

ALL FORMS, FEES AND INFORMATION LISTED BELOW MUST BE PROVIDED AT LODGEMENT OF PERMIT APPLICATION.

ALL FEES AND BOND TO BE PAID AT TIME OF LODGEMENT (Non-compliance will result in the application not being accepted)

App.	Office	UNCERTIFIED Building Permit Application - (BA2)
<input type="checkbox"/>	<input type="checkbox"/>	Completed BA2 Application Form (all elements to be completed)
<input type="checkbox"/>	<input type="checkbox"/>	Building Commission Owner Builder Approval Certificate (if required - For works over \$20,000)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Home Indemnity Insurance (required for works over \$20,000) <u>Exemptions:</u> Pools, Carport, Fence, Pergola, Landscaping Owner/Builder Applications
<input type="checkbox"/>	<input type="checkbox"/>	CTF Receipt (receipt for proof of payment paid directly to CTF required for all works over \$20,000) www.wa.gov.au/service/education-and-training/vocational-education/pay-your-construction-training-fund-levy
<input type="checkbox"/>	<input type="checkbox"/>	Payment of required building permit application fee (refer current fees & charges)
<input type="checkbox"/>	<input type="checkbox"/>	BA20 Notice and request for consent to encroach or adversely affect form (where required)
<input type="checkbox"/>	<input type="checkbox"/>	All prescribed authorities have been obtained where applicable: <ul style="list-style-type: none"> - Heritage notification to Heritage Council - Water Corporation approval where necessary e.g. If work is near/over a sewer or water main - Copy of Letter of Planning Approval
<input type="checkbox"/>	<input type="checkbox"/>	Energy Efficiency Report
<input type="checkbox"/>	<input type="checkbox"/>	Termite Management
<input type="checkbox"/>	<input type="checkbox"/>	2 x Sets of plans (drawn & printed to scale) (Please provide electronic copies of plans larger than A3)
		<ul style="list-style-type: none"> • Site plan (1:200) <ul style="list-style-type: none"> - Clearly indicate all property boundaries, boundary dimensions and existing buildings - A permanent datum point, contour, spot levels and feature survey of the property (may be required to be carried out by a Licensed Land Surveyor) - Position of effluent disposal system (unsewered areas only) - Clearly indicate the distance from the property boundaries to the proposed building - Show the proposed finished floor level to the residence - Height and extent of proposed earthworks - Existing sewer and stormwater drains and/or easements - Locations and heights of stabilised embankments e.g. retaining wall(s) - North point

	<ul style="list-style-type: none"> - Show verge and road features including traffic islands crossover, trees stormwater grates & services - Stormwater disposal details
	<ul style="list-style-type: none"> • Elevations (1:100) <ul style="list-style-type: none"> - Existing ground and proposed finished floor and ground levels - Location and dimensions of doors and windows (including direction of opening) e.g. fixed, sliding, awning - Height of ceiling - Types of materials (including roof colour for tin)
	<ul style="list-style-type: none"> • Cross Sectional View <ul style="list-style-type: none"> - Finished ground level - Type of subfloor structure e.g. concrete footing and slab or frame - Height of Ceiling - Type of roof e.g. steel truss, timber truss, pitched, engineered roof
	<ul style="list-style-type: none"> • Cross Sections details (1:50) Provide details, where applicable for <ul style="list-style-type: none"> - Footings to walls, piers, posts and columns; - Stump details to sub floor; - Connection details of structural members - Bulkheads - Waterproofing details - Connection of new work to existing structure - Method of maintaining a waterproof connections between new and existing work; - Any other details as maybe required to clearly indicate the proposed works
	<ul style="list-style-type: none"> • Structural Engineers details (signed drawings)
	<ul style="list-style-type: none"> • Floor Plan (1:100) <ul style="list-style-type: none"> - Detailed plan view of every story of the proposed design - All dimensions of the proposed building(s) - Room names - Location of windows and doors showing their sizes - Smoke detector location(s) - Ridge, valley, eaves line and downpipe locations
	<ul style="list-style-type: none"> • Site and wind classification report (For new homes)

PLEASE NOTE:

All forms require all **owners** to be named and the **name and signature of nominated Builder**

Company owned properties require authorised signatory proof (e.g. Company Deeds or Bank documentation)

APPLICATION DETAILS	
Application Number:	Contract Value of Construction (incl GST): \$
Property Address:	

FEE SCHEDULE

Residential (Class 1 or 10) Uncertified - Estimated value incl GST x 0.32% (minimum charge \$110.00)	\$
Commercial (Class 2-9) Certified - Estimated value incl GST x 0.09%	\$
Building Services Levy (minimum charge \$61.65) Over \$45,000 incl GST x 0.137%	\$
CTF Levy - RECEIPT NUMBER: (applicable for Building works over \$20,001 incl GST) x 0.2% (To Be Paid Directly to CTF)	
Bond Admin Fee (shop/office fitout excluded) Works from \$20,001 to \$100,000 = \$110 Over \$100,000 = \$220	\$
Refundable Bond (shop/office fitout excluded) \$20,001 to \$100,000 = \$700 \$100,001 to \$500,000 = \$1,500 \$500,001 to \$1,000,000 = \$2,500 \$1,000,001 to \$5,000,000 = \$5,000 \$5,000,001 to \$10,000,000 = \$10,000 Greater than \$10,000,001 = \$25,000 In excess of 1 million, as above or bank guarantee	\$
Bond Number	
TOTAL FEES PAID	\$

OFFICE USE ONLY

Receipt Number:

Accepting Officer: