for NetballWA and West Coast Fever.</p>	
Kitchen	Conveniences
<p>The kitchen facilities include: microwave ovens, dish and glass washers, sinks benches, small fridges, small freezers and sandwich presses. There are NO cooking facilities.</p>	Female: 10 WC, 6 Hand-basins,
	Male: 9 WC, 5 hand-basins
	Unisex:22 WC, 22 hand-basins, 22 showers
Number of Car parking bays	This is a common use car park for the State Netball Centre, Mathews Netball Centre and Wembley Sports Park.
Standard Car Parking bays	557
Parking For Disabled bays	12
Motorcycle bays	3

Number: 2

Centre Name	Contact
Wembley Pavilion	Manager Wembley Districts Cricket Club
Pat Goodridge Reserve	Mob:
99 Jersey Street Wembley	
Floreat WA 6014	Facilities Manager
	Bruce Mclean
Tel:	
OR	Mob: 0418955835
	Email: brucecurator@gmail.com
Capacity – 200 persons	
Details	
<p>This is a new building which was opened in late 2016. This premises is accessed from Selby Street and also via Salvado Road, Floreat, which are dual carriageway and can carry large volumes of traffic. It is connected to a large septic tank system which has pumps for overflow into the sewer. It has long verandahs on both sides and opens onto large public open space on both sides. It is well suited for a large gathering Welfare Centre.</p>	
Kitchen	Conveniences
<p>Large modern kitchen with full range of facilities (sinks, benches hand-basins, fridges and freezer) to meet catering needs for 200 persons.</p> <p>There is a servery to the main hall.</p>	Female: 6 WC's, 4 Hand basins
	Male: 8 WC's, 4 x urinal, 1 hb; 8 shower
	Accessible: 2 WC ,1 hb, 1 shower
	Staff room: Unisex WC, shower, basin
Number of Car parking Bays	This is a common use car park for the State Netball Centre, Mathews Netball Centre and Wembley Sports Park.
Standard	557
Parking for Disabled	12
Motorcycle	3

Number: 3

Centre Name	Contact
Matthews Netball Centre	Manager
200 Salvado Road Wembley	Mob: 0417 944 649
PO Box 25	
Floreat WA 6913	Facilities Manager
	Tel: 08 3877011
	Fax: 08 93878227
	Mob:
	Email: PNAinformation@perthnetball.com.au
Capacity – 156 persons	
Details	
<p>Hall 123 persons Boardroom 16 persons Combined 156 persons.</p> <p>This premises is accessed from Salvado Road, Floreat.</p> <p>43 external netball courts</p>	
Kitchen	Conveniences
<p>The kitchen facilities include: microwave ovens, dish and glass washers, sinks benches, fridges, freezers and sandwich presses.</p> <p>There are limited cooking facilities available, 1 stove with exhaust canopy.</p> <p>There is a servery to the main hall.</p>	Female: 7 WC's, 8 shower, 4 Hand basins
	Male: 4 WC's, 5 x urinal, 2 hand basin;
	Accessible: 1 WC and hand basin and shower
<p>This is a common use car park for the State Netball Centre, Matthews Netball Centre and Wembley Sports Park.</p>	
<p>Number of Car parking Bays</p>	
Standard: 557	
Parking for Disabled: 12	
Motorcycle: 3	

Number: 4

Centre Name	Contact
Lake Monger Bowling Club	Manager
Gregory Street West Leederville	Ph: 93872636
PO Box 137 Wembley 6014	
	Facilities Manager
	Tel: 0413201664
Tel:	Richard Gillard
Max Accommodation Meeting room 1 - 185 persons Meeting Room 2 - 136 persons	
Details	
<p>Premises is located off a bitumised road, Gregory Street and situated adjacent to a large public open space. It is well connected to local roads. Building is old but in a well maintained condition. Main hall with stage; minor hall with kitchenette and servery; toilets; change room; 20 trestles; 150 chairs; limited crockery and cutlery; PA system.</p>	
Kitchen	Conveniences
Main: Gas stove/oven; 500 L refrigerator/freezer; portable urn, sinks; Kitchenette: servery to minor hall; electric hot water system	Female: 4 WC's, change room, 2 hand basins Male: 2 WC's; 1 urinal, no showers.
	Accessible: 1 WC, 1 hand basin
Number of Car parking bays	
Standard Car Parking bays	100
Parking For Disabled bays	4
Motorcycle bays	2

Number: 5

Centre Name	Contact
Leederville Town Hall	
84 Cambridge St	Manager Community Services
West Leederville 6007	Priya Narula
	Tel: 9347 6027
	Mob: 0413 208 856
Capacity: 396 persons	
Details	
Heritage listed, large open plan hall on Cambridge Street.	
This premises is accessed from Cambridge Street, which is in close proximity to the Mitchell Freeway.	
Main hall with stage; minor hall with kitchenette servery kitchen; toilets; change room; 20 trestles; 150 chairs; limited crockery and cutlery; PA system. Rear vehicle access and adjacent to car park for 68 vehicles	
Leederville Sporting Club & Leederville Bowling Club greens at rear	
Kitchen	Conveniences
Main: Gas stove/oven; 500 L refrigerator/freezer; portable urn, sinks;	Female: 4 WC's, change room, 2 hand basins
Kitchenette: servery to minor hall; electric hot water system	Male: 2 WC's; 1 urinal, no showers.
	Outdoor access;
Number of Car parking Bays	68 total
Standard	63
Parking for Disabled bays	2
Motorcycle bays	3

Number: 6

Centre Name	Contact
Wembley Community Centre	
40 Alexander St Wembley 6014	Manager Community Services
	Priya Narula
Tel: 08 9387 9100	Tel: 9347 6027
Fax: 08 9227 4111	Mob: 0413 208 856
Capacity: 320 persons	
Details	
<p>This premises is accessed from Grantham Street.</p> <p>Meeting Rooms and a Conference Room. Deep sewered, no air conditioning or heating. Commercial kitchen, cool room, gas stove, refrigerators, microwave, urn, 80 chairs, 12 tables, electric hot water system, no showers Adjacent to a school, sporting clubs and community amenities</p>	
Kitchen:	Conveniences:
Dining room: Bain maries, gas stoves, gas oven, walk-in cool room, 2 double door refrigerators, walk-in pantry, industrial dishwasher, 2 sinks;	Female: 4 WC's; 2 hand basins; Male: 2 WC; 1 urinal, 1 hand basin; Unisex disable: 1 WC & hand basin
Meeting room: kitchenette servery, microwave, refrigerator	Back of stage: Female: cubicle, shower, sink Male: cubicle, shower, sink;
Park room: kitchenette	
Rainbow craft room: portable urn, 2 sinks;	
Car parking	
Standard Car Parking bays	40
Parking For Disabled bays	3
Motorcycle bays	0

Appendix 12: Potential Local Evacuation and Accommodation Facilities

Organisation	Address	Function	Contact
All Saints Floreat Uniting Church	50 Berkely Crescent Floreat 6014	Local emergency evacuation support	9387 6371
Our Lady of Victories Church	364 Cambridge Street Wembley WA 6014	Local emergency evacuation support	9387 1158
Leederville, Henderson Memorial Presbyterian Church	Cnr Ruislip & Kimberley Street West Leederville	Local emergency evacuation support	
St Barnabas Church	104 Woolwich St, Leederville office@leederville.perth.anglican.org	Local emergency evacuation support	9381 9824
St Cecilia Catholic Church	Cnr Gratham and Kenmore Crescent Floreat. floreat@perthcatholic.org.au	Local emergency evacuation support	9387 1158
St Christopher Anglican Church	25 Templetonia Crescent City Beach WA 6015	Local emergency evacuation support	9385 8393
St Edmunds Anglican Church	54 Pangbourne Street Wembley 6014	Local emergency evacuation support	9387 2287
St Nicholas Anglican Church	47 Berkeley Crescent Floreat 6014	Local emergency evacuation support	9387 1304
The Holy Spirit Catholic Church	2 Keaney Place, City Beach city.beach@perthcatholic.org.au	Local emergency evacuation support	9341 3079
Wembley Uniting Church	35 Pangbourne Street, Wembley	Local emergency evacuation support	9381 6874
Salvation Army Floreat Corps	Cnr Brookdale ad Salvador d Floreat	Local emergency evacuation support	9383 9034
Cambridge Baptist Church	Pearson Street, Floreat	Local emergency evacuation support	9446 6850

Appendix 13: Town of Cambridge Potential Staging Areas

OVAL/PARK	STREET LOCATION	OPEN GRASSED AREA SUITABLE FOR HELICOPTER LANDINGS	TOILETS	POWER	WATER	CAR PARK Number of car bays
State Netball Centre	Selby Street Floreat	✓	✓	✓	✓	Standard: 557 Disabled: 12 Motorcycle:3
Mathews Netball Centre	Salvado Road Floreat	✓	✓	✓	✓	Use above carpark
Wembley SportsPark	Selby Street Floreat	✓	✓	✓	✓	Use above carpark
Perry Lakes Reserve - Alderbury Sportsground	Perry Lakes Drive - Floreat	✓	✓	✓	✓	Standard: 64 Disabled: 3 Motorcycle: 0
City Beach Oval	Fred Burton Way - City Beach	✓	✓	✓	✓	Standard: 6 Disabled: 1 Motorcycle: 0
Rutter Park (Adjacent to Wembley Community Centre)	Alexander Street, Wembley	✓	✓	✓	✓	Standard: 40 Disabled: 3 Motorcycle:3 <u>Fred Burton Carpark</u> Standard: 596 Disabled: 3
Lake Monger Reserve	Powis Street -West Leederville	✓	✓	✓	✓	Standard: 115 Disabled: 2 Motorcycle:0 <u>Dodd Street :</u> Standard: 79 Disabled: 3
Holyrood Park (Adjacent to Leederville Town Hall)	Holyrood Street, West Leederville	No	✓	✓	✓	Standard: 63 Disabled: 2 Motorcycle:3

APPENDIX 14: Town of Cambridge - Potential Major Food Suppliers

Organisation	Address	Function	Contact
Super IGA, Wembley	320 Cambridge Street, Wembley	Groceries, food, etc.	9387 9500
IGA, City Beach	3 Kilpa Court, Ocean Village, City Beach	Groceries, food, etc.	9341 2250
Woolworths Supermarket	5 Howtree Place, Floreat Forum	Groceries, food, etc.	9203 3500
Coles Supermarket	5 Howtree Place, Shop 38, Floreat Forum	Groceries, food, etc	9285 7600
Coles Supermarket	115 Cambridge Street, West Leederville	Groceries, food, etc	6380 3100
Empire Village IGA	31 Gayton Road, City Beach	Groceries, food, etc	9385 8697

APPENDIX 15: Town of Cambridge – List of Local Schools

Centre	Address	Telephone Number
City Beach Primary School	30 Marapana Rd, City Beach	9385 9006
Floreat Park Primary School	38 Chandler Ave West, Floreat	9387 1548
Wembley Primary School	41 Grantham Street, Wembley	9383 9388
Holy Spirit Primary School	57 Brompton Rd, City Beach	9341 2551
Kapinara Primary School	2 Catesby Street, City Beach	9385 9022
West Leederville Primary School	58 Northwood Street, West Leederville	9381 1655
Bold Park Community School	61 - 63 Powis St, Wembley	9387 5050
International School of Western Australia	22 Kalinda Drive, City Beach	9285 1144

APPENDIX 16: Possible Support Agencies

Other Agencies	Personnel/Facilities
St John of God, Subiaco Phone: 9382 6111	Hospital Address: 12 Salvado Rd, Subiaco
Perth Children's Hospital Phone: 6456 2222	Public Hospital Address: Hospital Ave, Nedlands
King Edward Memorial Hospital Phone: 9340 2222	Public Hospital Address: Bagot Road, Subiaco
Department for Child Protection Phone: 9246 6104 or 93013600	Coordinates all welfare arrangements. Provide a representative to the Local Recovery Centre. Manage the provision of the Personal Hardship and Distress measures under the WA Natural Disaster Relief Arrangements, including counseling, emergency assistance and temporary accommodation (Westplan – Recovery and WA Natural Disaster Recovery Arrangements). Provides the Western Central LEMC's Welfare Arrangements. DCP will activate other support agencies including St Johns, Red Cross, Salvation Army, CWA, Centrelink, Volunteering WA. See pamphlet titled Disaster Emergency Support Services, A guide to services offered by the Department for Child Protection
Salvation Army Phone: 9260 9500	Attends to welfare issues, emergency catering, clothing, personal requisites, counseling requests, etc, under DCP direction. Provide a support agency officer to the Local Recovery Centre or Local Welfare Coordination Centre.
Centrelink Phone: 131 158	Assists with the welfare functional area of Financial assistance and Personal Services. Provide a support agency officer to the Local Recovery Centre or Local Welfare Coordination Centre. Provide financial assistance in the form of cash, cheque or bank payment to emergency victims in accordance with the Social Security Act; and provide support services or referral advice to appropriate agencies, as requested.

<p>Australian Red Cross, WA</p> <p>Phone: 9290 6666 A/Hrs 9485 7468</p>	<p>Assist with registration and inquiry of displaced persons, assist with the welfare functional area of personal services under Department for Child Protection direction. Provide a support agency officer to the Local Recovery Centre or the Local Welfare Co-ordination Centre.</p>
<p>North Metropolitan Area Health Unit – Dept of Health</p> <p>Phone: 9346 3333</p>	<p>Provides a representative on Local Recovery Centre. Advise on health issues arising from the emergency. Coordinate the local health components of the recovery process. Coordinate disease control issues.</p>
<p>Western Power (Synergy)</p> <p>Phone: 131 351</p>	<p>Provides a representative to Local Recovery Centre (co-opted as required). Assess and report on damage to power lines and progress of restoration of services. To maintain electricity supplies and ensure safety of public and infrastructure associated with the supply of that electricity across the network. Provides response for the reinstatement of electricity to the local government area. Advise on priority of reinstatement of electricity.</p>
<p>Dept of Conservation and Land Management</p> <p>Phone: -6364 7000</p>	<p>Coordinates and assumes responsibility for native flora and fauna recovery and management. Advice on matters pertaining to recovery, bush fire control and wildlife care</p>
<p>Department of State Treasury.</p> <p>Phone: 9222 9222</p>	<p>Provides advice to the Treasurer on matters relating to:</p> <ol style="list-style-type: none"> 1. Financial assistance to local governments <ol style="list-style-type: none"> a. For the restoration of local assets b. For emergency protection works 2. Funding of temporary community facilities. 3. Grants and other forms of assistance administered by other agencies. 4. Requests from agencies or other bodies for financial assistance. <p>Note: Requests for advice or information from the Department of Treasury should be directed through the Department for Community Services.</p>

Water Corporation Phone: 131 375	Provides a representative to LRC (co-opted as required). Assess and report on damage to water supply and progress of restoration of services. Coordinate and manage reinstatement of local government area water supply. Advise and coordinate all aspects of drainage from estuaries, inlets and waterways.
Department of Education & Training (or local school representatives) Phone: 9264 4111	Provides support, advice, consultancy and specialist services to school communities and activates its alternative contact/care arrangements should parents of school aged children be caught up in a disaster. Planning, consideration and support of recovery processes in schools. Local school representatives can provide advice on issues affecting normal operation of schools, e.g. restrictions on student access or damage to school premises.
Anglicare Financial Counselling Service Phone: 9262 2000	To provide debt negotiation & advocacy. Access entitlements, insurance, super, Centrelink payments, and crisis payments. Assist in interest loans for white goods & beds. To provide understanding credit code & bankruptcy.
Silverchain Phone: 9242 0242	Personal care and home help in the Western Suburbs. To assist people in need to live in the community. To deliver high quality services at home, in residential care facilities and clinics. Care services enable people to maintain links to their community by promoting good health and independence.
Department of Housing & Works Phone: 9222 4666	<ol style="list-style-type: none"> 1. To assist with the provision of temporary housing to persons affected by emergencies. 2. Support to principal agencies in areas of logistics, plant and transport, and supply and maintenance of buildings.
Department of Environment Phone: 64675001 64675002	Responsible for protecting and conserving the environment and nature of WA for its intrinsic value and for the benefit of present and future generations. Function is to protect national parks, marine parks, conservation parks, state forests & timber reserves, nature reserves, marine nature reserves and marine management areas. Key responsibilities include broad roles in managing, regulating & assessing many aspects of the use of the state's natural resources.

<p>Main Roads WA</p> <p>Phone: 138138</p>	<p>Provides a representative to the Local Recovery Centre. Assess and report on damage to State/Federal road infrastructure that may impact on the community. In conjunction with the Town assist with the assessment of damage to local roads and issue of advice of roads closure/alternate transport route.</p> <p>Assists with the reopening and restoration of damage to local roads including providing access to funding where available through the Main Roads WA Flood Damage to Local Roads Special Funding Assistance Program and/or the WA Natural Disaster Relief Arrangements.</p>
<p>Telstra</p> <p>Phone: 132 200 132 000</p>	<p>Provides a representative to Local Recovery Centre (co-opted as required). Assess and report on damage to local Telstra network and progress of restoration of services. Coordinate and manage reinstatement of local government area communications.</p>
<p>Department of Planning & Infrastructure</p> <p>Phone: 9216 8000</p>	<p>The Department's involvement in recovery from Emergencies concerns the replacement of buildings. In particular, statutory controls over replacement may need to be assessed under existing planning instruments and an assessment may need to be made as to whether houses in hazardous areas need to be replaced and, if so, under what conditions.</p> <p>To plan the cities and towns in which we live and the transport routes that connect us. To regulate and educate to keep people safe on roads, waterways and railways.</p>
<p>Country Women's Association</p> <p>Phone: 9321 6041</p>	<p>Assists with the welfare functional area of Emergency catering under the direction of Department for Community Services. Country Women's Association a charitable organisation whose members help the community as and when required in a voluntary capacity. Visiting hospitals and home. Emergency kits, aids for the aged, cancer patients & premature babies – eg. temporary prosthesis, IV garments, walking frame bags and Knee rugs, etc.</p>
<p>Local Churches</p>	<p>Provides spiritual guidance from a Christian perspective to the community. The churches may operate various services such as youth and children's programs, etc. Counseling and Chaplains also available.</p>
<p>WA State Emergency Services</p> <p>Phone: 132 500</p> <p>SES Northshore - 9273 6020</p>	<p>The policy of the WA State Emergency Service is that, organisationally, it does not have a role in the Recovery Phase of an emergency. However, it is recognised that at a local level, and within local arrangements, volunteer units may wish to participate in their community's recovery (for example, by participation on a Recovery Committee), provided that their availability for response operations is maintained.</p> <p>This support can include:</p> <ul style="list-style-type: none"> • Representation on Local Recovery Committees <p>Under EMERGENCY RESPONSE, State Emergency Service has relief co-operation responsibilities, which carry obligations for involvement in stand-down of EMERGENCY RESPONSE, and in the transition to coordination of the recovery arrangements.</p>

FESA Phone: Emergency: 000 Information: 1300 657 209 General 9323 9300	Generally a Hazard Management Agency or combat agency but may be required for response/recovery actions to assist with logistical matters at the Local Welfare Coordination or Local Welfare Centre.
St John Ambulance (Volunteers) Phone: 9334 1222	Manage first aid services at the Local Welfare Centre if required.
POLICE Phone: Wembley:(08) 9387 6777 Cottesloe(08) 9286 7777 Emergency: 000 Assistance: 131444.	Generally a HMA/combat agency but may be required for response/recovery actions to co-ordinate public safety, provide area security, crowd control and traffic management. Provide a representative to LRC (co-opted as required). Provide a representative to the Local welfare Co-ordination Centre
Royal Society for the Prevention of Cruelty to Animals Phone: 9209 9300.	Animal welfare.