



Town of
Cambridge

ANNUAL GENERAL MEETING OF ELECTORS

6 FEBRUARY 2019

MINUTES

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MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS OF THE TOWN OF CAMBRIDGE HELD AT THE ADMINISTRATION/CIVIC CENTRE, 1 BOLD PARK DRIVE, FLOREAT ON WEDNESDAY, 6 FEBRUARY 2019 AT 6.00 P.M.

1. OPENING AND WELCOME

Mayor Keri Shannon welcomed all in attendance and declared the Annual General Meeting of Electors open at 6.00pm.

2. ATTENDANCE

Mayor: Keri Shannon (Presiding Member)

Councillors: Rod Bradley (Deputy Mayor)
Ian Everett
Jo McAllister
Kate McKerracher
James Nelson
Jane Powell
Andres Timmermanis

Officers: John Giorgi, JP, Acting Chief Executive Officer
Michael Hayward, Director Infrastructure & Operations
Marlaine Lavery, Director Planning & Development
Cam Robbins, Acting Director Corporate & Community Services
Roy Ruitenga, Manager Finance
Denise Ribbands, Executive Assistant - Council Support Officer

Electors:

6 Residents

Media:

2 persons

Apologies:

Cr Louis Carr

Leave of Absence:

Nil

Adjournments:

Nil

3. PROCEDURAL MATTERS

Mayor Shannon advised those in attendance that, as the *Local Government Act 1995* and Regulations do not prescribe a format for the AGM agenda, she proposed to conduct the meeting generally in accordance with the Council's *Standing Orders Local Law 2007* and Council Policy No.1.1.13 - 'Managing Public Question Time at Council'.

4. APOLOGIES (ELECTORS)

Mr Graham Hornel, 91 Empire Avenue, City Beach

5. ANNUAL REPORT FOR THE 2017/2018 FINANCIAL YEAR

The Mayor advised that the 2017/2018 Annual Report, outlining the activities of the Town over the past financial year, had been circulated and advised that the full document is posted on the Council's website.

Moved by Cr Timmermanis, seconded by Cr Bradley

That in accordance with the requirements of the Local Government Act 1995, the Annual Report for the 2017/2018 financial year be adopted.

Motion put and CARRIED (8/0)

6. GENERAL BUSINESS

QUESTIONS SUBMITTED BY ELECTORS

Written Questions:

The Mayor advised that the following written questions had been received and responses prepared and are available at the meeting.

Jennifer Petelczyc, 33 Berkeley Crescent, Floreat (not present at the meeting)

(Question 1 Received by on line submission AEDT 1.43pm /AWST 10.44am 3/02/2019 - Receipt No QT100119)

Statement

I refer to my question December 2018 QT100114 November Accounts for payment and your claim (referring to Mayor Shannon) for reimbursement of expenses for an amount of \$129.00, which you did not declare claim was for. Response received "This claim made was for reimbursement of a portion of Council's approved Telecommunications Allowance".

Question 1

Can you explain why you (referring to Mayor Shannon) made this claim when you already get paid \$3500.00 per annum (\$291.67 monthly) for Telecommunications Allowance?

Response

It was a legitimate claim for reimbursement of expenses.

(Questions 2 and 3, Received by on line submission AEDT 3:51pm/AWST 12:51pm 3/02/2019 - Receipt No QT100120)

Statement

I refer to the Declaration of Gift Register that was last updated 18th January 2019 at 6.26.05 pm. Screen shot taken as evidence of date/time currently displayed. The last recorded declaration made by you and recorded on the public Gift Register is 26th November 2018

Question 2

Why have you (referring to Mayor Shannon) not declared any of the functions you attended during December or January?

Response 2

There is no requirement under the *Local Government Act 1995* or regulations to declare attendance at any functions as a Mayor or Councillor, nor is there a register for this.

Question 3

Why have you (referring to Mayor Shannon) not declared gifts that were given to you during December or January?

Response 3

There have been no gifts to declare during December and January.

(Question 4, Received by on line submission AEDT 9:28pm/AWST 6:28pm 3/02/2019 - Receipt No QT100121)

Statement

I refer to my question December 2018 QT100114 November Accounts for payment and your claim for reimbursement of expenses for an amount of \$129.00, which you did not declare claim was for. Response received "This claim made was for reimbursement of a portion of Council's approved Telecommunications Allowance".

Question 4

Can you explain why you made this claim when you already get paid \$3500.00 per annum (\$291.67 monthly) for Telecommunications Allowance?

Response 4

The same question has been answered in Question 1 above.

Graham Hornel, 91 Empire Avenue, City Beach

(Questions 1-4 Received by email AEDT 3:01pm/AWST 12.01pm 4/02/2019)

Statement

Please present this question to the AGM in exactly the same manner as questions submitted online have been presented to recent OCMs, including the distribution of a printed document containing all such questions to all present.

Private-Property-Local-Law-2016 (1) Division 5.2.11 states:

2.11 Street number to be displayed

(1) The owner or occupier of each lot must paint or affix and maintain the current street number assigned by the local government, in a conspicuous place on the front of the building, fence or gate adjacent to the street fronting the lot.

Question 1

Can the ACEO please confirm the dates on which Administration last conducted a detailed check of owners' or occupiers' compliance with this Local Law, to identify which properties have no number displayed.

Response 1

The *Private Property Local Law 2016* is not retrospective and would only apply to house signs after the Local Law was gazetted. As such each residence needs to be assessed individually.

In addition to providing new building owners with information regarding the Street number requirements the Town of Cambridge acts on complaints for non-compliance of the Private Property Local Law. No complaints have been received in the last 12 months in relation to Street numbers.

Question 2

Can the ACEO also confirm if any compliance enforcement has been actioned by Administration, the nature of this and the results.

Response 2

Refer Response 1 above.

Question 3

Given the key identification role of conspicuous street signs for emergency and law enforcement agencies and now that solar street number signs cost as little as \$12, will Administration agree to early commencement of compliance awareness and enforcement.

Response 3

As the 2002 Property Local Law has only been updated in 2016 there are no plans to review this Local Law or this matter.

Question 4

In support, will the ACEO now agree to the requirements of this sensible Local Law being effectively publicised in 'Cambridge News' and in advertisements in 'Cambridge Post'?

Response 4

The Town of Cambridge is able to provide a media release via local media regarding street numbers.

(Questions 5-9 Received by email AEDT 3:35pm/AWST 12.35pm 4/02/2019)

Statement

As is shown in the Agenda for the December, 2018 OCM, in answering a Question Taken On Notice at the November OCM, the ACEO stated:

"The Draft Town of Cambridge Meeting Procedures Local Law 2018 is yet to be gazetted and is therefore not yet law. The proposed Local Law prescribes 'Points of Order' at Clause 8.2, with Clauses 8.1 to 8.7 relating to 'Preserving Order'.

The Town of Cambridge Standing Orders Local Law 2007 is the applicable current Local Law pertaining to Town of Cambridge Council Meetings."

Question 5

If the ACEO's confirmation is fully accurate and the 2018 Draft has "yet to be gazetted and is therefore not yet law", is the applicable Local Law that pertained to all Cambridge Council Meetings throughout 2018 and still applies currently, the Standing Orders Local Law 2007?

Response 5

Yes

Question 6

If this is further confirmed, do both Administration and Council now admit and agree that all Council Meetings during 2018, including all Public Question Times, should have been fully conducted under the 2007 Local Law?

Response 6

The Public Question Time is carried out in accordance with the *Local Government Act 1995*, regulations and *Town of Cambridge Standing Orders Local law 2007*. At the Council meeting held on 25 September 2018, the Council reviewed and amended its Policy No. 1.1.13 'Managing Public Question Time at Council Meetings'.

Question 7

Should that be confirmed under the Local Government Act, what corrective actions will now be taken; and when?

Response 7

The Public Question Time is in accordance with legislative requirements, as such, no further action is required.

Question 8

If the 2007 Local Law remains current, is the 6 February 2019 Electors AGM being conducted in full accordance?

Response 8

Yes

Question 9

If it is, why then was Public Question Time omitted from the AGM Agenda that was posted above the ACEO's signature on the Town website?

Response 9

The *Local Government Act 1995* and Regulations and the Town's *Standing Orders Local Law 2007* do not prescribe a format for the AGM agenda.

Regulation 18 of the *Local Government (Administration) Regulations 1996* states the following:

"Subject to regulations 15 and 17, the procedure to be followed at a general or special meeting of electors is to be determined by the person Presiding."

Regulation 15 relates to the Matters to be discussed at a General meeting and states the following:

"For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are; firstly, the contents of the annual report for the previous financial year and then any other general business".

For information, regulation 17 prescribes details about voting at the meeting.

Electors can ask a question during 'General Business'.

Verbal Questions

Mr Dennis Wills, 3 Chandler Avenue East, Floreat

Mr Wills congratulated the Council on its change in culture over the last year particularly in relation to governance, transparency and openness.

Diane Dixon, 17 West Lorne Street, Floreat

Question 1

Can the programme for street trees be accelerated particularly at the entrance to Floreat at Selby Street, Oceanic Drive and The Boulevard?

Question 2

With regard to heritage within the Town, why was the Wembley Post Office demolished and replaced with a ghastly building, mainly a car park? I considered it to be a landmark, an entry into Wembley. Also, why was a building allowed to be built in front of the original farm in Evandale Street, the first home in the district?

Response

The Mayor advised that funding has been approved for the rejuvenation of the Selby Street intersection. The question in relation to the building in Evandale Street would be taken 'on-notice'.

7. CLOSURE

There being no further business, the Presiding Member, Mayor Shannon thanked everyone present for their attendance and declared the meeting closed at 6.20 pm, with the following persons present:

Present:	Mayor Keri Shannon	Presiding Member
	Deputy Mayor Cr Rod Bradley	Coast Ward
	Cr Ian Everett	Coast Ward
	Cr Jo McAllister	Wembley Ward
	Cr Kate McKerracher	Coast Ward
	Cr James Nelson	Wembley Ward
	Cr Jane Powell	Wembley Ward
	Cr Andres Timmermanis	Coast Ward

Officers: John Giorgi, JP, Acting Chief Executive Officer
Michael Hayward, Director Infrastructure & Operations
Marlaine Lavery, Director Planning & Development
Cam Robbins, Acting Director Corporate & Community Services
Roy Ruitenga, Manager Finance
Denise Ribbands, Executive Assistant - Council Support Officer

Media: Two persons were present

Public Six persons were present