Town of Cambridge

MINUTES

ORDINARY COUNCIL MEETING

Tuesday 24 February 2026

.....

PRESIDING MEMBER

OUR VISION

A naturally beautiful Town that connects our vibrant community and thriving local economy from inner city to beach.

OUR MISSION

We will maintain and enhance our very liveable suburbs, their streetscapes and character and our vibrant activity centres through strategic, cost-effective management of resources and an enhanced community experience based on a “locals first” philosophy.

OUR VALUES

The values will guide our attitudes and behaviour in everything we do to serve our community:

Respect
We will acknowledge an individual's uniqueness and will treat them in a dignified and positive manner.

Integrity
We will act responsibly, place trust in each other and will be accountable for our actions.

Teamwork
We believe teamwork is essential for improving our services and achieving our goals.

Friendly and Helpful
We value our community members and will assist them in the best way we can.

Creativity
We can improve the way we do business by challenging the status quo.

DISCLAIMER

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any Elected Member or Employee of the Town during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Town. No action should be taken on any item discussed at a Council or Committee meeting prior to written advice on the resolution of the Council being received.

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Nature of Council's Role in Decision Making

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

Executive: The substantial direction setting and oversight role of the Council. e.g., adopting plans and reports, accepting tenders, directing operations, setting, and amending budgets.

Legislative: Includes adopting local laws, town planning schemes & policies.

Review: When the Council operates as a review authority on decisions made by Officers for appeal purposes.

Quasi-Judicial: When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice.

Information: For the Council/Committee to note.

PROCEDURES FOR PUBLIC QUESTION TIME

Length and Frequency of Public Question Time

Public Question Time will be held in accordance with the legislated period of not less than 15 minutes, and as determined by the Presiding Member, at the start of the meeting. A maximum of three (3) minutes is allocated to each person to ask up to three (3) questions, including any contextual or opening statement.

Protocol before the Council Meeting

1. Any person who completes and submits a Public Question Time form via the Town's web site, no less than 24 hours prior to the relevant Council Meeting, will have their question considered at that Meeting.

2. Any person who has submitted their question in writing via the Town's webpage, prior to the Council Meeting, will automatically be registered by an Employee.

Protocol during the Council Meeting

1. Members of the Public shall state their name, and preferably an address and contact number or email address. Members of the Public may request that their contact details remain private and confidential if reasons are provided (e.g., employment, silent elector, safety and/or security etc). The requirement to provide such details may be dispensed with at the Presiding Member's discretion.

2. Before or during the Council Meeting each person is required to provide a written form of their question to the Employee at the meeting.

3. The Presiding Member determines:-

   (a) if the question is responded to, taken 'on- notice', or not accepted; and
   (b) who is to respond to the question.

4. Any person having used up their allowed number of questions or time may be asked by the Presiding Member if they have more questions. If the person indicates they have more questions, then the Presiding Member is to note the request and place them at the end of the queue of questioners, and the person must resume their seat in the public gallery.

5. When such people have asked their questions, the Presiding Member may, if time permits, provide an opportunity for those who have already asked a question to ask any further questions.

Protocol - General

1. All questions must relate to the ordinary business of the Town of Cambridge, the function of Council, or the purpose of the Special Council Meeting, as appropriate. Sub parts of questions will be counted as a question.

2. Questions asked at Special Council Meetings are restricted to matters relating to the purpose of that Meeting, i.e., the items listed on the Agenda.

3. No debate or discussion is permitted on any question or response.

4. Respect must be shown to the Presiding Member, Elected Members, Employees, Members of the Public, and all meeting attendees at all times.

Presiding Member

Questions are to be directed to the Presiding Member, who may, at his/her discretion:-

(a) Accept or reject the question, and his/her decision is final.

(b) Nominate an Elected Member of the Council and/or an Employee to answer the question.

(c) Determine the question is to be a question taken 'on notice', in which case the response will be provided in the Minutes of the next Ordinary Council Meeting.

(d) Make a determination where there is concern about a question being offensive, defamatory or the like, in which case the question will not be received or published.

(e) Treat questions as correspondence; and

(f) May declare public question time closed following the expiration of the allocated 15-minute time period, or earlier if there are no further questions from persons present at the Council Meeting.

Response to Questions

1. Where the person asking the question is present at the Council Meeting, where practicable, responses will be provided at that Meeting by the Presiding Member, or another person nominated by the Presiding Member.

2. Where a person submits a question in writing prior to a Council Meeting, the Presiding Member will ask if the person is not present, the Presiding Member will read the question aloud and seek a response from the Administration. Any questions taken on notice will also be treated as an item of 'correspondence' with a letter issued to the individual and a copy placed in the following Ordinary Council Meeting Agenda and Minutes.

3. Where a person asks a question from the floor of the meeting, where the information is not available or the question cannot be readily answered, the question will be taken as a question taken 'on-notice' and a written response will be forwarded to the person. A copy of the Town's response will be included in the Minutes of the next Ordinary Council Meeting.

ORDER OF BUSINESS

1 OFFICIAL OPENING 9

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE 9

2.1 Attendance 9

2.2 Apologies 9

2.3 Approved Leave of Absence 9

3 PUBLIC QUESTION TIME 10

3.1 Written Questions Received 10

3.2 Verbal Questions Presented 20

4 PETITIONS 24

5 FLOREAT PRECINCT STRUCTURE PLAN (PSP) UPDATE 24

6 DEPUTATIONS 25

7 APPLICATIONS FOR LEAVE OF ABSENCE 25

8 CONFIRMATION OF MINUTES 25

8.1 Ordinary Meeting of Council held on date 16 December 2025 25

9 ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION 26

10 DISCLOSURES OF INTEREST 27

11 REPORTS 29

12 STANDING COMMITTEE REPORTS 31

12.1 Policy & Legislation Committee - 10 February 2026 31

12.1.1 Minutes of Policy & Legislation Committee Meeting held on 10 February 2026 31

12.1.2 Review of Local Laws 111

12.1.3 Council Logo Policy 137

12.1.4 Review of Elected Member Entitlements Policy 144

12.1.5 2024 Policy Review Program - Update on Outstanding Policies for Review 171

13 COUNCIL REPORTS 176

13.1 Office of the Chief Executive Officer 176

13.1.1 Elected Member Information Bulletin - February 2026 176

13.1.2 Corporate Business Plan 2025/26 - 2028/29 Quarterly Progress Report to 31 December 2025 ...250
13.1.3 2026 Australian Local Government Association National General Assembly – Attendance and Notice of Motion ...269
13.2 Corporate and Commercial Services ...311
13.2.1 Monthly Financial Statements December 2025 ...311
13.2.2 Payment of Accounts December 2025 ...344
13.2.3 Monthly Financial Statements January 2026 ...371
13.2.4 Payment of Accounts January 2026 ...403
13.2.5 RFT 2026-03 Supply and Installation of Heat Pump for Bold Park Aquatic Contract Award ...429
13.2.6 Mid Year Budget Review 2025/2026 ...433
13.3 Planning and Community Services ...450
13.3.1 Flower District Town Team - 2025/26 Funding Support ...450
13.3.2 Appointment of representatives to the St John of God Hospital Public Art Committee ...459
13.3.3 Variations to Local Law 43 ...463
13.4 Infrastructure and Works ...484
13.4.1 Galup Power Supply Upgrade - Western Power Restrictive Convenant Required ...484
13.4.2 RFT 2023-16 - Fleet Management Services Variation ...498
14 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN ...505
14.1 Councillor Georgie Randklev - Shark Bite Kits ...505
15 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN ...507
16 URGENT BUSINESS ...507
17 CONFIDENTIAL REPORTS ...507
17.1 Office of the Chief Executive Officer ...507
17.2 Corporate and Commercial Services ...507
17.3 Planning and Community Services ...507
17.3.1 Appointment of Design Review Panel members ...507
17.3.2 Update on Supreme Court Matter - Local Law 43 ...510
17.4 Infrastructure and Works ...511
17.4.1 Variation to RFQ 2022-30 Floreat Surf Life Saving Club - Club Upgrade Design ...511

18 CLOSURE 512

1 OFFICIAL OPENING

The Presiding Member, Mayor Mack, declared the meeting open at 6.00pm, advising that the meeting is being recorded, and that the recording would be placed on the Town's public website. The following statement was then read by the Presiding Member:

"I would like to acknowledge the past and present traditional owners and custodians of the land on which this meeting is being held."

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 Attendance

Mayor:	Gary Mack	Presiding Member
Councillors:	Kate Barlow	
	Brett Heil	
	Matt Delmenico	
	Susan Kennerly	
	Michael Le Page	
	Ben Mayes	
	Georgie Randklev	
Officers:	Lisa Clack	Chief Executive Officer
	Luke Gibson	Director Planning and Community Services
	Lindon Mellor	Director Infrastructure and Works
	Bronwyn Rose	Director Corporate and Commercial Services
	Tamara Sanders	A/Manager Governance
	Joanne Casey	Manager Corporate Strategy & Communications
	Etienne Brits	Manager Strategic Planning
	Beth O'Callaghan	Manager Finance
	Nancy Vanden Bergh	IT Systems Officer
	Tanveer Khan	IT Systems Officer
	Rory Cherry	A/Senior Media & Communications Officer
	Sara Bloomfield	Governance Officer

Media: There was 1 member of the press in attendance.

Public: There were approximately 3 members of the public in attendance.

2.2 Apologies

Nil.

2.3 Approved Leave of Absence

Nil.

3 PUBLIC QUESTION TIME

3.1 Written Questions Received

The record of Public Question Time in accordance with Regulation 11(e) of the *Local Government (Administration) Regulations 1996* can be a summary of the questions and answers provided at the Council meeting. Council resolution to Item 14.1 Ordinary Council Meeting 28 May 2024 instructs questions from the community, any pre-amble, and answers are documented in full in the minutes.

Gray Ralph, Floreat (Not in attendance, read aloud by the Mayor)
Could I please take you to 2017? Taylor Burrell Barnet had prepared a community preferred plan and this had been submitted to Council with a recommendation from the Town's Administration. The matter was, however, deferred and by mid-2018, a draft Local Planning Strategy that looked quite different had emerged.

Question 1:
Did the Town's Design Review Panel or any external consultant provide input on the draft Local Planning Strategy between October 2017 and August 2018?

Response from the Director Planning and Community Services:
No. Neither the Town's Design Review Panel nor any Town-appointed consultant (other than Taylor Burrell Barnett) provided input on the draft Local Planning Strategy.

Question 2:
If yes, then what was the date (or reference) of that advice and/or DRP meeting and could it be made available please?

Response from the Director Planning and Community Services:
Through you Mayor Mack, based on the answer to the previous question there is no answer.

Charles Thomas, City Beach (Not in attendance, read aloud by the Mayor)
The Town's online mapping identifies Ocean Village Park (M664), Wayeela Place, City Beach – Lot 241 on Plan P11424 (PIN 96877) - with "Land Type: Freehold/Crown" and "Zoning: Parks and Recreation". The Town's "Major Land Transaction – Invitation to Comment" notices for portions of Lot 241 (Ocean Village Shopping Centre car park) refers to a proposed disposal of land but does not reference any easement (or equivalent right) being granted or proposed in connection with that Major Land disposal in any of these notices.

Question 1:
Is Lot 241 on Plan P11424 (PIN 96877) in fact "Freehold/Crown" on the current title (i.e., does the title evidence any Crown component or Crown interest), as stated on the Town's mapping? If not, what is the correct legal tenure/description, and what source record is the Town relying on for the "Freehold/Crown" description published on its online mapping system?

Response from Director Planning and Community Services:
Lot 241 is a freehold title. This is confirmed by both the Certificate of Title and the digital mapping data from Landgate. The Town has identified the data extraction issue associated with its mapping system and has since rectified it.

Question 2:
Has the Town granted, agreed to grant, or is it proposing to grant any easement or other right (registrable or non-registrable) over any part of Lot 241 (described as parks and recreation) for the benefit of the Ocean Village / Kilpa Court development (including any related entity)? If yes, please outline:

a) the full details of the nature of the right and the area affected;
b) the decision pathway (Council resolution or delegated authority) and the date of that decision; and

c) the consideration/value received or to be received for that right, and whether or not a Independent Valuation was conducted by the Town on the value of the proposed easement (separate to the valuation of the car parks conducted).

Response from Director Planning and Community Services:
Yes, the Town has granted an easement over Lot 241.

a) The easement is over a small portion of Lot 241 to facilitate vehicular and pedestrian access to and from Hale Road.
b) In July 2023, Council resolved, amongst other things, to delegate authority to the CEO to negotiate the size and location of an easement. It further resolved to authorise the Mayor and CEO to affix the Common Seal to the Contract of Sale Agreement. In October 2023, the contract of sale and deed of easement documents were formally executed. The originally granted easement has since been reduced in size. This matter was considered by Council at its December 2025 OCM.
c) From a financial perspective the granting of the easement did not involve any financial consideration over and above the proposed sale price.

Graham Hornel, City Beach (Not in attendance, read aloud by the Mayor)
In raising what I believe to be legitimate concerns relating to EAGMs - concerns that are definitely shared by other Electors - I refer to both the Local Government Act and to an excellent article in the 21 February edition of the 'Post' newspaper, on page 77 in particular. I also raise the facts that a Live Stream link to the 10 February EAGM was only added that the morning, following my request to Governance - and that, as at Noon on 21 February, no further mention of the EAGM, including Minutes, appears on our Town's website.

Question 1:
s5 and Reg 13 of the Act pertains to how EAGM Minutes are to be managed and published before the following Council Meeting. Can the CEO please explain clearly why these Minutes have not been made available to Electors, either at the Administration Office, or on the Town website so far, even if the EAGM Motions will not be an OCM Agenda item until the 24 March Meeting?

Response from Chief Executive Officer:
The minutes from the Electors Meeting were delayed, however they are now online. One of the questions taken on notice was responded to via correspondence, and when the Elector received the correspondence, he requested a clarification of the response prior to publication of the minutes, so the response was reflected in full on the public record. The minutes from the Electors Meeting are delayed. One of the questions taken on notice was responded to via correspondence, and when the Elector received the correspondence, he requested a clarification of the response prior to publication of the minutes, so the response was reflected in full. Once this was confirmed, the Electors' Annual General Meeting minutes were made available on the Town's website on Tuesday 24 February, providing time for community to review the minutes prior to the March OCM when the motions will be considered by Council.

It is important that the minutes of the Electors Annual General Meeting are available to the public prior to the Ordinary Council Meeting at which the motions will first be considered. This is supported in legislation. I take your point, however, that there may have been community expectations that the Notices of Motion raised at the Electors Meeting would be considered at the February OCM and we did not make the clear prior to the February Agenda being issued. Given the short timeframe of only eight business days between the Electors Meeting and the issuing of the February Agenda, the Administration took the view that it required more time to properly consider and assess the motions raised at the Electors Meeting and to provide Council with the necessary information required to make an informed decision about each motion, including potential actions, implications, risks, resources and associated costs to deliver. Your feedback on the lack of communication by the Town regarding this process has been taken on board, and we will consider this in the timing of meetings and the release of information at the next AEM.

Question 2:
Per the Local Government Act, EAGMs are mandated Meetings and are subject to related requirements. Can the CEO please also explain clearly then why EAGMs are not included in our Town's 2024 Meeting Policy, given the particular relevance and significance to our Community?

Response from Chief Executive Officer:
Although the Electors' Annual General Meetings are not covered in the Town's meeting policy they continue to be governed by the Town's Meeting Procedures Local Law, which sets the Town's procedures for meetings of electors. We've not included that in the 2024 update to Meeting Procedures Policy because the State Government is currently progressing a major reform initiative that will replace all local government meeting procedure local laws with a single, standardised set of Statewide meeting procedures. These reforms form part of the Local Government Amendment Act, with the consultation papers confirming that proposed regulations will replace council procedures, standing orders and local laws governing meeting conduct. The paper was released consulting on this matter in February 2024 and sought sector submissions, with the intent that all local governments will ultimately transition to the new framework. These are still being developed and commencement dates are "to be confirmed." Because the State Government's standardised procedures are expected to replace the Town's Meeting Procedures Local Law entirely, the Town has not yet undertaken a review of the Policy to incorporate our Annual Elector Meetings. Completing such a review before the new regulations are released would likely result in duplication or misalignment with the final State requirements. Once the standardised procedures are formally released by the State Government, the Town will undertake a full review of its Meeting Procedures Policy and make any necessary amendments to ensure complete compliance with the new regulatory framework.

Question 3:
Given the reality that only 9 Electors attended the February 10 EAGM, that there is evidence of very poor related communication, both before and after that Meeting - plus possible non-compliance with the Act - does our Mayor now accept that the perception that Electors and our Community are being increasingly disrespected, is a serious communication and Community Relations problem that must be urgently addressed?

Response from Chief Executive Officer:
The Town acknowledges the comments raised at the Annual Electors' Meeting regarding communication, as well as the concerns expressed today. We recognise the importance of ensuring our community feels respected, and we take this feedback seriously. However, I trust in the earlier two answers the Town has addressed the matters raised about compliance with *The Local Government Act 1995*. We are broadly working to improve our governance, communications and customer service processes which will in part respond to the Notices of Motion from the AEM, but we hope will also to strengthen the way we communicate with our community more generally. However, knowing how much Town staff invest in meeting with and responding to our community I do not agree with the statement that disrespect towards our community is the Town's intent. However, I do accept that perceptions matter. Where community members feel communication has fallen short, it is important that we as the Town understand why and take steps to improve. In part, the delay in the response of posting the minutes is taking the time to do so.

As a public service organisation, we take seriously our responsibility to be transparent, ethical and accountable, in our decision-making and in the way we communicate those decisions and the reasons behind them. While we cannot always provide the outcomes or decisions that every community member may prefer, we can commit to clearer, consistent communication. We appreciate the feedback and will continue to focus on strengthening the relationship between the Town and our community.

Rachele Humbert, Wembley (Not in attendance, read aloud by the Mayor)
Along with several of my neighbours on Walker Street Wembley, I have been seeking a genuine and positive approach to pedestrian and vehicle safety issues in our Street. Initially raised in January 2023 I with an agreed plan of controls outlined to us via letter (which I can provide if required) we remain frustrated about the lack of timely and proactive planning to mitigate physical hazards in Walker Street to prevent harm to pedestrians and vehicles. The latest meeting with ToC staff has not resulted in communication to the attendees (me included) as agreed and

apart from Councillors Barlow and Kennerly who kindly gave their time in Sept 2025 to join us viewing the streets hazards, the hazards we raised remain uncontrolled.

These hazards include - Walker Street is located at the northern end of Wembley. With the closure of Wembley streets entering Herdsman Parade (left turn only), build up of traffic through the Powis/Herdsman Parade traffic lights, and overflow of parking from the City of Stirling Apartments on the western side of Herdsman Parade, Walker Street is perceived to being used as a 'cut through, at pace' street. Paul provided details of the most recent traffic and parking data, summarised as >800 cars per day travelling at an average of 47km/hr with parking at 40% of road capacity. The site visit showed that the angle of entry from Herdsman Parade (north to south direction) is greater than 90% thereby creating a blindspot for drivers, exacerbated by overflow parking of 3-4 vehicles in close proximity to the corner. A hard medium strip introduced at this end of the street has helped 'control' entry speed at this corner but a hazard is still in place. At the other end of the street, the excessively wide street opening was advised as due to the former bus route.

The residents are concerned with road and pedestrian safety on Walker, given their own children but also nearby primary aged children using the road to walk to/from the nearby Lake Monger Primary School.

Question 1:
Have the ToC staff raised the pedestrian and vehicle safety issues with the Council to enable the Council to make an informed decision on controls and therefore seek a solution to the situation as agreed in the ToC response in 2023?

Response from Director Infrastructure and Works:
As the investigation and planning stages related to the matter is of an operational nature, there currently has been no requirement for a Council decision as yet. The Administration has proposed the inclusion of a project to investigate safety improvements at the intersection of Walker Street and Daglish Street in the draft 2026/2027 annual budget, which will be subject to Council approval.

Question 2:
Does the council need further information from the Walker street residents to enable them to consider the vehicle and pedestrian hazards and make a decision on approval of controls?

Response from Director Infrastructure and Works:
Although I cannot provide a response on behalf of Council, the Administration intend to provide Council further information for consideration as part of the draft 2026/2027 annual budget submission. The planned investigation works as part of the proposed project, is planned to include community feedback to inform the outcomes.

Question 3:
Is the Council aware that three ToC staff have not addressed rate paying residents concerns without repeated requests from residents to respond and progress basic vehicle safety controls that will make Walker Street a safe place?

Response from Director Infrastructure and Works:
Although I cannot provide a response on behalf of Council, the Administration has provided detailed correspondence with several residents of Walker Street from 2023–2025 to address the concerns raised. This has included analysis of traffic speeds, parking behaviours, and responses to any follow-up requests. An onsite meeting carried out in September 2025 on Walker Street was attended by residents, two officers, and two Councillors, and the minutes of that meeting were subsequently distributed with the agreed actions noted. If you feel your concerns have not adequately been addressed through this process, I am happy to have a further meeting with you outside this forum to discuss the matter.

Rachel Wheeler, Wembley (Not in attendance, read aloud by the Mayor)
Question 1:
There are certain areas within our Town where newly planted trees appear to consistently die. In one rear laneway, a line of 5 trees have been planted on two occasions - all of which have died. We believe that is a sunk cost of

$5,000, given the previously provided estimated cost of $500 per plant to buy, plant and maintain. Does the Admin team keep a register of trees that have been removed due to death to determine if there is any trend on location or type of tree?

Response from Director Infrastructure and Works:
The Town maintains records of all tree losses, including newly planted trees, to help identify any patterns related to performance. Trees in laneways can be particularly difficult to establish due to heat reflected from hard surfaces and surrounding road infrastructure. These environments can somewhat limit species selection, however species and watering method is reviewed when planning for the replanting of these areas. It is always our aim to ensure the early establishment of new trees where possible.

Question 2:
The current JB O'Reilly development application includes, in addition to the current commercial site, the nearby residential home at 17 Kerr Street. How is this application to change zoning allowed to be connected, given the current exceptional pressure on providing residential dwellings, as well as Kerr Street being a local road, which would indicate there should not be any ongoing commercial delivery requirements on that very narrow street.

Response from Director Planning and Community Services:
The proposal is an application for development approval rather than an application to amend the zoning under the Scheme. In terms of the current scheme, 17 Kerr Street is zoned Residential and identified as being able to accommodate the additional uses of Office and Storage in association with the Tavern. As such, the current application is able to be contemplated under LPS 1 without a separate scheme amendment process. That said, the presence of an Additional Use does not mean the development must be approved. The application must still be assessed on its merits. In doing so, the Town is required to consider the objectives of the Residential zone; the scale and intensity of the proposed use; traffic generation and servicing arrangements; and impacts on adjoining residential properties. Kerr Street functions as a local residential road. If the proposal results in commercial servicing or delivery movements that are inconsistent with the character or capacity of that street, this would be a relevant planning consideration and could influence the determination of the application. While the lot benefits from an Additional Use provision, the DAP will determine whether the specific proposal, as submitted, is appropriate in terms of amenity, traffic, and compatibility with the surrounding residential context.

Question 3:
And if successful, would this create a precedent for all home owners within the Town to have their block rezoned as commercial?

Response from Director Planning and Community Services:
The existence of Additional Use at 17 Kerr Street does not create a general precedent for residential properties across the district. Additional Uses are site-specific and apply only to the land expressly identified in Schedule B of the Scheme. They are introduced through a formal Scheme Amendment process and do not automatically extend to surrounding properties. Any other residential landowner seeking to introduce a commercial use would need to rely on the permissibility framework within the Zoning Table or alternatively pursue a formal Scheme Amendment. Each request would be assessed on its merits against the planning framework in place at that time. As such, approval of this application (if that is what ends up happening) would not create an automatic pathway for broader commercial encroachment into residential areas.

Jenny Hart, Wembley (Not in attendance, read aloud by the Mayor)
Question 1:
This question is in regard to the proposed expansion of JB O'Reilly's in West Leederville to double the capacity of the venue, remove all parking, and use of 17 Kerr Street as a commercial storage area. I understand that comments on the proposed development application are submitted to the Town of Cambridge. What is the process following public comments being received? Who is the ultimate decision maker on this development application?

Response from Director Planning and Community Services:
Once the public advertising period has closed, all submissions are reviewed and considered as part of the assessment of the development application. Town staff assess the proposal against the Local Planning Scheme, relevant local planning policies, State planning policies and the matters required to be considered under the Regulations. This includes consideration of land use permissibility, traffic and parking, amenity impacts, built form, and the orderly and proper planning of the locality. The Town then prepares a comprehensive assessment report with a recommendation. As the proposal has been lodged for determination by the Development Assessment Panel, the DAP is the decision-making authority for this application. The Town's role is to undertake a planning assessment and prepare a report with a recommendation. In determining the application, the DAP considers the Town's report, any presentations from the applicant and submitters, and the relevant statutory planning framework before making its decision. In summary, public submissions form part of the assessment and are addressed in the Town's report; however, the final decision will be made by the DAP.

Question 2:
Does the current land zoning at 17 Kerr Street allow it to be used for deliveries and commercial storage for the adjacent commercial property, as it currently appears to be (photo attached)? Or would this use require a rezoning for the currently residential property?

Response from Director Planning and Community Services:
Under the current scheme, 17 Kerr Street is zoned Residential and identified as being able to accommodate the additional uses of Office and Storage in association with the Tavern, subject to compliance with certain parameters as set out in the Scheme text. Based on the image provided, the use of 17 Kerr Street is or has been inconsistent with those requirements. The Town will therefore investigate the matter from a compliance perspective.

Question 3:
This question relates to my question at the recent AGM of Electors in relation to rates calculations for high density properties, specifically those that are within the Land Endowment Areas: Under the current rates calculation methods, what would the annual rate costs be for the following properties:

a. An apartment in West Leederville with GRV of $50,000 b. A house in Wembley with GRV of $50,000
b. A house in the Land Endowment Area with GRV of $50,000 (1,000m2 block)
c. An apartment in the Land Endowment Area with GRV of $50,000 (1,000m2 block)
d. A penthouse in the Land Endowment area with a GRV of $500,000 (1,000m2 block)

Response from Director Corporate and Commercial Services:
The Town is unable to answer the question fully without the Unimproved Value of the ELA rated properties which were not given in the example.

I would like to note that the operation of the ELA only changes how rates are allocated between properties within the ELA area, it does not change the total amount of rates raised by the Town and it does not change rating in Wembley or West Leederville. The way the ELA rating component is designed is to equalise the difference between the two types of rateable areas (GRV and UV) so apartments in Wembley or West Leederville will not be any worse off.

A long-term rates strategy was formally identified as a priority in 2024 to address the risk associated with high density development in the ELA and work has been progressing in the background since then. Council is actively exploring the full range of rating options available to address this issue and is working with Landgate to provide some certainty around the unimproved value attributed to future apartments within the ELA area. The Town is committed to resolving this before any substantial new development within the ELA becomes operational. This includes a final solution that ensures every property pays their fair share of rates. I note that the person asking the question is a member of the Wembley West Leederville Residents Association who have invited me to meet with them and I would welcome the opportunity to discuss the rate setting calculations, which are quite complex, in more detail.

Alex Carosin, West Leederville (not present, read aloud by Mayor Mack)
Development application for expansion of JB O'Reilly's. Carlin Lane and Kerr Street have been primary boundaries where patrons leave the venue and interact directly with residential property. Over the past two years, residents have experienced repeated trespass, public urination, congregation at our laneway entrance, and less than 12 months ago, a serious assault involving two security guards attempting to intervene.

Question 1:
Security presence has been required during peak periods to prevent unlawful entry into our private properties, and that presence remains entirely at the discretion of the licensee. Given that containment currently depends on discretionary security measures, how is Council assessing the safety and boundary risk implications of doubling patron capacity to 570?

Response from Director Planning and Community Services:
The concerns raised regarding patron behaviour, boundary management and impacts on adjoining residential properties are acknowledged and are relevant planning considerations.

In assessing the application, the Town must consider the potential amenity impacts of increasing the approved patron capacity to 570. This includes consideration of crowd numbers, dispersal patterns, late-night behaviour, and the interface between the venue and surrounding residential properties, particularly along Carlin Lane and Kerr Street.

The Town's assessment will consider:

- The proposed operational management plan;
- Security arrangements, including staffing levels and deployment;
- Entry and exit points and how patrons will be managed during peak periods;
- Measures to prevent loitering or congregation at residential interfaces;
- Physical boundary treatments, lighting and surveillance; and
- The operational history of the venue and previous amenity concerns.

Question 2:
There is also an unresolved Section 117 complaint under the Liquor Control Act relating to undue disturbance and amenity impacts from the existing operation. Before approving a substantial expansion of the same use, how is that unresolved regulatory context being treated as a material planning consideration?

Response from Director Planning and Community Services:
The existence of a Section 117 complaint under the Liquor Control Act is noted as part of the broader operational context of the venue. Liquor licensing matters are regulated separately from the Town by the State Government through the Director of Liquor Licensing. However, where there are documented concerns relating to amenity impacts or disturbance, those matters may be relevant from a planning perspective, in assessing a proposal to intensify the same use. An unresolved complaint does not automatically prevent consideration of a development application. However, the Town may consider whether there is evidence of ongoing amenity impacts and whether the proposed expansion demonstrates adequate management measures to address those issues.

In practical terms, the assessment considers:

- The venue's operational history;
- Whether existing impacts have been effectively managed;
- Whether the proposed expansion includes strengthened operational controls; and
- Whether conditions of approval could reasonably mitigate potential impacts.

The application will ultimately be determined by the Development Assessment Panel, having regard to the Town's assessment and any public submissions.

Coralie de Robillard (not present, read aloud by Mayor Mack)
As Council is currently assessing the proposed expansion to 570 patrons, including removal of all onsite parking and permanent activation of the former carpark as alfresco space, it is important to consider both dispersal impacts and enforceability of mitigation measures. At the existing capacity, surrounding streets already absorb late-night congregation and rideshare clustering, and containment measures such as security presence and noise management appear to rely heavily on operator conduct rather than structural safeguards.

Question 1:
In assessing this application, how is Council evaluating the impact of removing all onsite parking and increasing capacity to 570 patrons on surrounding residential streets, particularly in relation to late-night dispersal and rideshare congregation?

Response from Director Planning and Community Services:
The Town will consider the likely cumulative impacts of increased patron numbers, particularly in relation to late-night dispersal, rideshare activity, and congregation within surrounding residential streets. The assessment will include consideration of:

- The applicant's parking demand analysis and transport assumptions;
- The availability of public transport and alternative transport modes;
- Likely rideshare pick-up and drop-off behaviour;
- Existing on-street parking conditions and traffic management;
- Crowd dispersal patterns and the interface with nearby residential properties; and
- The historical operational context of the venue.

If the impacts are considered unreasonable or not adequately mitigated, this will an element that is appropriately identified in the report to be provided to the Development Assessment Panel.

Question 2:
As part of the current assessment, which proposed mitigation measures are structural and permanently enforceable through planning conditions, and which rely on operator discretion or behavioural compliance?

Response from Director Planning and Community Services:
If the Development Assessment Panel were to approve the application, any and all imposed conditions would be permanently enforceable under planning legislation; noting that some conditions would be physical or structural and others would be behavioural.
Physical or structural could include:

- Physical design modifications to boundaries;
- Acoustic treatments or built form changes; and/or
- Installation of lighting;

Other controls may relate to operational matters such as security staffing levels, patron supervision practices, or behavioural management strategies. While these can be documented within management plans and secured by conditions, their effectiveness ultimately depends on ongoing compliance and appropriate implementation by the operator. When forming its recommendation to the Development Assessment Panel, the Town's assessment will consider both the proposed physical design response and the robustness of the operational framework.

Question 3:
Given that some existing controls depend on discretionary security deployment and management oversight, how is Council assessing whether those measures can reliably contain impacts at double the current patron capacity?

Response from Director Planning and Community Services:
In assessing the proposed increase in patron capacity, the Town must consider whether the existing and proposed management measures are proportionate to the scale of the venue.

Where current containment measures rely on discretionary security deployment or management oversight, the assessment will examine:

- Whether those measures are proposed to be formalised and secured through conditions;
- Whether the scale of security and management resources is appropriate for the increased patron load;
- Whether the physical design of the premises supports effective supervision and dispersal; and
- The venue's operational history and responsiveness to previous amenity concerns.

The question is not simply whether mitigation measures exist, but whether they are likely to be effective and enforceable at the proposed scale. These considerations will be addressed in the Town's report to the Development Assessment Panel, which will determine whether the proposal, including its mitigation framework, results in acceptable land use planning outcomes for the locality.

Maureen Cook, Wembley (not present, read aloud by Mayor Mack)
Question 1:
Can I please ask about the current traffic counting devices in Wembley. I would like to know the strategy behind the choice of their location and also if there will be a traffic counting devices placed to count the cut through between Herdsman Parade and Grantham Street which would require a traffic counting devices to be placed on Daglish street north (between Dodd Street and Walker Street) and Dodd Street (between Daglish Street and Grantham Street).

Response from Director Infrastructure and Works:
Traffic count devices have been placed generally throughout the Wembley area to gather data on traffic volumes and vehicle speeds. This information will assist with a number of projects including the GO40 project, the Grantham Street multi-intersection project and the Ruislip Street Safe Active Street project, along with several other area specific investigations. In relation to the specific route mentioned, counters have been installed on Dodd Street between Herdsman Parade and Rogers Lane, with additional counters placed on Daglish Street between Walker Street and Drew Street, as well as between Scaddan Street and Grantham Street. It is hoped that these will pick up her concerns.

Bec Fernandez (not present, read aloud by Mayor Mack)
The venue [JB O'Reilly's] already has a documented track record of exceeding allowable noise levels under the *Environmental Protection (Noise) Regulations 1997*, and that has occurred while live bands have been performing inside the building, where noise is at least partially contained by the structure.

The current proposal seeks to introduce an outdoor stage for live music, removing the benefit of the building envelope as an acoustic barrier. In addition, the proposal would accommodate several hundred additional patrons in an open-air setting, in close proximity to surrounding residential properties, with trading potentially extending until midnight seven days a week.

Question 1:
Given the venue's existing compliance history and the significantly increased potential for noise transmission in an unenclosed environment, how is Council assessing the cumulative noise impact on neighbouring residents? Specifically, what modelling, mitigation requirements, enforcement mechanisms, and compliance safeguards are being considered to ensure that allowable noise levels are not routinely exceeded?

Response from Director Planning and Community Services:
Noise impacts are one of the matters being considered as part of the current assessment, particularly given the proposal includes an outdoor stage and increased patron capacity in an open-air setting in proximity to residential properties.

At this stage, the Town has not formed a final position on the application. The assessment process involves reviewing the potential acoustic implications of amplified music, patron noise and late-night trading. As part of this process, the Town is reviewing:

- Acoustic advice prepared by suitably qualified consultants;
- Predictive noise modelling for amplified music and patron activity;
- The relationship of the proposed outdoor area to nearby dwellings;
- Proposed trading hours and the duration of outdoor entertainment; and
- The operational history of the venue.

The *Environmental Protection (Noise) Regulations 1997* set statutory noise limits that apply irrespective of any development approval. Compliance with those Regulations is administered under separate legislation. However, in assessing the application, the Town considers whether the proposal demonstrates a reasonable and achievable pathway to ongoing compliance.

If the Development Assessment Panel were to approve the proposal, conditions could be imposed to address noise management. These may include requirements for:

- Implementation of an approved acoustic management plan;
- Limits on amplified sound levels;
- Restrictions on hours of outdoor entertainment;
- Acoustic treatments or design modifications where necessary; and
- Post-implementation acoustic testing to verify compliance.

The purpose of the assessment is to determine whether the potential noise impacts can be appropriately managed. The Town's report to the Development Assessment Panel will specifically address this aspect of the proposal.

Michael McEwan (not present, read aloud by Mayor Mack)
Development application for the expansion of JB Reilley's.

Question 1:
Is it wise to reward a business that has repeatedly failed to safeguard its patrons, neighbours and own staff at its current capacity, by doubling that said capacity? Has there been an update on the health of the security guard who was put into a coma around 6 months ago?

Response from Director Planning and Community Services:
The concerns raised regarding patron safety, staff safety and previous incidents are acknowledged.
In assessing a development application, the Town is required to consider land use compatibility, amenity impacts and the orderly and proper planning of the locality. Matters relating to individual incidents, workplace safety, and criminal investigations fall within the jurisdiction of WA Police and other relevant State Government agencies.
From a planning perspective, however, the operational history of a venue may form part of the broader context considered when assessing a proposal to increase capacity. The assessment considers whether the scale of the proposed use is appropriate for its location and whether adequate management measures are proposed to address foreseeable impacts associated with increased patron numbers.
The Town has not yet formed a final position on this application. These matters will be addressed in the report to the Development Assessment Panel, which is the determining authority.

Question 2:
Could you please talk to how local parking and noise sample data taken from a Friday afternoon in August, can be considered suitable for a venue capacity increase, where that venue currently only experiences near the capacity being considered at the height of St Patrick's Day?

Response from Director Planning and Community Services:
It is noted that the submitted Traffic Impact Statement refers to a parking audit undertaken on a Friday and Saturday and therefore, the parking usage at that time would not necessarily be representative of the subject proposal. In this regard, the Town is currently reviewing the document and has also organised for the document to be peer-reviewed by a specialist traffic consultant. Both of those reviews will form part of the Town's report to the Development Assessment Panel.

Question 3:
In an area that is 99% residential after 7pm, what has suggested local interest in increasing the number of publicly intoxicated individuals in that suburbia? Has the proven correlation between increased venue capacity and anti-social incidents been considered?

Response from Director Planning and Community Services:
The Town's role in this process is to assess the specific proposal before it, including the mitigation measures put forward to manage impacts. In considering a proposed increase in patron capacity, the Town examines:

- The interface between the venue and nearby dwellings;
- Crowd management and dispersal arrangements;
- Noise, traffic and parking impacts; and
- Whether the proposed scale of operation is appropriate in a predominantly residential context.

Community support (or otherwise) of the proposal will be gauged via the current public consultation process and will be captured in the report to be presented to the Development Assessment Panel for determination.

3.2 Verbal Questions Presented

The record of Public Question Time in accordance with Regulation 11(e) of the *Local Government (Administration) Regulations 1996* can be a summary of the questions and answers provided at the Council meeting. Council resolution to Item 14.1 Ordinary Council Meeting 28 May 2024 instructs questions from the community, any pre-amble, and answers are documented in full in the minutes.

Adrian Corp, Floreat
Question 1:
Question 1 is in relation to the Local Planning Scheme 2 and the FOI initiated by Deputy Mayor Ben Mayes. In accordance with Section 13 of the *Freedom of Information Act 1992*, the Town will have received a response from the WAPC refusing access and likely citing Schedule 1 of the Act. What does Deputy Mayor Mayes propose as the next step?

Response from Mayor Mack:
Well, look, all the questions come through the Mayor.

Comment from Mr Corp:
I'm asking through the Chair.

Response from Mayor Mack:
Yeah, sure, and it's optional whether an Elected Member wishes to answer or not. Ordinarily…

Comment from Mr Corp:
Can I just comment on that, Mayor Mack?

Comment from Mayor Mack:
Yeah, sure.

Comment from Mr Corp:
If you have a look at the *Meeting Procedures Local Law 2019…*

Comment from Mayor Mack:
Sorry, what was that?

Comment from Mr Corp:
Meeting Procedures Local Law 2019. This is how we're conducting this.

Comment from Mayor Mack:
Sure, what clause were you going to?

Comment from Mr Corp:
Section 3.4(4): *"Questions may be answered by the Presiding Member or a Member or employee nominated by the Presiding Member*." And if you have a look at the Council Meetings Policy Section 2.2.2(a) Responding to questions at Public Question Time, *"Questions are to be directed to the Presiding Member, who may, at his/her discretion"* nominate. So, under the Policy, you have the discretion to nominate, but under the *Meeting Procedures Local Law 2019*, you may. So, it's not you have the authority to ask Deputy Mayor Ben Mayes.

Comment from Mayor Mack:
I have the discretion, I think. So, in exercising that discretion, I will ask the Deputy Mayor if he wishes to answer that question now or take the question on notice or not answer it at all. Deputy Mayor.

Response from Deputy Mayor Mayes:
Thank you for the question Mr Corp. I've not seen a response to the FOI…

Comment from Mr Corp:
You haven't?

Continued response from Deputy Mayor Mayes:
… so I can't actually comment on your question.

Comment from Mr Corp:
Oh, that's interesting because, I think, it's Section 13 of the Act requires a response within 45 days and the resolution was passed in October.

Response from Deputy Mayor Mayes:
Yes, so through the Chair, I'm aware of that, but I haven't seen anything and I guess I'll consult with the Town regarding and perhaps take it from there.

Comment from Mayor Mack:
And I'll use my discretion again to direct that question to the Director Planning and Community Services.

Response from Director Planning and Community Services:
The application was certainly lodged. I'll have to take the rest of the question on notice and provide you with an update as soon as possible.

Clarifying question from Mr Corp:
Was it lodged more than 45 days?

Response from Director Planning and Community Services:
I'll have to check the details.

Comment from Mr Corp:
Okay, no problem.

Question 2:
Question 2 relates to the Leisure Assets Master Plan. Why have you, Mayor and the Councillors, acquiesced for the preparation of a Leisure Assets Master Plan at the cost of $300,000 when there is such a report in draft form already available, of which you're aware?

Response from Mayor Mack:
I think you're referring to the open… the OSCIS, the open plan. The acronym I haven't got, but it's the open plan.

Comment from Mr Corp:
Open Space and Community Infrastructure [Strategy].

Response from Mayor Mack:
That's right, and look, I'll refer that to the CEO, but then I'll offer my comments afterwards.

Comment from Mr Corp:
Shall I walk you through it so that you understand how we arrived at that?

Response from Mayor Mack:
I might just say… look, I'm happy to answer the question. The proposal was put to Council and I did note that we did have that. But the purpose of the LAMP is to go beyond a mere description of what we've got. The previous

plan, the open space plan, will most certainly inform the LAMP, there's no doubt about that. But what we need to do is, we need to sort of, as far as we can foreseeably see, plan what lands we need and what those uses are. It's quite apparent from the public that have come to Council Meetings that there's new and different forms of recreation, of which we haven't planned for. And, of course, recreation is ongoing – it will vary in the future according to trends and so on. So, the purpose of that is to really identify what these leisure trends are, how can we better service them? Perhaps sports and activities that are in decline, how can we still support those while allowing for others to come through? And at the end of the day, finding out what lands we should keep, what lands we may need to dispose of, that's the general purpose of it. And I'll refer to see if I've missed anything on that answer.

Response from the CEO:
For me, as per the response that I've already provided to you in correspondence, Mr Corp, when the project was originally contemplated and listed as an agreed action under the Town and WAPC endorsed Local Planning Strategy in April 2021, there was the need for a long-term planning of open space and community infrastructure as separate strategies across the several of the required deliverables. In addition, there were also a number of specific bodies of work required as part of the Local Planning Strategy which went into further details underneath each of these. So, the current LAMP goes much further and the scope is much broader than the original OSCIS as it was first scoped and developed, and this meets a much broader intent of what was envisaged as part of our LPS, particularly under Themes 5 and 6 of the document.

Comment from Mr Corp:
I refer to the *Local Government Act 1995* again and the difference between governance and manage. The Administration under the CEO, Ms Clack, manage. The Council govern. At the May 2024 Ordinary Council Meeting, at Item 13.3.2, headed '2024-25' – so, we're current – 'Strategic Planning Priorities and Work Program'. Now in the Minutes, it's incorrectly referenced in the body of the Minutes as 12.3.4, so that will need to be corrected. It is actually 13.3.2. The author is Etienne Brits and the authoriser is Luke Gibon, and under the heading background, it says an Open Space and Community Infrastructure Strategy has been drafted but not endorsed. Wasn't tabled. Etienne Brits was merely informing the Council, this Council, and you, Mayor Mack, that it had been drafted. So, my question is shouldn't that draft report be tabled now for the Council to consider and for the community to consider. And depending on what that draft report says, then we can move into Leisure Assets Master Plan if we deem it necessary. But at least this gives us the groundwork that has already been done before we move into the next stage rather than having this situation which we have now where the Administration are saying 'no, no, that report was insufficient, we're doing this much bigger report and that's the one you should wait for'.

Response from Mayor Mack:
I wouldn't say that the previous report is not going to be used. That report, which the Elected Members have seen in the way of a forum…

Comment from Mr Corp:
Have they?

Response from Mayor Mack:
That report is going to be… a forum is a meeting of Elected Members, just without the public. It's an educational meeting and we have forums to educate Elected Members about whatever topics are coming up.

Comment from Mr Corp:
So that report has been tabled at a forum meeting?

Response from Mayor Mack:
Elected Members have been informed of it at a forum meeting.

Comment from Mr Corp:
And read it?

Response from Mayor Mack:
Yeah, I presume they have. I've read it and I work on the assumption that everyone reads what they get.

Comment from Mr Corp:
Did you accept it at that meeting?

Response from Mayor Mack:
Well, no, the question wasn't to be accepted. It wasn't a decision-making body. It was simply to inform Elected Members and other members of the staff who attend what was in that report. But then the view was, given some of the more recent issues, was that wasn't enough. We need to go beyond that and actually really identify trends and get feedback from not just sporting bodies within the Town, State sporting bodies as to what's happening because some of our assets are State-based assets. So, there was no point in actually bringing it to a decision-making body like Council if it wasn't going to meet any need or purpose when that need and purpose was actually redefined. So, as to what the outcome was, we redefined it and, hence, the LAMP is going through to incorporate that, plus expand it.

Comment from Mr Corp:
Well, that's interesting because the description Leisure Assets Master Plan first appears in the October Corporate Business Plan where it's talked about as being formerly community infrastructure and open space strategy. So, it's referred to as the community infrastructure and open space strategy, and in fact what it is referring to is the open space. I really think that… well, okay, it's not my decision to make…

Comment from Deputy Mayor Mayes:
Sorry Mayor Mack, it's public question time. There's three questions. I think Mr Corp's asked three. So, I think that would conclude his questions.

Comment from Mr Corp:
Would the Council consider tabling that report?

Comment from Mayor Mack:
I take that point from the Deputy Mayor.

Comment from Mr Corp:
No, I understand. This is not a discussion.

Question 3:
So, my third question then is I request that the Council consider tabling that draft report for the community to consider before entering into the LAMP.

Response from Mayor Mack:
I take that as a statement rather than a question, but thank you for that.

Comment from Mr Corp:
It was a question. I asked you to consider.

Comment from Mayor Mack:
So, the question is would we consider tabling it? At this stage, I'll probably say no because we're just at the start of the LAMP.

Comment from Mr Corp:
Mayor Mack, I'm asking the Council, I'm not asking you.

Comment from Mayor Mack:

But I’m using the discretion. It’s through me. I’m using my discretion to answer the question on behalf of Council. I’m the spokesperson for the Council and I’m using that now.

4 PETITIONS

5 FLOREAT PRECINCT STRUCTURE PLAN (PSP) UPDATE

Impartiality Interest Declaration - Cr Le Page

Cr Le Page disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 5, I declare that members of the public have been in contact and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

PURPOSE OF REPORT:

To provide an update on the precinct planning for the Floreat Activity Centre, for the period from 26 November 2025 to 4 February 2026.

The Strategic Planning EMIB report section in this agenda also provides the Council with the progress update report for the Strategic Planning Projects Program for December 2025/January 2026.

UPDATE:

On 23 April 2024, Council considered a Notice of Motion and resolved that it "*requests the Town to report back to the community and Council on the Floreat PSP at every Ordinary Council Meeting commencing in May 2024. The first agenda item directly after public question time is an update to Council and the Community on the Floreat PSP*."

The following information is provided:

<u>3 February 2026</u>
An Elected Member Forum was held to consider advice on the options available to the Town in response to the Western Australian Planning Commission decisions on the two PSPs. Investigations and consideration remain ongoing, however, with it expected that the matter will be formally considered by Council in the first half of 2026.

<u>Next steps</u>
The Department of Planning, Lands and Heritage (DPLH) are currently liaising with the applicant with respect to the required modifications to the approved PSP. The DPLH anticipates formal submission of the modified PSP for approval in the first half of 2026.

6 DEPUTATIONS

7 APPLICATIONS FOR LEAVE OF ABSENCE

Requests for Leave of Absence:

Deputy Mayor Mayes has requested a leave of absence from 13 March to 26 March 2026 inclusive.

COUNCIL DECISION:

Moved by Cr Barlow, seconded by Cr Le Page

That in accordance with clause 3.7 of the *Town of Cambridge Meeting Procedures Local Law 2019*, Council APPROVES the request for Leave of Absence from Council duties for Deputy Mayor Mayes covering the period 13 March to 26 March 2026 inclusive.

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

8 CONFIRMATION OF MINUTES

8.1 Ordinary Meeting of Council held on date 16 December 2025

COUNCIL DECISION:

Moved by Cr Le Page, seconded by Mayor Mack

That the Minutes of the Ordinary Council Meeting held on 16 December 2025 be CONFIRMED as a true and correct record.

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

9 ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION

This is the first Ordinary Council Meeting for 2026, and this year will likely be a busy year for Council.

First and foremost is to commence the Leisure Assets Master Plan (LAMP) project. This key project will identify the long term recreational and sporting needs and trends of the Town for the foreseeable future taking into account our planned increase in housing density, climate change, population growth and demographic structure. Extensive consultation will be at the core of this project, and at the right time I encourage all to participate. The Town has a dedicated project page on our website where you can keep up to date on the project.

The tender submissions close tomorrow afternoon and Council's expectation is that this project will be concluded as soon as possible without impacting the quality of the final product or blunting any of its objectives. This is not the only project, nor should it be.

Before I go further, for the avoidance of doubt, the Town will continue all maintenance of all its assets. The Elected Member Information Bulletin (EMIB) in this Agenda outlines the current maintenance projects as well as dedicated webpages of key projects.

This year we will see the conclusion of our Foreshore Management Plan.

We will also see improvements to Galup that will include improvements to irrigation, the dog enclosure, and completing the greening project.

Completing the catch up on our strategic planning initiatives is a key goal and this includes finalisation of the Cambridge Street Urban Corridor East, reviewing and updating the Wembley Activity Centre Plan.

Public consultation has now closed with respect to the Town's Local Planning Scheme No 2. Those submissions will need to be collated, and a report produced that will come to Council for endorsement later this year and then to the Minister for final approval.

This year we will have to turn our mind to challenges that we face. Our beloved Quarry Amphitheatre which is a State and arguably a national asset needs a significant upgrade if it is to meet current expectations as a premier performing arts and functions venue. This will be expensive. We will try to seek external funding to meet this but there is not a lot of money out there for venue development.

The Town has a modest place development program and in part, we rely on partners such as the Flower District Town Team to deliver this. This is an exciting aspect of the recently updated Community Strategic Plan and provides an opportunity to enhance the community by expanding the placemaking program in the future.

Supporting local business, is also an element of our Community Strategic Plan. Collaborating with community groups such as the Western Suburbs Business Association and other relevant organisations, may be a practicable option to enhance business support offerings.

The Town is fortunate that we have committed community groups such as Cambridge Coastcare, Friends of Perry Lakes, Friends of Galup, Friends of Templetonia Reserve and Ocean Village Park supporters that we can collaborate with, to achieve the best outcomes for these parks. I look forward to working with them in the year ahead.

Wembley Golf Course is the jewel in our Crown contributing to revenue and (depending on the year) generates $8million in profit, is facing competitive pressures.

We need to continually innovate and be agile in a business-like way. The installation of Trackman was an example however we now need to go further, and in my personal view given our warming climate, a night range may need to be considered to expand the offering, and additional parking should also be considered.

Another challenge is global warming – this is now a lived experience. Rising sea levels, changing and warming weather patterns and the drying of our environment. The Southwest region, defined from Kalbarri to Esperance has dried by 20% since mid 1970's.

We need to Innovate to adapt to these challenges. Some governments overseas harvest and treat runoff from roofs and roads reserves for storage in underground tanks which is then applied to public parks and gardens. I am not advocating for this particular program, but it is an example of how idea generation and innovation can lead to better outcomes.

As I have said, creativity, innovation and new ideas will be needed to address these challenges. However, the enemy of creativity and innovation is over regulation and bureaucracy that follows from it.

I will give an example, the principal act, the *Local Government Act 1995* as originally passed was 428 pages long. As of 1 January 2026, it is now 739 pages.

There are now 14 pieces of separate and additional regulations, and the total legislative burden is now 1480 pages. Furthermore, local governments must now have regard to and derive powers from 50 other Acts.

Many of these Acts such as amendments to the *Planning and Development Act 2005* has had major impact on local governments and to what end? Typically, these amendments have reduced Council's decision-making powers to all but nothing while still requiring the formulation of detailed planning schemes, strategies and plans that have little or no persuasive value to the now State Government decision makers or majority State Government decision makers.

Over regulation leads to more complexity with more financial resources having to be diverted from community programs to identify understanding and implementing these changes.

For smaller Tier two local governments such as the Town of Cambridge, this is another existential challenge that we face.

I look forward to working with my fellow councillors and the Administration to address these challenges as best we can.

10 DISCLOSURES OF INTEREST

In accordance with section 5.65 of the *Local Government Act 1995*:

"s.5.65(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest –

(a) in a written notice given to the CEO before the meeting; or
(b) at the meeting immediately before the matter is discussed."

Name	Item No.	Type of Interest	Nature of Interest
Cr Barlow	13.3.1	Impartiality	I have association with Flower District Town Team.
	13.3.2	Proximity	Resides near St John of God Hospital.
	17.3.1	Impartiality	Members are known to me.
	17.4.1	Impartiality	Members are known to me.
Cr Le Page	5	Impartiality	Members of the Public have been in contact.
	17.4.1	Impartiality	Know members of the Club.
Cr Randklev	14.1	Impartiality	Emailed the Community Shark Bite Kit owners.
	17.3.1	Impartiality	Candidates are known to me.
Cr Heil	12.1.4	Impartiality	Beneficiaries may be known to me.
Cr Kennerly	13.3.1	Impartiality	Communications with the Flower District Town Team.
Deputy Mayor Mayes	13.1.3	Impartiality	Proposed attendee.
	13.3.1	Impartiality	Members of the Town Team are known to me.
	17.3.1	Impartiality	Applicant known to me.
Cr Delmenico	13.4.1	Proximity	Resides across the road from planned power upgrade.
Mayor Mack	12.1.4	Financial	Reduction of a benefit.
	13.1.3	Impartiality	Proposed attendee.
	17.3.1	Impartiality	A nominee is known to me through mutual membership of a club where that person is a leader.
CEO Lisa Clack	13.1.3	Impartiality	Potentially required to undertake travel in regard to the matter and could be perceived as a benefit.
Director Planning and Community Services Luke Gibson	13.1.3	Impartiality	Potentially required to undertake travel in regard to the matter and could be perceived as a benefit.

11 REPORTS

Members of the public present at the meeting were reminded that they should not act immediately on anything they hear at this meeting without first seeking clarification of Council's position. Members of the public were advised to wait for written advice from Council before taking any action on any matter that they may have before the Council at this meeting.

Recommendations contained in the Committee and Council Reports were adopted En-bloc, with the exception of the following items:

12.1.1, 12.1.4, 13.1.3, 13.2.3, 13.2.6, 13.1.1, 13.3.2, 13.3.3, 13.4.1, 17.3.1, 17.4.1

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That the Administration and/or Committee recommendations for the following items be adopted en bloc and the remaining items be dealt with separately:

- **12.1.2 Review of Local Laws**
- **12.1.3 Council Logo Policy**
- **12.1.5 2024 Policy Review Program - Update on Outstanding Policies for Review**
- **13.1.1 Elected Member Information Bulletin - February 2026**
- **13.1.2 Corporate Business Plan 2025/26 - 2028/29 Quarterly Progress Report to 31 December 2025**
- **13.2.1 Monthly Financial Statements December 2025**
- **13.2.2 Payment of Accounts December 2025**
- **13.2.4 Payment of Accounts January 2026**
- **13.2.5 RFT 2026-03 Supply and Installation of Heat Pump for Bold Park Aquatic Contract Award**
- **13.4.2 RFT 2023-16 - Fleet Management Services Variation**
- **17.3.2 Update on Supreme Court Matter - Local Law 43**

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

12 STANDING COMMITTEE REPORTS

12.1 Policy & Legislation Committee - 10 February 2026

12.1.1 Minutes of Policy & Legislation Committee Meeting held on 10 February 2026

DIRECTORATE:	Office of the CEO
AUTHOR:	Governance Officer
AUTHORISER:	Bronwyn Rose, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	Nil

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Delmenico, seconded by Cr Kennerly

That Council RECEIVE the minutes of the Policy & Legislation Committee meeting held on 10 February 2026.

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

Town of Cambridge

MINUTES

POLICY AND LEGISLATION COMMITTEE MEETING

Tuesday 10 February 2026

.....

PRESIDING MEMBER

OUR VISION

A naturally beautiful Town that connects our vibrant community and thriving local economy from inner city to beach.

OUR MISSION

We will maintain and enhance our very liveable suburbs, their streetscapes and character and our vibrant activity centres through strategic, cost-effective management of resources and an enhanced community experience based on a “locals first” philosophy.

OUR VALUES

The values will guide our attitudes and behaviour in everything we do to serve our community:

Respect
We will acknowledge an individual's uniqueness and will treat them in a dignified and positive manner.

Integrity
We will act responsibly, place trust in each other and will be accountable for our actions.

Teamwork
We believe teamwork is essential for improving our services and achieving our goals.

Friendly and Helpful
We value our community members and will assist them in the best way we can.

Creativity
We can improve the way we do business by challenging the status quo.

DISCLAIMER

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any Elected Member or Employee of the Town during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Town. No action should be taken on any item discussed at a Council or Committee meeting prior to written advice on the resolution of the Council being received.

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ORDER OF BUSINESS

1 OFFICIAL OPENING....4

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE....4

2.1 Attendance....4

2.2 Apologies....4

2.3 Leave of Absence....4

3 CONFIRMATION OF MINUTES....4

3.1 Policy and Legislative Committee Meeting held on Date 9 December 2025....4

4 DISCLOSURES OF INTEREST....5

5 TERMS OF REFERENCE....6

6 REPORTS....6

6.1 Review of Local Laws....6

6.2 Legislative, Policy and Case Law Update – Local Government Sector....33

6.3 Council Logo Policy....41

6.4 Review of Elected Member Entitlements Policy....49

6.5 2024 Policy Review Program - Update on Outstanding Policies for Review....76

7 CONFIDENTIAL REPORTS....81

8 CLOSURE....81

1 OFFICIAL OPENING

The Presiding Member, Deputy Mayor Mayes, declared the meeting open at 4:01pm and gave the following Acknowledgement of Country:

"I'd like to start by acknowledging the Traditional Custodians of the land on which this meeting is being held today, the Whadjuk people of Noongar Boodjar."

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 Attendance

Presiding Member:	Ben Mayes	Deputy Mayor
Councillors:	Gary Mack	Mayor
	Georgie Randklev	Member
	Matt Delmenico	Member
Officers:	Lisa Clack	Chief Executive Officer
	Bronwyn Rose	Director Corporate and Commercial Services
	Luke Gibson	Director Planning and Community Services
	Lindon Mellor	Director Infrastructure and Works
	Nicola Clark	Manager Governance
	Courtney Corker	Governance Officer
	Mark Thornber	Senior Governance and Compliance Officer

2.2 Apologies

Cr Carr

2.3 Leave of Absence

Nil.

3 CONFIRMATION OF MINUTES

3.1 Policy and Legislative Committee Meeting held on Date 9 December 2025

COMMITTEE DECISION:

Moved by Cr Randklev, seconded by Mayor Mack

That the Minutes of the Policy and Legislation Committee held on 9 December 2025 be CONFIRMED as a true and correct record.

Motion put and CARRIED (4/0)

For: Cr Delmenico, Cr Mayes, Cr Randklev and Mayor Mack
Against: Nil

4 DISCLOSURES OF INTEREST

In accordance with section 5.65 of the *Local Government Act 1995*:

"s.5.65(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest –

(a) in a written notice given to the CEO before the meeting; or
(b) at the meeting immediately before the matter is discussed."

Name	Item No.	Type of Interest
Mayor Mack	6.4	Financial

5 TERMS OF REFERENCE

TERMS OF REFERENCE Policy and Legislation Committee	
Purpose:	The purpose of the Policy and Legislation Committee is to make recommendations to Council on the following: 1. Review Council policies (excluding planning policies) and facilitate the development of new policies; 2. Review and development of local laws; 3. Receive regular updates, legislative amendments/updates and their implementation across the organisation and provide feedback; and 4. Identify opportunities that promote policy development.
Elected Member membership:	4 Elected Members with at least 1 representative from each ward and a sufficient amount of deputies.
Meeting governance:	Committee meetings are to be held in accordance with the *Town of Cambridge Meeting Procedures Local Law 2019*.
Meeting details:	Bi-annually and as required in the Tuart Room, Town of Cambridge Administration Centre, 1 Bold Park Drive Floreat
Liaison Officer:	Chief Executive Officer Manager Governance and Legal
Delegated Authority:	Nil.

6 REPORTS

6.1 Review of Local Laws

DIRECTORATE:	Director Corporate and Commercial Services
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Parking Local Law 2016 [**6.1.1** - 22 pages]

PURPOSE OF REPORT:

To seek the Committee's endorsement of a recommendation to Council to initiate a review of the Town's Parking Local Law 2016 to ensure compliance with section 3.16 of the *Local Government Act 1995*, including the applicable transitional provisions.

EXECUTIVE SUMMARY:

Recent amendments to section 3.16 of the *Local Government Act 1995* (the Act), arising from the *Local Government Amendment Act 2024*, have revised the requirements for the periodic review of local laws.

Under the amended Act, local governments are required to review each local law at least once every 15 years from its commencement, or from the date of the most recent determination following a review (previously eight years).

Schedule 9.3 of the Act contains transitional provisions that modify how the 15-year review requirement applies to certain local laws that commenced before the amended section 3.16 came into operation on 6 December 2024. Based on application of those provisions, the Town's Parking Local Law 2016 is subject to an accelerated review timeframe and must be reviewed and the review completed by Council by 6 December 2026 to avoid automatic repeal.

This report seeks the Committee's support for a recommendation to Council to initiate the statutory review process for the Parking Local Law 2016 (**Attachment 1**).

COMMITTEE DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Mayes, seconded by Cr Delmenico

That the Committee recommends that Council:

1. **Resolves to initiate a review under section 3.16 of the *Local Government Act 1995* of the Parking Local Law 2016.**
2. **Approves local public notice to provide the opportunity for submissions on whether the Parking Local Law 2016 should be amended, repealed or remain unchanged.**
3. **REQUEST that the Administration provide a further report on the Waste Local Law 2016 to the next Policy and Legislation meeting, to consider recent developments in the waste management landscape.**

Motion put and CARRIED (4/0)

For: Cr Delmenico, Cr Mayes, Cr Randklev and Mayor Mack

Against: Nil

BACKGROUND:

In accordance with section 3.16 of the Act, a local government must periodically review its local laws to determine whether they should be repealed, amended or remain unchanged.

As amended, section 3.16 requires that each local law be reviewed at least once every 15 years from its commencement, or from the date of the most recent determination following a review.

Schedule 9.3 of the Act contains transitional provisions that modify how the 15-year review period applies to local laws that commenced before the amendment day, being 6 December 2024.

Under clause 65(9)–(10) of Schedule 9.3, a local law is subject to an accelerated review period where:

- the local law commenced before the relevant pre-amendment period (being before 6 December 2016); and
- the local government did not give local public notice of a review of the local law under section 3.16(2) during the eight-year period ending immediately before amendment day (6 December 2016 to 5 December 2024).

Where an accelerated review period applies, the 15-year review period is taken to end two years after the amendment day, being 6 December 2026. If the local government does not complete a review of the local law within that period, the local law is repealed automatically by operation of section 3.16 of the Act.

DETAILS:

The Town has nine local laws currently in force. The local laws and their commencement dates (or most recent review dates) are summarised below:

Local Law	**Commencement date (or last review)**
Animals Local Law 2016	24/01/2017
Health Local Law 2016	24/01/2017
Local Government and Public Property Local Law 2017	26/01/2018
Local Law 43 (Buildings on Endowment Lands & Limekilns Estate)	30/04/2019
Meeting Procedures Local Law 2019	29/07/2019
Parking Local Law 2016	3/08/2016
Private Property Local Law 2016	24/01/2017
Trading in Public Places Local Law 2016	24/01/2017
Waste Local Law 2016	7/02/2017

Local laws that commenced on or after 6 December 2016 are not subject to the accelerated review and automatic repeal provisions in clause 65 of Schedule 9.3 and remain governed by the ordinary 15-year review requirement under section 3.16 of the Act.

The Parking Local Law 2016 commenced on 3 August 2016. No local public notice of a review of that local law was given during the period from December 2016 to December 2024.

While amendments were made to the Parking Local Law in 2018 through the Town of Cambridge Parking Amendment Local Law 2018, that process was undertaken under section 3.12 of the Act as a law-making exercise to introduce specific amendments to the principal local law. It did not constitute a periodic review under section

3.16, did not involve public notice stating that the local law was proposed to be reviewed, and did not result in a determination under section 3.16(4). Accordingly, the 2018 amendment process does not satisfy the requirements of a statutory review for the purposes of section 3.16 or the transitional provisions in Schedule 9.3.

Accordingly, the Parking Local Law 2016 satisfies the criteria in clause 65(9)–(10) of Schedule 9.3 and is subject to the accelerated review provisions. The Town must complete a statutory review of the Parking Local Law 2016 by 6 December 2026 to avoid automatic repeal.

POLICY / STATUTORY IMPLICATIONS:

Section 3.5 of the Act provides the power for local governments to make local laws.

Section 3.16 of the Act requires that local laws be periodically reviewed to determine whether they should be repealed, amended or remain unchanged.

If Council resolves to initiate a review of the Parking Local Law 2016, the Town will be required to:

- give local public notice of the proposed review for a period of not less than six weeks;
- consider any submissions received; and
- prepare a report for Council setting out the outcomes of the review and recommending whether each local law should be repealed, amended or remain unchanged.

A review under section 3.16 does not itself amend or repeal a local law. If Council determines that either local law should be amended or repealed following the review, the procedure in section 3.12 of the Act must then be followed, including further public consultation, gazettal and Parliamentary oversight.

Failure to complete the review and make a determination in respect of the Parking Local Law 2016 within the applicable statutory timeframe would result in those that law being repealed automatically by operation of section 3.16 of the Act.

RISK MANAGEMENT IMPLICATIONS:

Medium-High:	If a review of the Parking Local Law 2016 is not completed by 6 December 2026, the local law will be repealed automatically by operation of section 3.16 of the Act, resulting in the loss of the Town's current local law framework for parking regulation.

FINANCIAL IMPLICATIONS:

The estimated cost of undertaking a statutory review of the Parking Local Law 2016 is approximately $3,000, which includes public notices and any associated gazettal costs should amendments or repeal be progressed.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency. Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as: -

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

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LOCAL GOVERNMENT ACT 1995

TOWN OF CAMBRIDGE

PARKING LOCAL LAW 2016

20 July 2016 GOVERNMENT GAZETTE, WA 3065

LOCAL GOVERNMENT ACT 1995

TOWN OF CAMBRIDGE

PARKING LOCAL LAW 2016

CONTENTS

PART 1—PRELIMINARY

1.1 Title
1.2 Commencement
1.3 Purpose and effect
1.4 Repeal
1.5 Interpretation
1.6 Application of particular definitions
1.7 Application and pre-existing signs
1.8 Classes of vehicles
1.9 Part of thoroughfare to which sign applies
1.10 Powers of the local government

PART 2—PARKING BAYS, PARKING STATIONS AND PARKING AREAS

2.1 Determination of parking bays, parking stations and parking areas
2.2 Vehicles to be within a parking bay
2.3 Parking where fees are payable
2.4 Parking restrictions in fee paying zones
2.5 Parking in a ticket parking zone or ticket parking area
2.6 Methods of payment
2.7 Reserved fee paying zones
2.8 Use of counterfeit or altered parking tickets

PART 3—PARKING GENERALLY

3.1 Restrictions on parking in particular areas
3.2 Parking and stopping on a carriageway
3.3 When parallel and right-angled parking apply
3.4 When angle parking applies
3.5 Parking of heavy and long vehicles
3.6 Authorised Person may order vehicle on thoroughfare to be moved
3.7 Authorised Person
3.8 No movement of vehicles to avoid time limitation
3.9 No parking of vehicles exposed for sale and in other circumstances
3.10 Parking on private land
3.11 Parking on reserves
3.12 Right of ways
3.13 Suspension of parking limitations for urgent, essential or official duties
3.14 Event parking

PART 4—PARKING AND STOPPING IN ZONES FOR PARTICULAR VEHICLES

4.1 Stopping at intersections
4.2 Stopping in a loading zone
4.3 Stopping in a taxi zone or a bus zone
4.4 Stopping in a mail zone
4.5 Construction site vehicle parking
4.6 Other limitations in zones

PART 5—OTHER PLACES WHERE STOPPING IS RESTRICTED

5.1 Stopping in a shared zone
5.2 Double parking

5.3 Stopping near an obstruction
5.4 Stopping in a bus lane, transit lane or truck lane
5.5 Stopping on a bridge, causeway, ramp or in a tunnel
5.6 Stopping on crests and curves
5.7 Stopping near a fire hydrant
5.8 Stopping near a bus stop
5.9 Stopping on a traffic island
5.10 Stopping on a verge
5.11 Driving over a residential verge
5.12 Obstructing access to a footpath, path or crossover
5.13 Stopping near a public letter box
5.14 Stopping on a carriageway with a bicycle parking sign
5.15 Stopping on a carriageway with motor cycle parking sign
5.16 Stopping on a median strip
5.17 Eating Areas in parking bays

PART 6—PARKING PERMITS

6.1 Interpretation
6.2 Issue of a parking permit
6.3 Validity of a parking permit
6.4 Revoking a parking permit
6.5 Where a parking permit applies
6.6 Return of a parking permit to the local government
6.7 Counterfeit or altered parking permit
6.8 Replacement of a parking permit
6.9 Discretionary Authority
6.10 Fees payable

PART 7—MISCELLANEOUS

7.1 Impersonating an Authorised Person
7.2 Removal of notices from a vehicle
7.3 Unauthorised signs and defacing signs
7.4 Contravention of signs
7.5 General provisions about signs
7.6 Damage to parking areas and associated infrastructure
7.7 Special purpose and emergency vehicles
7.8 Vehicles not to obstruct a public place

PART 8—ENFORCEMENT

8.1 Offences and penalties
8.2 Form of notices

SCHEDULE 1—PARKING REGION

SCHEDULE 2—PRESCRIBED OFFENCES

LOCAL GOVERNMENT ACT 1995

TOWN OF CAMBRIDGE

PARKING LOCAL LAW 2016

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Town of Cambridge resolved on 28 June 2016 to make the following local law.

PART 1—PRELIMINARY

1.1 Title

This is the *Town of Cambridge Parking Local Law 2016*.

1.2 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette*.

1.3 Purpose and effect

(1) The purpose of this local law is to provide for the regulation, control and management of parking within the local government.

(2) The effect of this local law is to control parking throughout the local government to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

1.4 Repeal

The *Town of Cambridge Parking Local Law* published in the *Government Gazette* on 22 March 2002 and all amendments thereto are hereby repealed on the day this local law comes into operation.

1.5 Interpretation

In this local law unless the context otherwise requires—

Act means the *Local Government Act 1995*;

Authorised Person means a person appointed in writing by the local government under section 9.10 of the Act, to perform any of the functions of an authorized person under the Act and under this local law;

authorised vehicle means a vehicle authorised by the local government, the CEO or an Authorised Person under this local law or by any other written law to park on a thoroughfare or parking facility;

bicycle has the meaning given to it by the Code;

bicycle lane has the meaning given to it by the Code;

bicycle path has the meaning given to it by the Code;

bus has the meaning given to it by the Code;

bus embayment has the meaning given to it by the Code;

bus stop has the meaning given to it by the Code;

bus zone has the meaning given to it by the Code;

caravan has the meaning given to it by the *Caravan Parks and Camping Grounds Act 1995*;

carriageway has the meaning given to it by the Code;

centre has the meaning given to it by the Code;

children's crossing has the meaning given to it by the Code;

CEO means the Chief Executive Officer of the local government;

clearway means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;

Code means the *Road Traffic Code 2000*;

coin means any coin which is legal tender pursuant to the *Currency Act 1965 (Commonwealth)*;

commercial vehicle means—

(a) a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers; and

(b) includes any motor vehicle that is designed primarily for the carriage of persons, but which has been fitted or adapted for the conveyance of the goods, merchandise or materials referred to, and is in fact used for that purpose;

continuous dividing line means—

(a) a single continuous dividing line only;

(b) a single continuous dividing line to the left or right of a broken dividing line; or

(c) 2 parallel continuous dividing lines;

crossover means an area of the verge, constructed and used for the purpose of enabling a vehicle to access the adjacent property;

disability parking permit has the meaning given in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

district means the district of the local government;

driver has the meaning given to it by the *Road Traffic (Administration) Act 2008*;

driveway means an area of land on private property which abuts a crossover and is designed primarily for vehicles to ingress and egress that property;

eating area means an area in which tables, chairs and other structures are provided for the purpose of the supply of food and beverages to a member of the public or the consumption of food and beverages by a member of the public;

edge line has the meaning given to it by the Code;

emergency vehicle has the meaning given to it by the Code;

fire hydrant has the meaning given to it by the Code;

fee means the prescribed amount of legal tender that the local government may impose and determine from time to time for the stopping or parking of a vehicle under and in accordance with sections 6.16 to 6.19 of the Act;

footpath has the meaning given to it by the Code;

GVM (which stands for 'gross vehicle mass') has the meaning given to it by the *Road Traffic (Administration) Act 2008*;

heavy vehicle has the meaning given to it by the Code;

intersection has the meaning given to it by the Code;

keep clear marking has the meaning given to it by the Code;

kerb means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

length of carriageway means the same side of the road between intersections on that side of the road;

loading zone has the meaning given to it by the Code;

local government means the Town of Cambridge;

local government property has the meaning given to it in the Act;

long vehicle means a vehicle or any combination of vehicles that, together with any projection or combination of vehicles is 7.5 metres or more in length;

mail zone has the meaning given to it by the Code;

median strip has the meaning given to it by the Code;

money means any legal tender under the *Currency Act 1965 (Commonwealth)*;

motor cycle has the meaning given to it by the Code;

motor vehicle has the meaning given to it by the *Road Traffic (Administration) Act 2008*;

nature strip has the meaning given to it by the Code;

no parking area has the meaning given to it by the Code;

no parking sign means a sign with the words 'no parking' in red letters on a white background, or the letter 'P' within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given to it by the Code;

no stopping sign means a sign with the words 'no stopping' or 'no standing' in red letters on a white background or the letter 'S' within a red annulus and a red diagonal line across it on a white background;

obstruct means to prevent, hinder, or impede the normal passage of any vehicle, wheelchair, perambulator or pedestrian and *'obstruction'* has a corresponding meaning;

occupier has the meaning given to it by the Act;

owner means—

(a) where used in relation to a vehicle licensed under the *Road Traffic Act 1974*, means the person in whose name the vehicle has been registered under that Act;

(b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of that vehicle; and

(c) where used in relation to land, has the meaning given to it by the Act;

painted island has the meaning given to it by the Code;

park has the meaning given to it by the Code;

parking area has the meaning given to it by the Code;

parking bay means a section or part of a carriageway or parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked;

parking control sign has the meaning given to it by the Code;

parking facilities means land, buildings, carriageway, shelters, parking areas, parking bays and other facilities open to the public generally for the parking of vehicles and includes signs, notices and facilities used in connection with the parking of vehicles;

parking fee payment equipment means a parking meter, parking ticket machine or other; credit/debit card terminal or other device approved by the local government for payment of the applicable parking fee;

parking permit means a permit issued by the local government under this local law;

parking ticket means a ticket which is issued from a ticket issuing machine and which authorises the parking of a vehicle and includes the date and time of which the authorisation expires, whether or not the payment of a fee is required;

parking region means the area described in Schedule 1;

parking scheme means the mapped record of the local government, which details the location of parking facilities, parking bay layout and any parking time restrictions, parking prohibitions and special uses like bus or taxi zones, that are applied to those parking facilities;

parking station means any land, or structure provided for the purpose of parking of multiple vehicles;

path has the meaning given to it by the Code;

pay station means a machine or device within or near a parking station, which accepts payment of the fee for the period a vehicle has been parked and issues a token, ticket or other media to activate a barrier to allow the vehicle to exit from the parking station;

pedestrian has the meaning given to it by the Code;

pedestrian crossing has the meaning given to it by the Code;

postal vehicle has the meaning given to it in the Code;

Private Property Parking Enforcement Agreement means a written agreement between the local government and a property owner or occupier that allows for the enforcement of this local law, or part thereof, upon that property;

property line means the boundary between the land comprising a road and the land that abuts that road;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land—

(a) which belongs to the local government that is zoned as and used for recreational purposes;

(b) of which the local government is the management body under the *Land Administration Act 1997*; or

(c) which is an 'otherwise unvested facility' within the meaning of section 3.53 of the Act;

right of way means a portion of land that is—

(a) shown and marked 'Right of Way' or 'R.O.W', or coloured or marked in any other way to signify that the portion of land is a right of way, on any plan or diagram deposited with the Registrar of Titles that is subject to the provisions of section 167A of the *Transfer of Land Act 1893*;

(b) shown on a diagram or plan of survey relating to a subdivision that is created as a right of way and vested in the Crown under section 152 of the *Planning and Development Act 2005*; or

(c) shown and marked as a right of way on a map or plan deposited with the Registrar of Titles and transferred to the Crown under the *Transfer of Land Act 1893*, but does not include—

(i) a private driveway; or

(ii) a right of way created by easement between two parties;

road means a highway, lane, thoroughfare or similar place which the public are allowed to use and includes all of the land including the nature strip and paths appurtenant thereto lying between the property lines abutting the road;

Road Traffic Act means the *Road Traffic Act 1974*;

Road Traffic (Administration) Act means the *Road Traffic (Administration) Act 2008*;

Schedule means a Schedule to this local law;

seniors sign means a sign indicating a parking bay set aside for the use of the driver of a vehicle who is 60 years of age or over;

shared zone has the meaning given to it by the Code;

sign includes a traffic sign, inscription, road marking, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;

special purpose vehicle has the meaning given to it by the Code;

stop has the meaning given to it by the Code;

symbol includes any symbol specified from time to time by the Code;

taxi has the meaning given to it by the Code;

taxi zone has the meaning given to it by the Code;

thoroughfare has the meaning given to it by the Act;

ticket machine means a machine or device which issues, as a result of money or other permitted form of payment being inserted into the machine, a ticket showing the period during which it is lawful to remain parked in the area to which the machine relates;

ticket parking area means a parking area or facility where a sign applies which indicates a parking fee applies by purchase of a ticket;

traffic-control signal has the meaning given to it by the Code;

traffic island has the meaning given to it by the Code;

traffic sign has the meaning given to it by the Code;

trailer has the meaning given to it by the Code;

tour coach means a vehicle licensed as a Tour Coach and displaying "TC" registration plates, which is hired or chartered to carry passengers for the specific purpose of sight-seeing and/or tourism;

traffic includes the passage of both vehicles and pedestrians;

truck has the meaning given to it by the Code;

unattended means the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle;

unexpired parking ticket means a parking ticket on which a date and a time is printed and the printed time has not expired;

vehicle has the meaning given to it by the *Road Traffic (Administration) Act 2008*; and

verge means the part of a thoroughfare between the carriageway and the land which abuts the thoroughfare and includes a nature strip, but does not include a footpath.

1.6 Application of particular definitions

(1) For the purposes of the application of the definitions 'no parking area' and 'parking area', an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.

(2) A reference to a parking station or ticket parking area includes a reference to a part of the parking station or ticket parking area.

(3) Unless the context otherwise requires, where a term is used but not defined in this local law, and that term is defined in the *Road Traffic Act 1974, Road Traffic (Administration) Act 2008* or in the *Road Traffic Code 2000*, then the term must have the meaning given to it in that Act or the Code.

1.7 Application and pre-existing signs

(1) Subject to subclause (2), this local law applies to the parking region.

(2) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.

(3) The agreement referred to in subclause (2) may be made on such terms and conditions as the parties may agree.

(4) A sign that—

(a) was erected by the local government or the Commissioner of Main Roads prior to this local law coming into operation; and

(b) relates to the parking of vehicles within the parking region, must be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law.

(5) An inscription or symbol on a sign referred to in subclause (4) operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it must be deemed for the purposes of this local law to operate and have effect as if it related to the parking of vehicles.

(6) The provisions of parts 2, 3, 4 and 5 of this local law do not apply to a bicycle parked at a bicycle rail or bicycle rack.

1.8 Classes of vehicles

For the purposes of this local law, vehicles are divided into classes as follows—

(a) buses;

(b) commercial vehicles;

(c) motor cycles and bicycles;

(d) emergency vehicles;
(e) special purpose vehicles;
(f) taxis; and
(g) all other vehicles.

1.9 Part of thoroughfare to which sign applies

Where under this local law the parking of vehicles in a thoroughfare is controlled by a sign, the sign must be read as applying to that part of the thoroughfare which—

(a) lies beyond the sign;
(b) lies between that sign and the next sign; or
(c) is on that side of the thoroughfare nearest to the sign.

1.10 Powers of the local government

The local government may prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law.

PART 2—PARKING BAYS, PARKING STATIONS AND PARKING AREAS

2.1 Determination of parking bays, parking stations and parking areas

(1) The local government may by Council resolution constitute, determine and vary—

(a) parking bays;
(b) parking stations;
(c) parking areas;
(d) general *no parking* or restricted parking zones;
(e) permitted time and conditions of parking in parking bays, parking stations and parking areas which may vary with the locality;
(f) permitted classes of vehicles which may park in parking bays, parking stations and parking areas;
(g) permitted classes of persons who may park in specified parking bays, parking stations and parking areas; and
(h) the manner of parking in parking bays, parking stations and parking areas.

(2) Where the local government makes a determination under subclause (1) it must erect signs to give effect to the determination.

(3) Where the local government makes a determination or a resolution under subclause (1)(d) it may erect signs at entry points to the general no parking zone indicating the dates and/or days and times during which the area is a general no parking or restricted parking zone.

(4) Where the local government makes a determination or a resolution under clause 2.1 it must record the details and effect in the parking scheme.

2.2 Vehicles to be within a parking bay

(1) Subject to subclauses (2) and (3) a person must not park a vehicle in a parking bay in a parking area or parking station otherwise than—

(a) if the parking area is within a carriageway, parallel to and as close to the kerb as is practicable;
(b) wholly within the parking bay; and
(c) if the parking area is within a carriageway, headed in the direction of the movement of traffic on the side of the carriageway in which the bay is situated.

(2) If a vehicle is too long or too wide to fit completely within a single parking bay then the person parking the vehicle must do so within the minimum number of parking bays needed to park that vehicle.

(3) A person must not park a vehicle partly within and partly outside a parking area.

2.3 Parking where fees are payable

A person must not park a vehicle, or permit a vehicle to remain parked, in a parking station or parking area where a permissive parking sign indicates that a fee is payable, unless—

(a) the vehicle is parked in compliance with any instructions on or with the sign, or parking fee payment equipment; and
(b) the appropriate fee is paid for each parking bay that the vehicle occupies.

2.4 Parking restrictions in fee paying zones

A person must not park a vehicle in a fee paying zone except in accordance with signs referable to the zone.

2.5 Parking in a ticket parking zone or ticket parking area

A person must not park a vehicle, except a motor cycle in a motor cycle bay, in a parking zone, parking area or parking station which is equipped with a parking ticket machine without—

(a) purchasing or obtaining a ticket, from the ticket machine for that area, which remains valid for the period the vehicle is parked; and

(b) displays the ticket inside the vehicle in a prominent position, in such a manner as to be clearly visible from the front of the vehicle at all times while that vehicle remains parked in that ticket parking zone, ticket parking area or parking station.

2.6 Methods of payment

(1) The local government may introduce and apply methods of payment for parking fees which may include but not be limited to payment by—

(a) Australian currency including coins and or bank notes;

(b) credit or debit card;

(c) payment by telephone; or

(d) any other approved method of payment.

(2) The local government may introduce various paid parking processes which may include but not be limited to the following—

(a) ticket parking;

(b) pay by vehicle registration number; or

(c) pay by parking bay.

2.7 Reserved fee paying zones

Unless authorised by the local government a person must not leave or permit a vehicle to remain stopped or parked in a fee paying space or zone if the parking meter or ticket issuing machine is hooded with a cover bearing the words *No Parking, Reserved Parking, Temporary Bus Stop*, *No Stopping*, *Tow Away Zone* or with an equivalent symbol, depicting one of these purposes or any other words or symbols that indicate parking is not permitted within the space or zone including temporary signage.

2.8 Use of counterfeit or altered parking tickets

A person must not—

(a) park a vehicle in a parking facility which requires a parking ticket, if there is displayed in that vehicle so as to be visible from outside the vehicle, a parking ticket which has been counterfeited, altered, obliterated or interfered with; or

(b) produce to an Authorised Person who accepts payment for parking, a parking ticket which has been counterfeited, altered, obliterated or interfered with.

PART 3—PARKING GENERALLY

3.1 Restrictions on parking in particular areas

(1) A person must not park a vehicle in a parking station or part of a parking station or parking area—

(a) if by a sign it is set apart for the parking of vehicles of a different class;

(b) if by a sign it is set apart for the parking of vehicles by persons of a different class; or

(c) during any period when the parking of vehicles is prohibited by a sign, but does not include a clearway.

(2) Unless a sign or road markings indicate otherwise a person must not park any portion of a vehicle in a parking station or parking area—

(a) for more than the maximum time specified;

(b) in a bay marked 'M/C' unless it is a motor cycle without a sidecar or a trailer;

(c) so as to obstruct an entrance to or an exit from a parking station, or an access way within a parking station; or

(d) park or attempt to park a vehicle in a parking bay in which another vehicle is parked.

(3) Notwithstanding the provisions of subclause (2)(a), a person may park a vehicle in a permissive parking bay or station (except in a parking area for people with disabilities) for twice the length of time allowed, provided that—

(a) the person's vehicle displays a current disability parking permit sticker; and

(b) a disabled person to whom that disability parking permit sticker relates, is either the driver or a passenger in the vehicle.

(4) A person must not park a vehicle or permit a vehicle to remain parked in a parking facility controlled by a sign stating 'Authorised Vehicles Only', without—

(a) a valid permit displayed inside the vehicle that must be displayed in a prominent position, in such a manner as to be clearly visible from the front of the vehicle; or

(b) prior written permission of the local government or an Authorised Person to park within the area has been obtained and the written permission is displayed in a prominent position, in such a manner as to be clearly visible from the front of the vehicle to indicate it has authorisation to park.

3.2 Parking and stopping on a carriageway

(1) Subclauses (4)(b), (d), (h) and (i) do not apply to a bus which stops in a bus embayment.

(2) A person parking a vehicle on a carriageway other than in a parking bay must park it—

(a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the carriageway on which the vehicle is parked;

(b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic;

(c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;

(d) so that the front and the rear of the vehicle respectively is not less than 1 metre from any other vehicle, except a motor cycle without a trailer, or a bicycle parked in accordance with this local law;

(e) so that it does not obstruct any vehicle on the carriageway, or

(f) so that the vehicle is not faced against the normal flow of traffic on that side of the carriageway; or

unless otherwise indicated on a parking control sign or markings on the carriageway.

(3) A person must not stop a vehicle on a carriageway or any part of a carriageway—

(a) if the parking of a vehicle is prohibited at all times by a sign; or

(b) during a period in which the parking of vehicles on that part is prohibited by a sign.

(4) A person must not stop a vehicle on a carriageway so that any portion of the vehicle—

(a) is on or adjacent to a median strip;

(b) obstructs a private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway;

(c) is alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway if the vehicle would obstruct traffic;

(d) is on or within 10 metres of any portion of a carriageway bounded by a traffic island;

(e) is on any pedestrian crossing;

(f) is within 10 metres of the departure side or within 20 metres of the approach side of a children's crossing or pedestrian crossing;

(g) is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing;

(h) is between the boundaries of a carriageway and any double longitudinal line consisting of two continuous dividing lines or a continuous dividing line and a broken or dotted line, unless there is a distance of at least 3 metres clear between the vehicle and the nearer continuous dividing line; or

(i) is contrary to a clearway sign referable to that part,

unless the person stops the vehicle at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(5) A person must not stop a vehicle on a carriageway—

(a) if the parking of a vehicle is prohibited at all times by a sign; or

(b) during a period in which the parking of vehicles on that part is prohibited by a sign;

(c) or in an area to which a 'no stopping' sign applies;

(d) marked with a continuous yellow edge line;

(e) if by a sign it is set apart for the parking of vehicles of a different class; or

(f) if by a sign it is set apart for the parking of vehicles by persons of a different class,

unless the person stops the vehicle at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(6) A person must not park a vehicle on a length of carriageway or in an area to which a 'no parking' sign applies, unless the driver—

(a) is dropping off, or picking up, passengers or goods;

(b) does not leave the vehicle unattended; and

(c) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on.

3.3 When parallel and right-angled parking apply

(1) Where a traffic sign associated with a parking area is not inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is—

(a) adjacent to the boundary of a carriageway, a person parking a vehicle in the parking area must park it as near as practicable to and parallel with that boundary; or

(b) at or near the centre of the carriageway, a person parking a vehicle in that parking area must park it at approximately right angles to the center of the carriageway.

(2) Clause 3.3(1)(a) does not apply to the rider of a motor cycle if the rider positions the motor cycle so at least one wheel is as near as practicable to the far left or far right side of the carriageway.

3.4 When angle parking applies

(1) This clause does not apply to—

(a) a passenger vehicle or a commercial vehicle with a mass including any load, of over three tonnes; or

(b) a person parking a motor cycle without a trailer.

(2) Where a sign associated with a parking area is inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), a person parking a vehicle in the area must park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the parking sign or marks on the carriageway that indicate the required angle of parking.

(3) Where a sign associated with an angle parking area is inscribed with the words 'reverse in' a person parking a vehicle in the area must reverse the vehicle into the parking bay so that the vehicle is driven forward when it is leaving the parking bay.

3.5 Parking of heavy and long vehicles

(1) A person must not park a heavy or long vehicle—

(a) on a carriageway for any period exceeding one hour, unless actively engaged in the loading or unloading of goods; or

(b) on a carriageway except on the shoulder of the carriageway, or in a truck bay or other area set aside for the parking of heavy or long vehicles.

(2) Nothing in this clause mitigates the limitations or condition imposed by any other clause in this local law, any other written law or traffic sign relating to the parking or stopping of vehicles.

3.6 Authorised Person may order vehicle on thoroughfare to be moved

A person must not park a vehicle on any part of a thoroughfare in contravention of this local law after an Authorised Person has directed that person to move the vehicle.

3.7 Authorised Person

(1) An Authorised Person may—

(a) mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance for a purpose connected with or arising out of his or her duties or powers;

(b) take a valve stem reading of the vehicle;

(c) record vehicle registration numbers; and

(d) place a notice or parking fact sheet upon a vehicle.

(2) A person must not remove a mark made by an Authorised Person so that the purpose of the affixing of such a mark is defeated or likely to be defeated.

(3) An Authorised Person may in the course of performing his duties, park contrary to the provisions of a parking control sign for the minimum amount of time required to complete those duties.

3.8 No movement of vehicles to avoid time limitation

(1) Where the parking of vehicles in a parking facility is permitted for a limited time, a person must not move a vehicle within the parking facility so that the total time of parking exceeds the maximum time allowed for parking in the parking facility, unless the vehicle has first been removed from the parking facility for at least one hour.

(2) Where the parking of vehicles in a thoroughfare is permitted for a limited time, a person must not move a vehicle along a section of thoroughfare so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed from that section of thoroughfare for at least one hour.

(3) For the purposes of this local law a section of thoroughfare ends and another begins whenever an intersecting carriageway occurs.

3.9 No parking of vehicles exposed for sale and in other circumstances

A person must not park a vehicle on any portion of a thoroughfare—

(a) for the purpose of exposing it for sale or hire;

(b) if that vehicle is not licensed under the *Road Traffic Act 1974*;

(c) if that vehicle is a trailer or a caravan unattached to a motor vehicle;

(d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.

3.10 Parking on private land

(1) In this clause, a reference to 'land' does not include land—

(a) which belongs to the local government;

(b) of which the local government is the management body under the *Land Administration Act 1997*; or

(c) which is an 'otherwise unvested facility' within section 3.53 of the Act.

(2) A person must not park a vehicle on private land without the consent of the owner or occupier of the land on which the vehicle is parked.

(3) Where the owner or occupier of private land, by a sign referable to that land or otherwise, consents to the parking of vehicles of a specified class or classes on the land for a limited period, a person must not park a vehicle on the land otherwise than in accordance with the consent.

(4) The owner or occupier of private land must not permit a private property parking enforcement agreement sign to remain erected and visible to the public if the owner or occupier no longer has a current private property parking enforcement agreement with the local government.

3.11 Parking on reserves

No person other than an employee of the local government in the course of his or her duties or a person authorised by the local government may drive or park a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose.

3.12 Right of ways

A person must not stop or park a vehicle at any time in a right of way so as to cause an obstruction or so as to prevent a vehicle reasonable access to or egress from the right of way.

3.13 Suspension of parking limitations for urgent, essential or official duties

(1) Where by a sign the parking of vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government or an Authorised Person, may, subject to the Code, permit a person to park a vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties.

(2) Where permission is granted under sub-clause (1), the local government or an Authorised Person may prohibit the use by any other vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.

(3) An Authorised Person may, in the course of performing his or her duties, park a vehicle contrary to a sign or other restriction in this local law for the minimum amount of time required to complete those duties.

3.14 Event parking

(1) For the purposes of this clause an *event* means a planned activity or occurrence involving the gathering of people, approved by the local government which warrants the setting aside of any parking facilities for the temporary parking of vehicles between specific times and dates and where Local Public Notice of at least 14 days is provided prior to the event.

(2) The local government may by use of signs establish additional parking facilities on any reserve or local government property, for any period specified on the signs, for the parking of vehicles by persons attending an event.

(3) A fee payable for event parking may be determined and imposed by the local government.

(4) A person must not stop or park a vehicle on a reserve or local government property set aside under sub-clause (1) during the period for which it is set aside unless—

(a) a ticket purchased from the local government with respect to the event is displayed inside the vehicle and is clearly visible to and able to be read by an Authorised Person from outside the vehicle at all times; or

(b) such alternative method of payment for parking as may be authorised by the local government is made; or

(c) approval is otherwise granted by the local government.

PART 4—PARKING AND STOPPING IN ZONES FOR PARTICULAR VEHICLES

4.1 Stopping at intersections

(1) A person must not stop any portion of a vehicle on a thoroughfare within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals, unless the person stops at a place on a length of thoroughfare, or in an area, to which a parking control sign applies and the person is permitted to stop at the place under this local law.

(2) A person must not stop any portion of a vehicle on a thoroughfare so that any portion of the vehicle is within 10 metres of the prolongation of the nearer edge of any intersecting carriageway (without traffic-control signals) intersecting that carriageway on the side on which the vehicle is stopped, unless the person stops–

(a) at a place on the thoroughfare, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law; or

(b) if the intersection is a T-intersection—along the continuous side of the continuing carriageway at the intersection.

4.2 Stopping in a loading zone

A person must not stop a vehicle in a loading zone—

(a) unless it is a commercial vehicle continuously engaged in the picking up or setting down of goods;

(b) for longer than a time indicated on the loading zone sign; or

(c) for longer than 30 minutes (if no time is indicated on the sign).

4.3 Stopping in a taxi zone or a bus zone

(1) A person must not stop a vehicle in a taxi zone, unless that person is driving a taxi.

(2) A person must not stop a vehicle in a bus zone unless that vehicle is a bus that is permitted to stop at the bus zone by information on or with the 'bus zone' sign applying to the bus zone.

4.4 Stopping in a mail zone

A person must not stop a vehicle in a mail zone unless authorised under a written law.

4.5 Construction site vehicle parking

(1) In this clause unless the context otherwise requires—

builder has the meaning given to it in the *Building Act 2011*;

construction site means any land subject to development;

construction site vehicle means a *commercial vehicle, truck heavy or long vehicle*;

daily fee means the applicable daily fee as determined in accordance with section 6.16 of the Act;

development means the demolition, erection, construction, alteration of or addition to any building or structure on land or the carrying out on land of any excavation or other works;

eligible person means an owner or occupier of a construction site or any builder carrying out work on a construction site;

establishment fee means the applicable establishment fee as determined in accordance with section 6.16 of the Act;

work zone means any carriageway or part of a carriageway, whether or not marked as a metered space, parking bay or ticket machine zone, which is set aside by the local government by a sign, for a period specified on the sign, for the stopping or parking of construction site vehicles.

(2) An eligible person seeking to establish a work zone adjacent to a construction site may apply in writing to the local government, which may approve or refuse the application.

(3) Where the local government approves an application, it is to give the applicant written notice specifying—

(a) the number and location of work zones the applicant may use;

(b) the times during which the stopping or parking of construction site vehicles is permitted in the work zone;

(c) the period for which the approval is valid;

(d) any conditions to which the approval of the local government is subject; and

(e) the amount of the establishment fee and daily fee applicable.

(4) The local government is to set aside a work zone in accordance with the notice referred to in subclause (3) within 14 days from the date of payment of the establishment fee.

(5) An eligible person must, in addition to the establishment fee, pay to the local government a daily fee for each day that a work zone is set aside.

(6) The daily fee is payable monthly in advance.

(7) Where the local government has approved an application to establish a work zone adjacent to a construction site, the local government may cancel its approval by written notice to the applicant in the event that, the applicant or any person authorised by the applicant to use the work zone stops or parks a vehicle other than in accordance with—

(a) any condition stipulated in the notice issued to the applicant pursuant to sub-clause (3);

(b) any sign applicable to the work zone;

(c) the applicant fails to pay the daily fee as required pursuant to sub-clause (5); or

(d) if the local government or a person authorised by the local government requires access to or near the place where the work zone is situated, for the purposes of carrying out works in or near the vicinity of that place.

(8) A person must not stop or park a vehicle in a work zone unless the person is driving a vehicle that is—

(a) engaged in construction work in or near the zone; or

(b) permitted to stop in the works zone in accordance with this local law.

4.6 Other limitations in zones

A person must not stop a vehicle in a zone to which a traffic sign applies if stopping the vehicle would be contrary to any limitation in respect to classes of persons or vehicles, or specific activities allowed, as indicated by additional words on a traffic sign that applies to the zone.

PART 5—OTHER PLACES WHERE STOPPING IS RESTRICTED

5.1 Stopping in a shared zone

A person must not stop a vehicle in a shared zone unless—

(a) the person stops a vehicle at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law;

(b) the person stops a vehicle in a parking bay and the person is permitted to stop in the parking bay under this local law; or

(c) the person is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.

5.2 Double parking

(1) A person must not stop a vehicle so that any portion of the vehicle is between any other stopped vehicle and the centre of the carriageway.

(2) This clause does not apply to—

(a) a vehicle stopped in traffic; or

(b) a vehicle angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.

5.3 Stopping near an obstruction

A person must not stop a vehicle on a carriageway near an obstruction on the carriageway in a position that further obstructs traffic on the carriageway.

5.4 Stopping in a bus lane, transit lane or truck lane

A driver must not stop in—

(a) a bus lane;

(b) a transit lane;

(c) a truck lane; or

(d) a bicycle lane,

unless the driver is driving a public bus or taxi, and is dropping off, or picking up, passengers.

5.5 Stopping on a bridge, causeway, ramp or in a tunnel

(1) A person must not stop a vehicle on a bridge, causeway, ramp or similar structure unless—

(a) the carriageway is at least as wide on the structure as it is on each of the approaches and a sign does not prohibit stopping or parking; or

(b) the person stops a vehicle at a place on a length of carriageway, or in an area to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(2) A person must not stop a vehicle in a tunnel or underpass unless—

(a) the carriageway is at least as wide in the tunnel or underpass as it is on each of the approaches and a sign does not prohibit stopping or parking; or

(b) the vehicle is a bus stopped at a bus stop, or in a bus zone or parking area marked on the carriageway, for the purpose of setting down or taking up passengers.

5.6 Stopping on crests and curves

(1) Subject to subclause (2), a person must not stop a vehicle on, or partly on, a carriageway within the parking region, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres.

(2) A person may stop a vehicle on a crest or curve on a carriageway within the parking region if the vehicle stops at a place on the carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.7 Stopping near a fire hydrant

A person must not stop a vehicle so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless—

(a) the person is driving a public bus, and stops in a bus zone or at a bus stop and does not leave the bus unattended; or

(b) the person is driving a taxi and stops in a taxi zone and does not leave the taxi unattended.

5.8 Stopping near a bus stop

(1) A person must not stop a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a bus stop or within 10 metres of the departure side of a bus stop, unless—

(a) the vehicle is a public bus stopped to take up or set down passengers; or

(b) the person stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(2) In this clause a trailer attached to a public bus is deemed to be a part of the public bus.

5.9 Stopping on a traffic island

A person must not stop a vehicle (other than a bicycle) so that any portion of the vehicle is on a traffic island, unless the vehicle stops in an area to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.10 Stopping on a verge

(1) A person must not stop—

(a) a vehicle (other than a bicycle);

(b) a commercial vehicle, a bus, a trailer, a boat, a caravan, a truck or any other vehicle with a GMV in excess of 2.5 tonnes or 7.5 metres in length; or

(c) a vehicle during any period when stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,

so that any portion of it is on a verge.

(2) Subclause (1)(a) does not apply to the driver if he or she is the owner or occupier of a premises that abuts the verge or is a person authorised by the owner or occupier of those premises to park the vehicle so that any portion of it is on the verge.

(3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with reasonable expedition with goods or materials collected from or delivered to the premises that abuts the verge on which the commercial vehicle is parked, (but in any event not for any period exceeding 3 consecutive hours between the hours of 7am and 6pm Western Australian Standard Time and not at any other time), provided no obstruction is caused to the passage of any other vehicle or person using a carriageway or path.

(4) Notwithstanding subclause (2) and (3), clause 4.1 applies.

5.11 Driving over a footpath or verge

Unless, otherwise approved or permitted by the local government, a person must not drive a vehicle over or across a footpath or verge adjacent to a length of carriageway to access a private driveway, private property, an adjacent verge or local government property, unless using an approved crossover.

5.12 Obstructing access to a footpath, path or crossover

(1) A person must not stop a vehicle so that any portion of the vehicle is on or across a footpath, path or in a position that it obstructs access or egress by pedestrians using that footpath or path or other vehicles to that path, unless—

(a) the driver is dropping off or picking up passengers and must not remain for longer than 2 minutes; or

(b) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law.

(2) A person must not stop a vehicle on or across a crossover or other way of access for vehicles travelling to or from adjacent land, unless—

(a) the vehicle is dropping off, or picking up, passengers and must not remain for longer than 2 minutes;

(b) the vehicle stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law; or

(c) the driver is the owner or occupier of the premises that abuts the crossover or is a person permitted by the owner or occupier of the premises.

(3) A person must not park a vehicle on a crossover if any portion of the vehicle obstructs a footpath or prolongation thereof.

5.13 Stopping near a public letter box

A person must not stop a vehicle other than a postal vehicle, so that any portion of the vehicle is within 3 metres of a public letter box, unless the vehicle stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.14 Stopping on a carriageway with a bicycle parking sign

A person must not stop a vehicle (other than a bicycle) on a length of carriageway to which a 'bicycle parking' sign applies, unless the vehicle is dropping off or picking up passengers.

5.15 Stopping on a carriageway with motor cycle parking sign

A person must not stop a vehicle on a length of carriageway, or in a parking bay to which a 'motor cycle parking' sign applies, or an area marked 'M/C', unless the vehicle is a motor cycle.

5.16 Stopping on a median strip

A person must not stop a vehicle (other than a bicycle) so that any portion of the vehicle is on a median strip, unless the vehicle stops in an area to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.17 Eating Areas in parking bays

A person must not stop a vehicle in a parking bay which has been authorised in writing by the local government, to be set up or conducted as an eating area and which is designated by signs as such at that time.

PART 6—PARKING PERMITS

6.1 Interpretation

In this part of this Local Law, unless the context requires otherwise—

Commercial Parking Permit means a permit issued by the local government pursuant to clause 6.2(3).

dwelling unit means premises lawfully used for self-contained living quarters.

eligible person means the owner of a vehicle registered under the Road Traffic Act at the address shown on the application for the parking permit, where used—

(a) in relation to an application for a residential parking permit means a single house occupier, a unit occupier, a unit owner;

(b) in relation to an application for a visitor's parking permit means—
(i) a single house occupier;
(ii) a strata company; or
(iii) a unit owner of a residential unit which is not a strata lot;
(c) in relation to an application for a commercial parking permit means the proprietor of a commercial business.

Residential Parking Permit means a permit issued by the local government pursuant to Clause 6.2(1).

Residential Unit means a dwelling unit which is part of a building adjacent to a part of a road on which road the stopping or parking of vehicles is prohibited for more than a specified period and which building contains—
(a) 2 or more dwelling units with or without any non-residential units; or
(b) 1 dwelling unit with one or more non-residential units.

single house means a dwelling unit constructed on its own lot and used for self-contained living quarters and which is adjacent to a part of a road on which the stopping or parking of vehicles in prohibited for more than a specified period.

single house occupier means an occupier of a single house.

strata company means a body corporate constituted under section 32 of the *Strata Titles Act 1985.*

unit occupier means an occupier of a residential unit but does not include a unit owner.

unit owner means a person who is the owner of a residential unit.

Visitors Parking Permit means a permit issued by the local government pursuant to Clause 6.2(2).

6.2 Issue of a parking permit

(1) The local government may upon a written application of an eligible person issue a residential parking permit in the prescribed form approved by the local government and for the prescribed fee.

(2) The local government may upon a written application of an eligible person issue a visitor's parking permit in the prescribed form approved by the local government and for the prescribed fee.

(3) The local government may upon a written application of an eligible person issue a commercial parking permit in the prescribed form approved by the local government and for the prescribed fee.

(4) The local government's power to issue, replace and revoke permits under this Part may be exercised by an Authorised Person.

6.3 Validity of a parking permit

Every parking permit as the case may be, must cease to be valid upon—
(a) On 31 December of the year of expiry of a period of either 1 or 3 years (depending upon the permit issued) from and including the date on which it is issued;
(b) the holder of the permit ceasing to be an eligible person;
(c) the revocation of the permit by the local government pursuant to clause 6.4;
(d) the replacement of any permit by a new permit issued by the local government pursuant to clause 6.2.

6.4 Revoking a parking permit

(1) The local government may revoke a parking permit if the permit holder breaches any of the conditions for its use or the prerequisites for the issue of the permit no longer apply.

(2) The local government may at any time give an eligible person to whom a permit was issued pursuant to the provisions of this local law a notice of intention in the prescribed form approved by the local government requiring that person to notify the local government of any reason why that permit should not be revoked.

(3) The local government must give notice referred to in subclause (2) by serving a notice of intention on the eligible person to whom the permit was issued.

(4) If within 7 days after the date of receipt of the notice of intention referred to in subclause (2) the eligible person to whom the permit was issued—
(i) fails to give the local government notice in writing of any reason why the permit should not be revoked;
(ii) gives the local government notice in writing of any reasons why the permit should not be revoked;

then the local government may in its absolute discretion revoke that permit.

(5) For the purpose of subclause (2) the date of receipt of the notice must be the date the notice was served.

(6) The local government must give notice in the prescribed form of the revocation by serving a notice of revocation on the eligible person to whom the permit was issued.

6.5 Where a parking permit applies

(1) Where the parking of a vehicle on any part of a carriageway within the parking region is prohibited for more than a specified time, or in a ticket parking zone without an unexpired parking

ticket being displayed within the vehicle, or in a parking fee zone requiring the fee to be paid, the holder of a permit issued under this clause is exempt from such prohibition, provided that such exemption must only apply—

(a) to the part of the carriageway specified in the permit;

(b) if the permit is displayed inside the vehicle in a prominent position, in such a manner as to be clearly visible from the front of the vehicle;

(c) if the permit was validly issued and has not expired; and

(d) if the permit holder occupies the premises in respect of which the permit is issued.

(2) A person must not stop or park a vehicle in an area set aside for persons or vehicles of a particular class during any permitted period unless a permit is displayed inside the vehicle in a prominent position, in such a manner as to be clearly visible from the front of the vehicle and able to be read by an Authorised Person at all times while the vehicle remains stopped or parked in the zone.

6.6 Return of a parking permit to the local government

A parking permit holder who ceases to occupy the premises or own a vehicle for which a parking permit was issued, must remove any permit displayed in or affixed to the windscreen of any vehicle and return the permit(s) to the local government.

6.7 Counterfeit or altered parking permit

A person must not use or display in a vehicle, a parking permit that has in any way been counterfeited, altered, obliterated or interfered with.

6.8 Replacement of a parking permit

The local government may issue a replacement residential, visitors or commercial parking permit when a written application is made and the appropriate fee is paid.

6.9 Discretionary Authority

Notwithstanding any other provisions in this local law or a policy adopted by the local government which restricts the number of parking permits that may be issued, the local government may approve the issue of additional parking permits to any eligible person on such terms and conditions as the local government sees fit.

6.10 Fees payable

Fees payable for the issue of a permit must be determined in accordance with section 6.16 of the Act.

PART 7—MISCELLANEOUS

7.1 Impersonating an Authorised Person

A person who is not an Authorised Person of the local government must not impersonate or assume the duties of an Authorised Person.

7.2 Removal of notices from a vehicle

A person, other than the owner or driver of the vehicle or a person acting under the direction of the owner or driver of the vehicle, must not remove from the vehicle any notice put on the vehicle by an Authorised Person.

7.3 Unauthorised signs and defacing signs

A person must not without the authority of the local government—

(a) mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;

(b) remove, deface or misuse a sign or property, set up or exhibited by the local government under this local law or attempt to do any such act; or

(c) affix a board, sign, placard, notice or other thing to or paint or write upon any part of a sign set up or exhibited by the local government under this local law.

7.4 Contravention of signs

An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence under this local law.

7.5 General provisions about signs

A sign marked, erected, set up, established or displayed on or near a thoroughfare is, in the absence of evidence to the contrary presumed to be a sign marked, erected, set up, established or displayed under the authority of this local law.

7.6 Damage to parking areas and associated infrastructure

(1) A person must not, nor attempt to, remove, damage, deface, misuse or interfere with any part of a parking station, parking facility, parking area or any infrastructure appurtenant to those areas.

(2) A person must not operate or attempt to operate a ticket issuing machine or pay station except in accordance with the operating instructions appearing on those devices.

7.7 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of—

(a) a special purpose vehicle may, only in the course of performing his or her duties and when it is expedient and safe to do so, stop or park the vehicle in any place, at any time;

(b) an emergency vehicle may, in the course of performing his or her duties and when it is expedient and safe to do so or where he or she honestly and reasonably believes that it is expedient and safe to do so, stop or park the vehicle at any place, at any time.

7.8 Vehicles not to obstruct a public place

(1) A person must not park or leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorised under any written law.

(2) A vehicle which is parked in any portion of a public place where vehicles may be lawfully parked, is deemed to cause an obstruction and may be impounded where—

(a) the vehicle is parked for any period exceeding 24 hours;

(b) the vehicle is so parked during any period in which the parking of vehicles is prohibited or restricted by a sign; or

(c) the vehicle is abandoned, unregistered or disused.

PART 8—ENFORCEMENT

8.1 Offences and penalties

(1) Any person who fails to do anything required or directed to be done under this local law, or who does anything, which under this local law that person is prohibited from doing, commits an offence.

(2) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

(3) Any person who commits an offence under this local law must be liable, upon conviction, to a penalty not less than $500 and not exceeding $5,000 and if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence has continued.

(4) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

8.2 Form of notices

For the purposes of this local law—

(a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;

(b) the form of the infringement notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and

(c) the form of the infringement withdrawal notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

SCHEDULE 1—PARKING REGION

[Clause 1.7(1)]

The parking region is the whole of the district of the local government but excludes the following portions of the district—

(a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;

(b) prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads; and

(c) any thoroughfare which comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that thoroughfare has been delegated by the Commissioner of Main Roads to the local government; and

(d) the Mitchell Freeway and Graham Farmer Freeway, save that Subdivision 4 of Division 3 of Part 3 of the Act continues to apply to these portions and these portions are included in the parking region for that purpose.

SCHEDULE 2—PRESCRIBED OFFENCES

[Clause 8.1(4)]

Item No.	Clause No.	Nature of offence	Modified Penalty $
1.	2.2(1)(b)	Failure to park wholly within a parking bay	80
2.	2.2(1)(c)	Parking against the flow of traffic	80
3.	2.2(3)	Failure to park wholly within a parking area	80
4.	2.3(a)	Parking in fee paying area contrary to instructions	80

Item No.	Clause No.	Nature of offence	Modified Penalty $
5.	2.3(b)	Failure to pay the required fees	80
6.	2.4	Parking contrary to signage where fees are payable	80
7.	2.5(a)	Parking with an expired parking ticket	80
8.	2.5(b)	Failing to clearly display parking ticket	80
9.	2.7	Stopping a vehicle when stopping is not permitted within a fee paying zone	80
10.	2.8	Use counterfeit or altered parking ticket	250
11.	3.1(1)(a)	Parking wrong class of vehicle	80
12.	3.1(1)(b)	Parking by persons of a different class	80
13.	3.1(1)(c)	Parking during prohibited period, excluding clearways	80
14.	3.1(2)(a)	Parking in excess of maximum time	80
15.	3.1(2)(b)	Parking vehicle in a motor cycle only area	80
16.	3.1(2)(c)	Causing obstruction in a parking station	80
17.	3.1(2)(d)	Parking or attempting to park a vehicle in a parking bay occupied by another vehicle	80
18.	3.1(4)	Parking without permission in an area designated for 'Authorised Vehicles Only'	100
19.	3.2(2)(a)	Failure to park as near as practicable to the left side of the carriageway	80
20.	3.2(2)(b)	Failure to park as near as practicable to the side of the carriageway along a one way carriageway	80
21.	3.2(2)(c)	Parking within 3 metres of the farther carriageway boundary, median strip or a vehicle parked on the farther carriageway boundary	80
22.	3.2(2)(d)	Parking closer than 1 metre from another vehicle	80
23.	3.2(2)(e)	Causing obstruction to another vehicle on a carriageway.	100
23A.	3.2(2)(f)	Parking a vehicle against the normal flow of traffic whilst on a carriageway	80
24.	3.2(3)(a)	Parking on a carriageway when prohibited at all times by a sign	90
25.	3.2(3)(b)	Parking on a carriageway when prohibited during a period by a sign	90
26.	3.2(4)(a)	Parking on or adjacent to a median strip	100
27.	3.2(4)(b)	Obstructs a private drive or carriageway or denies reasonable access to a private drive or right of way or carriageway	150
28.	3.2(4)(c)	Stopping beside excavation or obstruction so as to obstruct traffic	100
29.	3.2(4)(d)	Stopping within 10 metres of traffic island	80
30.	3.2(4)(e)	Stopping on pedestrian crossing	100
31.	3.2(4)(f)	Stopping a vehicle within 10 metres of departure side or 20 metres approach side of a children's or pedestrian crossing	100
32.	3.2(4)(g)	Stopping a vehicle within 20 metres of approach side or departure side of railway level crossing	80
33.	3.2(4)(h)	Stopping within 3 metres of a continuous dividing line markings	80
34.	3.2(4)(i)	Stopping in a clearway	150
35.	3.2(5)(a)	Stopping on a carriageway when prohibited by a sign	90
36.	3.2(5)(b)	Stopping on a carriageway when prohibited during a period by a sign	90
37.	3.2(5)(c)	Stopping contrary to a 'no stopping' sign	100
38.	3.2(5)(d)	Stopping within continuous yellow line	100
39.	3.2(5)(e)	Stopping in an area set aside for vehicles of a different class	100
40.	3.2(5)(f)	Stopping in an area set aside for persons of a different class	100
41.	3.2(6)	Parked in a 'no parking' area	100
42.	3.3(1)(a)	Failure to park as near as practicable or parallel with the boundary	80
43.	3.3(1)(b)	Failure to park at approximate right angle	80
44.	3.4(2)	Failure to park at an appropriate angle	80
45.	3.4(3)	Vehicle not reversed in to a parking bay in accordance with signage	80
46.	3.5(1)(a)	Parking a heavy or long vehicle on a carriageway in excess of 1 hour when not actively engaged in loading or unloading	80

Item No.	Clause No.	Nature of offence	Modified Penalty $
47.	3.5(1)(b)	Parking a heavy or long vehicle not on the shoulder of a carriageway or other specified area	80
48.	3.6	Parking contrary to directions of an Authorised Person	250
49.	3.7(2)	Removing a mark made by an Authorised Person	250
50.	3.9(a)	Parking in thoroughfare for purpose of sale	80
51.	3.9(b)	Parking unlicensed vehicle in thoroughfare	80
52.	3.9(c)	Parking a trailer or caravan on a thoroughfare unattached to a motor vehicle	80
53.	3.9(d)	Parking in thoroughfare in order to effect repairs	80
54.	3.10(2)	Parking on private land without consent	100
55.	3.10(3)	Parking on land not in accordance with consent	100
56.	3.10(4)	Displaying a Private Property Parking Enforcement Agreement sign without a current Private Property Parking Enforcement Agreement	250
57.	3.11	Driving or parking on a reserve	150
58.	3.12	Vehicle stopped or parked in a right of way causing an obstruction	150
59.	3.13(2)	Parking without authorisation	100
60.	4.1(1)	Parking on thoroughfare within 20 metres of a signalled intersection	100
61.	4.1(2)	Parking on thoroughfare within 10 metres of an intersection	100
62.	4.2(a)	Not engaged in loading or unloading whilst stopped in a loading zone	80
63.	4.2(b),(c)	Stopping in a loading zone in excess of maximum time allowed	80
64.	4.3	Stopping unlawfully in a taxi zone or bus zone	80
65.	4.4	Stopping unlawfully in a mail zone	80
66.	4.5(8)	Unauthorised stopping in a construction site work zone	100
67.	5.1	Stopping unlawfully in a shared zone	80
68.	5.2(1)	Double parking	100
69.	5.3	Stopping near an obstruction	80
70.	5.4(a)	Stopping in a bus lane	80
71.	5.4(b)	Stopping in a transit lane	80
72.	5.4(c)	Stopping in a truck lane	80
73.	5.4(d)	Stopping in a bicycle lane	80
74.	5.5(1)	Stopping on a bridge, causeway or ramp	100
75.	5.5(2)	Stopping in a tunnel or underpass	100
76.	5.6(1)	Stopping on a crest or curve	100
77.	5.7	Stopping within 1 metre of a fire hydrant or fire plug	100
78.	5.8(1)	Stopping near a bus stop	100
79.	5.9	Stopping on a traffic island	100
80.	5.10(1)(a)	Stopping on a verge without consent of adjacent owner or occupier	100
81.	5.10(1)(b)	Stopping a commercial vehicle, bus, trailer, boat, caravan or truck on a verge	100
82.	5.10(1)(c)	Stopping on a verge contrary to a sign	100
83.	5.11	Unless, otherwise approved or permitted by the local government, a person must not drive a vehicle over or across a footpath or verge adjacent to a length of carriageway to access a private driveway, private property, an adjacent verge or local government property.	100
84.	5.12(1)	Causing an obstruction to a footpath or path	100
85.	5.12(2)	Stopped on or across a crossover to deny access to the adjacent premises or land	150
86.	5.12(3)	Stopped on or across a crossover obstructing a footpath	150
87.	5.13	Stopping within 3 metres of a public letter box	80
88.	5.14	Stopping in a bicycle parking area	80
89.	5.15	Stopping in a motor cycle parking area	80
90.	5.16	Stopping on a median strip	100
91.	5.17	Stopping in an eating area	100

Item No.	Clause No.	Nature of offence	Modified Penalty $
92.	6.5(2)	Failure to display a valid Permit	80
93.	6.7	Use of a counterfeit or altered parking permit	500
94.	7.1	Impersonating an Authorised Person	500
95.	7.2	Removing a notice from a vehicle without authority	100
96.	7.3(a)	Unauthorised exhibition of a parking control sign	150
97.	7.3(b)	Misuse or deface a sign exhibited by the local government	150
98.	7.3(c)	Affix anything to a sign exhibited by the local government	150
99.	7.6(1)	Cause or attempting to cause damage to a parking area or associated infrastructure	500
100.	7.6(2)	Operating a ticket machine or pay station not in accordance with instructions	100
101.	7.8(1)	Leaving a vehicle so as to obstruct a public place	150
102.		All other offences not specified	100

Dated this 30th day of June 2016.

The Common Seal of the Town of Cambridge was affixed by authority of a resolution of the Council in the presence of—

KERI SHANNON, Mayor.
JASON BUCKLEY, Chief Executive Officer.

6.2 Legislative, Policy and Case Law Update – Local Government Sector

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	Nil

PURPOSE OF REPORT:

To provide the Committee with an update on recent legislative reforms, supporting regulations and guidance affecting the local government sector, and to outline the implications of those developments for the Town.

EXECUTIVE SUMMARY:

Recent developments affecting the local government sector include legislative amendments to the *Local Government Act 1995* and the making of supporting regulations, the commencement of new oversight arrangements, court proceedings relevant to elected members, and the enactment of legislation governing strategic development projects.

Amendments to the *Local Government Act 1995* were implemented through two tranches of legislation in 2023 and 2024. These reforms introduced changes to oversight arrangements, governance processes, complaint pathways, and restrictions on the payment of certain legal costs. Commencement occurred on a staged basis between December 2024 and January 2026, with most substantive governance and oversight provisions now in force.

From 1 January 2026, the Local Government Inspector and Panel of Monitors commenced operation, fundamentally altering how complaints, governance failures and systemic issues are regulated across the sector. These reforms have implications for the Town's policies and procedures, including complaints handling.

In addition, amendments to local law review requirements introduce statutory deadlines for the review of existing local laws, with transitional provisions applying to certain instruments. Two of the Town's local laws must be reviewed and determined by 6 December 2026 to avoid automatic repeal.

Recent court proceedings have also highlighted the distinction between legal matters arising from the proper performance of official local government functions and legal matters that are personal to an elected member. This distinction is reinforced by both statutory defamation protections and new restrictions on the use of public funds for certain legal costs.

Separately, the commencement of the *State Development Act 2025* introduces a new State-level framework for the coordination of projects of strategic significance which may intersect with local government planning and regulatory processes.

Taken together, these developments require a staged program of governance, policy and procedural updates during 2026 to ensure the Town remains compliant with its statutory obligations and aligned with contemporary regulatory expectations.

COMMITTEE DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Randklev, seconded by Cr Delmenico

That the Committee recommends that Council:

1. **NOTE the sector updates provided in this report.**
2. **NOTE that progress on the staged program will be reported through the Committee as part of the 2026 governance work program.**

Motion put and CARRIED (4/0)

For: Cr Delmenico, Cr Mayes, Cr Randklev and Mayor Mack
Against: Nil

BACKGROUND:

In 2023, the Minister for Local Government announced a comprehensive package of reforms to the *Local Government Act 1995* ("the Act"), with the stated objectives of modernising the legislative framework, improving governance outcomes and strengthening public confidence in the local government sector.

The reform program was structured around six core focus areas:

1. Earlier intervention, effective regulation and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability
4. Stronger local democracy and community engagement
5. Clear roles and responsibilities
6. Improved financial management and reporting.

To manage the scale of reform, amendments to the Act were delivered in two tranches:

1. The first tranche focused primarily on electoral reform and council meeting procedures and were implemented ahead of the October 2023 local government elections.

2. The second tranche of legislative amendments have been implemented over the past two years through staged commencement provisions and supporting regulations. These reforms are a central component of the legislative changes affecting the sector.

DETAILS:

Local Government Act 1995 Reforms

Most key reforms have now commenced, supported by the making of associated regulations in December 2025 that prescribe the operational and procedural detail required to give effect to the legislative changes.

These regulations affect, among other matters:

- complaint handling and escalation pathways
- conduct and behavioural breach processes
- restrictions on the payment of certain legal costs
- insurance arrangements

- registers and recordkeeping requirements
- governance and reporting practices.

The practical implication for the Town is that policies, procedures, frameworks and training materials must now be reviewed for alignment with the new statutory framework.

Local Government Inspector and Panel of Monitors

A central element of the reforms is the establishment of the Local Government Inspector and Panel of Monitors to strengthen early regulatory engagement and oversight across the sector. The appointment of the Local Government Inspector commenced in October 2025, with the Inspector's statutory powers and supporting regulations commencing on 1 January 2026.

The Inspector's functions and powers include the authority to:

- receive and assess complaints alleging non-compliance with the Act
- investigate allegations of serious or systemic governance failure
- require a local government to address non-compliance
- recommend dismissal of a council or council member.

Supporting regulations introduce new categories of statutory breach and new pathways for complaints alleging those breaches, replacing previous terminology and processes that operated under the former Standards Panel model.

Complaints alleging a statutory breach may be made by members of the public and other parties and are assessed and triaged by the Inspector.

The manner in which a complaint is dealt with depends on how the alleged breach is categorised:

- Complaints alleging a behavioural breach of the Act are generally referred back to the relevant local government for management under its Code of Conduct.
- Where a council member has at least two prior findings of a behavioural breach of the Act since 1 January 2026 and the Inspector considers escalation appropriate, the matter may be referred to the Principal Adjudicator (directly appointed by the Minister for Local Government) as a conduct breach.
- Complaints alleging a conduct breach of the Act that are not recurrent breaches are referred directly to the Principal Adjudicator.

The Adjudicator has discretion to invite affected parties to participate in mediation. Where mediation is agreed, the Adjudicator may defer determination pending the outcome of that process.

Before any finding is made or order issued, the respondent must be afforded a reasonable opportunity to make submissions.

Where a conduct breach of the Act is established, the Adjudicator may determine that no sanction is warranted or may impose one or more of the following:

- public censure
- public apology
- counselling
- training
- withholding of fees and allowances for up to three months
- exclusion from committee meetings for up to three months or suspension for up to three months.

If an apology, counselling or training is ordered, the respondent must notify the Inspector upon compliance. The Adjudicator must communicate the outcome and any sanctions to the complainant, the respondent and the Inspector.

This framework reinforces the importance of:

- clear and documented complaint handling procedures
- contemporaneous recordkeeping
- consistent application of Code of Conduct processes
- structured governance documentation.

Code of Conduct and Conduct / Complaints Registers

Supporting regulations have updated the Model Code of Conduct for council members, candidates and committee members to align with the new complaints handling framework, breach categories and escalation pathways. Local governments are required to adopt the updated Model Code of Conduct to give effect to the revised statutory framework.

The reforms also introduce new statutory expectations in relation to the recording and management of complaints and breach outcomes under the Act. Local governments are required to maintain appropriate records of:

- complaints alleging behavioural and conduct breaches;
- findings that a behavioural or conduct breach has occurred; and
- any orders or sanctions imposed by an adjudicator.

The practical implication for the Town is the need to:

- adopt the updated Model Code of Conduct;
- establish/update conduct and complaints registers; and
- ensure internal procedures and records management practices support statutory reporting and escalation thresholds.

Good Practice Guidelines

The reforms empower the Minister for Local Government to issue statutory Good Practice Guidelines. Local governments are required to have regard to these guidelines when exercising their functions.

The guidelines are intended to describe contemporary practice in governance, financial management and decision-making. Once released, they will require review of relevant Town policies and frameworks to demonstrate alignment with the published standards.

At the time of preparing this report, Good Practice Guidelines have not yet been issued.

Local Laws and Meeting Procedures

Recent amendments to section 3.16 of the Act have revised the requirements for the periodic review of local laws.

Local governments are now required to review each local law at least once every 15 years from its commencement, or from the date of the most recent determination following a review (previously eight years).

Transitional provisions apply to certain local laws that commenced before the amended section 3.16 came into operation on 6 December 2024. Two of the Town's local laws are subject to these provisions, meaning an accelerated review timeframe applies. This matter is addressed in detail in **Report Item 6.1 – Review of Local Laws**.

The reform program also includes proposed changes to meeting procedures intended to introduce greater consistency across the sector. The State Government has indicated its intention to:

- make regulations prescribing standardised meeting procedures;
- make an order under section 3.17 of the Act to repeal existing meeting procedures local laws;
- require council and committee meetings to be open to the public by default, with clearer and more limited grounds for closing a meeting.

If implemented, this would result in the repeal of the Town's Meeting Procedures Local Law 2019 and require consequential updates to Council policies and procedures.

Legal Costs

Section 9.56 of Act (unchanged by the recent reforms) provides that council members, committee members and employees are protected from liability for wrongdoing where they have acted in good faith in the performance of their official functions. Consistent with this statutory framework, the Town's Legal Representation Policy allows for legal representation costs to be paid where proceedings are brought against a council member or employee in connection with the performance of their functions, including defamation proceedings arising from official actions.

Recent defamation proceedings involving a Perth metropolitan mayor highlight the distinction between proceedings brought against a council member and proceedings instituted by a council member. In that matter, the elected member commenced defamation proceedings in response to statements made by a member of the public. The proceedings were conducted in a personal capacity and it is understood the local government did not meet the elected member's legal costs. In response to increasing defamation litigation, the Local Government Insurance Scheme (LGIS) has issued guidance outlining the operation of statutory protections, key legal concepts and available defences.

In addition to the above, recent amendments to the Act introduce specific prohibitions on the use of public funds and insurance arrangements in relation to certain penalties and punitive consequences imposed on council members.

Supporting regulations prescribe liabilities that a local government must not pay or insure against on behalf of a council member, including:

- conduct-related sanctions and orders
- infringement penalties
- criminal fines
- monetary orders made by the State Administrative Tribunal
- any exemplary or punitive damages awarded in civil proceedings.

The regulations do not prohibit the payment of ordinary legal defence costs or ordinary civil damages, which continue to be governed by section 9.56 of the Act, Council policy and insurance arrangements.

Taken together, these developments reinforce the importance of distinguishing between:

- legal matters arising from the proper performance of official local government functions, where statutory protections and policy-based assistance may apply; and
- penalties, punitive consequences and legal proceedings instituted by an elected member in a personal capacity, which must be managed at the individual's own cost.

They also highlight the need for clear internal policies governing legal representation, insurance arrangements and the circumstances in which the Town may properly support elected members or employees in legal proceedings.

State Development Act 2025

The *State Development Act 2025* establishes a new framework for the coordination and facilitation of development activities of strategic or economic significance to Western Australia.

The legislation provides for the Premier to declare precincts and projects of State significance, based on recommendations from the Coordinator General, and enables integrated and coordinated assessment of such projects through delegated statutory powers.

While the Act does not alter the statutory functions of local governments, it introduces an additional State-level mechanism for major project coordination that may intersect with local planning, regulatory and stakeholder engagement processes.

POLICY / STATUTORY IMPLICATIONS:

The developments outlined in this report do not require immediate changes to the Town's day-to-day service delivery functions. However, they materially affect the governance, compliance and conduct frameworks within which those functions are exercised.

In particular, the reforms:

- introduce new statutory complaint and conduct pathways administered by the Local Government Inspector and Principal Adjudicator;
- require adoption of an updated Model Code of Conduct aligned to the revised Part 8A complaints framework;
- prescribe limits on the circumstances in which public funds and insurance arrangements may be used in connection with certain penalties and punitive consequences imposed on council members;
- revise statutory requirements and timeframes for the periodic review of local laws; and
- enable the future issue of Good Practice Guidelines which local governments must have regard to when exercising their functions.

These changes require the Town to ensure that its policies, procedures, registers, training materials and governance frameworks are aligned with the current statutory requirements.

It is therefore proposed that a staged program of governance and policy review be progressed during 2026 as outlined in the Policy Impact Register below.

Policy Impact Register

Policy / Instrument	Required Change / Purpose	Timing
Code of Conduct (Council Members, Candidates and Committee Members)	Mandatory adoption of updated Model Code to align with the new Part 8A complaints handling framework, breach categories and escalation pathways	By 1 April 2026
Internal Code of Conduct Procedures / Guidance	Update internal procedures, registers and reporting arrangements to support the new statutory Code of Conduct and Inspector pathway	Q2 2026

Policy / Instrument	Required Change / Purpose	Timing
Governance Framework and Integrity Framework	Reflect strengthened oversight, investigation powers and Ministerial Good Practice Guidelines	Within 3 months of guideline release
Legal Representation for Elected Members and Employees Policy	Clarify distinction between defence of official acts and personal litigation initiated by an elected member; align with prohibitions on penalties and punitive damages	Q1-Q2 2026
Complaints and Unreasonable Behaviour Management Policy and Complaint Management Guidelines	Align triage, categorisation and escalation with Inspector / adjudicator pathways and statutory breach framework	Q2 2026
Conduct / Complaints Registers and Records Management Controls	Establish and maintain required records of behavioural and conduct breach findings and orders; align with statutory register obligations	Q1–Q2 2026
Meeting Procedures Local Law and Council Meetings Policy	Review impact of any prescribed standardised meeting procedures and potential repeal of existing Meeting Procedures Local Law	TBA – dependent on making of subsidiary legislation
Local Laws	Ensure accelerated reviews are completed to avoid automatic repeal	By 6 December 2026
Insurance Arrangements	Ensure policies do not indemnify council members against conduct sanctions, infringement penalties, criminal fines, SAT monetary orders or punitive/exemplary damages	By 1 July 2026
Induction and Training Materials	Update to explain new breach categories, Inspector role, personal liability for sanctions, and limits on legal cost support	Q3 2026

This register will be refined as further guidance is issued, and progress against policy review will be reported through this Committee.

RISK MANAGEMENT IMPLICATIONS:

Low (with mitigation):	The Town has established governance and compliance frameworks in place. However, the scale and complexity of the reforms mean that failure to update governance instruments and supporting processes in a timely manner would expose the Town to: • increased risk of regulatory intervention by the Local Government Inspector; • adverse findings in conduct or compliance matters; • unlawful or non-compliant expenditure of public funds; and • reputational damage arising from non-alignment with statutory expectations. These risks will be mitigated through the staged program of policy, procedure and governance updates outlined in this report and reflected in the Policy Impact Register.

FINANCIAL IMPLICATIONS:

There are no immediate financial impacts arising from this report.

Over time, there will be resourcing implications associated with the review and update of governance frameworks, policy instruments and training materials. These impacts are expected to be managed within existing operational budgets and work programs, subject to prioritisation and staging of implementation activity.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Engagement and transparency - Build trust with our community by engaging early and openly to strengthen local capacity, improve communication that informs and supports transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

6.3 Council Logo Policy

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Corporate Strategy & Communications
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Council Logo Policy September 2025 Update (marked up) [**6.3.1** - 2 pages] 2. Council Logo Policy September 2025 Update (clean) [**6.3.2** - 2 pages]

PURPOSE OF REPORT:

To present a revised Council Logo Policy for consideration, with the intention of simplifying requirements for permitted use of the Town of Cambridge logo and aligning the policy with the official Town of Cambridge Brand Style Guide endorsed by Council in April 2024.

EXECUTIVE SUMMARY:

The Council Logo Policy has been reviewed to ensure clear, consistent, and appropriate use of the Town of Cambridge logo. The revised policy simplifies existing provisions by removing duplication and aligning requirements with the official Brand Style Guide endorsed by Council in April 2024.

Key changes include:

- Clear authority for approval of logo use by the Chief Executive Officer (or delegate).
- Explicit prohibition of logo use for election campaigning.
- Alignment of all design and placement requirements with the Brand Style Guide.
- Transparent criteria for approval of logo use by external organisations in partnership with the Town.

The revised policy protects the Town's reputation, ensures brand consistency, and provides a straightforward framework for staff, Elected Members, and community organisations.

COMMITTEE DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Randklev, seconded by Cr Delmenico

That the Committee recommends that Council:

1. ADOPTS the amended Council Logo Policy, as shown in Attachment 1.

Motion put and CARRIED (4/0)

For: Cr Delmenico, Cr Mayes, Cr Randklev and Mayor Mack
Against: Nil

BACKGROUND:

The Town of Cambridge logo is a key element of the Town's identity, symbolising connection to place and community. Clear guidelines are necessary to ensure the logo is used consistently, appropriately, and in accordance with Council's brand standards.

The current Council Logo Policy sets conditions for use of the Town's logo by Elected Members, staff, and external organisations. This review has focused on aligning the policy with the Brand Style Guide, which now incorporates the refreshed logo, to ensure consistency and clarity in application.

DETAILS:

The revised policy has been streamlined to:

- Define clear authority for approval of logo use.
- Prohibit use of the Town's logo for election purposes.
- Align permitted use with the Town's Brand Style Guide (April 2024).
- Set transparent criteria for requests from external organisations.
- Remove unnecessary design descriptions, which are covered in the Style Guide.

The revised policy clarifies that:

1. Written approval from the Chief Executive Officer (or authorised delegate) is required for all non-standard uses of the Town's logo.
2. Authorised users for Council business include the Mayor, Elected Members, and the Chief Executive Officer.
3. The logo must not be used for election campaigning or personal promotion.
4. Community organisations may seek approval for use where there is a direct relationship with the Town (for example, sponsorship or partnership arrangements), subject to adherence to the Brand Style Guide.

POLICY / STATUTORY IMPLICATIONS:

The revised policy reduces duplication and improves clarity for staff, Elected Members, and community organisations in its application by referring to the endorsed Brand Style Guide for technical specifications and design requirements. It protects the Town's identity and ensures the logo is used in ways that reinforce a positive public image.

RISK MANAGEMENT IMPLICATIONS:

Low/Medium/High:	Failure to apply the policy and incorrect use or application of the Town's logo could result in brand or reputational damage and could imply the Town's support of organisations or people in instances where that support or relationship has not been approved

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.

Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.
Community vision - Provide clear and consistent communications about how the Town is delivering on our community's vision for the future.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

COUNCIL LOGO POLICY

Responsible Directorate	Office of the CEO
Responsible Section	Communications and Strategy
Responsible Officer	Manager Communications and Strategy

OBJECTIVE:

To ~~provide for~~ensure the protection and consistent~~of the~~ use of the Town of Cambridge logo and associated entity logos, and to prohibit unofficial use.

SCOPE:

This policy applies to all Town of Cambridge Elected Members and all Directorates ~~of the Town of Cambridge~~.

POLICY STATEMENT:

1. No person, without the written authority of the Chief Executive Officer, shall assume or use the Town of Cambridge logo or any logo device or design so nearly resembling the Town of Cambridge logo as to likely be confused with the Town's official logo on any printed, digital or other communication.

2. Persons authorised to use the Council logo on Council business are the Mayor, Council Members and the Chief Executive Officer.

3. The logo must not be used by any member of the Council or other person for election purposes.

The Council logo appears as follows:-

Colours:

Green (HEX: #007db7~~PMS 377~~)
Blue (HEX: #86b234~~PMS 7469~~)
Black~~Charcoal~~ (#231f20~~PMS 432~~)
Font Nimbus Sans~~ITC Leawood - Book~~

Town of Cambridge

Town of Cambridge

The swan is representative of the state of Western Australia, and particularly of our very own ~~Lake Monger (~~Galup Reserve (formerly known as Lake Monger). The graceful arc of the swan's neck~~,~~ incorporates~~integrated with~~ the letter "'C'" ~~is distinctive in its representation of~~ to represent ~~the Town of~~ Cambridge.

The black swan, representing Western Australia, is centred in a diamond shape that

symbolises prosperity. The upper green triangle denotes our many beautiful parks, with the peak representing Reabold Hill. The lower blue triangle represents the Towns'~~our~~ beaches ~~ocean~~ and lakes because it evokes clear water, positive emotions, and visual appeal. On a broader scale, the bright colours of blue and green represent strength and reliability. The logo is contemporary in design whil~~est~~ maintaining a classic~~al~~ appeal.

The Town's Style Guide sets out the design, colours and placement of the logo for printed material, stationery, buildings, vehicles and staff uniforms. The Chief Executive Officer must provide approval for all new uses of the Town's logo.

Where promotional material for events contains emblems of co-sponsors or other agencies, the size and placement of the Town of Cambridge logo shall be appropriate to the level of contribution of each co-sponsor or agency.

Other agencies, organisations or community groups must provide a written request to the Chief Executive Officer for use of the Town's logo. Approval will be granted where:

- A positive public image of Council will be portrayed
- There is a clear relationship between the Town and the organisation and this is clearly identified to the community in the published material or signage
- The community organisation is located within, or provides services within, the Town of Cambridge
- Council has provided financial or in-kind sponsorship to the organisation or event.

Written requests for use of the Town's logo shall include details on how and where the logo will appear and the period of time for which the use is required. Where use is approved by the Chief Executive Officer, or an officer authorised by the Chief Executive Officer against the above criteria, the design requirements as outlined in the Town's Style Guide shall be adhered to. A proof of the use of the Town's logo will be provided and approved prior to publication.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 1.2.6			
Statutory Legislation and Compliance	*Local Government Act 1995;*			
Related Documents / Legislation	Town of Cambridge Governance Manual			
Date of Adoption by Council	Council Meeting – 28 October 1997			
Date Reviewed/Amended	27 June 2000 13 October 2009 28 June 2016 28 October 2025	28 October 2003 27 April 2010 22 May 2018	28 February 2006 22 May 2012 28 July 2020	25 March 2008 27 May 2014 26 March 2024
Next Review Date	April 2028			

Town of Cambridge | COUNCIL LOGO POLICY

Responsible Directorate	Office of the CEO
Responsible Section	Communications and Strategy
Responsible Officer	Manager Communications and Strategy

OBJECTIVE:

To ensure the protection and consistent use of the Town of Cambridge logo and associated entity logos, and to prohibit unofficial use.

SCOPE:

This policy applies to all Town of Cambridge Elected Members and all Directorates.

POLICY STATEMENT:

1. No person, without the written authority of the Chief Executive Officer, shall assume or use the Town of Cambridge logo or any logo device or design so nearly resembling the Town of Cambridge logo as to likely be confused with the Town's official logo on any printed, digital or other communication.

2. Persons authorised to use the Council logo on Council business are the Mayor, Council Members and the Chief Executive Officer.

3. The logo must not be used by any member of the Council or other person for election purposes.

The Council logo appears as follows:

Colours:

Green	(HEX: #007db7)
Blue	(HEX: #86b234)
Black	(#231f20)
Font	Nimbus Sans

Town of Cambridge

Town of Cambridge

The swan is representative of the state of Western Australia, and particularly of our very own Galup Reserve (formerly known as Lake Monger). The graceful arc of the swan's neck incorporates the letter 'C' to represent Cambridge.

The black swan, representing Western Australia, is centred in a diamond shape that symbolises prosperity. The upper green triangle denotes our many beautiful parks, with the peak representing Reabold Hill.

The lower blue triangle represents the Towns' beaches and lakes because it evokes clear water, positive emotions, and visual appeal. On a broader scale, the bright colours of blue and green represent strength and reliability. The logo is contemporary in design while maintaining a classic appeal.

The Town's Style Guide sets out the design, colours and placement of the logo for printed material, stationery, buildings, vehicles and staff uniforms. The Chief Executive Officer must provide approval for all new uses of the Town's logo.

Where promotional material for events contains emblems of co-sponsors or other agencies, the size and placement of the Town of Cambridge logo shall be appropriate to the level of contribution of each co-sponsor or agency.

Other agencies, organisations or community groups must provide a written request to the Chief Executive Officer for use of the Town's logo. Approval will be granted where:

- A positive public image of Council will be portrayed
- There is a clear relationship between the Town and the organisation and this is clearly identified to the community in the published material or signage
- The community organisation is located within, or provides services within, the Town of Cambridge
- Council has provided financial or in-kind sponsorship to the organisation or event.

Written requests for use of the Town's logo shall include details on how and where the logo will appear and the period of time for which the use is required. Where use is approved by the Chief Executive Officer, or an officer authorised by the Chief Executive Officer against the above criteria, the design requirements as outlined in the Town's Style Guide shall be adhered to. A proof of the use of the Town's logo will be provided and approved prior to publication.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 1.2.6			
Statutory Legislation and Compliance	*Local Government Act 1995;*			
Related Documents / Legislation	Town of Cambridge Governance Manual			
Date of Adoption by Council	Council Meeting – 28 October 1997			
Date Reviewed/Amended	27 June 2000 13 October 2009 28 June 2016 28 October 2025	28 October 2003 27 April 2010 22 May 2018	28 February 2006 22 May 2012 28 July 2020	25 March 2008 27 May 2014 26 March 2024
Next Review Date	April 2028			

Financial Interest Declaration - Mayor Mack

Mayor Mack disclosed a financial interest and stated *"in accordance with Section 5.65 of the Local Government Act 1995, I declare that I have a financial interest in Item 6.4 ..."* and left the meeting at 4:34pm prior to the Committee's consideration of the Item. Mayor Mack returned to the meeting at 4:50pm at the conclusion of the Committee's decision of limb 1.

6.4 Review of Elected Member Entitlements Policy

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Variation No 1. 2025 to Salaries and Allowances Act 1975 [**6.4.1** - 2 pages] 2. AMENDED Elected Member and Independent Committee Member Entitlements Policy [**6.4.2** - 10 pages] 3. CURRENT Elected Members Entitlements Policy [**6.4.3** - 9 pages]

PURPOSE OF REPORT:

To seek the Committee's recommendation to Council regarding:

1. An amended Council Policy – Elected Member and Independent Committee Member Entitlements (formerly Elected Members' Entitlements Policy); and

2. The determination of sitting fees for Independent Members of the Audit, Risk and Improvement Committee, following a variation to the Local Government Chief Executive Officers and Elected Council Members Determination.

EXECUTIVE SUMMARY:

Recent reforms to the *Local Government Act 1995* and associated regulations have strengthened the role and independence of Audit, Risk and Improvement Committees (ARICs).

In response, the Salaries and Allowances Tribunal ('Tribunal') issued a variation to its Local Government Chief Executive Officers and Elected Council Members Determination ('Tribunal Determination') (**Attachment 1**), effective 1 January 2026, introducing specific provisions for sitting fees and reimbursements for Independent Members of ARICs.

The Town's current Elected Members' Entitlements Policy applies only to Elected Members and does not expressly extend to Independent Members of committees of Council. While Council has historically resolved to pay Independent Members sitting fees, this has occurred without those entitlements being clearly reflected in a Council policy.

The amended policy (**Attachment 2**):

- expressly includes Independent Members within its scope;
- establishes a clear framework for their sitting fees and reimbursement of reasonable expenses;
- updates the policy structure to better align with current legislation and the Tribunal Determination.

In addition, the Administration has undertaken a broader review of the policy to ensure it remains current and internally consistent. This review has resulted in several clarifying amendments, including:

- formal inclusion of superannuation provisions for Elected Members, consistent with Council's previous resolution; and
- removal of legacy provisions relating to the provision of a motor vehicle and mobile phone to the Mayor, which are no longer utilised in practice and/or are now addressed through the ICT allowance framework.

While the amended policy differs in structure from the current policy, the changes are primarily intended to improve clarity, legal alignment and transparency, rather than materially alter existing entitlements.

COMMITTEE DECISION:
(ADMINISTRATION RECOMENDATION)

Moved by Cr Delmenico, seconded by Cr Mayes

That the Committee recommends that Council:

1. **ADOPT the amended Council Policy – Elected Member and Independent Committee Member Entitlements, as contained in Attachment 2.**

2. **DETERMINE the sitting fees payable to Independent Members of the Audit, Risk and Improvement Committee as follows:**
   a) **Presiding Member (Chair): $1,215 per meeting**
   b) **Deputy Presiding Member: $1093.50 per meeting**
   c) **Independent Member: $972 per meeting.**

During debate, the Presiding Member determined that the motion be treated as a complex motion.

Mayor Mack left the meeting at 4:34pm prior to the Committee's consideration of the Item. Mayor Mack returned to the meeting at 4:50pm at the conclusion of the Committee's decision of limb 1.

Moved by Cr Delmenico, seconded by Cr Mayes

That the Committee recommends that Council:

1. **DEFER adoption of the amended Council Policy – Elected Member and Independent Committee Member Entitlements, as contained in Attachment 2 to the next Policy and Legislation Committee meeting.**

Motion put and CARRIED (3/0)

For: Cr Delmenico, Cr Mayes and Cr Randklev

Against: Nil

Moved by Cr Mayes, seconded by Mayor Mack

That the Committee recommends that Council:

2. **DEFER determining the sitting fees payable to Independent Members of the Audit, Risk and Improvement Committee as follows:**
   a) **Presiding Member (Chair): $1,215 per meeting**
   b) **Deputy Presiding Member: $1093.50 per meeting**
   c) **Independent Member: $972 per meeting.**

to the next Policy and Legislation Committee meeting.

Motion put and CARRIED (4/0)

For: Cr Delmenico, Cr Mayes, Cr Randklev and Mayor Mack
Against: Nil

BACKGROUND:

The Town's Elected Member Entitlements' Policy was last reviewed in November 2024 and comprised minor updates only (**Attachment 3**).

The Town's ARIC currently comprises Elected Members and Independent Members. Independent ARIC Members are presently paid a sitting fee of $450 per meeting, in accordance with Council's resolution at its Ordinary Council Meeting on 24 June 2025 to pay independent committee members the maximum fee payable under the Tribunal Determination.

Since that time, legislative reforms have formally established ARICs as a core governance function of local governments, and the Tribunal has issued a variation to its Determination introducing specific provisions for Independent ARIC Members.

DETAILS:

Tribunal Variation

The Tribunal's variation introduces:

- a definition of committee meetings that expressly includes committees with Independent Members;
- a new table of permissible per-meeting sitting fees for Independent ARIC Members; and
- express provision for reimbursement of reasonable travel and associated expenses.

The variation emphasises that Council must resolve that fees represent value for money and allows differentiation based on role and expertise.

Policy Review

The Town's Administration has taken the opportunity to undertake a broader review of the Elected Members' Entitlements Policy to ensure it:

- reflects the new ARIC framework;
- clearly separates Elected Member entitlements from Independent Member entitlements;
- avoids duplication of legislative provisions; and
- adopts a clearer, more consistent structure.

The revised policy:

- closes the existing policy gap in relation to Independent Committee Members;
- does not reduce existing entitlements utilised in practice;
- does not remove Council's discretion to set fees; and
- preserves existing practices regarding allowances and reimbursements.

In addition to incorporating Independent Committee Members, the revised policy also:

- embeds Council's existing decision to provide superannuation contributions for Elected Members; and

- revises specifications relating to the provision of a vehicle to the Mayor, noting that a pool vehicle will be provided for business use rather than the maintenance of a dedicated vehicle.

These amendments are intended to ensure that the policy accurately reflects best practice.

Independent ARIC Member Fees

The Tribunal's variation permits local governments to set per-meeting fees for Independent ARIC Members within a broad range, from $105 to $1,215 per meeting.

The proposed fees have been developed using a tiered, percentage-based methodology, calculated by reference to the maximum per-meeting fee prescribed by the Tribunal, which:

- recognises the differing responsibilities and accountabilities of the Presiding Member, Deputy Presiding Member and Members;
- provides a transparent and consistent framework for setting fees;
- ensures fees remain within the Tribunal's prescribed range; and
- supports Council's obligation to ensure that fees represent value for money, as required by the Determination.

In determining the proposed fee levels, the Administration has adopted the following approach:

a) the Presiding Member (Chair) fee is set at 100% of the maximum fee prescribed by the Tribunal, acknowledging the additional leadership, governance and oversight responsibilities of the role;
b) the Deputy Presiding Member fee is set at 90% of the maximum fee, reflecting the role's support function and responsibility to act in the Presiding Member's absence; and
c) the Independent Member fee is set at 80% of the maximum fee, recognising the professional expertise required of the role while maintaining appropriate differentiation from the Presiding roles.

This approach ensures that the Town's proposed fees:

- are clearly linked to the Tribunal's Determination;
- differentiate between levels of responsibility within the Committee;
- avoid the automatic application of the maximum fee to all roles; and
- provide a defensible and scalable methodology for future review should the Tribunal vary the prescribed maximum.

Table 1: Proposed Fees

Position	Proposed Fee per Meeting
Presiding Member (Chair)	**$1,215.00**
Deputy Presiding Member	**$1,093.50**
Independent Member	**$972.00**

Superannuation

The Tribunal's variation notes that local governments should seek their own advice regarding superannuation obligations for Independent Committee Members.

The Town does not currently make superannuation contributions for Independent Committee Members. This position is unchanged by this report.

Council previously resolved to make superannuation contributions for Elected Members only, from October 2025. The amended policy now reflects that existing Council decision.

Reimbursement of Expenses

Independent ARIC Members are entitled to reimbursement of reasonable and actual travel and associated expenses incurred in attending meetings.

The revised policy incorporates this entitlement and applies the same calculation methods as those prescribed in the Tribunal's Determination.

POLICY / STATUTORY IMPLICATIONS:

The proposed determination of sitting fees for Independent Members of the ARIC is to be made in accordance with the *Salaries and Allowances Act 1975* and the applicable Tribunal Determination.

The amended policy has also been prepared having regard to the requirements of the *Local Government Act 1995* relating to ARICs.

RISK MANAGEMENT IMPLICATIONS:

Low	Council's consideration and determination of Independent Committee Member allowances and additional expenses, in accordance with the Tribunal's determination, presents a low risk to the organisation. There is an opportunity to review these allocations following the appointment of a new committee.

FINANCIAL IMPLICATIONS:

Any increase in sitting fees or reimbursable expenses will be managed within existing budget allocations and considered as part of the mid-year and future budget processes.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Engagement and transparency - Build trust with our community by engaging early and openly to strengthen local capacity, improve communication that informs and supports transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as: -

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

TRIBUNAL DETERMINATION 2025 - 026

SALARIES AND ALLOWANCES ACT 1975

LOCAL GOVERNMENT CEO AND ELECTED COUNCIL MEMBERS DETERMINATION VARIATION NO. 1 OF 2025

PREAMBLE

The Salaries and Allowances Tribunal has issued a determination variation to reflect the recent proclamation of sections of the *Local Government Amendment Act 2024* and the issuing of Local Government Audit Regulations with respect to Local Government Audit, Risk and Improvement Committees.

DETERMINATION VARIATION

The Local Government Chief Executive Officers and Elected Council Members Determination of the Salaries and Allowances Tribunal made on 4 April 2025 under sections 7A, 7B and 7BAA of the *Salaries and Allowances Act 1975*, as amended from time to time, is hereby varied as set out below, with effect on and from 1 January 2026.

In Part 1.4 Terms used, delete reference to Committee meeting and insert the following:

Committee meeting means a meeting of a committee of a council where the committee comprises:

(a) council members only; or

(b) council members and/or employees of the local government or regional local government and/or independent members.

After Part 6.4, insert the following:

6.4 A Meeting attendance fees for Independent Audit, Risk and Improvement Committee members – per meeting

(1) In accordance with section 5.100(1)(b) of the LG Act, the fee payable by a local government or regional local government council to an Independent Audit, Risk and Improvement Committee (ARIC) Member (whether Presiding Member, Deputy Presiding Member, Deputy Member or Member) for attendance at an ARIC meeting must be set within the range provided in table 8A. The fees provided in table 8A are exclusive of superannuation. Local government bodies should seek their own professional advice in regard to whether or not independent committee members are to be paid superannuation.

(2) The range in table 8A is provided to enable local governments to appropriately compensate independent ARIC members depending on the skills and expertise required to undertake the roles. The local government must resolve that the fee

represents value for money. The State Government's Audit and Financial Advisory Services Common Use Agreement (CUAAFA2024) may be used as guide.

Table 8A: per meeting fees for independent ARIC members – local government and regional local governments

Independent ARIC per meeting fees		
Bands	**Independent ARIC Member**	
1 – 4	**Min**	**Max**
	$105	$1,215

(3) In accordance with sections 5.100(4), (5) and (6) of the LG Act, an independent ARIC member can be reimbursed for attending ARIC meetings.

(4) The extent to which an independent committee member can be reimbursed for expenses attending ARIC meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

Signed on 19 December 2025

E Prof M Seares AO	Dr M Schaper	Mr O Whittle
CHAIR	MEMBER	MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

ELECTED MEMBER AND INDEPENDENT COMMITTEE MEMBER ENTITLEMENTS

COUNCIL POLICY	
Responsible Directorate	Office of the CEO
Responsible Section	Office of the CEO
Responsible Officer	Chief Executive Officer

OBJECTIVE

To establish the framework and procedures for the payment of fees, allowances and reimbursement of expenses to:

a) **Elected Members**; and
b) **Independent Committee Members**,

in accordance with the **Act**, **Regulations** and the **Determination**.

SCOPE

This Policy applies to:

a) Elected Members; and
b) Independent Committee Members appointed to a committee of Council.

This Policy does not apply to employees, members of advisory panels or consultation or working groups.

POLICY STATEMENT

PART A: ELECTED MEMBERS

1. Fees and Allowances

1.1 Annual Attendance Fee

Elected Members are entitled to be paid an annual attendance fee in accordance with section 5.99 of the Act and the Determination.

The annual attendance fee will be paid at the maximum amount applicable to the Town's band classification under the Determination, unless Council resolves otherwise.

1.2 Mayoral Allowance

The Mayor is entitled to be paid an annual allowance in accordance with section 5.98 of the Act and the Determination.

The Mayoral allowance will be paid at the maximum amount applicable to the Town's band classification under the Determination, unless Council resolves otherwise.

The Mayoral allowance is payable in addition to the Annual Attendance Fee.

1.3 Deputy Mayoral Allowance

The Deputy Mayor is entitled to be paid an annual allowance in accordance with section 5.98A of the Act and the Determination.

The Deputy Mayoral allowance will be paid at the maximum amount applicable to the Town's band classification under the Determination, unless Council resolves otherwise.

Where the Deputy Mayor performs the functions of Mayor for a continuous period specified in the Determination, the Deputy Mayor will be entitled to be paid the Mayoral allowance applicable to the Town's band classification for that period.

The Deputy Mayoral allowance is payable in addition to the Annual Attendance Fee.

1.4 Information and Communications Technology Allowance

Elected Members are entitled to be paid an annual information and communications technology (**ICT**) allowance in lieu of reimbursement of **ICT Expenses**.

The ICT allowance will be paid at the maximum amount determined by the Determination, unless Council resolves otherwise.

The ICT allowance applies to ICT Expenses incurred by Elected Members in performing functions in their official capacity and is intended to cover operating and service costs, including:

a) mobile phone and data services;
b) internet access and usage charges;
c) software and applications required for Council functions;
d) printers and associated peripherals;
e) maintenance and servicing of ICT equipment; and
f) consumables associated with ICT use.

The ICT allowance is payable notwithstanding the provision of ICT equipment on loan by the Town under section 3 of this Policy.

Where the ICT allowance is paid:

a) reimbursement of ICT Expenses is not payable up to the amount of the allowance; and
b) reimbursement is payable only to the extent that reasonable ICT Expenses exceed the amount of the allowance, upon submission of **Sufficient Information** demonstrating that the full ICT allowance has been expended.

2. Support to the Office of the Mayor

The Mayor is to have access to reasonable administrative and operational support necessary to perform the functions of the office.

This support may include:

a) access to suitable office accommodation within the Town's administration facilities;
b) access to administrative assistance for Mayoral duties;
c) access to office facilities, including printing, photocopying and standard

communications infrastructure;
d) access to Town-provided ICT equipment in accordance with section 3 of this Policy; and
e) access to a Town pool vehicle for the purpose of undertaking official Mayoral duties.

Access to a Town pool vehicle under this section:

a) is subject to availability and Town vehicle policies and procedures;
b) is provided for official use only;
c) does not constitute a fee, allowance or reimbursement;
d) does not give rise to any private use entitlement; and
e) does not limit or replace any entitlement to reimbursement of Reasonable Travel Costs under this Policy.

3. Equipment

The Town will provide Elected Members with access to equipment and resources reasonably required to perform their official duties.

This may include the provision of a Town-issued laptop or tablet and related ICT equipment.

Equipment provided under this clause:

a) remains the property of the Town at all times;
b) is provided on loan for the duration of the Elected Member's term; and
c) must be returned upon cessation of office, unless otherwise approved by the Chief Executive Officer.

The provision, use, replacement and disposal of equipment is to be managed in accordance with Town policy and procedures.

4. Superannuation

4.1 Entitlement

Superannuation contributions may be paid to Elected Members in accordance with section 5.99B of the Act.

4.2 Opt-out

An Elected Member may opt out of receiving superannuation contributions by written notice to the Chief Executive Officer.

4.3 Opt-in

An Elected Member who has opted out of receiving superannuation contributions may opt back in by giving written notice to the Chief Executive Officer.

4.4 Payment of Superannuation

Where superannuation contributions are payable under this Policy, they must be paid to a complying superannuation fund.

An Elected Member is not entitled to receive any amount in cash or any alternative payment in lieu of superannuation contributions.

5. Reimbursement of Expenses

All reimbursements under this Part are subject to the submission and approval of Sufficient Information in accordance with Part C of this Policy.

5.1 Child Care Expenses

5.1.1 Entitled Reimbursement (Meetings)

Elected Members are entitled to be reimbursed for child care expenses for which the Elected Member is the legal parent or guardian, where the expenses are incurred because of attendance at:

a) a Council meeting; or
b) a committee meeting of which the Elected Member is also a member.

Reimbursement under this clause is not discretionary and must be paid in accordance with the extent prescribed by the Determination.

5.1.2 Discretionary Reimbursement (Authorised Functions)

Elected Members may be reimbursed for child care expenses for which the Elected Member is the legal parent or guardian, where the expenses are incurred because of performing an authorised function in their official capacity.

Reimbursement under this clause is discretionary and subject to approval in accordance with the Act, the Regulations and Town procedures.

5.1.3 Extent and Conditions

Child care expenses will be reimbursed at the maximum hourly amount prescribed by the Determination or the actual cost per hour, whichever is the lesser amount.

Child care expenses will not be reimbursed where the care is provided by a member of the immediate family or a relative living in the same premises as the Elected Member.

Where higher costs are incurred due to multiple children, children with special needs, lack of adequate childcare facilities or services, or other extenuating circumstances, reimbursement of the actual costs may be approved upon submission of Sufficient Information demonstrating that the expense has been legitimately incurred.

5.2 Travel Expenses

5.2.1 Entitled Reimbursement (Meetings)

Elected Members are entitled to be reimbursed for reasonable travel costs incurred because of attendance at:

a) a Council meeting; or
b) a committee meeting of which the Elected Member is also a member.

Reasonable travel costs include necessary parking fees incurred in

connection with such attendance.

Reimbursement under this clause is not discretionary and must be paid in accordance with the extent and calculation methods prescribed by the Determination.

5.2.2 Discretionary Reimbursement (Authorised Functions)

Elected Members may be reimbursed for reasonable travel and accommodation expenses, including necessary parking fees, incurred:

a) in performing a function under the express authority of Council; or
b) in performing a function in their official capacity as an Elected Member.

Reimbursement under this clause is discretionary and subject to approval in accordance with the Act, the Regulations and Town procedures.

For the purposes of determining the extent of reimbursement, the Town will apply the rates and methods prescribed by the Determination.

Valet parking costs will not be reimbursed.

5.3 Other Reasonable Expenses

Elected Members may be reimbursed for other expenses incurred in performing official duties in accordance with the Regulations, where the expense:

a) is directly related to the performance of an official function;
b) is not of a private or personal nature;
c) represents value for money;
d) is not associated with campaigning or electioneering; and
e) is not of a type covered by an allowance paid under this Policy.

Reimbursement under this clause is discretionary and subject to approval in accordance with Town procedures.

5.4 Professional Development, Training and Events

Matters relating to professional development, training and events for Elected Members are dealt with under the Town's Elected Member Professional Development Policy and Elected Member, CEO and Employee Attendance at Events Policy.

Approval of professional development, training or event attendance under those policies does not of itself create an entitlement to reimbursement of any expense.

Any reimbursement of expenses associated with attendance must be assessed and approved in accordance with this Policy, the Act, the Regulations and the Determination.

6. Recognition of Service

Council may recognise the service of a retiring Elected Member by the presentation of a framed certificate of service.

The certificate is a ceremonial recognition only and does not constitute a gift, remuneration,

allowance or reimbursement of expenses for the purposes of the Act or Regulations.

No monetary gift or other item of value is provided under this Policy.

PART B: INDEPENDENT COMMITTEE MEMBERS

7. Audit, Risk and Improvement Committee

7.1 Sitting Fees

Council shall determine by resolution the Sitting Fee payable to Independent Committee Members of the Audit, Risk and Improvement Committee, within the ranges set by the Determination.

For the purposes of determining Sitting Fees, Council may have regard to the following methodology, expressed as a percentage of the maximum per meeting fee for Independent Audit, Risk and Improvement Committee Members prescribed by the Determination:

a) Independent Presiding Member: up to 100% of the maximum per meeting fee;
b) Independent Deputy Presiding Member: up to 90% of the maximum per meeting fee; and
c) Independent Members: up to 80% of the maximum per meeting fee.

7.2 Reimbursement of Expenses

Independent Committee Members are entitled to reimbursement of reasonable and actual expenses incurred in attending committee meetings, including travel and accommodation, in accordance with the Act.

For the purposes of calculating the extent of reimbursement, the Town will apply the same rates and methods as those prescribed in the Determination.

7.3 Superannuation

Superannuation contributions are not payable unless expressly authorised by Council resolution.

8. Other Committees

8.1 Fees

Independent Committee Members appointed to committees other than an Audit, Risk and Improvement Committee may be paid a Sitting Fee only where Council has resolved to do so.

Any such fee must:

a) be determined by Council resolution;
b) be reasonable and transparent; and
c) not be described or treated as an allowance.

8.2 Reimbursement of Expenses

Independent Committee Members appointed to committees other than an Audit, Risk and Improvement Committee are entitled to reimbursement of reasonable and actual expenses incurred in performing committee functions, including travel and accommodation, in accordance with the Act.

For the purposes of calculating the extent of reimbursement, the Town will apply the same rates and methods as those prescribed in the Determination.

8.3 Superannuation

Superannuation contributions are not payable unless expressly authorised by Council resolution.

PART C: ADMINISTRATION

9. Reimbursement of Expense Claims

All reimbursement of expense claims must be submitted to the Office of the Chief Executive Officer and supported by Sufficient Information.

Claims must be submitted within thirty (30) calendar days after the date in which the expenses were incurred and prior to 15 July of the following financial year.

Appendix A and Appendix B of this Policy apply to claims by both Elected Members and Independent Committee Members.

10. Timing of Payments

Fees and allowances payable under this Policy will be paid monthly in arrears, unless Council resolves otherwise.

Where an Elected Member or Independent Committee Member commences or ceases office part way through a payment period, fees and allowances will be paid on a pro-rata basis.

Sitting Fees payable to Independent Committee Members will be paid through the Town's normal payroll cycle and aligned with pay runs.

Reimbursement of expenses will be paid following submission and approval of Sufficient Information.

No payment will be made in advance of the expense being incurred or the entitlement arising.

11. Taxation

Any taxation liability arising from payments under this Policy is the responsibility of the individual recipient.

12. Dispute Resolution

Any dispute concerning the application of this Policy shall be determined by the Chief Executive Officer in the first instance and, if unresolved, referred to Council.

DEFINITIONS

Act means the *Local Government Act 1995.*

Council means the Town of Cambridge Council.

Determination means the Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Council Members (as amended from time

to time) made under the *Salaries and Allowances Act 1975*.

Elected Member means a person elected under the Act as a member of Council and includes the Mayor, Deputy Mayor and Councillors.

ICT means information and communications technology.

ICT Expenses means expenses relating to information and communications technology incurred by an Elected Member in performing official duties, being expenses of a kind contemplated by regulation 31 and regulation 32 of the Regulations and the Determination, and including:

a) mobile phone and data services;
b) internet access and usage charges;
c) software and applications required for Council functions;
d) printers and associated peripherals;
e) maintenance and servicing of ICT equipment; and
f) consumables associated with ICT use, including ink and toner.

Independent Committee Member means a person appointed to a committee of Council who is not an Elected Member or an employee of the Town.

Regulations means the Local Government (Administration) Regulations 1996.

SAT means the Salaries and Allowances Tribunal established under the *Salaries and Allowances Act 1975*.

Sitting Fee means a fee paid to an Independent Committee Member for attendance at a committee meeting.

Sufficient Information means completion of the relevant Town claim form (Appendix A or Appendix B) with supporting documentation, including, where applicable, receipts, invoices or statutory declarations.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 1.1.6			
Statutory Legislation and Compliance	*Local Government Act 1995* *Salaries and Allowances Act 1975*			
Related Documents/Legislation	*Local Government (Administration) Regulations 1996*			
Date of Adoption by Council	18 June 1996			
Date Reviewed/Amended	17 September 1996 26 July 2005 23 July 2013 28 July 2020	28 October 1997 27 September 2005 28 June 2016 22 August 2023	27 June 2000 25 March 2008 26 March 2019 November 2024	28 October 2003 27 April 2010 28 May 2019 February 2026
Next Review Date	February 2028			

Town of Cambridge

APPENDIX A

REIMBURSEMENT OF CHILD CARE AND TRAVEL EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to perform an authorised function in my official capacity as:

☐ Elected Member
☐ Independent Committee Member

for the Town of Cambridge.

I further certify that the expenses:

- were incurred because of attendance at a Council or committee meeting, or in performing an authorised function in my official capacity; and
- are not associated with campaigning or electioneering.

This claim is made in accordance with the Elected Member and Independent Committee Member Entitlements Policy.

Sufficient Information must accompany this claim, including receipts, invoices or statutory declarations.

Period of Claim: from: ..... to: .....

Item	Date	Meeting / Function Attended	Type (Child Care / Travel)	No. of Hours or Distance	Rate Per Hour	Total Cost
1						
2						
3						
4						
5						
					TOTAL	**$**

Signature: ..... Date: .....

Claim approved by: ..... Date: .....

Town of Cambridge

APPENDIX B

REIMBURSEMENT OF OTHER EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to perform an authorised function in my official capacity as:

☐ Elected Member
☐ Independent Committee Member

for the Town of Cambridge.

I further certify that the expenses:

- were incurred in performing an authorised function in my official capacity;
- are not of a private or personal nature;
- are not associated with campaigning or electioneering; and
- are not of a type covered by an allowance paid under the Policy.

This claim is made in accordance with the Elected Member and Independent Committee Member Entitlements Policy.

Sufficient Information must accompany this claim, including receipts, invoices or statutory declarations.

Period of Claim: from: ..... to: .....

Item	Date	Description of Expense	Function / Meeting	Total Cost
1				
2				
3				
4				
5				
			TOTAL	**$**

Signature: ..... Date: .....

Claim approved by: ..... Date: .....

ELECTED MEMBERS' ENTITLEMENTS POLICY

Responsible Directorate	Office of the CEO
Responsible Section	Office of the CEO
Responsible Officer	Chief Executive Officer

OBJECTIVE:

1. To outline the support that will be provided to Elected Members through the payment of fees, allowances, and reimbursement of expenses within the provisions of the *Local Government Act 1995* (***'Act'***) and *Local Government (Administration) Regulations 1996 (**'Regulations'**)* whilst performing the official functions and duties of Office.

2. To establish the procedures in relation to the fees and allowances and reimbursement of expenses paid to Members of Council in accordance with Sections 5.98, 5.99 and 5.99A of the *Act.*

SCOPE:

This policy applies to all Elected Members and Directorates of the Town of Cambridge.

POLICY STATEMENT:

All Members of the Council are to be reimbursed for prescribed expenses incurred in carrying out official duties as an Elected Member in accordance with the provisions of the *Act, Regulations* and this Policy.

1. Allowances

1.1. Annual Meeting Attendance Fees

All Members of the Council will be paid an annual fee to the maximum allowable under the *Act and Regulations* as set by the Salaries and Allowances Tribunal (**'SAT'**).

1.2. Mayoral Allowance

The Mayor will be paid an annual local government allowance to the maximum amount allowable within the relevant legislation. *(Section 5.98,* and *Regulation 33* of the *Regulations)*.

1.3. Deputy Mayoral Allowance

The Deputy Mayor will be paid a local government allowance in accordance with the provisions of the *Act* at the maximum allowable annual amount that the Council shall determine from time to time. *(Section 5.98A, Regulation 33A* of the *Regulations)*.

1.4. Payment

The fees in 1.1, 1.2 and 1.3 above are to be paid to each Elected Member, monthly in arrears.

2. Office of the Mayor

2.1. Mayor's Office

The Town is to provide to the Mayor, at the Town's cost, the following within the Town's Administration and Civic Centre:-

(a) the use of a suitable office;
(b) the allocation of sufficient staff resources to provide ongoing secretarial and administrative support to the Mayor;
(d) photocopying and postage; and
(e) the use of a computer and telephone.

2.2. Vehicle for Office of Mayor

The Council may resolve to provide a suitable vehicle for the office of the Mayor for all official duties connected to the Office of Mayor. Alternatively, consideration of a vehicle allowance will be given as part of the mayoral allowance.

If approved, the vehicle will be replaced as part of the normal replacement program and all costs associated with the maintenance and upkeep of the vehicle are to be borne by the Town of Cambridge.

The Council is to consider and determine the provision of a vehicle or vehicle allowance for the Office of the Mayor, following each Ordinary local government elections.

3. Expenses to be Reimbursed

Regulations 31(1) and 32(1) of the *Local Government (Administration) Regulations 1996* prescribes expenses that must be approved by a Local Government for reimbursement.

3.1. Information and Communication Technology Allowance ('ICT Allowance')

The Town will pay Elected Members an annual ICT Allowance, as determined by the Council by an absolute majority decision of the Council to the maximum allowance determined by the SAT. This Allowance covers the expenses incurred by Elected Members in performing a function under the express authority of the Council or in performing a function in the Elected Member's official capacity.

3.1.1. ICT Allowance Inclusions

The annual ICT Allowance is for all costs relating to:-

i. Mobile phone and/or landline usage (including purchase, installation, replacement, maintenance, plans/contracts, rental, additional lines installed, and associated costs for calls/usage/service charges).
ii. Maintenance, servicing and replacement of any telecommunication equipment.
iii. All consumables associated with telecommunications equipment or facilities use while performing the functions as an elected member.
iv. Computers, laptops and associated printers or devices/peripherals (purchasing or leasing).
v. Internet connections, hardware (connections, purchases or leases), associated service charges, costs of usage including downloads relating to Council functions and duties.
vi. Maintenance, servicing and replacement of any information technology equipment or devices.

vii. Any additional software requirements or purchases/leasing.
viii. All consumables associated with information technology equipment / facilities use, while performing the functions as an elected member, including but not limited to paper and ink cartridges.

3.1.2. ICT Allowance Exclusions

Any expenses incurred by Elected Members relating to ICT and which are not listed in 4.1 above, are to be submitted on the Reimbursement of Expenses Form. Any such claims must be supported by receipted invoices. It must also be demonstrated, to the reasonable satisfaction of the CEO, that the contents of the reimbursement claim do not form part of the items covered under the ICT Allowance.

3.1.3. Payment of ICT Allowance

The ICT Allowance will be paid monthly in arrears along with the Elected Member attendance fee and relevant allowances.

3.1.4. Additional Equipment

In addition to the ICT Allowance, the Council will provide elected members with a laptop to enable the Elected Member to fulfil their role. The laptop provided will be in accordance with the Town's approved ICT procurement contract.

At the end of elected members' term of Office, elected members have the option to either return or purchase the laptop from the Council at fair market value as determined by the finance team. The Chief Executive Officer is authorised to approve the purchase of the laptop if requested by the elected member. The Town's ICT Infrastructure and Disposal Management Practice is to be followed for the appropriate asset disposal at the completion of an Elected Member's term. All ICT devices, owned by the Town, and used by elected members must comply with the ICT Infrastructure and Disposal Management Practice.

Should elected members not wish to purchase the Council provided laptop, the elected member is to return the laptop to the Chief Executive Officer within 7 days of ceasing to be an Elected Member.

3.2. Travel and Parking Expenses

3.2.1. Travel (Intrastate or Interstate)

Travel costs incurred by a council member because of the members' attendance at a council or committee meeting of which he or she is also a member. Reasonable travel costs referred to in Regulation 31(1)(b) are:

a. if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or

b. if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:

   i. for the person to travel from the person's place of residence or work to the meeting and back; or

   ii. if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer

boundary of an adjoining local government district to the meeting and back to that boundary.

Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in Regulation 32(1) is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

All Elected Members will be paid a travel allowance to the maximum allowable under the *Act* and *Regulations* as set by the Salaries and Allowances Tribunal (**'SAT'**).

Travel arrangements are to be approved by the Council.

3.2.2. Parking

a. The Town will reimburse an Elected Member for any parking fees incurred by Elected Members in performing a function under the express authority of the Council or in performing a function in the Elected Member's official capacity, upon lodgement of receipts accompanying the associated Request for Reimbursement of Expenses Claim Form (as shown in Appendix B).

b. The cost of valet parking will not be reimbursed.

3.3. Child Care Expenses

Elected Members shall be entitled to reimbursement of childcare expenses, upon submission of Elected Members Request for Reimbursement of Child Care Expenses Claim Form (as shown in Appendix A), a receipt and certified statement detailing dates, costs and relevant meeting information is to be provided with the request for reimbursement.

Childcare costs incurred by a council member because of the members' attendance at a council or committee meeting of which he or she is also a member as referred to in Regulation 31(1)(b) is the actual cost per hour or $35 per hour, whichever is the lesser amount.

Claims can only be made for care of children, of which the Elected Member is the parent or legal guardian, while performing a function under the express authority of the Council or in performing a function in the Elected Member's official capacity.

3.4. Other Expenses

The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred and includes:

a. an expense incurred by a council member in performing a function under the express authority of the local government;

b. an expense incurred by a council member to whom the above applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and

c. an expense incurred by a council member in performing a function in his or her capacity as a council member.

4. Training, Education, Conferences and Seminars

Elected Members are encouraged to participate in conferences, programs and training courses in accordance with Policy 40: Elected Member Professional Development Policy.

4.1. Conferences and Seminars

a. Elected Members shall be entitled to reimbursement for expenditure incurred as a result of attendance at conference and seminars in accordance with the provisions of Council Policy No. 025 – '*Conference Attendance - Representation and Expenses'*.

b. Any requests for attendance at a training, education, conference or seminar event that falls within the last six months of an Elected Members' term of office will be referred to the Council for approval. To avoid confusion the date for which this shall take effect shall be taken from the date for which the Unit of study commences or the conference/seminar/training event starts.

5. Miscellaneous Expenses, Stationery and Consumables

5.1. Miscellaneous expenses, Stationery, Consumables and Postage

'Miscellaneous expenses' *means any incidental costs incurred in the performance of duty and not covered by any other fee or allowance.*

a. The Chief Executive Officer is authorised to approve any one claim for reimbursement of miscellaneous expenses not exceeding $100.

b. The cost of miscellaneous, consumables, stationery and postage associated with the role as an Elected Member, will be reimbursed to a maximum of **$100** per annum, on the receipt of a claim and a declaration that the consumables were used in performing the functions of an Elected Member and were not in any way associated with campaigning for election as an Elected Member.

c. Elected Members may choose to purchase their own consumables and claim reimbursement on production of receipts or access such items through the Town. Elected Members are to forward requests for stationery to the Personal Assistant to the Mayor who will coordinate the supply, keep a total of costs incurred and notify Elected Members if the maximum allowance is reached.

d. Each Elected Member shall be entitled to reimbursement, upon submission of an Elected Members Request for Reimbursement of Expenses Claim Form (as shown in Appendix B), receipt and certified statement certifying the expense was incurred as part of their function as a Member.

5.2. Business Cards

In addition to clause 8.1, all Elected Members will be supplied with business cards as reasonably required to carry out the duties of the role.

6. Acknowledgement of Service and Retirement Gifts

a. On retirement, an Elected Member will be presented with a framed certificate identifying the name of the Elected Member and the years of service to Council, signed by the Mayor and the Chief Executive Officer.

b. The certificate shall be presented at a Council Meeting or at a function to be determined by the Mayor and Chief Executive Officer.

c. Despite the provisions of *Local Government (Administration) Regulation 1996*, Regulation 34AC, Council is of the opinion that the purchase of a retirement gift is an unnecessary use of public money, and a retirement gift will not be given by the Town.

7. Policy Administration

7.1. Payments

a. The Chief Executive Officer is authorised to make payments to Elected Members in accordance with this Policy and in accordance with any delegated authority approved by the Council.

b. All payments made to an Elected Member under this Policy shall be made directly to a nominated bank account nominated by the respective Elected Member.

c. Payment of annual allowances is generally made monthly directly to a nominated bank account.

7.2. Pro-rata Allocations

Where an Elected Member serves for only part of a financial year, the limit for any allowance or payment which has an annual limit specified, is to be determined on a pro rata basis based on the number of months, or part of a month, that a member serves.

7.3. Approval Process, Procedure and Time Limit on Claims

Elected Members choosing to receive reimbursement of expenses in accordance with the provision of this policy shall submit the appropriate Reimbursement of Expenses Form to the Chief Executive Officer, together with supporting documentation and receipts, within thirty (30) days after the date in which the expenses were incurred, and by 15 July of the next financial year, in order to facilitate the finalisation of the annual financial statements.

7.4. Conditions Relating to Payment of Fees and Allowances

a. All allowances and fees shall be paid automatically unless an Elected Member has advised the Chief Executive Officer in writing that he/she does not want to claim any or part of those fees, allowances and entitlements.

b. The taxation liability arising from these payments is the individual responsibility of each Elected Member.

7.5. Non-acceptance of a fee or allowance or entitlement

Where an Elected Member chooses to not claim any or part of a fee, allowance or entitlement, the Elected Member shall notify the Chief Executive Officer in writing of their intention and their request will apply from the date of receipt of the notification.

7.6. Dispute Resolution

Any disputes in regard to this policy will be referred to the Chief Executive Officer in the first instance. In the event that the Elected Member and the Chief Executive Officer cannot reach an agreement, the matter will be reported to the Council for a decision.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

'Act' means the *Local Government Act 1995;*

'annual period' means the third Saturday in October to the third Saturday in October in the following year;

'conferences and training' means conferences, seminars, congresses, forums, workshops, courses, meetings, deputations, information and training sessions and events related to the local government industry within Australia;

*"***ICT expenses'** *means-*

(a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the Local Government (Administration) Regulations 1996; or

(b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the Local Government (Administration) Regulations 1996;"

'Regulations' means the *Local Government (Administration) Regulations 1996.*

'SAT' means the Salaries and Allowances Tribunal appointed under the *Salaries and Allowances Act 1975.*

The expressions and definitions contained in the *Local Government Act 1995* and Regulations and the *Salaries and Allowances Act 1975* and any published Determinations relating to the Local Government Chief Executive Officers and Elected Members, apply to this policy.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 1.1.6			
Statutory Legislation and Compliance	*Local Government Act 1995* *Salaries and Allowances Act 1975*			
Related Documents/Legislation	*Local Government (Administration) Regulations 1996*			
Date of Adoption by Council	18 June 1996			
Date Reviewed/Amended	17 September 1996 26 July 2005 23 July 2013 28 July 2020	28 October 1997 27 September 2005 28 June 2016 22 August 2023	27 June 2000 25 March 2008 26 March 2019 November 2024	28 October 2003 27 April 2010 28 May 2019
Next Review Date	February 2026			

APPENDIX A

Town of Cambridge

ELECTED MEMBERS' REIMBURSEMENT OF CHILD CARE EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to carry out my duties of an Elected Member for the Town of Cambridge.

Elected Members are entitled to reimbursement of childcare expenses, incurred as part of their role in accordance with Council Policy No. 038.

Receipts and supporting evidence must accompany any claim for reimbursement.

Period of Claim: from: ..... to: .....

Item	Date	Details / Nature of Meeting	No of Hours	Rate Per Hour	Total Cost
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
				Total of Claim	**$**

Signature: ..... Date: .....

Claim Approved by:
Chief Executive Officer: ..... Date: .....

APPENDIX B

Town of Cambridge

ELECTED MEMBERS' REIMBURSEMENT OF EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to carry out my functions and duties of an Elected Member for the Town of Cambridge.

"Each Member shall be entitled to reimbursement of expenses incurred as part of their role as a Member, in accordance with Council Policy 038."

Receipts and supporting evidence must accompany any claim for reimbursement.

Period of Claim: from: ..... to: .....

Item	Date	Details of Claim	Total Cost
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
		TOTAL OF CLAIM	**$**

Signature: ..... Date: .....

Claim Approved by:
Chief Executive Officer: ..... Date: .....

6.5 2024 Policy Review Program - Update on Outstanding Policies for Review

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	Nil

PURPOSE OF REPORT:

To provide the Committee, and subsequently Council, with a status update since the previous report on the Policy Review Program, including:

- policy reviews completed since the last update;
- confirmation of the number of policies remaining; and
- revised timeframes for completion, having regard to strategic, governance and statutory dependencies that have progressed or been clarified since that time.

EXECUTIVE SUMMARY:

Council commenced a comprehensive review of Council policies in 2024. At its Ordinary Council Meeting of 26 November 2024, Council resolved to extend the completion date for the Policy Review Program to 30 June 2025. At the Ordinary Council Meeting of 26 August 2025, Council endorsed further revised timeframes, with a view to finalising the program in the 2026–27 financial year.

This report provides a status update since the last report to Council on the Policy Review Program.

Since that time, the following policy reviews have been finalised:

1. Developer Contact with Staff Policy (rescinded); and
2. Developer Contact Policy (amended, formerly the Elected Member Relationship with Developers Policy).

As a result, 15 policies remain outstanding under the Program.

Progress on the remaining policies has continued; however, completion of several reviews is contingent on the development or finalisation of major strategic frameworks, governance reforms and externally-timed projects that have advanced or been further defined since the last update. These dependencies were not fully resolved at the time of the previous report and now require adjustment to the endorsed timeframes.

This report:

- identifies the remaining policies subject to review;
- outlines the key developments and dependencies that have arisen since the last update; and
- proposes revised completion timeframes to ensure policy settings are aligned with adopted strategic frameworks and contemporary governance practice.

Endorsing the revised timeframes will provide transparency to Council, ensure policy reviews are sequenced appropriately, and avoid premature or piecemeal amendments.

COMMITTEE DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Randklev, seconded by Cr Delmenico

That the Committee recommends that Council:

1. **NOTE the status of the Policy Review Program since the last update in August 2025, including policies finalised and policies remaining.**
2. **ENDORSE the revised projected timelines for completion of the remaining policy reviews.**

Motion put and CARRIED (4/0)

For: Cr Delmenico, Cr Mayes, Cr Randklev and Mayor Mack
Against: Nil

BACKGROUND:

The *Local Government Act 1995* provides that a primary function of Council is to determine the local government's policies. Council policies guide strategic and statutory decision-making and may impact service delivery, financial management and operational resources.

As part of the Chief Executive Officer's Key Performance Indicators for 2023-24, Council directed that all Council policies be reviewed. The Corporate Business Plan 2024-25 to 2027-28 also includes implementation of a structured policy review program as a key project.

Council has previously resolved to extend the completion timeframe for the Policy Review Program to allow for proper sequencing and alignment with strategic planning and governance reforms.

DETAILS:

Status since the last update

Since the previous report to Council, two policy reviews have been completed, reducing the number of outstanding policies to 15.

While no further policies have been finalised in the intervening period, work has progressed on a number of strategic, governance and statutory projects that directly affect the timing and sequencing of the remaining policy reviews. These developments clarify interdependencies that were either unresolved or still emerging at the time of the last update and now necessitate refinement of the endorsed timeframes.

Remaining policies and revised timeframes

There are 15 policies remaining for review. These policies are not delayed due to inactivity; rather, their review is dependent on one or more of the following factors that have progressed or been clarified since the last update:

- completion of strategic frameworks currently in development;
- outcomes of governance and risk reform projects;
- projects requiring community consultation; or
- alignment with financial and rating frameworks subject to legislative reform.

Table 2: Policy Timeframes

Policy Name	Previously Endorsed Timeframe	New Timeframe
Asset Management – Community Facilities	December 2025	2026-27
Commercial Enterprises on Town Land	Q3 2025-26	2026-27
Commercial Leases – Auditing of Gross Sales	Q3 2025-26	2026-27
Financial Reserves and Endowment Lands Account	April 2026	May 2026
Fraud and Corruption	December 2025	June 2026
Pathway Construction	TBC	Post-IMNS
Public Liability Insurance	April 2026	May 2026
Rates – Non-Rateable Properties Exemptions	April 2026	May 2026
Restricted Club Licences on Leased Premises	2026-27	2026-27
Risk Management	April 2026	May 2026
Road Traffic	TBC	Post-IMNS
Sale of Goods at Leased Venues	2026-27	2026-27
State Administrative Tribunal	April 2026	May 2026
Surf Life Saving Clubs – Advertising	2026-27	2026-27
Trees – Management Street Trees	December 2025	June 2026

(IMNS = Integrated Movement Network Strategy)

Risk Management Framework

The Town's Risk Management Framework is scheduled for review by April-May 2026 with an appointed consultant. The following policies rely on that framework to ensure alignment with Council's agreed risk position:

- Public Liability Insurance
- Risk Management
- State Administrative Tribunal

A draft of the State Administrative Tribunal Policy was previously presented to the Policy and Legislation Committee in April 2025; however, Members requested further work to clarify the Town's position on when matters should be pursued through the State Administrative Tribunal, including consideration of the public interest. It was determined that finalisation of this policy should occur once the Town's risk framework has been formally adopted.

Integrated Movement Network Strategy

Council has funded development of an Integrated Movement Network Strategy. The Strategy will review road hierarchy, transport modelling and movement priorities across the Town.

It would be premature to revise pathway and traffic policies ahead of that strategic work. The following policies will therefore be reviewed following completion of the Strategy, with timeframes to be confirmed once the project scope has been finalised*:*

- Pathway Construction
- Road Traffic

Urban Forest Strategy

The Town has engaged a consultant to assist the development of a revised Urban Forest Strategy to replace the previous strategy that expired in 2023. The preparation of a draft strategy is currently underway, with a final strategy expected to be presented to Council for adoption in April 2026.

As the revised strategy will guide the increase in tree canopy cover and set targets and outcomes related to street tree management, the review of the Management of Street Trees Policy is deferred to mid-2026 to ensure the policy reflects community priorities and strategic objectives.

Strategic Community Facilities and Recreation Master Plan and Land Strategy

The Town is currently undertaking, or planning to undertake, a number of strategic projects that will inform future decisions regarding community facilities and commercial use of Town land, including the Leisure Assets Master Plan. These projects will establish principles for the provision, renewal and commercial use of facilities, including lease arrangements and commercial activity by clubs and third parties. The following policies are therefore dependent upon completion of this work:

- Asset Management – Community Facilities
- Commercial Enterprises on Town Land
- Restricted Club Licences on Leased Premises
- Sale of Goods at Leased Venues
- Surf Life Saving Clubs – Commercial Advertising

As these projects will require community consultation and are expected to take up to 18 months to complete, it is appropriate that policy review occurs after their endorsement. This will ensure policy settings are informed by strategic direction and community expectations rather than developed in isolation.

Financial and Rating Frameworks

The Town's Strategic Resource Plan and Rating Strategy are currently under review and at the time of the last update it was understood they were required to be adopted by Council by March 2026 to meet local government reform requirements. However, this requirement was not included in the December 2025 Local Government Amendment Act 2024 Commencement Proclamation, and as such the timeframe for commencement is unknown. While work continues to update these documents and the associated policies, the timeframe is proposed to be moved to May 2026, to align with the development of the budget. These documents will establish the financial framework that informs reserves, rating and revenue decisions.

The following policies must align with the adopted financial framework:

- Financial Reserves and Endowment Lands Account
- Rates – Non-Rateable Properties Exemptions

Fraud and Corruption Framework

The Fraud and Corruption Framework is currently under review and is scheduled to be presented to the Audit, Risk and Improvement Committee in 2026. The associated policy review will be undertaken as part of that framework review process and be aligned to the Risk Management Framework currently being reviewed.

The Fraud and Corruption Policy is therefore dependent upon endorsement of the Framework.

There may be further amendments required following consideration by the Audit, Risk and Improvement Committee. The policy will therefore be presented to the Policy and Legislation Committee following finalisation of the Framework.

POLICY / STATUTORY IMPLICATIONS:

Section 2.7(2)(b) of the *Local Government Act 1995* prescribes that Council's governing role includes the determining of the local government's policies.

RISK MANAGEMENT IMPLICATIONS:

Low:	This report provides Council with an update on progress of the Policy Review Program and seeks endorsement of revised timeframes that reflect legitimate strategic and governance dependencies. Endorsing the revised timeframes reduces the risk of misaligned or premature policy amendment.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report. Where consultants are listed, this is included in the 2025-26 Budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Engagement and transparency - Build trust with our community by engaging early and openly to strengthen local capacity, improve communication that informs and supports transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as: -

Does not require community consultation, as this matter is administrative in nature.

7 CONFIDENTIAL REPORTS

Nil.

8 CLOSURE

There being no further business, the Presiding Member thanked those present for their attendance and declared the meeting closed at 4:56pm.

12.1.2 Review of Local Laws

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Parking Local Law 2016 [**12.1.2.1** - 22 pages]

PURPOSE OF REPORT:

To seek Council's determination to initiate a review of the Town's Parking Local Law 2016 under section 3.16 of the *Local Government Act 1995*, having regard to the recommendation of the Policy & Legislation Committee.

POLICY & LEGISLATION COMMITTEE CONSIDERATION:

At its meeting held on 10 February 2026, the Policy & Legislation Committee considered this matter and resolved:

That the Committee recommends that Council:

1. *Resolve to initiate a review under section 3.16 of the Local Government Act 1995 of the Parking Local Law 2016.*
2. *Approve local public notice to provide the opportunity for submissions on whether the Parking Local Law 2016 should be amended, repealed or remain unchanged.*
3. *Request that the Administration provide a further report on the Waste Local Law 2016 to the next Policy and Legislation meeting, to consider recent developments in the waste management landscape.*

The Committee does not have delegated authority under section 5.16 of the *Local Government Act 1995* and may only make recommendations to Council.

EXECUTIVE SUMMARY:

Recent amendments to section 3.16 of the *Local Government Act 1995* (the Act), arising from the *Local Government Amendment Act 2024*, have revised the requirements for the periodic review of local laws.

Under the amended Act, local governments are required to review each local law at least once every 15 years from its commencement, or from the date of the most recent determination following a review (previously eight years).

Schedule 9.3 of the Act contains transitional provisions that modify how the 15-year review requirement applies to certain local laws that commenced before the amended section 3.16 came into operation on 6 December 2024. Based on application of those provisions, the Town's Parking Local Law 2016 is subject to an accelerated review timeframe and must be reviewed and the review completed by Council by 6 December 2026 to avoid automatic repeal.

This report seeks the Committee's support for a recommendation to Council to initiate the statutory review process for the Parking Local Law 2016 (**Attachment 1**).

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

The Committee recommends Council:

1. **RESOLVES to initiate a review under section 3.16 of the *Local Government Act 1995* of the Parking Local Law 2016.**
2. **APPROVES local public notice inviting submissions on whether the Parking Local Law 2016 should be amended, repealed or remain unchanged.**
3. **REQUESTS that the Administration provide a further report on the Waste Local Law 2016 to the next Policy & Legislation meeting, to consider recent developments in the waste management landscape.**

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

In accordance with section 3.16 of the Act, a local government must periodically review its local laws to determine whether they should be repealed, amended or remain unchanged.

As amended, section 3.16 requires that each local law be reviewed at least once every 15 years from its commencement, or from the date of the most recent determination following a review.

Schedule 9.3 of the Act contains transitional provisions that modify how the 15-year review period applies to local laws that commenced before the amendment day, being 6 December 2024.

Under clause 65(9)–(10) of Schedule 9.3, a local law is subject to an accelerated review period where:

- the local law commenced before the relevant pre-amendment period (being before 6 December 2016); and
- the local government did not give local public notice of a review of the local law under section 3.16(2) during the eight-year period ending immediately before amendment day (6 December 2016 to 5 December 2024).

Where an accelerated review period applies, the 15-year review period is taken to end two years after the amendment day, being 6 December 2026. If the local government does not complete a review of the local law within that period, the local law is repealed automatically by operation of section 3.16 of the Act.

DETAILS:

The Town has nine local laws currently in force. The local laws and their commencement dates (or most recent review dates) are summarised below:

Local Law	**Commencement date (or last review)**
Animals Local Law 2016	24/01/2017
Health Local Law 2016	24/01/2017
Local Government and Public Property Local Law 2017	26/01/2018
Local Law 43 (Buildings on Endowment Lands & Limekilns Estate)	30/04/2019

Meeting Procedures Local Law 2019	29/07/2019
Parking Local Law 2016	3/08/2016
Private Property Local Law 2016	24/01/2017
Trading in Public Places Local Law 2016	24/01/2017
Waste Local Law 2016	7/02/2017

Local laws that commenced on or after 6 December 2016 are not subject to the accelerated review and automatic repeal provisions in clause 65 of Schedule 9.3 and remain governed by the ordinary 15-year review requirement under section 3.16 of the Act.

The Parking Local Law 2016 commenced on 3 August 2016. No local public notice of a review of that local law was given during the period from December 2016 to December 2024.

While amendments were made to the Parking Local Law in 2018 through the Town of Cambridge Parking Amendment Local Law 2018, that process was undertaken under section 3.12 of the Act as a law-making exercise to introduce specific amendments to the principal local law. It did not constitute a periodic review under section 3.16, did not involve public notice stating that the local law was proposed to be reviewed, and did not result in a determination under section 3.16(4). Accordingly, the 2018 amendment process does not satisfy the requirements of a statutory review for the purposes of section 3.16 or the transitional provisions in Schedule 9.3.

Accordingly, the Parking Local Law 2016 satisfies the criteria in clause 65(9)–(10) of Schedule 9.3 and is subject to the accelerated review provisions. The Town must complete a statutory review of the Parking Local Law 2016 by 6 December 2026 to avoid automatic repeal.

POLICY / STATUTORY IMPLICATIONS:

Section 3.5 of the Act provides the power for local governments to make local laws.

Section 3.16 of the Act requires that local laws be periodically reviewed to determine whether they should be repealed, amended or remain unchanged.

If Council resolves to initiate a review of the Parking Local Law 2016, the Town will be required to:

- give local public notice of the proposed review for a period of not less than six weeks;
- consider any submissions received; and
- prepare a report for Council setting out the outcomes of the review and recommending whether each local law should be repealed, amended or remain unchanged.

A review under section 3.16 does not itself amend or repeal a local law. If Council determines that either local law should be amended or repealed following the review, the procedure in section 3.12 of the Act must then be followed, including further public consultation, gazettal and Parliamentary oversight.

Failure to complete the review and make a determination in respect of the Parking Local Law 2016 within the applicable statutory timeframe would result in those that law being repealed automatically by operation of section 3.16 of the Act.

RISK MANAGEMENT IMPLICATIONS:

Medium-High:	If a review of the Parking Local Law 2016 is not completed by 6 December 2026, the local law will be repealed automatically by operation of section 3.16 of the Act, resulting in the loss of the Town's current local law framework for parking regulation.

FINANCIAL IMPLICATIONS:

The estimated cost of undertaking a statutory review of the Parking Local Law 2016 is approximately $3,000, which includes public notices and any associated gazettal costs should amendments or repeal be progressed.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency. Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as: -

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

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LOCAL GOVERNMENT ACT 1995

TOWN OF CAMBRIDGE

PARKING LOCAL LAW 2016

LOCAL GOVERNMENT ACT 1995

TOWN OF CAMBRIDGE

PARKING LOCAL LAW 2016

CONTENTS

PART 1—PRELIMINARY

1.1 Title
1.2 Commencement
1.3 Purpose and effect
1.4 Repeal
1.5 Interpretation
1.6 Application of particular definitions
1.7 Application and pre-existing signs
1.8 Classes of vehicles
1.9 Part of thoroughfare to which sign applies
1.10 Powers of the local government

PART 2—PARKING BAYS, PARKING STATIONS AND PARKING AREAS

2.1 Determination of parking bays, parking stations and parking areas
2.2 Vehicles to be within a parking bay
2.3 Parking where fees are payable
2.4 Parking restrictions in fee paying zones
2.5 Parking in a ticket parking zone or ticket parking area
2.6 Methods of payment
2.7 Reserved fee paying zones
2.8 Use of counterfeit or altered parking tickets

PART 3—PARKING GENERALLY

3.1 Restrictions on parking in particular areas
3.2 Parking and stopping on a carriageway
3.3 When parallel and right-angled parking apply
3.4 When angle parking applies
3.5 Parking of heavy and long vehicles
3.6 Authorised Person may order vehicle on thoroughfare to be moved
3.7 Authorised Person
3.8 No movement of vehicles to avoid time limitation
3.9 No parking of vehicles exposed for sale and in other circumstances
3.10 Parking on private land
3.11 Parking on reserves
3.12 Right of ways
3.13 Suspension of parking limitations for urgent, essential or official duties
3.14 Event parking

PART 4—PARKING AND STOPPING IN ZONES FOR PARTICULAR VEHICLES

4.1 Stopping at intersections
4.2 Stopping in a loading zone
4.3 Stopping in a taxi zone or a bus zone
4.4 Stopping in a mail zone
4.5 Construction site vehicle parking
4.6 Other limitations in zones

PART 5—OTHER PLACES WHERE STOPPING IS RESTRICTED

5.1 Stopping in a shared zone
5.2 Double parking

5.3 Stopping near an obstruction
5.4 Stopping in a bus lane, transit lane or truck lane
5.5 Stopping on a bridge, causeway, ramp or in a tunnel
5.6 Stopping on crests and curves
5.7 Stopping near a fire hydrant
5.8 Stopping near a bus stop
5.9 Stopping on a traffic island
5.10 Stopping on a verge
5.11 Driving over a residential verge
5.12 Obstructing access to a footpath, path or crossover
5.13 Stopping near a public letter box
5.14 Stopping on a carriageway with a bicycle parking sign
5.15 Stopping on a carriageway with motor cycle parking sign
5.16 Stopping on a median strip
5.17 Eating Areas in parking bays

PART 6—PARKING PERMITS

6.1 Interpretation
6.2 Issue of a parking permit
6.3 Validity of a parking permit
6.4 Revoking a parking permit
6.5 Where a parking permit applies
6.6 Return of a parking permit to the local government
6.7 Counterfeit or altered parking permit
6.8 Replacement of a parking permit
6.9 Discretionary Authority
6.10 Fees payable

PART 7—MISCELLANEOUS

7.1 Impersonating an Authorised Person
7.2 Removal of notices from a vehicle
7.3 Unauthorised signs and defacing signs
7.4 Contravention of signs
7.5 General provisions about signs
7.6 Damage to parking areas and associated infrastructure
7.7 Special purpose and emergency vehicles
7.8 Vehicles not to obstruct a public place

PART 8—ENFORCEMENT

8.1 Offences and penalties
8.2 Form of notices

SCHEDULE 1—PARKING REGION

SCHEDULE 2—PRESCRIBED OFFENCES

LOCAL GOVERNMENT ACT 1995

TOWN OF CAMBRIDGE

PARKING LOCAL LAW 2016

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Town of Cambridge resolved on 28 June 2016 to make the following local law.

PART 1—PRELIMINARY

1.1 Title

This is the *Town of Cambridge Parking Local Law 2016*.

1.2 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette*.

1.3 Purpose and effect

(1) The purpose of this local law is to provide for the regulation, control and management of parking within the local government.

(2) The effect of this local law is to control parking throughout the local government to ensure the safe, fair and equitable use of parking facilities under the care and control of the local government.

1.4 Repeal

The *Town of Cambridge Parking Local Law* published in the *Government Gazette* on 22 March 2002 and all amendments thereto are hereby repealed on the day this local law comes into operation.

1.5 Interpretation

In this local law unless the context otherwise requires—

Act means the *Local Government Act 1995*;

Authorised Person means a person appointed in writing by the local government under section 9.10 of the Act, to perform any of the functions of an authorized person under the Act and under this local law;

authorised vehicle means a vehicle authorised by the local government, the CEO or an Authorised Person under this local law or by any other written law to park on a thoroughfare or parking facility;

bicycle has the meaning given to it by the Code;

bicycle lane has the meaning given to it by the Code;

bicycle path has the meaning given to it by the Code;

bus has the meaning given to it by the Code;

bus embayment has the meaning given to it by the Code;

bus stop has the meaning given to it by the Code;

bus zone has the meaning given to it by the Code;

caravan has the meaning given to it by the *Caravan Parks and Camping Grounds Act 1995*;

carriageway has the meaning given to it by the Code;

centre has the meaning given to it by the Code;

children's crossing has the meaning given to it by the Code;

CEO means the Chief Executive Officer of the local government;

clearway means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;

Code means the *Road Traffic Code 2000*;

coin means any coin which is legal tender pursuant to the *Currency Act 1965 (Commonwealth)*;

commercial vehicle means—

(a) a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers; and

(b) includes any motor vehicle that is designed primarily for the carriage of persons, but which has been fitted or adapted for the conveyance of the goods, merchandise or materials referred to, and is in fact used for that purpose;

continuous dividing line means—

(a) a single continuous dividing line only;

(b) a single continuous dividing line to the left or right of a broken dividing line; or

(c) 2 parallel continuous dividing lines;

crossover means an area of the verge, constructed and used for the purpose of enabling a vehicle to access the adjacent property;

disability parking permit has the meaning given in the *Local Government (Parking for People with Disabilities) Regulations 2014*;

district means the district of the local government;

driver has the meaning given to it by the *Road Traffic (Administration) Act 2008*;

driveway means an area of land on private property which abuts a crossover and is designed primarily for vehicles to ingress and egress that property;

eating area means an area in which tables, chairs and other structures are provided for the purpose of the supply of food and beverages to a member of the public or the consumption of food and beverages by a member of the public;

edge line has the meaning given to it by the Code;

emergency vehicle has the meaning given to it by the Code;

fire hydrant has the meaning given to it by the Code;

fee means the prescribed amount of legal tender that the local government may impose and determine from time to time for the stopping or parking of a vehicle under and in accordance with sections 6.16 to 6.19 of the Act;

footpath has the meaning given to it by the Code;

GVM (which stands for 'gross vehicle mass') has the meaning given to it by the *Road Traffic (Administration) Act 2008*;

heavy vehicle has the meaning given to it by the Code;

intersection has the meaning given to it by the Code;

keep clear marking has the meaning given to it by the Code;

kerb means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

length of carriageway means the same side of the road between intersections on that side of the road;

loading zone has the meaning given to it by the Code;

local government means the Town of Cambridge;

local government property has the meaning given to it in the Act;

long vehicle means a vehicle or any combination of vehicles that, together with any projection or combination of vehicles is 7.5 metres or more in length;

mail zone has the meaning given to it by the Code;

median strip has the meaning given to it by the Code;

money means any legal tender under the *Currency Act 1965 (Commonwealth)*;

motor cycle has the meaning given to it by the Code;

motor vehicle has the meaning given to it by the *Road Traffic (Administration) Act 2008*;

nature strip has the meaning given to it by the Code;

no parking area has the meaning given to it by the Code;

no parking sign means a sign with the words 'no parking' in red letters on a white background, or the letter 'P' within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given to it by the Code;

no stopping sign means a sign with the words 'no stopping' or 'no standing' in red letters on a white background or the letter 'S' within a red annulus and a red diagonal line across it on a white background;

obstruct means to prevent, hinder, or impede the normal passage of any vehicle, wheelchair, perambulator or pedestrian and *'obstruction'* has a corresponding meaning;

occupier has the meaning given to it by the Act;

owner means—

(a) where used in relation to a vehicle licensed under the *Road Traffic Act 1974*, means the person in whose name the vehicle has been registered under that Act;

(b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of that vehicle; and

(c) where used in relation to land, has the meaning given to it by the Act;

painted island has the meaning given to it by the Code;

park has the meaning given to it by the Code;

parking area has the meaning given to it by the Code;

parking bay means a section or part of a carriageway or parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked;

parking control sign has the meaning given to it by the Code;

parking facilities means land, buildings, carriageway, shelters, parking areas, parking bays and other facilities open to the public generally for the parking of vehicles and includes signs, notices and facilities used in connection with the parking of vehicles;

parking fee payment equipment means a parking meter, parking ticket machine or other; credit/debit card terminal or other device approved by the local government for payment of the applicable parking fee;

parking permit means a permit issued by the local government under this local law;

parking ticket means a ticket which is issued from a ticket issuing machine and which authorises the parking of a vehicle and includes the date and time of which the authorisation expires, whether or not the payment of a fee is required;

parking region means the area described in Schedule 1;

parking scheme means the mapped record of the local government, which details the location of parking facilities, parking bay layout and any parking time restrictions, parking prohibitions and special uses like bus or taxi zones, that are applied to those parking facilities;

parking station means any land, or structure provided for the purpose of parking of multiple vehicles;

path has the meaning given to it by the Code;

pay station means a machine or device within or near a parking station, which accepts payment of the fee for the period a vehicle has been parked and issues a token, ticket or other media to activate a barrier to allow the vehicle to exit from the parking station;

pedestrian has the meaning given to it by the Code;

pedestrian crossing has the meaning given to it by the Code;

postal vehicle has the meaning given to it in the Code;

Private Property Parking Enforcement Agreement means a written agreement between the local government and a property owner or occupier that allows for the enforcement of this local law, or part thereof, upon that property;

property line means the boundary between the land comprising a road and the land that abuts that road;

public place means any place to which the public has access whether or not that place is on private property;

reserve means any land—

(a) which belongs to the local government that is zoned as and used for recreational purposes;

(b) of which the local government is the management body under the *Land Administration Act 1997*; or

(c) which is an 'otherwise unvested facility' within the meaning of section 3.53 of the Act;

right of way means a portion of land that is—

(a) shown and marked 'Right of Way' or 'R.O.W', or coloured or marked in any other way to signify that the portion of land is a right of way, on any plan or diagram deposited with the Registrar of Titles that is subject to the provisions of section 167A of the *Transfer of Land Act 1893*;

(b) shown on a diagram or plan of survey relating to a subdivision that is created as a right of way and vested in the Crown under section 152 of the *Planning and Development Act 2005*; or

(c) shown and marked as a right of way on a map or plan deposited with the Registrar of Titles and transferred to the Crown under the *Transfer of Land Act 1893*, but does not include—

(i) a private driveway; or

(ii) a right of way created by easement between two parties;

road means a highway, lane, thoroughfare or similar place which the public are allowed to use and includes all of the land including the nature strip and paths appurtenant thereto lying between the property lines abutting the road;

Road Traffic Act means the *Road Traffic Act 1974*;

Road Traffic (Administration) Act means the *Road Traffic (Administration) Act 2008*;

Schedule means a Schedule to this local law;

seniors sign means a sign indicating a parking bay set aside for the use of the driver of a vehicle who is 60 years of age or over;

shared zone has the meaning given to it by the Code;

sign includes a traffic sign, inscription, road marking, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;

special purpose vehicle has the meaning given to it by the Code;

stop has the meaning given to it by the Code;

symbol includes any symbol specified from time to time by the Code;

taxi has the meaning given to it by the Code;

taxi zone has the meaning given to it by the Code;

thoroughfare has the meaning given to it by the Act;

ticket machine means a machine or device which issues, as a result of money or other permitted form of payment being inserted into the machine, a ticket showing the period during which it is lawful to remain parked in the area to which the machine relates;

ticket parking area means a parking area or facility where a sign applies which indicates a parking fee applies by purchase of a ticket;

traffic-control signal has the meaning given to it by the Code;

traffic island has the meaning given to it by the Code;

traffic sign has the meaning given to it by the Code;

trailer has the meaning given to it by the Code;

tour coach means a vehicle licensed as a Tour Coach and displaying "TC" registration plates, which is hired or chartered to carry passengers for the specific purpose of sight-seeing and/or tourism;

traffic includes the passage of both vehicles and pedestrians;

truck has the meaning given to it by the Code;

unattended means the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle;

unexpired parking ticket means a parking ticket on which a date and a time is printed and the printed time has not expired;

vehicle has the meaning given to it by the *Road Traffic (Administration) Act 2008*; and

verge means the part of a thoroughfare between the carriageway and the land which abuts the thoroughfare and includes a nature strip, but does not include a footpath.

1.6 Application of particular definitions

(1) For the purposes of the application of the definitions 'no parking area' and 'parking area', an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.

(2) A reference to a parking station or ticket parking area includes a reference to a part of the parking station or ticket parking area.

(3) Unless the context otherwise requires, where a term is used but not defined in this local law, and that term is defined in the *Road Traffic Act 1974, Road Traffic (Administration) Act 2008* or in the *Road Traffic Code 2000*, then the term must have the meaning given to it in that Act or the Code.

1.7 Application and pre-existing signs

(1) Subject to subclause (2), this local law applies to the parking region.

(2) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.

(3) The agreement referred to in subclause (2) may be made on such terms and conditions as the parties may agree.

(4) A sign that—

(a) was erected by the local government or the Commissioner of Main Roads prior to this local law coming into operation; and

(b) relates to the parking of vehicles within the parking region, must be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law.

(5) An inscription or symbol on a sign referred to in subclause (4) operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it must be deemed for the purposes of this local law to operate and have effect as if it related to the parking of vehicles.

(6) The provisions of parts 2, 3, 4 and 5 of this local law do not apply to a bicycle parked at a bicycle rail or bicycle rack.

1.8 Classes of vehicles

For the purposes of this local law, vehicles are divided into classes as follows—

(a) buses;

(b) commercial vehicles;

(c) motor cycles and bicycles;

(d) emergency vehicles;
(e) special purpose vehicles;
(f) taxis; and
(g) all other vehicles.

1.9 Part of thoroughfare to which sign applies

Where under this local law the parking of vehicles in a thoroughfare is controlled by a sign, the sign must be read as applying to that part of the thoroughfare which—

(a) lies beyond the sign;
(b) lies between that sign and the next sign; or
(c) is on that side of the thoroughfare nearest to the sign.

1.10 Powers of the local government

The local government may prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law.

PART 2—PARKING BAYS, PARKING STATIONS AND PARKING AREAS

2.1 Determination of parking bays, parking stations and parking areas

(1) The local government may by Council resolution constitute, determine and vary—

(a) parking bays;
(b) parking stations;
(c) parking areas;
(d) general *no parking* or restricted parking zones;
(e) permitted time and conditions of parking in parking bays, parking stations and parking areas which may vary with the locality;
(f) permitted classes of vehicles which may park in parking bays, parking stations and parking areas;
(g) permitted classes of persons who may park in specified parking bays, parking stations and parking areas; and
(h) the manner of parking in parking bays, parking stations and parking areas.

(2) Where the local government makes a determination under subclause (1) it must erect signs to give effect to the determination.

(3) Where the local government makes a determination or a resolution under subclause (1)(d) it may erect signs at entry points to the general no parking zone indicating the dates and/or days and times during which the area is a general no parking or restricted parking zone.

(4) Where the local government makes a determination or a resolution under clause 2.1 it must record the details and effect in the parking scheme.

2.2 Vehicles to be within a parking bay

(1) Subject to subclauses (2) and (3) a person must not park a vehicle in a parking bay in a parking area or parking station otherwise than—

(a) if the parking area is within a carriageway, parallel to and as close to the kerb as is practicable;
(b) wholly within the parking bay; and
(c) if the parking area is within a carriageway, headed in the direction of the movement of traffic on the side of the carriageway in which the bay is situated.

(2) If a vehicle is too long or too wide to fit completely within a single parking bay then the person parking the vehicle must do so within the minimum number of parking bays needed to park that vehicle.

(3) A person must not park a vehicle partly within and partly outside a parking area.

2.3 Parking where fees are payable

A person must not park a vehicle, or permit a vehicle to remain parked, in a parking station or parking area where a permissive parking sign indicates that a fee is payable, unless—

(a) the vehicle is parked in compliance with any instructions on or with the sign, or parking fee payment equipment; and
(b) the appropriate fee is paid for each parking bay that the vehicle occupies.

2.4 Parking restrictions in fee paying zones

A person must not park a vehicle in a fee paying zone except in accordance with signs referable to the zone.

2.5 Parking in a ticket parking zone or ticket parking area

A person must not park a vehicle, except a motor cycle in a motor cycle bay, in a parking zone, parking area or parking station which is equipped with a parking ticket machine without—

(a) purchasing or obtaining a ticket, from the ticket machine for that area, which remains valid for the period the vehicle is parked; and

(b) displays the ticket inside the vehicle in a prominent position, in such a manner as to be clearly visible from the front of the vehicle at all times while that vehicle remains parked in that ticket parking zone, ticket parking area or parking station.

2.6 Methods of payment

(1) The local government may introduce and apply methods of payment for parking fees which may include but not be limited to payment by—

(a) Australian currency including coins and or bank notes;

(b) credit or debit card;

(c) payment by telephone; or

(d) any other approved method of payment.

(2) The local government may introduce various paid parking processes which may include but not be limited to the following—

(a) ticket parking;

(b) pay by vehicle registration number; or

(c) pay by parking bay.

2.7 Reserved fee paying zones

Unless authorised by the local government a person must not leave or permit a vehicle to remain stopped or parked in a fee paying space or zone if the parking meter or ticket issuing machine is hooded with a cover bearing the words *No Parking, Reserved Parking, Temporary Bus Stop*, *No Stopping*, *Tow Away Zone* or with an equivalent symbol, depicting one of these purposes or any other words or symbols that indicate parking is not permitted within the space or zone including temporary signage.

2.8 Use of counterfeit or altered parking tickets

A person must not—

(a) park a vehicle in a parking facility which requires a parking ticket, if there is displayed in that vehicle so as to be visible from outside the vehicle, a parking ticket which has been counterfeited, altered, obliterated or interfered with; or

(b) produce to an Authorised Person who accepts payment for parking, a parking ticket which has been counterfeited, altered, obliterated or interfered with.

PART 3—PARKING GENERALLY

3.1 Restrictions on parking in particular areas

(1) A person must not park a vehicle in a parking station or part of a parking station or parking area—

(a) if by a sign it is set apart for the parking of vehicles of a different class;

(b) if by a sign it is set apart for the parking of vehicles by persons of a different class; or

(c) during any period when the parking of vehicles is prohibited by a sign, but does not include a clearway.

(2) Unless a sign or road markings indicate otherwise a person must not park any portion of a vehicle in a parking station or parking area—

(a) for more than the maximum time specified;

(b) in a bay marked 'M/C' unless it is a motor cycle without a sidecar or a trailer;

(c) so as to obstruct an entrance to or an exit from a parking station, or an access way within a parking station; or

(d) park or attempt to park a vehicle in a parking bay in which another vehicle is parked.

(3) Notwithstanding the provisions of subclause (2)(a), a person may park a vehicle in a permissive parking bay or station (except in a parking area for people with disabilities) for twice the length of time allowed, provided that—

(a) the person's vehicle displays a current disability parking permit sticker; and

(b) a disabled person to whom that disability parking permit sticker relates, is either the driver or a passenger in the vehicle.

(4) A person must not park a vehicle or permit a vehicle to remain parked in a parking facility controlled by a sign stating 'Authorised Vehicles Only', without—

(a) a valid permit displayed inside the vehicle that must be displayed in a prominent position, in such a manner as to be clearly visible from the front of the vehicle; or

(b) prior written permission of the local government or an Authorised Person to park within the area has been obtained and the written permission is displayed in a prominent position, in such a manner as to be clearly visible from the front of the vehicle to indicate it has authorisation to park.

3.2 Parking and stopping on a carriageway

(1) Subclauses (4)(b), (d), (h) and (i) do not apply to a bus which stops in a bus embayment.

(2) A person parking a vehicle on a carriageway other than in a parking bay must park it—

(a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the carriageway on which the vehicle is parked;

(b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic;

(c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;

(d) so that the front and the rear of the vehicle respectively is not less than 1 metre from any other vehicle, except a motor cycle without a trailer, or a bicycle parked in accordance with this local law;

(e) so that it does not obstruct any vehicle on the carriageway, or

(f) so that the vehicle is not faced against the normal flow of traffic on that side of the carriageway; or

unless otherwise indicated on a parking control sign or markings on the carriageway.

(3) A person must not stop a vehicle on a carriageway or any part of a carriageway—

(a) if the parking of a vehicle is prohibited at all times by a sign; or

(b) during a period in which the parking of vehicles on that part is prohibited by a sign.

(4) A person must not stop a vehicle on a carriageway so that any portion of the vehicle—

(a) is on or adjacent to a median strip;

(b) obstructs a private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway;

(c) is alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway if the vehicle would obstruct traffic;

(d) is on or within 10 metres of any portion of a carriageway bounded by a traffic island;

(e) is on any pedestrian crossing;

(f) is within 10 metres of the departure side or within 20 metres of the approach side of a children's crossing or pedestrian crossing;

(g) is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing;

(h) is between the boundaries of a carriageway and any double longitudinal line consisting of two continuous dividing lines or a continuous dividing line and a broken or dotted line, unless there is a distance of at least 3 metres clear between the vehicle and the nearer continuous dividing line; or

(i) is contrary to a clearway sign referable to that part,

unless the person stops the vehicle at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(5) A person must not stop a vehicle on a carriageway—

(a) if the parking of a vehicle is prohibited at all times by a sign; or

(b) during a period in which the parking of vehicles on that part is prohibited by a sign;

(c) or in an area to which a 'no stopping' sign applies;

(d) marked with a continuous yellow edge line;

(e) if by a sign it is set apart for the parking of vehicles of a different class; or

(f) if by a sign it is set apart for the parking of vehicles by persons of a different class,

unless the person stops the vehicle at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(6) A person must not park a vehicle on a length of carriageway or in an area to which a 'no parking' sign applies, unless the driver—

(a) is dropping off, or picking up, passengers or goods;

(b) does not leave the vehicle unattended; and

(c) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on.

3.3 When parallel and right-angled parking apply

(1) Where a traffic sign associated with a parking area is not inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is—

(a) adjacent to the boundary of a carriageway, a person parking a vehicle in the parking area must park it as near as practicable to and parallel with that boundary; or

(b) at or near the centre of the carriageway, a person parking a vehicle in that parking area must park it at approximately right angles to the center of the carriageway.

(2) Clause 3.3(1)(a) does not apply to the rider of a motor cycle if the rider positions the motor cycle so at least one wheel is as near as practicable to the far left or far right side of the carriageway.

3.4 When angle parking applies

(1) This clause does not apply to—

(a) a passenger vehicle or a commercial vehicle with a mass including any load, of over three tonnes; or

(b) a person parking a motor cycle without a trailer.

(2) Where a sign associated with a parking area is inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), a person parking a vehicle in the area must park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the parking sign or marks on the carriageway that indicate the required angle of parking.

(3) Where a sign associated with an angle parking area is inscribed with the words 'reverse in' a person parking a vehicle in the area must reverse the vehicle into the parking bay so that the vehicle is driven forward when it is leaving the parking bay.

3.5 Parking of heavy and long vehicles

(1) A person must not park a heavy or long vehicle—

(a) on a carriageway for any period exceeding one hour, unless actively engaged in the loading or unloading of goods; or

(b) on a carriageway except on the shoulder of the carriageway, or in a truck bay or other area set aside for the parking of heavy or long vehicles.

(2) Nothing in this clause mitigates the limitations or condition imposed by any other clause in this local law, any other written law or traffic sign relating to the parking or stopping of vehicles.

3.6 Authorised Person may order vehicle on thoroughfare to be moved

A person must not park a vehicle on any part of a thoroughfare in contravention of this local law after an Authorised Person has directed that person to move the vehicle.

3.7 Authorised Person

(1) An Authorised Person may—

(a) mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance for a purpose connected with or arising out of his or her duties or powers;

(b) take a valve stem reading of the vehicle;

(c) record vehicle registration numbers; and

(d) place a notice or parking fact sheet upon a vehicle.

(2) A person must not remove a mark made by an Authorised Person so that the purpose of the affixing of such a mark is defeated or likely to be defeated.

(3) An Authorised Person may in the course of performing his duties, park contrary to the provisions of a parking control sign for the minimum amount of time required to complete those duties.

3.8 No movement of vehicles to avoid time limitation

(1) Where the parking of vehicles in a parking facility is permitted for a limited time, a person must not move a vehicle within the parking facility so that the total time of parking exceeds the maximum time allowed for parking in the parking facility, unless the vehicle has first been removed from the parking facility for at least one hour.

(2) Where the parking of vehicles in a thoroughfare is permitted for a limited time, a person must not move a vehicle along a section of thoroughfare so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed from that section of thoroughfare for at least one hour.

(3) For the purposes of this local law a section of thoroughfare ends and another begins whenever an intersecting carriageway occurs.

3.9 No parking of vehicles exposed for sale and in other circumstances

A person must not park a vehicle on any portion of a thoroughfare—

(a) for the purpose of exposing it for sale or hire;

(b) if that vehicle is not licensed under the *Road Traffic Act 1974*;

(c) if that vehicle is a trailer or a caravan unattached to a motor vehicle;

(d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.

3.10 Parking on private land

(1) In this clause, a reference to 'land' does not include land—

(a) which belongs to the local government;

(b) of which the local government is the management body under the *Land Administration Act 1997*; or

(c) which is an 'otherwise unvested facility' within section 3.53 of the Act.

(2) A person must not park a vehicle on private land without the consent of the owner or occupier of the land on which the vehicle is parked.

(3) Where the owner or occupier of private land, by a sign referable to that land or otherwise, consents to the parking of vehicles of a specified class or classes on the land for a limited period, a person must not park a vehicle on the land otherwise than in accordance with the consent.

(4) The owner or occupier of private land must not permit a private property parking enforcement agreement sign to remain erected and visible to the public if the owner or occupier no longer has a current private property parking enforcement agreement with the local government.

3.11 Parking on reserves

No person other than an employee of the local government in the course of his or her duties or a person authorised by the local government may drive or park a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose.

3.12 Right of ways

A person must not stop or park a vehicle at any time in a right of way so as to cause an obstruction or so as to prevent a vehicle reasonable access to or egress from the right of way.

3.13 Suspension of parking limitations for urgent, essential or official duties

(1) Where by a sign the parking of vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government or an Authorised Person, may, subject to the Code, permit a person to park a vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties.

(2) Where permission is granted under sub-clause (1), the local government or an Authorised Person may prohibit the use by any other vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.

(3) An Authorised Person may, in the course of performing his or her duties, park a vehicle contrary to a sign or other restriction in this local law for the minimum amount of time required to complete those duties.

3.14 Event parking

(1) For the purposes of this clause an *event* means a planned activity or occurrence involving the gathering of people, approved by the local government which warrants the setting aside of any parking facilities for the temporary parking of vehicles between specific times and dates and where Local Public Notice of at least 14 days is provided prior to the event.

(2) The local government may by use of signs establish additional parking facilities on any reserve or local government property, for any period specified on the signs, for the parking of vehicles by persons attending an event.

(3) A fee payable for event parking may be determined and imposed by the local government.

(4) A person must not stop or park a vehicle on a reserve or local government property set aside under sub-clause (1) during the period for which it is set aside unless—

(a) a ticket purchased from the local government with respect to the event is displayed inside the vehicle and is clearly visible to and able to be read by an Authorised Person from outside the vehicle at all times; or

(b) such alternative method of payment for parking as may be authorised by the local government is made; or

(c) approval is otherwise granted by the local government.

PART 4—PARKING AND STOPPING IN ZONES FOR PARTICULAR VEHICLES

4.1 Stopping at intersections

(1) A person must not stop any portion of a vehicle on a thoroughfare within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals, unless the person stops at a place on a length of thoroughfare, or in an area, to which a parking control sign applies and the person is permitted to stop at the place under this local law.

(2) A person must not stop any portion of a vehicle on a thoroughfare so that any portion of the vehicle is within 10 metres of the prolongation of the nearer edge of any intersecting carriageway (without traffic-control signals) intersecting that carriageway on the side on which the vehicle is stopped, unless the person stops–

(a) at a place on the thoroughfare, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law; or

(b) if the intersection is a T-intersection—along the continuous side of the continuing carriageway at the intersection.

4.2 Stopping in a loading zone

A person must not stop a vehicle in a loading zone—

(a) unless it is a commercial vehicle continuously engaged in the picking up or setting down of goods;

(b) for longer than a time indicated on the loading zone sign; or

(c) for longer than 30 minutes (if no time is indicated on the sign).

4.3 Stopping in a taxi zone or a bus zone

(1) A person must not stop a vehicle in a taxi zone, unless that person is driving a taxi.

(2) A person must not stop a vehicle in a bus zone unless that vehicle is a bus that is permitted to stop at the bus zone by information on or with the 'bus zone' sign applying to the bus zone.

4.4 Stopping in a mail zone

A person must not stop a vehicle in a mail zone unless authorised under a written law.

4.5 Construction site vehicle parking

(1) In this clause unless the context otherwise requires—

builder has the meaning given to it in the *Building Act 2011*;

construction site means any land subject to development;

construction site vehicle means a *commercial vehicle, truck heavy or long vehicle*;

daily fee means the applicable daily fee as determined in accordance with section 6.16 of the Act;

development means the demolition, erection, construction, alteration of or addition to any building or structure on land or the carrying out on land of any excavation or other works;

eligible person means an owner or occupier of a construction site or any builder carrying out work on a construction site;

establishment fee means the applicable establishment fee as determined in accordance with section 6.16 of the Act;

work zone means any carriageway or part of a carriageway, whether or not marked as a metered space, parking bay or ticket machine zone, which is set aside by the local government by a sign, for a period specified on the sign, for the stopping or parking of construction site vehicles.

(2) An eligible person seeking to establish a work zone adjacent to a construction site may apply in writing to the local government, which may approve or refuse the application.

(3) Where the local government approves an application, it is to give the applicant written notice specifying—

(a) the number and location of work zones the applicant may use;

(b) the times during which the stopping or parking of construction site vehicles is permitted in the work zone;

(c) the period for which the approval is valid;

(d) any conditions to which the approval of the local government is subject; and

(e) the amount of the establishment fee and daily fee applicable.

(4) The local government is to set aside a work zone in accordance with the notice referred to in subclause (3) within 14 days from the date of payment of the establishment fee.

(5) An eligible person must, in addition to the establishment fee, pay to the local government a daily fee for each day that a work zone is set aside.

(6) The daily fee is payable monthly in advance.

(7) Where the local government has approved an application to establish a work zone adjacent to a construction site, the local government may cancel its approval by written notice to the applicant in the event that, the applicant or any person authorised by the applicant to use the work zone stops or parks a vehicle other than in accordance with—

(a) any condition stipulated in the notice issued to the applicant pursuant to sub-clause (3);

(b) any sign applicable to the work zone;

(c) the applicant fails to pay the daily fee as required pursuant to sub-clause (5); or

(d) if the local government or a person authorised by the local government requires access to or near the place where the work zone is situated, for the purposes of carrying out works in or near the vicinity of that place.

(8) A person must not stop or park a vehicle in a work zone unless the person is driving a vehicle that is—

(a) engaged in construction work in or near the zone; or

(b) permitted to stop in the works zone in accordance with this local law.

4.6 Other limitations in zones

A person must not stop a vehicle in a zone to which a traffic sign applies if stopping the vehicle would be contrary to any limitation in respect to classes of persons or vehicles, or specific activities allowed, as indicated by additional words on a traffic sign that applies to the zone.

PART 5—OTHER PLACES WHERE STOPPING IS RESTRICTED

5.1 Stopping in a shared zone

A person must not stop a vehicle in a shared zone unless—

(a) the person stops a vehicle at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law;

(b) the person stops a vehicle in a parking bay and the person is permitted to stop in the parking bay under this local law; or

(c) the person is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.

5.2 Double parking

(1) A person must not stop a vehicle so that any portion of the vehicle is between any other stopped vehicle and the centre of the carriageway.

(2) This clause does not apply to—

(a) a vehicle stopped in traffic; or

(b) a vehicle angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.

5.3 Stopping near an obstruction

A person must not stop a vehicle on a carriageway near an obstruction on the carriageway in a position that further obstructs traffic on the carriageway.

5.4 Stopping in a bus lane, transit lane or truck lane

A driver must not stop in—

(a) a bus lane;

(b) a transit lane;

(c) a truck lane; or

(d) a bicycle lane,

unless the driver is driving a public bus or taxi, and is dropping off, or picking up, passengers.

5.5 Stopping on a bridge, causeway, ramp or in a tunnel

(1) A person must not stop a vehicle on a bridge, causeway, ramp or similar structure unless—

(a) the carriageway is at least as wide on the structure as it is on each of the approaches and a sign does not prohibit stopping or parking; or

(b) the person stops a vehicle at a place on a length of carriageway, or in an area to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(2) A person must not stop a vehicle in a tunnel or underpass unless—

(a) the carriageway is at least as wide in the tunnel or underpass as it is on each of the approaches and a sign does not prohibit stopping or parking; or

(b) the vehicle is a bus stopped at a bus stop, or in a bus zone or parking area marked on the carriageway, for the purpose of setting down or taking up passengers.

5.6 Stopping on crests and curves

(1) Subject to subclause (2), a person must not stop a vehicle on, or partly on, a carriageway within the parking region, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres.

(2) A person may stop a vehicle on a crest or curve on a carriageway within the parking region if the vehicle stops at a place on the carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.7 Stopping near a fire hydrant

A person must not stop a vehicle so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless—

(a) the person is driving a public bus, and stops in a bus zone or at a bus stop and does not leave the bus unattended; or

(b) the person is driving a taxi and stops in a taxi zone and does not leave the taxi unattended.

5.8 Stopping near a bus stop

(1) A person must not stop a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a bus stop or within 10 metres of the departure side of a bus stop, unless—

(a) the vehicle is a public bus stopped to take up or set down passengers; or

(b) the person stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the person is permitted to stop at that place under this local law.

(2) In this clause a trailer attached to a public bus is deemed to be a part of the public bus.

5.9 Stopping on a traffic island

A person must not stop a vehicle (other than a bicycle) so that any portion of the vehicle is on a traffic island, unless the vehicle stops in an area to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.10 Stopping on a verge

(1) A person must not stop—

(a) a vehicle (other than a bicycle);

(b) a commercial vehicle, a bus, a trailer, a boat, a caravan, a truck or any other vehicle with a GMV in excess of 2.5 tonnes or 7.5 metres in length; or

(c) a vehicle during any period when stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,

so that any portion of it is on a verge.

(2) Subclause (1)(a) does not apply to the driver if he or she is the owner or occupier of a premises that abuts the verge or is a person authorised by the owner or occupier of those premises to park the vehicle so that any portion of it is on the verge.

(3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with reasonable expedition with goods or materials collected from or delivered to the premises that abuts the verge on which the commercial vehicle is parked, (but in any event not for any period exceeding 3 consecutive hours between the hours of 7am and 6pm Western Australian Standard Time and not at any other time), provided no obstruction is caused to the passage of any other vehicle or person using a carriageway or path.

(4) Notwithstanding subclause (2) and (3), clause 4.1 applies.

5.11 Driving over a footpath or verge

Unless, otherwise approved or permitted by the local government, a person must not drive a vehicle over or across a footpath or verge adjacent to a length of carriageway to access a private driveway, private property, an adjacent verge or local government property, unless using an approved crossover.

5.12 Obstructing access to a footpath, path or crossover

(1) A person must not stop a vehicle so that any portion of the vehicle is on or across a footpath, path or in a position that it obstructs access or egress by pedestrians using that footpath or path or other vehicles to that path, unless—

(a) the driver is dropping off or picking up passengers and must not remain for longer than 2 minutes; or

(b) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law.

(2) A person must not stop a vehicle on or across a crossover or other way of access for vehicles travelling to or from adjacent land, unless—

(a) the vehicle is dropping off, or picking up, passengers and must not remain for longer than 2 minutes;

(b) the vehicle stops in a parking bay and the vehicle is permitted to stop in the parking bay under this local law; or

(c) the driver is the owner or occupier of the premises that abuts the crossover or is a person permitted by the owner or occupier of the premises.

(3) A person must not park a vehicle on a crossover if any portion of the vehicle obstructs a footpath or prolongation thereof.

5.13 Stopping near a public letter box

A person must not stop a vehicle other than a postal vehicle, so that any portion of the vehicle is within 3 metres of a public letter box, unless the vehicle stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.14 Stopping on a carriageway with a bicycle parking sign

A person must not stop a vehicle (other than a bicycle) on a length of carriageway to which a 'bicycle parking' sign applies, unless the vehicle is dropping off or picking up passengers.

5.15 Stopping on a carriageway with motor cycle parking sign

A person must not stop a vehicle on a length of carriageway, or in a parking bay to which a 'motor cycle parking' sign applies, or an area marked 'M/C', unless the vehicle is a motor cycle.

5.16 Stopping on a median strip

A person must not stop a vehicle (other than a bicycle) so that any portion of the vehicle is on a median strip, unless the vehicle stops in an area to which a parking control sign applies and the vehicle is permitted to stop at that place under this local law.

5.17 Eating Areas in parking bays

A person must not stop a vehicle in a parking bay which has been authorised in writing by the local government, to be set up or conducted as an eating area and which is designated by signs as such at that time.

PART 6—PARKING PERMITS

6.1 Interpretation

In this part of this Local Law, unless the context requires otherwise—

Commercial Parking Permit means a permit issued by the local government pursuant to clause 6.2(3).

dwelling unit means premises lawfully used for self-contained living quarters.

eligible person means the owner of a vehicle registered under the Road Traffic Act at the address shown on the application for the parking permit, where used—

(a) in relation to an application for a residential parking permit means a single house occupier, a unit occupier, a unit owner;

(b) in relation to an application for a visitor's parking permit means—
(i) a single house occupier;
(ii) a strata company; or
(iii) a unit owner of a residential unit which is not a strata lot;
(c) in relation to an application for a commercial parking permit means the proprietor of a commercial business.

Residential Parking Permit means a permit issued by the local government pursuant to Clause 6.2(1).

Residential Unit means a dwelling unit which is part of a building adjacent to a part of a road on which road the stopping or parking of vehicles is prohibited for more than a specified period and which building contains—
(a) 2 or more dwelling units with or without any non-residential units; or
(b) 1 dwelling unit with one or more non-residential units.

single house means a dwelling unit constructed on its own lot and used for self-contained living quarters and which is adjacent to a part of a road on which the stopping or parking of vehicles in prohibited for more than a specified period.

single house occupier means an occupier of a single house.

strata company means a body corporate constituted under section 32 of the *Strata Titles Act 1985*.

unit occupier means an occupier of a residential unit but does not include a unit owner.

unit owner means a person who is the owner of a residential unit.

Visitors Parking Permit means a permit issued by the local government pursuant to Clause 6.2(2).

6.2 Issue of a parking permit

(1) The local government may upon a written application of an eligible person issue a residential parking permit in the prescribed form approved by the local government and for the prescribed fee.

(2) The local government may upon a written application of an eligible person issue a visitor's parking permit in the prescribed form approved by the local government and for the prescribed fee.

(3) The local government may upon a written application of an eligible person issue a commercial parking permit in the prescribed form approved by the local government and for the prescribed fee.

(4) The local government's power to issue, replace and revoke permits under this Part may be exercised by an Authorised Person.

6.3 Validity of a parking permit

Every parking permit as the case may be, must cease to be valid upon—
(a) On 31 December of the year of expiry of a period of either 1 or 3 years (depending upon the permit issued) from and including the date on which it is issued;
(b) the holder of the permit ceasing to be an eligible person;
(c) the revocation of the permit by the local government pursuant to clause 6.4;
(d) the replacement of any permit by a new permit issued by the local government pursuant to clause 6.2.

6.4 Revoking a parking permit

(1) The local government may revoke a parking permit if the permit holder breaches any of the conditions for its use or the prerequisites for the issue of the permit no longer apply.

(2) The local government may at any time give an eligible person to whom a permit was issued pursuant to the provisions of this local law a notice of intention in the prescribed form approved by the local government requiring that person to notify the local government of any reason why that permit should not be revoked.

(3) The local government must give notice referred to in subclause (2) by serving a notice of intention on the eligible person to whom the permit was issued.

(4) If within 7 days after the date of receipt of the notice of intention referred to in subclause (2) the eligible person to whom the permit was issued—
(i) fails to give the local government notice in writing of any reason why the permit should not be revoked;
(ii) gives the local government notice in writing of any reasons why the permit should not be revoked;

then the local government may in its absolute discretion revoke that permit.

(5) For the purpose of subclause (2) the date of receipt of the notice must be the date the notice was served.

(6) The local government must give notice in the prescribed form of the revocation by serving a notice of revocation on the eligible person to whom the permit was issued.

6.5 Where a parking permit applies

(1) Where the parking of a vehicle on any part of a carriageway within the parking region is prohibited for more than a specified time, or in a ticket parking zone without an unexpired parking

ticket being displayed within the vehicle, or in a parking fee zone requiring the fee to be paid, the holder of a permit issued under this clause is exempt from such prohibition, provided that such exemption must only apply—

(a) to the part of the carriageway specified in the permit;

(b) if the permit is displayed inside the vehicle in a prominent position, in such a manner as to be clearly visible from the front of the vehicle;

(c) if the permit was validly issued and has not expired; and

(d) if the permit holder occupies the premises in respect of which the permit is issued.

(2) A person must not stop or park a vehicle in an area set aside for persons or vehicles of a particular class during any permitted period unless a permit is displayed inside the vehicle in a prominent position, in such a manner as to be clearly visible from the front of the vehicle and able to be read by an Authorised Person at all times while the vehicle remains stopped or parked in the zone.

6.6 Return of a parking permit to the local government

A parking permit holder who ceases to occupy the premises or own a vehicle for which a parking permit was issued, must remove any permit displayed in or affixed to the windscreen of any vehicle and return the permit(s) to the local government.

6.7 Counterfeit or altered parking permit

A person must not use or display in a vehicle, a parking permit that has in any way been counterfeited, altered, obliterated or interfered with.

6.8 Replacement of a parking permit

The local government may issue a replacement residential, visitors or commercial parking permit when a written application is made and the appropriate fee is paid.

6.9 Discretionary Authority

Notwithstanding any other provisions in this local law or a policy adopted by the local government which restricts the number of parking permits that may be issued, the local government may approve the issue of additional parking permits to any eligible person on such terms and conditions as the local government sees fit.

6.10 Fees payable

Fees payable for the issue of a permit must be determined in accordance with section 6.16 of the Act.

PART 7—MISCELLANEOUS

7.1 Impersonating an Authorised Person

A person who is not an Authorised Person of the local government must not impersonate or assume the duties of an Authorised Person.

7.2 Removal of notices from a vehicle

A person, other than the owner or driver of the vehicle or a person acting under the direction of the owner or driver of the vehicle, must not remove from the vehicle any notice put on the vehicle by an Authorised Person.

7.3 Unauthorised signs and defacing signs

A person must not without the authority of the local government—

(a) mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;

(b) remove, deface or misuse a sign or property, set up or exhibited by the local government under this local law or attempt to do any such act; or

(c) affix a board, sign, placard, notice or other thing to or paint or write upon any part of a sign set up or exhibited by the local government under this local law.

7.4 Contravention of signs

An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence under this local law.

7.5 General provisions about signs

A sign marked, erected, set up, established or displayed on or near a thoroughfare is, in the absence of evidence to the contrary presumed to be a sign marked, erected, set up, established or displayed under the authority of this local law.

7.6 Damage to parking areas and associated infrastructure

(1) A person must not, nor attempt to, remove, damage, deface, misuse or interfere with any part of a parking station, parking facility, parking area or any infrastructure appurtenant to those areas.

(2) A person must not operate or attempt to operate a ticket issuing machine or pay station except in accordance with the operating instructions appearing on those devices.

7.7 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of—

(a) a special purpose vehicle may, only in the course of performing his or her duties and when it is expedient and safe to do so, stop or park the vehicle in any place, at any time;

(b) an emergency vehicle may, in the course of performing his or her duties and when it is expedient and safe to do so or where he or she honestly and reasonably believes that it is expedient and safe to do so, stop or park the vehicle at any place, at any time.

7.8 Vehicles not to obstruct a public place

(1) A person must not park or leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorised under any written law.

(2) A vehicle which is parked in any portion of a public place where vehicles may be lawfully parked, is deemed to cause an obstruction and may be impounded where—

(a) the vehicle is parked for any period exceeding 24 hours;

(b) the vehicle is so parked during any period in which the parking of vehicles is prohibited or restricted by a sign; or

(c) the vehicle is abandoned, unregistered or disused.

PART 8—ENFORCEMENT

8.1 Offences and penalties

(1) Any person who fails to do anything required or directed to be done under this local law, or who does anything, which under this local law that person is prohibited from doing, commits an offence.

(2) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.

(3) Any person who commits an offence under this local law must be liable, upon conviction, to a penalty not less than $500 and not exceeding $5,000 and if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence has continued.

(4) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

8.2 Form of notices

For the purposes of this local law—

(a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;

(b) the form of the infringement notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and

(c) the form of the infringement withdrawal notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

SCHEDULE 1—PARKING REGION

[Clause 1.7(1)]

The parking region is the whole of the district of the local government but excludes the following portions of the district—

(a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;

(b) prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads; and

(c) any thoroughfare which comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that thoroughfare has been delegated by the Commissioner of Main Roads to the local government; and

(d) the Mitchell Freeway and Graham Farmer Freeway, save that Subdivision 4 of Division 3 of Part 3 of the Act continues to apply to these portions and these portions are included in the parking region for that purpose.

SCHEDULE 2—PRESCRIBED OFFENCES

[Clause 8.1(4)]

Item No.	Clause No.	Nature of offence	Modified Penalty $
1.	2.2(1)(b)	Failure to park wholly within a parking bay	80
2.	2.2(1)(c)	Parking against the flow of traffic	80
3.	2.2(3)	Failure to park wholly within a parking area	80
4.	2.3(a)	Parking in fee paying area contrary to instructions	80

Item No.	Clause No.	Nature of offence	Modified Penalty $
5.	2.3(b)	Failure to pay the required fees	80
6.	2.4	Parking contrary to signage where fees are payable	80
7.	2.5(a)	Parking with an expired parking ticket	80
8.	2.5(b)	Failing to clearly display parking ticket	80
9.	2.7	Stopping a vehicle when stopping is not permitted within a fee paying zone	80
10.	2.8	Use counterfeit or altered parking ticket	250
11.	3.1(1)(a)	Parking wrong class of vehicle	80
12.	3.1(1)(b)	Parking by persons of a different class	80
13.	3.1(1)(c)	Parking during prohibited period, excluding clearways	80
14.	3.1(2)(a)	Parking in excess of maximum time	80
15.	3.1(2)(b)	Parking vehicle in a motor cycle only area	80
16.	3.1(2)(c)	Causing obstruction in a parking station	80
17.	3.1(2)(d)	Parking or attempting to park a vehicle in a parking bay occupied by another vehicle	80
18.	3.1(4)	Parking without permission in an area designated for 'Authorised Vehicles Only'	100
19.	3.2(2)(a)	Failure to park as near as practicable to the left side of the carriageway	80
20.	3.2(2)(b)	Failure to park as near as practicable to the side of the carriageway along a one way carriageway	80
21.	3.2(2)(c)	Parking within 3 metres of the farther carriageway boundary, median strip or a vehicle parked on the farther carriageway boundary	80
22.	3.2(2)(d)	Parking closer than 1 metre from another vehicle	80
23.	3.2(2)(e)	Causing obstruction to another vehicle on a carriageway.	100
23A.	3.2(2)(f)	Parking a vehicle against the normal flow of traffic whilst on a carriageway	80
24.	3.2(3)(a)	Parking on a carriageway when prohibited at all times by a sign	90
25.	3.2(3)(b)	Parking on a carriageway when prohibited during a period by a sign	90
26.	3.2(4)(a)	Parking on or adjacent to a median strip	100
27.	3.2(4)(b)	Obstructs a private drive or carriageway or denies reasonable access to a private drive or right of way or carriageway	150
28.	3.2(4)(c)	Stopping beside excavation or obstruction so as to obstruct traffic	100
29.	3.2(4)(d)	Stopping within 10 metres of traffic island	80
30.	3.2(4)(e)	Stopping on pedestrian crossing	100
31.	3.2(4)(f)	Stopping a vehicle within 10 metres of departure side or 20 metres approach side of a children's or pedestrian crossing	100
32.	3.2(4)(g)	Stopping a vehicle within 20 metres of approach side or departure side of railway level crossing	80
33.	3.2(4)(h)	Stopping within 3 metres of a continuous dividing line markings	80
34.	3.2(4)(i)	Stopping in a clearway	150
35.	3.2(5)(a)	Stopping on a carriageway when prohibited by a sign	90
36.	3.2(5)(b)	Stopping on a carriageway when prohibited during a period by a sign	90
37.	3.2(5)(c)	Stopping contrary to a 'no stopping' sign	100
38.	3.2(5)(d)	Stopping within continuous yellow line	100
39.	3.2(5)(e)	Stopping in an area set aside for vehicles of a different class	100
40.	3.2(5)(f)	Stopping in an area set aside for persons of a different class	100
41.	3.2(6)	Parked in a 'no parking' area	100
42.	3.3(1)(a)	Failure to park as near as practicable or parallel with the boundary	80
43.	3.3(1)(b)	Failure to park at approximate right angle	80
44.	3.4(2)	Failure to park at an appropriate angle	80
45.	3.4(3)	Vehicle not reversed in to a parking bay in accordance with signage	80
46.	3.5(1)(a)	Parking a heavy or long vehicle on a carriageway in excess of 1 hour when not actively engaged in loading or unloading	80

Item No.	Clause No.	Nature of offence	Modified Penalty $
47.	3.5(1)(b)	Parking a heavy or long vehicle not on the shoulder of a carriageway or other specified area	80
48.	3.6	Parking contrary to directions of an Authorised Person	250
49.	3.7(2)	Removing a mark made by an Authorised Person	250
50.	3.9(a)	Parking in thoroughfare for purpose of sale	80
51.	3.9(b)	Parking unlicensed vehicle in thoroughfare	80
52.	3.9(c)	Parking a trailer or caravan on a thoroughfare unattached to a motor vehicle	80
53.	3.9(d)	Parking in thoroughfare in order to effect repairs	80
54.	3.10(2)	Parking on private land without consent	100
55.	3.10(3)	Parking on land not in accordance with consent	100
56.	3.10(4)	Displaying a Private Property Parking Enforcement Agreement sign without a current Private Property Parking Enforcement Agreement	250
57.	3.11	Driving or parking on a reserve	150
58.	3.12	Vehicle stopped or parked in a right of way causing an obstruction	150
59.	3.13(2)	Parking without authorisation	100
60.	4.1(1)	Parking on thoroughfare within 20 metres of a signalled intersection	100
61.	4.1(2)	Parking on thoroughfare within 10 metres of an intersection	100
62.	4.2(a)	Not engaged in loading or unloading whilst stopped in a loading zone	80
63.	4.2(b),(c)	Stopping in a loading zone in excess of maximum time allowed	80
64.	4.3	Stopping unlawfully in a taxi zone or bus zone	80
65.	4.4	Stopping unlawfully in a mail zone	80
66.	4.5(8)	Unauthorised stopping in a construction site work zone	100
67.	5.1	Stopping unlawfully in a shared zone	80
68.	5.2(1)	Double parking	100
69.	5.3	Stopping near an obstruction	80
70.	5.4(a)	Stopping in a bus lane	80
71.	5.4(b)	Stopping in a transit lane	80
72.	5.4(c)	Stopping in a truck lane	80
73.	5.4(d)	Stopping in a bicycle lane	80
74.	5.5(1)	Stopping on a bridge, causeway or ramp	100
75.	5.5(2)	Stopping in a tunnel or underpass	100
76.	5.6(1)	Stopping on a crest or curve	100
77.	5.7	Stopping within 1 metre of a fire hydrant or fire plug	100
78.	5.8(1)	Stopping near a bus stop	100
79.	5.9	Stopping on a traffic island	100
80.	5.10(1)(a)	Stopping on a verge without consent of adjacent owner or occupier	100
81.	5.10(1)(b)	Stopping a commercial vehicle, bus, trailer, boat, caravan or truck on a verge	100
82.	5.10(1)(c)	Stopping on a verge contrary to a sign	100
83.	5.11	Unless, otherwise approved or permitted by the local government, a person must not drive a vehicle over or across a footpath or verge adjacent to a length of carriageway to access a private driveway, private property, an adjacent verge or local government property.	100
84.	5.12(1)	Causing an obstruction to a footpath or path	100
85.	5.12(2)	Stopped on or across a crossover to deny access to the adjacent premises or land	150
86.	5.12(3)	Stopped on or across a crossover obstructing a footpath	150
87.	5.13	Stopping within 3 metres of a public letter box	80
88.	5.14	Stopping in a bicycle parking area	80
89.	5.15	Stopping in a motor cycle parking area	80
90.	5.16	Stopping on a median strip	100
91.	5.17	Stopping in an eating area	100

Item No.	Clause No.	Nature of offence	Modified Penalty $
92.	6.5(2)	Failure to display a valid Permit	80
93.	6.7	Use of a counterfeit or altered parking permit	500
94.	7.1	Impersonating an Authorised Person	500
95.	7.2	Removing a notice from a vehicle without authority	100
96.	7.3(a)	Unauthorised exhibition of a parking control sign	150
97.	7.3(b)	Misuse or deface a sign exhibited by the local government	150
98.	7.3(c)	Affix anything to a sign exhibited by the local government	150
99.	7.6(1)	Cause or attempting to cause damage to a parking area or associated infrastructure	500
100.	7.6(2)	Operating a ticket machine or pay station not in accordance with instructions	100
101.	7.8(1)	Leaving a vehicle so as to obstruct a public place	150
102.		All other offences not specified	100

Dated this 30th day of June 2016.

The Common Seal of the Town of Cambridge was affixed by authority of a resolution of the Council in the presence of—

KERI SHANNON, Mayor.
JASON BUCKLEY, Chief Executive Officer.

12.1.3 Council Logo Policy

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Corporate Strategy & Communications
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Council Logo Policy September 2025 Update (marked up) [**6.3.1** - 2 pages] 2. Council Logo Policy September 2025 Update (clean) [**6.3.2** - 2 pages]

PURPOSE OF REPORT:

To present a revised Council Logo Policy for consideration, with the intention of simplifying requirements for permitted use of the Town of Cambridge logo and aligning the policy with the official Town of Cambridge Brand Style Guide endorsed by Council in April 2024.

POLICY & LEGISLATION COMMITTEE CONSIDERATION:

At its meeting held on 10 February 2026, the Policy & Legislation Committee considered the revised Council Logo Policy and resolved:

That the Committee recommends that Council ADOPTS the amended Council Logo Policy as shown in Attachment 1.

The Committee does not have delegated authority under section 5.16 of the *Local Government Act 1995* and may only make recommendations to Council.

EXECUTIVE SUMMARY:

The Council Logo Policy has been reviewed to ensure clear, consistent, and appropriate use of the Town of Cambridge logo. The revised policy simplifies existing provisions by removing duplication and aligning requirements with the official Brand Style Guide endorsed by Council in April 2024.

Key changes include:

- Clear authority for approval of logo use by the Chief Executive Officer (or delegate).
- Explicit prohibition of logo use for election campaigning.
- Alignment of all design and placement requirements with the Brand Style Guide.
- Transparent criteria for approval of logo use by external organisations in partnership with the Town.

The revised policy protects the Town's reputation, ensures brand consistency, and provides a straightforward framework for staff, Elected Members, and community organisations.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That the Committee recommends Council ADOPTS the amended Council Logo Policy, as shown in Attachment 1.

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The Town of Cambridge logo is a key element of the Town's identity, symbolising connection to place and community. Clear guidelines are necessary to ensure the logo is used consistently, appropriately, and in accordance with Council's brand standards.

The current Council Logo Policy sets conditions for use of the Town's logo by Elected Members, staff, and external organisations. This review has focused on aligning the policy with the Brand Style Guide, which now incorporates the refreshed logo, to ensure consistency and clarity in application.

DETAILS:

The revised policy has been streamlined to:

- Define clear authority for approval of logo use.
- Prohibit use of the Town's logo for election purposes.
- Align permitted use with the Town's Brand Style Guide (April 2024).
- Set transparent criteria for requests from external organisations.
- Remove unnecessary design descriptions, which are covered in the Style Guide.

The revised policy clarifies that:

1. Written approval from the Chief Executive Officer (or authorised delegate) is required for all non-standard uses of the Town's logo.
2. Authorised users for Council business include the Mayor, Elected Members, and the Chief Executive Officer.
3. The logo must not be used for election campaigning or personal promotion.
4. Community organisations may seek approval for use where there is a direct relationship with the Town (for example, sponsorship or partnership arrangements), subject to adherence to the Brand Style Guide.

POLICY / STATUTORY IMPLICATIONS:

The revised policy reduces duplication and improves clarity for staff, Elected Members, and community organisations in its application by referring to the endorsed Brand Style Guide for technical specifications and design requirements. It protects the Town's identity and ensures the logo is used in ways that reinforce a positive public image.

RISK MANAGEMENT IMPLICATIONS:

Low/Medium/High:	Failure to apply the policy and incorrect use or application of the Town's logo could result in brand or reputational damage and could imply the Town's support of organisations or people in instances where that support or relationship has not been approved

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.
Community vision - Provide clear and consistent communications about how the Town is delivering on our community's vision for the future.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

COUNCIL LOGO POLICY

Responsible Directorate	Office of the CEO
Responsible Section	Communications and Strategy
Responsible Officer	Manager Communications and Strategy

OBJECTIVE:

To ~~provide for~~ensure the protection and consistent~~of the~~ use of the Town of Cambridge logo and associated entity logos, and to prohibit unofficial use.

SCOPE:

This policy applies to all Town of Cambridge Elected Members and all Directorates ~~of the Town of Cambridge~~.

POLICY STATEMENT:

1. No person, without the written authority of the Chief Executive Officer, shall assume or use the Town of Cambridge logo or any logo device or design so nearly resembling the Town of Cambridge logo as to likely be confused with the Town's official logo on any printed, digital or other communication.

2. Persons authorised to use the Council logo on Council business are the Mayor, Council Members and the Chief Executive Officer.

3. The logo must not be used by any member of the Council or other person for election purposes.

The Council logo appears as follows:~~-~~

Colours:

Green (HEX: ~~#007db7PMS 377~~)
Blue (HEX: ~~#86b234PMS 7469~~)
Black~~Charcoal~~ (~~#231f20PMS 432~~)
Font Nimbus Sans~~ITC Leawood - Book~~

Town of Cambridge

Town of Cambridge

The swan is representative of the state of Western Australia, and particularly of our very own ~~Lake Monger (~~Galup Reserve (formerly known as Lake Monger). The graceful arc of the swan's neck~~,~~ incorporates~~integrated with~~ the letter "C" ~~is distinctive in its representation of~~ to represent ~~the Town of~~ Cambridge.

The black swan, representing Western Australia, is centred in a diamond shape that

symbolises prosperity. The upper green triangle denotes our many beautiful parks, with the peak representing Reabold Hill. The lower blue triangle represents the Towns'~~our~~ beaches ~~ocean~~ and lakes because it evokes clear water, positive emotions, and visual appeal. On a broader scale, the bright colours of blue and green represent strength and reliability. The logo is contemporary in design whil~~est~~ maintaining a classic~~al~~ appeal.

The Town's Style Guide sets out the design, colours and placement of the logo for printed material, stationery, buildings, vehicles and staff uniforms. The Chief Executive Officer must provide approval for all new uses of the Town's logo.

Where promotional material for events contains emblems of co-sponsors or other agencies, the size and placement of the Town of Cambridge logo shall be appropriate to the level of contribution of each co-sponsor or agency.

Other agencies, organisations or community groups must provide a written request to the Chief Executive Officer for use of the Town's logo. Approval will be granted where:

- A positive public image of Council will be portrayed
- There is a clear relationship between the Town and the organisation and this is clearly identified to the community in the published material or signage
- The community organisation is located within, or provides services within, the Town of Cambridge
- Council has provided financial or in-kind sponsorship to the organisation or event.

Written requests for use of the Town's logo shall include details on how and where the logo will appear and the period of time for which the use is required. Where use is approved by the Chief Executive Officer, or an officer authorised by the Chief Executive Officer against the above criteria, the design requirements as outlined in the Town's Style Guide shall be adhered to. A proof of the use of the Town's logo will be provided and approved prior to publication.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 1.2.6			
Statutory Legislation and Compliance	*Local Government Act 1995;*			
Related Documents / Legislation	Town of Cambridge Governance Manual			
Date of Adoption by Council	Council Meeting – 28 October 1997			
Date Reviewed/Amended	27 June 2000 13 October 2009 28 June 2016 28 October 2025	28 October 2003 27 April 2010 22 May 2018	28 February 2006 22 May 2012 28 July 2020	25 March 2008 27 May 2014 26 March 2024
Next Review Date	April 2028			

Town of Cambridge | COUNCIL LOGO POLICY

Responsible Directorate	Office of the CEO
Responsible Section	Communications and Strategy
Responsible Officer	Manager Communications and Strategy

OBJECTIVE:

To ensure the protection and consistent use of the Town of Cambridge logo and associated entity logos, and to prohibit unofficial use.

SCOPE:

This policy applies to all Town of Cambridge Elected Members and all Directorates.

POLICY STATEMENT:

1. No person, without the written authority of the Chief Executive Officer, shall assume or use the Town of Cambridge logo or any logo device or design so nearly resembling the Town of Cambridge logo as to likely be confused with the Town's official logo on any printed, digital or other communication.

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Blue	(HEX: #86b234)
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Town of Cambridge

Town of Cambridge

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- There is a clear relationship between the Town and the organisation and this is clearly identified to the community in the published material or signage
- The community organisation is located within, or provides services within, the Town of Cambridge
- Council has provided financial or in-kind sponsorship to the organisation or event.

Written requests for use of the Town's logo shall include details on how and where the logo will appear and the period of time for which the use is required. Where use is approved by the Chief Executive Officer, or an officer authorised by the Chief Executive Officer against the above criteria, the design requirements as outlined in the Town's Style Guide shall be adhered to. A proof of the use of the Town's logo will be provided and approved prior to publication.

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Next Review Date	April 2028			

Impartiality Interest Declaration - Cr Heil

Cr Heil disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 12.1.4, I declare that beneficiaries are known to me and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Financial Interest Declaration - Mayor Mack

Mayor Mack disclosed a financial interest and stated *"in accordance with Section 5.65 of the Local Government Act 1995, I declare that I have a financial interest in Item 12.1.4 ..."* and left the meeting at 7:12pm prior to the Council's consideration of the Item. Mayor Mack returned to the meeting at 7:15pm at the conclusion of Council's decision.

12.1.4 Review of Elected Member Entitlements Policy

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Variation No 1. 2025 to Salaries and Allowances Act 1975 [**6.4.1** - 2 pages] 2. AMENDED Elected Member and Independent Committee Member Entitlements Policy [**6.4.2** - 10 pages] 3. CURRENT Elected Members Entitlements Policy [**6.4.3** - 9 pages]

PURPOSE OF REPORT:

To seek the Council's determination in relation to:

1. Adoption of the amended Council Policy – Elected Member and Independent Committee Member Entitlements (formerly Elected Members' Entitlements Policy); and

2. Determination of sitting fees for Independent Members of the Audit, Risk and Improvement Committee.

POLICY & LEGISLATION COMMITTEE CONSIDERATION:

At its meeting held on 10 February 2026, the Policy & Legislation Committee considered resolved:

That the Committee recommends that Council:

1. *DEFER adoption of the amended Council Policy – Elected Member and Independent Committee Member Entitlements, as contained in Attachment 2 to the next Policy and Legislation Committee meeting.*

2. *DEFER determining the sitting fees payable to Independent Members of the Audit, Risk and Improvement Committee as follows:*

   a) *Presiding Member (Chair): $1,215 per meeting*
   b) *Deputy Presiding Member: $1093.50 per meeting*
   c) *Independent Member: $972 per meeting.*

   to the next Policy and Legislation Committee meeting.

The Committee does not have delegated authority under section 5.16 of the *Local Government Act 1995* and may only make recommendations to Council.

EXECUTIVE SUMMARY:

Recent reforms to the *Local Government Act 1995* and associated regulations have strengthened the role and independence of Audit, Risk and Improvement Committees (ARICs).

In response, the Salaries and Allowances Tribunal ('Tribunal') issued a variation to its Local Government Chief Executive Officers and Elected Council Members Determination ('Tribunal Determination') (**Attachment 1**), effective 1 January 2026, introducing specific provisions for sitting fees and reimbursements for Independent Members of ARICs.

The Town's current Elected Members' Entitlements Policy applies only to Elected Members and does not expressly extend to Independent Members of committees of Council. While Council has historically resolved to pay Independent Members sitting fees, this has occurred without those entitlements being clearly reflected in a Council policy.

The amended policy (**Attachment 2**):

- expressly includes Independent Members within its scope;
- establishes a clear framework for their sitting fees and reimbursement of reasonable expenses;
- updates the policy structure to better align with current legislation and the Tribunal Determination.

In addition, the Administration has undertaken a broader review of the policy to ensure it remains current and internally consistent. This review has resulted in several clarifying amendments, including:

- formal inclusion of superannuation provisions for Elected Members, consistent with Council's previous resolution; and
- removal of legacy provisions relating to the provision of a motor vehicle and mobile phone to the Mayor, which are no longer utilised in practice and/or are now addressed through the ICT allowance framework.

While the amended policy differs in structure from the current policy, the changes are primarily intended to improve clarity, legal alignment and transparency, rather than materially alter existing entitlements.

OFFICER COMMENT:

Officers note the Committee's recommendation to defer consideration of both the amended policy and the proposed sitting fee determination.

The amended policy has been prepared to align with the Tribunal's variation effective 1 January 2026 and to formalise entitlements for Independent Committee Members within a clear and transparent policy framework.

Deferral would maintain the current policy framework, which does not expressly address Independent Committee Members and does not reflect the revised Tribunal Determination.

Adoption of the amended policy would provide clearer governance alignment with the Tribunal Determination effective 1 January 2026 and formalise existing practices within an endorsed Council policy framework.

Council may determine whether to support the Committee's recommendation to defer or to proceed with adoption and determination at this meeting.

Mayor Mack left the meeting at 7:12pm.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Mayes, seconded by Cr Randklev

That the Committee recommends Council:

1. **DEFER the amended Council Policy – Elected Member and Independent Committee Member Entitlements, as contained in Attachment 2 to the next Policy and Legislation Committee meeting.**

2. **DEFER the sitting fees payable to Independent Members of the Audit, Risk and Improvement Committee a to the next Policy and Legislation Committee meeting.**

Motion put and CARRIED (7/0)

For: Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

Mayor Mack returned to the meeting at 7:15pm.

BACKGROUND:

The Town's Elected Member Entitlements' Policy was last reviewed in November 2024 and comprised minor updates only (**Attachment 3**).

The Town's ARIC currently comprises Elected Members and Independent Members. Independent ARIC Members are presently paid a sitting fee of $450 per meeting, in accordance with Council's resolution at its Ordinary Council Meeting on 24 June 2025 to pay independent committee members the maximum fee payable under the Tribunal Determination.

Since that time, legislative reforms have formally established ARICs as a core governance function of local governments, and the Tribunal has issued a variation to its Determination introducing specific provisions for Independent ARIC Members.

DETAILS:

Tribunal Variation

The Tribunal's variation introduces:

- a definition of committee meetings that expressly includes committees with Independent Members;
- a new table of permissible per-meeting sitting fees for Independent ARIC Members; and
- express provision for reimbursement of reasonable travel and associated expenses.

The variation emphasises that Council must resolve that fees represent value for money and allows differentiation based on role and expertise.

Policy Review

The Town's Administration has taken the opportunity to undertake a broader review of the Elected Members' Entitlements Policy to ensure it:

- reflects the new ARIC framework;
- clearly separates Elected Member entitlements from Independent Member entitlements;
- avoids duplication of legislative provisions; and
- adopts a clearer, more consistent structure.

The revised policy:

- closes the existing policy gap in relation to Independent Committee Members;
- does not reduce existing entitlements utilised in practice;
- does not remove Council's discretion to set fees; and
- preserves existing practices regarding allowances and reimbursements.

In addition to incorporating Independent Committee Members, the revised policy also:

- embeds Council's existing decision to provide superannuation contributions for Elected Members; and
- revises specifications relating to the provision of a vehicle to the Mayor, noting that a pool vehicle will be provided for business use rather than the maintenance of a dedicated vehicle.

These amendments are intended to ensure that the policy accurately reflects best practice.

Independent ARIC Member Fees

The Tribunal's variation permits local governments to set per-meeting fees for Independent ARIC Members within a broad range, from $105 to $1,215 per meeting.

The proposed fees have been developed using a tiered, percentage-based methodology, calculated by reference to the maximum per-meeting fee prescribed by the Tribunal, which:

- recognises the differing responsibilities and accountabilities of the Presiding Member, Deputy Presiding Member and Members;
- provides a transparent and consistent framework for setting fees;
- ensures fees remain within the Tribunal's prescribed range; and
- supports Council's obligation to ensure that fees represent value for money, as required by the Determination.

In determining the proposed fee levels, the Administration has adopted the following approach:

a) the Presiding Member (Chair) fee is set at 100% of the maximum fee prescribed by the Tribunal, acknowledging the additional leadership, governance and oversight responsibilities of the role;
b) the Deputy Presiding Member fee is set at 90% of the maximum fee, reflecting the role's support function and responsibility to act in the Presiding Member's absence; and
c) the Independent Member fee is set at 80% of the maximum fee, recognising the professional expertise required of the role while maintaining appropriate differentiation from the Presiding roles.

This approach ensures that the Town's proposed fees:

- are clearly linked to the Tribunal's Determination;
- differentiate between levels of responsibility within the Committee;
- avoid the automatic application of the maximum fee to all roles; and
- provide a defensible and scalable methodology for future review should the Tribunal vary the prescribed maximum.

Table 1: Proposed Fees

Position	Proposed Fee per Meeting
Presiding Member (Chair)	**$1,215.00**
Deputy Presiding Member	**$1,093.50**
Independent Member	**$972.00**

Superannuation

The Tribunal's variation notes that local governments should seek their own advice regarding superannuation obligations for Independent Committee Members.

The Town does not currently make superannuation contributions for Independent Committee Members. This position is unchanged by this report.

Council previously resolved to make superannuation contributions for Elected Members only, from October 2025. The amended policy now reflects that existing Council decision.

Reimbursement of Expenses

Independent ARIC Members are entitled to reimbursement of reasonable and actual travel and associated expenses incurred in attending meetings.

The revised policy incorporates this entitlement and applies the same calculation methods as those prescribed in the Tribunal's Determination.

POLICY / STATUTORY IMPLICATIONS:

The proposed determination of sitting fees for Independent Members of the ARIC is to be made in accordance with the *Salaries and Allowances Act 1975* and the applicable Tribunal Determination.

The amended policy has also been prepared having regard to the requirements of the *Local Government Act 1995* relating to ARICs.

RISK MANAGEMENT IMPLICATIONS:

Low	Council's consideration and determination of Independent Committee Member allowances and additional expenses, in accordance with the Tribunal's determination, presents a low risk to the organisation. There is an opportunity to review these allocations following the appointment of a new committee.

FINANCIAL IMPLICATIONS:

Any increase in sitting fees or reimbursable expenses will be managed within existing budget allocations and considered as part of the mid-year and future budget processes.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.

Engagement and transparency - Build trust with our community by engaging early and openly to strengthen local capacity, improve communication that informs and supports transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as: -

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

TRIBUNAL DETERMINATION 2025 - 026

SALARIES AND ALLOWANCES ACT 1975

LOCAL GOVERNMENT CEO AND ELECTED COUNCIL MEMBERS DETERMINATION VARIATION NO. 1 OF 2025

PREAMBLE

The Salaries and Allowances Tribunal has issued a determination variation to reflect the recent proclamation of sections of the *Local Government Amendment Act 2024* and the issuing of Local Government Audit Regulations with respect to Local Government Audit, Risk and Improvement Committees.

DETERMINATION VARIATION

The Local Government Chief Executive Officers and Elected Council Members Determination of the Salaries and Allowances Tribunal made on 4 April 2025 under sections 7A, 7B and 7BAA of the *Salaries and Allowances Act 1975*, as amended from time to time, is hereby varied as set out below, with effect on and from 1 January 2026.

In Part 1.4 Terms used, delete reference to Committee meeting and insert the following:

Committee meeting means a meeting of a committee of a council where the committee comprises:

(a) council members only; or

(b) council members and/or employees of the local government or regional local government and/or independent members.

After Part 6.4, insert the following:

6.4 A Meeting attendance fees for Independent Audit, Risk and Improvement Committee members – per meeting

(1) In accordance with section 5.100(1)(b) of the LG Act, the fee payable by a local government or regional local government council to an Independent Audit, Risk and Improvement Committee (ARIC) Member (whether Presiding Member, Deputy Presiding Member, Deputy Member or Member) for attendance at an ARIC meeting must be set within the range provided in table 8A. The fees provided in table 8A are exclusive of superannuation. Local government bodies should seek their own professional advice in regard to whether or not independent committee members are to be paid superannuation.

(2) The range in table 8A is provided to enable local governments to appropriately compensate independent ARIC members depending on the skills and expertise required to undertake the roles. The local government must resolve that the fee

represents value for money. The State Government's Audit and Financial Advisory Services Common Use Agreement (CUAAFA2024) may be used as guide.

Table 8A: per meeting fees for independent ARIC members – local government and regional local governments

Independent ARIC per meeting fees		
Bands	**Independent ARIC Member**	
1 – 4	**Min**	**Max**
	$105	$1,215

(3) In accordance with sections 5.100(4), (5) and (6) of the LG Act, an independent ARIC member can be reimbursed for attending ARIC meetings.

(4) The extent to which an independent committee member can be reimbursed for expenses attending ARIC meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

Signed on 19 December 2025



E Prof M Seares AO	Dr M Schaper	Mr O Whittle
CHAIR	MEMBER	MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

ELECTED MEMBER AND INDEPENDENT COMMITTEE MEMBER ENTITLEMENTS

COUNCIL POLICY	
Responsible Directorate	Office of the CEO
Responsible Section	Office of the CEO
Responsible Officer	Chief Executive Officer

OBJECTIVE

To establish the framework and procedures for the payment of fees, allowances and reimbursement of expenses to:

a) **Elected Members**; and
b) **Independent Committee Members**,

in accordance with the **Act**, **Regulations** and the **Determination**.

SCOPE

This Policy applies to:

a) Elected Members; and
b) Independent Committee Members appointed to a committee of Council.

This Policy does not apply to employees, members of advisory panels or consultation or working groups.

POLICY STATEMENT

PART A: ELECTED MEMBERS

1. Fees and Allowances

1.1 Annual Attendance Fee

Elected Members are entitled to be paid an annual attendance fee in accordance with section 5.99 of the Act and the Determination.

The annual attendance fee will be paid at the maximum amount applicable to the Town's band classification under the Determination, unless Council resolves otherwise.

1.2 Mayoral Allowance

The Mayor is entitled to be paid an annual allowance in accordance with section 5.98 of the Act and the Determination.

The Mayoral allowance will be paid at the maximum amount applicable to the Town's band classification under the Determination, unless Council resolves otherwise.

The Mayoral allowance is payable in addition to the Annual Attendance Fee.

1.3 Deputy Mayoral Allowance

The Deputy Mayor is entitled to be paid an annual allowance in accordance with section 5.98A of the Act and the Determination.

The Deputy Mayoral allowance will be paid at the maximum amount applicable to the Town's band classification under the Determination, unless Council resolves otherwise.

Where the Deputy Mayor performs the functions of Mayor for a continuous period specified in the Determination, the Deputy Mayor will be entitled to be paid the Mayoral allowance applicable to the Town's band classification for that period.

The Deputy Mayoral allowance is payable in addition to the Annual Attendance Fee.

1.4 Information and Communications Technology Allowance

Elected Members are entitled to be paid an annual information and communications technology (**ICT**) allowance in lieu of reimbursement of **ICT Expenses**.

The ICT allowance will be paid at the maximum amount determined by the Determination, unless Council resolves otherwise.

The ICT allowance applies to ICT Expenses incurred by Elected Members in performing functions in their official capacity and is intended to cover operating and service costs, including:

a) mobile phone and data services;
b) internet access and usage charges;
c) software and applications required for Council functions;
d) printers and associated peripherals;
e) maintenance and servicing of ICT equipment; and
f) consumables associated with ICT use.

The ICT allowance is payable notwithstanding the provision of ICT equipment on loan by the Town under section 3 of this Policy.

Where the ICT allowance is paid:

a) reimbursement of ICT Expenses is not payable up to the amount of the allowance; and
b) reimbursement is payable only to the extent that reasonable ICT Expenses exceed the amount of the allowance, upon submission of **Sufficient Information** demonstrating that the full ICT allowance has been expended.

2. Support to the Office of the Mayor

The Mayor is to have access to reasonable administrative and operational support necessary to perform the functions of the office.

This support may include:

a) access to suitable office accommodation within the Town's administration facilities;
b) access to administrative assistance for Mayoral duties;
c) access to office facilities, including printing, photocopying and standard

communications infrastructure;
d) access to Town-provided ICT equipment in accordance with section 3 of this Policy; and
e) access to a Town pool vehicle for the purpose of undertaking official Mayoral duties.

Access to a Town pool vehicle under this section:

a) is subject to availability and Town vehicle policies and procedures;
b) is provided for official use only;
c) does not constitute a fee, allowance or reimbursement;
d) does not give rise to any private use entitlement; and
e) does not limit or replace any entitlement to reimbursement of Reasonable Travel Costs under this Policy.

3. Equipment

The Town will provide Elected Members with access to equipment and resources reasonably required to perform their official duties.

This may include the provision of a Town-issued laptop or tablet and related ICT equipment.

Equipment provided under this clause:

a) remains the property of the Town at all times;
b) is provided on loan for the duration of the Elected Member's term; and
c) must be returned upon cessation of office, unless otherwise approved by the Chief Executive Officer.

The provision, use, replacement and disposal of equipment is to be managed in accordance with Town policy and procedures.

4. Superannuation

4.1 Entitlement

Superannuation contributions may be paid to Elected Members in accordance with section 5.99B of the Act.

4.2 Opt-out

An Elected Member may opt out of receiving superannuation contributions by written notice to the Chief Executive Officer.

4.3 Opt-in

An Elected Member who has opted out of receiving superannuation contributions may opt back in by giving written notice to the Chief Executive Officer.

4.4 Payment of Superannuation

Where superannuation contributions are payable under this Policy, they must be paid to a complying superannuation fund.

An Elected Member is not entitled to receive any amount in cash or any alternative payment in lieu of superannuation contributions.

5. Reimbursement of Expenses

All reimbursements under this Part are subject to the submission and approval of Sufficient Information in accordance with Part C of this Policy.

5.1 Child Care Expenses

5.1.1 Entitled Reimbursement (Meetings)

Elected Members are entitled to be reimbursed for child care expenses for which the Elected Member is the legal parent or guardian, where the expenses are incurred because of attendance at:

a) a Council meeting; or
b) a committee meeting of which the Elected Member is also a member.

Reimbursement under this clause is not discretionary and must be paid in accordance with the extent prescribed by the Determination.

5.1.2 Discretionary Reimbursement (Authorised Functions)

Elected Members may be reimbursed for child care expenses for which the Elected Member is the legal parent or guardian, where the expenses are incurred because of performing an authorised function in their official capacity.

Reimbursement under this clause is discretionary and subject to approval in accordance with the Act, the Regulations and Town procedures.

5.1.3 Extent and Conditions

Child care expenses will be reimbursed at the maximum hourly amount prescribed by the Determination or the actual cost per hour, whichever is the lesser amount.

Child care expenses will not be reimbursed where the care is provided by a member of the immediate family or a relative living in the same premises as the Elected Member.

Where higher costs are incurred due to multiple children, children with special needs, lack of adequate childcare facilities or services, or other extenuating circumstances, reimbursement of the actual costs may be approved upon submission of Sufficient Information demonstrating that the expense has been legitimately incurred.

5.2 Travel Expenses

5.2.1 Entitled Reimbursement (Meetings)

Elected Members are entitled to be reimbursed for reasonable travel costs incurred because of attendance at:

a) a Council meeting; or
b) a committee meeting of which the Elected Member is also a member.

Reasonable travel costs include necessary parking fees incurred in

connection with such attendance.

Reimbursement under this clause is not discretionary and must be paid in accordance with the extent and calculation methods prescribed by the Determination.

5.2.2 Discretionary Reimbursement (Authorised Functions)

Elected Members may be reimbursed for reasonable travel and accommodation expenses, including necessary parking fees, incurred:

a) in performing a function under the express authority of Council; or
b) in performing a function in their official capacity as an Elected Member.

Reimbursement under this clause is discretionary and subject to approval in accordance with the Act, the Regulations and Town procedures.

For the purposes of determining the extent of reimbursement, the Town will apply the rates and methods prescribed by the Determination.

Valet parking costs will not be reimbursed.

5.3 Other Reasonable Expenses

Elected Members may be reimbursed for other expenses incurred in performing official duties in accordance with the Regulations, where the expense:

a) is directly related to the performance of an official function;
b) is not of a private or personal nature;
c) represents value for money;
d) is not associated with campaigning or electioneering; and
e) is not of a type covered by an allowance paid under this Policy.

Reimbursement under this clause is discretionary and subject to approval in accordance with Town procedures.

5.4 Professional Development, Training and Events

Matters relating to professional development, training and events for Elected Members are dealt with under the Town's Elected Member Professional Development Policy and Elected Member, CEO and Employee Attendance at Events Policy.

Approval of professional development, training or event attendance under those policies does not of itself create an entitlement to reimbursement of any expense.

Any reimbursement of expenses associated with attendance must be assessed and approved in accordance with this Policy, the Act, the Regulations and the Determination.

6. Recognition of Service

Council may recognise the service of a retiring Elected Member by the presentation of a framed certificate of service.

The certificate is a ceremonial recognition only and does not constitute a gift, remuneration,

allowance or reimbursement of expenses for the purposes of the Act or Regulations.

No monetary gift or other item of value is provided under this Policy.

PART B: INDEPENDENT COMMITTEE MEMBERS

7. Audit, Risk and Improvement Committee

7.1 Sitting Fees

Council shall determine by resolution the Sitting Fee payable to Independent Committee Members of the Audit, Risk and Improvement Committee, within the ranges set by the Determination.

For the purposes of determining Sitting Fees, Council may have regard to the following methodology, expressed as a percentage of the maximum per meeting fee for Independent Audit, Risk and Improvement Committee Members prescribed by the Determination:

a) Independent Presiding Member: up to 100% of the maximum per meeting fee;
b) Independent Deputy Presiding Member: up to 90% of the maximum per meeting fee; and
c) Independent Members: up to 80% of the maximum per meeting fee.

7.2 Reimbursement of Expenses

Independent Committee Members are entitled to reimbursement of reasonable and actual expenses incurred in attending committee meetings, including travel and accommodation, in accordance with the Act.

For the purposes of calculating the extent of reimbursement, the Town will apply the same rates and methods as those prescribed in the Determination.

7.3 Superannuation

Superannuation contributions are not payable unless expressly authorised by Council resolution.

8. Other Committees

8.1 Fees

Independent Committee Members appointed to committees other than an Audit, Risk and Improvement Committee may be paid a Sitting Fee only where Council has resolved to do so.

Any such fee must:

a) be determined by Council resolution;
b) be reasonable and transparent; and
c) not be described or treated as an allowance.

8.2 Reimbursement of Expenses

Independent Committee Members appointed to committees other than an Audit, Risk and Improvement Committee are entitled to reimbursement of reasonable and actual expenses incurred in performing committee functions, including travel and accommodation, in accordance with the Act.

For the purposes of calculating the extent of reimbursement, the Town will apply the same rates and methods as those prescribed in the Determination.

8.3 Superannuation

Superannuation contributions are not payable unless expressly authorised by Council resolution.

PART C: ADMINISTRATION

9. Reimbursement of Expense Claims

All reimbursement of expense claims must be submitted to the Office of the Chief Executive Officer and supported by Sufficient Information.

Claims must be submitted within thirty (30) calendar days after the date in which the expenses were incurred and prior to 15 July of the following financial year.

Appendix A and Appendix B of this Policy apply to claims by both Elected Members and Independent Committee Members.

10. Timing of Payments

Fees and allowances payable under this Policy will be paid monthly in arrears, unless Council resolves otherwise.

Where an Elected Member or Independent Committee Member commences or ceases office part way through a payment period, fees and allowances will be paid on a pro-rata basis.

Sitting Fees payable to Independent Committee Members will be paid through the Town's normal payroll cycle and aligned with pay runs.

Reimbursement of expenses will be paid following submission and approval of Sufficient Information.

No payment will be made in advance of the expense being incurred or the entitlement arising.

11. Taxation

Any taxation liability arising from payments under this Policy is the responsibility of the individual recipient.

12. Dispute Resolution

Any dispute concerning the application of this Policy shall be determined by the Chief Executive Officer in the first instance and, if unresolved, referred to Council.

DEFINITIONS

Act means the *Local Government Act 1995.*

Council means the Town of Cambridge Council.

Determination means the Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Council Members (as amended from time

to time) made under the *Salaries and Allowances Act 1975*.

Elected Member means a person elected under the Act as a member of Council and includes the Mayor, Deputy Mayor and Councillors.

ICT means information and communications technology.

ICT Expenses means expenses relating to information and communications technology incurred by an Elected Member in performing official duties, being expenses of a kind contemplated by regulation 31 and regulation 32 of the Regulations and the Determination, and including:

a) mobile phone and data services;
b) internet access and usage charges;
c) software and applications required for Council functions;
d) printers and associated peripherals;
e) maintenance and servicing of ICT equipment; and
f) consumables associated with ICT use, including ink and toner.

Independent Committee Member means a person appointed to a committee of Council who is not an Elected Member or an employee of the Town.

Regulations means the Local Government (Administration) Regulations 1996.

SAT means the Salaries and Allowances Tribunal established under the *Salaries and Allowances Act 1975*.

Sitting Fee means a fee paid to an Independent Committee Member for attendance at a committee meeting.

Sufficient Information means completion of the relevant Town claim form (Appendix A or Appendix B) with supporting documentation, including, where applicable, receipts, invoices or statutory declarations.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 1.1.6			
Statutory Legislation and Compliance	*Local Government Act 1995* *Salaries and Allowances Act 1975*			
Related Documents/Legislation	*Local Government (Administration) Regulations 1996*			
Date of Adoption by Council	18 June 1996			
Date Reviewed/Amended	17 September 1996 26 July 2005 23 July 2013 28 July 2020	28 October 1997 27 September 2005 28 June 2016 22 August 2023	27 June 2000 25 March 2008 26 March 2019 November 2024	28 October 2003 27 April 2010 28 May 2019 February 2026
Next Review Date	February 2028			

Town of Cambridge

APPENDIX A

REIMBURSEMENT OF CHILD CARE AND TRAVEL EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to perform an authorised function in my official capacity as:

☐ Elected Member
☐ Independent Committee Member

for the Town of Cambridge.

I further certify that the expenses:

- were incurred because of attendance at a Council or committee meeting, or in performing an authorised function in my official capacity; and
- are not associated with campaigning or electioneering.

This claim is made in accordance with the Elected Member and Independent Committee Member Entitlements Policy.

Sufficient Information must accompany this claim, including receipts, invoices or statutory declarations.

Period of Claim: from: ..... to: .....

Item	Date	Meeting / Function Attended	Type (Child Care / Travel)	No. of Hours or Distance	Rate Per Hour	Total Cost
1						
2						
3						
4						
5						
					TOTAL	**$**

Signature: ..... Date: .....

Claim approved by: ..... Date: .....

Town of Cambridge

APPENDIX B

REIMBURSEMENT OF OTHER EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to perform an authorised function in my official capacity as:

☐ Elected Member
☐ Independent Committee Member

for the Town of Cambridge.

I further certify that the expenses:

- were incurred in performing an authorised function in my official capacity;
- are not of a private or personal nature;
- are not associated with campaigning or electioneering; and
- are not of a type covered by an allowance paid under the Policy.

This claim is made in accordance with the Elected Member and Independent Committee Member Entitlements Policy.

Sufficient Information must accompany this claim, including receipts, invoices or statutory declarations.

Period of Claim: from: ..... to: .....

Item	Date	Description of Expense	Function / Meeting	Total Cost
1				
2				
3				
4				
5				
			TOTAL	**$**

Signature: ..... Date: .....

Claim approved by: ..... Date: .....

ELECTED MEMBERS' ENTITLEMENTS POLICY

Responsible Directorate	Office of the CEO
Responsible Section	Office of the CEO
Responsible Officer	Chief Executive Officer

OBJECTIVE:

1. To outline the support that will be provided to Elected Members through the payment of fees, allowances, and reimbursement of expenses within the provisions of the *Local Government Act 1995* (***'Act'***) and *Local Government (Administration) Regulations 1996 ('**Regulations'**)* whilst performing the official functions and duties of Office.

2. To establish the procedures in relation to the fees and allowances and reimbursement of expenses paid to Members of Council in accordance with Sections 5.98, 5.99 and 5.99A of the *Act.*

SCOPE:

This policy applies to all Elected Members and Directorates of the Town of Cambridge.

POLICY STATEMENT:

All Members of the Council are to be reimbursed for prescribed expenses incurred in carrying out official duties as an Elected Member in accordance with the provisions of the *Act, Regulations* and this Policy.

1. Allowances

1.1. Annual Meeting Attendance Fees

All Members of the Council will be paid an annual fee to the maximum allowable under the *Act and Regulations* as set by the Salaries and Allowances Tribunal (**'SAT'**).

1.2. Mayoral Allowance

The Mayor will be paid an annual local government allowance to the maximum amount allowable within the relevant legislation. *(Section 5.98,* and *Regulation 33* of the *Regulations)*.

1.3. Deputy Mayoral Allowance

The Deputy Mayor will be paid a local government allowance in accordance with the provisions of the *Act* at the maximum allowable annual amount that the Council shall determine from time to time. *(Section 5.98A, Regulation 33A* of the *Regulations)*.

1.4. Payment

The fees in 1.1, 1.2 and 1.3 above are to be paid to each Elected Member, monthly in arrears.

2. Office of the Mayor

2.1. Mayor's Office

The Town is to provide to the Mayor, at the Town's cost, the following within the Town's Administration and Civic Centre:-

(a) the use of a suitable office;
(b) the allocation of sufficient staff resources to provide ongoing secretarial and administrative support to the Mayor;
(d) photocopying and postage; and
(e) the use of a computer and telephone.

2.2. Vehicle for Office of Mayor

The Council may resolve to provide a suitable vehicle for the office of the Mayor for all official duties connected to the Office of Mayor. Alternatively, consideration of a vehicle allowance will be given as part of the mayoral allowance.

If approved, the vehicle will be replaced as part of the normal replacement program and all costs associated with the maintenance and upkeep of the vehicle are to be borne by the Town of Cambridge.

The Council is to consider and determine the provision of a vehicle or vehicle allowance for the Office of the Mayor, following each Ordinary local government elections.

3. Expenses to be Reimbursed

Regulations 31(1) and 32(1) of the *Local Government (Administration) Regulations 1996* prescribes expenses that must be approved by a Local Government for reimbursement.

3.1. Information and Communication Technology Allowance ('ICT Allowance')

The Town will pay Elected Members an annual ICT Allowance, as determined by the Council by an absolute majority decision of the Council to the maximum allowance determined by the SAT. This Allowance covers the expenses incurred by Elected Members in performing a function under the express authority of the Council or in performing a function in the Elected Member's official capacity.

3.1.1. ICT Allowance Inclusions

The annual ICT Allowance is for all costs relating to:-

i. Mobile phone and/or landline usage (including purchase, installation, replacement, maintenance, plans/contracts, rental, additional lines installed, and associated costs for calls/usage/service charges).
ii. Maintenance, servicing and replacement of any telecommunication equipment.
iii. All consumables associated with telecommunications equipment or facilities use while performing the functions as an elected member.
iv. Computers, laptops and associated printers or devices/peripherals (purchasing or leasing).
v. Internet connections, hardware (connections, purchases or leases), associated service charges, costs of usage including downloads relating to Council functions and duties.
vi. Maintenance, servicing and replacement of any information technology equipment or devices.

vii. Any additional software requirements or purchases/leasing.
viii. All consumables associated with information technology equipment / facilities use, while performing the functions as an elected member, including but not limited to paper and ink cartridges.

3.1.2. ICT Allowance Exclusions

Any expenses incurred by Elected Members relating to ICT and which are not listed in 4.1 above, are to be submitted on the Reimbursement of Expenses Form. Any such claims must be supported by receipted invoices. It must also be demonstrated, to the reasonable satisfaction of the CEO, that the contents of the reimbursement claim do not form part of the items covered under the ICT Allowance.

3.1.3. Payment of ICT Allowance

The ICT Allowance will be paid monthly in arrears along with the Elected Member attendance fee and relevant allowances.

3.1.4. Additional Equipment

In addition to the ICT Allowance, the Council will provide elected members with a laptop to enable the Elected Member to fulfil their role. The laptop provided will be in accordance with the Town's approved ICT procurement contract.

At the end of elected members' term of Office, elected members have the option to either return or purchase the laptop from the Council at fair market value as determined by the finance team. The Chief Executive Officer is authorised to approve the purchase of the laptop if requested by the elected member. The Town's ICT Infrastructure and Disposal Management Practice is to be followed for the appropriate asset disposal at the completion of an Elected Member's term. All ICT devices, owned by the Town, and used by elected members must comply with the ICT Infrastructure and Disposal Management Practice.

Should elected members not wish to purchase the Council provided laptop, the elected member is to return the laptop to the Chief Executive Officer within 7 days of ceasing to be an Elected Member.

3.2. Travel and Parking Expenses

3.2.1. Travel (Intrastate or Interstate)

Travel costs incurred by a council member because of the members' attendance at a council or committee meeting of which he or she is also a member. Reasonable travel costs referred to in Regulation 31(1)(b) are:

a. if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or

b. if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:

   i. for the person to travel from the person's place of residence or work to the meeting and back; or

   ii. if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer

boundary of an adjoining local government district to the meeting and back to that boundary.

Travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in Regulation 32(1) is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

All Elected Members will be paid a travel allowance to the maximum allowable under the *Act* and *Regulations* as set by the Salaries and Allowances Tribunal (**'SAT'**).

Travel arrangements are to be approved by the Council.

3.2.2. Parking

a. The Town will reimburse an Elected Member for any parking fees incurred by Elected Members in performing a function under the express authority of the Council or in performing a function in the Elected Member's official capacity, upon lodgement of receipts accompanying the associated Request for Reimbursement of Expenses Claim Form (as shown in Appendix B).

b. The cost of valet parking will not be reimbursed.

3.3. Child Care Expenses

Elected Members shall be entitled to reimbursement of childcare expenses, upon submission of Elected Members Request for Reimbursement of Child Care Expenses Claim Form (as shown in Appendix A), a receipt and certified statement detailing dates, costs and relevant meeting information is to be provided with the request for reimbursement.

Childcare costs incurred by a council member because of the members' attendance at a council or committee meeting of which he or she is also a member as referred to in Regulation 31(1)(b) is the actual cost per hour or $35 per hour, whichever is the lesser amount.

Claims can only be made for care of children, of which the Elected Member is the parent or legal guardian, while performing a function under the express authority of the Council or in performing a function in the Elected Member's official capacity.

3.4. Other Expenses

The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred and includes:

a. an expense incurred by a council member in performing a function under the express authority of the local government;

b. an expense incurred by a council member to whom the above applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and

c. an expense incurred by a council member in performing a function in his or her capacity as a council member.

4. Training, Education, Conferences and Seminars

Elected Members are encouraged to participate in conferences, programs and training courses in accordance with Policy 40: Elected Member Professional Development Policy.

4.1. Conferences and Seminars

a. Elected Members shall be entitled to reimbursement for expenditure incurred as a result of attendance at conference and seminars in accordance with the provisions of Council Policy No. 025 – '*Conference Attendance - Representation and Expenses'*.

b. Any requests for attendance at a training, education, conference or seminar event that falls within the last six months of an Elected Members' term of office will be referred to the Council for approval. To avoid confusion the date for which this shall take effect shall be taken from the date for which the Unit of study commences or the conference/seminar/training event starts.

5. Miscellaneous Expenses, Stationery and Consumables

5.1. Miscellaneous expenses, Stationery, Consumables and Postage

'Miscellaneous expenses' *means any incidental costs incurred in the performance of duty and not covered by any other fee or allowance.*

a. The Chief Executive Officer is authorised to approve any one claim for reimbursement of miscellaneous expenses not exceeding $100.

b. The cost of miscellaneous, consumables, stationery and postage associated with the role as an Elected Member, will be reimbursed to a maximum of **$100** per annum, on the receipt of a claim and a declaration that the consumables were used in performing the functions of an Elected Member and were not in any way associated with campaigning for election as an Elected Member.

c. Elected Members may choose to purchase their own consumables and claim reimbursement on production of receipts or access such items through the Town. Elected Members are to forward requests for stationery to the Personal Assistant to the Mayor who will coordinate the supply, keep a total of costs incurred and notify Elected Members if the maximum allowance is reached.

d. Each Elected Member shall be entitled to reimbursement, upon submission of an Elected Members Request for Reimbursement of Expenses Claim Form (as shown in Appendix B), receipt and certified statement certifying the expense was incurred as part of their function as a Member.

5.2. Business Cards

In addition to clause 8.1, all Elected Members will be supplied with business cards as reasonably required to carry out the duties of the role.

6. Acknowledgement of Service and Retirement Gifts

a. On retirement, an Elected Member will be presented with a framed certificate identifying the name of the Elected Member and the years of service to Council, signed by the Mayor and the Chief Executive Officer.

b. The certificate shall be presented at a Council Meeting or at a function to be determined by the Mayor and Chief Executive Officer.

c. Despite the provisions of *Local Government (Administration) Regulation 1996*, Regulation 34AC, Council is of the opinion that the purchase of a retirement gift is an unnecessary use of public money, and a retirement gift will not be given by the Town.

7. Policy Administration

7.1. Payments

a. The Chief Executive Officer is authorised to make payments to Elected Members in accordance with this Policy and in accordance with any delegated authority approved by the Council.

b. All payments made to an Elected Member under this Policy shall be made directly to a nominated bank account nominated by the respective Elected Member.

c. Payment of annual allowances is generally made monthly directly to a nominated bank account.

7.2. Pro-rata Allocations

Where an Elected Member serves for only part of a financial year, the limit for any allowance or payment which has an annual limit specified, is to be determined on a pro rata basis based on the number of months, or part of a month, that a member serves.

7.3. Approval Process, Procedure and Time Limit on Claims

Elected Members choosing to receive reimbursement of expenses in accordance with the provision of this policy shall submit the appropriate Reimbursement of Expenses Form to the Chief Executive Officer, together with supporting documentation and receipts, within thirty (30) days after the date in which the expenses were incurred, and by 15 July of the next financial year, in order to facilitate the finalisation of the annual financial statements.

7.4. Conditions Relating to Payment of Fees and Allowances

a. All allowances and fees shall be paid automatically unless an Elected Member has advised the Chief Executive Officer in writing that he/she does not want to claim any or part of those fees, allowances and entitlements.

b. The taxation liability arising from these payments is the individual responsibility of each Elected Member.

7.5. Non-acceptance of a fee or allowance or entitlement

Where an Elected Member chooses to not claim any or part of a fee, allowance or entitlement, the Elected Member shall notify the Chief Executive Officer in writing of their intention and their request will apply from the date of receipt of the notification.

7.6. Dispute Resolution

Any disputes in regard to this policy will be referred to the Chief Executive Officer in the first instance. In the event that the Elected Member and the Chief Executive Officer cannot reach an agreement, the matter will be reported to the Council for a decision.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

'Act' means the *Local Government Act 1995;*

'annual period' means the third Saturday in October to the third Saturday in October in the following year;

'conferences and training' means conferences, seminars, congresses, forums, workshops, courses, meetings, deputations, information and training sessions and events related to the local government industry within Australia;

*"***ICT expenses'** *means-*

(a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the Local Government (Administration) Regulations 1996; or

(b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the Local Government (Administration) Regulations 1996;"

'Regulations' means the *Local Government (Administration) Regulations 1996.*

*'***SAT'** means the Salaries and Allowances Tribunal appointed under the *Salaries and Allowances Act 1975*.

The expressions and definitions contained in the *Local Government Act 1995* and Regulations and the *Salaries and Allowances Act 1975* and any published Determinations relating to the Local Government Chief Executive Officers and Elected Members, apply to this policy.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 1.1.6			
Statutory Legislation and Compliance	*Local Government Act 1995* *Salaries and Allowances Act 1975*			
Related Documents/Legislation	*Local Government (Administration) Regulations 1996*			
Date of Adoption by Council	18 June 1996			
Date Reviewed/Amended	17 September 1996 26 July 2005 23 July 2013 28 July 2020	28 October 1997 27 September 2005 28 June 2016 22 August 2023	27 June 2000 25 March 2008 26 March 2019 November 2024	28 October 2003 27 April 2010 28 May 2019
Next Review Date	February 2026			

APPENDIX A

Town of Cambridge

ELECTED MEMBERS' REIMBURSEMENT OF CHILD CARE EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to carry out my duties of an Elected Member for the Town of Cambridge.

Elected Members are entitled to reimbursement of childcare expenses, incurred as part of their role in accordance with Council Policy No. 038.

Receipts and supporting evidence must accompany any claim for reimbursement.

Period of Claim: from: ..... to: .....

Item	Date	Details / Nature of Meeting	No of Hours	Rate Per Hour	Total Cost
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
				Total of Claim	**$**

Signature: ..... Date: .....

Claim Approved by:
Chief Executive Officer: ..... Date: .....

APPENDIX B

ELECTED MEMBERS' REIMBURSEMENT OF EXPENSES CLAIM FORM

I, ……., hereby certify that the following expenses are true and correct and were incurred to enable me to carry out my functions and duties of an Elected Member for the Town of Cambridge.

"Each Member shall be entitled to reimbursement of expenses incurred as part of their role as a Member, in accordance with Council Policy 038."

Receipts and supporting evidence must accompany any claim for reimbursement.

Period of Claim: from: ..... to: .....

Item	Date	Details of Claim	Total Cost
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
		TOTAL OF CLAIM	**$**

Signature: ..... Date: .....

Claim Approved by:
Chief Executive Officer: ..... Date: .....

12.1.5 2024 Policy Review Program - Update on Outstanding Policies for Review

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	Nil

PURPOSE OF REPORT:

To provide Council with a status update since the previous report on the Policy Review Program, including:

- policy reviews completed since the last update;
- confirmation of the number of policies remaining; and
- revised timeframes for completion, having regard to strategic, governance and statutory dependencies that have progressed or been clarified since that time.

POLICY & LEGISLATION COMMITTEE CONSIDERATION:

At its meeting held on 10 February 2026, the Policy & Legislation Committee considered this matter and resolved:

That the Committee recommends that Council:

1. *NOTES the status of the Policy Review Program since the last update in August 2025, including policies finalised and policies remaining.*

2. *ENDORSES the revised projected timelines for completion of the remaining policy reviews.*

The Committee does not have delegated authority under section 5.16 of the *Local Government Act 1995* and may only make recommendations to Council.

EXECUTIVE SUMMARY:

Council commenced a comprehensive review of Council policies in 2024. At its Ordinary Council Meeting of 26 November 2024, Council resolved to extend the completion date for the Policy Review Program to 30 June 2025. At the Ordinary Council Meeting of 26 August 2025, Council endorsed further revised timeframes, with a view to finalising the program in the 2026–27 financial year.

This report provides a status update since the last report to Council on the Policy Review Program.

Since that time, the following policy reviews have been finalised:

1. Developer Contact with Staff Policy (rescinded); and
2. Developer Contact Policy (amended, formerly the Elected Member Relationship with Developers Policy).

As a result, 15 policies remain outstanding under the Program.

Progress on the remaining policies has continued; however, completion of several reviews is contingent on the development or finalisation of major strategic frameworks, governance reforms and externally-timed projects that

have advanced or been further defined since the last update. These dependencies were not fully resolved at the time of the previous report and now require adjustment to the endorsed timeframes.

This report:

- identifies the remaining policies subject to review;
- outlines the key developments and dependencies that have arisen since the last update; and
- proposes revised completion timeframes to ensure policy settings are aligned with adopted strategic frameworks and contemporary governance practice.

Endorsing the revised timeframes will provide transparency to Council, ensure policy reviews are sequenced appropriately, and avoid premature or piecemeal amendments.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That the Committee recommends Council:

1. **NOTES the status of the Policy Review Program since the last update in August 2025, including policies finalised and policies remaining.**
2. **ENDORSES the revised projected timelines for completion of the remaining policy reviews.**

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The *Local Government Act 1995* provides that a primary function of Council is to determine the local government's policies. Council policies guide strategic and statutory decision-making and may impact service delivery, financial management and operational resources.

As part of the Chief Executive Officer's Key Performance Indicators for 2023-24, Council directed that all Council policies be reviewed. The Corporate Business Plan 2024-25 to 2027-28 also includes implementation of a structured policy review program as a key project.

Council has previously resolved to extend the completion timeframe for the Policy Review Program to allow for proper sequencing and alignment with strategic planning and governance reforms.

DETAILS:

Status since the last update

Since the previous report to Council, two policy reviews have been completed, reducing the number of outstanding policies to 15.

While no further policies have been finalised in the intervening period, work has progressed on a number of strategic, governance and statutory projects that directly affect the timing and sequencing of the remaining policy reviews. These developments clarify interdependencies that were either unresolved or still emerging at the time of the last update and now necessitate refinement of the endorsed timeframes.

Remaining policies and revised timeframes

There are 15 policies remaining for review. These policies are not delayed due to inactivity; rather, their review is dependent on one or more of the following factors that have progressed or been clarified since the last update:

- completion of strategic frameworks currently in development;
- outcomes of governance and risk reform projects;
- projects requiring community consultation; or
- alignment with financial and rating frameworks subject to legislative reform.

Table 2: Policy Timeframes

Policy Name	Previously Endorsed Timeframe	New Timeframe
Asset Management – Community Facilities	December 2025	2026-27
Commercial Enterprises on Town Land	Q3 2025-26	2026-27
Commercial Leases – Auditing of Gross Sales	Q3 2025-26	2026-27
Financial Reserves and Endowment Lands Account	April 2026	May 2026
Fraud and Corruption	December 2025	June 2026
Pathway Construction	TBC	Post-IMNS
Public Liability Insurance	April 2026	May 2026
Rates – Non-Rateable Properties Exemptions	April 2026	May 2026
Restricted Club Licences on Leased Premises	2026-27	2026-27
Risk Management	April 2026	May 2026
Road Traffic	TBC	Post-IMNS
Sale of Goods at Leased Venues	2026-27	2026-27
State Administrative Tribunal	April 2026	May 2026
Surf Life Saving Clubs – Advertising	2026-27	2026-27
Trees – Management Street Trees	December 2025	June 2026

(IMNS = Integrated Movement Network Strategy)

Risk Management Framework

The Town's Risk Management Framework is scheduled for review by April-May 2026 with an appointed consultant. The following policies rely on that framework to ensure alignment with Council's agreed risk position:

- Public Liability Insurance
- Risk Management
- State Administrative Tribunal

A draft of the State Administrative Tribunal Policy was previously presented to the Policy and Legislation Committee in April 2025; however, Members requested further work to clarify the Town's position on when matters should be pursued through the State Administrative Tribunal, including consideration of the public interest. It was determined that finalisation of this policy should occur once the Town's risk framework has been formally adopted.

Integrated Movement Network Strategy

Council has funded development of an Integrated Movement Network Strategy. The Strategy will review road hierarchy, transport modelling and movement priorities across the Town.

It would be premature to revise pathway and traffic policies ahead of that strategic work. The following policies will therefore be reviewed following completion of the Strategy, with timeframes to be confirmed once the project scope has been finalised*:*

- Pathway Construction
- Road Traffic

Urban Forest Strategy

The Town has engaged a consultant to assist the development of a revised Urban Forest Strategy to replace the previous strategy that expired in 2023. The preparation of a draft strategy is currently underway, with a final strategy expected to be presented to Council for adoption in April 2026.

As the revised strategy will guide the increase in tree canopy cover and set targets and outcomes related to street tree management, the review of the Management of Street Trees Policy is deferred to mid-2026 to ensure the policy reflects community priorities and strategic objectives.

Strategic Community Facilities and Recreation Master Plan and Land Strategy

The Town is currently undertaking, or planning to undertake, a number of strategic projects that will inform future decisions regarding community facilities and commercial use of Town land, including the Leisure Assets Master Plan. These projects will establish principles for the provision, renewal and commercial use of facilities, including lease arrangements and commercial activity by clubs and third parties. The following policies are therefore dependent upon completion of this work:

- Asset Management – Community Facilities
- Commercial Enterprises on Town Land
- Restricted Club Licences on Leased Premises
- Sale of Goods at Leased Venues
- Surf Life Saving Clubs – Commercial Advertising

As these projects will require community consultation and are expected to take up to 18 months to complete, it is appropriate that policy review occurs after their endorsement. This will ensure policy settings are informed by strategic direction and community expectations rather than developed in isolation.

Financial and Rating Frameworks

The Town's Strategic Resource Plan and Rating Strategy are currently under review and at the time of the last update it was understood they were required to be adopted by Council by March 2026 to meet local government reform requirements. However, this requirement was not included in the December 2025 Local Government Amendment Act 2024 Commencement Proclamation, and as such the timeframe for commencement is unknown. While work continues to update these documents and the associated policies, the timeframe is proposed to be moved to May 2026, to align with the development of the budget. These documents will establish the financial framework that informs reserves, rating and revenue decisions.

The following policies must align with the adopted financial framework:

- Financial Reserves and Endowment Lands Account
- Rates – Non-Rateable Properties Exemptions

Fraud and Corruption Framework

The Fraud and Corruption Framework is currently under review and is scheduled to be presented to the Audit, Risk and Improvement Committee in 2026. The associated policy review will be undertaken as part of that framework review process and be aligned to the Risk Management Framework currently being reviewed.

The Fraud and Corruption Policy is therefore dependent upon endorsement of the Framework.

There may be further amendments required following consideration by the Audit, Risk and Improvement Committee. The policy will therefore be presented to the Policy and Legislation Committee following finalisation of the Framework.

POLICY / STATUTORY IMPLICATIONS:

Section 2.7(2)(b) of the *Local Government Act 1995* prescribes that Council's governing role includes the determining of the local government's policies.

RISK MANAGEMENT IMPLICATIONS:

Low:	This report provides Council with an update on progress of the Policy Review Program and seeks endorsement of revised timeframes that reflect legitimate strategic and governance dependencies. Endorsing the revised timeframes reduces the risk of misaligned or premature policy amendment.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report. Where consultants are listed, this is included in the 2025-26 Budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Engagement and transparency - Build trust with our community by engaging early and openly to strengthen local capacity, improve communication that informs and supports transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as: -

Does not require community consultation, as this matter is administrative in nature.

13 COUNCIL REPORTS

13.1 Office of the Chief Executive Officer

13.1.1 Elected Member Information Bulletin - February 2026

DIRECTORATE:	Office of the CEO
AUTHOR:	Executive Assistant to the CEO
AUTHORISER:	Lisa Clack, Chief Executive Officer
AUTHORITY / DISCRETION:	Information
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Elected Member Information Bulletin February 2026 [**13.1.1.1** - 58 pages] 2. Question Taken on notice at Ordinary Council Meeting 16 December 2025 [**13.1.1.2** - 1 page] 3. Council Decision Action Register as at 13 February 2026 [**13.1.1.3** - 13 pages]

PURPOSE OF REPORT:

The purpose of this report is to provide general information and updates to the community and Elected Members on various projects and activities within the Town.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council RECEIVES the Information Bulletin for the month of January 2026.

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

An Elected Member Information Bulletin is an additional form of communication between the Town of Cambridge Administration and Elected Members which reports on key activities for the month prior.

DETAILS:

The attached information is considered to be of interest to Elected Members; however, the items do not require Council to make a decision. The information reported relates to the month of January 2026.

POLICY / STATUTORY IMPLICATIONS:

There are no policy or statutory implications related to this report.

RISK MANAGEMENT IMPLICATIONS:

Low: The risk in this matter has been assessed as low.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A transparent organisation that drives performance with leadership and integrity
Community engagement - Engage with the community to build partnerships, increase community capacity, inform and provide transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

Table of Contents

TOWN EVENTS CALENDAR 3
INFRASTRUCTURE & WORKS 4
1.SERVICE STANDARD 4
PARKS AND NATURAL ENVIRONMENT 4
1.SECTION OVERVIEW 4
2.SECTION UPDATE 4
3.INFORMATION ITEMS 5
ENGINEERING SERVICES 8
1.SECTION UPDATE 8
2.INFORMATION ITEMS 10
ASSET SERVICES 11
1.SECTION UPDATE 11
2.INFORMATION ITEMS 11
PLANNING & COMMUNITY SERVICES 16
DEVELOPMENT SERVICES 16
1.INFORMATION ITEMS 16
STRATEGIC PLANNING 17
1.STRATEGIC PLANNING PROJECTS PROGRAM - SUMMARY & UPDATE 17
OTHER STRATEGIC INITIATIVES 21
INFORMATION ITEMS 22
COMMUNITY SERVICES 23
CULTURE AND COMMUNITY SUPPORT EVENTS, PROGRAMS & PROJECTS 23
RECREATION AND COMMUNITY SPACES PROGRAMS AND PROJECTS 25
LIBRARY SERVICES 26
QUARRY AMPHITHEATRE 27
REGULATORY SERVICES 30
CORPORATE & COMMERCIAL SERVICES 32
WEMBLEY GOLF COURSE 32
SECTION UPDATE 32
BOLD PARK AQUATIC CENTRE 34
SECTION UPDATE 34
RATES 37
SECTION UPDATE 37
FINANCE 37
SECTION UPDATE 37
CONTRACTS AND LEASING 37
SECTION UPDATE 37

OFFICE OF THE CEO 38
ICT Services 38
SECTION OVERVIEW 38
PROJECT SUMMARY AND UPDATE 38
INFORMATION ITEMS 39
Information Management 40
SECTION OVERVIEW 40
PROJECT SUMMARY AND UPDATE 40
INFORMATION ITEMS 41
STRATEGY & COMMUNICATIONS 43
PROJECT UPDATE 43
INFORMATION ITEMS 44
GOVERNANCE 48

TOWN EVENTS CALENDAR

Please find below, a link to all Town events scheduled for the month of March 2026. This interactive calendar has been filtered to show Town of Cambridge events and events supported by the Town via sponsorship, fee waiver or other in-kind support from 1 – 31 March 2026.

What's On (cambridge.wa.gov.au)

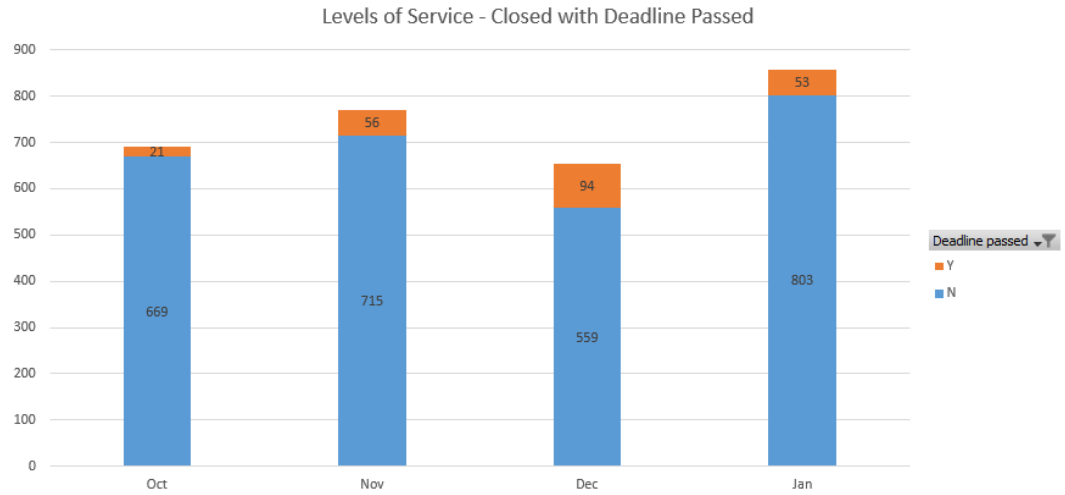
ELECTED MEMBER INFORMATION BULLETIN

INFRASTRUCTURE & WORKS

1. SERVICE STANDARD

The graph below is a report from the Customer Relationship Management (CRM) system, which records when a request is actioned within set service levels.

For the month of January, there was an increase in requests received, with 856 CRMs completed. We have provided a comparison with previous months since the CRM introduction and will continue to provide the monthly comparisons using the new system.

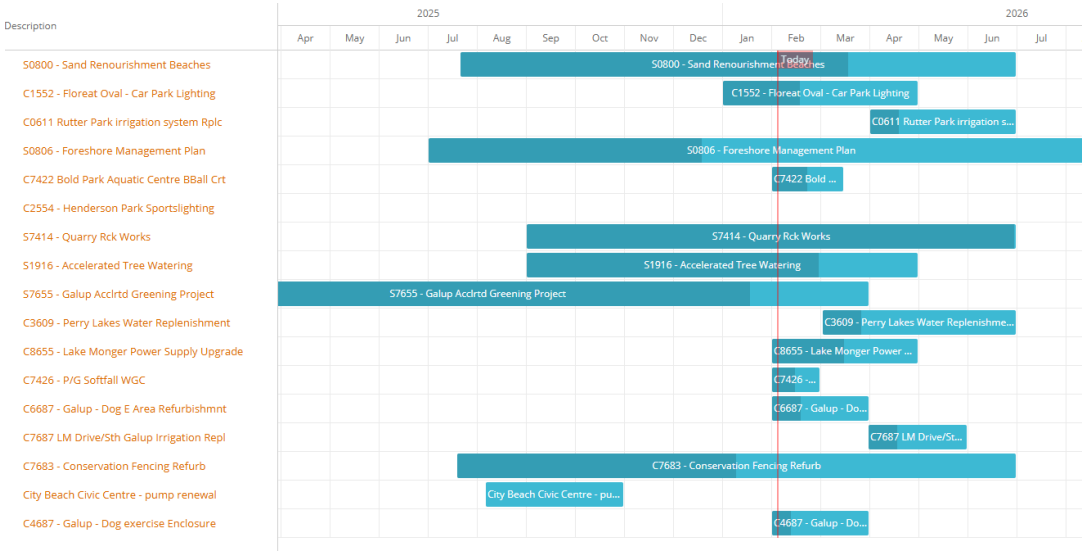


PARKS AND NATURAL ENVIRONMENT

1. SECTION UPDATE

Current Project Updates

Project Update – 2025/2026 Parks & Natural Environment Projects

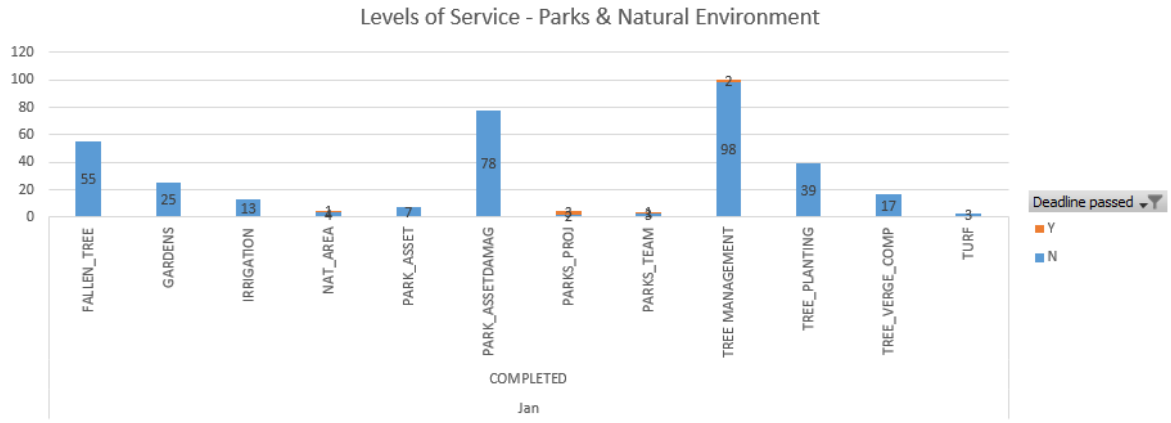


For further project details and updates, please refer to the Town's website via; https://www.cambridge.wa.gov.au/Town-Council/Works-Projects.

2. INFORMATION ITEMS

Customer Relationship Management (CRM) - Parks

In January, the Parks & Natural Environment team processed a total of 344 CRMs. The graph below compares the number of CRMs closed during January that met their deadlines with those that were completed after their deadlines had passed.



WA Government – Urban Greening Strategy
The WA State Government has released the Urban Greening Strategy, that sets a clear, long-term direction for boosting tree canopy, vegetation and green spaces across public and private land in the Perth and Peel regions. This release aligns closely with the Town nearing completion of the Urban Forest Strategy, which has a focus on tree planting, species selection, and identifying suitable planting locations. The Town has already secured all the available grants identified within the State Strategy, however further funding is expected as the Let's Grow program progresses, with future grants for schools and community groups likely to emerge.

The WA Urban Greening Strategy can be viewed here:

https://www.wa.gov.au/organisation/department-of-planning-lands-and-heritage/urban-greening-strategy

Perry Lakes Replenishment Scheme Pump Audit
To address community concerns regarding the performance of the Perry Lakes replenishment scheme, the Town has commenced an independent audit of the scheme. This will involve a review of background information, an inspection of the infrastructure, a review of the performance data and a report on the findings, with recommendations for improvement. The Town has now completed the procurement phase, engaging a suitably qualified and experienced contractor to undertake the first phase of the audit. Additional funding will be sought for the final stage through the Mid-Year Budget Review process, subject to Council approval.

Greening Galup Continuation
As a continuation of the Town's revegetation of Galup Park, works to the western embankment adjacent to Gregory Street will commence in March 2026, with removal of grass and installation of new mulch. The first phase of planting in this area will occur in winter 2026, including pioneering shrubs and tree species. This project aligns with our Galup South - irrigation upgrade works and can be followed through the project web page:

https://www.cambridge.wa.gov.au/Community/Infrastructure-Works-Projects/Lake-Monger-DriveSouth-Galup-Irrigation-System-Replacement

https://www.cambridge.wa.gov.au/Community/Infrastructure-Works-Projects/Galup-Greening-Stage-2

This initiative is part of the Kep Katitjin -Gabi Kaadadjan Waterwise action plan 2 funded by the Government of Western Australia and will be delivered by the Town of Cambridge.

Natural Environment Update

Water Quality Monitoring
Routine water quality tests found high levels of Ecoli were noted at both Perry Lakes and Galup. Blue green algae levels have also increased at Galup, triggering advice to the Department of Health, which has resulted in the installation of additional caution signage and follow up monitoring.

A review of the Lake Water Quality Monitoring Framework will be undertaken in the coming financial year to better capture a more holistic view of the lakes impacting processes, reviewing prevention activities and finding solutions to resolve on-going issues.

Cambridge Coastcare
Representatives of the group have been liaising with the Town and Perth Natural Resources Management (NRM) to plan for upcoming weed control, dune stabilisation and planting. Plans for dune stabilisation works in front of Floreat Surf Life Saving Club will be finalised once the draft Foreshore Management Plan has been received.

Friends of Perry Lakes
The group continue their weekly and monthly working bees to weed in the revegetation sites. The group has requested a letter of support from the Town to support a grant approved by the Department of Primary

Industries and Regional Development. The group has proposed to undertake numerous activities in the reserve that are outside the usual activities approved in the Friends Group Manual and the Town is currently seeking advice regarding liability.

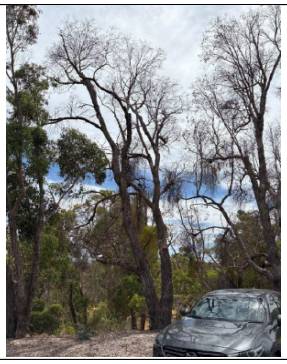
Friends of Templetonia Reserve
The group have submitted their draft Annual Works Plan for review which includes weeding, planting and litter picking. Proposed planting will include Tuart seedlings which have been ordered for delivery in June 2026. and hope to undertake some litter picking prior to this.

Tree Removals:

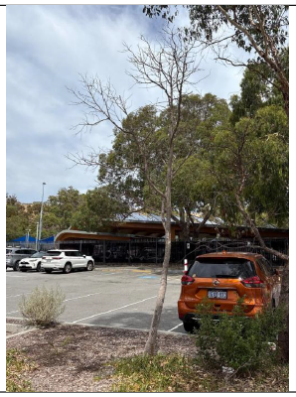
	176 Jersey Street Wembley Western Australia	
Summary	A Callistemon viminalis has naturally, likely due to age-related decline, as this species typically has a short lifespan. No evidence of pests or disease was observed on this tree.	
Commencement Date	07 January 2026	
Replacement Date	Lophostemon confertus Winter 2026	

	27 Connolly Street - Dead Tree	
Summary	A Callistemon viminalis has died naturally, likely due to age-related decline, as this species typically has a short lifespan. No evidence of pests or disease was observed on this tree.	
Commencement Date	02 January 2026	
Replacement Date	Lophostemon confertus Winter 2026	

	Bold Park Aquatic - Dead Tree
Summary	An Arboricultural consultant has inspected the tree. The Eucalyptus gomphocephala was found to be dead with evidence that the canopy was heavily infested with mistletoe

Commencement Date	12 January 2026	
Replacement Date	Eucalyptus gomphocephala Winter 2026	

	Bold Park Aquatic - Dead Tree	
Summary	An Arboricultural consultant has inspected the tree. The Eucalyptus gomphocephala was found to be dead with evidence that the canopy was heavily infested with mistletoe	
Commencement Date	12 January 2026	
Replacement Date	Eucalyptus gomphocephala Winter 2026	

	Bold Park Aquatic - Dead Tree	
Summary	An Arboricultural consultant has inspected the tree. The Corymbia ficifolia was found to be dead. Cause of death is unknown; however, it may be related to the proximity to road pavement, kerbs and infrastructure	
Commencement Date	12 January 2026	
Replacement Date	Eucalyptus gomphocephala Winter 2026	

	Wembley Sports Park - Dead Tree	
Summary	The Grevillea robusta was found to be dead. The reason for death was unknown.	
Commencement Date	12 January 2026	
Replacement Date	Corymbia citriodora Winter 2026	

	Wembley Sports Park - Dead Tree	
Summary	The Grevillea robusta was found to be dead. The reason for death was unknown.	
Commencement Date	12 January 2026	
Replacement Date	Corymbia citriodora Winter 2026	

	Halesworth Road - Dead Tree	
Summary	The Eucalyptus globulus was found to be dead. There were no signs of pests or diseases. The tree was located close to a road and was suppressed for light by neighbouring trees. This lack of light and water availability most likely contributed to the tree's decline and eventual death.	
Commencement Date	12 January 2026	
Replacement Date	Eucalyptus rudis Winter 2026	

	125B Tower Street West Leederville	
Summary	The Callistemon has died from unknown reasons, with only light epicormic growth on the lower trunk.	
Commencement Date	19 January 2026	
Replacement Date	Corymbia ficifolia- Following re-development of the lot.	

	16A Alexander Street Wembley	
Summary	Large Agonis flexuosa has died due to end of natural life span. Stem is in severe decay & evidence of white ant activity. Bificating branches off the main stem showing fractures.	
Commencement Date	19 January 2026	
Replacement Date	Agonis flexuosa – Winter planting 2026	

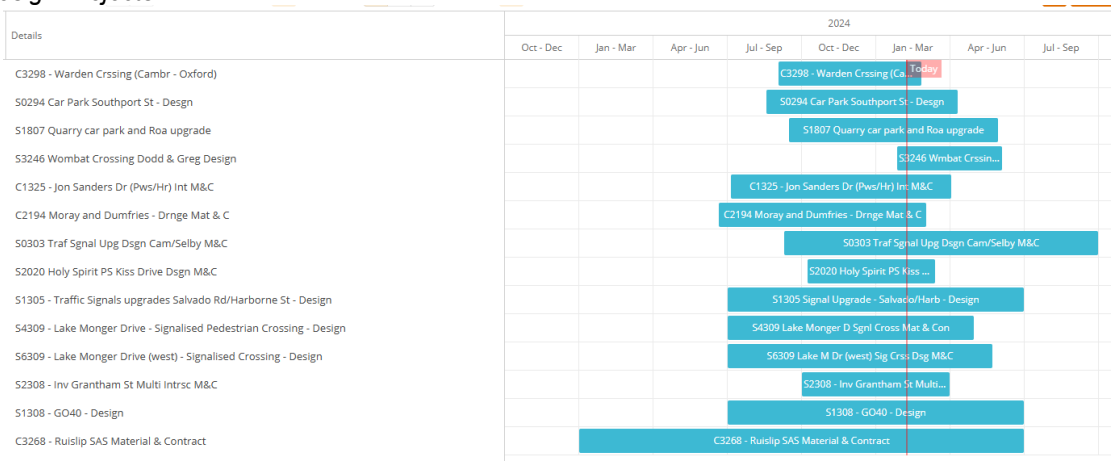
	Perry Lakes Reserve near Floreat Cricket Club	
Summary	The very mature Eucalyptus gomphocephala (Tuart) is in advanced stages of cellular senescence. The tree exhibits signs consistent with permanent cell-cycle arrest, with the majority of the canopy dead. A single small branch on the southern aspect shows sparse green growth only. Numerous large, significant dead limbs are present throughout the crown. Based on QTRA, the assessed risk of harm is within the 1/4,000 range.	
Commencement Date	22 January 2026	
Replacement Date	Eucalyptus gomphocephala - Winter 2026	

ENGINEERING SERVICES

1. SECTION UPDATE

Project Update – 2025/2026 Engineering Services

Design Projects



Construction Projects

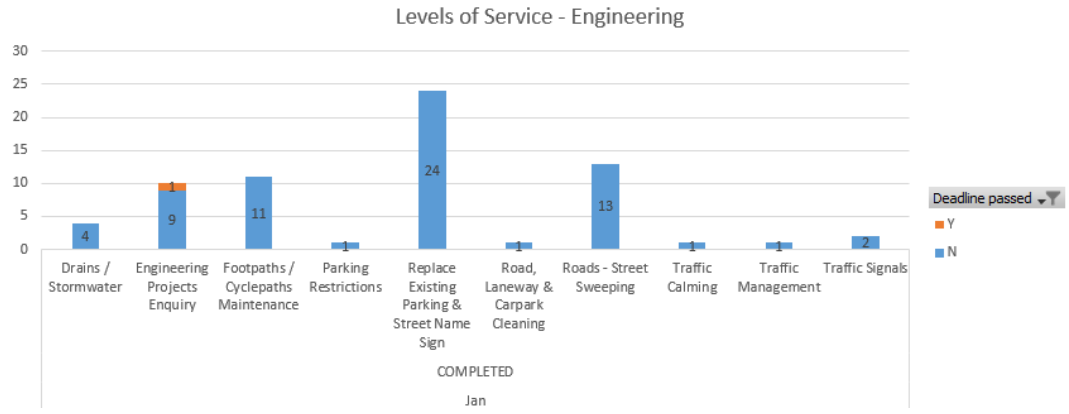


For further project details and updates, please refer to the Town's website via; https://www.cambridge.wa.gov.au/Town-Council/Works-Projects.

2. INFORMATION ITEMS

Customer Relationship Management (CRM) - Engineering

In January, the Engineering Services team processed a total of 67 CRMs. The graph below compares the number of CRMs closed during January that met their deadlines with those that were completed after their deadlines had passed.

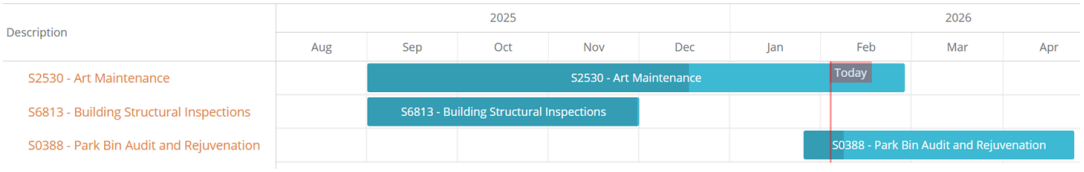


ASSET SERVICES

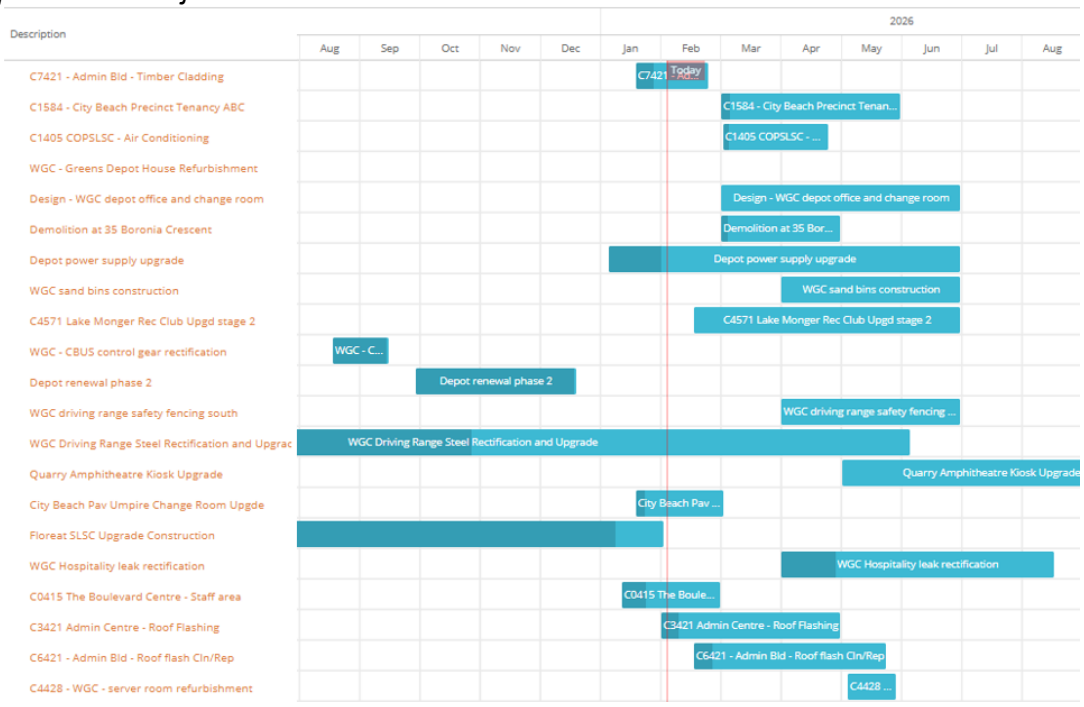
1. SECTION UPDATE

Project Update – 2025/2026 Asset Services

Operational Projects



Capital Works Projects

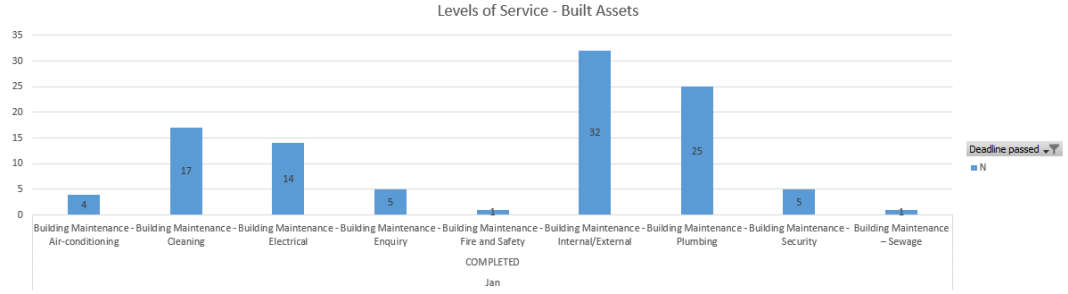


For further project details and updates, please refer to the Town's website via; https://www.cambridge.wa.gov.au/Town-Council/Works-Projects.

2. INFORMATION ITEMS

Customer Relationship Management (CRM) – Building Management

In January, the Building Management and Asset Services team processed a total of 104 CRMs. The graph below compares the number of CRMs closed during January that met their deadlines with those that were completed after their deadlines had passed.



Customer Relationship Management (CRM) – Waste Services

In January, the Waste Services team processed a total of 279 CRMs. The graph below compares the number of CRMs closed during January that met their deadlines with those that were completed after their deadlines had passed.



Bin Collection Issues

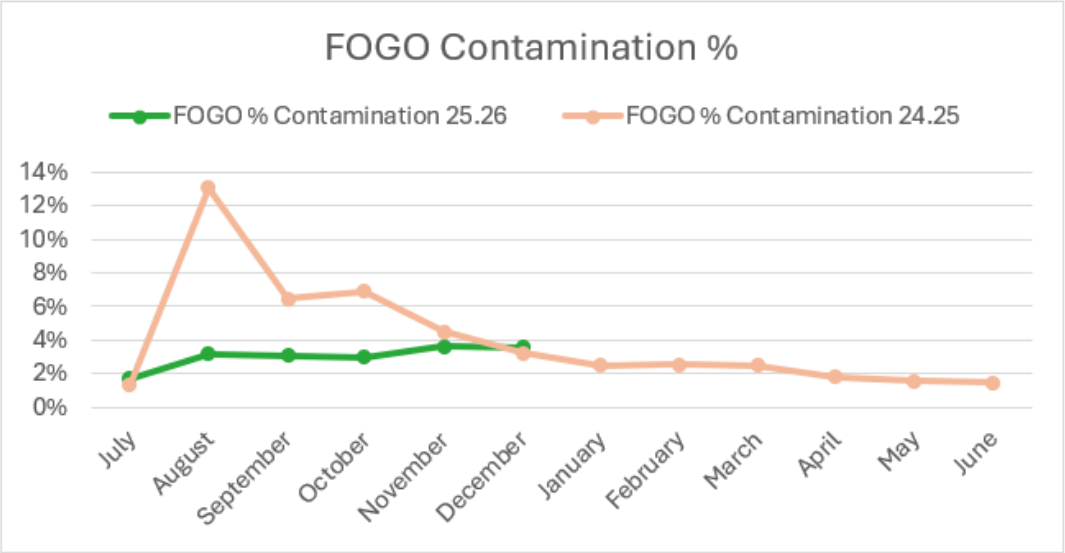
The Town has noted an increase in missed bin collections reported by residents during January. In response, the Town has been engaging with its waste contractor to ensure all contractual obligations and service standards are being met. The recent rise in missed collections is largely attributed to the introduction of new waste drivers who are still becoming familiar with the nuances with collections within Cambridge. The Town is strengthening its monitoring of the contractor and is working proactively to address issues, reduce the number of missed collections, and ensure timely communication with residents.

Contamination Data - Food Organics Garden Organics (FOGO)

Below is the contamination and waste data for December 2025. The Town is still waiting on the January 2026 figures.

Since the introduction of FOGO in July 2024, the Cambridge community has continued to demonstrate strong engagement with correct organic waste practices. In December 2025, FOGO collections reached 530.56 tonnes, an increase of 17% compared to the same month in the previous year.

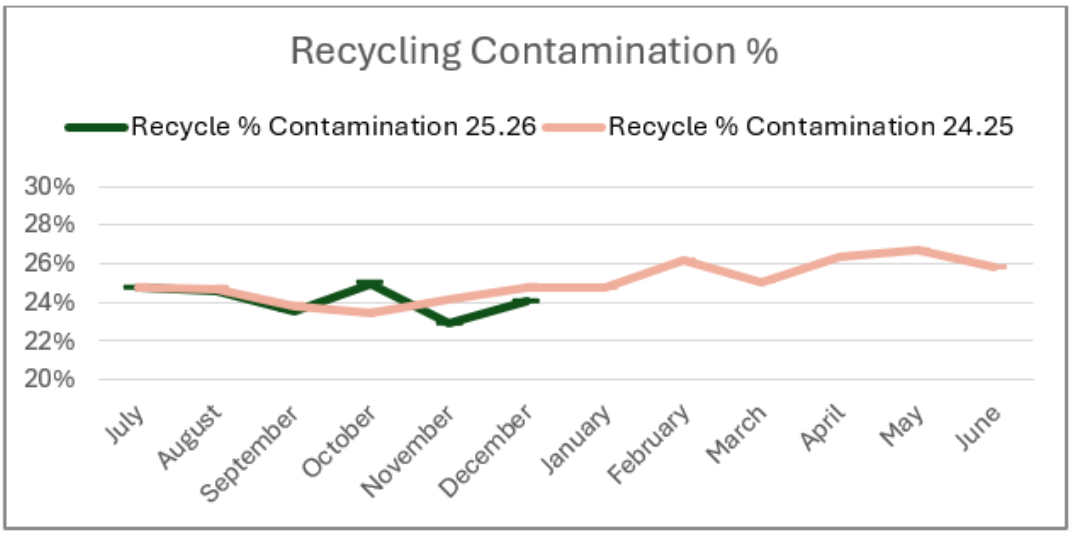
Contamination did rise slightly over the holiday period, reaching 3.59% in December. While this is higher than the Town's ideal target, it remains within an acceptable range for the FOGO stream.



Contamination Data - Recycling
The table below presents recycling contamination rates recorded at Veolia's Material Recovery Facility (MRF) over recent months, comparing data from 2024/2025 with 2025/2026.

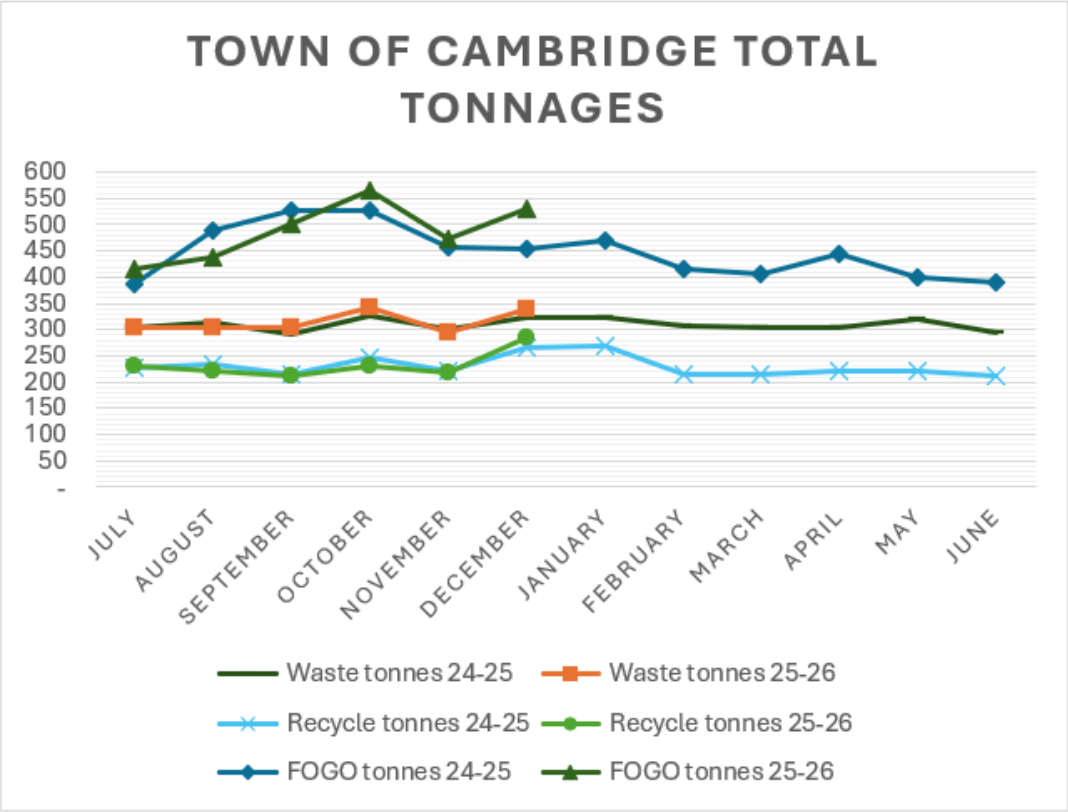
Please note that the MRF processes recycling from a range of sources, not just the Town.

Recycling contamination improved over this period, decreasing by 0.87% in December compared to the November rate.



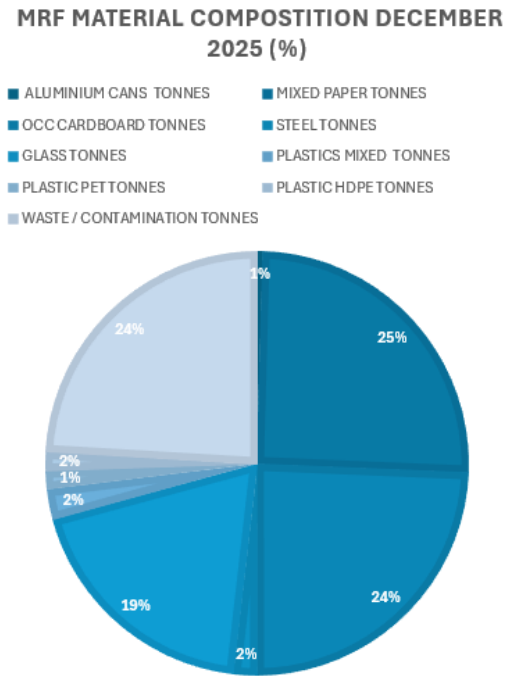
Waste Volumes
As anticipated, December saw an increase in waste, recycling, and FOGO volumes. The data below shows that overall waste levels remain relatively consistent month-to-month when compared with the previous year.

Recycling tonnages rose by approximately 70 tonnes in December, largely due to the additional recycling collections provided to all households during the two-week Christmas holiday period.



Recycling Composition
The composition of the MRF materials processed in December 2025 is shown in the below pie chart.

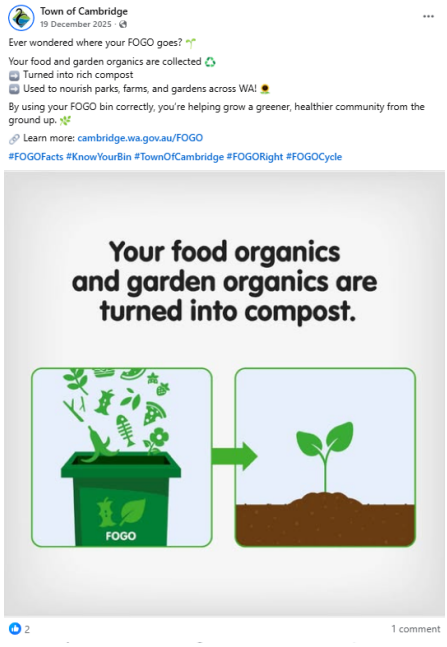
Cardboard and mixed paper are the darker blue colours which equals 49%, or 141 tonnes, of all recycling through the MRF for the month of December.



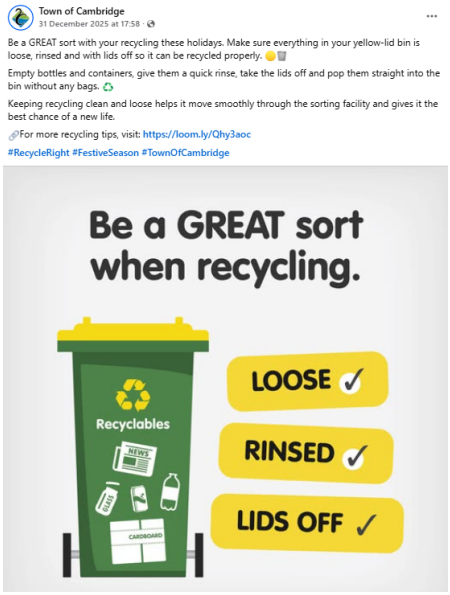
Waste Education Events
Upcoming Waste Education Events and Workshops can be added to your calendar using the What's On Calendar button on the Event page on the Town's website.

The Town put out several posts on social media shown below over the December period:






Town of Cambridge
26 December 2025 ·
Hosting a festive feast? All those veggie peels, fruit scraps, eggshells, tea bags and paper towel can go straight into your green-lid FOGO bin instead of landfill.
Tip: keep a small kitchen caddy or container on the bench while you cook, then empty it into your FOGO bin at the end of the day.
For more info about FOGO, visit: https://loom.ly/d8slmSA
#FOGO #WasteSorted #TownOfCambridge
KITCHEN CADDY
2
Like
Comment
Share


Town of Cambridge
31 December 2025 at 17:58 ·
Be a GREAT sort with your recycling these holidays. Make sure everything in your yellow-lid bin is loose, rinsed and with lids off so it can be recycled properly.
Empty bottles and containers, give them a quick rinse, take the lids off and pop them straight into the bin without any bags.
Keeping recycling clean and loose helps it move smoothly through the sorting facility and gives it the best chance of a new life.
For more recycling tips, visit: https://loom.ly/Qhy3aoc
#RecycleRight #FestiveSeason #TownOfCambridge
Be a GREAT sort when recycling.
Recyclables
LOOSE
RINSED
LIDS OFF

PLANNING & COMMUNITY SERVICES

DEVELOPMENT SERVICES

1. INFORMATION ITEMS

Register of State Administrative Tribunal (SAT) Review

The following details **current SAT Reviews:**

Application No	Property	Proposal	Notes / Next Steps
DA20/0380	Lot 800 (Nos. 29-33) Northwood Street, West Leederville	Amendment to existing Development Approval - Three Storey Child Care Premises and Associated Offices *Note: The DAP is the respondent.*	• The SAT invited the DAP to reconsider its previous decision to not approve several of the as-constructed (unauthorised) elements of development. • Complete. On 11 December 2025, the application was approved by the DAP.
DA25-059 *(DA21/0073)*	Lot 44 (No. 63) Lake Monger Drive, Wembley	Application to amend previous approval for Two Grouped Dwellings (time extension)	• The matter is currently in mediation.
DA25-189	Lot 801 (No. 284) Salvado Road, Floreat	Two Storey Single House	• The matter is currently in mediation.
DA25-177	Lot 26 (No. 15) Teslin Road, Mt Claremont	Alterations and Additions to Existing Single House	• The matter is currently in mediation.
DA25-160	Lot 392 (No. 8) Palana Road, City Beach	Alterations and Additions to Existing Single House	• The matter is currently in mediation.

Register Of Development Assessment Panel (DAP) Proposals

The following details of **current** DAP Applications:

Application No	Property	Proposal	Notes / Next Steps
DA25-275	Lot 800 (No. 12) Salvado Road, Subiaco (St John of God Hospital)	Additions and Alterations to Existing Hospital (Radiation Oncology Facility)	• Complete. On 23 December 2025, the application was approved by the DAP.
DA25-269	Lot 4 (No. 40) Kimberley Street, West Leederville	Mixed Use (Office and One (1) Multiple Dwelling)	• The application will be determined by the DAP on 10 February 2026.
DA25-297	Lot 58 (No. 321) Cambridge Street, Wembley	Three Grouped Dwellings (Specialist Disability Accommodation)	• The application will be determined by the DAP on 16 February 2026.
DA25-315	Lot 101 (Nos. 95-99) Cambridge Street, West Leederville (J.B. O'Reilly's)	Outdoor Dining and Beer Garden Additions to Existing Tavern	• The Town's RAR is due to the DAP on 18 February 2026.
DA26-005	Lot 98 (No. 3) Oban Road, City Beach	Two Storey Child Care Premises	• The application is currently under assessment.

STRATEGIC PLANNING

1. STRATEGIC PLANNING PROJECTS PROGRAM - SUMMARY & UPDATE

Project Title	Floreat Activity Centre PSP (ToC)		
Description:	Develop a Precinct Structure Plan (PSP) for the Floreat Activity Centre, which will create a framework to guide the future redevelopment of the precinct consistent with the Town's Local Planning Strategy and community's vision.		
Origin:	Local Planning Strategy Town of Cambridge and Ordinary Council Meeting resolution on 28 May 2024 (Item 12.3.4 Strategic Planning priorities and work program)		
Commencement Date	May 2024	**Estimated Completion Date**	Early 2026 (following modifications to the adopted PSP)

Monthly Update:

- A monthly update of this project is provided as a separate item in this Council Agenda.

2025/26 Budget Tracking:

Total Estimate	25/26 Actual	Total Actual*
$ 345,000 - $ 450,000 (excl/ GST)	$ 27,988 (excl/ GST)	$ 369,521 (excl/ GST)

** 23/24-24/25 Expenditure $ 341,533 (excl/ GST)*

Project Title	Local Planning Scheme No.2		
Description:	Prepare a new Local Planning Scheme. The scope of the project involves preparing a Local Planning Scheme document that is consistent with the Model Scheme Text and supports the Town's endorsed Local Planning Strategy.		
Origin:	Council resolution to prepare LPS2 on 25 August 2020 (Item DV20.100) Council consent to advertise LPS2 on 22 August 2023 (Item 12.3.2)		
Commencement Date	August 2020 / August 2023	**Estimated Completion Date**	December 2026*

**Estimated completion date dependent on Statutory Planning Committee (SPC) recommendation and the Minister's final approval.*

Key Milestone Tracking

Ref	Milestone	Completion Date		Status	Comments/ Corrective Actions (if Red or Amber)
		Planned	Revised		
	Draft LPS2 preparation, consideration, and DPLH extensions	08/23-10/24		Complete	
	Council to consider changes to current draft LPS2	09/2024	03/2025	Complete	
	EM Forum	11/03/2025		Complete	
	Council consideration of draft LPS2.	03/2025		Complete	
	Matter to be considered by SPC	Q2/Q3 2025	04/06/2025	Complete	
	Minister for Planning to consider WAPC recommendation to	Q3 2025		Complete	

	grant consent to advertise				
	Formal advertising	Q3/Q4 2025	20/10/25 – 30/01/26	Complete	
	EM Forum - To provide a detailed briefing on submissions received and the outcomes of the community consultation process, ahead of consideration of next steps.	Q1 2026 TBA		TBC	
	Council consideration of submissions	Q1/Q2 2026	Q2 2026	On Track	
	Subsequent steps dependent on DPLH advice and SPC decisions	Q3/Q4 2026*		TBC	

**Estimated completion date dependent on SPC recommendation and the Minister's final approval.*

Monthly Update:

- Public advertising of the draft Scheme commenced on 20 October 2025 and concluded on 30 January 2026. Approximately 300 submissions were received and are currently being reviewed.
- Three drop-in information sessions were held during the advertising period in October, November and January. Over 150 people attended these sessions.
- The Town has engaged consultants to undertake additional work to review and advise on traffic impacts and built form changes proposed in draft LPS2.

2025/26 Budget Tracking:

Total Estimate	25/26 Actual
$ 115,000 (excl/ GST)	$70,495 (excl/ GST)

Project Title	West Leederville Activity Centre PSP		
Description:	Precinct Structure Plan for the West Leederville Activity Centre, in accordance with State Planning Policy, to provide precinct level development controls. Undertake additional research and development and then modify and re-advertise the West Leederville PSP (WLPSP) as directed by the Western Australian Planning Commission.		
Origin:	Local Planning Strategy & Council Resolutions		
Commencement Date	August 2017 / May 2024*	**Estimated Completion Date**	Complete

** Updated following SPC decision for modifications and re-advertising prior to final approval and dependant on DPLH and WAPC consideration.*

Key Milestone Tracking:

Ref	Milestone	Completion Date		Status	Comments/ Corrective Actions (if Red or Amber)
		Planned	Revised		
PSP					
	Initial background and assessment of built form, transport, and land use capacity.	*05/24-12/24*		**Complete**	
	Report presented to Council for a recommendation and forwarded to WAPC for final approval.	11/2024	02/2025	**Complete**	
1.10	WAPC/SPC to determine WLPSP (which may involve modifications)	06/2025	10/12/25	**Complete**	The WLPSP was determined at the SPC meeting 10 December 2025.
1.11	WLPSP updated to reflect WAPC decision, approved (signed) and published.	Q4 2025	Q1/Q2 2026	**Complete**	Amended WLPSP submitted to DPLH 23/01/26. Approved by the WAPC 02/02/26.

Monthly Update:

- The WLPSP was determined by the SPC at its meeting on 10 December 2025 and approved subject to modifications.
- The modified WLPSP was submitted to the DPLH on 23/01/2026.
- The WLPSP was approved by the WAPC on 2 February 2026.
- The approved structure plan is published on the Department's website as well and linked under the Planning Rules / Activity Centres and Development Areas section on the Town's website.

2025/26 Budget Tracking:

Total Estimate	25/26 Actual	Total Actual*
$ 133,000 (excl/ GST)	$ 0 (excl/ GST)	$ 74,152 (excl/ GST)

** 24/25 Expenditure $ 74,152 (excl/ GST)*

Project Title	**Wembley Activity Centre Review (WACPR)**		
Description:	Review and update the current Wembley Activity Centre Plan (2018) to bring it into compliance with the new form and manner required of a Precinct Structure Plan in accordance with State Planning Policy, to provide precinct level development controls. Undertake additional research and development and then modify and re-advertise the Wembley Precinct Structure Plan (WPSP) as directed by the Western Australian Planning Commission.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	July 2024 (commenced early)	**Estimated Completion Date**	Mid 2026

** Wembley Activity Centre PSP submitted to the DPLH in August 2025; however, assessment and determination dependent on the DPLH and WAPC.*

Key Milestone Tracking:

Ref	Milestone	Completion Date		Status	Comments/ Corrective Actions (if Red or Amber)
		Planned	Revised		
	2018 WACP Review and Supporting Needs and Transport Assessments	07/24- 02/25	07/2024	Complete	Stage 1 – Strategic Review and Technical Evidence Base
	Elected Member Forum	04/2025	05/2025	Complete	
	Report to Council for approval to advertise	05/2025	27/05/2025	Complete	
	Formal advertising	06/25–08/25	04/08/2025	Complete	
	Report to Council for final recommendation to WAPC.	Q4 2025	26/08/2025	Complete	
	Subsequent steps dependent on DPLH advice and SPC decisions	TBC		TBC	PSP and supporting documents now with the DPLH.

Monthly Update:

- The PSP and supporting documentation, including the request for extension of the approval period, was submitted to the DPLH for consideration on 2 September 2025.
- The matter will be presented to the WAPC for determination, with the meeting date to be confirmed.

2025/26 Budget:

Total Estimate	25/26 Actual	Total Actual*
$ 54,000 (excl/ GST)	$ 1,297 (excl/ GST)	$ 27,486 (excl/ GST)

** 24/25 Expenditure $ 26,189 (excl/ GST)*

Project Title	Cambridge Street Urban Corridor East		
Description:	This project aims to develop and implement an appropriate statutory planning framework (including development controls) for the Cambridge Street Urban Corridor East precinct, as envisioned within the Town's Local Planning Strategy.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	February 2025	**Estimated Completion Date**	Mid 2026

Key Milestone Tracking:

Ref	Milestone	Completion Date		Status	Comments/ Corrective Actions (if Red or Amber)
		Planned	Revised		
1.0-2.0	Inception & Background Reports (Service Impact Report and Transport Impact Assessment)	02/25-03/25	03/25-05/25	Complete	
3.1-3.3	*Concept Design Development, Landowner Engagement and Final Report Process*	03/25-10/25	*07/25-11/25*	Complete	
4.0	Council consideration and endorsement (as part of the LPS2 approval process).	Q1/Q2 2026	Q2 2026	On Track	

Monthly Update:

- The urban design consultant provided the final recommendation and summary report of the project to the Town which will assist informing the Town's response to draft LPS2.
- This project is now complete, with the outputs and recommendations associated with the project work to be incorporated in the LPS2 project.

2025/26 Budget:

Total Estimate	25/26 Actual	Total Actual*
$ 61,000 (excl/ GST)	$ 24,845 (excl/ GST)	$ 37,845 (excl/ GST)

** 24/25 Expenditure $ 13,000 (excl/ GST)*

OTHER STRATEGIC INITIATIVES

SUSTAINABILTY UPDATE

Sustainability Working Group

In December, the Sustainability Working Group held its first meeting with new members: Councillors Heil (Chair) and Kennerly. At the meeting, the Group was provided an overview and update of the Sustainability Strategy. The following steps involve the group deciding on the topic for each meeting in line with the areas of action detailed in the Sustainability Strategy. A call-out will then be made to engage community members with relevant knowledge or interest in each topic to participate in the meetings.

Pirate Pete Sustainability Adventures

In partnership with Cambridge Library, the Town organised a sustainability adventure with Pirate Pete on 13 January. Children and their families went through a journey of discovery as they learnt how to live a more sustainable "pirate life". In this interactive story, song and action-packed adventure, Pete finds out that being a "pirate" in today's world means taking care of the planet, and that starts with better recycling and sustainability habits.

Reusable Sanitary Products Rebate

The Town is launching a rebate program to encourage the use of reusable sanitary products, aiming to reduce waste and promote more sustainable practices within our community. Residents can claim a 50% rebate (up to $100) for cloth nappies, which includes purchases, rentals, or repairs. Additionally, a 50% rebate (up to $50) will be available for reusable sanitary products such as cloth menstrual pads, period underwear, menstrual cups, reusable pad inserts or liners, and reusable incontinence pads. A Cloth Nappy Workshop will take place at Cambridge Library on 6 March, following the Baby Rhymes session.

Sustainability Workshops

The topic for the next Sustainability Workshop (21 February 2026) is "Perth's Bushfood Plants". Humans have managed seasonal food resources in this part of the world for a very long time. Many bushfood plants grow in the Perth region, and an understanding of their seasonality and management history adds further interest. This workshop will deliver a snapshot of the native food resources of Perth and focus on those that can be grown in private gardens.

Climate Adaptation and Mitigation Plan

The Town of Cambridge is seeking suitably qualified consultants to prepare a Climate Adaptation and Mitigation Plan (CAMP). The CAMP will guide the Town’s strategic response to climate change by identifying practical, measurable corporate and community actions to reduce greenhouse gas emissions (mitigation) and strengthen resilience to climate-related risks (adaptation). The initial focus will be on achievable corporate actions, building on the 2022 Corporate Climate Risk Assessment and Resilience Plan, and providing a foundation for future decision-making and implementation. Subsequent iterations may expand to community actions, supporting sustainable practices and enabling community-led mitigation and adaptation initiatives.

PLACE DEVELOPMENT UPDATE

Mobile food trucks Expression of Interest

The Administration is working its way through complexities relating to coastal location suitability regarding food trucks. The administration will keep the Council informed as the project progresses and items of note arise.

Streets Alive – Stream 2 Grant Application

On 29 January 2026, the Town's Administration and the Flower District Town Team (FDTT) hosted an establishment meeting to officially begin the Northwood Street Road Safety Enhancements project with various members of the community, including residents and business owners.

E-flower installation

The Place Development Officer is assisting the FDTT to complete the project's final stages, with installation estimated for April 2026. A report to Council requesting additional financial support for the E-flower as part of the current FDTT funding support for events and activities is presented for Council's consideration in this agenda.

Grantham Park Toilet Block Mural

The mural is scheduled for completion at the Grantham Park toilet block for the last week of February 2026. The Administration will keep the Council informed as the project progresses and items of note arise.

COMMUNITY SERVICES

CULTURE AND COMMUNITY SUPPORT EVENTS, PROGRAMS & PROJECTS

CAMBRIDGE SENIOR SERVICES (CSS)
Reporting Framework: *Senior Services Strategy Action Plan 2022/23 - 2025/26*

Focus Area 4: Social Participation

- Pole Walking at Perry Lakes (weekly on Mondays and Fridays): 95 seniors attended in December 2025 and January 2026. *Weekly sessions were paused during the Town's closure period from Monday 22 December 2025 to Monday 5 January 2026.*
- *Participants were welcome to continue walking informally during this time; however, this was unsupervised and undertaken at their own responsibility.*
- Coasters Walking Group at City Beach (weekly on Tuesdays): 50 seniors attended in December 2025 and January 2026. *Sessions were not delivered during the Town's closure period (22 December 2025 to 5 January 2026).*
- Friends in Harmony Choir – delivered in partnership with Songfest and Floreat Salvos 55+ (weekly on Thursdays): 200 seniors attended in December 2025 and January 2026 (including carers). *The program paused for three weeks over the December–January break, resulting in lower attendance figures for this period.*
- Cambridge Coffee Club (fortnightly on Wednesdays): 60 seniors attended in December 2025 and January 2026.
- Memory Cafe (monthly on Tuesdays): 32 seniors attended in December 2025 and January 2026 (including carers).
- Scrabble Club (monthly on Wednesdays): 6 seniors attended in December. Scrabble Club was not held in January 2026.
- Seniors Christmas Lunch: 120 seniors attended in December 2025.



Photo of Seniors Christmas lunch taken by CSS staff

Focus Area 5: Communication & Information
Senior Services support and drop-in sessions continued at the Cambridge Library, with staff on site every Monday from 9:00am – 12:00pm. Services were closed during the Christmas closure period (22 December 2025 – 5 January 2026). Services resumed on January 19, 2026.

DISABILITY ACCESS AND INCLUSION
Reporting Framework: *Disability, Access and Inclusion Plan 2023-2028*

Outcome 1: Services and Events
International Day of People with Disability – Cambridge Library Activities
The Town marked the International Day of People with Disability, with a series of engaging events at the Cambridge Library featuring three special guest presenters.

Paracanoeist Amy Ralph, currently training for the world championships, led two special Storytime sessions. Amy read books focused on inclusion and rowing, spoke openly about her experience living with limb difference, and answered thoughtful questions from children and parents. Families also enjoyed a canoe-themed craft activity.

Paralympic gold medallist Ellie Cole hosted a reading and signing of her children's book Felix and His Fantastic Friends.

Music Therapist Claire McGlew, the first blind person to graduate as a Music Teacher from the University of Western Australia (UWA), performed at Cambridge Library Baby Rhymetime with her guide dog, Willow. She spoke about the role of music and voice in early childhood development and demonstrated how she reads using Braille, inviting children to explore her Braille music sheets. Due to the enthusiastic response, Claire will now return once each term to deliver a special Baby Rhymetime session.

Across the week, more than 60 adults and 70 children took part, connecting with meaningful messages of inclusion and enjoying positive interactions with people living with different disabilities. All surveyed attendees reported enjoying the sessions, with 80% indicating that the program supported their child's learning about inclusion and celebrating differences.





Carols by the Lake - For more information please visit the Town's website: Festive magic lights up Carols by the Lake 2025 at Galup

Carols by the Lake held on Sunday 7 December, and once again served as a key celebration for International Day of People with Disability. The event featured performances by Activ Heartbeats and an appearance from Matt the Showman. Additional inclusive elements included a Sensory Container provided by All Abilities Football WA, a chill-out zone, a candle-selling fundraiser run by local not-for-profit organisation Teach, Speak, Hear (TSH), wheelchair basketball facilitated by Rebound WA, and inclusive bike rides run by Cycling Without Age. Together, these activities helped create an inclusive event and shone a spotlight on people with disability and their contributions to the community. The impact was reflected in attendee feedback, with 96% stating that the event celebrated and supported the inclusion of people with disability, while the remaining 4% were unsure.

The Town continues to promote its involvement in the Hidden Disabilities Sunflower initiative, with signage and announcements encouraging attendees with hidden disabilities to access support and collect free sunflower merchandise during the event. More than 30 lanyards and pins were distributed, helping raise awareness of the symbol and its meaning.

A new addition to this year's event was a community art activity which was delivered by Disability in the Arts, Disadvantage in the Arts (DADAA). More than 300 people took part, contributing to art pieces that were later compiled and transformed by a young artist into a digital artwork (shown below), which has been printed on two canvases. The Community Development Team will explore opportunities to showcase this artwork to the wider community.



Artist: Jake Carlshausen

Recent Achievements
Most Accessible Community Awards WA
The Town of Cambridge received the Most Accessible Communities Award WA in the Employment category, which was presented on 10 December 2025 at the City of Perth. The award acknowledges the Town's commitment to procuring services from disability-led enterprises, including commissioning The Periscope Crew to create short promotional films. In recent years, the Community Services team has worked with a diverse range of talented groups and businesses such as Kyal's Coffee Kart, Glissando Music Therapy, DJ Incredable, Matt the Showman, Carys' Candles to Calm, and The Recycleman Perth. These collaborations have supported meaningful employment pathways and showcased the creativity, expertise, and leadership of people with disability across the community.

For more information please visit the Town's website: Cambridge recognised for inclusive employment at 2025 MACWA Awards

VOLUNTEERING
Spotlight on a Volunteer – Maura Marshall
The Spotlight on a Volunteer program highlights local volunteers who make a meaningful contribution to the Town of Cambridge community.
The most recent feature recognised Maura Marshall from Friends of Galup, who plays a key role in caring for the local environment through her coordination of monthly busy bees. In her profile, Maura spoke about what motivates her to volunteer and offered guidance for others interested in getting involved. To read Maura's full story please visit the Town's website: Volunteering at the heart of community: Maura Marshall's story

COMMUNITY AWARDS
Community Award & Recognition Program
The Town of Cambridge Community Awards and Recognition Program is held annually to recognise organisations for their voluntary service within the community.

The nomination categories include:

- Community Service Organisation of the Year Award
- Community Sports Club of the Year Award
- Community Arts and Culture Organisation of the Year Award

Award winners receive $750 and their name on the Honour Board.

Nominations for the awards are open from 27 January until the 2 March 2026.

The awards will be presented at an event held during National Volunteer Week (Monday 18 - Sunday 24 May 2026). For more information, please visit the Town's website: Community Awards & Recognition Program

Community Development Grant
The purpose of this grant is to support community events and programs that enhance social capital and encourage participation in local community life: One application was approved for January 2026.

#	Organisation	Project Request	Funds Requested	Funds Granted
1	Reabold Tennis Club	Community Open Day	$1,000	$750

REFLECT RECONCILIATION ACTION PLAN (RAP)

Artist Expression of Interest
Artist Fiona Reidy has been engaged to provide the artwork for the Town's Reflect RAP. The RAP Working Group met with Fiona in December 2025to discuss the concept artwork that she has submitted and provide feedback.

It is anticipated that the artwork will be completed by February 2026, with the final Reflect RAP document being submitted to Reconciliation Australia for unconditional endorsement in March/April 2026.

COMMUNITY EVENTS
All events, including Cambridge Library events, are listed on the Town's *What's On* webpage.

Large Town of Cambridge Community events are also listed on the website under Cambridge Community Events 25/26.

RECREATION AND COMMUNITY SPACES PROGRAMS AND PROJECTS

Youth Achievement Grant

The Youth Achievement Grant provides financial assistance to individuals under the age of 25 years in recognition of excellence in sport, leisure, culture, humanitarian, charitable and educational pursuits. Between December 2025 and January 2026, Community Development received a total of six (6) Youth Achievement Grant submissions, out of which, four (4) were successful.

#	Grant Request	Amount Awarded	Outcome and notes
1	Youth and Cadet Fencing Championships	Nil	Application unsuccessful due to application falling outside of the grant window.
2	School Sports Australia – Cross Country Championships,	$250	Application Successful – Interstate Competition
3	2025 Canoe Long Distance National Championship	$250	Application Successful – Interstate competition
4	WA U15 Girls National Futsal Championship	$250	Application Successful – interstate competition
5	2025 U14 Hockey National Championships.	Nil	Application unsuccessful due to outstanding grant acquittal documentation
6	FILA 2025 Hong Kong Open Fencing Championships	$500	Application Successful – international competition
Total		$1,250	

LIBRARY SERVICES

Connection | Collections | Community
Reporting Framework: *Library Strategic Plan 2025-2029*

FOCUS AREA 1: Build Community Engagement

Active Members:	December 2025 – 11,132 (1.2% increase from December 2024) January 2026 – 11,222 (1.4% increase from January 2025)
Visitors:	December 2025 - 7,440 (16.0% increase from December 2024) January 2026 – 10, 549 (20.6% increase from January 2025)
Events and Activities:	December 2025 – 33 events with 535 attendees (7 Library hosted events and 26 Community led events) January 2026 – 58 events with 798 attendees (29 Library hosted events and 29 Community led events)

Highlights
December 2025
Cambridge Library was buzzing with creativity, connection, and celebration for the school holidays.

Children and families crafted colourful cards and paper chains and attended special story times, including one with Music Therapist Claire McGlew who sang songs and introduced the group to her Seeing Eye Dog, Willow.

International Day of Disability and Inclusion was celebrated with Olympian Para-Canoeist Amy Ralph attending as a special guest presenter. A dedicated chill-out area ensured everyone felt comfortable, including those needing a sensory break.

Cambridge Library also hosted a memorable visit from the Japanese School, adding cultural exchange and excitement for the Year 1s and 2s in attendance.

January 2026
The school holiday program featured a very busy and diverse range of activities designed to engage, inspire, and entertain young people and families.

Children enjoyed an art journalling workshop guided by Gabbi from Bundabubs where young participants were encouraged to dream big and play freely with mixed materials, allowing them to unleash their creativity while decorating a personal art journal to use throughout the year.

The library was busy with many other exciting activities happening throughout January including Brazilian Storytimes, Pirate Pete Sustainability Adventures, West Oz Wildlife encounters, a writing workshop, and hands-on sessions such as wax wrap making.

Popular drop-in activities included Mario Kart, Lego, and the Library Monster Hunt, which was a big hit with young families, while the Summer Reading Quest promoted literacy for kids from 0-12 years old.



Art Journaling workshop



West Oz Wildlife

FOCUS AREA 2: Support Learning & Discovery

New collection items December and January combined: 712 physical items (162% of new loan items have been on loan as of 28 January 2026)

Digital workshops and training: 11 sessions; Attendees: 52

Summer Reads book display: 160 items on display and 174 loans. 109% of the display loaned over the summer, showing the success of this Collections initiative.

Highlights:
It's been a busy summer of reading for library members with the Summer Picks display proving a popular attraction for adult members. Many titles were loaned multiple times.

The collections team are now busy building a Classics collection which will be unveiled in the coming weeks and will feature favourite literary classics and provide a one-stop library shelf for those who enjoy the likes of Jane Austen, Charles Dickens, and Viriginia Woolf and many more.

The team will also soon be welcoming an innovative new collection of Vox Books that will be sure to entice younger readers with fun read-along stories from a built-in audio player.

FOCUS AREA 3: Improve Operational Effectiveness

Highlights:
Several operational improvements have been implemented to enhance both staff workflows and the customer experience. These include the introduction of a new reservations shelf, the removal of the security gate and lockers to open the entryway, which has been reconfigured to feel more welcoming and accessible, and fresh paintwork to brighten the Cambridge Library environment.

Study and laptop areas are now more comfortable and accommodating with the installation of built in desk space and additional power outlets.

Staff have also begun upgrading key systems, including the rostering and Library Management Systems, to support more efficient operations, improve workflows, and prepare for upgraded circulation hardware including a new automatic returns shelf, self-serve loan kiosks, and RFID pads to be installed in the coming months.

The library closed for an afternoon to allow the whole team to attend the Town's Christmas party for the first time. This provided a valuable opportunity to celebrate achievements and strengthen team connections.

QUARRY AMPHITHEATRE

Quarry Amphitheatre Strategic & Business Plan
Reporting Framework: Quarry Amphitheatre Strategic & Business Plan
Alignment to Town: DAIP, Strategic Community Plan, Reconciliation Action Plan

Goals and highlights

1. **Place:** *Deliver a professional standard venue and equipment that enables efficient and safe operations, consistently meets customer expectations and fosters a positive reputatio*n.
   - Lease of sound and lighting production equipment has resolved the risk of faulty equipment, which has been a significant issue in recent seasons. (Objective 1)
   - A desktop review of the Quarry Amphitheatre's Bushfire Management Plan, Bushfire Emergency Evacuation Framework, and emergency management documents is in progress. (Objective 1)
   - Additional budget has been identified in the mid-year review to support proper remediation of the Amphitheatre lawns. (Objective 1)

2. **People:** *To have a highly skilled, empowered, productive, and motivated venue management team*.
   - A review of the position descriptions for both the Venue Manager and Venue Management Officer are well progressed. (Objective 3)
   - Revised casual staff induction documents are in development in consultation with the Quarry's Duty Managers. (Objective 3)

3. **Marketing:** *Maximise the Quarry's appeal, utilisation, and associated revenue*.
   - A scope has been developed, and the aim is to finalise an RFQ and ultimately appoint a branding and marketing specialist in the coming months. (Objective 5)

4. **Management:** *To sustainably realise the financial, social, and creative potential of the Quarry*.
   - The 2026/27 draft performance season has been finalised and hirers invited to apply for their preferred dates. (Objective 8)
   - A comparison between the 2025-2026 and 2026-2027 performance seasons is included below. Please note this is without ad hoc bookings for the 2026-2027 season, and a further five shows from the current call out yet to be allocated.
   - In practice, there are only 14 Friday, Saturday, or Sundays left available in the season, and five of those fall over the Christmas/New Years holiday period.
   - New and increased opportunities for the 2026-2027 include:
     - WA Comedy;
     - Officers have had a very successful year testing and supporting events with new hirer Cold Nips. Cold Nips are a non-profit organisation focused on promoting wellbeing and good mental health who had their origins in group early morning ocean swims. Started in WA, they are now a national organisation with a significant following. Using these events as a proof-of-concept, officers have been successful in securing a further three wellbeing organisations as clients. These present a great opportunity for growth at the Quarry as they are more able to hire off-peak nights; being Monday< Tuesday and Wednesday;
     - A school client changed schools and has brought their new school to the Quarry due to the great experience they had previously had. The Quarry has also retained the previous school;
     - Fenians Fremantle & Freedom Inc. Hosting a Catalpa Festival event with international guest Declan O'Rourke;
     - Officers are currently exploring a residency hire of The Cavern with a new client. A monthly residency rate was implemented in the 2025-2026 fees and charges as a way to attract winter use of The Cavern for rehearsals, workshops, studio space, etc.; and

- Freeze Frame Opera, a longer-term hirer with two performance seasons annually, have extended their performance season due to ongoing growth.

Feedback from hirers and visitors

Interim feedback from some of the 2025-2026 seasons weddings and private events:

- "…*Everything went so amazingly, it was literally the best day ever. We got so many compliments on the venue, and EVERYONE said the food was amazing*…"
- "*Thank you so much for being one of the highlights of our wedding planning process. We can't recommend Ultimo and you highly enough!*"
- "*You guys were the best team EVER and I cannot put into words what an excellent job you did!!!!*"
- "*Ultimo catered our wedding at Quarry Amphitheatre and they did an AMAZING job! We had a cocktail style reception and all the staff on the day were so friendly, professional and genuinely attentive making sure our guests were well looked after all night. Our wedding manager, Harveen, was also so great to work with. She really helped us navigate through the whole process and truly went above and beyond to make everything perfect. After the wedding a lot of our guests raved about how good the food was. We honestly couldn't be happier with how everything turned out!*"

Formal feedback is due from catering vendor, Ultimo, in the next few months and will allow Quarry staff to work closely with Ultimo to look for improvements for services and offerings for both private functions and performances.

Quarry Amphitheatre Enquiries and conversions (YTD January 2026)
This tool summarises the enquiries received in the current financial year, their type, whether they convert into a booking and if it does not proceed to a booking, the reason why. Please note:

- This is still in development and some of the summary information at the top of the table is incomplete.
- The discrepancy in enquiries (88/89) is due to a site tour that is being facilitated for a seniors' organisation. The occurrence is picked up by the enquires and conversions data, but not the event type data.
- Estimated attendance for 2025/26 is low as the Town does not have up to date information from all hirers for the season, most notably WA Ballet.
- There is a slight drop in the conversion rate, especially for performances, as we're currently finalising the 2026-2027 season call out. Enquiries have been received, but the hire yet to be confirmed.
- Peak nights are Thursday to Sunday, and off-peak nights are Monday to Wednesday.

Enquiries & Conversions 2025 - 2026							
Total Enquiries	154	Estimated Attendance	17638	Event Nights		Total Nights Available	242
Total Bookings	17	Actual Attendance (YTD	5263	Rehearsal nights		Total Nights Booked	106
Conversion Rate	11%	Revenue (ex. staffing)	0	Bump in / Bump Out		Total Nights Unused	136

Event Type	Enquiries	Bookings	Date Unavailable	Not Progressing	Cancelled	Refused	Conversion Rate
Performance	53	7	6	12	0	0	13%
Private Function	21	1	0	7	0	0	5%
Wedding	76	6	14	14	0	0	8%
School	1	1	0	0	0	0	100%
Internal	1	1	0	0	0	0	100%
TOTALS	152	16	20	33	0	0	11%

Comparison between 2025-2026 and 2026-2027 performance seasons:

Actual Bookings Performance Season (November - March)										
Financial Year	Total Nights	Peak Nights Booked	Peak Nights Unused	Peak Nights % Use	Off Peak Booked	Off Peak Unused	Off Peak % Use	Total Booked Nights	Total Unused Nights	Total % Used
2025–2026	151	66	20	76.74%	30	35	46.15%	96	55	64%
2026–2027	151	62	23	72.94%	27	39	40.91%	89	62	59%

REGULATORY SERVICES

ENVIRONMENTAL HEALTH SERVICES

Public Health Plan

The Town's Public Health Plan (PHP) project continues to progress in accordance with the established project timeline. The finalised draft PHP will be presented to Council in the near future, seeking endorsement to release the draft document for community consultation. Staff from North Metropolitan Health Service (NMHS) have provided ongoing support to Project team ensure the Town's draft PHP is consistent with the objectives and priorities guided by the WA State PHP.

COMPLIANCE SERVICES

Pool barrier Inspections

As part of the Town's swimming pool barrier inspection program, the Town is required to inspect 1,109 pool barriers by 30 June 2026. This work has been outsourced to Royal Lifesaving Society WA and as of 31 January 2026, 587 (53%) have been inspected. Of the inspected properties, 549 (93%) have been deemed compliant. Pool barriers identified as non-compliant are subsequently managed by the Town's Compliance Services Team.

RANGER SERVICES

Bush Fire Season update

All vacant lots have now been inspected by the Town's Ranger Services and Community Safety Team with all identified non-compliant properties now deemed compliant in accordance with the *Bush Fires Act 1954*.

CORPORATE & COMMERCIAL SERVICES

WEMBLEY GOLF COURSE

SECTION UPDATE

- January set a record for the highest number of rounds played in a single month (since records commenced in 2016). The previous record of 19,194 rounds, set in January 2024, was surpassed with 19,918 rounds recorded for January 2026.
- The total number of lessons and clinics delivered in December and January was reduced as multiple contractors were on leave.
- School holidays continue to have a positive impact on mini golf numbers. Mini golf fees totalled $83,585 in December and $115,185 in January, an increase of $31,600. This is a similar trend to prior year (December 2024 $83,907, January 2025 $114,176).

WGC Financial Snapshot		
Fee Type	**December 2025**	**December YTD 2025/26**
	Revenue v budget	Revenue v budget
Green Fees	6.4%	1.9%
Driving Range (Coupons only)	-6.3%	6.5%
Mini Golf	-1.4%	1.5%
Golf Cart Hire	6.6%	-2.5%
Pro-shop Retail Revenue	4.5%	-7.7%
Golf lessons	3.4%	-1.7%
Snapshot totals	**1.8%**	**0.8%**

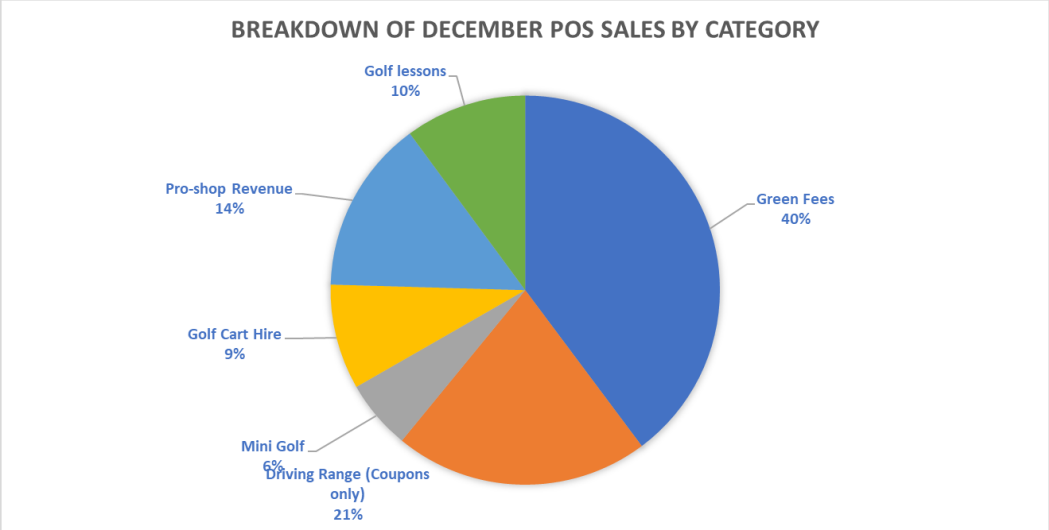


Figure 1: Breakdown of December 2025 POS by category

Number of Transactions in the Golf Shop

December 2025	31,718
Financial YTD	162,037

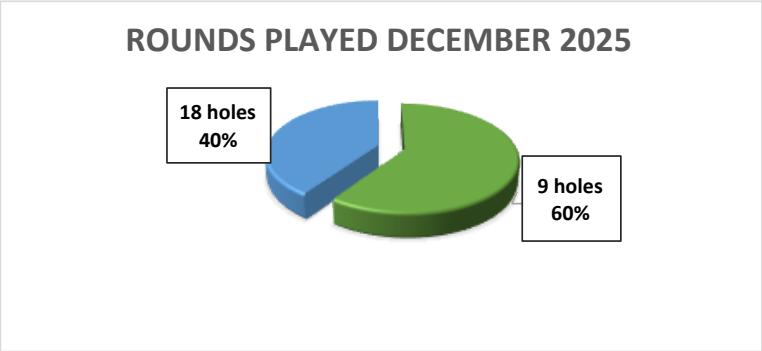


Figure 2: Rounds played (18 holes v 9 holes)

Rounds played on the Golf Course for December 2025

9 holes	11,153
18 holes	7,482
Total Rounds	18,635

WGC Financial Snapshot		
Fee Type	**January 2026**	**January YTD 2025/26**
	Revenue v budget	Revenue v budget
Green Fees	11.3%	3.4%
Driving Range (Coupons only)	1.7%	5.5%
Mini Golf	-0.1%	1.2%
Golf Cart Hire	0.4%	-2.0%
Pro-shop Retail Revenue	6.4%	-5.7%
Golf lessons	-15.8%	-3.6%
Snapshot totals	4.5%	**1.4%**

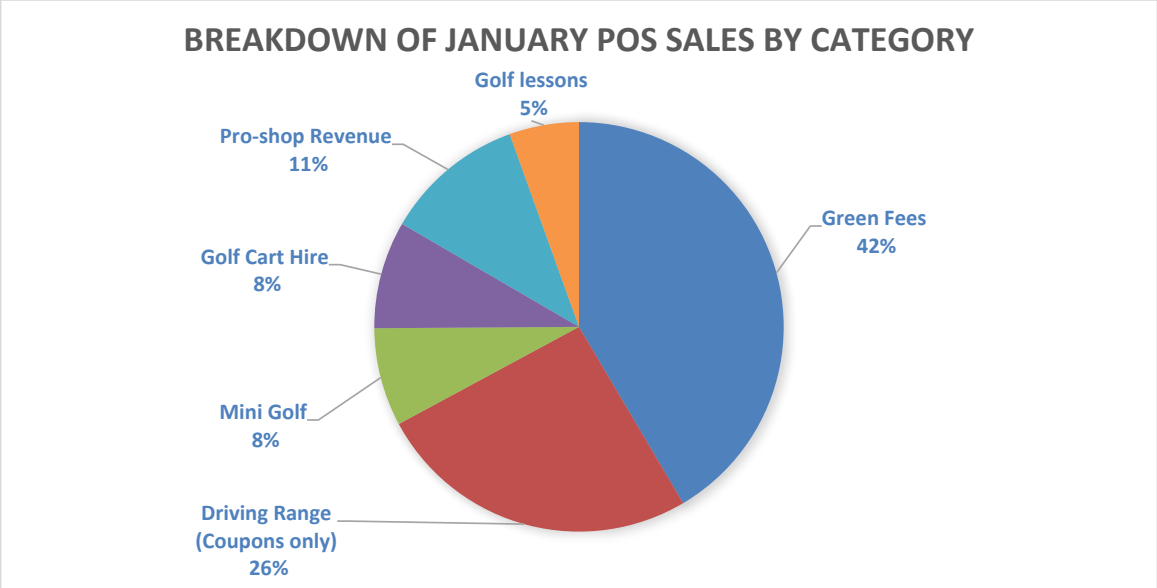


Figure 1: Breakdown of January 2026 POS by category

Number of Transactions in the Golf Shop

January 2026	36,096
Financial YTD	198,133

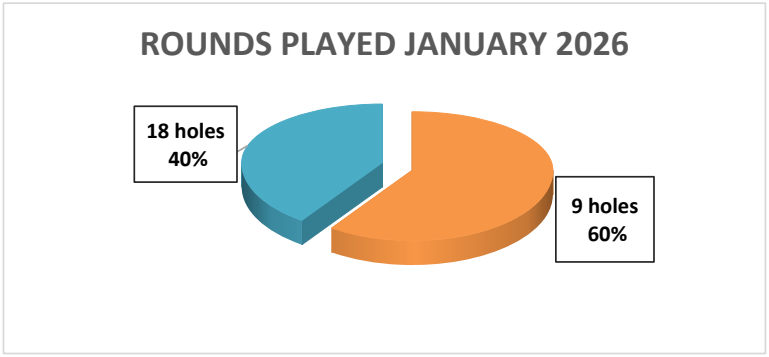


Figure 2: Rounds played (18 holes v 9 holes)

Rounds played on the Golf Course for January 2026

9 holes	11,890
18 holes	8, 028
Total Rounds	19,918

BOLD PARK AQUATIC CENTRE

SECTION UPDATE

- Significant upgrades to the nature playground have now been completed. All non-compliant and aging play equipment has been removed and replaced with modern, safe, and engaging structures. The refreshed playground has reopened to the community and is already receiving positive feedback from families.
- Professional photography was recently completed to update and enhance the centre's marketing materials. The new imagery will support upcoming campaigns and digital content, helping to better showcase the facility and its programs.
- Request for Tender (RFT) Supply and Installation of Heat Pump and Pipework Upgrade was published on Saturday, 24 January 2026 with submissions closing on Friday, 13 February 2026. Request for Quotation (RFQ) Location Feasibility Study and Detailed Design for Plantroom Upgrades was published on Tuesday, 13 January 2026 with submissions closing on Monday, 23 February 2026. These actions mark the beginning of essential long-term asset renewal planning for the facility.
- The Celebrate Summer Pool Party held on 18 January 2026 was a highly successful community event, attracting 1,303 attendees over a three-hour period and creating a vibrant, family-friendly atmosphere. Activities such as inflatables, music and water-based games encouraged participation across all age groups, while staff ensured smooth operations and a safe environment throughout. Only three minor first-aid incidents were recorded, reflecting strong supervision and effective risk management. The strong turnout and positive community response highlight the value of seasonal programming in promoting wellbeing and reinforcing Bold Park Aquatic's role as an accessible and engaging public facility.

BPA Financial Statement		
Revenue Stream	**November** YTD 2025/2026	**December** YTD 2025/2026
	Revenue vs Budget	Revenue vs Budget
Fees and Charges	-17.9%	-6.4%
Hire Fees	+8.5%	+5.8%
Programs	-32.5%	-0.1%
Kiosk	-25.2%	0%
Swim Shop	-21.2%	0%
Overall	**-23%**	**-2.7%**

Bold Park Aquatic Social Media Insights

Socials	Nov-25	Dec-25	Variance
Facebook Views	5k	2.5k	-50%
Reach	1,813	NA	NA
Interactions	15	13	-13.3%
Increase/Decrease in Followers	26	26	-0%
Instagram Views	7.9k	9.5k	+20.3%
Reach	397	518	-30.5%
Interactions	43	43	-0%
Increase/Decrease in	10	10	-0%

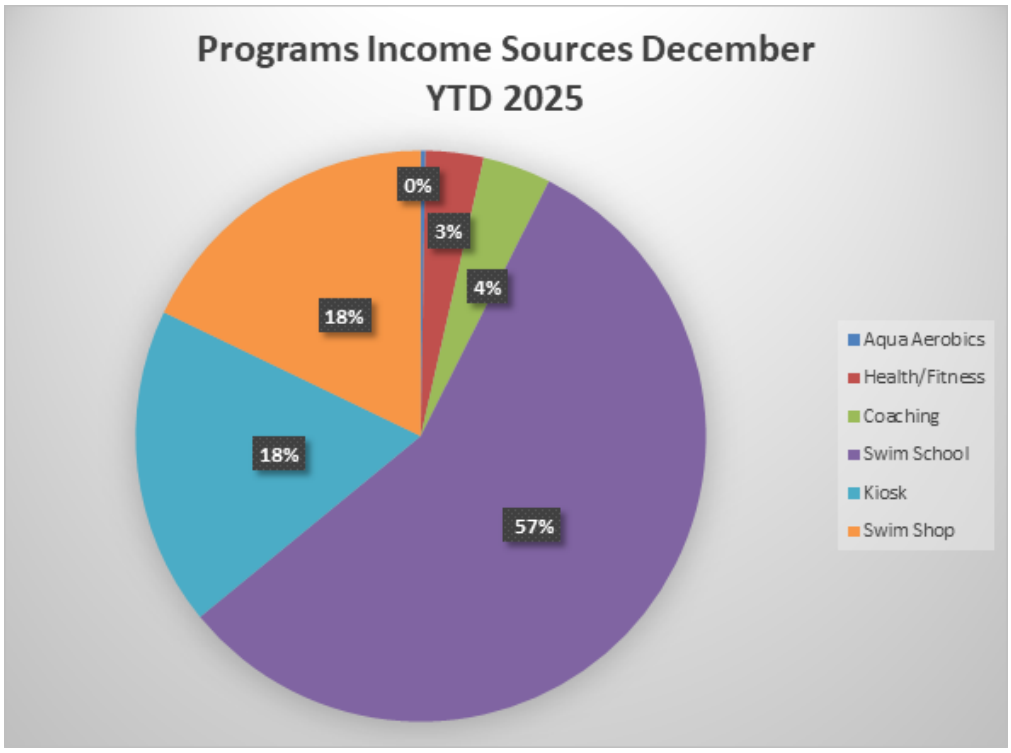
Followers

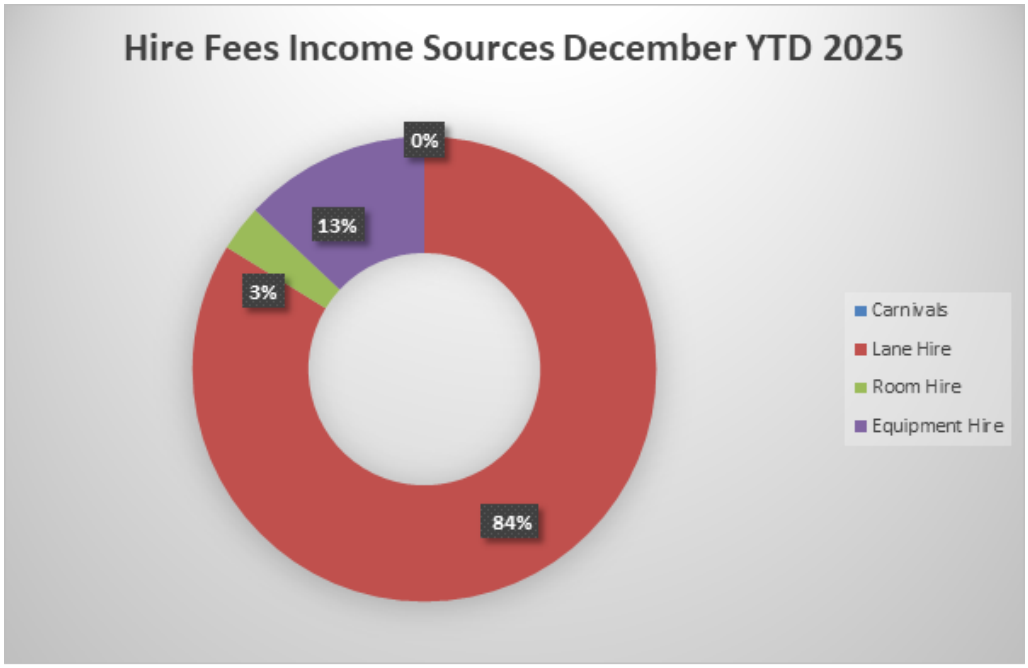
Most Engaged Facebook Post: **Playground and Basketball court reopened**, 274 views

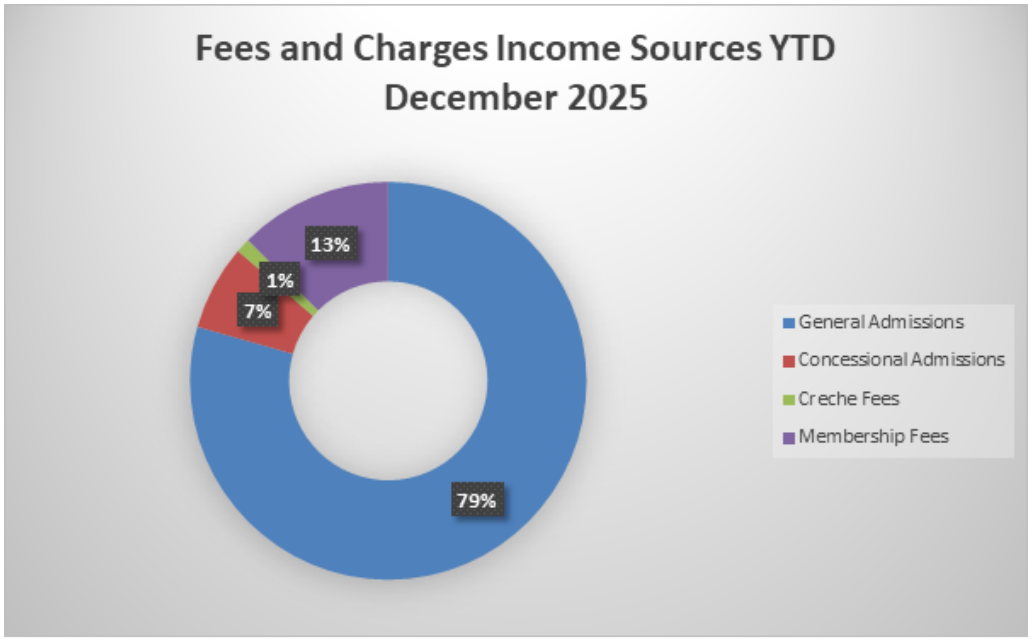
Original post date: 12 December

Most Engaged Instagram Post: **Playground and Basketball court reopened**, 657 views

Original post date: 12 December







BPA Financial Statement		
Revenue Stream	**December** YTD 2025/2026	**January** YTD 2025/2026
	Revenue vs Budget	Revenue vs Budget
Fees and Charges	-6.4%	-5.1%
Hire Fees	+5.8%	+8%
Programs	-0.1%	-1.3%
Kiosk	0%	+2.9%
Swim Shop	0%	-0.1%
Overall	**-2.7%**	**-2.6%**

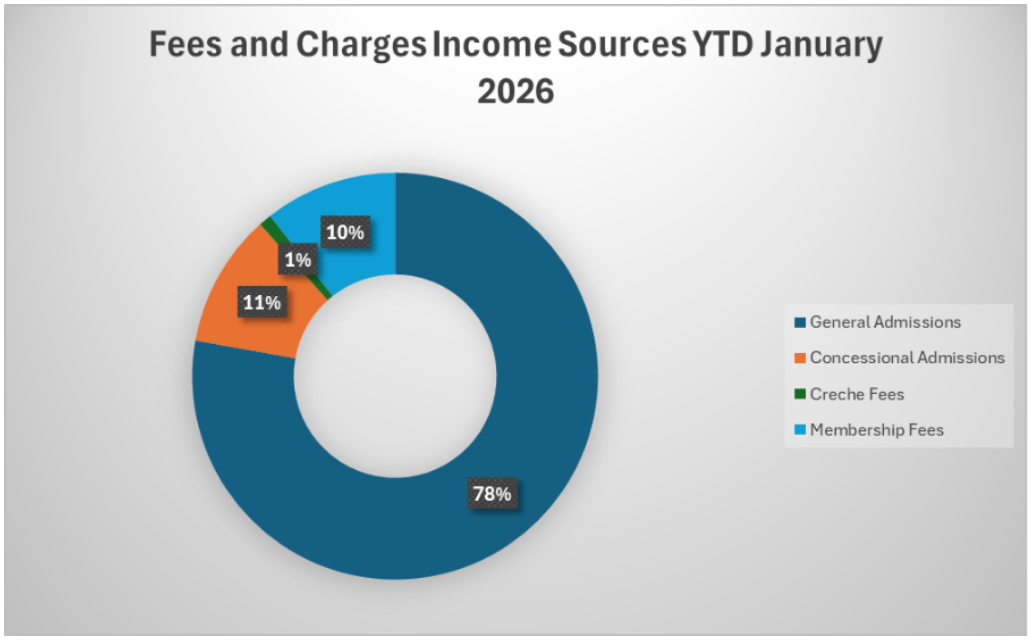
Bold Park Aquatic Social Media Insights

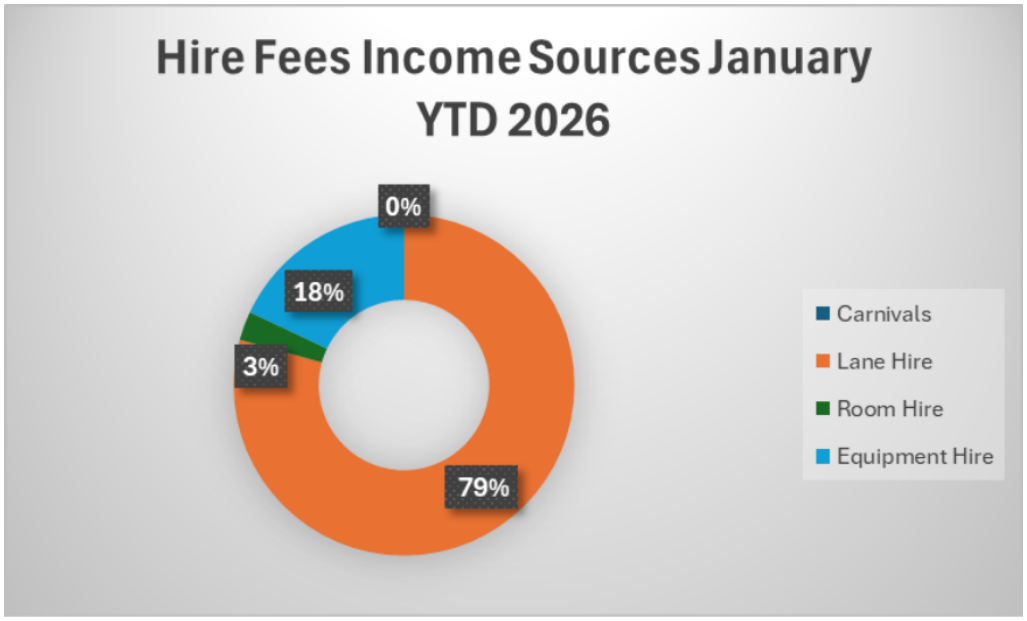
Socials	Dec-25	Jan-26	Variance
Facebook Views	2.5k	19.2k	+668%
Interactions	13	1.2k	+9131%
Increase/Decrease in Followers	26	47	+80.8%
Instagram Views	9.5k	7.3k	-23.2%
Reach	518	1.2k	+132%
Interactions	43	156	+263%
Increase/Decrease in Followers	10	47	+370%

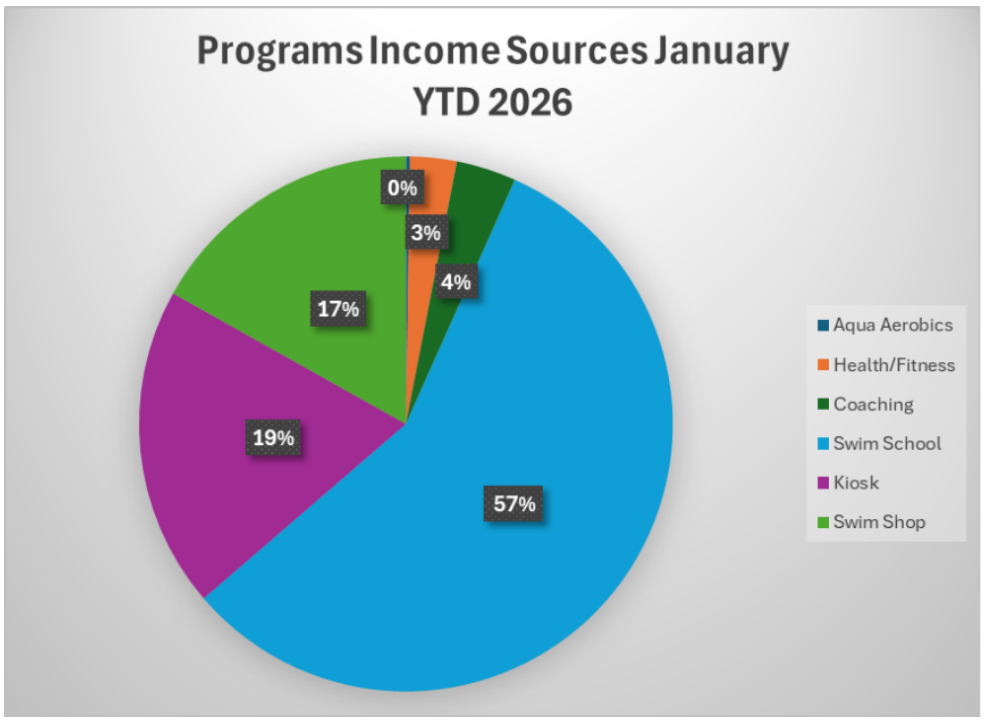
Most Engaged

Facebook Post: **Celebrate Summer Pool Party** 972 views, original date of post: 14 January

Instagram Post: **Celebrate Summer Pool Party** 1,203 views, original date of post: 9 January




Hire Fees Income Sources January YTD 2026
0%
18%
3%
79%
Carnivals
Lane Hire
Room Hire
Equipment Hire


Programs Income Sources January YTD 2026
0%
3%
4%
17%
19%
57%
Aqua Aerobics
Health/Fitness
Coaching
Swim School
Kiosk
Swim Shop

RATES

SECTION UPDATE

- Recovery of outstanding rates continued in December and January for both GRV and UV rated properties. Currently 53 accounts are unpaid for a total of $184,995.
- For properties that opted to pay rates in four instalments, the third instalment was due on 13 January 2026.
- Second interim notices, issued when a property's rates need to be adjusted partway through the year (for example, due to a change in ownership or valuation), were also due on 13 January 2026.
- As of 31 January 2026, 91.3% of rates and charges have been collected.

FINANCE

SECTION UPDATE

- Mid-year budget review (MYBR) meetings were conducted throughout January with all managers and the executive team. These sessions focused on assessing year-to-date financial performance, identifying budget variances, and confirming proposed amendments for inclusion in the formal review.
- Proposed amendments as part of the MYBR were presented at the Elected Member Forum held on 3 February 2026, facilitating informed discussion.
- The MYBR statutory report 'Statement of Budget Review' will be presented at the February OCM for consideration and recommended adoption. The report will outline proposed adjustments to the 2025-26 annual budget based on current financial forecasts and organisational priorities.

CONTRACTS AND LEASING

SECTION UPDATE

- EOI 2025-04 Mobile Food and Drink Trading for proposed sites being Galup, Grantham Park, Henderson Park and beachside areas, recently closed for submissions on Sunday 30 November 2025. The Administration are evaluating the submissions.
- The Team is currently managing contract variations, completing evaluations for recently closed RFTs and RFQs, and preparing for the release of new RFTs/RFQ's and EOI's in the coming weeks.
- The Leasing Team is continuing to work through annual rent reviews and responding to day-to-day maintenance queries to ensure lease obligations are met and tenant queries are managed in a timely manner.
- The CEO commenced negotiations to discuss the proposal to sub-lease the Cambridge Bowling Club's Green A to Floorball Revolution. The President of the Cambridge Bowling Club and a representative from Floorball Revolution met with the CEO and Director Corporate and Contracts on 4 February 2026. Discussions progressed well and relevant information is being compiled by the proponents to enable further dialogue.

OFFICE OF THE CEO

ICT Services

PROJECT SUMMARY AND UPDATE

The Strategic ICT Plan 2021-2026, endorsed by the Council, commenced in July 2021.

The plan involves major digital transformation to the Town's IT systems and infrastructure to achieve the ICT vision. The strategy includes projects ranging from data network, telephony, software systems, audits, governance, risk, and compliance.

Enterprise Resource Planning (ERP) System

The ERP Upgrade program is one of the primary streams of the Strategic ICT Plan, a five-year digital transformation initiative upgrading TechnologyOne modules to the latest functionality. A cloud strategy approach has been adopted providing a more contemporary digital experience for the Town's administration and rate payers.

Current key projects in progress:

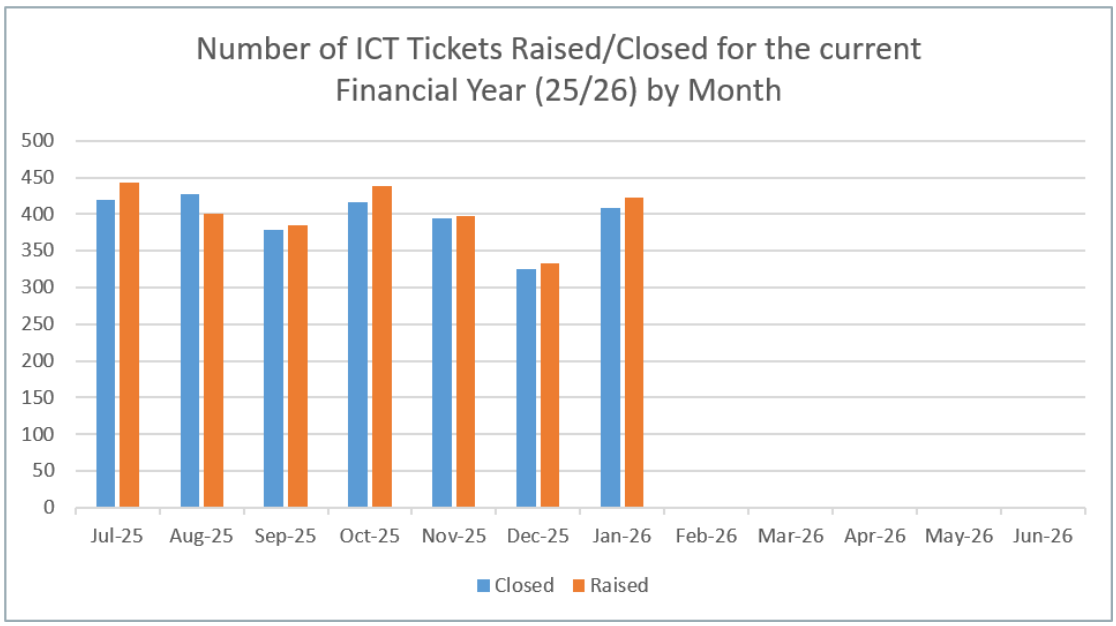
- **CRM CiAnywhere:** This significant and large-scale project commenced in June 2024. It is part of the P&R module and overall ERP upgrade program. Support and improvements for business units continues. Contracts and CRM External release planning is in progress and consultation with TechnologyOne for the next P&R Transition phase has kicked off.
- **Purchase cards:** Implementation of purchase cards at the Town which will allow tighter financial controls. User acceptance testing has been completed by Finance and final configuration is underway.
- **Network upgrade:** A project to upgrade Town network infrastructure commenced in October, with all sites now completed.
- **Electronic Mail Implementation:** A project has commenced to implement electronic mail processing, which will outsource the printing and posting of mail on behalf of the Town. This project will create cost and staff efficiencies and reduce reliance on Town printers. Configuration has been completed with training scheduled for February and go-live scheduled for the beginning of March.
- **Systems Security Upgrades:** Due to the sensitivity of these projects, they are not reported, however, significant work is being completed in these areas.

Audit findings are not detailed in this report due to information sensitivity. They are reported to the Audit and Risk Committee on a quarterly basis.

INFORMATION ITEMS

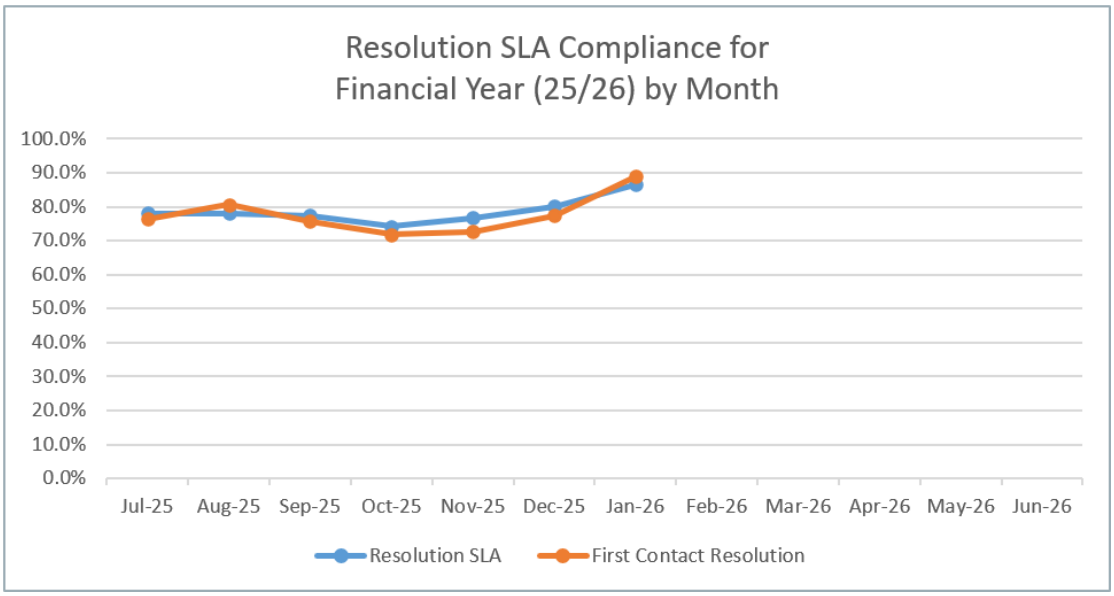
Operational Overview for Current Financial Year

In January 2026, there were 423 tickets raised and 409 closed, giving a financial year average of 403 tickets per month raised and 396 closed. This continues to track with the numbers from the previous financial year.



Resolution SLA Compliance

During the month of January 2026, the percentages were 88.9% first contact and 86.6% within SLA. This gives a financial year average of 77.7% first contact resolution and 78.7% SLA compliance, compared with last financial year's averages of 74.3% first contact and 86.2% within SLA.

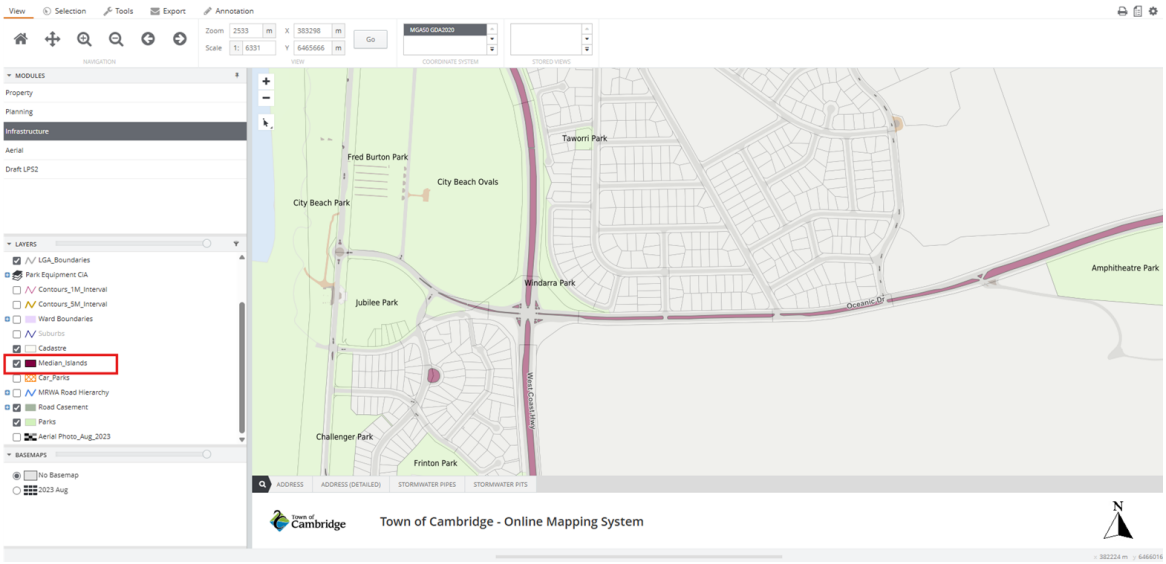


Cyber Security Tabletop Simulation

Due to the sensitivity of current cyber security projects these cannot be reported on, however they are progressing well, increasing the Town's cyber security posture and better protecting the Town's information and data.

GIS and Mapping Services

Median assets have now been fully integrated into the public mapping system within the infrastructure module, improving both visibility and data accuracy for road users and contractors. This enhancement ensures that all median locations are displayed alongside other transport assets. The addition also streamlines workflows by giving teams a reliable, up-to-date reference for median infrastructure across the Town.



Information Management

PROJECT SUMMARY AND UPDATE

The key focus of the Information Management Team for Financial Year 25/26 includes the following:

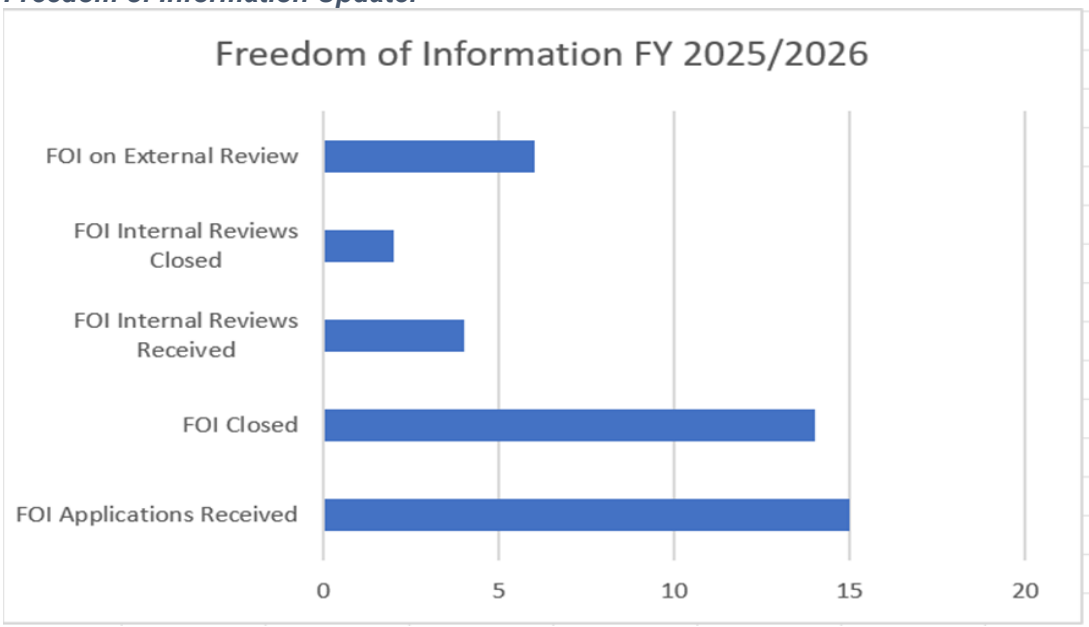
- Archiving and disposing of the Town's physical records in accordance with the *State Records Act 2000*.
- Increasing disposal of electronic records from the ECM system and implementing a regular disposal schedule to help reduce cloud storage.
- Working with all directorates to assist in transfer of network folders to ECM.
- Creating training videos and guidelines for ECM to increase training provision.
- Coordinating the establishment of Privacy and Responsible Information Sharing (PRIS) to ensure the Town is compliant in this area in line with the PRIS Act 2024.
- Working with ICT to coordinate the implementation of Information Classification in line with State requirements.

Current projects in progress:

- **Dropbox Closeout:** the Town is moving away from this external file sharing service to a more secure Government approved service. Files located on Dropbox are currently being migrated to ECM for retention before deletion from Dropbox. The closeout of all Dropbox accounts will be completed by the end of the financial year.

- **Legacy Plans/Maps/Drawings:** the Town has six (6) map cabinets containing historical architectural drawings and plans of significant Town infrastructure. In the process of cataloguing and digitising highly referenced maps and sending them to our offsite storage facility. Two cabinets have been emptied, and sixteen (16) map boxes have been sent offsite to date.

Freedom of Information Update:



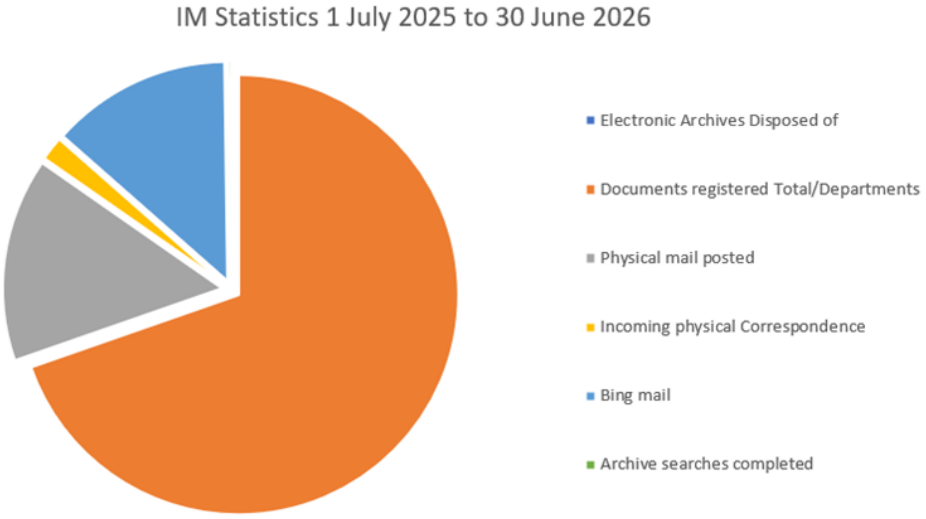
Privacy and Responsible Information Sharing (PRIS) Update:

The PRIS Act 2024 establishes a framework to strengthen privacy protections for Western Australians and introduces Information Privacy Principles (IPPs) to govern the handling of personal information by Government organisations. By **1 July 2026,** a substantive amount of these privacy provisions will commence.

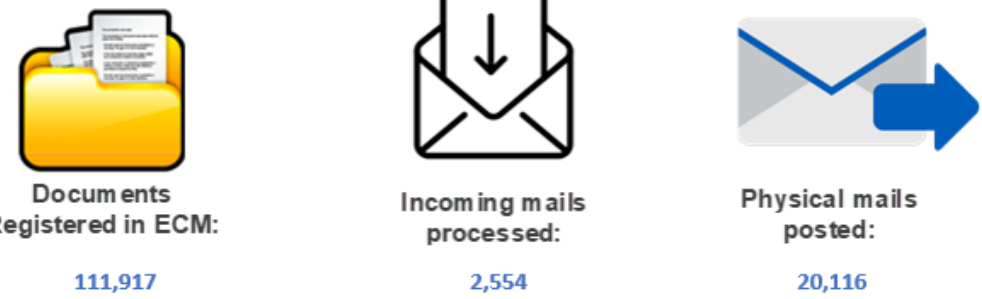
A Privacy Policy and Information Breach Policy have been adopted by Council in line with PRIS readiness requirements. Under the PRIS Act, the Town is required to develop and publish Collection Notices. Work has commenced to identify the extent of the compliance requirements with business units, who are preparing supporting notices.

INFORMATION ITEMS

A snapshot of the completed initiatives for 1 July 2025 to 30 June 2026 is displayed below.



Key IM document updates for the current Financial Year (1 July 2025 to June 2026):



STRATEGY & COMMUNICATIONS

PROJECT UPDATES

Local Planning Scheme 2 – consultation communications campaign

- The Town's Local Planning Scheme 2 was approved for advertising, with modifications, by the Department of Planning Lands and Heritage in late 2025.
- The consultation period ran from Monday 20 October 2025 – 30 January 2026.
- A dedicated communications campaign was run throughout the consultation period to ensure community members were encouraged to make submissions.

The digital elements of the campaign resulted in more than 3,100 direct clicks to the dedicated LPS2 web page across social media, social advertising and email. More than 5,600 people viewed the dedicated website page during the consultation period.

- **Paid social media advertising campaign (with video**):
  - Duration for consultation period
  - Budget = $500 (not including video production costs)
  - Link clicks (to dedicated submission page) = 1,266
  - Cost per click = 0.39
  - Reach = 11,079 people (geotargeted based on postcode locations)
  - Impressions = 66,324

- **Organic social media posts**
  - Posts and video reels for duration of consultation period
  - Impressions = 37,762
  - Clicks to LPS2 dedicated page = 1,729
  - Video views = 1,534
  - Reactions = 71
  - Shares = 28
  - Comments = 5

- **Email to subscriber lists**
  - Emails delivered = 559
  - Open rate = 38.3%
  - Click rate = 15.4%
  - Total clicks = 148
  - Cambridge News digital edition = 145 clicks

- **Website (dedicated LPS2 project page):**
  - Page views = 9,043
  - Users = 5,626
  - Average time on page = 1 minute, 7 seconds.

INFORMATION ITEMS

Customer Service Statistics

December 2025

In person enquiries:

DEPARTMENT	TOTAL
Office of the CEO	76
Corporate Services	74
Community Services	15
Ranger Services	183
Planning & Development	164
Infrastructure and Works	100
FOGO	2
MONTH TOTAL	614

Phone enquiries:

DEPARTMENT	TOTAL
Office of the CEO	210
Corporate Services	302
Community Services	206
Ranger Services	482
Planning & Development	699
Infrastructure and Works	921
FOGO	7
MONTH TOTAL	2827

January 2026

In person enquiries:

DEPARTMENT	TOTAL
Office of the CEO	96
Corporate Services	112
Community Services	25
Ranger Services	82
Planning & Development	104
Infrastructure and Works	134
FOGO	0
MONTH TOTAL	553

Phone enquiries:

DEPARTMENT	TOTAL
Office of the CEO	260
Corporate Services	308
Community Services	153
Ranger Services	461
Planning & Development	711
Infrastructure and Works	1051
FOGO	1
MONTH TOTAL	2945

Communications Statistics

Media Relations

December 2025

During December 2025, the Communications team sent four press releases and responded to 12 media queries relating to the following directorates:

Area	Figure
Office of the CEO	1
Corporate & Commercial Services	1
Planning & Community Services	5
Infrastructure & Works	5
TOTAL	12

- **2 December:** *Strategic Community Plan updated to keep Cambridge connected, vibrant and beautiful*
- **22 December:** *Town frustrated by SPC decision on West Leederville plan*
- **29 December:** *Town of Cambridge LAMP to shine light on future community needs*

January 2026

During January 2026, the Communications team sent two press releases and responded to 7 media queries relating to the following directorates:

Area	Figure
Office of the CEO	0
Corporate & Commercial Services	6
Planning & Community Services	0
Infrastructure & Works	1
TOTAL	7

- **8 January:** *Cambridge recognised for inclusive employment at 2025 MACWA Awards*
- **22 January:** *Town responds to WAPC Ocean Village amendment determination*
- **27 January:** *Public sector leader named Director Corporate & Commercial Services*

Website Traffic

December 2025

December 2025 engagement summary:

Activity	Figure
Views	54,100
Users	19,827
Event count	156,354

Most viewed webpages:

Page	Views 54,100	Active Users 19,827	Views per user 2.73
Home	5,789	3,690	1.57
Festive Season Opening Hours 2025/26	4,813	3,186	1.51
Find My Bin Day	4,457	2,510	1.78
Carols by the Lake 2025	1,734	1,008	1.59
Waste & Recycling	1,520	1,097	1.39
Agendas & Minutes	1,319	338	3.90
Advertised Planning Approvals	1,184	274	4.32
Search Results	1,138	599	1.90
Make a Payment	1,101	771	1.43
Christmas Lights Trail 2025	1,013	715	1.42

Action	Figure
Website Updates	1,608
Webpages Created	214
Webpages Published	246
Files Published	134

January 2026

January 2026 engagement summary:

Activity	Figure
Views	53,887
Users	18,852
Event count	157,982

Most viewed webpages:

Page	Views 53,887	Active Users 18,852	Views per user 2.86
Home	5,856	3,725	1.57
Find My Bin Day	3,917	1,921	2.04
Local Planning Scheme 2	1,914	1,185	1.62
Waste & Recycling	1,521	1,044	1.46
Celebrate Summer Festival 2026	1,320	855	1.54
Festive Season Opening Hours 2025/26	1,289	737	1.75
Make a Payment	1,274	860	1.48
Search Results	1,256	659	1.91
Career Opportunities	1,209	708	1.71
Advertised Planning Applications	1,122	278	4.04

Action	Figure
Website Updates	1,476
Webpages Created	818
Webpages Published	192
Files Published	121

Social Media Coverage

December 2025

December 2025 engagement summary:

	Posts	Comments & Replies	Reactions & Likes	Total Followers	New Followers	Total Impressions	Profile Reach
Dec 2025	63	74	960	14,401	60	192,319	22,471
Nov 2025	113	68	555	14,341	22	157,690	113,231
Variance	**â44.2%**	**á8.9%**	**á 73.0%**	**á0.42%**	**á 172.8%**	**á 22.0%**	**â 80.1%**

Facebook:

3 Most Viewed Posts



AusCycle — Road closures are coming (7 & 8 Jan 2026) for the 2026 Au... — 32,022



Step back in time — A familiar sight from 1952, the Wembley Park Service Stat... — 20,912



Step back in time — Long before the busy beach traffic, Ocean Beach Drive was... — 20,888

Instagram

3 Most Liked Posts



Galup Tree Planting — We gathered at Galup to celebrate the restoration of its traditional name and honour the deep cultural significance o... — 38



Cambridge St Art — A new public artwork has arrived in Wembley! 🎨 Installed on Cambridge Street, this striking new seat is a place for ... — 10



Step back in time — In the 1920s, McCourt Street in Leederville was a quiet, sandy track lined with timber fences and modest cottages. 🚶 — 9

LinkedIn

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
December 10, 2025 5:30 PM AWST	Video	Mayor @[Gary Mack] (urn:li:person:FdAW2xpzez) shares a quick update from our November Council meeting! 📢 🔹 Minor review of our Strategic Community Plan 2023–2033 endorsed ✅ 🔹 Community priorities co...		0	44	5.44%	3	864	0
December 08, 2025 12:49 PM AWST	Simple Status	 Galup Tree Planting We gathered at Galup to celebrate the restoration of its traditional name and honour the deep cultural significance of this place. 🌿🌊 Set beside the waters of Galup, the evening featured a meaning...		2	83	6.42%	12	1,512	0

January 2026

January 2026 engagement summary:

	Posts	Comments & Replies	Reactions & Likes	Total Followers	New Followers	Total Impressions	Profile Reach
Jan 2026	74	58	865	14,540	87	206,667	16,936
Dec 2025	63	74	960	14,401	60	192,319	22,471
Variance	**á17.5%**	**â21.6%**	**â 9.89%**	**á0.96%**	**á 45%**	**â 7.46%**	**â 24.6%**

Facebook:

3 Most Viewed Posts



Sunset Beats - City Beach
Sunset Beats is back at City Beach! 🌅
Soak up the summer... 28,653



Celebrate Summer BPA
Bold Park Aquatic is hosting a FREE pool party with giant... 20,538



Post 49304513
🎄 Christmas Lights Trail 2025 – Winners Announced 🎄
It i... 13,196

Instagram

3 Most Liked Posts



Beach Matting 9
Mobi-mat beach matting will be reinstalled at City Beach from the week of 10 November, providing easier access to the...



Verge Valet 5
As Verge Valet™ celebrates five years in the Town of Cambridge, additional collection days are being introduced in re...



Step back in time 3
Built from red brick in the early 1900s, the Leederville Methodist Church stood as a cornerstone of community and fai...

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Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
January 19, 2026 1:40 PM AWST	Link	The @[Town of Cambridge] (urn:li:organization:13672171) has the following tender and quote opportunities available or opening soon: • RFQ 2025-25 | Shade Sail - Goods and Services • RFQ 2025-22 | 3...		0	59	5.23%	3	1,186	0
January 17, 2026 11:29 AM AWST	Image	SCP Two-page Summary The Town of Cambridge now has a bright and easy two-page snapshot of our updated 10-year Strategic Community Plan ✨ It captures our community's vision, values, and priorities for the decade ahead...		0	44	8.1%	2	568	0
January 13, 2026 3:39 PM AWST	Link	The Manager Asset Services plays a critical role in leading strategic asset management planning, capital works, building maintenance and waste services for the Town.		2	148	8.2%	19	2,062	0

GOVERNANCE

General Update

Risk Management

The Administration has considered the most appropriate approach to respond to Elected Member concerns regarding the maturity of the Town's risk management practices. As an initial step, the Administration has engaged a specialist consulting firm who will assist the Town develop a strong foundation for the Town's risk framework. The scope of this engagement includes:

- A review and update of the Town's Risk Policy and Risk Management Framework, including consideration of the inclusion of a formal risk appetite statement; and
- A review of the completeness and currency of the Town's Risk Register.

An Expression of Interest was released via the WALGA preferred risk management consultant panel, resulting in the appointment of KPMG. The review is scheduled to commence in February 2026.

Audit Log

There are currently six audits recorded in the Town's Audit Log, comprising two internal audits, one review, and three Office of the Auditor General audits. These are made up of four audits from the 2023/24 financial year and two from the 2024/2025 financial year.

A review of the audit reporting process has identified a gap in recording audit verification and evidence. The required improvements have been made and circulated for best practice and accurate ARIC and Council reporting.

Town of Cambridge

23 December 2025

Jeffrey Dawkins
[redacted]

By email: [redacted]

Dear Mr Dawkins,

Please find below a response to your question taken on notice at the Ordinary Council Meeting of 16 December 2025.

Question 1:
How many parcels of freehold land does the Town own, and what is the aggregate area?

Response from Director Planning and Community Services:
Excluding land that currently serves as roads, parks, drains and the like, the Town owns approximately 20 lots that could be considered to have legitimate development potential. The area of these sites is 7.3ha.

For further information, please contact the Town on (08) 9347 6000 or via email to mail@cambridge.wa.gov.au.

Yours sincerely,

Luke Gibson
DIRECTOR PLANNING AND COMMUNITY SERVICES

1 Bold Park Drive
Floreat, Western Australia 6014

Phone: (08) 9347 6000
Email: mail@cambridge.wa.gov.au

www.cambridge.wa.gov.au

Council Decision Action Register
As at 13 February 2026

Town of Cambridge

Meeting Date	Item No.	Item	Meeting Type	Status	Action Required	Action Taken	Date Due
23/04/2024	12 3.5	Investigation of a Cat Management Strategy	Ordinary Council Meeting	On Hold	Proceed with preparing the investigation and response to cat containment	14/05/2024 Senior Strategic Planning Officer Once budget is approved, a scope and RFQ for the preparation of a Cat Management Strategy will commence. 08/08/2024 Senior Strategic Planning Officer Project deferred as a priority 11-18 project for consideration in the mid-year budget review as per Council's Resolution to Item 12.3.4 at the 28 May 2024 OCM. 07/03/2025 Coordinator Strategic Planning Project still deferred. 01/12/2025 Coordinator Strategic Planning Project "Cat Strategy/Local Law Review" identified in the Town's Corporate Business Plan for 2027/28 period.	1/07/2027
28/05/2024	14.2	Deputy Mayor Mayes - Solar E-Flower for Northwood Street West Leederville	Ordinary Council Meeting	In Progress	Please provide relevant permits for Solar E-Flower installation	16/08/2024 Director Planning and Community Services Pending submission of applications. 08/10/2024 Place Development Officer The Flower District Town Team are working on a detailed design for the E-Flower, taking into account appropriate measures for drainage as discussed with the Town's engineering team. Once the designs are ready, they'll meet with the Administration on site to assess. Following any revisions, the designs can then be submitted to the Town for approval. The Town Team are also talking with property owners to gather feedback on the location, timing and extent of works for the E-Flower. 06/02/2025 Manager Strategic Planning Flower District Town Team and their consultants are currently working with the Town's Infrastructure team to finalise the technical specifications and location before applications are lodged. 07/03/2025 Manager Strategic Planning Flower District Town Team's Engineering Consultant is working on technical specifications to be included in its application for relevant permits. 07/05/2025 Manager Strategic Planning The RAC has extended the Flower District Town Team's sponsorship agreement with an amended delivery date of 31 December 2025. 05/12/2025 Manager Strategic Planning The E-Flower is currently in production. Due to the upcoming Christmas shutdown period, installation is now scheduled for completion by the end of February 2026.	28/02/2026

28/05/2024	14.2	Deputy Mayor Mayes - Solar E-Flower for Northwood Street West Leederville	Ordinary Council Meeting	Awaiting external response	Please support facilitating the transfer of ownership of Solar E-Flower to TOC	16/08/2024 Acting Director Infrastructure and Works Awaiting submission of amended proposal (location) as per Council resolution. Once received the Town will facilitate the permits required to allow the private works on road by the Town Team. Will also require the Town Team to inform the property owners in Northwood Street of the proposed location and timing and extent of works prior to submission to the Town. 07/03/2025 Acting Director Infrastructure and Works Awaiting further updates on the permit application which will be required before we formalise the agreement to hand over the unit to the Town. 12/09/2025 Acting Director Infrastructure and Works Awaiting submission of DA from the Town Team and once assessed and approved the Town will take ownership of the installation. 11/02/2026 Acting Manager Asset Services Awaiting all the necessary documents to approve the installation. 11/02/2026 Manager Engineering Services A sightline assessment of the parklet's impact on vehicle and pedestrian visibility has been undertaken, and the preferred location has been confirmed as satisfactory. 11/02/2026 Manager Engineering Services The verge preparation works have been undertaken in readiness for the installation of the parklet.	12/03/2026
28/05/2024	14.6	Cr Carr - Brookdale Street Floreat	Ordinary Council Meeting	On Hold	Please proceed with refund to proponent	06/06/2024 Director Corporate and Commercial Services Commenced process, however some complexities have meant the refund is not yet complete. The process is ongoing. 12/07/2024 Director Corporate and Commercial Services The Deed of release has been prepared and circulated to the relevant parties. Once signed and returned to the Town, the refund will be processed. 16/08/2024 Director Corporate and Commercial Services The deed has not yet been signed by the relevant parties. The Administration continues to work on this matter. 11/10/2024 Director Corporate and Commercial Services This matter is referred back to Council in the October 2024 OCM. 30/10/2024 Senior Governance and Compliance Officer Attempted to be resolved at October OCM though motion was not carried, no further action at this stage.	26/02/2027

27/08/2024	17 1.3	Review of Internal Audit Plan	Ordinary Council Meeting	In Progress	Please arrange termination of the contract with the current internal audit provider and release RFQ for internal audit services for the next three financial years.	09/09/2024 Risk Management Officer Stantons have been notified of the contract termination and the correspondence has been registered. Letter - Doc Id: 4207502 / Email correspondence - Doc Id: 4209201 07/05/2025 Risk Management Officer Initial stages of engaging a new consultant have commenced, with further direction to be provided. 18/06/2025 Manager Governance Scope being finalised and likely to be issued to market within two weeks. 31/07/2025 Acting Manager Governance Scope definition delayed until the new Manager of Governance commences. 12/09/2025 Acting Manager Governance The scope is currently being drafted, and will be advertised for an external consultant or fixed term employee concurrently.13/02/2026 Director Corporate and Commercial Services Revised Internal Audit Plan to be submitted to March 2026 ARIC for consideration prior to going to market for a new contracted internal auditor.	10/03/2026
17/09/2024	12 1.1	Expenditure of Public Art funds in Wembley and West Leederville	Ordinary Council Meeting	On Hold	Please proceed with commissioning public art in the vicinity of the development at 29-33 Northwood Street, West Leederville.	07/03/2025 Manager Strategic Planning Pending appointment of Place Development Officer - expected March/April 2025. 07/05/2025 Manager Strategic Planning Pending programming of the Flower District Town Team Streets Alive Program - expected June/July 2025. 07/08/2025 Manager Strategic Planning Scheduling is now dependent on the Flower District Town Team's Streets Alive Program grant funding application, which closes on 8 September 2025, with the outcome expected to be announced in late October 2025. 05/12/2025 Manager Strategic Planning The Town, in collaboration with the Flower District Town Team, successfully applied for the Streets Alive Stream Two grant. The project has started, and the Public Art initiative for 29-33 Northwood Street will be integrated into the Northwood Street Masterplan Project. A commencement date for this Public Art development and installation will be established during the planning phase.	31/03/2026

17/09/2024	12 1.1	Expenditure of Public Art funds in Wembley and West Leederville	Ordinary Council Meeting	In Progress	Please proceed with the Selby Street Public Art Project	21/02/2025 Manager Strategic Planning Pending appointment of Place Development Officer - expected March 2025. 07/05/2025 Manager Strategic Planning The appointment and commencement of the new Place Development Officer - Recruitment in April/May 25, and the appointment is expected in June/July 25. 07/08/2025 Manager Strategic Planning The new Place Development Officer commenced on 23 June 2025, and the Selby Street Public Art Project is set to recommence in September/October 2025. 12/09/2025 Manager Strategic Planning The EOI for the Public Art Mural for the Grantham Park public toilet block and the associated artist brief was issued on 22 August 2025, with the EOI closing on 12 September 2025. The project is anticipated to be completed between December 2025 and January 2026. 05/12/2025 Manager Strategic Planning The Council awarded the contract for the development and installation of artwork for the Grantham Park Public Art Project to George Domahiddy during its Ordinary Council Meeting on 25 November 2025. The artist has been appointed, and the installation is expected to be completed by the end of February 2026.	28/02/2026
22/10/2024	13 4.5	Grantham Street Barrier Petition	Ordinary Council Meeting	In Progress	Please arrange investigation the safety of children at the intersection of Grantham Street and Jersey Street in Wembley, with the findings to be incorporated into the Grantham Street Multi-Intersection project evaluation and presented to June 2025 OCM.	07/03/2025 Manager Engineering Services An engineering consultant has been engaged and investigated the site. The findings were included in the Grantham St Multi-intersection report which was withdrawn from the July 2025 Ordinary Council meeting. The report will be submitted at a future OCM. 12/09/2025 Manager Engineering Services The engineering consultant has completed the investigation. The findings were included in the Grantham St Multi-intersection report which was withdrawn from the July 2025 Ordinary Council meeting. The report will be submitted at a future OCM.	30/04/2026
10/12/2024	13 4.4	Railway Parade Signalised Pedestrian Crossing near Northwood Street	Ordinary Council Meeting	In Progress	Please proceed with the detailed design and construction of a signalised pedestrian crossing on Railway Parade near Northwood Street, funded by $378,685 from the State Government, replacing the existing warden controlled crossing and prohibiting right turn movements from Northwood Street onto Railway Parade.	07/03/2025 Manager Engineering Services Detailed design in progress by Main Roads WA . Construction planned in early 2026 by Main Roads 12/09/2025 Manager Engineering Services Detailed design by Main Roads WA is at 85%. Construction planned for 2026 by Main Roads	27/02/2026

22/07/2025	13 1.1	GO40 Project - Results of Community Consultation	Ordinary Council Meeting	In Progress	Receive the consultation evaluation report for the 40km/hr Speed Zone Project, approve the CEO to formally apply to MRWA in partnership with the PICG for 40km/hr speed zones on all Local Access Roads east of Selby Street in the Town of Cambridge, and request the CEO to investigate with MRWA the implementation of 50km/hr speed zones on roads east of Selby Street currently posted at 60km/hr.	12/09/2025 Manager Engineering Services Commenced site investigation for signage placement, procuring consultant to prepare detailed design drawing for GO40 project and working with the Perth Inner City Group to submit grant funding request.	30/06/2026
22/07/2025	13 2.3	Expressions of Interest - 183 Jersey Street, Wembley and 40 Alexander Street, Wembley	Ordinary Council Meeting	In Progress	Please finalise and release an Expression of Interest for 183 Jersey Street and portions of 40 Alexander Street, Wembley, with submissions to be evaluated and presented to Council prior to any Lease or Licence being considered.	10/09/2025 Manager Contracts and Leasing EOI Document drafted and being reviewed with internal teams to ensure existing groups utilising the space are not effected by the potential new users. 21/11/2025 Manager Contracts and Leasing EOI to be released in third week of January 2026 11/02/2026 Manager Strategic Planning Extended release date for EOI's to March 2026 due to further internal reviews required.13/02/2026 Director Corporate and Commercial Services EOI for both locations have been drafted and will be released in the near future.	13/03/2026
26/08/2025	17 3.1	Request for EOI response	Ordinary Council Meeting	In Progress	Please write to and meet with Golf WA, Golf Australia, and PGA WA to start discussion based on the EOI for a high performance golf centre at a WA public golf course.	13/02/2026 Director Corporate and Commercial Services A meeting with Golf WA was held late last year however no progress was made. The new GM of the WGC has established relationship with Golf WA and will revisit the proposal.	17/02/2026
25/11/2025	13 2.3	Bold Park Aquatic Capital Project Budget Adjustment	Ordinary Council Meeting	Completed	Please proceed with approving an increase in the Area Reserves transfer to $455,000 to complete the replacement of Heat Pump - Main Pool Number 1 as part of the 2025/2026 Capital Projects, note the financial implications of increased site preparation costs, and approve by absolute majority, in accordance with section 6.8 of the Local Government Act 1995, amendments to the 2025/2026 Annual Budget accordingly.	01/12/2025 Acting Bold Park Aquatic Centre Manager 01/12/2025 - RFT document drafted 13/02/2026 Director Corporate and Commercial Services RFT assessment and recommendation for award to be included in the February Ordinary Council Meeting.	9/12/2025

25/11/2025	13 3.1	Lot 540 (No. 288) & Lot 621 (No. 290) Cambridge Street, Wembley - Amendment to Significant Development Approval	Ordinary Council Meeting	Completed	Please proceed with advising WAPC of the conditions of limb 2. Additionally, authorise the CEO to forward the Town's referral response and recommended conditions to the Department of Planning, Lands and Heritage.	11/02/2026 Manager Development Services Council's recommendation forwarded to the WAPC	9/12/2025
25/11/2025	13 3.2	Variations to Local Law 43	Ordinary Council Meeting	Completed	Please action as per resolution.	05/12/2025 Statutory Planning Officer Completed	9/12/2025
25/11/2025	13 4.4	RFT 2025-10 Wet Plant Hire and Labour Services Contract Award	Ordinary Council Meeting	Completed	Please proceed to approve the award of Contract RFT 2025‘10 Wet Plant Hire and Labour Services to Respondent 1, as per Confidential Attachment 2, based on the schedule of rates for an initial term of up to three years commencing December 2025, with a total estimated value of $5,117,869 (ex GST) if the full five‘year term is exercised, and approve that two one year extension options may be triggered at the Town's discretion.	04/12/2025 Acting Manager Parks and Natural Environment Internal award process underway	9/12/2025
25/11/2025	13 4.5	RFT 2025-11 Electrical Services	Ordinary Council Meeting	Completed	Please approve the award of Contract RFT 2025 11 Electrical Services to Respondent 7, as per Confidential Attachment 2, based on the schedule of rates for an initial three‘year term commencing December 2025, with a total estimated value of $1,665,414.66 (ex GST) if the full five year term is exercised, and approve that two oneâ€‘year extension options may be triggered at the Town's discretion.	28/11/2025 Building Maintenance Planning Officer Internal award process underway	9/12/2025
25/11/2025	17 1.1	Grantham Park Public Art Project	Ordinary Council Meeting	Completed	Please proceed with awarding Artist 2 the contract to develop and install the artwork for the Grantham Park Public Art Project.	05/12/2025 Manager Strategic Planning The Council awarded the contract for the development and installation of artwork for the Grantham Park Public Art Project to George Domahiddy. The artist has been appointed, and the installation is expected to be completed by the end of February 2026.	9/12/2025

25/11/2025	17 4.1	MRC Agreement Approval	Ordinary Council Meeting	In Progress	Please proceed to note the change in the Mindarie Regional Council's preferred tenderer from Tenderer B to Tenderer A, approve the CEO to respond to the MRC's request for member council endorsement, and authorise the CEO to formally enter into negotiations on the updated Participant's Agreement and, if appropriate, enter into the final agreed Participant's Agreement on terms acceptable to the Town of Cambridge.	04/12/2025 Director Infrastructure and Works Final contract negotiations are still underway. The MRC is likely to finalise agreement early in 2026. The Agreement will then be signed subject to the Town's requirements being met. 28/01/2026 Director Infrastructure and Works Contract Negotiations are still underway.	5/08/2026
16/12/2025	12 2.1	Policies Recommended for Amendment	Ordinary Council Meeting	Completed	Please proceed with amending Policy 40: Elected Member Professional Development as outlined in Attachment 3 and amending the Appointment of Acting or Temporary CEO Policy as outlined in Attachment 6.	05/02/2026 Manager Governance Actioned by Courtney Corker	9/02/2026
16/12/2025	12 2.2	New Policy - Artificial Intelligence (AI) Policy	Ordinary Council Meeting	Completed	Please proceed with adopting a new Council Policy entitled 'Artificial Intelligence (AI) Policy' in Attachment 1, and authorising the CEO to make updates to 'Addendum 1: Acceptable Use of ICT Management Practice' as and when necessary, in accordance with the Policy.	13/01/2026 Acting Chief Information Officer Both policy and Acceptable use forwarded to HR to update induction packs. First round of awareness sent to all staff and uploaded to Sherlock. Second round of awareness being designed.	9/01/2026
16/12/2025	12 2.3	Developer Contact Policies	Ordinary Council Meeting	Completed	Please proceed with revoking Policy 33: Developer Contact with Staff Policy as contained in Attachment 1; noting that the CEO has developed operational guidelines to balance transparent decisionâ€'making processes in relation to developments whilst enabling staff to carry out normal statutory functions; and amending Council Policy 39 - Elected Member Relationship with Developers as contained in Attachment 3.	11/02/2026 Director Planning and Community Services Internal operational guidelines have been prepared and subsequently approved by the CEO. The guidelines have been distributed to Planning staff.	9/01/2026

16/12/2025	13 1.2	Annual Report for the 2024/25 Financial Year	Ordinary Council Meeting	Completed	Please proceed with submitting the Annual Report 2024-2025 for adoption to the Annual General Meeting of Electors, subject to the Chief Executive Officer making any minor textual amendments as necessary; resolving to hold the Annual General Meeting of Electors on Tuesday 10 February 2026 at the Town's Administration Centre, commencing at 6pm; and approving the notice of the Annual General Meeting of Electors to be advertised in accordance with Sectionâ€¯5.29 of the Local Government Act 1995.	22/12/2025 Manager Corporate Strategy and Communications Annual Report published to website on 17 December 2025, following adoption by absolute majority at the 16 December 2025 Ordinary Council Meeting. Date set for Annual Electors Meeting on 10 February 2026. Public notice to be issued by Governance team. 13/02/2026 Director Corporate and Commercial Services Annual Report accepted at Annual Electors Meeting 10th February 2026.	9/01/2026
16/12/2025	13 1.3	2026 Council and Committee Meeting Schedule	Ordinary Council Meeting	Completed	Please proceed with adopting the Council Meeting Schedule for 2026, as shown in Attachmen¯2, including dates for Ordinary Council Meetings, Committee Meetings (Option 2), and Agenda Briefings; noting that local public notice of the Ordinary Council and Committee Meeting dates will be published on the Town's website in accordance with regulation¯12(2) and¯12(3) of the Local Government (Administration) Regulations¯1996; and noting the proposed 2026/27 Budget Workshop dates for 2026.	07/01/2026 Senior Governance and Compliance Officer I can confirm that the Ordinary Council Meeting and Committee dates have been updated on the website and posted on the Notice Boards at the Admin Centre and Cambridge Library.	9/01/2026

16/12/2025	13 1.6	Correction to Confirmed August 2025 Minutes	Ordinary Council Meeting	Completed	Please proceed with amending the resolution of Council at its meeting of 30â€¯Septemberâ€¯2025 in relation to the confirmation of the Minutes for the Ordinary Council Meeting of 26â€¯Augustâ€¯2025, so that the Minutes are confirmed as a true and correct record subject to Itemâ€¯17.4.1 'Potential Land Disposal' being amended from â€œ2.â€¯AUTHORISES that this resolution remain confidential.â€ to â€œThat Council, in relation to the potential disposal, SUPPORTS the approach set out in Optionâ€¯1 (take no action).â€	04/02/2026 Governance Officer August 2025 Minutes have been amended	9/01/2026

16/12/2025	13 2.3	Cambridge Bowling Club Proposed Sub-Lease	Ordinary Council Meeting	In Progress	Please proceed with authorising the CEO to work directly with the Cambridge Bowling Club and/or Floorball Revolution to revisit the proposal and explore whether an alternative solution can be developed that balances the needs of the sport, the Club, and the wider community. Please proceed with requesting that any options developed through discussions between the CEO, Floorball Revolution, and/or the Cambridge Bowling Club be brought back to Council for consideration, including matters related to: financial implications and agreed reinvestment of lease funds timing and alignment with the Leisure Assets Master Plan process consideration of the recently endorsed Floreat Precinct Structure Plan the context of significant competing demands on community facilities, including other recent communityâ€'driven proposals	13/02/2026 Director Corporate and Commercial Services The CEO and Director Corporate and Commercial met with representatives from Cambridge Bowling Club and Floorball revolution on 5 February 2026. Negotiation principles were agreed between the parties and further information is to be provided by the proponents to progress further discussion.	20/02/2026
16/12/2025	13 2.4	Lake Monger Community Shed Leased Area Extension Proposal	Ordinary Council Meeting	In Progress	Please proceed with approving a variation to the Lease with the Lake Monger Community Shed at 146 Gregory Street, Wembley, and delegating authority to the Chief Executive Officer to negotiate an increase to the leased area of up to 170 square metres to enable construction of the new storage facility and associated infrastructure and fencing, as indicatively shown in Figureâ€¯1 of the Addendum, with the extended lease area abutting the Lake Monger Recreation Club's leased area on the southern boundary.	13/02/2026 Director Corporate and Commercial Services The lease variation has been drafted and awaiting site survey plans to be included prior to execution of the document. The Building Permit Application is progressing.	27/02/2026

16/12/2025	13 3.1	Variations to Local Law 43	Ordinary Council Meeting	Completed	Please proceed with approving the following applications: Lot.337 (No.104) Branksome Gardens, City Beach - 'James Hardie Stria Cladding' and 'Surfmist' Colorbond Roof to the proposed single house. Lot¯431 (No.2) Adina Way, City Beach - 'Shale Grey' Colorbond Roof, 'Lightweight Cladding', 'Alucobond External Wall Cladding', and 'Decorative Innowood External Cladding' to the proposed single house.	22/12/2025 Statutory Planning Officer Action Completed	9/01/2026
16/12/2025	13 4.1	St John of God Subiaco Hospital, Subiaco - Bus Shelter Relocation	Ordinary Council Meeting	Completed	Please proceed with approving the relocation of existing bus stops and bus shelters Nos12731 and 1277 on Cambridge Street, including all associated civil works, to satisfy Conditionâ€¯14 imposed by the Western Australian Planning Commission (WAPC). Please proceed with authorising the Chief Executive Officer to issue all necessary consents and permits, including documentation required by the Public Transport Authority (PTA), to facilitate the works.	03/02/2026 Manager Engineering Services Notified SJoGHS of approval to relocate the two bus shelters on Cambridge Street	9/01/2026

16/12/2025	13 4.2	Grantham Street Multi-Intersection Project - Progress Update	Ordinary Council Meeting	In Progress	Please proceed with approving the use of remaining funds from S1308 - Investigate Wembley Road Network Improvements to complete additional traffic surveys in Februaryâ€¯2026 and the associated data evaluation. Please proceed with requesting the Chief Executive Officer to present an updated evaluation report to Council at the Mayâ€¯2026 Ordinary Council Meeting, incorporating the results of the Februaryâ€¯2026 traffic surveys, updated crash data, and the outcome of Main Roads WA Traffic Signal Approval Process Stageâ€¯1.	04/02/2026 Manager Engineering Services Consultant engaged to undertake extended reporting scope. TSAP1 application submitted to Main Roads WA. Additional traffic surveys have been scheduled for February 2026	27/02/2026
16/12/2025	13 4.3	Correction to 13.4.5 November OCM Resolution	Ordinary Council Meeting	Completed	Please proceed with approving the award of Contract RFT 2025 11 Electrical Services to Respondent 8 as per Confidential Attachment 1, based on the schedule of rates in Confidential Attachment 2, for an initial three year period commencing in December2025, with a total estimated contract value of $1,665,414.66 (ex GST) if the full five year term is exercised. Please proceed with approving that two one year extension options may be triggered at the Town's discretion.	12/01/2026 Acting Manager Asset Services Letter of Award has been sent out to the successful tenderer and offer has been accepted and countersigned	9/01/2026
16/12/2025	17 4.1	Appointment of Design Review Panel 2025 - 2027	Ordinary Council Meeting	Completed	Please proceed with deferring this item to the February Ordinary Council meeting.	23/12/2025 Strategic Planning Officer Item deferred to the February 2026 Ordinary Council Meeting.	9/01/2026

16/12/2025	17 4.2	Variation to contract with Surf Lifesaving Western Australia - Provision of Beach Lifeguard Services for City Beach and Floreat Beach	Ordinary Council Meeting	Completed	Please proceed with approving the proposed variation to the contract with Surf Lifesaving Western Australia f or the provision of beach lifeguard services for City Beach and Floreat Beach for the 2025/26 season.	28/01/2026 Director Planning and Community Services Kerith sent an email to SLSWA on 6 January 2026. Hello, Please find attached correspondence from the Town advising that Council has resolved to approve a variation to the contract for the 2025/26 season to increase the number of lifeguards. Also attached is a letter confirming the extension of the contract term to 31 October 2026, in accordance with the contract provisions, along with the approval of a 2.7% CPI adjustment effective from 1 November 2025. Could you please review both letters and sign and return to confirm acceptance of the variations. Kind regards, Kerith Kerith Barbetti Manager Contracts and Leasing	9/01/2026
16/12/2025	17 5.1	RFQ 2023-17 Variation - Wembley Golf Course Driving Range Technical Support	Ordinary Council Meeting	Completed	Please proceed with authorising the Chief Executive Officer to approve the proposed Variation 4 to Contract RFQ 2023 17 Wembley Golf Course Driving Range Steel Fabrication and Façade Upgrade Detailed Design.	05/01/2026 Project Manager (Buildings) Contracts team have prepared a letter to AEC to notify them of the variation approval. Awaiting Contracts team to seek CEO signature 06/01/2026 Manager Contracts and Leasing Contract variation letter sent to Contractor 6 January, signed confirmation of variation received 6 January.	12/01/2026
16/12/2025	17 5.2	WMRC Participant Agreement and Verge Valet Renewal	Ordinary Council Meeting	Completed	Please proceed with authorising the Chief Executive Officer to sign a new participating Council Memorandum of Understanding with the Western Metropolitan Regional Council, on an initial three year term, with options to extend for three two year terms (3×2) and a final one year term, at the discretion of the Chief Executive Officer. Please proceed with authorising the Chief Executive Officer to sign a new Verge Valet Agreement (VVA) with the Western Metropolitan Regional Council for an initial three year term, with options to extend for three two year terms (3×2) and a final one year term, at the discretion of the Chief Executive Officer.	12/01/2026 Acting Manager Asset Services Both agreement and MOU have been signed and sent to WMRC.	9/01/2026

13.1.2 Corporate Business Plan 2025/26 - 2028/29 Quarterly Progress Report to 31 December 2025

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Corporate Strategy and Communications
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Review
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Corporate Business Plan 25 26 Quarterly Report ending 31 December 2025 [**13.1.2.1** - 17 pages]

PURPOSE OF REPORT:

This report provides the Council and community with a quarterly progress update against the major projects and priority activities identified in the Corporate Business Plan 2025/26 - 2028/29.

EXECUTIVE SUMMARY:

Progress toward delivering the major projects and priority activities identified in the *2025/26 - 2028/29 Corporate Business Plan* for the 2025/26 financial year is detailed in the Quarterly Progress Report at **Attachment 1**.

Progress is detailed against each focus area, and reflects the status and expenditure against each, as at 31 December 2025.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council RECEIVES the *Corporate Business Plan 2025/26 - 2028/29* Quarterly Performance Report for reporting period 1 July 2025 to 31 December 2025.

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The Town of Cambridge Corporate Business Plan (CBP) developed for the period 2025/26 – 2028/29 was adopted by Council on 26 August 2025. This four-year plan outlines the services, major projects and priority activities needed to achieve the outcomes detailed in the Town of Cambridge 2023-2033 Strategic Community Plan (SCP) which was adopted by Council on 22 August 2023 (with a minor review adopted on 25 November 2025).

DETAILS:

This is the second quarterly progress report for the 2025/26 financial year against the 2025/26 – 2028/29 CBP. The information herein reflects total progress from 1 July 2025 to 31 December 2025.

Further details and progress against the projects within this report may also be included in the Town's Annual Report 2025/2026, the Town of Cambridge website and Elected Member Information Bulletins (EMIB).

POLICY / STATUTORY IMPLICATIONS:

The 2025/26 -2028/29 CBP has been prepared in accordance with section 5.56(1) of *the Local Government Act 1995*, Regulation 19DA of the *Local Government (Administration) Regulations 1996* and the Department of Local Government, Sport and Cultural Industries Departmental Guidelines.

RISK MANAGEMENT IMPLICATIONS:

Low: This report satisfies the Town's commitment to report on progress made towards strategic objectives identified within the CBP and SCP. The report addresses the inherent risk of negative reputation impact from a lack of transparent and accountable reporting. The result is a low residual risk.

FINANCIAL IMPLICATIONS:

The 2025/26 Annual Budget enables delivery of the priorities identified in the CBP and which are the subject of this report.

The CBP is a rolling four-year plan that informs the Annual Budget. Progress reporting, both quarterly and annually will therefore inform the subsequent 26/27 draft Annual Budget and future resource prioritisation for outstanding projects and focus areas.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect and efficiency.
Efficient and effective organisation - Invest in our people, processes and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

Corporate Business Plan 2025/26 – 2028/29

Quarterly Progress Report
Period Ending 31 December 2025

Town of Cambridge

Town of Cambridge

Quarterly Performance Report

Notes on reading this report

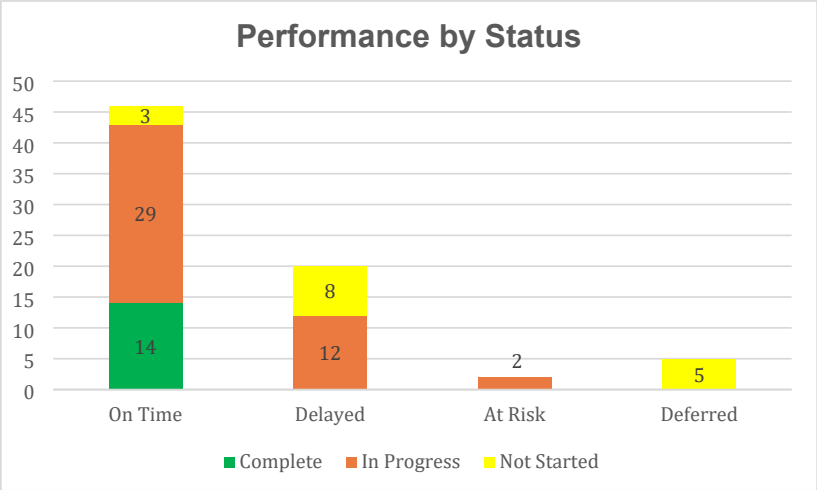
- Progress against key projects for the 25/26 financial year is reflected as a summary of both activity and expenditure.
- The actuals given reflect expenditure between 1 July 2025 and 31 December 2025 against the approved annual budget for each project.
- Delivery for some projects will, by design, extend across multiple years. Therefore, the total project budget may be higher than the 25/26 budget.
- Only projects from the Corporate Business Plan which are planned to continue or commence in the 25/26 Financial Year are listed in this report.
- Budget figures reflect the annual budget allocated to the project or activity as at adoption of the 2025/26 annual budget.
- In some cases, the item is a project that is delivered with internal resources and/or represents a focus area for service delivery. In these cases, it will not have a unique budget allocation, so the budget and actuals are listed as 'NA'.

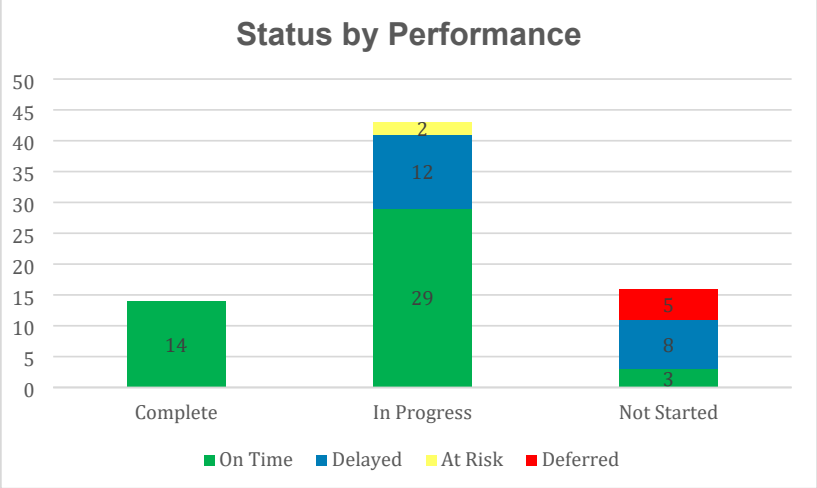
Progress Updates

Status	Performance	Comment
Complete	On Time	Project has reached practical completion as planned.
	Delayed	Project has reached practical completion but later than planned.
	At Risk	N/A
	Deferred	N/A
In progress	On Time	Project progressing and is anticipated to be complete on target.
	Delayed	Project has commenced but is not anticipated to be completed on target
	At Risk	Project has commenced but is facing non-completion or major delay
	Deferred	Project commenced but has been placed on hold pending other dependencies
Not started	On Time	Project scheduled to commence later in the year.
	Delayed	Project start date has been delayed by internal or external factors
	At Risk	Project is at risk of major delay, cancellation or deferral
	Deferred	Project has been deferred due to reprioritisation of work

Town of Cambridge

Progress Snapshot as at 31 December 2025





Town of Cambridge

25/26 Capital Projects with a project budget over $200,000

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
1.2 Places for People					
Floreat Surf Life Saving Club Upgrade	In progress	Delayed	$2,900,900*	$1,363,302	Project is in progress with works to be completed February 2026.
Lake Monger Recreation Club (Disability Access Project) – Stage 2 construction	Not started	Deferred	$1,100,300	$0	While there has been some progress during the reporting period, this project is now recommended for deferral as part of Mid Year Budget Review (subject to Council decision). Stage 2 of the works recommended to be placed on hold, due to resourcing constraints to deliver this year. Potential opportunity to align with Leisure Assets Master plan (LAMP) outcomes.
1.3 Health and Wellbeing					
Bold Park Aquatic Centre – Main Pool heat pump #1 replacement	In progress	On time	$240,000*	$5,200	Request for tender documentation has been drafted.
Bold Park Aquatic Centre – Leisure pool heat pump replacement	Complete	On time	$235,000	$231,294	Complete. Installed September 2025.
Bold Park Aquatic Centre – plant room stage 1 (location, feasibility and design)	In progress	On time	$150,000	$0	Request for quotation documentation drafted.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
2.2 Visitor Economy					
Quarry Amphitheatre Kitchen and Office Upgrade	Not started	Delayed	$620,000	$0	This project is dependent upon completion of the design component, which is listed as an operational project later in this report.
Wembley Golf Course Steel Rectification	In progress	On time	$2, 200,300*	$665,188	Stage 1 (Southern end) completed on schedule including facade and drainage installation. Stage 2 (North end) to occur prior to 30 June 2026.
Wembley Golf Course Driving Range (Southern End) Safety Fencing Upgrade	In progress	At risk	$512,000	$0	Ball trajectory study is being finalised. Awaiting results to incorporate the recommendations into the scope of works.
3.1 Natural Environment					
Galup Irrigation Renewal – South-eastern Section	In progress	On time	$315,000	$2,397	Detailed design phase is complete, procurement for construction works is underway.
Henderson Park – floodlighting upgrade	In progress	At risk	$15,000 *(budget updated through amendment)*	$3,758	The initial grant submission was unsuccessful. Other funding sources may need to be sourced. Potential opportunity to align with Leisure Assets Master plan (LAMP) outcomes.
3.3 Built Environment					
Administration Centre Roof Flashing Rectification	In progress	On time	$254,000	$422	Scoping is nearing completion and the request for tender will be issued in early 2026.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
Cambridge Croquet Club LED Lighting Upgrade	Complete	On time	$197,000 *(budget updated through amendment)*	$195,422	Completed in September 2025. Project salary costs inflated due to the complex consultation demands. Additional cost due to latent conditions in the existing footings and replacement of non-compliant components.
3.4 Movement and Access					
Highbury Street (Bourneville Street to Seymour Avenue)	In progress	On time	$244,191	$ 5,819	Construction drawings are complete. Construction is scheduled for between mid-March to late April 2026.
Hovea Crescent (Kingsland Avenue to Dampier Avenue)	Complete	On time	$ 223,871	$ 222,811	Completed in October 2025.
Johnson Street (Herdsman Parade to Harborne Street)	Complete	On time	$ 83,996	$ 16,317	Completed in November 2025.
Joseph Street (Cambridge Street to Ruislip Street)	Complete	On time	$ 91,325	$ 13,916	Completed by December 2025.
Lake Monger Drive (Gregory Street to St Vincents Avenue)	Complete	On time	$437,005	$ 326,848	Completed under budget in October 2025. The budget is to be adjusted at mid-year review.
Malton Place (Pandora Drive to cul-de-sac)	In progress	On time	$200,000	$ 4,556.81	Construction drawings nearing completion. Construction scheduled for late April to late May 2026.
Marlow Street (Cambridge Street to Herdsman Parade)	Complete	On time	$300,000	$264,387	Completed under budget in November 2025. The budget is to be adjusted at mid-year review.
Underwood Avenue (Perry Lakes Drive to Meagher Drive)	Complete	On time	$741,291	$ 8,994	Completed ahead of schedule in December 2025. Awaiting final invoices.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
Lake Monger Drive (Northwood Street to St Leonards Avenue)	Complete	On time	$ 608,790	$ 590,192	Completed in October 2025. The project budget was increased from $449,000 to $608,000 as resolved by Council in late 2025. Final expenditure is approximately $595,000, delivering the project under the revised budget by about $13,000. The budget is to be adjusted at mid-year review.
Cambridge Street (Gregory Street – Station Street west bound)	Complete	On time	$285,652	$ 191,549	Completed in October 2025. Final expenditure was lower than originally estimated due to a change in the road rehabilitation treatment, implemented following further investigation into the road pavement conditions. The budget is to be adjusted at mid-year review.
Salvado Road and Harborne Street Intersection Traffic Signals Pedestrian Upgrades (jointly funded with City of Subiaco)	Complete	On time	$45,000 (design)	$0	Joint project with the City of Subiaco. The City is managing the design, with the Town contributing an equal share of the budget. A design consultant has been appointed by the City to progress the work.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
Selby and Cambridge Street Intersection Traffic Signals Upgrades (Blackspot funding received).	In progress	On time	$294,640.00 100% funded design	$294	Detailed design phase is complete. 100% of the grant revenue for phase 1 ($294,640) has been received, as stipulated by the funding agreement. A mid-year budget adjustment will be made to reflect the 2025/26 expenditure. Final invoices for the design phase are pending. All regulatory approvals have been secured. Procurement documentation is currently being developed for the construction phase scheduled in 2026/27.

* Project budget includes carry forwards for 2025/26

Town of Cambridge

25/26 Strategic Operating Projects

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
1.1 Connectedness and Capacity Building					
Reconciliation Action Plan (RAP): implementation of REFLECT RAP	In progress	On time	$50,500*	$15,783	An Aboriginal artist was engaged in November 2025 to provide the artwork for the RAP document. Final approval from Reconciliation Australia and formal launch to follow finalisation of the design. $10,000 of the 2025/26 budget was used to support the Walk for Reconciliation at Galup in October 2025, due to its strong alignment with the Town's RAP.
1.2 Places for People					
Disability Access and Inclusion Plan implementation	In progress	On time	$20,000	$5,587	Currently working to deliver the DAIP's actions against milestones.
City Beach Tennis Club Disability Access Upgrade - Design	Not started	Deferred	$166,000	$211	This project is now recommended for deferral as part of Mid-Year Budget Review (subject to Council decision) due to resourcing constraints to deliver this year. Potential opportunity to align with Leisure Assets Master plan (LAMP) outcomes.
Leisure Assets Master Plan (LAMP) (*formerly Community Infrastructure and Open Space Strategy)*	In progress	On time	$300,000	$0	Scoping is nearing completion and the request for tender will be issued in January 2026.
Local Planning Scheme No 2 (LPS 2)	In progress	On time	$115,000*	$70,178	Public consultation commenced 20 October 2025 and will conclude on 30 January 2026.
Cambridge Street Urban Corridor (East)	In progress	On time	$49,500*	$24,857	Project is progressing and is expected to be completed as part of the finalisation of draft LPS2.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
Floreat Activity Centre Precinct Structure Plan (PSP)	In progress	On time	$198,323*	$27,988	In November 2025, the Western Australian Planning Commission (WAPC) resolved to (i) approve the APIL-led plan, subject to modifications and (ii) refuse the Town-led plan. APIL is now required to make the required modifications and submit the plan to the Department of Planning, Lands and Heritage (DPLH) for final WAPC approval.
Gayton Rd (Empire Village) Neighbourhood Centre Planning Framework	Complete	On time	In house resources	$0	Preferred planning framework completed and will be considered alongside draft LPS 2.
Wembley Activity Centre Review (WACPR)	In progress	On time	$27,952*	$1,185	Draft amended PSP has been submitted to DPLH for WAPC consideration and determination.
West Leederville Activity Centre Precinct Structure Plan (WLPSP) including Heritage	In progress	On time	$58,848*	$0	In December 2025, the Western Australian Planning Commission (WAPC) resolved to approve the PSP, subject to modifications. The Town is now required to make the required modifications and submit the plan to the Department of Planning, Lands and Heritage (DPLH) for final WAPC approval.
1.3 Health and Wellbeing					
Develop Public Health Plan	In progress	On time	$20,000	$6,945	Draft document is being prepared and expected to be presented to Council (for approval to advertise for public comment) in early 2026.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
1.4 Culture, arts and heritage					
Quarry Amphitheatre Marketing Plan Development	Not started	Delayed	$70,000	$0	Marketing Plan (including re-branding elements) to be commenced in first half of 2026.
Quarry Amphitheatre Kiosk Design	In progress	Delayed	$115,524	$1,114	Project progressed during the reporting period, however initial investigations indicated further design and scoping required (including required power upgrades). Budget to be returned as part of mid-year review and re-budgeted in 2026-27 once the scope has been refined.
Quarry Amphitheatre Sound, lighting, and AV Production Equipment Services Upgrade	Not started	Delayed	$120,000	$0	Request for Tender to be released in early 2026.
Galup Aboriginal Memorial - Design	In progress	On time	$120,000 *(budget updated through amendment)*	$171	A Consultant has been engaged to conduct a Whadjuk Cultural Heritage study which will include the memorial. Concept design to commence. Project startup has commenced.
Quarry Amphitheatre Car Park and Waldron Drive Upgrade – Design	In progress	Delayed	$30,000	$0	Engineering consultant has been engaged, design scheduled to be completed in 2026. Project management plan and engagement plan developed by September 2025.
2.3 Land and Investment					
Review of Community Facilities Leasing Policy and Framework	Not started	Deferred	In house resources	$0	Project will have a dependency on the LAMP first stages of consultation. Scope to be developed inhouse for consideration alongside the development of the Leisure Asset Management Plan.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
Development of Commercial Leasing Framework	Not started	Deferred	In house resources	$0	Project will have a dependency on the LAMP first stages of consultation. Project aligns with Review of Community Facilities Leasing Policy and Framework.
Land Asset Strategy	Not started	Deferred	In house resources	$0	Preparatory review completed. Finalisation of the Strategy pending the completion of the LAMP; however, preparatory work will be completed alongside LAMP where possible.
2.4 Partnerships and connections					
Commence scoping of Advocacy and Funding Strategy	Not started	On time	In house resources	$0	Scoping to commence in early 2026, following Mid-Year Budget Review.
3.1 Natural Environment					
Foreshore Management Plan	In progress	On time	$73,000*	$0	Community consultation is underway and preliminary strategy drafting has commenced.
Urban Forest Strategy 2024-2029	In progress	Delayed	$11,000*	$12,528	The draft strategy is under internal review.
Galup and Perry Lakes Electrofishing	In progress	On time	$30,000	$16,876	The first stage of this project is complete with first session of electrofishing completed in December 2025. A second round will be completed in 2026.
3.2 Sustainability and Climate Change					
Review of Fleet Management plan	In progress	On time	In house resources	$0	Scheduled for completion June 2026.
Sustainability Strategy	In progress	On time	In house resources	$0	In September 2025, Council noted the review of the 2019–2023 Strategy. A new draft Strategy is being developed.
Climate Adaptation Plan	Not started	On time	$30,000*	$0	This project is scheduled to commence in early 2026.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
3.4 Movement and Access					
Integrated Movement Network Strategy	Not started	On time	$159,000*	$0	This project is scheduled to commence in early 2026.
40KPH local speed zones community education	In progress	On time	In house resources	$0	Initial community engagement activities and the technical drawings have been completed. The Town continues to meet fortnightly with the Perth Inner City Group (PICG) to progress project planning, pursue external funding opportunities, and prepare a formal submission to Main Roads WA requesting reduced speed limits across the Perth inner-city area. Confirmation of funding expected May 2026. Project is. dependent on securing funding.
Investigation of Wembley Ward road network improvements	In progress	On time	$ 86,966	$ 48,787	Project includes GO40, and the investigation of traffic signals at Grantham St and Jersey St. Both projects are progressing.
Lake Monger Drive (East) Signalised Crossing –design and traffic assessment	In progress	On time	$50,000	$4,700	Main Roads signal approvals have been received. Budget amendment will be requested at mid-year review to progress Western Power design.
Lake Monger Drive (West) Signalised Crossing –design and traffic assessment	In progress	On time	$60,000	$4,400	Traffic data collected. Main Roads WA signal approvals received for stage 1. Design progressing.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
Southport Street Carparks - Design	In progress	On time	$45,000	$705	Design in progress. Project scheduled for completion April 2026. Project management and engagement plans competed in September 2025.
Dodd St and Gregory St Wombat Crossing - Design	In progress	On time	$40,000	$0	Initial scoping is underway.
Holy Spirit Kiss and Drive – Investigation of options	In progress	On time	$15,000	$0	Design in progress. Project scheduled for completion April 2026.
4.1 Continuous Improvement and Organisational Performance					
Customer Experience Plan and Charter implementation	In progress	Delayed	In house resources	$0	Phase 2 in progress and internal engagement, workflow development and reporting dashboard development in progress. Delayed due to resourcing constraints. CRM phase 1 was delivered in September 2025.
Procurement and Contract Process and Documentation Review	Not started	Delayed	$100,000	$0	Scope to be developed inhouse in the first half of 2026. Delayed due to resourcing constraints.
Risk Management Services Development	In progress	Delayed	$45,000	$45,000	Contract awarded to KPMG. Currently finalising the approach. Project scheduled for completion April 2026. Scope for the Risk Management Framework maturity uplift finalised in September 2025.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
General Ledger / Cost Ledger Restructure - Scoping	Not started	Delayed	$100,000	$0	Currently considering costs and available consultancy budget for additional external resource to conduct review and assist. Anticipate scoping in 2025/26 and implementation of project 2026/27.
Credit Card Expense Management	In progress	Delayed	In house resources	$0	Delayed due to resourcing constraints. Project scheduled for completion in February 2026.
Update of the Strategic Resource Plan (Long Term Financial Plan)	In progress	Delayed	In house resources	$0	Project to be conducted internally using previously resourced external consultancy work. Project has recommenced following this reporting period and is scheduled for completion April 2026.
Integrity Framework – commence implementation	Not started	Delayed	In house resources	$0	Project is being scoped to ensure alignment with related policies, guidelines, and governance frameworks.
Internal ICT security project 1	Not Started	Delayed	$15,000*	$0	Project to be implemented early 2026. Project preparations and planning have progressed. This project has dependencies on other factors which need to be resolved before project can be commenced.
Internal ICT security project 2	Not Started	Delayed	$21,000*	$0	Project to be implemented early 2026. Project preparations and planning have progressed. This project has dependencies on other factors which need to be resolved before project can be commenced.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
Project Lifecycle Management (PLM)	Complete	On time	$10,000*	$0	Completed in October 2025 to align with commencement of 2026/27 business planning process. Implementation of the next phase will focus on embedding workflows and processes across the organisation. Software has been deployed and is being used by officers. Maintenance being carried out as required in response to user requests for improvements. Completed with in-house resources. Budget allocation has been transferred to other TechOne operational projects.
CiA Customer Request Management Module Implementation (Phase 2 and 3)	In progress	Delayed	$25,000*	$0	Phase 1 implemented with Internal Go- Live 22 Sept 2025. Phase 1 completed with in-house resources. Phase 2 and 3 planning commenced and scheduled for completion in 2026/27.
4.2 Own Source Revenue					
Review and endorsement of a Rating and Revenue Strategy	In progress	Delayed	In house resources	$0	A draft Rating Strategy document was developed in 2024 and updated in 2025. This project is dependent on the update to the Long-Term Financial Plan being completed to inform the inputs for the strategy. Expected to commence in first half of 2026.

Project	Status	Performance	25/26 Budget	Actual as at 31 Dec 25	Comment
4.4 Community Engagement					
Community Engagement Framework implementation	In progress	Delayed	In house resources	$0	Delayed due to resourcing constraints. Estimated start date is February 2026.
Town Website Update	In progress	Delayed	$150,000*	$0	Scope drafted. Delayed due to resourcing constraints. Internal working group to be formed and RFT to be issued by end February 2026.
Minor Review of the Strategic Community Plan (SCP)	Complete	On time	In house resources	$0	Review completed. Updated SCP adopted by Council in November 2025.

* Project budget includes carry forwards for 2025/26

Annual Report

The values and progress reported above represent summaries of progress to date as of 31 December 2025. Some adjustments and further details may be included in the 2025/26 Annual Report.

Impartiality Interest Declaration - Mayor Mack

Mayor Mack disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 13.1.3, I declare that I am a proposed attendee and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - Deputy Mayor Mayes

Deputy Mayor Mayes disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 13.1.3, I declare that I am a proposed attendee and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - CEO Lisa Clack

CEO Lisa Clack disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 13.1.3, I declare that I potentially would be required to travel in regard to the matter and this could be perceived as a benefit and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - Director Planning and Community Services Luke Gibson

Director Planning and Community Services Luke Gibson disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 13.1.3, I declare that I potentially would be required to travel in regard to the matter and this could be perceived as a benefit and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

13.1.3 2026 Australian Local Government Association National General Assembly – Attendance and Notice of Motion

DIRECTORATE:	Office of the CEO
AUTHOR:	Manager Governance
AUTHORISER:	Lisa Clack, CEO
AUTHORITY / DISCRETION:	Advocacy
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Proposed Motion to the 2026 ALGA NGA [**13.1.3.1** - 1 page] 2. Submission to the Select Committee into Land Development and Planning in Western Australia [**13.1.3.2** - 11 pages] 3. ALGA NGA 2026 Discussion Paper [**13.1.3.3** - 24 pages]

PURPOSE OF REPORT:

To seek Council endorsement to:

1. Submit the proposed advocacy motion to the 2026 National General Assembly of Local Government (NGA) at **Attachment 1**;
2. Approve attendance of three attendees, proposed to be Chief Executive Officer (or Director Planning and Community Services), Mayor and Deputy Mayor at the NGA;
3. Approve associated expenditure in accordance with Council Policy; and
4. Reschedule the Ordinary Council Meeting of 23 June 2026 to enable attendance.

EXECUTIVE SUMMARY:

The Australian Local Government Association (ALGA) has called for motions for consideration at the 2026 National General Assembly of Local Government (NGA), to be held in Canberra from 23-25 June 2026.

The Administration proposes that the Town submit an advocacy motion requesting the Commonwealth Government strengthen the formal recognition of local government within national urban and housing policy settings.

The proposed motion calls for:

- Explicit recognition of local governments as strategic planning authorities within national housing and urban policy frameworks, including implementation of the National Housing Accord;
- Strengthening national urban policy settings, through the Minister for Cities, to reflect the statutory planning responsibilities of local governments; and
- Embedding structured and ongoing engagement with local governments within the governance structure of national housing supply initiatives.

This position is consistent with the Town's established advocacy to the Select Committee into Land Development and Planning in Western Australia, in which the Town affirmed support for well-planned urban renewal while emphasising the importance of maintaining the integrity of adopted local planning frameworks.

The proposed motion does not oppose housing growth. Rather, it seeks to strengthen alignment between national housing objectives and local planning frameworks, and to support public confidence in Australia's planning system.

Council approval is required to submit the motion, approve attendance of the Chief Executive Officer (or Director Planning and Community Services), Mayor and Deputy Mayor and associated expenditure, and formally reschedule the Ordinary Council Meeting of 23 June 2026.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Mayor Mack, seconded by Cr Kennerly

That Council:

1. **ENDORSES the advocacy motion contained in Attachment 1 for submission to the 2026 National General Assembly of Local Government.**
2. **APPROVES attendance at the 2026 National General Assembly of Local Government (23-25 June 2026, Canberra) by the Chief Executive Officer (or Director Planning and Community Services), Mayor and Deputy Mayor and the payment of associated registration fees.**
3. **APPROVES the payment and reimbursement of reasonable travel and accommodation expenses associated with attendance at the 2026 National General Assembly of Local Government, in accordance with the Salaries and Allowances Tribunal Determination.**
4. **RESOLVES that, having considered clause 4.3 of the Town's Elected Member, CEO and Employee Attendance and Events Policy, the payment of accommodation expenses for this event constitutes a specific and limited exception to that clause.**
5. **NOTES that, should the motion be accepted for debate, a Council representative may be required to move and speak to the motion.**
6. **RESOLVES, pursuant to Schedule 2.1 of the *Local Government Act 1995*, to reschedule the Ordinary Council Meeting scheduled for 23 June 2026 to 30 June 2026.**
7. **DIRECTS the Chief Executive Officer to give public notice of the rescheduled meeting in accordance with the *Local Government Act 1995*.**

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

ALGA has invited councils to submit motions for the 2026 National General Assembly of Local Government (NGA), to be held in Canberra from 23-25 June 2026.

The theme for the 2026 NGA is "Stronger Together: Resilient. Productive. United." Councils are encouraged to submit motions that align with this theme and advance a united advocacy position to the Commonwealth Government.

The NGA is the primary annual federal advocacy forum for local government. Resolutions passed at the NGA are referred by ALGA to the relevant federal Minister, and Ministerial responses are published by ALGA as they are received.

Resolutions passed at the NGA do not become binding policy on ALGA, and policy positions remain at the discretion of the ALGA Board. However, they do inform ALGA's federal advocacy agenda and represent a collective statement of sector priorities.

The Town has previously advocated on the integrity of local planning frameworks through its submission to the Select Committee into Land Development and Planning in Western Australia (**Attachment 2**). The proposed motion builds on that position at a federal policy level.

ALGA has prepared a discussion paper to assist councils in preparing motions (**Attachment 3**).

DETAILS:

Advocacy Motion

The Commonwealth Government's 2024 National Urban Policy establishes a national vision for productive, liveable and sustainable cities, supported by housing delivery targets under the National Housing Accord.

While local governments are acknowledged as partners in housing delivery, their role as statutory planning authorities is not strongly embedded within the national policy position.
Across Australia, local governments prepare and implement local planning schemes, strategic plans and land use frameworks under State legislation. These are developed through extensive statutory processes and community consultation and form the foundation of Australia's planning system.

Where national policy settings do not clearly recognise and integrate local planning frameworks, there is a risk of policy misalignment. Over time, this can diminish public confidence in the integrity of the planning system.

The proposed motion (**Attachment 1**) seeks to:

- Explicitly recognise local governments as strategic planning authorities within national housing and urban policy frameworks, including implementation of the National Housing Accord;
- Strengthen national urban policy settings, through the Minister for Cities portfolio, to reflect the legislative responsibilities of local governments in land use planning; and
- Embed structured and ongoing engagement with local governments within the governance architecture of national housing supply initiatives.

The motion does not seek to criticise State planning pathways or oppose housing growth. Rather, it seeks to elevate the formal recognition of local government within national urban policy and promote collaboration between the three tiers of government.

This approach aligns with the 2026 NGA theme and reflects the Town's consistent advocacy position regarding strategic planning integrity.

Attendance at the NGA

Attendance at the NGA constitutes attendance at an "event" within the meaning of section 5.90A of the *Local Government Act 1995*, and is subject to the Town's Elected Member, CEO and Employee Attendance at Events Policy.

Attachment A of the Policy pre-authorises attendance at:

- Australian or West Australian local government events; and
- Events run by major professional bodies associated with local government, including ALGA

Accordingly, attendance at the NGA is authorised in principle under Attachment A.

However, where travel and accommodation expenses are to be funded or reimbursed, Council approval is required in accordance with clauses 4.1 and 4.5 of the Policy. Clause 4.3 further provides that, for paid events, accommodation costs will not be paid.

The NGA is a ticketed, multi-day interstate national local government advocacy forum requiring official representation and overnight attendance. Strict application of clause 4.3 would require the CEO and Elected Members to personally fund accommodation necessary to perform their official functions.

Regulation 32(1) of the Local Government (Administration) Regulations 1996 permits reimbursement of expenses incurred by an Elected Member in performing their functions, provided the expenses are authorised and reasonable.

The Salaries and Allowances Tribunal Determination for Local Government CEOs and Elected Members expressly contemplates reimbursement of intrastate and interstate travel and accommodation costs incurred in circumstances referred to in Regulation 32(1), subject to reimbursement being limited to the rates applicable under the *Public Service Award 1992*.

Accordingly, this report seeks Council's approval of travel expenses, as well as express approval of a specific and limited exception to clause 4.3 (accommodation costs) for this event only.

Reimbursement will be limited to reasonable costs and capped at Public Service Award rates.

Rescheduling of 23 June 2026 Ordinary Council Meeting

The NGA coincides with the Ordinary Council Meeting scheduled for 23 June 2026.

To enable attendance and ensure representation should the motion be selected for debate, it is proposed that the 23 June 2026 Ordinary Council Meeting be rescheduled to 30 June 2026.

Pursuant to Schedule 2.1 of the *Local Government Act 1995*, Council may resolve to alter the date of an Ordinary Meeting, provided public notice is given.

POLICY / STATUTORY IMPLICATIONS:

Attendance and reimbursement are governed by the Town's Elected Member, CEO and Employee Attendance at Events Policy.

Attachment A of the Policy pre-authorises attendance at Australian local government events and ALGA events. Clauses 4.1 and 4.5 require Council approval for reimbursement of travel and accommodation. Clause 4.3 restricts payment of accommodation for paid events and the recommendation seeks a specific and limited exception to that clause for this event only.

Regulation 32(1) of the Local Government (Administration) Regulations 1996 authorises reimbursement of expenses incurred in performing official functions, and the Salaries and Allowances Tribunal Determination regulates the rate of travel and accommodation reimbursement.

Rescheduling of the Ordinary Council Meeting is authorised under Schedule 2.1 of the *Local Government Act 1995* and requires public notice.

RISK MANAGEMENT IMPLICATIONS:

Medium:	The proposed motion advocates for strengthened recognition of local government within national urban policy settings. While it may indirectly highlight policy tensions between levels of government, the motion is framed constructively and aligns with established sector advocacy positions. There may be public concern in the costs associated with attending. Submission of a motion strengthens the public interest rationale for attendance, particularly as ALGA states that a member may be required to be in attendance to move and speak to the motion.

FINANCIAL IMPLICATIONS:

Costs associated with attendance include:

- Registration ($999 per attendee)
- Airfares
- Accommodation
- Incidental travel expenses.

Accommodation reimbursement will be limited to reasonable costs and capped at Public Service Award rates.

Costs will be met from existing budget allocations.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Advocacy and partnership - Develop and maintain strategic partnerships with other key agencies and levels of Government to advocate for our community to ensure services are delivered and their voices are heard by other decision makers.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

Attachment 1

Motion Title

Strengthening the recognition of local government within national urban policy

Motion

That ALGA calls on the Commonwealth Government to:

a) Explicitly recognise local governments as strategic planning authorities within national housing and urban policy frameworks, including in the implementation of the National Housing Accord;
b) Through the portfolio of the Minister for Cities, strengthen national urban policy settings to reflect the legislative responsibilities of local governments in land use planning; and
c) Embed structured and ongoing engagement with local governments within the governance architecture of national housing supply initiatives.

Reason/Rationale

The Commonwealth's 2024 National Urban Policy outlines a vision for productive, liveable and sustainable cities, supported by increased housing supply under the National Housing Accord. While local governments are acknowledged as partners in housing delivery, their role as planning authorities is not strongly embedded within national policy settings.

Across Australia local governments are responsible for preparing and implementing local planning schemes, strategic plans and long-term land use frameworks under State legislation. These are developed through extensive community consultation and legislative processes and form the foundation of Australia's planning system.

Where national housing targets are implemented without clear recognition of local strategic planning frameworks, community trust in the planning system may be diminished. This risks undermining support for national reform and diminishing confidence in the integrity of Australia's planning system.

Strengthening the formal recognition of local governments within national urban and housing policy would support clearer alignment between national housing objectives and locally adopted planning frameworks, and help maintain public confidence in Australia's planning system.

TOWN OF CAMBRIDGE SUBMISSION TO THE SELECT COMMITTEE INTO LAND DEVELOPMENT AND PLANNING IN WESTERN AUSTRALIA

The Terms of Reference for the Committee are noted, with the following element being specifically relevant to the Town.

> *"matters relating to land use planning, land transactions, and development in Western Australia, with particular regard to the optimality, efficiency, integrity, and probity of decisions made by the State and state agencies, including:*
>
> *(a) in relation to land use planning decisions, the extent to which such decisions align with established local planning schemes, strategies, policies, and frameworks, particularly where made by the Western Australian Planning Commission or Development Assessment Panels, including but not limited to decisions made under the so-called Significant Development Pathway;*
>
> *(b) how decisions are aligned with elements of key strategic planning documents such as Perth and Peel@3.5 Million, including meeting infill targets;"*

As will be set out in this submission, the Town has major concerns with the Significant Development Pathway; both in terms of how the process is managed by the Department of Planning, Lands and Heritage (DPLH) and the decisions that are made by the Western Australian Planning Commission (WAPC) and, more recently, the Statutory Planning Committee.

Background

In 2020 the State Government, via the Planning and Development Amendment Bill 2020 introduced a new temporary 'flexible and streamlined approval pathway' (Part 17) for significant developments that bypassed both the Development Assessment Panels (DAPs) and Local Government assessment pathways, with the aim of streamlining significant development proposals and stimulating economic development to assist in COVID-19 recovery.

This was an opt-in pathway originally proposed for 'significant developments' of $30 million or more, involving residential development of 100 or more dwellings, or commercial development with the total net lettable area of 2ha or more.

The 2020 Bill was passed with a different definition of 'significant development', being developments that met a minimum monetary threshold of $20 million in the metropolitan area and $5 million in regional areas. These thresholds remained unchanged.

Part 17 applications are assessed by the SDAU within DPLH, instead of the Local Government, and determined by the Western Australian Planning Commission (WAPC), instead of the Local Government or a DAP. The Part 17 Pathway has no statutory assessment timeframes and developments can be approved that vary planning instruments including local planning frameworks and controls (e.g. land use permissibility, height controls, floor space ratio, etc.).

In October 2023, the State Government announced that major planning reforms would be implemented to cut unnecessary red tape and bolster housing supply in WA, including a permanent significant development (Part 11B) pathway. That pathway became operational on 1 March 2024.

The Town of Cambridge's experience with the State-level development assessment pathways extend to four separate applications for development approval, all of which were approved. The articulate its concerns (specifically with regard to the preparation of planning reports, as well as the resultant decisions), the Town's submission focuses on two of those applications.

Ocean Village Redevelopment, City Beach

This application proposed the following:

- a mixed-use development comprising of a two-storey podium with two basement levels, two towers above the podium with maximum heights of 20 storeys (northern tower) and 8 storeys (southern tower), and a separate, smaller building with a maximum height of 3 storeys.
- Including the podium levels, the application proposes maximum building heights of 22 storeys (northern tower), 10 storeys (southern tower) and three storeys (eastern building).
- The proposed development includes 247 multiple dwellings within the two towers, 6,480m2 of commercial floor space, and 718 car bays, comprising 507 residential bays, 203 commercial bays, and eight drop off/pick up bays.
- The application proposes a range of land uses, including Dwelling (Multiple), Shop, Café/Restaurant, Pharmacy, Take Away Food Outlet, Recreation – Private, Liquor Store, Tavern, Small Bar, Large Format Retail, and Consulting Rooms.

<u>Local Planning Framework</u>

Under the *Planning and Development (Local Planning Schemes) Regulations 2015*, each local government is required to prepare a local planning strategy for its local planning scheme. The purpose of a local planning strategy is to, amongst other things, ensure that the local government has a clear development vision for its community. Local planning strategies are required to align with State Planning Policies, including SPP 4.2, SPP 7.0, and SPP 7.3.

A local planning strategy can identify the location of Neighbourhood Centres and provide guidance on the built form and character of each Neighbourhood Centre to set a general expectation of the intensity and scale of development within each centre for the community. Council initially resolved to prepare its local planning strategy in 2008. Over the following decade, the Town undertook extensive scoping, background analysis, and preliminary stakeholder consultation, including extensive consultation with the DPLH, to prepare its draft local planning strategy. The Town then undertook formal public consultation on the draft local planning strategy and made modifications to the draft strategy as instructed by the WAPC before submitting the draft strategy to the WAPC for its approval.

In April 2021, the WAPC endorsed the Town's Local Planning Strategy. This Strategy represents a tripartite agreement between the Town, the community and critically, the WAPC. Further, it represented a document of significant time and effort by all of the aforementioned, as well as a significant direct financial cost to the Town and therefore, by extension, the community.

The Strategy identifies several urban consolidation and infill precincts that are intended to accommodate residential development over the next 30 years to assist the Town in achieving the State Government's target of at least 6,830 additional dwellings within the district, as per *Perth and Peel @ 3.5 Million and Sub-Regional Planning Framework*. With respect to the current proposal, the Strategy identifies the Ocean Village Shopping Centre precinct as a Neighbourhood Centre that is envisaged to accommodate 200 – 250 new dwellings, which, based on the yields analysis undertaken at the time, would be via a medium-density/medium-rise built form of 3-6 storeys.

In considering the matter, the following is emphasised and is relevant:

- The purpose of preparing the Strategy included the Town setting a clear development vision for its community and to set a general expectation of the intensity and scale of development on the Ocean Village Neighbourhood Centre site.
- When the Strategy was endorsed by the WAPC, the State's planning framework set out a maximum building height of 3-6 storeys for Neighbourhood Centres. The State's framework still sets out a maximum building height of 3-6 storeys.
- The WAPC considered the Town's yields analysis, which identified that 200 - 250 new dwellings would be accommodated in a medium density/medium rise-built form of 3-6 storeys, when it endorsed the Strategy.
- In endorsing the Strategy with the Ocean Village site identified as a Neighbourhood Centre, the WAPC set the expectation for the community that the site would be redeveloped to a maximum building height of six storeys.
- The State Government has consistently emphasised the importance of strategic led planning, with one of the desired outcomes of the DPLH's Action Plan for Planning Reform being that "*Strategic planning is elevated to become the guiding platform and approach to inform plan-making and decision-making, and the State planning policy framework is easier to understand*." The preparation of the Town's Strategy involved extensive consultation over many years with the community and the DPLH, and the Strategy was considered by the WAPC on several occasions prior to its approval by the WAPC. Through that process, the Town, the community, the DPLH, and the WAPC all had input into the Strategy and effectively agreed on the Ocean Village Neighbourhood Centre having a maximum building height of up to six storeys. Therefore, approval of the subject proposal would not only be a departure from the various frameworks referenced in this report, but also from the State Government's stated commitment to elevating the need for, and importance of, strategic planning to appropriately guide subsequent planning phases.
- The proposed maximum building height of 22 storeys is 3.5 times higher than the height contemplated in the Strategy and expected by the community. If the WAPC approves the application, it would undermine the State led strategic planning process and erode the community's overall confidence in the planning system.

Based on the above, it is evident that the proposal is meaningfully contrary to the adopted Strategy and should have therefore been refused. Further, if the WAPC, at some point following adoption of the Strategy in 2021 had become dissatisfied with the strategic direction contained within the document, it would have been more appropriate for it to require the Town to amend it; a process that would have necessarily required comprehensive community consultation that would have engaged the community in the matter. Alternatively, if the WAPC is now of the view that Local Planning Strategies (and other local planning frameworks) are of little value, it would be appropriate to communicate that to local governments and local communities, given it those local communities that effectively fund the preparation of those documents. If Strategies remain a relevant representation of the pre-existing agreed commitment between the State Government (DPLH), the Local Government, and community, it is appropriate officer reports from the DPLH include appropriate consideration of this commitment.

State Planning Framework

In addition to the above, the State Planning framework should be relevant.

SPP 4.2 sets out a hierarchy of activity centres within the Metropolitan Region Scheme (MRS), although does not identify any Neighbourhood or Local Centres; with such centres identified in each local government's local planning strategy. In this regard, the Town's adopted Local Planning Strategy identifies the Ocean Village Centre as a Neighbourhood Centre.

Appendix 1 of SPP 4.2 is called Activity Centre Hierarchy Roles and Descriptions. For Neighbourhood Centres (page 19), under the heading '*Main role and typical attributes*', SPP 4.2 states the following (with emphasis added):

> *"Neighbourhood centres are important local focal points that provide for daily to weekly household shopping needs, community facilities and a small range of other convenience services. They are also a focus for* ***medium density housing****. These centres play an important role in providing walkable access to services and facilities for local communities."*

For Neighbourhood Centres under the heading *'Typical urban form',* SPP 4.2 states the following:

> ***"A compact and cohesive urban form that complements the surrounding built form character in scale and style**.*** *New development should contribute to the public realm by enhancing and activating the streetscape and contributing to creating a distinct and appealing character for the centre."*

In addition, SPP 4.2 states that the '*Preferred residential dwelling type'* for Neighbourhood Centres is:

> *"Low to* ***medium-rise apartments/multiple dwellings***** Townhouses / grouped dwellings."*

Interpretation of what is meant by the term 'medium-rise apartment/multiple dwelling' (which is the preferred residential dwelling type in Neighbourhood Centres under SPP 4.2) requires reference to State Planning Policy 7.3 - Residential Design Codes Volume 2 – Apartments (R-Codes Vol 2).

The Primary Controls Table (Table 2.1) of the R-Codes Vol 2 identifies density codes and maximum building heights for Neighbourhood Centres, Medium Rise Centres, and High Density Urban Areas as follows:

- Neighbourhood Centres: R-AC4 (maximum building height of 3 storeys)
- **Medium Rise Centres: R-AC3 (maximum building height of 6 storeys)**
- High Density Urban Areas: R-AC2 (maximum building height of 7 storeys) and R-AC1 (9 storeys)

Appendix 2 - Streetscape Character Type of the R-Codes Vol 2 discusses, amongst other terms, Medium Rise, Neighbourhood Centres, and High Intensity Urban Centres, which includes the following:

> ***"Medium-rise***
> ***Context:*** *Neighbourhoods with a landscaped residential setting that include a diversity of detached housing, group housing and* ***apartment developments up to 3-4 storeys****. The neighbourhood has good walkability to public transport, local services, and quality open space, and may be located adjacent to higher density land uses or an urban corridor.*
> ***Character:*** *Streetscapes have a landscaped character and built form patterns are defined by overall scale of the streetscape rather than individual building height or style. New development should reflect the prevailing patterns of side setbacks and* ***respond to the existing or planned scale and materiality of the area****. Development should include on-site landscaping to enhance streetscape and provide amenity for residents and neighbours.*
>
> ***Neighbourhood centre***
> ***Context:*** *A local or* ***neighbourhood centre within a low – medium rise residential area****. Neighbourhood centres should be located within a short walk of transport and other amenities and include built form and uses that activate the street. Land uses within a neighbourhood centre may include residential, community facilities, local shopping and commercial activities.*
> ***Character: Neighbourhood centres have a compact and cohesive urban from that complements the surrounding residential character in scale and style****. New development should contribute to the public realm by enhancing and activating the streetscape and contributing to creating a distinct and appealing character for the centre.*
>
> ***High density urban centres***
> ***Context:*** *High density urban centres are largely commercial centres with some residential development. They have excellent multi-modal transit services and include public open space and a high concentration of community infrastructure.* ***High density urban centres may include the CBD, city centres, strategic metropolitan centres, secondary centres, inner-city urban corridors, and designated specialised centres and station precincts.***
> ***Character****: High density urban centres are characterised by podium and tower developments that support highly activated and pedestrianized street frontages. New residential development should contribute to an attractive, dynamic and liveable city environment."*

Based on the above, it is clear that building heights of seven storeys or greater are only appropriate in the "*CBD, city centres, strategic metropolitan centres, secondary centres, inner-city urban corridors, and designated specialised centres and station precincts*"; none of which apply to the Ocean Village precinct. It is therefore contended that the proposal was unacceptable in the context of SPP 7.3, yet the WAPC saw fit to approve it.

Of significant concern is the content of the report that was presented to the WAPC. Not only did it omit much of the above information (information that one would reasonably be expect to be presented to the final decision-maker), but it also contained a series of concerning statements, such as:

> *"Well-designed taller buildings with good siting, setbacks, open space, and articulation can be significantly better for neighbourhoods than poorly designed low-rise buildings covering more of a site."*

This logic is fundamentally flawed. Well-designed, lower-rise buildings can also provide ample open space, Appropriate setbacks, and strong articulation and integration with the surrounding built form. There are many examples that demonstrate how lower-rise development can achieve outstanding urban design outcomes. The DPLH's spurious argument demonstrates a clear bias towards applicant-driven proposals; arguing that what is proposed may be better than some other, poorly designed alternative. This is not an objective or balanced application of planning principles, which is not about comparing the application to a hypothetical alternative, but rather, determining whether or not the application is acceptable in the context, having regard to the applicable planning frameworks.

Ultimately, the DPLH's contrived arguments only result in increased cynicism and distrust of the state level planning system.

60 Kalinda Drive and Lot 560 Balandi Way, City Beach

This application proposed the following:

- A four-storey building (comprising 24 dwellings) as part of the existing Ocean Gardens Retirement Village at Lot 3 (No. 60) Kalinda Drive, City Beach.
- Two multiple-dwelling buildings (comprising a total of 31 dwellings) on the vacant Lot 560 Balandi Way, City Beach, within the Ocean Mia Redevelopment Area.
- The proposal also includes landscaping and on-street parking bays.

The proposal was assessed against the Local Planning Framework, which, most relevantly, was the Ocean Mia Design Guidelines (OMDG). Objective 7 of the Guidelines states the following:

> *"7. To provide a measure of certainty as to what can be expected from neighbouring development."*

The OMDG state that Lot 560 was created for medium-density development and must accommodate a minimum of 11 dwellings.

Under the Guidelines, the specific provisions for Lot 560 (Type 7 – Multiple Dwelling Lot) state that "*the proposed dwellings will be multi-storey and will be stepped into the existing topography, which falls dramatically to the east"* and that "*the building footprints for each level are to be based on a proportion of the building zone, which is inside the setback*."

The site plan diagram included in the Guidelines outlines the following:

- Building setbacks
- Parameters for building footprints
- A single vehicular access point off Bimbimbie Lane
- Maximum building heights (overall and within 15m zone to western side of site)

For building height, the Guidelines state that "*the uppermost roof level shall be no more than 6.0 metres above existing ground levels, to a maximum height of 66 metres AHD*" and a "*maximum two storey building element permitted in 7.5 metre to 15 metre zone on the western side of site*". Additionally, the provisions for Lot 560 include an 'indicative' development diagram to illustrate the potential building envelope based on the building footprint zones and setbacks.

The proposed multiple-dwelling development on Lot 560 consists of two buildings—one four storeys and the other six storeys—with shared basement parking. The maximum height of the six-storey building is 79.50 AHD, while the four-storey building is 72.70 AHD.

The six-storey building is located at the southern end of the site, near the intersection of Bimbimbie Lane and Alkoomie Terrace. The four-storey building is positioned at the corner of Balandi Way and Bimbimbie Lane but will appear as five storeys from the street due to a dwelling integrated into the basement level at the corner. Additionally, the perceived height of both buildings is further exaggerated as the basement level sits above Bimbimbie Lane; a result of the site's elevated levels being retained from the original subdivision.

The proposed buildings exceed the maximum height allowed in the Guidelines by 13.5m and 6.7m, respectively. This represents a substantial departure from the intended built form, making the development inconsistent with both the existing and planned character of the area.

While the Guidelines require a maximum two-storey element in the 7.5m to 15m zone on the western side of the site, this provision was intended to ensure an appropriate transition to the low-rise villas within the retirement village, minimising adverse impacts on residents. However, as the proposal includes a four-storey addition within the retirement village, the concern is less about the two buildings exceeding two storeys in the rear zone and more about the buildings significantly exceeding the maximum allowable height of 66 AHD.

The Guidelines specify that each building level must be contained within its designated building footprint zone, ensuring the structures step down with the natural topography and visually recede from Bimbimbie Lane. However, the proposed design significantly deviates from this requirement, with the first and second floors exceeding the footprint by 69% and the third floor extending beyond the footprint by 239%

This excessive massing results in a sheer, unbroken vertical form along Bimbimbie Lane, failing to provide height articulation or appropriate setbacks. Consequently, the building bulk is intensified, creating an overbearing presence with no transition to the surrounding low-rise development. The elevated basement further exacerbates this issue, making the buildings appear even taller from the street, effectively five and seven storeys rather than four and six.

Although the central separation between the two buildings provides some relief compared to a single, monolithic structure, it does not adequately mitigate the impact of the excessive bulk and scale, with the buildings still extending well beyond the designated footprint zones and reaching heights up to 13.5m above the expected maximum.

One of the key objectives of the Guidelines is to provide clarity and certainty regarding the nature of future development. The existing single dwellings within the estate have largely adhered to these guidelines, whereas the proposed development on Lot 560 represents a significant deviation from key development standards for height and building footprint set out in the Guidelines. This contradicts community expectations and undermines the intent of the Guidelines to promote a cohesive and predictable built environment.

Neither the State nor local planning frameworks anticipate intensification of the existing single-house built form east of Lot 560. Ultimately, the proposal failed to ensure that its massing and height are appropriate for its setting. It did not successfully balance the existing built form with the area's intended future character, nor did it appropriately respond to adjoining buildings, topography, or prevailing height patterns.

In addition to the above detailed assessment, and what should have been relevant to the both the assessing agency and the decision-maker, was the previous State Administrative Tribunal determination for an abutting property.

In its report to the DPLH, the Town provided detailed, relevant information on the State Administrative Tribunal's (SAT) ruling in Bigdeal Investments Pty Ltd v Town of Cambridge [2017] WASAT 122; a proposal that bore striking resemblance to the subject matter. The following information was conveyed to assist the determination of the matter.

> *In March 2016, the Town received a development application for a proposed five-storey, 31-unit multiple dwelling development at 15 Omaroo Terrace, City Beach, which is located immediately north of Lot 560, on the opposite side of Balandi Way, as below.*
>
> *In December 2016 the application not yet being determined, the Applicant lodged an application for review with the SAT, citing that the proposal had been deemed refused.*
>
> *Following mediation, in March 2017, Council reconsidered the proposal under Section 31 of the State Administrative Tribunal Act 2004, and resolved to refuse the application for the following reasons:*
>
> *"i) it is inconsistent with the Ocean Mia Development Guidelines;*
>
> *ii) it does not meet traffic concerns;*

iii) the proposal does not comply with the building footprint standard in the Ocean Mia Design Guidelines and therefore does not meet one of the objectives of the guidelines being to provide a measure of certainty as to what can be expected from development within the area;

iv) the proposal does not comply with the objective and design principle of 6.1.1 of the Residential Design Codes in relation to building size in that the bulk and scale of the development (building footprint) is not consistent with the Ocean Mia Design Guidelines and is therefore not consistent with the existing or future desired built form of the locality; and

v) the applicant has not satisfactorily demonstrated that the proposed development will not adversely affect the existing mature tree along the Balandi Way frontage."

In September 2017, at a final hearing on the matter, the SAT dismissed the appeal and upheld Council's March 2017 decision to refuse the application. In its decision, the SAT was satisfied that the issues relating to traffic and the existing tree could be appropriately dealt with through conditions of development approval. The SAT also found that the number of dwellings was not an issue that required the SAT's consideration, as the Ocean Mia Design Guidelines only set out a required minimum number of dwellings for the site.

As a result, the SAT's decision largely focussed on the building footprint of the development exceeding the footprints set out in the Guidelines, and that the bulk and scale of the development would have an adverse impact on the surrounding properties and would not be consistent with the desired character of the area. The Tribunal contended that the Guidelines aimed to reduce the perceived scale development on the site by requiring a stepped form that respond to the site's sloping topography. The Tribunal concluded that, as the proposal exceeded the maximum allowable building footprint at all levels except the ground floor, it did not achieve the stepped form envisioned in the OMDG. This raised concerns regarding its impact on the Omaroo Terrace streetscape and the broader locality, particularly in contrast to the existing two-storey dwellings that were designed to generally meet the long-established guidelines.

Ultimately, the Tribunal determined that the development should be stepped back to reduce its bulk impact on both the streetscape and the single houses directly opposite the site. Since the proposal deviated from the OMDG guidelines regarding building footprint, a reduction in size was considered necessary to provide visual relief along the street frontage.

The current application for Lot 560, comprising two buildings with a maximum height of six storeys above an elevated basement level, will have greater bulk and scale than the development reviewed in the SAT ruling. Both proposals are subject to the same planning framework, with the Ocean Mia Design Guidelines requiring stepped-form buildings that follow the existing topography to minimise the impact of building bulk on adjoining single houses. Additionally, both developments necessitate a nearly identical merit assessment, particularly regarding excessive building footprint, its resulting bulk impact on surrounding properties, and whether the proposed form aligns with the existing and desired character of the locality.

While the SAT ruling does not set a direct precedent for development on the subject site, given the issues of bulk and scale impacts were rigorously examined within the existing planning framework (which remains unchanged) its principles should be given significant weight in assessing the current application.

Of significant concern is that the above information was not incorporated into the DPLH's report to the SPC; raising genuine doubts as to whether the report was objective, informative, balanced and factual. Of further concern, when the matter was raised by Town staff as part of the deputation to the SPC's 14 May 2025 meeting, it was summarily ignored, with no questions directed to the DPLH staff. It therefore raises the question as to whether the WAPC and SPC are routinely provided with a complete and balanced view of the matters at hand in making decisions, and further, whether they are doing all things necessary to satisfy themselves that they have access to relevant information, so as to properly execute their decision-making role. It is essential that that both the sector and the wider community has confidence in the State's decision-making process and that requires confidence in the material that the decisions are being based upon are objective, unbiased and represent relevant information. It is respectfully submitted that this is a failure of both the DPLH and the decision-maker and one that requires the particular attention of this Committee.

Conclusion

The Town recognises the State's need for a mechanism to fast-track strategic projects, where such projects have broader economic, social and environmental implications for the State. However, the SDP has evolved into a process that centralises decision-making, minimises local input, and reduces accountability; all while considering applications that sit comfortably below the threshold that could reasonably be considered of "state significance". It should be a concern to all that many in the community view the Significant Development process as a contrived charade to determine to applications that were never in any real risk of being refused, irrespective of how severe the departure from the established planning framework.

The Town of Cambridge supports well-planned, sensible urban renewal. It is doing everything it can to ensure its planning framework remains contemporary whilst preserving the character of the Town and balancing the expectations of current and future residents. Approving developments that fall well outside the state and local planning frameworks undermine trust in those frameworks that are meant to balance density with liveability. Ultimately, when planning frameworks are ignored on the basis of the state government's desire to facilitate housing at any cost, it is those nearby landowners that will ultimately suffer the consequences; consequences that were not reasonably foreseeable and therefore represent an unexpected outcome. The notion of "planning" is that it is preparatory and should, as best as possible, avoid (at least reduce) expected outcomes. Anything else further risks turning the community against well-managed infill development, which is one of the WAPC's key goals.

To help resolve the situation, the Town strongly supports the following measures (in the event that the significant development pathway is to be retained):

- That the threshold be raised to $100m to ensure it captures only that applications that are genuinely of state significance.

- That the Department ensure that all reports presented as part of the significant development pathway be objective, unbiased and informative that provide necessary consideration of local planning frameworks.

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Stronger Together:
Resilient. Productive. United

2026 National General Assembly Discussion Paper

National Convention Centre Canberra

ALGA
Australian Local Government Association

The Australian Local Government Association (ALGA) is pleased to convene the 32nd National General Assembly of Local Government (NGA), to be held in Canberra in June 2026.

As convenor of the NGA, the ALGA Board warmly invites all councils to send representatives to this important national event. The final date for the NGA will be confirmed once the 2026 Federal Government Parliamentary sitting calendar is released.

The NGA is the premier national gathering of local governments. It gives councils a chance to come together, share ideas, debate motions, and strengthen the relationship between local government and the Australian Government.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2026 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2026 NGA familiarise themselves with the guidelines for motions contained in this paper.

KEY DATES

27 October 2025 | Opening of Call for Motions

27 February 2026 | Acceptance of Motions closes

TO SUBMIT YOUR MOTION VISIT: ALGA.COM.AU

ALGA AND THE NGA – WORKING FOR YOU

Established 1947, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has raised the profile of local government on the national stage, showcasing the value of councils and demonstrating – particularly to the Australian Government – the strength and value of working with local government to deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of these debates (NGA Resolutions) can be used by councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given ALGA's structure, Constitution, and resources, the NGA resolutions do not bind ALGA. However, NGA resolutions are carefully considered by the Board to determine ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA, and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

We encourage councils to consider the topics and guidance in this paper as you develop your motions.

The ALGA Board thanks all councils for attending the NGA 2026 and those who submit motions for debate.

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) gives you and your council an important opportunity to influence the national policy agenda.

The Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper to help you identify motions that address the NGA 2026 theme of "Stronger Together: Resilient. Productive. United." This theme encourages debate on how councils across Australia can become more resilient, contribute to the nation's productivity agenda, and present a united voice to the federal government on key issues in the national sphere.

We encourage you to read all the sections of the paper. We have included guiding questions to assist in developing your motion, but you do not have to respond to every question. You can address one or more of the issues identified in the discussion paper with your motion.

Your NGA motion should focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face or seize the opportunities that are national priorities.

Each year the Secretariat receives a high volume of motions. Councils are encouraged to submit only their highest-priority motions and ensure it meets the criteria below. Multiple motions on a similar topic may be re-written into a single strategic motion, and councils will be invited by the Secretariat to put their council name to the proposal.

HOW TO SUBMIT

- Each motion requires a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council.
- You can lodge motions electronically using the online portal available at www.alga.asn.au
- **Motions should be received no later than 11:59 pm AEST on Friday 27 February 2026.**

WHO CAN SUBMIT A MOTION

- Any council that is a financial member of their state or territory local government association can submit a motion.
- We will not accept motions submitted on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and debate it on the floor of the NGA, you must meet the following criteria:

- Submit a new motion that has not been debated at an NGA in the preceding two years as found in previous business papers on the ALGA website.
- Ensure your motion is relevant to the work of local government across the nation, not focused on a specific location or region, unless the project has national implications.
- Align your motion with the policy objectives of your state and territory local government association.
- Propose a clear action and outcome on a single issue, calling on the Australian Government to take action. Motions covering more than one issue will not be accepted.
- Ensure the motion does not seek to advantage one or a few councils at the expense of others.
- Avoid being prescriptive in directing how the matter should be pursued.

WRITING TIPS

Motions should seek the NGA's support for a particular action or policy change at the federal level which will assist local governments to meet local community needs.

- Start with: "This National General Assembly calls on the Australian Government to…".

Be concise, clearly worded, and unambiguous.

- Use the background section of the form to help delegates understand your issue.
- Keep your motion to 100 words, the national objective to 100 words, and the key arguments to 150 words.

PROCESS OF SELECTION

The ALGA Secretariat will review motions for quality control and consistency with the criteria.

- With the agreement of the relevant council, we may edit motions to ensure consistency.
- If we have any questions about the substance or intent of a motion, we will raise these with the nominated contact officer.
- Where there are multiple motions on a similar issue, the Secretariat may combine them into a single overarching strategic motion and invite the council to attach their name to the strategic motion.
- Motions that reflect existing ALGA policy will be noted in the Business papers—but will not be included for debate, as they have already been covered in existing ALGA advocacy and policy positions.

The ALGA Board provides final decision on which motions are included in the Business paper.

- The ALGA Board and state and territory local government associations will review all submitted motions to determine their eligibility.
- The ALGA Board will consider the importance and relevance of the issue to local government and whether the motions meet all the criteria.
- The ALGA Board will refer any motion primarily concerned with local or state issues to the relevant state or territory local government association and it will not include it in the NGA Business Papers.

WHO WILL SPEAK TO THE MOTION AT NGA?

We expect any council that submits a motion to be present at the National General Assembly to move and speak to the motion. The decision on the speaker is at the discretion of the council.

AFTER THE NGA

The resolutions of the NGA will be referred to the relevant federal Minister as an outcome of the NGA.

Resolutions passed at the NGA do not become binding policy on ALGA, with policy positions to remain at the discretion of the ALGA Board.

All NGA resolutions will be published on www.alga.com.au.

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on the ALGA website.

OTHER THINGS TO CONSIDER

- It is important to complete the background section of the submission form. Do not assume NGA delegates will know the background of the proposal. This section helps all delegates to understand your motion and informs decision making. Please note, motions should not be prescriptive in directing how the matter should be pursued.
- Keep motions practical, focussed and can be implemented. This ensures that relevant Australian Government Ministers can respond thoughtfully and promptly. Avoid complex motions with multiple points that require cross-portfolio implementation.
- If there are any questions about a motion, ALGA will contact the nominated officer. With the council's agreement, these motions may be edited before being included in the NGA Business Papers.
- Debate will follow the rules published in the Business Papers and will focus on the strategic motions.

SETTING THE SCENE

In the face of evolving challenges and opportunities, local governments around Australia stand at the forefront of driving resilience and productivity. Local governments know we are stronger together and the importance of unity across all levels of government. The theme for this year's NGA, **Stronger Together: Resilient. Productive. United,** underscores the pivotal role councils play in shaping the nation's future and delivering national priorities.

As the backbone of local communities, councils are uniquely positioned to implement place-based solutions that address both local needs and national priorities. This year's NGA encourages debate on how councils can enhance their resilience, contribute meaningfully to the nation's productivity agenda, and present a cohesive voice to the federal government on critical issues.

By fostering collaboration and innovation, local governments can lead the way in creating sustainable and thriving communities.

The 2026 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers, ensuring that the voices of local communities are heard at the national level.

In this context, this year's call for motion focusses on ten priority areas:

- Financial sustainability
- Emergency management
- Housing and planning
- Roads and infrastructure
- Closing the Gap
- Jobs and skills
- Environment
- Cyber security
- Climate change
- Intergovernmental relations.

1. FINANCIAL SUSTAINABILITY

Financial sustainability is the biggest challenge facing Australia's local governments which is why it remains one of ALGA's top priorities. Sustainably funded, councils can play a key role delivering local solutions to national priorities.

The 2025 Parliamentary inquiry interim report into local government sustainability confirmed that the role of councils has evolved and expanded over time, putting significant pressure on local government budgets. It is critical the Federal Government reinstates and finalises the Parliamentary inquiry into local government sustainability.

For almost one in four councils, federal Financial Assistance Grants make up at least 20 per cent of their annual operating revenue. This funding is untied, meaning it can be used to address local priorities.

Over the past 30 years, the value of Financial Assistance Grants as a percentage of Commonwealth taxation revenue has dropped from 1% in 1996 to just 0.5% today. To address this, ALGA is advocating for a **return to 1% of Commonwealth taxation revenue for local government over the next three years.**

ALGA also proposes five new, untied funding streams to be distributed to all councils on a formula basis, including:

- $1.1 billion per year for enabling infrastructure to unlock housing supply,
- $500 million per year for community infrastructure,
- $600 million per year for safer local roads,
- $900 million per year for increased local government emergency management capability and capacity, and
- $400 million per year for climate adaptation.

Additionally ALGA advocates for permanent, full membership of National Cabinet, the Council on Federal Financial Relations and the Local Government Ministers' Forum to ensure local perspectives are considered in national decision making.

What are the opportunities to address financial sustainability across councils, and support their capacity to deliver local solutions to national priorities?

Are there improvements to be made to existing federal funding programs and arrangements that would support improved local government financial sustainability?

2. EMERGENCY MANAGEMENT

The frequency, duration, and severity of natural disasters in Australia are a major concern for local governments.

Between 2019 and 2023, 434 of Australia's 537 councils faced natural disasters. Since 2020, 346 councils have dealt with at least two or more natural disasters. These numbers highlight that Australia will likely face more frequent and severe climate-driven disasters in the future, as noted by the 2025 Australian National Climate Risk Assessment (NCRA). Regional communities, which have the least capacity to plan and respond to natural disasters, are often hit the hardest. However, the NCRA also warns that even areas that have never experienced disasters will face one at some point as the climate continues to warm.

More frequent disasters will further strain emergency services and disaster response and recovery efforts at all levels of government. Natural disasters currently cost Australia $38 billion per year in direct physical damage, economic disruption, and social impacts, affecting millions of people. This figure is forecast to rise to approximately $73 billion by 2060.

Councils are crucial in supporting their communities during and after disasters, but do not have enough funding to carry out these functions. They are already stretched thin, with many councils facing financial instability, and the increasing frequency of disasters has a cumulative financial impact.

Investing more in disaster prevention and resilience, as well as boosting local government emergency management response funding, will save money in the long run and better protect lives, homes, and businesses. Every dollar spent on reducing the impact of climate-related disasters saves the government up to $8 in the long term.

ALGA is asking for $900 million per year to help councils improve their disaster response and resilience. They also want the Commonwealth to fully implement the recommendations from the Royal Commission into National Natural Disaster Arrangements and other major reviews, including the Independent Review of National Natural Disaster Governance Arrangements (the Glasser Review) and the Independent Review of Commonwealth Disaster Funding (the Colvin Review)

The Independent Reviews by Colvin and Glasser support a strategic shift towards disaster risk reduction and resilience. The Colvin Review recommended a major capacity uplift for local government and an enhanced national training and exercise regime which tests and builds local government capability. However, while ALGA notes the need to invest in risk-reduction and resilience-building initiatives, embedding recovery at all points along the emergency management continuum, should always be at the front of mind for all levels of government. ALGA's response to these Reviews reiterated the need for a sustainable funding model for disasters through a non-competitive pathway, and dedicated funding for local government.

Councils are encouraged to draw on their practical experience of the improvements that could be made to better support them in preparing, responding to, and recovering from, natural disasters.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?

How can the Government best support Australian councils to prepare for, respond to and recover from natural disasters?



3. HOUSING AND PLANNING

Australia is experiencing an affordable housing crisis, with a lack of housing supply impacting on homeowners and renters.

The crisis is leading to more people experiencing homelessness and struggling with housing insecurity and affordability.

In many jurisdictions, local government performs a key role in zoning and approving housing and delivering enabling infrastructure. However, councils are often unfairly blamed for delays in housing approvals when most applications that meet the requirements are processed quickly and efficiently.

One of the biggest barriers to building more homes is a lack of funding for enabling infrastructure, including the roads, power and water connections necessary for new developments.

The National Housing Accord – which ALGA is a signatory to on behalf of local government - sets an ambitious national target of 1.2 million new, well-located homes over the next five years. According to ALGA's research, it will cost at least $5.7 billion to build the infrastructure needed to meet the national housing target. This is in addition to the existing funding gaps for local government infrastructure, which is estimated to be between $50-$55 billion for replacing infrastructure in poor condition (2024 National State of the Assets Report).

The 2024 Addressing the Housing Crisis: Unlocking Local Government's Contribution Report by Equity Economics found that 40% of surveyed local governments have reduced new infrastructure developments due to insufficient funding for enabling infrastructure required to support new housing, further exacerbating the housing crisis.

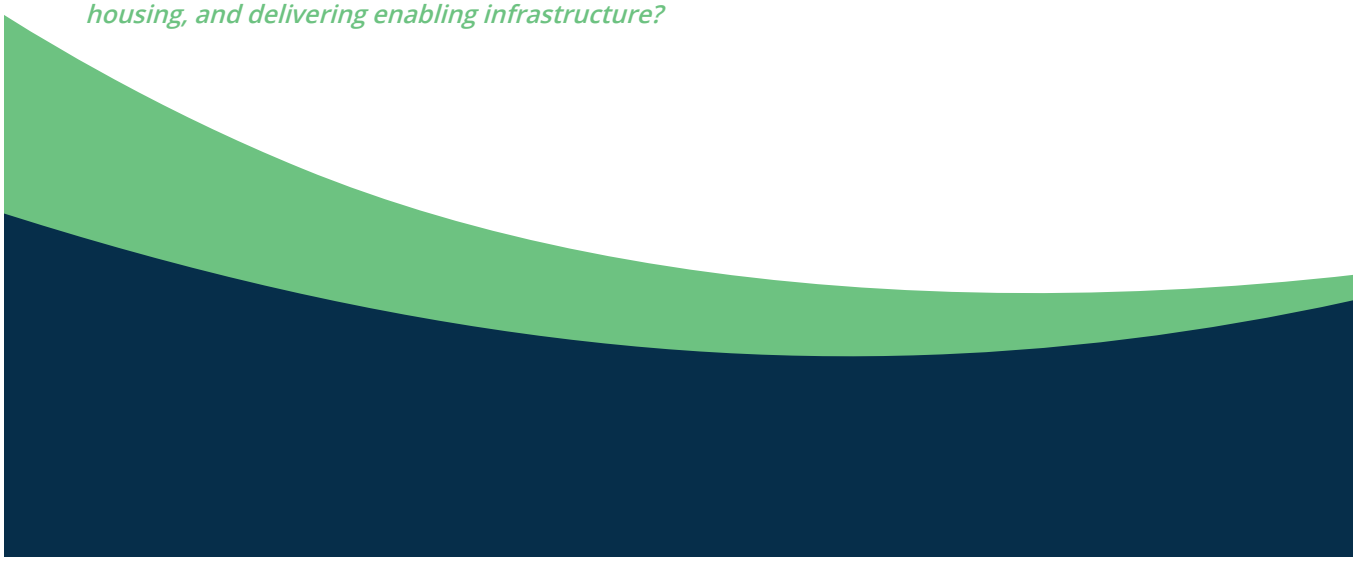
ALGA is calling for a new five-year, $1.1 billion annual fund that would be provided to all councils to get the foundations right for increasing Australia's housing supply.

We are advocating for local governments to be provided with $500 million per year for critical and community infrastructure and assets that will help create more liveable communities.

ALGA is also seeking a seat at the table for national discussions on housing policy, including full membership of National Cabinet and the Housing and Homelessness Ministerial Council.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can local governments be better supported in their role in planning and approving housing, and delivering enabling infrastructure?



4. ROADS AND INFRASTRUCTURE

Local governments are responsible for about one-third of Australia's public infrastructure, including local roads, buildings, facilities, airports, water and land.

According to ALGA's 2024 National State of the Assets report, Australia's councils manage over $600 billion worth of assets and infrastructure, which is about ten times their annual revenue.

This makes local governments the most asset-intensive level of government. Councils manage local roads, which make up around 75% of the national road network, totalling more than 650,000 km. These roads serve every Australian and business daily, and are key to Australia's productivity.

Safer roads

The unacceptable number of deaths and serious injuries on Australian roads has continued to rise every year since 2020.

Tragically, around half of all fatal road crashes occur on local roads in regional areas. During the 12 months ending August 2025 there were 1,353 road deaths, 4.3% higher than the same time in the previous year, according to national road safety data.

Effectively funding the maintenance and necessary safety upgrades of Australia's local road network is a big challenge, and despite recent increases in the federal Roads to Recovery funding, there is still a $500 million per year shortfall, according to the 2023 Grattan Institute's Potholes and Pitfalls report.

ALGA is calling for $600 million per year safer roads fund – with $500 million for infrastructure improvements and $100 million for road safety programs – to support all councils to play a more effective role reducing deaths on Australian roads.

Community infrastructure

Local government libraries, playgrounds, bike paths and community centres are vital to the wellbeing and liveability of communities. However, many of these facilities need significant attention and upgrades.

According to ALGA's 2024 National State of the Assets report, around $8.3 billion of local government buildings and facilities and $2.9 billion of parks and recreation assets are in poor condition.

On a positive note, since 2021, the amount of local government buildings and facilities in poor condition has fallen from 10 per cent to eight per cent. This is the result of increased federal investment through the Local Roads and Community Infrastructure program, from both the Coalition and Labor governments since 2020.

Unfortunately, this program has ceased and there is an urgent need for ongoing and significant community infrastructure. ALGA is proposing a $500 million per year community infrastructure fund – to be provided to all councils – to build, (and importantly), maintain and upgrade the local facilities that make communities great.

Are there new programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government roads and community infrastructure?

Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?

Are there opportunities for the Australian Government to support councils to invest in local infrastructure that will help address national priorities?

5. CLOSING THE GAP

Local governments play a crucial role in closing the gap between Indigenous and non-Indigenous Australians. ALGA is a signatory to the National Agreement on Closing the Gap Partnership, which focuses on four priority reform targets and 19 socio-economic targets in areas like education, employment, health, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

Local governments are uniquely positioned to support partnerships that address long-term service gaps and ensure their delivery. However, the Productivity Commission Review of the National Agreement on Closing the Gap found that Federal and state governments are not adequately supporting or involving local governments in these reforms.

ALGA is calling for more resourcing and funding for local government, to support place-based initiatives or broader programs to enable councils to better facilitate and meet Closing the Gap objectives in their communities.

ALGA is also advocating for the Commonwealth to:

- Establish a national framework/set of protocols outlining which Federal Government departments/ agencies should engage with local government in placed-based initiatives, and planning for community-level projects or expenditure.
- Seek greater local government input in programs that impact on Closing the Gap targets to better shape programs with local knowledge and the needs of specific communities.
- Develop programs, with state and territory governments, to include funded support positions for local government coordination and partnership efforts (including member associations).
- Recognise councils with majority or all Aboriginal-elected members as key service delivery bodies in policy and program development.

Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?

Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen the level of trust between Aboriginal and Torres Strait Islanders and governments?



6. JOBS AND SKILLS

Australia's jobs and skills crisis is significantly impacting local governments, which employ around 213,000 people nationwide. ALGA's 2022 Local Government Workforce Skills and Capability Survey found that nine out of ten Australian councils face jobs and skills shortages, hindering project and service delivery.

Town planners, building surveyors, and engineers are the most in-demand professions. These roles are crucial for supporting and enabling communities to become more resilient and to help boost local economic growth and national productivity. National priorities, such as increasing housing supply, cannot be achieved without local government support and the right professionals to undertake this work.

Several factors drive these skill shortages, including difficulty attracting young people to local government jobs, lack of available training courses, wage competition, and insufficient resources to upskill the current workforce. This includes access to training facilities for rural and remote councils, workplace supervisors, subject matter experts, and contextualized training resources.

Councils urgently need more federal funding to invest in workforce development and training programs, attract workers to regional areas, and address broader skills shortages in the national economy. ALGA is calling for the Federal Government's National Skills Plan to acknowledge the vital role of local governments as employers in training and skills development. ALGA also seeks funding opportunities for council employees to access training for identified skills shortage areas, especially in regional and remote communities.

Additionally, it is important for the Commonwealth to undertake a national audit of institutions offering urban and land use planning, building surveyors, and engineering qualifications, and to identify more readily available pathways for regional and remote study.

Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?

7. ENVIRONMENT

Local governments play a crucial role in protecting our local environment including places, flora and fauna.

Councils spend more money on environmental protection than any other level of government. According to SGS Economics and Planning, councils spent $6.75 billion in 2021-22 on biodiversity, biosecurity, water management, and waste management. By comparison, states and territories spent $6.62 billion, and the Commonwealth allocated $6.7 billion over the same period.

Local government is also key in improving waste management and resource recovery to reduce pollution, maintain communities and keep people healthy. However, as the Australian Government recently reported, we are running out of viable landfill space and circular economy solutions are required.

Local governments are ideal partners for on-the-ground action to deliver environmental priorities and outcomes, but they need better funding and support.

Councils bring a local, community-based and integrated approach to managing environmental issues, including weed and pest management, monitoring and protecting threatened species, contributing to water security and enhancing biodiversity.

ALGA is calling on the Federal Government to:

- Fund councils to support the delivery of national environmental outcomes. This includes outcomes stipulated in international conventions, threatened species action plans, matters of national, state, and local environmental significance, and any new obligations/expectations under reforms to the Environmental Protection and Biodiversity Conservation (EPBC) Act.
- Fund local governments to manage environmental threats, including pests, weeds, and biosecurity threats.
- Ensure local government is appropriately recognised and engaged through environmental law reform processes.
- Seek agreement, under the National Water Initiative, on the overarching social, cultural, economic and environmental outcomes and goals for water on a national and holistic basis, and action planning and funding and achieve these outcomes and goals.



Waste management and resource recovery

Collecting, treating, and disposing of waste costs local governments an estimated $3.5 billion annually.

The 2022 National Waste report revealed waste generation has increased 20 per cent over the last 15 years (8.3 per cent coming from municipal waste). Although, recycling and recovery of Australia's core waste has increased by 57 per cent since 2006-07, Australia still has one of the lowest rates of recycling among OCED countries.

The responsibility and cost for waste reduction in Australia should be borne by industry, and not local governments.

Implementing mandatory product stewardship, including payments to local governments for any residual resource recovery services, would ensure producer responsibility is operationalised and reduce the cost and risk burden on councils.

ALGA is advocating for the Federal Government to:

- Establish a mandatory product stewardship approach for waste materials and ensure product stewardship schemes include, and are effective, in regional and remote areas.
- Ban the importation and manufacturing of products containing identified contaminants.
- Prioritise national policy attention to waste streams with the highest potential to improve environmental outcomes, reduce costs to local government, and create economic opportunity.
- Introduce a 'local government impact assessment' into national waste policy and reform processes to ensure council interests are systematically incorporated into policy design.

How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?

What new programs could the Australian Government partner with local government in to progress local regional and national objectives?

What actions and investments should the Australian Government prioritise to improve resource recovery rates?

What initiatives and approaches should the Australian Government take to improve waste, recycling and resource recovery in regional, rural and remote LGAs?

What are the most significant opportunities in the circular economy and how can the Australian Government engage with local governments to leverage these opportunities?


18

8. CYBER SECURITY

Cyber security is a growing risk for all Australian governments and businesses, and councils are not immune. However many local governments are under-resourced and struggle to deal with increasingly sophisticated cyber threats and attacks.

Local governments manage large amounts of sensitive data about communities and community members, including private information from the aged care, health, and social services they deliver. Furthermore, most councils are responsible for managing critical infrastructure, including water, waste, power networks, and transport systems.

Councils need greater support to strengthen their cyber security preparedness and response capability, and protect valuable data.

ALGA is calling for greater funding and support from the federal government to improve cyber security capability and capacity across the local government sector.

Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?

Are there actions the Australian Government could take to improve cyber security within the local government sector?

9. CLIMATE CHANGE

The impacts of climate change – including from more frequent and severe natural disasters, coastal erosion and rising temperatures – are being felt right across every community.

Councils, being the closest government to communities, are crucial in creating a sustainable future and helping the Federal Government achieve net zero emissions by 2050. However, they need support to manage these impacts.

Climate adaptation

Local governments are on the frontline of climate adaptation. They build public swimming pools to keep people cool, plant trees for shade, and upgrade stormwater systems to handle heavy rains. With their local knowledge and leadership, they play a vital role in addressing climate risks and seizing new opportunities from new industries and achieving national climate adaptation objectives.

Councils are already investing significantly in climate adaptation, but they need more support to match the scale of the challenges. ALGA's modelling shows that councils deliver $0.8 to $3.1 in benefits for every $1 invested. A $2 billion investment by 2030 could benefit local communities by $2.2 to $4.7 billion.

ALGA is calling for a new $400 million per year climate adaptation fund, to be distributed across all councils to provide local, place-based solutions to Australia's changing climate.

We are also asking the Federal Government to:

- Streamline and make it easier for local governments to undertake climate risk management. This should involve implementing a voluntary climate risk framework for local government which supports consistent climate risk assessment, reporting, decision making and expenditure.
- Develop, operate and maintain an information and data suite designed specifically for local government adaptation use (on an opt-in basis).

Emissions reduction

The Australian Local Government Climate Review 2024 found that 86% of councils (out of 120 respondents) had an emissions inventory. However, they face barriers in reducing corporate emissions, such as internal resourcing (69%), funding (64%), and staff capability (40%).

While councils are committed to reducing emissions locally, they need more funding to avoid burdening ratepayers and to allow communities to benefit from low-emissions technologies sooner.



ALGA is asking the Federal Government to:

- Collaborate with local governments as part of a multi-level governance approach (per the Australian Government's pledge to the Coalition for High Ambition Multilevel Partnerships) to undertake strategic planning and prioritisation of net zero projects, infrastructure and service needs on a regional level.
- Fund emissions reduction plans with local governments across states and territories to facilitate a place-based approach to achieving net zero communities.
- Expand, and make more accessible, existing funding programs which enable local governments to reduce emissions and support community emissions reduction.
- Provide councils with accessible and nationally harmonised tools to maintain pace with trends in emissions measurement and reporting.
- Ensure local governments are compensated where emissions reduction processes place additional pressure on services and infrastructure (e.g, heavier EV truck impact on maintenance/standards of roads/bridges).

Renewable energy transition

Local governments are crucial partners in the transition to net zero. They engage with project proponents, negotiate community benefits, provide trusted information to residents, and manage the impacts of large projects on roads, housing, and local skills.

Councils strive to create a positive long-term legacy while balancing the immediate risks and impacts of the transition.

ALGA is asking the Federal Government to:

- Create a program of work dedicated to understanding local government experiences with renewable energy transition in their local area and region and develop specific supports for local governments.
- Establish a national approach and mechanism for cost recovery to local governments for the role of brokering benefits between project proponents and their communities, benefitting all Australians.
- Develop and maintain regional plans and a national map demonstrating zoning for prospective and proposed renewable energy projects and transmission corridors.

Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?

What are the opportunities to support councils to increase community resilience to the impacts of climate change?

What support do councils need to ensure that renewable energy projects deliver lasting benefits to the communities that house them?

What are the most significant climate risks being faced by local governments and what approach should the Australian Government take to supporting councils?

What roles and responsibilities for emissions reduction and climate risk management is your council shouldering that should be primarily managed by other levels of government? How should this responsibility be shared or rebalanced?

What are the most significant emissions reduction opportunities for your council and what could the Commonwealth provide to enable you to implement these opportunities?

10. INTERGOVERNMENTAL RELATIONS

ALGA has unique access and insight into government decision-making in Australia.

We represent local government at Ministerial Councils and forums on a range of key issues including transport, emergency management, energy, climate, environment, planning, culture and Closing the Gap.

At these meetings, ALGA's leaders provide a powerful and strong voice for councils and communities, and ensure local perspectives are considered in national policy development.

However, ALGA does not have a permanent voice on National Cabinet – the main forum linking all governments across the nation.

For almost 30 years, ALGA was a valued member and contributor to the Council of Australian Governments (COAG). However, ALGA's membership did not carry over when COAG transitioned to National Cabinet in 2020, and ALGA now only attends one meeting each year as an observer. ALGA is also invited to attend one meeting per year of the Council on Federal Financial Relations.

ALGA is calling on the Federal Government to return ALGA as a full member of National Cabinet with ongoing membership and voting rights. This will enable local government leaders to provide local perspectives on national decision making and ensure the views of Australian communities are understood and considered.

We are also seeking full membership of the Local Government Ministers' Forum, which ALGA currently attends in an ex-officio capacity.

Given the important role councils play delivering local solutions to national priorities, how can intergovernmental arrangements be further improved in Australia?

Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?



CONCLUSION

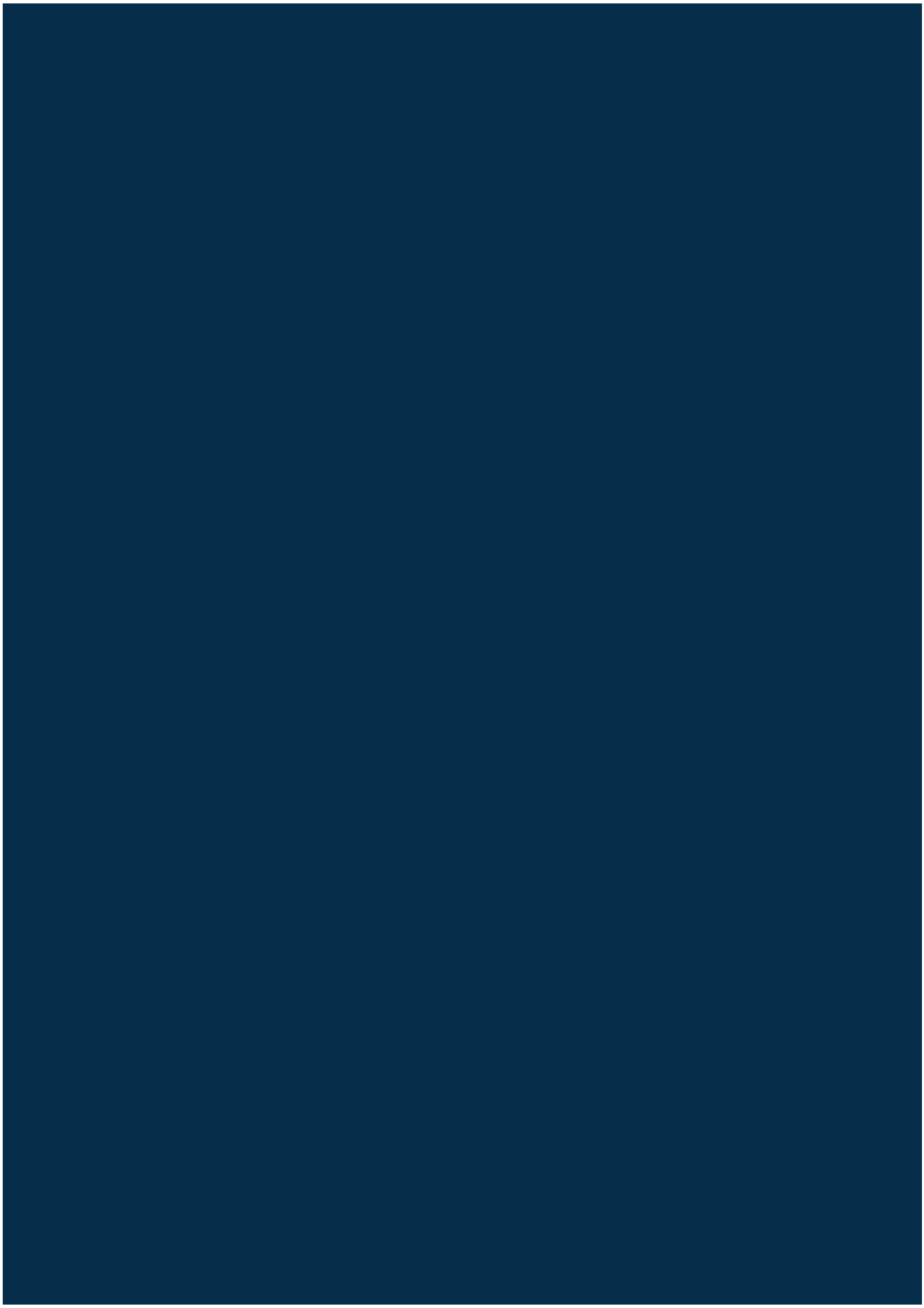
Thank you for taking the time to read this discussion paper and your support for the 2026 National General Assembly of Local Government.

A final reminder:

- Motions should be lodged electronically at www.alga.com.au and received no later than **11.59pm AEST on 27 February 2026**.
- Motions must meet the criteria published in this paper.
- Motions should commence with the following wording: *'This National General Assembly calls on the Australian Government to...'*
- Motions should not be prescriptive in directing how the matter should be pursued.
- Motions should be practical, focussed and relatively simple.
- It is important to complete the background section on the form.
- Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- When your council submits a motion there is an expectation that a council representative will be present at the 2026 National General Assembly to move and speak to that motion if required.
- Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2026 National General Assembly in Canberra.





13.2 Corporate and Commercial Services

13.2.1 Monthly Financial Statements December 2025

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Manager Finance
AUTHORISER:	Bronwyn Rose, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. 2025-26 Monthly Financial Statements December [**13.2.1.1** - 26 pages] 2. Investment Report - December 2025 [**13.2.1.2** - 3 pages]

PURPOSE OF REPORT:

To receive the Financial Statements for the period ending 31 December 2025 and provide information on the performance of the Town's investment portfolio during December 2025.

EXECUTIVE SUMMARY:

The December 2025 Financial Statements **(Attachment 1)** have been completed. Comments have been provided on the financial position compared to budget, including any permanent and timing variances that have occurred during the period, and their impact on financial results for the year to date (YTD) 31 December 2025.

The Town invests funds that are surplus to operational requirements with various financial institutions and reports on the amounts invested, the distribution of those funds and the financial performance of each investment, being interest earned, against budget.

The Investment Report Pack **(Attachment 2)** has been completed and represents the investments the Town has at 31 December 2025.

The December 2025 financial statements are prepared for Council and administrative purposes. End of month transactions and reporting have been processed consistently in the same manner as all monthly financial statements during the financial year.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council RECEIVES the Monthly Financial Statements and Investment Report Pack for December 2025 as outlined in Attachments 1 and 2.

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The FY2025/26 Annual Budget was initially adopted by Council on 24 June 2025.

The measurement of the materiality is a percentage or value and adopted each financial year by Council. The variance thresholds of $30,000 and 10% as a permanent variance or $100,000 as a timing variance was adopted by Council on 24 June 2025 and will continue to apply for all reporting for the FY2025/26.

DETAILS:

The YTD closing surplus of $27,937,753 to 31 December 2025 is compared directly with the budgeted YTD surplus of $19,765,552. As detailed below, the $8,172,201 variance is made up of:

Operating revenue	(282,643)
Operating expenses	2,198,056
Non-cash operating amounts excluded	1,104,460
Inflows from investing activities	230,559
Outflows from investing activities	2,561,139
Inflows from financing activities	2,038,189
Outflows from financing activities	322,441
	$8,172,201

For more information on variances, please see note 3 in Attachment 1.

At the time of writing this report, $244,177 of ELA rate refunds have been paid to 1,088 property owners.

COMMENT:

The Town had a $1m reserve CBA investment mature on 1 December 2025 which was redeemed.
A $700k of reserve funds was invested with CBA for 1 year at 4.43%

A $5m municipal NAB investment also matured on 3 December 2025. $2m was redeemed, $2m was invested with CBA for 4 months at 4.23% and $1m was invested with Suncorp for 6 months at 4.4%

POLICY / STATUTORY IMPLICATIONS:

The *Local Government Act 1995*, Section 6.4 requires the preparation of financial reports. The *Local Government (Financial Management) Regulations 1996*, in particular Regulation 34, expands on this requirement to include a monthly financial report to be prepared identifying significant variations between actual and budget. This report complies with this requirement.

Council's Investment Policy allows for investing of funds into direct investment products and managed funds which comply with both the credit risk rating and terms to maturity guidelines as set out in the policy.

RISK MANAGEMENT IMPLICATIONS:

Low/Medium/High: The financial statements have been produced in accordance with the adopted budget for the FY2025/26 and in accordance with applicable local government legislation.
The investments are in accordance with Council's adopted Investment Policy and applicable local government legislation.

FINANCIAL IMPLICATIONS:

The variations in expenditure and revenue line items, compared to budget, may have an impact on Council funds.

Interest from investments represents a significant revenue item in the Council's budget and it is therefore important that the Council's investment performance is monitored closely. Detailed monthly reports together with detailed policy investment guidelines support this.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.
Diverse revenue - enhance the Town's financial sustainability by optimising our assets, services, and opportunities to plan for and generate diverse income streams.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

TOWN OF CAMBRIDGE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the Period Ended 31 December 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity		2
Statement of financial position		3
Note 1	Basis of preparation and material accounting policies	4
Note 2	Net current assets information	5
Note 3	Explanation of material variances	6

TOWN OF CAMBRIDGE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Note	Amended Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		29,423,910	29,358,087	**29,312,085**	(46,002)	(0.16%)	
Grants, subsidies and contributions		2,760,138	1,127,546	**1,260,670**	133,124	11.81%	▲
Fees and charges		29,681,721	17,453,976	**17,742,123**	288,147	1.65%	
Interest revenue		3,336,300	1,683,150	**782,640**	(900,510)	(53.50%)	▼
Other revenue		791,577	416,018	**733,866**	317,848	76.40%	▲
Profit on asset disposals		8,344,558	75,250	**0**	(75,250)	(100.00%)	▼
		74,338,204	**50,114,027**	**49,831,384**	**(282,643)**	(0.56%)	
Expenditure from operating activities							
Employee costs		(30,015,537)	(15,138,030)	**(14,534,192)**	603,838	3.99%	
Materials and contracts		(26,697,540)	(13,054,500)	**(10,649,569)**	2,404,931	18.42%	▲
Utility charges		(2,037,370)	(1,018,685)	**(951,780)**	66,905	6.57%	
Depreciation		(12,819,809)	(6,100,660)	**(7,120,750)**	(1,020,090)	(16.72%)	▼
Finance costs		(104,516)	(52,258)	**(56,748)**	(4,490)	(8.59%)	
Insurance		(680,735)	(680,735)	**(840,621)**	(159,886)	(23.49%)	▼
Other expenditure		(1,429,519)	(840,325)	**(533,477)**	306,848	36.52%	▲
Loss on asset disposals		(500)	0	**0**	0	0.00%	
		(73,785,526)	**(36,885,193)**	**(34,687,137)**	**2,198,056**	5.96%	
Non cash amounts excluded from operating activities	2(c)	4,475,752	6,062,419	**7,166,879**	1,104,460	18.22%	▲
Amount attributable to operating activities		**5,028,430**	**19,291,253**	**22,311,126**	**3,019,873**	15.65%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		3,153,122	1,303,518	**1,519,304**	215,786	16.55%	▲
Proceeds from disposal of assets		8,485,250	85,250	**100,023**	14,773	17.33%	
Distributions from investments in associates		5,833,334	2,916,666	**2,916,666**	0	0.00%	
		17,471,706	**4,305,434**	**4,535,993**	**230,559**	5.36%	
Outflows from investing activities							
Acquisition of property, plant and equipment		(10,443,801)	(5,177,827)	**(3,711,963)**	1,465,864	28.31%	▲
Acquisition of infrastructure		(6,627,741)	(3,684,514)	**(2,589,238)**	1,095,276	29.73%	▲
		(17,071,542)	**(8,862,341)**	**(6,301,201)**	**2,561,139**	28.90%	
Amount attributable to investing activities		**400,164**	**(4,556,907)**	**(1,765,208)**	**2,791,698**	61.26%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves		7,488,829	1,674,710	**3,712,899**	2,038,189	121.70%	▲
		7,488,829	**1,674,710**	**3,712,899**	**2,038,189**	121.70%	
Outflows from financing activities							
Payments for principal portion of lease liabilities		(742,114)	(366,566)	**(366,566)**	0	0.00%	
Transfer to reserves		(20,673,538)	(2,975,455)	**(2,653,014)**	322,441	10.84%	▲
		(21,415,652)	**(3,342,021)**	**(3,019,580)**	**322,441**	9.65%	
Amount attributable to financing activities		**(13,926,823)**	**(1,667,311)**	**693,319**	**2,360,630**	141.58%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	6,698,517	6,698,517	**6,698,517**	0	0.00%	
Amount attributable to operating activities		5,028,430	19,291,253	**22,311,126**	3,019,873	15.65%	▲
Amount attributable to investing activities		400,164	(4,556,907)	**(1,765,208)**	2,791,698	61.26%	▲
Amount attributable to financing activities		(13,926,823)	(1,667,311)	**693,319**	2,360,630	141.58%	▲
Surplus or deficit after imposition of general rates		**(1,799,712)**	**19,765,552**	**27,937,753**	**8,172,201**	41.35%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

TOWN OF CAMBRIDGE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Actual 30 June 2025	Actual as at 31 December 2025
	$	$
CURRENT ASSETS		
Cash and cash equivalents	8,695,165	9,632,517
Trade and other receivables	2,503,429	7,732,322
Other financial assets	59,793,020	74,100,000
Inventories	2,097,817	2,032,385
Contract assets	567,004	316,749
Other assets	900,141	7,209
TOTAL CURRENT ASSETS	74,556,576	93,821,182
NON-CURRENT ASSETS		
Trade and other receivables	1,262,415	1,225,676
Other financial assets	314,548	305,159
Inventories	11,833,410	11,833,410
Investment in associates	13,506,474	10,589,808
Property, plant and equipment	257,970,244	258,689,240
Infrastructure	254,348,292	253,175,359
Right-of-use assets	2,426,883	2,046,631
Intangible assets	398,532	313,149
TOTAL NON-CURRENT ASSETS	542,060,798	538,178,432
TOTAL ASSETS	616,617,374	631,999,614
CURRENT LIABILITIES		
Trade and other payables	8,683,983	8,619,705
Contract liabilities	893,968	43,400
Lease liabilities	742,113	375,547
Employee related provisions	2,346,153	2,346,254
TOTAL CURRENT LIABILITIES	12,666,217	11,384,906
NON-CURRENT LIABILITIES		
Lease liabilities	1,753,073	1,753,073
Employee related provisions	872,928	872,928
TOTAL NON-CURRENT LIABILITIES	2,626,001	2,626,001
TOTAL LIABILITIES	15,292,218	14,010,907
NET ASSETS	**601,325,156**	**617,988,707**
EQUITY		
Retained surplus	251,826,560	269,549,995
Reserve accounts	54,958,446	53,898,561
Revaluation surplus	294,540,150	294,540,151
TOTAL EQUITY	**601,325,156**	**617,988,707**

This statement is to be read in conjunction with the accompanying notes.

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Town to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 13 January 2026

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Amended Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 December 2025
Current assets		$	$	$
Cash and cash equivalents		8,652,825	8,695,165	9,632,517
Trade and other receivables		2,233,717	2,503,429	7,732,322
Other financial assets		62,861,041	59,793,020	74,100,000
Inventories		1,416,956	2,097,817	2,032,385
Contract assets		0	567,004	316,749
Other assets		124,176	900,141	7,209
		75,288,715	74,556,576	93,821,182
Less: current liabilities				
Trade and other payables		(7,214,734)	(8,683,983)	(8,619,705)
Other liabilities		0	(893,968)	(43,400)
Lease liabilities		(742,114)	(742,113)	(375,547)
Employee related provisions		(2,498,095)	(2,346,153)	(2,346,254)
		(10,454,943)	(12,666,217)	(11,384,906)
Net current assets		64,833,772	61,890,359	82,436,276
Less: Total adjustments to net current assets	2(b)	(55,052,314)	(55,191,842)	(54,498,523)
Closing funding surplus / (deficit)		**9,781,458**	**6,698,517**	**27,937,753**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(54,958,446)	(54,958,446)	(53,898,561)
Less: Current assets not expected to be received at end of year				
- Land held for resale		(835,982)	(1,605,008)	(1,605,008)
- Provision for doubtful debts		0	11,731	11,731
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		742,114	742,113	375,547
- Employee benefit provisions		0	617,768	617,768
Total adjustments to net current assets	2(a)	**(55,052,314)**	**(55,191,842)**	**(54,498,523)**

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates 30 June 2026	YTD Budget Estimates 31 December 2025	YTD Actual 31 December 2025
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(8,344,558)	(75,250)	0
Add: Loss on asset disposals	500	0	0
Add: Depreciation	12,819,809	6,100,660	7,120,750
Non-cash movements in non-current assets and liabilities:			
- Financial assets at amortised cost - term deposits	(100,000)	270	9,390
- Pensioner deferred rates	(35,987)	36,739	36,739
- Employee provisions	135,988	0	0
Total non-cash amounts excluded from operating activities	**4,475,752**	**6,062,419**	**7,166,879**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is $30,000 and 10% as a permanent variance or $100,000 as a timing variance from year to date budget.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions	**133,124**	**11.81%**	▲
Financial assistance grants budgeted for a full year but an advance payment was received.	(355,000)	Permanent	
MRWA Blackspot funding received earlier than expected.	295,000	Timing	
Waterwise Irrigation Efficiency Project funding received earlier than expected.	132,000	Timing	
Better Bins project funding received earlier than expected.	141,348	Timing	
Interest revenue	**(900,510)**	**(53.50%)**	▼
Accrual for interest earned at 30 June has been reversed at 1 July. As term deposits mature this will offset the debit balance.	(900,510)	Timing	
Other revenue	**317,848**	**76.40%**	▲
GST refunds for sale of Catalina land greater than budgeted.	237,000	Permanent	
Profit on asset disposals	**(75,250)**	**(100.00%)**	▼
Capitalisation and disposal of assets have not been processed as yet.	(72,250)	Timing	
Expenditure from operating activities			
Materials and contracts	**2,404,931**	**18.42%**	▲
Audit fees invoice for 2024/25 audit not received as yet.	105,000	Timing	
Street tree maintenance behind budgeted schedule.	215,000	Timing	
Waterwise Irrigation Efficiency Project expenditure has not started.	110,000	Timing	
Timing difference on waste disposal contract payments.	287,000	Timing	
WGC Golf Coaching reduced due to temporary closure of the driving range.	153,000	Permanent	
Depreciation	**(1,020,090)**	**(16.72%)**	▼
Depreciation expense is running higher than estimated.	(1,020,090)	Permanent	
Insurance	**(159,886)**	**(23.49%)**	▼
Insurance premiums have come in higher than budgeted. Insurance totals was unknown at time of preparing budget.	(159,886)	Permanent	
Other expenditure	**306,848**	**36.52%**	▲
Turf management agreements budgeted to be paid in July, has not occurred as yet.	128,000	Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	**215,786**	**16.55%**	▲
Recognising Floreat Surf Life Saving Club capital grants in the year that its earned.	1,146,200	Timing	
MRWA capital road projects timing difference with funding.	(931,000)	Timing	
Outflows from investing activities			
Acquisition of property, plant and equipment	**1,465,864**	**28.31%**	▲
Refer to Capital Acquisition note 5.	1,465,864	Timing	
Acquisition of infrastructure	**1,095,276**	**29.73%**	▲
Refer to Capital Acquisition note 5.	1,095,276	Timing	
Inflows from financing activities			
Transfer from reserves	**2,038,189**	**121.70%**	▲
Transfer into municipal for Floreat Surf Life Saving Club building is ahead of budget.	644,000	Timing	
Transfer into municipal for WGC Steel Rectification is ahead of budget.	254,000	Timing	
Transfers for road expenditure was budgeted for June but transfers have occurred.	683,326	Timing	

TOWN OF CAMBRIDGE

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key information	8
2	Key information - graphical	9
3	Cash and financial assets at amortised cost	10
4	Reserve accounts	11
5	Capital acquisitions	12
6	Disposal of assets	17
7	Receivables	18
8	Other current assets	19
9	Payables	20
10	Lease liabilities	21
11	Other current liabilities	22
12	Grants, subsidies and contributions	23
13	Capital grants, subsidies and contributions	24
14	Investment in associates	25
15	Budget amendments	26

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$6.70 M	$6.70 M	$6.70 M	$0.00 M
Closing	($1.80 M)	$19.77 M	$27.94 M	$8.17 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$84.04 M	% of total
Unrestricted Cash	$30.14 M	35.9%
Restricted Cash	$53.90 M	64.1%

Refer to 3 - Cash and Financial Assets

Payables

	$8.62 M	% Outstanding
Trade Payables	$1.01 M	
0 to 30 Days		98.6%
Over 30 Days		1.4%
Over 90 Days		0.4%

Refer to 9 - Payables

Receivables

	$1.03 M	% Collected
Rates Receivable	$6.70 M	77.5%
Trade Receivable	$0.62 M	% Outstanding
Over 30 Days		24.1%
Over 90 Days		8.4%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$5.03 M	$19.29 M	$22.31 M	$3.02 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$29.31 M	% Variance
YTD Budget	$29.36 M	(0.2%)

Grants and Contributions

YTD Actual	$1.26 M	% Variance
YTD Budget	$1.13 M	11.8%

Refer to 12 - Grants and Contributions

Fees and Charges

YTD Actual	$17.74 M	% Variance
YTD Budget	$17.45 M	1.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.40 M	($4.56 M)	($1.77 M)	$2.79 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.10 M	%
Amended Budget	$8.49 M	(98.8%)

Refer to 6 - Disposal of Assets

Asset Acquisition

YTD Actual	$6.30 M	% Spent
Amended Budget	$17.07 M	(60.9%)

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	$1.52 M	% Received
Amended Budget	$3.15 M	(51.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($13.93 M)	($1.67 M)	$0.69 M	$2.36 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.00 M
Interest expense	$0.00 M
Principal due	$0.00 M

Reserves

Reserves balance	$53.90 M
Net Movement	($1.06 M)

Refer to 4 - Cash Reserves

Lease Liability

Principal repayments	($0.37 M)
Interest expense	($0.06 M)
Principal due	$2.13 M

Refer to Note 10 - Lease Liabilites

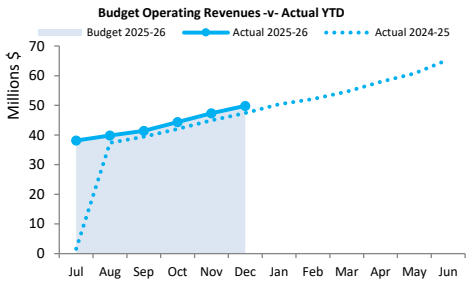
This information is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

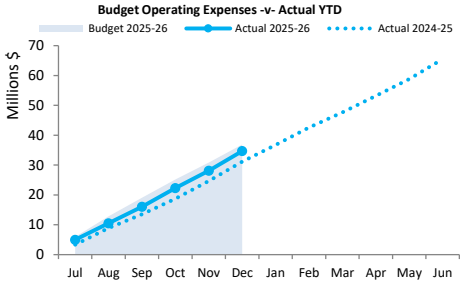
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

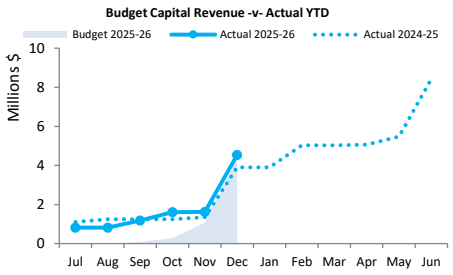


OPERATING EXPENSES

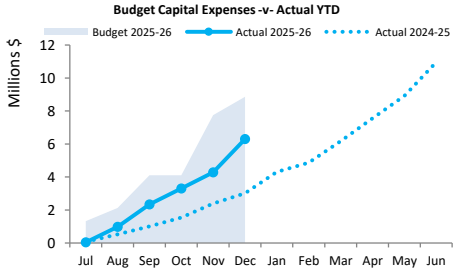


INVESTING ACTIVITIES

CAPITAL REVENUE

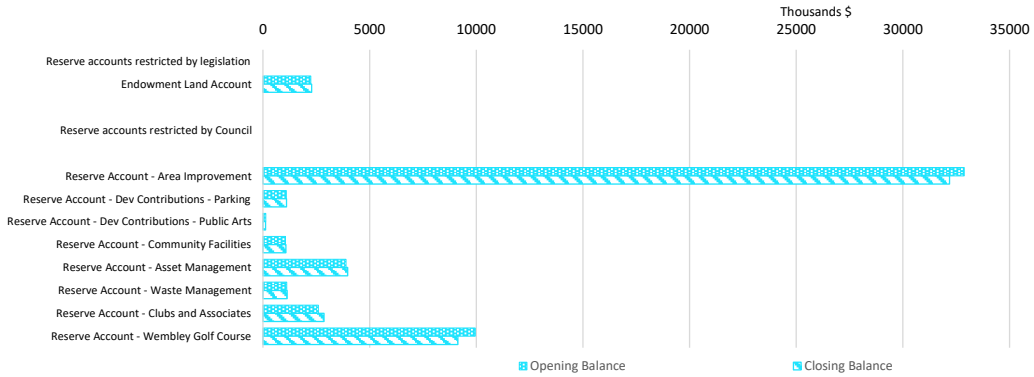


CAPITAL EXPENSES

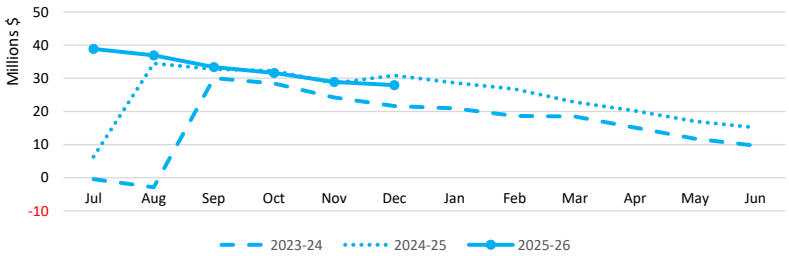


FINANCING ACTIVITIES

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		$	$	$			
Municipal funds	Cash and cash equivalents	9,129,075	0	9,129,075	CBA		
Reserves	Cash and cash equivalents	0	405,046	405,046	CBA		
Endowment land	Cash and cash equivalents	0	88,356	88,356	CBA		
Petty cash/ floats	Cash and cash equivalents	10,040	0	10,040	Petty Cash		
Municipal investments	Financial assets at amortised cost	21,000,000	0	21,000,000	Various		
Reserves Investments	Financial assets at amortised cost	0	51,205,159	51,205,159	Various		
Endowment Investments	Financial assets at amortised cost	0	2,200,000	2,200,000	Various		
Total		**30,139,115**	**53,898,561**	**84,037,676**			
Comprising							
Cash and cash equivalents		9,139,115	493,402	9,632,517			
Financial assets at amortised cost - Term Deposits		21,000,000	53,405,159	74,405,159			
		30,139,115	**53,898,561**	**84,037,676**			

KEY INFORMATION

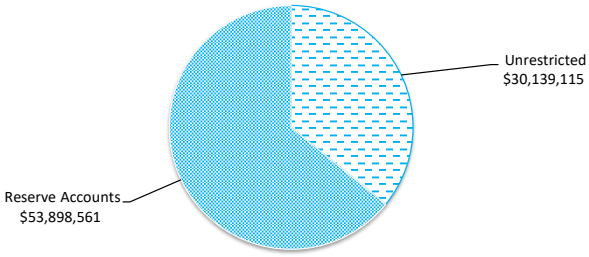
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note, other financial assets at amortised cost are provided in Note 8 - Other current assets.



TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

4 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by legislation								
Endowment Land Account	2,243,410	8,555,000	(1,125,400)	9,673,010	2,243,410	76,986	(32,040)	2,288,356
Reserve accounts restricted by Council								
Reserve Account - Area Improvement	32,872,705	9,431,542	(4,371,124)	37,933,123	32,872,705	1,721,898	(2,408,492)	32,186,111
Reserve Account - Dev Contributions - Parking	1,094,552	41,698	0	1,136,250	1,094,552	20,032	(5,000)	1,109,584
Reserve Account - Dev Contributions - Public Arts	130,411	5,354	(104,827)	30,938	130,411	0	(1,957)	128,454
Reserve Account - Community Facilities	1,055,684	40,217	0	1,095,901	1,055,684	19,321	0	1,075,005
Reserve Account - Asset Management	3,896,293	506,591	0	4,402,884	3,896,293	74,844	0	3,971,137
Reserve Account - Waste Management	1,115,398	922,358	0	2,037,756	1,115,398	20,414	0	1,135,812
Reserve Account - Clubs and Associates	2,597,363	791,621	(412,452)	2,976,532	2,597,363	539,491	(273,729)	2,863,125
Reserve Account - Wembley Golf Course	9,952,630	379,157	(1,475,026)	8,856,761	9,952,630	180,028	(991,681)	9,140,977
	54,958,446	**20,673,538**	**(7,488,829)**	**68,143,155**	**54,958,446**	**2,653,014**	**(3,712,899)**	**53,898,561**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings	8,824,189	4,181,033	3,218,222	(962,811)
Furniture and equipment	407,090	99,603	99,847	245
Plant and equipment	1,212,522	897,191	393,894	(503,297)
Acquisition of property, plant and equipment	**10,443,801**	**5,177,827**	**3,711,963**	**(1,465,864)**
Infrastructure - Roads	3,953,348	2,487,867	1,860,634	(627,233)
Infrastructure - Drains	72,613	42,613	47,969	5,356
Infrastructure - Paths	280,000	120,000	72,077	(47,923)
Infrastructure - Parks	2,256,780	1,034,034	608,558	(425,476)
Infrastructure - Bus Shelter	65,000	0	0	0
Acquisition of infrastructure	**6,627,741**	**3,684,514**	**2,589,238**	**(1,095,276)**
Total capital acquisitions	**17,071,542**	**8,862,341**	**6,301,201**	**(2,561,139)**
Capital Acquisitions Funded By:				
Capital grants and contributions	3,153,122	1,303,518	1,519,304	215,786
Other (disposals & C/Fwd)	85,250	85,250	100,023	14,773
Reserve accounts				
Endowment Land Account	1,125,400	0	32,040	32,040
Reserve Account - Area Improvement	4,371,124	493,333	2,408,492	1,915,159
Reserve Account - Dev Contributions - Public Arts	104,827	0	1,957	1,957
Reserve Account - Clubs and Associates	52,952	0	52,952	52,952
Reserve Account - Wembley Golf Course	1,475,026	491,675	991,681	500,006
Contribution - operations	6,703,841	6,488,565	1,189,752	(5,298,812)
Capital funding total	**17,071,542**	**8,862,341**	**6,301,201**	**(2,561,139)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulations 1996 r17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Town's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulations 1996 r17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulations 1996 r17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulations 1996 r17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
		$	$	$	$	
40000	Waste Management	239,967	-	45,188	45,188	Annual bin purchases.
60010	Wembley Golf Course - Golf Operations	45,000	45,000	36,500	(8,500)	
C0400	Replacement of Heat Pump - Main Pool	455,000	240,000	5,200	(234,800)	Budget amendment in November. RFT process commenced.
C0415	Wembley Golf Course - Redexim Vertidrain Model 7215	56,000	2,000	1,524	(476)	
C0420	Depot Renewal	112,000	3,000	109,113	106,113	Project ahead of schedule.
C0427	Public use water fountains x 2	50,000	50,000	-	(50,000)	Project delays due to contractor availability.
C0428	WGC - Tractor shed repair	60,000	1,000	-	(1,000)	
C0584	City Beach Precinct Tenancy A renewal	158,000	2,000	-	(2,000)	
C0611	Rutter Park - irrigation system replacement	95,000	-	1,049	1,049	
C0637	Brookdale Park - bore pump	21,000	-	13,563	13,563	
C0827	Town of Cambridge - Bus Shelters	65,000	-	-	-	
C0958	Landline Phone System Replacement	135,041	67,521	51,486	(16,034)	
C1100	Road Resurf - Hovea Cres (Kingsland - Dampier)	223,871	223,871	222,811	(1,060)	
C1113	Paths - Asphalt Renwal - Boscombe Av (Frinton - Torr)	50,000	-	6,216	6,216	
C1325	Jon Sanders Dr (Powis - Harborne) Intersection	108,164	60,000	2,939	(57,061)	Project delays due to contractor availability.
C1405	City of Perth Surf Lifesaving Club - Air conditioning units	172,000	113,000	566	(112,434)	Delay in receiving information from a contractor investigation, expected spend Q4 FY26.
C1407	Carpark Resurfacing - North Kidney City Beach	15,456	15,456	15,456	-	
C1413	Quarry Amphitheatre - Replacement of truss	100,000	-	-	-	
C1420	Depot Power Supply Upgrade	54,000	-	2,829	2,829	
C1427	Golf shop merchandise display racks	15,500	15,500	-	(15,500)	
C1428	Steel Rectification Works - WGC	2,235,249	1,117,625	991,681	(125,943)	Works well under way - timing.
C1429	Wembley Golf Course - Staff car park protection	50,000	25,000	14,866	(10,134)	
C1511	Cambridge Library - Self returns shelf unit	35,000	35,000	12,362	(22,638)	
C1552	Floreat Oval - Car park lighting	93,000	43,000	1,848	(41,152)	Works under way - timing.
C1554	Henderson Park - turf refurbishment	55,000	55,000	20,210	(34,790)	Works under way - timing.
C1576	Cambridge Bowling Club - Irrigation system replace - design	2,400	-	-	-	
C1584	City Beach Precinct Tenancy B renewal	118,000	2,000	166	(1,834)	
C1600	City Beach - Furniture replacement	25,500	13,500	17,418	3,918	
C1643	Winmarley Park - Playground replacement	55,000	-	1,980	1,980	
C1653	Ruislip Park - Bore Redevelopment	25,000	-	-	-	
C1673	Road Rehab - Cambridge St (Gregory - Station)	285,652	285,652	191,549	(94,103)	Project delays due to contractor availability.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
		$	$	$	$	
C1687	Galup (Lake Monger) - Aboriginal memorial - design	120,000	20,000	171	(19,829)	
C2166	Road Resurf - Chandler Ave West (Ulster - Clanmel)	55,755	-	9,631	9,631	
C2173	Road Resurf - Grovedale Road (Salvado - Alderbury) Boundary	165,000	165,000	139,012	(25,988)	
C2183	Road Resurf - Logan Lane	42,352	-	11,907	11,907	
C2194	Moray Ave and Dumfries - Drainage Upgrade	27,955	27,955	19,649	(8,306)	
C2222	Road Resurf - Highbury St (Bourneville - Seymour)	244,191	-	5,820	5,820	
C2309	Road Recons - Lake Monger Dr (Gregory - St Vincents)	437,005	437,005	326,849	(110,156)	Project delays due to contractor availability.
C2319	Road Resurf - Dargin Lane	40,000	-	4,953	4,953	
C2400	Leisure Pool Heat Pump	235,000	235,000	231,294	(3,706)	
C2410	Auto Door - Wembley Child Health Clinic	-	-	9,370	9,370	
C2427	CCTV for main entry - WGC	17,500	17,500	-	(17,500)	
C2511	Cambridge Library - new self check machines	45,000	45,000	-	(45,000)	RFQ process completed and preferred vendor sent to IT - timing.
C2551	City Beach Ovals - Bore pump	38,000	-	18,017	18,017	
C2554	Henderson Park - sportslighting	15,000	15,000	3,758	(11,242)	
C2567	City Beach Civic Centre - bore pump	26,000	-	13,451	13,451	
C2572	Floreat Croquet Club - Lighting	197,000	197,000	194,709	(2,291)	
C2573	Frinton Tennis Club - Car park lighting	10,000	10,000	10,756	756	
C2584	City Beach Precinct Tenancy C renewal	118,000	2,000	-	(2,000)	
C2601	Beecroft Park - electrical cubicle	20,000	-	-	-	
C2655	Lake Monger Reserve - Irrigation Masterplan Roll Out	3,603	3,603	1,149	(2,454)	
C2687	Galup (Lake Monger) - post and rail replacement	17,500	17,500	13,813	(3,687)	
C2690	Recreation Spaces - post and rail replacement	17,500	17,500	17,107	(393)	
C2825	Drainage Pit Rehabilitation	30,000	-	28,320	28,320	
C2830	Kerb replacement for road surfacing program	50,000	-	19,190	19,190	
C2955	Network Continuity (FortiExtender)	2,082	2,082	-	(2,082)	
C3142	Road Recons - Underwood Ave (Perry Lakes to Meagher)	741,291	741,291	8,622	(732,669)	Project delays due to contractor availability.
C3153	Road Resurf - Malton Pl (Pandora - Cul de sac)	200,000	-	4,557	4,557	
C3230	Road Resurf - Marlow St (Cambridge - Herdsman)	300,000	-	264,387	264,387	Project ahead of schedule.
C3245	Road Resurf - Johnson St (Herdsman - Harborne)	183,996	-	16,317	16,317	
C3257	Road Resurf - Joseph St (Cambridge - Ruislip)	91,325	-	5,819	5,819	
C3268	Ruislip St Safe Active Street	90,000	90,000	12,145	(77,855)	Works have commenced - timing.
C3298	Traffic Management - School Warden Crossing (Cambr - Oxford)	12,500	12,500	6,872	(5,628)	

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
		$	$	$	$	
C3400	Floreat Croquet Club - Lighting	14,500	14,500	11,883	(2,617)	
C3421	Admin Building - Roof flashing rectification - southwest side	105,000	1,000	770	(230)	
C3427	Entry Signage replacement - WGC	90,360	90,360	37,030	(53,330)	Works commenced in December.
C3428	Energy Efficiency Upgrades WGC	16,967	16,967	16,414	(553)	
C3604	Challenger Park - Gazebo replacement	40,000	-	-	-	
C3607	Paths - Asphalt Renewal Helston Park (Wst Cst Hwy - Frinton)	40,000	-	4,557	4,557	
C3668	Floreat Beach Park - electrical cubicle	25,000	-	24,982	24,982	
C3683	Furniture Renewal - Parks	35,742	35,742	41,258	5,516	
C3699	Lake Monger Picnic and Seating Replacement	42,732	21,366	51,220	29,854	
C3815	Public Art Cambridge Street Wembley	20,662	10,331	-	(10,331)	
C4262	Traffic Management - Galup Sth West Car Park raised plateau	45,000	45,000	1,146	(43,854)	Project delays due to contractor availability, scheduled to complete in Feb 2026.
C4309	Road Rehab - Lake Monger Drive (Northwood - St Leonards)	608,790	449,092	590,193	141,101	Project ahead of schedule.
C4426	Mini soak well	14,658	14,658	-	(14,658)	
C4428	WGC - server room refurbishment	50,000	-	448	448	
C4429	Concrete Ball Machine	15,000	15,000	-	(15,000)	
C4571	Lake Monger Recreation Club - Disability Project Construction	1,136,000	68,000	-	(68,000)	Project is delayed due to lack of project management resources.
C4625	Drabble Park - Park Upgrade	20,000	20,000	8,327	(11,673)	
C4687	Galup (Lake Monger) - Dog exercise area enclosure	65,000	65,000	1,249	(63,751)	Ongoing drainage issues, expect to commence late Feb to Mar 2026.
C4719	Path Renewal Program	100,000	30,000	49,160	19,160	
C4815	Public Art Selby Street Wembley	21,000	-	6,957	6,957	
C5400	Soda ash tank mixers replacement x 2	18,000	18,000	-	(18,000)	
C5414	Quarry Amphitheatre - Office and kiosk upgrade	620,000	-	-	-	
C5422	Leisure pool lane ropes replacement	6,000	6,000	-	(6,000)	
C5428	WGC Hospitality Leak Rectification	99,063	49,532	1,940	(47,591)	RFQ intended to go to market early 2026 - delay in spend.
C5576	Cambridge Bowling Club - Lighting Upgrade	73,318	73,318	70,235	(3,083)	
C5611	Rutter Park - Mindfulness Exercise Node	103,359	103,359	-	(103,359)	Project is delayed due to lack of project management resources.
C5815	Public Art Northwood Street West Leederville	50,000	-	-	-	

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

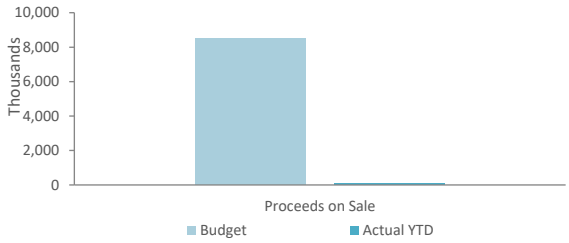
	Account Description	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
		$	$	$	$	
C6400	Recirculation pump replacement 50m pool x 2	55,000	55,000	37,167	(17,833)	
C6406	FSLSC - Club Upgrade	2,604,904	2,604,904	1,960,924	(644,154)	Works have commenced again with new contractor - timing.
C6421	Admin Building - Roof flashing rectification - cleaning/repair	95,000	1,000	-	(1,000)	
C6422	Motor replacement of access gates in reception - BPAC	12,000	12,000	6,600	(5,400)	
C6426	Radio speaker	15,000	15,000	-	(15,000)	
C6428	WGC - staff change room	100,000	-	1,006	1,006	
C6510	Cambridge Library - Replacement of security gates	30,000	30,000	7,683	(22,317)	
C6551	City Beach Oval - electrical cubicle	20,000	-	-	-	
C6687	Galup (Lake Monger) - Dog exercise area refurbishment	75,000	25,000	7,556	(17,444)	
C6959	MFD Replacements	30,000	30,000	3,172	(26,828)	
C7421	Admin Building - Roof flashing rectification - renewal	54,000	-	-	-	
C7422	Bold Park Aquatic Centre - basketball court	80,000	-	6,012	6,012	
C7426	P/G Softfall WGC	102,366	75,000	4,646	(70,354)	Budget amendment to increase budget in October OCM. January 2026 expected commencement.
C7428	WGC - Greens depot house refurbishment	54,000	-	-	-	
C7570	Leederville Sporting Club - DAIP ramp upgrade stage 2	8,688	8,688	581	(8,107)	
C7683	Conservation Fencing Refurbishment	47,810	23,905	14,263	(9,643)	
C7687	Lake Monger Drive/Sth Galup - irrigation system replacement	315,000	-	2,198	2,198	
C8422	Bold Park Aquatic Centre - playground timber refurbishment	30,000	30,000	29,697	(303)	
C8426	Sand bins storage	88,114	44,057	5,259	(38,798)	RFQ quotes above budget - looking to simplify the design - Late FY26 spend.
C8428	WGC Safety Fencing Southern End of the Driving Range	512,000	3,000	811	(2,189)	
C8429	WGC Driving Range - Refurbishment RAS	50,000	50,000	46,098	(3,902)	
C8571	Lake Monger Recreation Club - bore watering system	40,000	40,000	-	(40,000)	Project delays due to contractor availability.
C8655	Lake Monger Power Supply Upgrade	216,654	148,002	26,124	(121,878)	Works delayed by Western Power.
C8683	Bore Emergency Fund	50,000	25,000	30,428	5,428	
C8687	Lake Monger - furniture replacement	25,500	13,500	-	(13,500)	
C9609	Perry Lakes Reserve - lighting	30,000	-	20,867	20,867	
P0296	Concrete Grinder	10,000	10,000	8,175	(1,825)	
P0466	Kubota F3690-AU Mower with deck	40,000	-	-	-	
		17,071,542	**8,862,341**	**6,301,201**	**(2,561,314)**	

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Land & Buildings								
	Land - freehold land	92,113	8,400,000	8,307,887	0	0	0	0	0
	Plant and equipment								
	Plant and equipment	49,079	85,250	36,671	(500)	100,023	100,023	0	0
		141,192	**8,485,250**	**8,344,558**	**(500)**	**100,023**	**100,023**	**0**	**0**

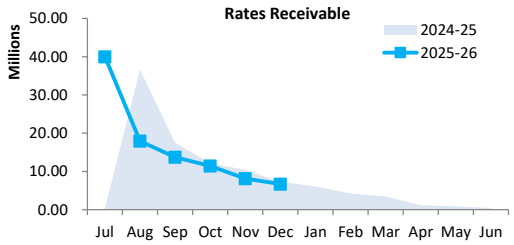


TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Dec 2025
	$	$
Opening arrears previous year	468,889	449,324
Levied this year	28,210,359	29,312,085
Less - collections to date	(28,229,924)	(23,057,641)
Net rates collectable	**449,324**	**6,703,768**
% Collected	98.4%	77.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Trade receivables	0	467,641	67,417	29,825	52,104	616,987
Percentage	0.0%	75.9%	10.9%	4.8%	8.4%	
Balance per trial balance						
Trade receivables						616,987
Other receivables		147,370				147,370
GST receivable		194,447				194,447
Provision for Doubtful Debts					(11,731)	(11,731)
Other Receivables - UGP CBU		81,481				81,481
Total receivables general outstanding						**1,028,554**

Amounts shown above include GST (where applicable)

KEY INFORMATION

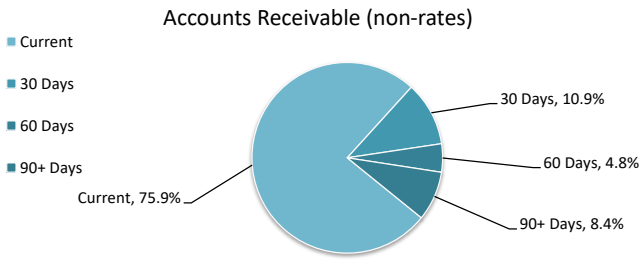
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.



TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 December 2025
	$	$	$	$
Financial assets at amortised cost	59,793,020	83,100,000	(68,793,020)	74,100,000
Inventory				
Inventories - Depot	30,768	14,126	(12,666)	32,228
Inventories - BPAC	28,108	104,804	(96,885)	36,027
Inventories - WGC	433,933	27,182	(101,993)	359,122
Land held for resale				
- Cost of acquisition	1,605,008	0	0	1,605,008
Other assets				
Prepayments	101,800	0	(101,800)	0
Accrued income	0	205,255	(198,046)	7,209
Accrued interest	798,341	0	(798,341)	0
Contract assets				
Contract assets	567,004	0	(250,255)	316,749
Total other current assets	**63,357,982**	**83,451,367**	**(70,353,006)**	**76,456,343**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale
Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.
Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Contract assets
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

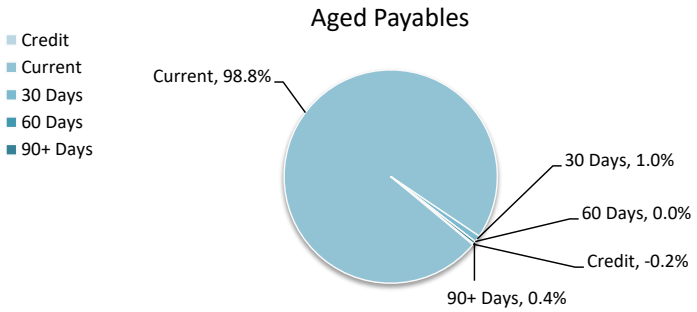
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	(2,027)	997,918	10,567	0	4,186	1,010,644
Percentage	(0.2%)	98.8%	1.0%	0.0%	0.4%	
Balance per trial balance						
Trade Creditors						1,010,644
Sundry Creditors						128,404
Accrued salaries and wages						389,285
Other payables - income received in advance						341,159
Other payables - accrued expenses						7,012
Other payables - ESL Rates Levy						2,586,287
Other payables - Bonds						3,633,630
Other payables - Prepaid Rates						523,284
Total payables general outstanding						**8,619,705**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the period that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



	Full Year Budget	YTD Budget	YTD Actual	Variance	
	$	$	$	$	%
Legal Expenses					
Governance Management	80,000	40,000	30,424	9,576	76%
Animal Control	2,500	1,250	-	1,250	0%
Rangers	2,500	1,250	-	1,250	0%
Compliance	20,000	10,000	-	10,000	0%
Health	5,000	2,500	-	2,500	0%
Planning	50,000	25,000	38,250	(13,250)	153%
Parking Control	10,000	5,000	6,927	(1,927)	139%
Other Property	20,000	10,000	28,639	(18,639)	286%
	190,000	**95,000**	**104,241**	**(9,241)**	**110%**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

10 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Lease No.**	**1 July 2025**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Carts/Cushmans	6	579,155	0	0	(102,918)	(208,384)	476,237	370,771	(13,144)	(23,740)
Trackman	7	558,601	0	0	(74,182)	(150,162)	484,419	408,439	(12,668)	(23,538)
Toro Plant	8	243,058	0	0	(37,928)	(76,854)	205,130	166,204	(5,911)	(10,825)
Toro Plant	9	844,772	0	0	(118,451)	(239,713)	726,321	605,059	(18,698)	(34,584)
Toro Plant	10	124,651	0	0	(15,685)	(31,767)	108,966	92,884	(2,954)	(5,511)
Toro Plant	11	144,949	0	0	(17,402)	(35,234)	127,547	109,715	(3,374)	(6,318)
Total		**2,495,186**	**0**	**0**	**(366,566)**	**(742,114)**	**2,128,620**	**1,753,072**	**(56,748)**	**(104,516)**
Current lease liabilities		742,113					375,547			
Non-current lease liabilities		1,753,073					1,753,073			
		2,495,186					**2,128,620**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION
At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 December 2025
		$	$	$	$	$
Other liabilities						
Contract liabilities		893,968	0	0	(850,568)	43,400
Total other liabilities		893,968	0	0	(850,568)	43,400
Employee Related Provisions						
Provision for annual leave		1,504,439	0	0	0	1,504,439
Provision for long service leave		841,714	0	53,161	(53,060)	841,815
Total Provisions		2,346,153	0	53,161	(53,060)	2,346,254
Total other current liabilities		**3,240,121**	**0**	**53,161**	**(903,628)**	**2,389,654**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Town's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2025	Current Liability 31 Dec 2025	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
Pensioner deferred interest	0	0	0	0	0	20,000	0	0
Financial assistance grant - general	0	0	0	0	0	795,995	397,998	212,961
Financial assistance grant - roads	0	0	0	0	0	561,482	280,742	110,286
Health	0	0	0	0	0	1,000	500	0
Disability services	0	0	0	0	0	1,000	1,000	1,000
Waste education program	0	0	0	0	0	0	0	0
CoV Lake Galup Vegetated Channel Management	0	0	0	0	0	13,300	0	0
WGC Sponsorships	0	0	0	0	0	80,000	40,000	45,000
Festival and events	0	0	0	0	0	6,200	5,000	0
Childrens Book Week Grant	0	0	0	0	0	1,200	0	2,380
MRWA Direct Grant	0	0	0	0	0	162,640	162,640	158,591
YMCA Maintenance Contribution	0	0	0	0	0	24,000	12,000	0
Donations - Memorial Bench	0	0	0	0	0	0	0	3,762
Blackspot - Traffic Signal Upgrade Design	0	0	0	0	0	294,640	0	294,640
DPLH - CMPAP Funding Foreshore Management	43,400	0	0	43,400	0	62,000	0	0
Better Bins Waste	0	0	0	0	0	171,348	0	141,348
Quarry sound lighting contribution	0	0	0	0	0	100,000	50,000	0
DWER - Gnangara Waterwise Councils Funding	31,818	0	(31,818)	0	0	110,000	0	131,818
Club contributions - building/lighting/car parks	0	0	0	0	0	235,333	117,666	158,750
Recoverable Works	0	0	0	0	0	120,000	60,000	134
	75,218	**0**	**(31,818)**	**43,400**	**0**	**2,760,138**	**1,127,546**	**1,260,670**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2025	Current Liability 31 Dec 2025	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
Public Artwork - Cash in lieu	0	0	0	0	0	40,000	20,000	0
MRWA Rehab - Stephenson Ave	0	0	0	0	0	149,709	0	0
Bus Shelters	0	0	0	0	0	22,000	0	0
Road Resurf - Hovea Cres (Kingsland - Dampier)	0	0	0	0	0	185,000	185,000	0
Jon Sanders Dr (Powis- Harbone) Intersection	0	0	0	0	0	98,531	0	0
Road Rehab - Cambridge St (Gregory - Station)	0	0	0	0	0	123,026	123,026	0
MRWA - Lake Monger Drive	0	0	0	0	0	291,337	291,337	116,535
MRWA - Underwood Ave (A) & (B)	0	0	0	0	0	494,194	494,194	197,677
Road Rehab - Lake Monger Dr (Northwood - St Leonards)	0	0	0	0	0	272,060	189,961	0
Leederville DAIP Upgrade	0	0	0	0	0	0	0	58,842
MRWA - Railway Parade	0	0	0	0	0	87,782	0	0
Cambridge Bowling -Lighting Upgrade	0	0	0	0	0	79,483	0	0
Lotterywest/DLGSC - Floreat SLSC Building Upgrade	818,750	0	(818,750)	0	0	1,310,000	0	1,146,250
	818,750	**0**	**(818,750)**	**0**	**0**	**3,153,122**	**1,303,518**	**1,519,304**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

14 INVESTMENT IN ASSOCIATES

(a) Investment in associates

The table below reflects the financial results of the Town's investment in associates as reported by the associate.

Aggregate carrying amount of interests in associates accounted for using the equity method are reflected in the table below.	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$
- Distribution of equity by associates	(5,833,334)	(2,916,666)	(2,916,666)
- Share of associates total comprehensive income arising during the period	(5,833,334)	(2,916,666)	(2,916,666)
Carrying amount at 1 July			13,506,474
- Share of associates total comprehensive income arising during the period	(5,833,334)	(2,916,666)	(2,916,666)
Carrying amount at 30 June	(5,833,334)	(2,916,666)	10,589,808

KEY INFORMATION
Investments in associates
An associate is an entity over which the Town has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Town's share of net assets of the associate. In addition, the Town's share of the profit or loss of the associate is included in the Town's profit or loss.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Cost Code	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$
Budget adoption amended opening balance						(2,993,468)
Cambridge Bowling Club Lighting upgrade	C5576	22 July 25 - 13.4.2	Capital expenses	0	(22,447)	(3,015,915)
Reserve transfer - Clubs and Associates - Cambridge Bowling Club	95213-6103-9502	22 July 25 - 13.4.2	Reserve Transfer	22,447	0	(2,993,468)
Entry Signage replacement - WGC	C3427	22 July 25 - 13.4.2	Capital expenses	0	(90,360)	(3,083,828)
Wembley Golf Course - Reimbursements	60010-1362-0000	22 July 25 - 13.4.2	Operating revenue	75,800	0	(3,008,028)
Wembley Golf Course Maintenance	M0425-2600-0000	22 July 25 - 13.4.2	Operating expenses	14,560	0	(2,993,468)
CF - Carpark resurfacing - North Kidney City Beach	C1407	26 Aug 25 - 13.2.5	Capital expenses	0	(15,456)	(3,008,924)
CF - Moray Ave and Dumfries - Drainage Upgrade	C2194	26 Aug 25 - 13.2.5	Capital expenses	0	(27,955)	(3,036,879)
CF - Energy efficiency upgrades - WGC	C3428	26 Aug 25 - 13.2.5	Capital expenses	0	(16,967)	(3,053,846)
CF - Conservation Fencing Refurbishment	C7683	26 Aug 25 - 13.2.5	Capital expenses	101,390	0	(2,952,456)
CF - Galup Lake Monger - Accelerated Greening Project	S7655	26 Aug 25 - 13.2.5	Operating expenses	89,265	0	(2,863,191)
CF - Bus Shelters	C0827	26 Aug 25 - 13.2.5	Capital expenses	971	0	(2,862,220)
CF - Landline Phone System replacement	C0958	26 Aug 25 - 13.2.5	Capital expenses	0	(55,397)	(2,917,617)
CF - WGC Steel rectification works	C1428	26 Aug 25 - 13.2.5	Capital expenses	0	(140,249)	(3,057,866)
CF - Cambridge Croquet Club - lighting	C2572	26 Aug 25 - 13.2.5	Capital expenses	899	0	(3,056,967)
CF - Lake Monger Reserve - Irrigation masterplan roll out	C2655	26 Aug 25 - 13.2.5	Capital expenses	9,299	0	(3,047,668)
CF - Ruislip St Safe Active Street evaluation	C3268	26 Aug 25 - 13.2.5	Capital expenses	0	(70,000)	(3,117,668)
CF - Furniture renewal parks	C3683	26 Aug 25 - 13.2.5	Capital expenses	9,258	0	(3,108,410)
CF - Lake Monger picnic and seating replacement	C3699	26 Aug 25 - 13.2.5	Capital expenses	4,268	0	(3,104,142)
CF - Public Art Cambridge Street Wembley	C3815	26 Aug 25 - 13.2.5	Capital expenses	13,165	0	(3,090,977)
CF - WGC Mini Golf soak well	C3699	26 Aug 25 - 13.2.5	Capital expenses	342	0	(3,090,635)
CF - WGC Hospitality leak rectification	C5428	26 Aug 25 - 13.2.5	Capital expenses	10,937	0	(3,079,698)
CF - Floreat SLSC upgrade construction	C6406	26 Aug 25 - 13.2.5	Capital expenses	435,095	0	(2,644,603)
CF - Floreat SLSC upgrade construction - contribution	C6406	26 Aug 25 - 13.2.5	Capital revenue	568,751	0	(2,075,852)
CF - Leederville Sporting Club - DAIP ramp upgrade stage 2	C7570	26 Aug 25 - 13.2.5	Capital expenses	47,498	0	(2,028,354)
CF - Sand bin storage	C8426	26 Aug 25 - 13.2.5	Capital expenses	7,694	0	(2,020,660)
CF - Lake Monger power supply upgrade	C8655	26 Aug 25 - 13.2.5	Capital expenses	998	0	(2,019,662)
CF - Investigate Wembley Road network improvements	S1308	26 Aug 25 - 13.2.5	Operating expenses	0	(17,335)	(2,036,997)
CF - Quarry Amphitheatre kiosk design	S4414	26 Aug 25 - 13.2.5	Operating expenses	0	(25,524)	(2,062,521)
CF - Maturity assessment roads and footpaths	S4421	26 Aug 25 - 13.2.5	Operating expenses	0	(11,435)	(2,073,956)
CF - Essential 8 Gap identification	S2959	26 Aug 25 - 13.2.5	Operating expenses	2,459	0	(2,071,497)
CF - ICT Project management services	S9950	26 Aug 25 - 13.2.5	Operating expenses	0	(9,079)	(2,080,576)
CF - Galup Lake Monger - lighting and CCTV design	S1655	26 Aug 25 - 13.2.5	Operating expenses	2,728	0	(2,077,848)
CF - Floreat Activity Centre TOC PSP	S0815	26 Aug 25 - 13.2.5	Operating expenses	3,690	0	(2,074,158)
CF - Wembley Activity Centre review (WACPR)	S6815	26 Aug 25 - 13.2.5	Operating expenses	114	0	(2,074,044)
CF - Cambridge Street (East) urban corridor	S7815	26 Aug 25 - 13.2.5	Operating expenses	1,500	0	(2,072,544)
City Beach July 2025 Emergency Response	S3922	26 Aug 25 - 13.3.6	Operating expenses	0	(80,000)	(2,152,544)
Road Resurfacing - Chandler Ave West (Ulster Rd - Clanmel Rd)	C2166	25 Nov 25 - 13.4.6	Capital expenses	69,245	0	(2,083,299)
Road Resurfacing - Chandler Ave West (Ulster Rd - Clanmel Rd)	90100-6103-9103	25 Nov 25 - 13.4.6	Reserve Transfer	0	(69,245)	(2,152,544)
Road Resurfacing - Highbury St (Bourneville - Seymour)	C2222	25 Nov 25 - 13.4.6	Capital expenses	0	(44,191)	(2,196,735)
Road Resurfacing - Highbury St (Bourneville - Seymour)	97000-6103-9804	25 Nov 25 - 13.4.6	Reserve Transfer	44,191	0	(2,152,544)
Road Resurfacing - Marlow St (Cambridge - Herdsman)	C3230	25 Nov 25 - 13.4.6	Capital expenses	25,000	0	(2,127,544)
Road Resurfacing - Marlow St (Cambridge - Herdsman)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	0	(25,000)	(2,152,544)
Road Resurfacing - Johnson St (Herdsman - Harborne)	C3245	25 Nov 25 - 13.4.6	Capital expenses	106,004	0	(2,046,540)
Road Resurfacing - Johnson St (Herdsman - Harborne)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	0	(106,004)	(2,152,544)
Road Resurfacing - Joseph St (Cambridge - Ruislip)	C3257	25 Nov 25 - 13.4.6	Capital expenses	138,675	0	(2,013,869)
Road Resurfacing - Joseph St (Cambridge - Ruislip)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	0	(138,675)	(2,152,544)
Road Resurfacing - Hovea Cres (Kingsland - Dampier)	C1100	25 Nov 25 - 13.4.6	Capital expenses	25,529	0	(2,127,015)
Road Resurfacing - Hovea Cres (Kingsland - Dampier)	97000-6103-9804	25 Nov 25 - 13.4.6	Reserve Transfer	0	(44,191)	(2,171,206)
Road Rehabilitation - Lake Monger Dr (Kimberley - St Leonards)	C4309	25 Nov 25 - 13.4.6	Capital expenses	0	(159,698)	(2,330,904)
Road Rehabilitation - Lake Monger Dr (Kimberley - St Leonards)	C4309	25 Nov 25 - 13.4.6	Capital revenue	82,099	0	(2,248,805)
Road Rehabilitation - Lake Monger Dr (Kimberley - St Leonards)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	325,283	0	(1,923,522)
Road Resurfacing - Logan Lane	C2183	25 Nov 25 - 13.4.6	Capital expenses	12,648	0	(1,910,874)
Jon Sanders Dr (Powis - Harborne) Intersection upgrade	C1325	25 Nov 25 - 13.4.6	Capital expenses	0	(48,164)	(1,959,038)
Jon Sanders Dr (Powis - Harborne) Intersection upgrade	C1325	25 Nov 25 - 13.4.6	Capital revenue	38,531	0	(1,920,507)
Traffic Signal Upgrade Design Cambridge St / Selby St	S0303	25 Nov 25 - 13.4.6	Operating expenses	0	(244,805)	(2,165,312)
Traffic Signal Upgrade Design Cambridge St / Selby St	S0303	25 Nov 25 - 13.4.6	Operating revenue	244,805	0	(1,920,507)
Lake Monger Drive Signalised Pedestrian Crossing	S4309	25 Nov 25 - 13.4.6	Operating expenses	0	(14,500)	(1,935,007)
Road Rehabilitation - Railway Pde (Kerr - Blencowe)	C5304	25 Nov 25 - 13.4.6	Capital revenue	87,782	0	(1,847,225)
Road Rehabilitation - Stephenson Ave (Rochdale - Montgomery)	C0141	25 Nov 25 - 13.4.6	Capital revenue	149,709	0	(1,697,516)
Henderson Park - sports lighting	C2554	25 Nov 25 - 13.4.6	Capital revenue	0	(310,000)	(2,007,516)
Henderson Park - sports lighting	C2554	25 Nov 25 - 13.4.6	Capital expenses	485,000	0	(1,522,516)
Cambridge Croquet Club - contribution	95209-6103-9502	25 Nov 25 - 13.4.6	Reserve Transfer	30,505	0	(1,492,011)
Cambridge Croquet Club	C2572	25 Nov 25 - 13.4.6	Capital expenses	0	(30,505)	(1,522,516)
City Beach Tennis Club Disability Access Upgrade - design	S0573	25 Nov 25 - 13.4.6	Operating expenses	165,789	0	(1,356,727)
WGC P/G Softfall	C7426	25 Nov 25 - 13.4.6	Capital expenses	0	(27,366)	(1,384,093)
Galup power supply upgrade	C8655	25 Nov 25 - 13.4.6	Capital expenses	0	(68,652)	(1,452,745)
Winmarley Park playground upgrade	C1643	25 Nov 25 - 13.4.6	Capital expenses	0	(12,000)	(1,464,745)
Galup (Lake Monger) Aboriginal Memorial - design	C1687	25 Nov 25 - 13.4.6	Capital expenses	0	(65,000)	(1,529,745)
FOGO bin procurement	40000-7013-0000	25 Nov 25 - 13.4.6	Capital expenses	0	(239,967)	(1,769,712)
Better Bins Project	S2388	25 Nov 25 - 13.4.6	Operating expenses	0	(171,348)	(1,941,060)
Better Bins Project	S2388	25 Nov 25 - 13.4.6	Operating revenue	171,348	0	(1,769,712)
Waste Education - State Grant - Better Bins	40042-1231-0000	25 Nov 25 - 13.4.6	Operating revenue	0	(30,000)	(1,799,712)
Replacement of Heat Pump - main pool	C0400	25 Nov 25 - 13.2.3	Capital expenses	0	(215,000)	(2,014,712)
Replacement of Heat Pump - main pool	90100-6103-9702	25 Nov 25 - 13.2.3	Reserve Transfer	215,000	0	(1,799,712)
Quarry Amphitheatre kiosk upgrade design	S4414	25 Nov 25 - 13.4.2	Operating expenses	0	(61,000)	(1,860,712)
Quarry Amphitheatre kiosk upgrade design	97000-6103-9103	25 Nov 25 - 13.4.2	Reserve Transfer	61,000	0	(1,799,712)
				3,901,271	**(2,707,515)**	**(1,799,712)**

Investment Report Pack

Town of Cambridge

1 December 2025 to 31 December 2025

Contents

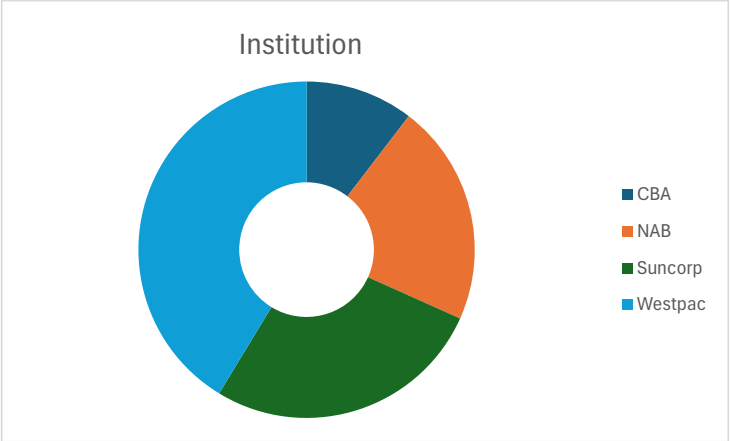
1. Term deposits as at 31 December 2025
2. Portfolio Graphs

1. Term deposits as at 31 December 2025

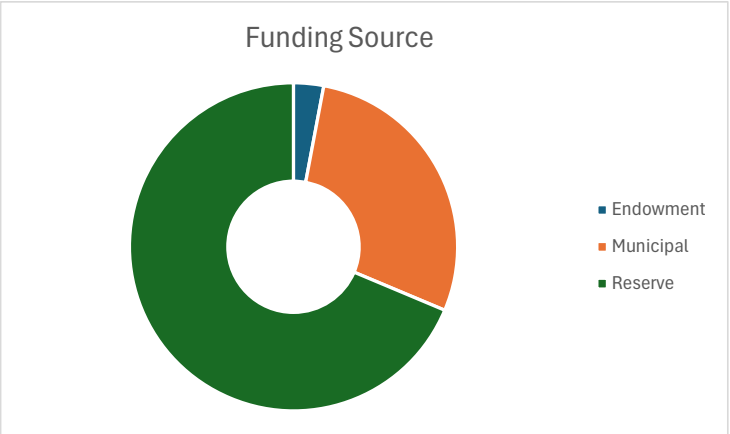
Reference Number	Institution	Source	Amount $	Rate %	Lodged	Maturity	Days	Interest $	Total $
TD0030-NAB-M	NAB	Municipal	3,000,000.00	4.10	19/08/2025	20/01/2026	154	51,895.89	3,051,895.89
TD0034-NAB-M	NAB	Municipal	5,000,000.00	4.15	4/09/2025	1/02/2026	150	85,273.97	5,085,273.97
TD0042-NAB-R	NAB	Reserve	1,000,000.00	4.20	30/09/2025	27/02/2026	150	17,260.27	1,017,260.27
TD0023-SUN-R	Suncorp	Reserve	8,300,000.00	4.30	2/07/2025	1/04/2026	273	266,941.64	8,566,941.64
TD0046-CBA-M	CBA	Municipal	2,000,000.00	4.23	4/12/2025	7/04/2026	124	28,740.82	2,028,740.82
TD0045-CBA-M	CBA	Municipal	5,000,000.00	4.20	5/11/2025	7/04/2026	153	88,027.40	5,088,027.40
TD0024-WBC-M	Westpac	Municipal	3,000,000.00	4.37	18/07/2025	18/04/2026	274	98,414.79	3,098,414.79
TD0043-SUN-R	Suncorp	Reserve	2,000,000.00	4.26	30/09/2025	28/05/2026	240	56,021.92	2,056,021.92
TD0026-WBC-R	Westpac	Reserve	7,000,000.00	4.37	5/08/2025	1/06/2026	300	251,424.66	7,251,424.66
TD0047-SUN-M	Suncorp	Municipal	1,000,000.00	4.40	5/12/2025	2/06/2026	179	21,578.08	1,021,578.08
TD0035-SUN-E	Suncorp	Endowment	1,200,000.00	4.15	4/09/2025	2/06/2026	271	36,974.79	1,236,974.79
TD0036-SUN-R	Suncorp	Reserve	2,500,000.00	4.15	4/09/2025	2/06/2026	271	77,030.82	2,577,030.82
TD0028-WBC-M	Westpac	Municipal	2,000,000.00	4.30	8/08/2025	8/06/2026	304	71,627.40	2,071,627.40
TD0031-NAB-E	NAB	Endowment	1,000,000.00	4.10	19/08/2025	19/06/2026	304	34,147.95	1,034,147.95
TD0038-SUN-R	Suncorp	Reserve	5,000,000.00	4.12	19/09/2025	16/07/2026	300	169,315.07	5,169,315.07
TD0029-WBC-R	Westpac	Reserve	5,200,000.00	4.30	13/08/2025	13/08/2026	365	223,600.00	5,423,600.00
TD0032-WBC-R	Westpac	Reserve	4,000,000.00	4.28	20/08/2025	20/08/2026	365	171,200.00	4,171,200.00
TD0037-WBC-R	Westpac	Reserve	3,400,000.00	4.27	10/09/2025	10/09/2026	365	145,180.00	3,545,180.00
TD0039-WBC-R	Westpac	Reserve	6,000,000.00	4.26	19/09/2025	14/09/2026	360	252,098.63	6,252,098.63
TD0040-NAB-R	NAB	Reserve	5,800,000.00	4.25	19/09/2025	14/09/2026	360	243,123.29	6,043,123.29
TD0048-CBA-R	CBA	Reserve	700,000.00	4.43	4/12/2025	4/12/2026	365	31,010.00	731,010.00
TOTAL			**74,100,000.00**					**2,420,887.40**	**76,520,887.39**

2. Portfolio Graphs

Institution	Amount $	Rating
CBA	7,700,000.00	A-1+
NAB	15,800,000.00	A-1+
Suncorp	20,000,000.00	A-1+
Westpac	30,600,000.00	A-1+
Total	**74,100,000.00**	



Funding Source	Amount $
Endowment	2,200,000.00
Municipal	21,000,000.00
Reserve	50,900,000.00
Total	**74,100,000.00**



13.2.2 Payment of Accounts December 2025

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Manager Finance
AUTHORISER:	Bronwyn Rose, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Information
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Accounts Payment Listing - December 2025 [**13.2.2.1** - 25 pages]

PURPOSE OF REPORT:

To provide and confirm the schedule of payments for December 2025 in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

EXECUTIVE SUMMARY:

Under the *Local Government (Financial Management) Regulations 1996*, payments of accounts made by the Town are to be submitted to Council. The report contains a summary of payments made for the month with detailed payment listings (**Attachment 1**) providing more information.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council:

1. **RECEIVES, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the schedule of accounts for December 2025, as outlined in Attachment 1.**
2. **RECORDS in the Ordinary Council Meeting minutes the total payments for the month of December 2025 being paid as $11,168,869.74.**

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

Section 6.10 of the *Local Government Act 1995* requires the keeping of financial records and general management of payments, which is further specified in Regulation 13 of the *Local Government (Financial Management) Regulations 1996*. A list of accounts is to be prepared each month which is presented to the Ordinary Meeting of Council showing the payee's name, the amount of payment, the date of the payment, and sufficient information to identify the transaction.

DETAILS:

A list of cheques, credit card transactions and electronic funds transfers (EFTs) from the Municipal Account (and Trust Account where applicable) for the past month is provided at Attachment 1 for a total of $11,168,869.74.

Of note, refunds issued to ratepayers during this reporting period (or during any other reporting period) should not be interpreted as a direct reflection of individual rates assessments. Refund amounts may be influenced by a range of factors including overpayments, eligibility for concessions under the *Rates and Charges (Rebates and Deferments) Act 1992*, and entitlements for seniors and pensioners. Additionally, refunds may result from administrative adjustments or corrections. All refunds are processed in accordance with the provisions of the *Local Government Act 1995*, particularly sections 6.47 and 6.50, which govern concessions and payment terms.

The Town of Cambridge remains committed to transparency and equity in its financial management practices.

COMMENT:

All payments listed have been reviewed and are in accordance with Council's adopted budget, relevant policies, and statutory requirements. No irregularities or issues have been identified.

POLICY / STATUTORY IMPLICATIONS:

As per Section 6.10 of the *Local Government Act 1995*, and Regulation 13 of the *Local Government (Financial Management) Regulations 1996.*

RISK MANAGEMENT IMPLICATIONS:

Low/Medium/High:	The schedule of payments has been produced in accordance with applicable local government legislation.

FINANCIAL IMPLICATIONS:

Expenses incurred are charged to the appropriate items included in the annual budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.
Diverse revenue - enhance the Town's financial sustainability by optimising our assets, services, and opportunities to plan for and generate diverse income streams.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

Town of Cambridge Payment Listing

ACCOUNT PAYMENT LISTING BY CREDITOR
FOR THE PERIOD ENDED 31 DECEMBER 2025

SUMMARY

CHEQUE PAYMENTS

	Date From	Date To		Amount
Municipal Fund	1 December 2025	31 December 2025	$	911.20
			$	**911.20**

ELECTRONIC FUND TRANSFERS (EFT)

	Date From	Date To		Amount
Accounts Payable - Admin	1 December 2025	31 December 2025	$	7,976,610.69
Accounts Payable - WGC	1 December 2025	31 December 2025	$	344,076.77
Payroll	1 December 2025	31 December 2025	$	2,208,159.51
Direct Bank Charges	1 December 2025	31 December 2025	$	553,081.92
Direct Debits - WGC	1 December 2025	31 December 2025	$	74,146.48
			$	**11,156,075.37**

CARD PAYMENTS

	Date From	Date To		Amount
Credit Card Payments	1 December 2025	31 December 2025	$	11,883.17
			$	**11,883.17**

TOTAL PAYMENTS	**$**	**11,168,869.74**

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE CHEQUE PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
05-Dec-2025	Mr Peter H Nicholls	Refund of rates - overpayment	560.45
05-Dec-2025	Thuan My Nicholls	Refund of rates - overpayment	233.25
12-Dec-2025	The Boulevard Centre	Petty cash reimbursement	117.50
TOWN OF CAMBRIDGE CHEQUE PAYMENTS			**$ 911.20**

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
04-Dec-2025	A Cappella Go Inc.	Community Development grant	980.00
11-Dec-2025	A Cappella West	Music performance - Carols by the Lake	300.00
18-Dec-2025	Able Westchem	Cleaning products - Bold Park Aquatic	258.02
18-Dec-2025	Access Keys Pty Ltd	Communication board design - Library	324.50
18-Dec-2025	Acoustics Consultants Australia	Acoustic engineering services	3,300.00
04-Dec-2025	Ad Astra Drycleaning	Weekly drycleaning	34.80
11-Dec-2025	Ad Astra Drycleaning	Weekly drycleaning	156.80
18-Dec-2025	Ad Astra Drycleaning	Weekly drycleaning	182.40
04-Dec-2025	Addstyle Constructions Pty Ltd T/as Add	Works bond refund	1,500.00
04-Dec-2025	Addstyle Constructions Pty Ltd T/as Add	Works bond refund	7,200.00
04-Dec-2025	AE Hoskins Building Services	Building maintenance / repairs various locations	16,682.00
11-Dec-2025	AE Hoskins Building Services	Building maintenance / repairs various locations	7,266.68
18-Dec-2025	AE Hoskins Building Services	Building maintenance / repairs various locations	21,555.40
04-Dec-2025	Alexander Guttinger	Bond refund	80.00
11-Dec-2025	Alexia E Kondoukas	Refund of rates - overpayment	241.67
11-Dec-2025	Aline Arruda	Staff reimbursement	649.00
18-Dec-2025	Alinta Sales Pty Ltd	Gas charges	46.10
18-Dec-2025	Allstate Kerbing and Concrete	Kerb installation	1,844.27
18-Dec-2025	ALSCO Pty Limited	Laundry services - Bold Park Aquatic Café	207.08
11-Dec-2025	Altius Group Services	Rehabilitation services	451.00
11-Dec-2025	Apace Aid (Inc.)	Native plant subsidy	2,135.10
04-Dec-2025	Aquatic Services WA Pty Ltd	Repairs to pool equipment - Bold Park Aquatic	302.50
11-Dec-2025	Aquatic Services WA Pty Ltd	Repairs to pool equipment - Bold Park Aquatic	1,925.55
18-Dec-2025	Artisan Alley Pty Ltd	Catering - Galup renaming	4,718.31
04-Dec-2025	Asphaltech Pty Ltd	Road resurfacing / rehabilitation - Lake Monger Dr	347,908.85
11-Dec-2025	Asphaltech Pty Ltd	Road resurfacing / rehabilitation - Hovea Cr	240,080.05
22-Dec-2025	Asphaltech Pty Ltd	Road resurfacing / rehabilitation - Marlow St	276,914.03
18-Dec-2025	Asphaltech Pty Ltd	Road resurfacing / rehabilitation - multiple invoices	988,994.77
18-Dec-2025	ATAM Holdings Pty Ltd	Window tinting	495.00
18-Dec-2025	Auscorp IT	Tablets, laptop, iPhone and computer accessories purchase	20,519.02
04-Dec-2025	Australia Post	Counter transaction fees - Rates	375.51
18-Dec-2025	Australia Post	Postage account - Admin	4,192.07
22-Dec-2025	Australian Airconditioning Services Pty Ltd	Supply, install and commission a new Rheem thermal heat pump - BPA	245,207.40
18-Dec-2025	Australian Airconditioning Services Pty Ltd	Air conditioner routine maintenance - Bold Park Aquatic	605.00
04-Dec-2025	Australian Hvac Services	Air conditioning repairs / maintenance - various locations	9,383.31
18-Dec-2025	Australian Hvac Services	Air conditioning replacement - Wembley Community Centre	9,732.98
18-Dec-2025	Australian Institute of Company	Company directors course	9,700.00
11-Dec-2025	Australian Institute of Management	Staff training	5,185.25
04-Dec-2025	Australian Service Union	Payroll deduction	53.00
11-Dec-2025	Australian Service Union	Payroll deduction	53.00
22-Dec-2025	Australian Service Union	Payroll deduction	53.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
04-Dec-2025	Autopia Management Pty Ltd	Staff novated lease contributions	691.04
18-Dec-2025	Autopia Management Pty Ltd	Staff novated lease contributions	691.04
04-Dec-2025	B M Dunnell	Author talk at Library	488.00
04-Dec-2025	B.A.S.E WA	Repairs automatic doors - various locations	562.38
11-Dec-2025	B.A.S.E WA	Repairs automatic doors	264.00
04-Dec-2025	Baileys Fertilisers (AKC Pty Ltd)	Fertiliser supply	14,410.11
18-Dec-2025	Baileys Fertilisers (AKC Pty Ltd)	Fertiliser supply	10,098.00
04-Dec-2025	Baroness Holdings	Tree watering / maintenance various locations	1,937.76
11-Dec-2025	Baroness Holdings	Tree planting and watering	519.75
18-Dec-2025	Baroness Holdings	Tree watering / maintenance various locations, including young tree maintenance	121,429.72
18-Dec-2025	Bayley House HD	Lanyards	373.38
18-Dec-2025	BCA Consultants (WA) Pty Ltd	Design for Galup - stage 1	15,675.00
04-Dec-2025	Benjamin J Mayes	Councillor allowance	3,938.00
18-Dec-2025	Bin Bath	Bin cleaning service	118.28
04-Dec-2025	Bing Technologies Pty Ltd	Printing and postage of letters	2,084.08
18-Dec-2025	BirdLife Australia	Breakfast with the birds - North Galup Reserve	330.00
11-Dec-2025	BOC Gases Australia Ltd	Supply gas cylinders - Bold Park Aquatic	51.16
11-Dec-2025	Breed Family Trust	Asbestos audit	1,452.00
04-Dec-2025	Brett Heil	Councillor allowance	2,460.00
18-Dec-2025	Brett Wood-Gush	Cambridge Street Urban Corridor East 60% progress payment	8,547.00
11-Dec-2025	Briteshine Cleaning and Maintenance Services	Cleaning service - multiple invoices	64,980.82
18-Dec-2025	Briteshine Cleaning and Maintenance Services	Cleaning service - multiple invoices	4,034.73
04-Dec-2025	Brown McAllister Surveyors	Surveying services	3,668.50
04-Dec-2025	Brownes Foods Operations Pty Limited	Supply of milk - Bold Park Aquatic Café	366.26
11-Dec-2025	Brownes Foods Operations Pty Limited	Supply of milk - Bold Park Aquatic Café	322.37
18-Dec-2025	Brownes Foods Operations Pty Limited	Supply of milk - Bold Park Aquatic Café	752.12
04-Dec-2025	Bucci Holdings Pty Ltd	Animal control PPE / stickers printing	2,717.16
18-Dec-2025	Buggy Buddys Pty Ltd	Solus email - Bold Park Aquatic	825.00
04-Dec-2025	Bunnings	Hardware items	276.30
11-Dec-2025	Bunnings	Hardware items	135.21
18-Dec-2025	Bunnings	Hardware items	159.66
18-Dec-2025	C R Paiva Tavares	HR assistance - temporary project work	15,840.00
11-Dec-2025	Cakes West Pty Ltd	Bakery goods for resale Bold Park Aquatic Café	651.86
18-Dec-2025	Cakes West Pty Ltd	Bakery goods for resale Bold Park Aquatic Café	432.08
18-Dec-2025	Call Associates Pty Ltd	After hours message services - Rangers	297.28
18-Dec-2025	Cameron Chisholm & Nicol	Design Review Panel services	660.00
18-Dec-2025	Camilla Barbi	Bond refund	250.00
04-Dec-2025	Catherine Barlow	Councillor allowance	1,230.00
18-Dec-2025	Catherine Barlow	Councillor allowance	1,230.00
18-Dec-2025	CDM Australia	Laptop / monitors	3,379.20
04-Dec-2025	Chez Andre Pty Ltd	Supply bakery goods for resale - Bold Park Aquatic Café	150.94
18-Dec-2025	Chez Andre Pty Ltd	Supply bakery goods for resale - Bold Park Aquatic Café	198.78

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
04-Dec-2025	Child Support Agency	Payroll deductions	1,123.81
11-Dec-2025	Child Support Agency	Payroll deductions	456.70
22-Dec-2025	Child Support Agency	Payroll deductions	456.70
18-Dec-2025	Chindarsi Architects	DRP meeting attendance	660.00
04-Dec-2025	Chubb Fire & Safety Pty Ltd	Fire equipment maintenance - various locations	52.97
11-Dec-2025	Chubb Fire & Safety Pty Ltd	Fire equipment maintenance - various locations	8,296.99
18-Dec-2025	City Of Perth Municipal Account	Building application / archive retrievals	5,111.74
04-Dec-2025	City Of Stirling Municipal Fund	LSL liability payout	2,965.55
18-Dec-2025	Civil Sciences and Engineering Pty Ltf	Galup dog park drainage investigation	5,289.63
18-Dec-2025	Claire McGlew	Music therapy session	200.00
18-Dec-2025	Claire Turnbull	Staff reimbursement	129.00
04-Dec-2025	Clarity Aquarium Services	Aquarium maintenance	330.00
18-Dec-2025	Clarity Corporate Communications Pty Ltd	Communication and media support	26,988.50
04-Dec-2025	Classic Hire	Hire of equipment for events	3,202.10
18-Dec-2025	Classic Hire	Hire of equipment for events	2,651.00
04-Dec-2025	Classic Tree Services Pty Ltd	Pruning / tree removal various invoices	7,830.77
18-Dec-2025	Classic Tree Services Pty Ltd	Pruning / tree removal various invoices	94,126.43
04-Dec-2025	Cloud Collections Pty Ltd	Debt collection services - Rates	55.00
11-Dec-2025	Cloud Collections Pty Ltd	Debt collection services - Rates	489.50
04-Dec-2025	Coca-Cola Amatil (Aust) Pty Ltd	Supply of drinks for resale Bold Park Aquatic Café	622.88
11-Dec-2025	Coca-Cola Amatil (Aust) Pty Ltd	Supply of drinks for resale Bold Park Aquatic Café	322.19
11-Dec-2025	Coldtrek WA	Confectionery items - Bold Park Aquatic Café	411.35
18-Dec-2025	Coldtrek WA	Confectionery items - Bold Park Aquatic Café	1,399.75
04-Dec-2025	Community Food Forests Inc	Community Organisation Support Grant	1,500.00
18-Dec-2025	Compac Marketing Australia Pty Ltd	Entrance sign - WGC	40,733.00
18-Dec-2025	Constructive Project Solutions Pty Ltd	Project and construction management services for road rehabilitation works	23,416.36
04-Dec-2025	Creative Chameleon	Graphic design support	957.00
18-Dec-2025	Creative Chameleon	Graphic design support	82.50
11-Dec-2025	Cromag Pty Ltd T/A Sigma Chemicals	Pool cleaning products - Bold Park Aquatic	3,023.35
18-Dec-2025	Cromag Pty Ltd T/A Sigma Chemicals	Pool cleaning products - Bold Park Aquatic	1,799.47
04-Dec-2025	CSDA Employers EFT	Deduction request by Service Australia	330.59
11-Dec-2025	CSDA Employers EFT	Deduction request by Service Australia	330.59
22-Dec-2025	CSDA Employers EFT	Deduction request by Service Australia	330.59
18-Dec-2025	CTI Security Services Pty Ltd T/as Arm Security	Security monitoring	222.59
18-Dec-2025	CTI5 Pty Ltd	Parking ticket machine cash collections	1,306.80
04-Dec-2025	Curate Arts Incorporated	Community Development sponsorship	1,000.00
11-Dec-2025	Cycling Without Age Australia Incorporated	Provision of bicycles - Carols by the Lake	577.50
04-Dec-2025	Daniel Pearson	Staff reimbursement	39.19
18-Dec-2025	Datalink Technologies Pty Ltd	Two-way radios	349.84
04-Dec-2025	DDLS Australia Pty Ltd	Security and compliance to support 365 copilot course	990.00
04-Dec-2025	Dean A Harris	Refund of rates - double payment	2,050.80

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
18-Dec-2025	Deep Green Corp	Bold Park green wall maintenance	1,430.69
04-Dec-2025	Department of Fire and Emergency Services	ESL quarterly contribution 2025/2026	2,021,696.10
11-Dec-2025	Department of Transport - Perth	Vehicle owner search fees - Rangers	1,829.95
11-Dec-2025	Dept. of Local Government, Industry Regulation & Safety	Building levies	9,907.21
04-Dec-2025	Deputy Commissioner of Taxation	PAYG tax	214,434.00
11-Dec-2025	Deputy Commissioner of Taxation	PAYG tax	217,884.00
22-Dec-2025	Deputy Commissioner of Taxation	PAYG tax	236,704.00
11-Dec-2025	Devenish Group Landscaping	Playground maintenance - Parks	15,037.00
04-Dec-2025	Dodgy Bros	Library 60th anniversary music	1,980.00
04-Dec-2025	Dogs Refuge Home (WA) Inc.	Pound facility agreement 2025-2026	35.00
11-Dec-2025	Dormakaba Australia Pty Ltd	Maintenance automatic doors	280.50
18-Dec-2025	Dormakaba Australia Pty Ltd	Maintenance automatic doors - various locations	5,431.36
04-Dec-2025	Dovagem PTY LTD t/as PINPAK	Infringement notice custom printed bags	370.70
18-Dec-2025	Drainflow Services Pty Ltd	Grease trap cleaning	7,304.00
18-Dec-2025	Easy Access Lifts Pty Ltd	Pool lift maintenance	473.00
18-Dec-2025	Elevate Management & Workplace Solutions	Audit risk and improvement committee independent member allowance	900.00
18-Dec-2025	Elite Graphix	Staff name badges	23.76
11-Dec-2025	Elite Graphix	Staff name badges	23.76
04-Dec-2025	Elizabeth Redwood	Singer performance	175.00
04-Dec-2025	Elliotts Irrigation Pty Ltd	Irrigation maintenance - Parks	5,002.90
18-Dec-2025	Elliotts Irrigation Pty Ltd	Irrigation maintenance - Parks	1,144.00
18-Dec-2025	Environmental Industries Pty Ltd	Town wide streetscape spray - sumps	2,750.00
11-Dec-2025	Environmental Wastewater Catchments Services Pty Ltd	Pathway sweeping - various locations	625.85
18-Dec-2025	Environmental Wastewater Catchments Services Pty Ltd	Pathway sweeping - various locations	12,268.54
04-Dec-2025	Ergolink Ergonomics	Office chair	782.00
18-Dec-2025	ES2 Pty Ltd	24/7 managed security service - IT	9,350.00
18-Dec-2025	Excel Consulting Solutions Pty Ltd	Staff training	1,567.50
04-Dec-2025	Flexi Staff Group Pty Ltd	Temporary labour services	984.34
11-Dec-2025	Flexi Staff Group Pty Ltd	Temporary labour services	1,968.68
18-Dec-2025	Flexi Staff Group Pty Ltd	Temporary labour services	3,750.98
04-Dec-2025	Flick Anticimex Pty Ltd	Pest / washroom services various locations	7,338.91
18-Dec-2025	Flick Anticimex Pty Ltd	Pest / washroom services various locations	6,976.26
04-Dec-2025	Floreat Mowing and Gardening	Lawn mowing	715.00
18-Dec-2025	Floreat Mowing and Gardening	Lawn mowing	225.00
04-Dec-2025	Fresh Business One	Catering	930.33
04-Dec-2025	Future Fields Pty Ltd	Milk supply - Admin	68.40
11-Dec-2025	Future Fields Pty Ltd	Milk supply - Admin	68.40
18-Dec-2025	Future Fields Pty Ltd	Milk supply - Admin	68.40
04-Dec-2025	Gary Mack	Councillor allowance	9,112.00
18-Dec-2025	Gary Mack	Councillor allowance	37.18
18-Dec-2025	Gayswood Pty Ltd	Refund of rates - overpayment	797.89
04-Dec-2025	Georgina Randklev	Councillor allowance	2,460.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
18-Dec-2025	Giacovazzi Offset	2025/26 Heritage Grant Program	5,500.00
18-Dec-2025	Go Doors Pty Ltd	Door maintenance	995.97
04-Dec-2025	Green by Nature Landscape Services Pty Ltd	Garden maintenance - various locations	6,935.87
18-Dec-2025	Green by Nature Landscape Services Pty Ltd	Garden maintenance - various locations	2,425.95
18-Dec-2025	Green Start Consulting Pty Ltd	Building surveying services	8,505.20
04-Dec-2025	Gutter Vac Perth	Gutter cleaning - various locations	2,222.00
11-Dec-2025	Gutter Vac Perth	Gutter cleaning	330.00
18-Dec-2025	Hanieh Tolouei	Refund of rates - overpayment	201.63
11-Dec-2025	Hanna Instruments Pty Ltd	Materials for water test kits	343.75
18-Dec-2025	Height Safety Recertification Company Pty Ltd	PPM height safety inspections	7,832.00
04-Dec-2025	Helene Pty Ltd	Temporary labour services	1,727.06
11-Dec-2025	Helene Pty Ltd	Temporary labour services	1,727.06
18-Dec-2025	Helene Pty Ltd	Temporary labour services	2,878.43
18-Dec-2025	Histria PTY Ltd ATF Civitas Nova Trust	Traffic engineering consultancy	3,811.50
18-Dec-2025	Hoffman Architecture	Architecture fees	14,190.00
18-Dec-2025	Hot Bread Retail Group	End of year event catering	10,736.75
04-Dec-2025	Hybrid Maintenance	Building maintenance - multiple locations	4,723.40
11-Dec-2025	Hybrid Maintenance	Building maintenance - multiple locations	1,364.00
18-Dec-2025	Hybrid Maintenance	Building maintenance - multiple locations	2,868.92
04-Dec-2025	Iconic Security Services	Security patrol services - multiple locations	4,366.29
18-Dec-2025	Iconic Security Services	Security patrol services - multiple locations	4,366.29
18-Dec-2025	Indoor Gardens Pty Ltd	Hire of live plant displays	168.98
04-Dec-2025	Infringe	Bond refund	120.00
18-Dec-2025	Ingenua Pty Ltd	Asset management maturity review	3,025.00
11-Dec-2025	Insight Enterprises Australia Pty Limited	Microsoft Teams Rooms Pro subscription	1,433.75
18-Dec-2025	Insight Enterprises Australia Pty Limited	Azure plan consumption	3,624.94
18-Dec-2025	Integrated Distribution	Depot stock	680.99
18-Dec-2025	IPrintPlus	Printing services	258.50
18-Dec-2025	Iron Mountain AU Group Pty Ltd	Storage of financial records	446.91
04-Dec-2025	Jardine Lloyd Thompson Pty Ltd	Contract works insurance	5,632.00
18-Dec-2025	JMB Coastal Pty Ltd	Bond refund	110.00
04-Dec-2025	Joondalup Marquees & Noranda Morley Party Hire	Equipment hire Sunset Music - Community Development	4,870.00
18-Dec-2025	Joondalup Marquees & Noranda Morley Party Hire	Equipment hire Carols at the Lake - Community Development	4,337.50
18-Dec-2025	Josephine Ferguson-Allen	Entertainment - Senior Services Christmas lunch	300.00
18-Dec-2025	Josh Byrne & Associates	Urban forest strategy - progress claim	1,284.80
04-Dec-2025	Just Careers Training Pty Ltd	Staff training	149.00
18-Dec-2025	K2 Audiovisual Pty Ltd	Video conferencing equipment / transition to Teams / 1 year maintenance contract	26,133.80
11-Dec-2025	Karen and Timothy Schmidt	Staff reimbursement	120.28
11-Dec-2025	Kennards Hire Pty Ltd	Temporary fencing and sea container hire - Depot renewal works	1,716.00
18-Dec-2025	Kennards Hire Pty Ltd	Temporary fencing and sea container hire - Depot renewal works	836.00
04-Dec-2025	Kennedys (Australiasia) Partnership	Member retained risk payment	207.66
19-Dec-2025	Kerith Barbetti	Staff reimbursement	1,286.86

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
22-Dec-2025	Kilmore Group Pty Ltd	Floreat SLSC upgrade RFT 2024-12	315,037.94
04-Dec-2025	Konica Minolta Business Solutions Australia Pty Ltd	Photocopying	355.71
11-Dec-2025	Konica Minolta Business Solutions Australia Pty Ltd	Photocopying	218.57
18-Dec-2025	Konica Minolta Business Solutions Australia Pty Ltd	Photocopying - multiple invoices	7,376.66
04-Dec-2025	Kyocera Document Solutions Australia Pty Ltd	Photocopying	375.93
18-Dec-2025	Lake Monger Community Shed Inc	Community Development Grant	1,000.00
04-Dec-2025	Landgate	Valuations - Rates	38.43
11-Dec-2025	Landgate	Valuations - Rates	912.80
04-Dec-2025	Lee James Constructions	Works bond refund	2,500.00
18-Dec-2025	Leederville Foods Pty Ltd	Catering - Senior Services	89.36
11-Dec-2025	Lewis Wise	Staff reimbursement	70.00
04-Dec-2025	LGRCEU	Payroll deduction	372.00
11-Dec-2025	LGRCEU	Payroll deduction	372.00
22-Dec-2025	LGRCEU	Payroll deduction	372.00
04-Dec-2025	Linda J Cutler	Councillor allowance	450.00
11-Dec-2025	Linda J Cutler	Councillor allowance	450.00
11-Dec-2025	Lizo Pty Ltd	Power tools parts purchase	161.20
18-Dec-2025	Lizo Pty Ltd	Power tools parts purchase	667.20
11-Dec-2025	Lochness Landscape Services	Lawn maintenance services	8,746.24
18-Dec-2025	Lochness Landscape Services	Lawn maintenance services	5,464.14
04-Dec-2025	Lock Stock & Farrell Locksmith	Keys / locks	149.00
11-Dec-2025	Lock Stock & Farrell Locksmith	Keys / locks	335.00
18-Dec-2025	Lock Stock & Farrell Locksmith	Keys / locks	1,654.20
11-Dec-2025	Look Brilliant Pty Ltd	Table covers	562.43
18-Dec-2025	Luke Gibson	Staff reimbursement	66.62
11-Dec-2025	Luxworks Traffic Control and Management Pty Ltd	Traffic control management - multiple invoices	9,467.48
18-Dec-2025	Luxworks Traffic Control and Management Pty Ltd	Traffic control management - multiple invoices	12,805.10
04-Dec-2025	M & H Delmenico	Councillor allowance	2,460.00
04-Dec-2025	Mainuddin Bhuiyan	Audit, risk and improvement committee - independent member allowance	450.00
18-Dec-2025	Mainuddin Bhuiyan	Audit, risk and improvement committee - independent member allowance	450.00
04-Dec-2025	Maleesha Ruwanthi	Supply of cookies	300.00
18-Dec-2025	Maleesha Ruwanthi	Supply of cookies	600.00
18-Dec-2025	Matrix Productions Australia Pty Ltd	Carols at the Lake 2025	10,820.00
11-Dec-2025	Mayor Building Group Pty Ltd	Works bond refund	1,500.00
18-Dec-2025	McLeods Lawyers Pty Ltd	Legal advice - Supreme Court action / briefing for elected members	8,514.77
18-Dec-2025	McMullen Nolan Group Pty Ltd	Preparation and lodgement of IODP plans	3,259.30
18-Dec-2025	MDM Entertainment Pty Ltd	Library stock purchase	351.06
18-Dec-2025	Medelect	Preventative maintenance of medical gas equipment	286.00
04-Dec-2025	Melinda Powell	Staff reimbursement	242.00
11-Dec-2025	Mercer Consulting (Australia) Pty Ltd	Executive remuneration advice	14,410.00
18-Dec-2025	Meredith J Angelucci	Bond refund	150.00
18-Dec-2025	Mettris Pty Ltd	Works bond refund	1,500.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
04-Dec-2025	Michael Le Page	Councillor allowance	2,460.00
04-Dec-2025	Michelle and Wayne Bariolo	Aquatic instructor - Bold Park Aquatic	711.72
11-Dec-2025	Michelle and Wayne Bariolo	Aquatic instructor - Bold Park Aquatic	707.28
18-Dec-2025	Michelle and Wayne Bariolo	Aquatic instructor - Bold Park Aquatic	733.92
04-Dec-2025	Mindarie Regional Council	Waste removal kerbside / tipping fees	15,463.91
11-Dec-2025	Mindarie Regional Council	Waste removal kerbside / tipping fees	51,370.58
18-Dec-2025	Mindarie Regional Council	Waste removal kerbside / tipping fees	31,235.05
04-Dec-2025	Miss Emily Claire Paull	Author talk at Library	488.00
04-Dec-2025	Mr Allan R Teede	Refund of rates - double payment	1,659.53
11-Dec-2025	Mr Christopher H Heath	Refund of rates - overpayment	224.19
18-Dec-2025	Mr Duncan J Sullivan	Refund of rates - overpayment	246.75
18-Dec-2025	Mr F Furfaro	Works bond refund	5,000.00
18-Dec-2025	Mr Graeme S Stanway	Refund of rates - double payment	4,051.01
18-Dec-2025	Mr Jason B Roach	Study assistance reimbursement	5,040.00
18-Dec-2025	Mr Ludovic V B Renel	Bond refund	150.00
04-Dec-2025	Mr Pad Bennett	Refund of rates - overpayment	484.12
18-Dec-2025	Mr Paul D Rooks	Refund of rates - overpayment	214.50
18-Dec-2025	Mr Simon R Adams	Refund of rates - overpayment	1,312.12
04-Dec-2025	Mr SV Bachos	Works bond refund	2,500.00
18-Dec-2025	Mr Vincent Peter Haines t/as Pop Magic	Santa & throne - Carols at the Lake	1,133.00
04-Dec-2025	Mrs Anne Barrett	Refund of rates - double payment	5,472.63
18-Dec-2025	Mrs Goey K Butt	Refund of rates - overpayment	263.67
11-Dec-2025	Mrs Helen E Ashenden	Refund of rates - overpayment	201.63
11-Dec-2025	Mrs Laurel JT Kelly	Refund of rates - overpayment	208.68
18-Dec-2025	Mrs Nancy L Davison	Refund of rates - overpayment	296.10
18-Dec-2025	Mrs NK Belbin	Bond refund	1,500.00
11-Dec-2025	Mrs Susan D Bryant	Refund of rates - overpayment	235.47
11-Dec-2025	Mrs Valerie Walker	Refund of rates - overpayment	8.94
11-Dec-2025	Ms Antoinette J Torre	Refund of rates - overpayment	553.03
18-Dec-2025	Ms Dayle S Gherbaz	Refund of rates - overpayment	224.19
18-Dec-2025	Ms Eloise F McGuire	Bond refund	150.00
04-Dec-2025	Ms Frances S Nesbit	Refund of rates - overpayment	984.75
11-Dec-2025	Ms Jane E Evans	Refund of rates - overpayment	176.25
18-Dec-2025	Ms Seoyeon Lee	Bond refund	150.00
04-Dec-2025	Ms Shenay Hayward	Refund of rates - double payment	2,501.70
11-Dec-2025	Ms Stacey L Snooks	Refund of rates - overpayment	200.22
04-Dec-2025	Nadia Muller	Refund of rates - double payment	1,041.40
04-Dec-2025	Natural Area Holdings Pty Ltd	Weed control - multiple invoices	8,656.14
11-Dec-2025	Natural Area Holdings Pty Ltd	Weed control - multiple invoices	16,091.64
18-Dec-2025	Natural Area Holdings Pty Ltd	Weed control - multiple invoices	15,743.19
04-Dec-2025	Neville Joseph Collard	Welcome to Country	500.00
11-Dec-2025	Newground Water Services Pty Ltd	2025 pump performance testing - 61 sites	22,110.12

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
18-Dec-2025	Newground Water Services Pty Ltd	Irrigation maintenance / annual water quality testing	13,017.70
18-Dec-2025	Next Generation Elevators and Electrical Services Pty Ltd	Lift maintenance	810.70
18-Dec-2025	Nice Production	Supply audio equipment	550.00
18-Dec-2025	Niche Diving Services	Leisure pool tile repairs - Bold Park Aquatic	8,724.34
18-Dec-2025	Nyirey Kickett	Musician - Galup renaming function	2,000.00
18-Dec-2025	Omnicom Media Group Australia	Advertising services	2,242.42
11-Dec-2025	On Point Corporation Pty Ltd	Staff training	621.50
04-Dec-2025	Onq Oil Solutions	Oil exchange / supply for Bold Park Aquatic Café	139.00
11-Dec-2025	Onq Oil Solutions	Oil exchange / supply for Bold Park Aquatic Café	351.00
18-Dec-2025	Onq Oil Solutions	Oil exchange / supply for Bold Park Aquatic Café	629.00
11-Dec-2025	OP Centa Pty Ltd	Freestanding stove - Cambridge Scout Hall	779.00
18-Dec-2025	Open Felid Family Trust	Concept design - Breckler Park	1,500.00
04-Dec-2025	Party On The Green	Library 60th anniversary music	1,358.50
18-Dec-2025	Pases Aqua Pty Ltd	Electrofishing services	18,115.90
18-Dec-2025	Paul O'Keefe	Staff reimbursement	60.88
18-Dec-2025	PEGDON M J	Entertainment - Carols by the Lake	105.00
11-Dec-2025	Pentland Australia Pty Limited – Speedo Australia	Supply of swimwear & accessories	138.60
18-Dec-2025	Peoplesense Pty Ltd	Staff counselling services	2,252.30
11-Dec-2025	Perrott Painting Maintenance Contractors Pty Ltd	Property painting	8,085.00
18-Dec-2025	Perth Mattress & Furniture Recycling Co	Mattress collection	5,964.20
18-Dec-2025	Perth DJ Hire	DJ hire - Celebrate Summer Festival	660.00
04-Dec-2025	PFD Food Services Pty Ltd	Supply of food items for resale - Bold Park Aquatic Café	1,131.75
11-Dec-2025	PFD Food Services Pty Ltd	Supply of food items for resale - Bold Park Aquatic Café	1,590.15
18-Dec-2025	PFD Food Services Pty Ltd	Supply of food items for resale - Bold Park Aquatic Café	1,460.80
18-Dec-2025	Phillip and Rachel King	Litter and path cleaning / bin emptying - City Beach, Floreat Beach	4,737.70
18-Dec-2025	Pinochle Holdings Pty Ltd	Landscape maintenance	2,508.00
18-Dec-2025	Positively Green Pty Ltd	Turf maintenance - Henderson Park	4,510.00
04-Dec-2025	Powervac Pty Ltd	Equipment maintenance / repair	1,349.25
04-Dec-2025	Professional Tree Surgeons	Tree pruning	3,907.20
18-Dec-2025	Professional Tree Surgeons	Tree pruning	2,519.00
04-Dec-2025	Pronto Gourmet Deli	Catering	511.65
04-Dec-2025	PTG Consulting Pty Ltd	Traffic modelling	3,190.00
04-Dec-2025	Quad Aces Pty Ltd	Catering	1,111.70
11-Dec-2025	Quad Aces Pty Ltd	Catering	1,149.25
18-Dec-2025	Quad Aces Pty Ltd	Catering	566.70
11-Dec-2025	Quantified Tree Risk Assessment	User registration renewal	365.75
11-Dec-2025	Ravi S Ganepola	Refund of rates - overpayment	250.92
18-Dec-2025	ReBound WA Association Inc	Wheelchair basketball session	1,210.00
18-Dec-2025	Records and Information Management Practitioners Alliance	Data sharing training - IT	1,760.00
11-Dec-2025	Recycle WA Pty Ltd	Collection of mattresses	1,817.20
11-Dec-2025	Reino International Pty Ltd	Maintenance parking ticket machines	6,641.05
18-Dec-2025	Reino International Pty Ltd	Credit card transactions / support fee	1,919.67

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
04-Dec-2025	Renata Garcia de Melo	Music performance	400.00
18-Dec-2025	Robert EL Hart	Refund of rates - overpayment	336.18
11-Dec-2025	Robin Burnage	DPR meeting attendance	600.00
18-Dec-2025	Royal Life Saving Society WA	Home pool barrier inspections	10,043.00
18-Dec-2025	Ryan I McSorley	Refund of rates - overpayment	539.23
18-Dec-2025	Sam Timmerman	Music performance for events	180.00
18-Dec-2025	Samuel Pilot	Galup renaming function - smoking ceremony	2,500.00
11-Dec-2025	Scott Printers Pty Ltd	Banner	369.60
18-Dec-2025	Scribal Group Accounts Pty Ltd	Eftpos thermal rolls	544.50
04-Dec-2025	Seaport Nominees Pty Ltd	Banner poles	1,919.50
18-Dec-2025	Seaport Nominees Pty Ltd	Coreflute replacement	731.50
18-Dec-2025	Seek Limited	Recruitment costs	1,666.26
04-Dec-2025	Shannon Hamilton	Public art consultation	478.50
11-Dec-2025	Shifted Designs Pty Ltd	Retaining wall structural assessment	3,190.00
11-Dec-2025	Shoures Pty Ltd ATFT Fasta Courier Unit Trust	Courier services	68.31
04-Dec-2025	Signs & Lines	Aluminium plaque	188.29
18-Dec-2025	Signs & Lines	Supply and installation of signs	2,025.85
11-Dec-2025	Site Sentry Pty Ltd	Hire CCTV equipment - Community Safety	3,069.00
18-Dec-2025	Sky Wallet Pty Ltd	Banking collection services	1,029.05
18-Dec-2025	SLR Consulting Australia Pty Ltd	Water quality sampling - Perry Lakes & Galup	10,541.03
04-Dec-2025	Softwoods Timberyards Pty Ltd T/as Pati	Works bond refund	700.00
18-Dec-2025	Softwoods Timberyards Pty Ltd T/as Pati	Bond refund	700.00
04-Dec-2025	SpacetoCo Pty Ltd	Annual booking management software license	1,980.00
04-Dec-2025	Specialized Tilt Tray and Towing Services PTY LTD	Towing of vehicles	330.00
18-Dec-2025	St John Ambulance Western Australia Ltd	First aid kit & defib servicing - multiple invoices / event health services	1,299.92
04-Dec-2025	Stephen Heath Photography	Photography services	660.00
18-Dec-2025	Stephen Heath Photography	Photography services	1,355.50
04-Dec-2025	Stevlec Electrical Pty Ltd	Lighting / electrical repairs various locations	10,510.89
11-Dec-2025	Stevlec Electrical Pty Ltd	Lighting / electrical repairs various locations	5,018.50
18-Dec-2025	Stevlec Electrical Pty Ltd	Lighting / electrical repairs various locations	44,442.54
11-Dec-2025	StrataGreen	Fertiliser / soil supply	230.75
18-Dec-2025	StrataGreen	Fertiliser / soil supply	1,148.39
18-Dec-2025	Studio Domahidy Pty Ltd	Concept design - Grantham Park Public Art	1,500.00
18-Dec-2025	Surf Life Saving of WA	Contract lifeguard services	47,000.00
04-Dec-2025	Surveytech	Video survey	880.00
04-Dec-2025	Susan Kennerly	Councillor allowance	2,460.00
18-Dec-2025	Susannah Bell	Aquatic instructor - Bold Park Aquatic	573.84
04-Dec-2025	Synergy	Electricity charges - multiple invoices	28,900.07
11-Dec-2025	Synergy	Electricity charges - multiple invoices	6,899.91
18-Dec-2025	Synergy	Electricity charges - multiple invoices, including BPA	42,674.54
11-Dec-2025	T O'Brien	Face painting	1,380.00
18-Dec-2025	T O'Brien	Face painting	2,040.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
11-Dec-2025	Taldara Industries Pty Ltd	Disposable packaging - Bold Park Aquatic Café	249.76
18-Dec-2025	Talis Consultants Pty Ltd ATF Talis Unit Trust	Building structural audit / carpark design	27,683.59
11-Dec-2025	Taxibox Group	Temporary offsite storage	476.00
11-Dec-2025	Technology One Ltd	AMS Program	7,342.19
18-Dec-2025	Techsand	Footpath repair	9,970.40
04-Dec-2025	Techworks Plumbing Pty Ltd	Plumbing repairs	165.87
11-Dec-2025	Techworks Plumbing Pty Ltd	Plumbing repairs - multiple invoices	2,967.58
18-Dec-2025	Techworks Plumbing Pty Ltd	Plumbing repairs - multiple invoices	7,214.09
04-Dec-2025	Telstra Limited	Telephone / network charges various accounts	563.84
11-Dec-2025	Telstra Limited	Telephone / network charges various accounts	3,096.03
18-Dec-2025	Telstra Limited	Telephone / network charges various accounts	19,011.31
04-Dec-2025	Tessa Whiting	Staff reimbursement	74.72
18-Dec-2025	The Event Mill Pty Ltd	Event management services	8,491.93
04-Dec-2025	The Secretary The Body Corporate S38685	Refund of rates - overpayment	178.07
04-Dec-2025	The Workers Shop	Staff uniform	381.00
18-Dec-2025	The Workers Shop	Staff uniform	153.00
18-Dec-2025	TIMG	Software license fees - IT	6,019.86
18-Dec-2025	TJ & RJ Sellick Pty Ltd	Turf maintenance - various locations	31,126.04
11-Dec-2025	Tonca Earthmoving	Earthworks - multiple invoices	69,423.20
11-Dec-2025	Tony Aveling & Associates	Staff online training courses	132.00
18-Dec-2025	Tony Aveling & Associates	Staff online training courses	66.00
04-Dec-2025	Treeswest Australia Pty Ltd	Pruning services	770.00
18-Dec-2025	Treeswest Australia Pty Ltd	Injection program on leaf blister sawfly	6,045.00
04-Dec-2025	Tru-Line Construction Pty Ltd T/As Truel	Works bond refund	5,000.00
11-Dec-2025	Tru-Line Construction Pty Ltd T/As Truel	Works bond refund	4,080.00
04-Dec-2025	Unicard Systems Pty Limited	Supply membership cards - Bold Park Aquatic	2,819.30
18-Dec-2025	Unicard Systems Pty Limited	Supply membership cards - Bold Park Aquatic	1,488.30
11-Dec-2025	Uniforms at Work Australia Pty Ltd	Staff uniform	980.80
18-Dec-2025	Uniforms at Work Australia Pty Ltd	Staff uniform	681.50
04-Dec-2025	Veolia Environmental Services	Waste management for October	385,180.14
18-Dec-2025	Veolia Environmental Services	Waste management for November	333,842.76
18-Dec-2025	Veolia Recycling & Recovery (ABN94118828872)	Contract waste collection services	335.22
18-Dec-2025	Vorgee Pty Ltd	Swim accessories for resale - Bold Park Aquatic	4,115.65
04-Dec-2025	WA Distributors Pty Ltd	Confectionery items - Bold Park Aquatic Café	231.55
11-Dec-2025	WA Distributors Pty Ltd	Confectionery items - Bold Park Aquatic Café	374.20
18-Dec-2025	WA Distributors Pty Ltd	Confectionery items - Bold Park Aquatic Café	279.85
11-Dec-2025	WA Structural Consulting Engineers Pty Ltd	Structural engineering consultancy	660.00
22-Dec-2025	WALGA atf LGISWA	Insurance - motor vehicle adjustment 2024/25	45,824.49
11-Dec-2025	Wanneroo Patios	Bond refund	56.65
04-Dec-2025	Water Corporation	Water usage and services for multiple invoices	2,179.41
18-Dec-2025	Water Corporation	Water usage and services for multiple invoices	418.36
18-Dec-2025	Wembley Athletic Club Inc	Turf management agreement	28,000.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
18-Dec-2025	West Coast Shade Pty Ltd	Reinstall of playground shade sails / repairs and replacements	50,017.00
18-Dec-2025	Westcare Incorporated	Printing services	253.00
04-Dec-2025	Western Australian Local Government Association	Seminar / training courses	2,904.00
11-Dec-2025	Western Australian Local Government Association	Seminar / training courses	560.00
11-Dec-2025	Western Australia All Abilities Football Association	Sensory container - Carols by the Lake	1,650.00
04-Dec-2025	Western Irrigation Pty Ltd	Parks irrigation maintenance	5,214.00
18-Dec-2025	Western Irrigation Pty Ltd	Parks irrigation maintenance	4,943.40
18-Dec-2025	Western Maze WA Pty Ltd	Drain cleaning	4,510.55
04-Dec-2025	Western Metropolitan Regional Council	Waste services	86,250.30
11-Dec-2025	Western Metropolitan Regional Council	Waste services	192.50
18-Dec-2025	Western Metropolitan Regional Council	Waste services	81,690.80
11-Dec-2025	What Luck Pty Ltd	Supply of ice creams for resale - Bold Park Aquatic Café	369.60
18-Dec-2025	What Luck Pty Ltd	Supply of ice creams for resale - Bold Park Aquatic Café	546.00
04-Dec-2025	Winc Australia Pty Limited	Paper towel / consumables	1,434.28
11-Dec-2025	Winc Australia Pty Limited	Stationery - multiple invoices	573.13
18-Dec-2025	Winc Australia Pty Limited	Stationery - multiple invoices / footrests	2,390.03
04-Dec-2025	Winthrop Australia	Monitors	613.40
11-Dec-2025	Winthrop Australia	Teams phone billing / Dubber monthly billing	4,671.49
18-Dec-2025	Winthrop Australia	HPE server support renewal 3 years - IT	16,342.79
11-Dec-2025	Woodlands Distributors Pty Ltd	Supply of dog waste bags	3,669.60
04-Dec-2025	Xavier Carr	Councillor allowance	2,460.00
04-Dec-2025	XL Linemarking	Line marking	584.38
04-Dec-2025	Zambezi Plumbing and Gas Pty Ltd	Plumbing repairs	245.33
11-Dec-2025	Zambezi Plumbing and Gas Pty Ltd	Plumbing repairs	181.50
18-Dec-2025	Zambezi Plumbing and Gas Pty Ltd	Plumbing repairs	164.71
18-Dec-2025	Zipform Pty Ltd	Printing of rates notices	400.49
TOTAL ELECTRONIC FUND TRANSFERS (EFT) - TOWN OF CAMBRIDGE			**$ 7,976,610.69**

Town of Cambridge Payment Listing

WEMBLEY GOLF COURSE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
04-Dec-2025	A.G & D.L Thomas	Golf tuition	3,594.43
18-Dec-2025	A.G & D.L Thomas	Golf tuition	3,694.78
11-Dec-2025	A.G & D.L Thomas	Golf tuition	5,215.00
18-Dec-2025	Acushnet Australia Pty Ltd	Stock purchases	136.60
04-Dec-2025	Acushnet Australia Pty Ltd	Stock purchases	3,659.44
18-Dec-2025	AE Hoskins Building Services	Paving repairs	1,897.50
18-Dec-2025	AE Hoskins Building Services	Range & cart shed painting	53,480.41
11-Dec-2025	Alliance Engineering Consultants Pty Ltd (WGC use only)	Engineering consultancy	4,492.40
11-Dec-2025	AMER SPORTS AUSTRALIA	Stock purchases	1,035.80
18-Dec-2025	AMER SPORTS AUSTRALIA	Stock purchases	2,098.88
11-Dec-2025	American Golf Supplies	Stock purchases	673.24
04-Dec-2025	American Golf Supplies	Stock purchases	5,087.68
18-Dec-2025	American Golf Supplies	Stock purchases	7,777.00
04-Dec-2025	Australian Agribusiness (Holdings) Pty Ltd	Grass maintenance	9,900.00
18-Dec-2025	Australian Agribusiness (Holdings) Pty Ltd	Grass maintenance	18,150.00
11-Dec-2025	Australian Golf Supplies Pty Ltd	Stock purchases	139.70
04-Dec-2025	Brad Parker	Golf tuition	1,875.94
11-Dec-2025	Brad Parker	Golf tuition	2,067.28
18-Dec-2025	Brad Parker	Golf tuition	2,203.78
11-Dec-2025	B-Rapt Apparel	Stock purchases	467.50
11-Dec-2025	Brett Rumford	Golf tuition	6,140.97
11-Dec-2025	Callaway Golf Pacific Pty Ltd	Stock purchases	2,312.41
04-Dec-2025	Callaway Golf Pacific Pty Ltd	Stock purchases	2,678.85
18-Dec-2025	Callaway Golf Pacific Pty Ltd	Stock purchases	8,083.33
04-Dec-2025	Champion Sports Pty Ltd	Stock purchases	1,272.80
18-Dec-2025	Claire L Elvidge	Golf tuition	4,216.32
04-Dec-2025	Claire L Elvidge	Golf tuition	5,708.48
04-Dec-2025	Commerical Pump Maintenance Pty Ltd	Emergency repairs to water pumps	4,350.50
18-Dec-2025	Contractor-HQ	Annual licencing golf carts	5,319.60
11-Dec-2025	Corsican Golf	Stock purchases	2,402.68
18-Dec-2025	Cutter and Buck	Stock purchases	735.90
18-Dec-2025	David Golf & Engineering Pty Ltd	Golf equipment	4,933.50
18-Dec-2025	DBS Fencing Australia	Repair damaged fencing	4,394.50
18-Dec-2025	Dickies Tree Service	Pruning and tree removal	5,478.00
18-Dec-2025	Ditton Pty Ltd T/A Allure-Pac	Conveyor maintenance	847.00
04-Dec-2025	Dong Geun Oh	Golf tuition	265.13
18-Dec-2025	Dong Geun Oh	Golf tuition	543.01
11-Dec-2025	Dong Geun Oh	Golf tuition	911.03
18-Dec-2025	Dyenamic Sublimination WA Pty Ltd	Embroidery and logo	313.45
18-Dec-2025	Dynacast Golf Factory Pty Ltd	Stock purchases	64.90
04-Dec-2025	Dynacast Golf Factory Pty Ltd	Stock purchases	1,651.94

Town of Cambridge Payment Listing

WEMBLEY GOLF COURSE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
11-Dec-2025	Dynacast Golf Factory Pty Ltd	Stock purchases	5,518.15
04-Dec-2025	Elite Graphix	Staff name badges	118.80
11-Dec-2025	Fuel Distributors of WA Pty Ltd	Fuel supplies	3,695.46
18-Dec-2025	Golf Car Rentals Pty Ltd	Golf cart repairs	166.08
11-Dec-2025	Golf Car Rentals Pty Ltd	Golf cart repairs	211.97
04-Dec-2025	Golf Car Rentals Pty Ltd	Golf cart repairs	1,430.00
04-Dec-2025	Golf Imports Pty Ltd	Stock purchases	200.59
11-Dec-2025	Golf Imports Pty Ltd	Stock purchases	726.28
18-Dec-2025	Golf Imports Pty Ltd	Stock purchases	1,381.29
11-Dec-2025	Green Workz Pty Ltd	Hardware supplies	3,190.00
11-Dec-2025	Greenshed Pty Ltd T/as Living Turf	Fertilisers and turf supplies	770.00
18-Dec-2025	Greenshed Pty Ltd T/as Living Turf	Fertilisers and turf supplies	3,256.00
04-Dec-2025	Greenshed Pty Ltd T/as Living Turf	Fertilisers and turf supplies	4,686.00
11-Dec-2025	Greenway Turf Solutions Pty Ltd	Fertiliser supplies	3,823.60
11-Dec-2025	GSA Golf Pty Ltd	Stock purchases	397.54
11-Dec-2025	Healthy PC Pty Ltd	Swiftpos annual subscription	775.50
11-Dec-2025	Inside Social Golf	Magazine advertising	660.00
18-Dec-2025	Katina & Andrew Marchbank	Golf tuition	1,079.69
04-Dec-2025	Kloof Investments	Repairs to water coolers	260.00
18-Dec-2025	Lizo Pty Ltd	Hardware supplies	1,315.00
18-Dec-2025	Matthew Elliott	Golf tuition	408.33
04-Dec-2025	Matthew Elliott	Golf tuition	485.75
11-Dec-2025	Matthew Elliott	Golf tuition	1,456.21
18-Dec-2025	Maui Jim Australia	Stock purchases	185.94
04-Dec-2025	Maui Jim Australia	Stock purchases	1,218.75
18-Dec-2025	Michael Long & C V Ewing	Golf tuition	1,048.00
04-Dec-2025	Mizuno Oceania Corporation Pty Ltd	Stock purchases	231.83
18-Dec-2025	Mizuno Oceania Corporation Pty Ltd	Stock purchases	843.84
11-Dec-2025	Mizuno Oceania Corporation Pty Ltd	Stock purchases	1,650.00
18-Dec-2025	Natural Area Holdings Pty Ltd	Firebreak management	17,668.99
18-Dec-2025	Newground Water Services Pty Ltd	Electrical pit replacement	325.60
18-Dec-2025	Newground Water Services Pty Ltd	Irrigation maintenance	4,197.60
11-Dec-2025	Progate Automation	Gate maintenance	247.50
11-Dec-2025	Puma Australia Pty Ltd	Stock purchases	351.62
18-Dec-2025	Puma Australia Pty Ltd	Stock purchases	785.86
18-Dec-2025	PWG Promotions Pty Ltd	Stock purchases	726.22
04-Dec-2025	Richard Brain	Golf tuition	2,072.41
18-Dec-2025	Richard Brain	Golf tuition	2,739.53
18-Dec-2025	RingCentral Australia Pty Ltd	Telephone services	236.49
04-Dec-2025	Ryan Wille	Golf tuition	737.12
18-Dec-2025	Songer Pty Ltd T/A Redback Sports	Stock purchases	493.01
04-Dec-2025	Songer Pty Ltd T/A Redback Sports	Stock purchases	504.22

Town of Cambridge Payment Listing

WEMBLEY GOLF COURSE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
18-Dec-2025	SRIXON SPORTS AUSTRALASIA	Stock purchases	3,616.41
18-Dec-2025	Stuart Mathison Armstrong	Pump repair	1,078.44
11-Dec-2025	Stuart Mathison Armstrong	Pump repair	2,048.09
11-Dec-2025	Superstraps	Stock purchases	2,182.08
04-Dec-2025	Synergy	Electricity charges - multiple invoices	40,490.47
18-Dec-2025	TAYLOR MADE GOLF AUSTRALIA	Stock purchases	976.12
11-Dec-2025	TAYLOR MADE GOLF AUSTRALIA	Stock purchases	6,951.76
11-Dec-2025	Telstra Limited	Telephone charges	24.95
04-Dec-2025	Telstra Limited	Telephone charges	165.20
18-Dec-2025	The Talbot Family Trust t/a HealthyPC Pty Ltd	Swiftpos annual subscription	5,111.70
04-Dec-2025	TORO AUSTRALIA GROUP SALES PTY L	Mowing equipment parts	73.63
11-Dec-2025	TORO AUSTRALIA GROUP SALES PTY L	Mowing equipment parts	555.74
18-Dec-2025	TORO AUSTRALIA GROUP SALES PTY L	Mowing equipment parts	6,887.02
18-Dec-2025	Total Eden	Supply of irrigation parts	70.23
04-Dec-2025	Turf Tines Pty Ltd	Micro tines for greens renovation	2,079.00
04-Dec-2025	Tyler Jacob Clark	Golf tuition	251.36
18-Dec-2025	Tyler Jacob Clark	Golf tuition	449.69
18-Dec-2025	Uchoose Golf Pty Ltd	Stock purchases	1,650.00
11-Dec-2025	VAST PRINT MANAGEMENT	Printing services	3,789.50
18-Dec-2025	Veolia Recycling & Recovery (Perth)	Contract waste collection services	928.13
04-Dec-2025	Water Corporation	Water usage for multiple invoices	5.84
18-Dec-2025	West Australian Newspapers Limited	Newspaper advertising	1,650.00
11-Dec-2025	Winc Australia Pty Ltd	Stationery	170.68
04-Dec-2025	Winc Australia Pty Ltd	Stationery	322.30
TOTAL ELECTRONIC FUND TRANSFERS (EFT) - WEMBLEY GOLF COURSE			**$ 344,076.77**

Town of Cambridge Payment Listing

PAYROLL AND DIRECT DEBIT PAYMENTS

Payment Date	Name/Reference	Description		Payment Amount
Payroll EFTs Issued Listing December 2025				
02-Dec-2025	Net Pay	Period end date 30/11/2025	$	741,402.34
16-Dec-2025	Net Pay	Period end date 14/12/2025	$	751,788.44
23-Dec-2025	Net Pay	Period end date 28/12/2025	$	714,968.73
			$	**2,208,159.51**
TOC Direct Bank Debit Listing December 2025				
01-Dec-2025	Court application fees	Rangers	$	582.90
02-Dec-2025	Commonwealth Bank	Merchant fees	$	8,714.20
02-Dec-2025	SuperChoice P/L	Superannuation period end date 30/11/2025	$	158,158.81
04-Dec-2025	Fingo	Novated lease	$	520.44
05-Dec-2025	FleetCare	November vehicle transactions	$	25,444.23
11-Dec-2025	Court application fees	Rangers	$	38,586.00
15-Dec-2025	Commonwealth Bank	Bank fees	$	1,527.99
17-Dec-2025	SuperChoice P/L	Superannuation period end date 14/12/2025	$	162,250.06
18-Dec-2025	Fingo	Novated lease	$	520.44
22-Dec-2025	ASX Operations	ASX operations	$	929.50
23-Dec-2025	SuperChoice P/L	Superannuation period end date 28/12/2025	$	155,847.35
			$	**553,081.92**
WGC Direct Bank Debit Listing December 2025				
02-Dec-2025	Commonwealth Bank	Merchant fees	$	10,261.35
02-Dec-2025	DeLage Landen	Plant	$	25,143.89
15-Dec-2025	MiClub	IT	$	2,200.00
24-Dec-2025	Capital Finance	Cart Lease	$	21,278.00
24-Dec-2025	DeLage Landen	Plant	$	3,417.14
29-Dec-2025	DeLage Landen	Plant	$	8,037.17
29-Dec-2025	DeLage Landen	Plant	$	3,808.93
			$	**74,146.48**
TOTAL PAYROLL AND DIRECT DEBIT CHARGES			**$**	**2,835,387.91**

CREDIT CARD PAYMENTS **Town of Cambridge Payment Listing**

Payment Date	Name/Reference	Description		Payment Amount
Executive Assistant to the Chief Executive Officer				
06-Nov-2025	Illion Australia Pty Ltd	Credit check report - Stevlec Electrical	$	396.00
10-Nov-2025	Facebook Meta	Social media ads	$	116.11
10-Nov-2025	Facebook Meta	Social media ads	$	214.57
10-Nov-2025	Facebook Meta	Social media ads	$	51.92
10-Nov-2025	Facebook Meta	Social media ads	$	9.79
10-Nov-2025	Facebook Meta	Social media ads	$	5.20
10-Nov-2025	Town of Cambridge, Floreat	Floreat SLSC occupancy permit app. fees	$	171.65
12-Nov-2025	Officeworks Osborne Park	Student Citizenship Awards - frames	$	9.00
12-Nov-2025	Officeworks Osborne Park	Student Citizenship Awards - frames	$	9.00
17-Nov-2025	International Transaction Fee	Bank fee	$	2.49
17-Nov-2025	The Flower Market WA	Citizenship ceremony - November	$	135.00
17-Nov-2025	Loomly Austin TX 65.00 USD	Social media scheduler	$	99.54
26-Nov-2025	Dropbox	Renewed subscription	$	184.67
28-Nov-2025	Canva NSW	Design tool	$	164.99
01-Dec-2025	Knowledge Academy Sydney NSW	Microsoft Planner training	$	1,204.50
01-Dec-2025	Facebook Meta	Social media ads	$	149.30
01-Dec-2025	Facebook Meta	Social media ads	$	35.24
01-Dec-2025	Facebook Meta	Social media ads	$	94.77
01-Dec-2025	Facebook Meta	Social media ads	$	470.69
02-Dec-2025	Woolworths Floreat	Galup celebration - Aeroguard	$	20.00
02-Dec-2025	Perth Mint East Perth	Citizenship coins	$	891.00
			$	**4,435.43**
Finance Coordinator				
13-Oct-2025	Coles online Hawthorn	Staff morning tea	$	168.04
19-Nov-2025	Woolworths Floreat	Get to know your neighbour vouchers x 10	$	1,000.00
28-Nov-2025	Coles Floreat	Culture Awards recognition vouchers	$	500.00
01-Dec-2025	Coles Floreat	Cultural Awards morning tea	$	19.90
			$	**1,687.94**

CREDIT CARD PAYMENTS **Town of Cambridge Payment Listing**

Payment Date	Name/Reference	Description	Payment Amount
General Manager - WGC			
05-Nov-2025	Deputy.com AUS	Time and attendance	$ 836.72
10-Nov-2025	MYOB Australia Burswood East	Subscription November 2025	$ 150.00
11-Nov-2025	Bookitlive Osborne Park	Golf lessons and clinics subscription	$ 180.00
11-Nov-2025	Performance Golf Docklands VIC	Enews	$ 150.00
12-Nov-2025	International Transaction Fee	Bank fee	$ 4.60
12-Nov-2025	Shopify Sydney VIC	Subscription	$ 499.00
12-Nov-2025	CANVA Surry Hills NSW $119.40 USD	Subscription	$ 184.09
20-Nov-2025	The Good Grocer City Beach	Safety toolbox meeting	$ 76.51
24-Nov-2025	Post Shop Floreat	Postage fee	$ 23.30
24-Nov-2025	Apple Sydney	Apps development	$ 149.00
25-Nov-2025	Adobe Sydney	Subscription November 2025	$ 96.99
25-Nov-2025	Bookitlive Osborne Park	Golf lessons and clinics subscription	$ 180.00
28-Nov-2025	Bakers Delight Floreat AUS	Staff catering	$ 40.20
28-Nov-2025	Coles Floreat	Staff catering	$ 87.88
02-Dec-2025	International Transaction Fee	Bank fee	$ 2.03
02-Dec-2025	Marlin SAAS Nottingham 39.99 GBP	Mini golf subscription November 2026	$ 81.16
			$ 2,741.48
Acting Chief Information Officer			
07-Nov-2025	Building Point Bowen Hills QLD	Sketchup Pro subscription	$ 603.90
14-Nov-2025	International Transaction Fee	Bank fee	$ 4.22
14-Nov-2025	Getdata Pty Ltd NSW 109.95 USD	Software - recover my files professional	$ 168.82
21-Nov-2025	FS *draftable	Doc comparison software - Governance	$ 227.00
24-Nov-2025	Atlassian San Fran 142.78 USD	Jira project management subscription	$ 221.57
20-Nov-2025	International Transaction Fee	Bank fee	$ 5.54
24-Nov-2025	Standards Australia Sydney NSW	AS4970-2025 protection trees - dev sites	$ 149.01
24-Nov-2025	Atlassian San Fran 33.00 USD	Jira single sign on subscription	$ 51.41
22-Nov-2025	International Transaction Fee	Bank fee	$ 1.29
27-Nov-2025	Coles online Hawthorn	Staff catering	$ 130.00
28-Nov-2025	Coles online Hawthorn	Culture Awards morning tea	$ 175.88
01-Dec-2025	Ventraip Australia	Website hosting	$ 16.50
			$ 1,755.14

CREDIT CARD PAYMENTS **Town of Cambridge Payment Listing**

Payment Date	Name/Reference	Description	Payment Amount
Community Development Officer			
05-Nov-2025	Coles Floreat	Catering purchase for author talk	$ 180.90
07-Nov-2025	Coles Floreat	Friends in Harmony Choir catering	$ 72.00
10-Nov-2025	Coles Floreat	Catering purchase for author talk	$ 8.16
11-Nov-2025	The Floreat Market	Catering purchase for author talk	$ 13.98
12-Nov-2025	The Floreat Market	Catering for the DAIAG meeting	$ 21.99
12-Nov-2025	Coles Floreat	Catering for the DAIAG meeting	$ 16.00
			$ 313.03
Bold Park Aquatic Centre Manager			
11-Nov-2025	WANEWSDTI Osborne Park	Newspaper subscription	$ 96.00
13-Nov-2025	DMIRS East Perth	Dangerous goods licence	$ 276.00
17-Nov-2025	Coles Innaloo	Items for café	$ 70.50
21-Nov-2025	Officeworks Bentleigh	Mice for Planning team	$ 436.00
21-Nov-2025	Officeworks Bentleigh	BPA envelopes	$ 40.20
01-Dec-2025	International Transaction Fee	Bank fee	$ 0.77
01-Dec-2025	OPENAI Chat GPT 20 USD	ChatGPT monthly subscription	$ 30.68
			$ 950.15
TOTAL CREDIT CARD PAYMENTS			**$ 11,883.17**

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
Asset Management vehicles	TOYOTA COROLLA ASCENT 4D SEDAN 1.8L	1GHI493	02-Nov-2025	Management Fee			14.85
	MAZDA MAZDA3 NEO SPORT 5D HATCHBACK	1GOZ630	02-Nov-2025	Management Fee			14.85
	MAZDA MAZDA3 NEO SPORT 5D HATCHBACK	1GPW538	02-Nov-2025	Management Fee			14.85
	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW573	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	89.73
			17-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	95.68
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB134	02-Nov-2025	Management Fee			14.85
			02-Nov-2025	GPS Access Fee		GPS Access Fee	9.41
	ISUZU D-MAX SX (4x2) HIGH-RIDE CREW	1ICP389	02-Nov-2025	Management Fee			14.85
			26-Nov-2025	Fuel Purchases	BP	WEMBLEY	92.70
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB137	02-Nov-2025	Management Fee			14.85
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB133	02-Nov-2025	Management Fee			14.85
			02-Nov-2025	GPS Access Fee		GPS Access Fee	9.41
Coordinator Building Maintenance	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ662	02-Nov-2025	Management Fee			14.85
			06-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	61.62
			18-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	63.96
			26-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	55.33
Coordinator Engineering Operations	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ660	02-Nov-2025	Management Fee			14.85
			04-Nov-2025	Fuel Purchases	BP	WEMBLEY	63.29
			13-Nov-2025	Fuel Purchases	BP	CLARKSON	65.75
			24-Nov-2025	Fuel Purchases	BP	CLARKSON	64.72
Coordinator Environmental Health Services	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ664	31-Oct-2025	Fuel Purchases	SHELL	WEMBLEY	71.71
			02-Nov-2025	Management Fee			14.85
			06-Nov-2025	Fuel Purchases	BP	WEMBLEY	51.11
			07-Nov-2025	Fuel Purchases	BP	BROOKTON	55.69
			12-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	73.46
			18-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	63.94
			23-Nov-2025	Fuel Purchases	SHELL	WILLETTON	59.46
			27-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	72.13
Coordinator Parks	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ658	02-Nov-2025	Management Fee			14.85
			07-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	69.43
			17-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	70.80
			26-Nov-2025	Fuel Purchases	SHELL	WILLETTON	72.72
Coordinator Parks (Trees and Assets)	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ661	02-Nov-2025	Management Fee			14.85
			07-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	52.80
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	72.12
			20-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	53.58
Crew Leader Parks	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HOG301	02-Nov-2025	Management Fee			14.85
			06-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	55.33
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	53.27
			21-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	64.40
Crew Leader Parks (Turf)	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW574	02-Nov-2025	Management Fee			14.85
			11-Nov-2025	Fuel Purchases	SHELL	SCARBOROUGH	126.21
			20-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	113.44
Crew Leader Wembley Golf Course	ISUZU D-MAX SX (4x2) HIGH-RIDE CREW	1ICA658	02-Nov-2025	Management Fee			14.85
			07-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	42.86
			21-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	86.95
Crew Leader Works	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HTD760	02-Nov-2025	Management Fee			14.85
			07-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	101.46
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	119.92
			25-Nov-2025	Fuel Purchases	SHELL	CLARKSON	120.82
Director Infrastructure & Works	FORD RANGER WILDTRAK 2.0 (4x4) DOUB	1HNA882	02-Nov-2025	Management Fee			14.85
			08-Nov-2025	Fuel Purchases	BP	WILLETTON	105.06
			24-Nov-2025	Fuel Purchases	BP	RIVERTON	122.67
Director Planning and Community Services	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB132	02-Nov-2025	Management Fee			14.85
			02-Nov-2025	GPS Access Fee		GPS Access Fee	9.41
Engineering Operations Officer	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW572	02-Nov-2025	Management Fee			14.85
			10-Nov-2025	Fuel Purchases	BP	WEMBLEY	101.12

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
General Manager WGC	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1IAE652	02-Nov-2025	Management Fee			14.85
			09-Nov-2025	Fuel Purchases	BP	INNALOO	68.32
			20-Nov-2025	Fuel Purchases	BP	INNALOO	67.24
Ground Maintenance Officer	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HRE903	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	121.53
Ground Maintenance Worker	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HZK469	31-Oct-2025	Fuel Purchases	SHELL	JOLIMONT	109.74
			02-Nov-2025	Management Fee			14.85
			10-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	99.83
			19-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	114.50
			26-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	103.89
Ground Maintenance Worker (Gardens)	ISUZU D-MAX SX (4x2) HIGH-RIDE C/CH	1IBK107	02-Nov-2025	Management Fee			14.85
			20-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	75.35
Irrigation Maintenance Worker	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT397	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	120.49
			12-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	124.43
			19-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	128.22
			02-Nov-2025	Management Fee			5.45
Irrigation Team	ISUZU D-MAX SX (4x4) CREW CAB UTILI	1IHD352	02-Nov-2025	Management Fee			14.85
			07-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	95.41
			18-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	117.06
			24-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	96.17
Leading Hand Built Assets	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HYC737	31-Oct-2025	Fuel Purchases	SHELL	WEMBLEY	128.21
			02-Nov-2025	Management Fee			14.85
			07-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	123.90
			14-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	119.81
			25-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	124.72
Leading Tree Service	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HOG302	02-Nov-2025	Management Fee			14.85
			07-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	122.39
Library	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ675	02-Nov-2025	Management Fee			14.85
			05-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	73.29
			16-Nov-2025	Fuel Purchases	SHELL	SCARBOROUGH	77.44
Maintenance Officer	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW571	02-Nov-2025	Management Fee			14.85
			19-Nov-2025	Fuel Purchases	BP	WEMBLEY	115.73
Manager Parks & Natural Environment	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ659	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	LEEMING	66.11
			10-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	66.15
			17-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	70.03
			24-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	70.70
Rangers vehicles	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT398	02-Nov-2025	Management Fee			14.85
			02-Nov-2025	Management Fee			5.45
			17-Nov-2025	Fuel Purchases	BP	WEMBLEY	100.98
	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT396	02-Nov-2025	Management Fee			5.45
			02-Nov-2025	Fuel Purchases	BP	WEMBLEY	85.32
	ISUZU D-MAX LS-M (4x4) CREW CAB UTI	1IKH911	02-Nov-2025	Management Fee			14.85
			06-Nov-2025	Fuel Purchases	BP	WEMBLEY	122.23
			22-Nov-2025	Fuel Purchases	BP	WEMBLEY	113.20
	ISUZU D-MAX LS-M (4x4) CREW CAB UTI	1IKH912	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	BP	WEMBLEY	83.55
			17-Nov-2025	Fuel Purchases	BP	WEMBLEY	123.48
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB135	02-Nov-2025	Management Fee			14.85
	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT396	02-Nov-2025	Management Fee			14.85
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB136	02-Nov-2025	Management Fee			14.85
			05-Nov-2025	Tyres - Replacement	Tyrepower Perth City	Tyres - Fitting Fee - Tyre Disposal	440.07
			05-Nov-2025	Tyres - Replacement	Tyrepower Perth City	Alignment 4 Wheels	148.50

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
Regulatory Services vehicles	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ665	02-Nov-2025	Management Fee			14.85
			18-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	66.59
	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ676	02-Nov-2025	Management Fee			14.85
			05-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	55.57
	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ663	02-Nov-2025	Management Fee			14.85
			04-Nov-2025	Scheduled Maintenance	Subaru Osborne Park	Perform Service 25,000	640.77
			04-Nov-2025	Tyres - Replacement	Subaru Osborne Park	Replace Tyre Front	1160.00
			04-Nov-2025	Tyres - Punctures - Balance - Alignment	Subaru Osborne Park	Front Wheel Alignment	89.98
			06-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	53.22
			13-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	62.41
			24-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	66.46
Road Maintenance Worker	ISUZU D-MAX SX (4x4) CREW CAB UTILI	1IHD353	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	81.72
			13-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	123.60
			17-Nov-2025	Scheduled Maintenance	Osborne Park Renault	Perform Service	455.00
			17-Nov-2025	Brake Repairs	Osborne Park Renault	Adjust Brake Handbrake	51.92
			20-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	113.10
			27-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	122.71
Technical Officer Trees	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1IAE651	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	54.72
			17-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	70.95
			27-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	59.38
Tree Compliance Officer	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ667	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	49.45
			12-Nov-2025	Fuel Purchases	SHELL	BELLEVUE	54.74
			17-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	42.34
			21-Nov-2025	Fuel Purchases	SHELL	BELLEVUE	52.72
			25-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	41.65
Turf Team	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HTD761	02-Nov-2025	Management Fee			14.85
			12-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	116.20
			27-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	97.04
	ISUZU D-MAX LS-U (4x4) 4D SPACE CAB	1IEK078	31-Oct-2025	Fuel Purchases	SHELL	JOLIMONT	38.50
			02-Nov-2025	Management Fee			14.85
			05-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	49.69
			07-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	56.80
			11-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	55.75
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	59.84
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	125.74
			19-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	42.94
			25-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	41.02
Works Crew	ISUZU D-MAX SX (4x2) HIGH-RIDE C/CH	1IBK108	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	BP	WEMBLEY	95.58
			06-Nov-2025	Fuel Purchases	BP	WEMBLEY	77.79
			07-Nov-2025	Fuel Purchases	BP	WEMBLEY	41.87
			12-Nov-2025	Fuel Purchases	BP	WEMBLEY	81.99
			17-Nov-2025	Fuel Purchases	BP	WEMBLEY	77.63
			20-Nov-2025	Fuel Purchases	BP	WEMBLEY	93.69
Other Plant	Box Trailer	1UBE465	02-Nov-2025	Management Fee			14.85
	Box Trailer	1UBC042	02-Nov-2025	Management Fee			14.85
	CATERPILLAR CATERPILLAR TRUCK	1GYR173	02-Nov-2025	Management Fee			14.85
	HINO 500 FD1124 LEAF (WB4290) C/CHA	1HMQ593	02-Nov-2025	Management Fee			14.85
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	200.73
			19-Nov-2025	Scheduled Maintenance	Major Motors Malaga	Perform Service 50,000	870.35
	HINO HINO TRUCK	1IEB130	02-Nov-2025	Management Fee			14.85
			31-Oct-2025	Fuel Purchases	SHELL	JOLIMONT	223.46
			02-Nov-2025	Management Fee			5.45
			21-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	269.92
			02-Nov-2025	Management Fee			14.85
			11-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	51.85

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
	HINO HINO TRUCK	1GGD867	13-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	251.34
			13-Nov-2025	Scheduled Maintenance	Major Motors Malaga	Perform Service 30,000	900.00
			13-Nov-2025	Trim & Vinyl Repairs	Major Motors Malaga	Repair Interior Seat	730.71
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	41.69
			18-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	43.65
	HINO HINO TRUCK	1GPJ407	02-Nov-2025	Management Fee			14.85
			10-Nov-2025	Non Scheduled Maintenance	Major Motors Malaga	Inspect Electrical System	190.00
			10-Nov-2025	Scheduled Maintenance	Major Motors Malaga	Perform Service 30,000	724.57
	ISUZU NMR 60/45-150 TIPPER 3.0L	1HLM768	02-Nov-2025	Management Fee			14.85
	ISUZU TRUCK	1DQY891	02-Nov-2025	Management Fee			14.85
			12-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	219.08
			21-Nov-2025	Non Scheduled Maintenance	Major Motors Malaga	Replace Wiper Blades	108.63
			21-Nov-2025	Accessory Repair and Maintenance	Major Motors Malaga	Replace Accessory Floor Mat Front	117.72
			21-Nov-2025	Scheduled Maintenance	Major Motors Malaga	Perform Service 90,000	1025.24
	KUBOTA KUBOTA LOADER	1DTW647	02-Nov-2025	Management Fee			14.85
	KUBOTA TRACTOR	1HHZ505	02-Nov-2025	Management Fee			14.85
	KUBOTA TRACTOR	1IDJ751	02-Nov-2025	Management Fee			14.85
Other Plant	KUBOTA TRACTOR	1HDM034	02-Nov-2025	Management Fee			14.85
			04-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	93.29
			05-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	107.28
			07-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	135.18
			11-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	63.38
			12-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	87.81
			12-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	88.94
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	118.88
			18-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	119.02
			19-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	82.13
			21-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	94.32
			24-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	73.98
			25-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	70.96
			26-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	117.81
			27-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	78.08
	LOADER LOADER	1GJU165	02-Nov-2025	Management Fee			14.85
	LOADER LOADER	1GVO530	02-Nov-2025	Management Fee			14.85
	MOWER RIDE ON MOWER	1GAJ214	02-Nov-2025	Management Fee			14.85
	MOWER RIDE ON MOWER	1GEB519	02-Nov-2025	Management Fee			14.85
	MOWER RIDE ON MOWER	1ILL704	02-Nov-2025	Management Fee			14.85
			03-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	59.04
			05-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	39.88
			07-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	56.18
			12-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	66.58
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	60.19
			17-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	36.06
			19-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	52.87
			21-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	65.54
			25-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	41.01
			27-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	73.69
	PERSONAL FUEL CARD	F251660	02-Nov-2025	Management Fee			5.45
	SWEEPER ROAD SWEEPER	1HEW576	02-Nov-2025	Management Fee			14.85
			11-Nov-2025	Panel & Paint Minor	Major Motors Malaga	Replace Exterior Mirror	250.00
			11-Nov-2025	Non Scheduled Maintenance	Major Motors Malaga	Replace Light Switch Hazard lights	227.92
			11-Nov-2025	Scheduled Maintenance	Major Motors Malaga	Perform Service 80,000	1800.00
			31-Oct-2025	Fuel Purchases	SHELL	JOLIMONT	156.28
			02-Nov-2025	Management Fee			5.45
			04-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	183.39
			06-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	191.40
			10-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	217.93
			12-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	181.41
			14-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	151.36

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
			18-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	194.36
			19-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	131.18
			21-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	223.35
			24-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	167.66
			26-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	201.18
			27-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	188.51
			31-Oct-2025	Fuel Purchases	SHELL	JOLIMONT	127.89
	TRAILER Box Trailer	1TCY383	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TUS523	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	JBRAN01	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TBN576	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TEO811	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TGY092	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1THD697	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TKI023	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TJW546	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TJS531	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TTU517	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	1TZG133	02-Nov-2025	Management Fee			14.85
	TRAILER Box Trailer	8WU798	02-Nov-2025	Management Fee			14.85
Other Plant			02-Nov-2025	Management Fee			5.45
			02-Nov-2025	Management Fee			5.45
			02-Nov-2025	Management Fee			5.45
			02-Nov-2025	Management Fee			5.45
	WORKS MINOR PLANT	F251659	12-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	120.53
			13-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	191.59
			20-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	88.33
			20-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	113.59

TOTAL FUEL CARD	14,271.82
TOTAL MAINTENANCE	9,709.61
ACCIDENTS	250.00
TOTAL MANAGEMENT FEES	1,212.80
TOTAL FLEETCARE PAYMENTS	**25,444.23**

13.2.3 Monthly Financial Statements January 2026

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Manager Finance
AUTHORISER:	Bronwyn Rose, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. 2025-26 Monthly Financial Statements January [**13.2.3.1** - 26 pages] 2. Investment Report - January 2026 [**13.2.3.2** - 3 pages]

PURPOSE OF REPORT:

To receive the Financial Statements for the period ending 31 January 2026 and provide information on the performance of the Town's investment portfolio during January 2026.

EXECUTIVE SUMMARY:

The January 2026 Financial Statements **(Attachment 1)** have been completed. Comments have been provided on the financial position compared to budget, including any permanent and timing variances that have occurred during the period, and their impact on financial results for the year to date (YTD) 31 January 2026.

The Town invests funds that are surplus to operational requirements with various financial institutions and reports on the amounts invested, the distribution of those funds and the financial performance of each investment, being interest earned, against budget.

The Investment Report Pack **(Attachment 2)** has been completed and represents the investments the Town has at 31 January 2026.

The January 2026 financial statements are prepared for Council and administrative purposes. End of month transactions and reporting have been processed consistently in the same manner as all monthly financial statements during the financial year.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Heil, seconded by Mayor Mack

That Council RECEIVES the Monthly Financial Statements and Investment Report Pack for January 2026 as outlined in Attachments 1 and 2.

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The FY2025/26 Annual Budget was adopted by Council on 24 June 2025. The measurement of the materiality is a percentage or value and adopted each financial year by Council. The variance thresholds of $30,000 and 10% as a permanent variance or $100,000 as a timing variance was adopted by Council on 24 June 2025 and will continue to apply for all reporting for the FY2025/26.

DETAILS:

The YTD closing surplus of $22,857,766 to 31 January 2026 is compared directly with the budgeted YTD surplus of $16,972,164. As detailed below, the $5,885,602 variance is made up of:

Operating revenue	(407,083)
Operating expenses	2,489,470
Non-cash operating amounts excluded	1,274,851
Inflows from investing activities	237,225
Outflows from investing activities	2,721,337
Inflows from financing activities	1,949,053
Outflows from financing activities	(2,379,251)
	$5,885,602

For more information on variances, please see note 3 in Attachment 1.

At the time of writing this report $246,994 of ELA rate refunds have been paid to 1,099 property owners.

COMMENT:

The Town had a $3m municipal NAB investment mature on 20 January which was reinvested with NAB for 6 months at 4.35%.

POLICY / STATUTORY IMPLICATIONS:

The *Local Government Act 1995*, Section 6.4 requires the preparation of financial reports. The *Local Government (Financial Management) Regulations 1996*, in particular Regulation 34, expands on this requirement to include a monthly financial report to be prepared identifying significant variations between actual and budget. This report complies with this requirement.

Council's Investment Policy allows for investing of funds into direct investment products and managed funds which comply with both the credit risk rating and terms to maturity guidelines as set out in the policy.

RISK MANAGEMENT IMPLICATIONS:

Low: The financial statements have been produced in accordance with the adopted budget for the FY2025/26 and in accordance with applicable local government legislation.
The investments are in accordance with Council's adopted Investment Policy and applicable local government legislation.

FINANCIAL IMPLICATIONS:

The variations in expenditure and revenue line items, compared to budget, may have an impact on Council funds.

Interest from investments represents a significant revenue item in the Council's budget and it is therefore important that the Council's investment performance is monitored closely. Detailed monthly reports together with detailed policy investment guidelines support this.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.
Diverse revenue - enhance the Town's financial sustainability by optimising our assets, services, and opportunities to plan for and generate diverse income streams.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

TOWN OF CAMBRIDGE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the Period Ended 31 January 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity		2
Statement of financial position		3
Note 1	Basis of preparation and material accounting policies	4
Note 2	Net current assets information	5
Note 3	Explanation of material variances	6

TOWN OF CAMBRIDGE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

	Note	Amended Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		29,423,910	29,368,087	**29,314,813**	(53,274)	(0.18%)	
Grants, subsidies and contributions		2,760,138	1,177,107	**1,311,352**	134,245	11.40%	▲
Fees and charges		29,681,721	19,927,381	**20,179,247**	251,866	1.26%	
Interest revenue		3,336,300	1,966,175	**867,056**	(1,099,119)	(55.90%)	▼
Other revenue		791,577	451,203	**865,034**	413,831	91.72%	▲
Profit on asset disposals		8,344,558	75,250	**20,618**	(54,632)	(72.60%)	▼
		74,338,204	**52,965,203**	**52,558,120**	**(407,083)**	(0.77%)	
Expenditure from operating activities							
Employee costs		(30,015,537)	(17,679,210)	**(16,833,744)**	845,466	4.78%	
Materials and contracts		(26,697,540)	(15,108,726)	**(12,191,210)**	2,917,516	19.31%	▲
Utility charges		(2,037,370)	(1,188,466)	**(1,175,879)**	12,587	1.06%	
Depreciation		(12,819,809)	(7,109,111)	**(8,304,538)**	(1,195,427)	(16.82%)	▼
Finance costs		(104,516)	(60,968)	**(65,339)**	(4,371)	(7.17%)	
Insurance		(680,735)	(680,735)	**(840,621)**	(159,886)	(23.49%)	▼
Other expenditure		(1,429,519)	(941,623)	**(852,363)**	89,260	9.48%	
Loss on asset disposals		(500)	0	**(15,675)**	(15,675)	0.00%	
		(73,785,526)	**(42,768,839)**	**(40,279,369)**	**2,489,470**	5.82%	
Non cash amounts excluded from operating activities	2(c)	4,475,752	7,070,870	**8,345,721**	1,274,851	18.03%	▲
Amount attributable to operating activities		**5,028,430**	**17,267,234**	**20,624,472**	**3,357,238**	19.44%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		3,153,122	1,306,851	**1,519,304**	212,453	16.26%	▲
Proceeds from disposal of assets		8,485,250	75,250	**100,022**	24,772	32.92%	
Distributions from investments in associates		5,833,334	2,916,666	**2,916,666**	0	0.00%	
		17,471,706	**4,298,767**	**4,535,992**	**237,225**	5.52%	
Outflows from investing activities							
Acquisition of property, plant and equipment		(10,443,801)	(5,542,828)	**(3,910,660)**	1,632,168	29.45%	▲
Acquisition of infrastructure		(6,627,741)	(3,896,735)	**(2,807,566)**	1,089,169	27.95%	▲
		(17,071,542)	**(9,439,563)**	**(6,718,227)**	**2,721,337**	28.83%	
Amount attributable to investing activities		**400,164**	**(5,140,796)**	**(2,182,235)**	**2,958,562**	57.55%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves		7,488,829	1,950,087	**3,899,140**	1,949,053	99.95%	▲
		7,488,829	**1,950,087**	**3,899,140**	**1,949,053**	99.95%	
Outflows from financing activities							
Payments for principal portion of lease liabilities		(742,114)	(428,528)	**(428,528)**	0	0.00%	
Transfer to reserves		(20,673,538)	(3,374,350)	**(5,753,601)**	(2,379,251)	(70.51%)	▼
		(21,415,652)	**(3,802,878)**	**(6,182,129)**	**(2,379,251)**	(62.56%)	
Amount attributable to financing activities		**(13,926,823)**	**(1,852,791)**	**(2,282,989)**	**(430,198)**	(23.22%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	6,698,517	6,698,517	**6,698,517**	0	0.00%	
Amount attributable to operating activities		5,028,430	17,267,234	**20,624,472**	3,357,238	19.44%	▲
Amount attributable to investing activities		400,164	(5,140,796)	**(2,182,235)**	2,958,562	57.55%	▲
Amount attributable to financing activities		(13,926,823)	(1,852,791)	**(2,282,989)**	(430,198)	(23.22%)	▼
Surplus or deficit after imposition of general rates		**(1,799,712)**	**16,972,164**	**22,857,766**	**5,885,602**	34.68%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

TOWN OF CAMBRIDGE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2026

	Actual 30 June 2025	Actual as at 31 January 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	8,695,165	10,026,463
Trade and other receivables	2,503,429	5,091,614
Other financial assets	59,793,020	74,100,000
Inventories	2,097,817	2,099,394
Contract assets	567,004	316,749
Other assets	900,141	6,909
TOTAL CURRENT ASSETS	74,556,576	91,641,129
NON-CURRENT ASSETS		
Trade and other receivables	1,262,415	1,225,676
Other financial assets	314,548	305,159
Inventories	11,833,410	11,833,410
Investment in associates	13,506,474	10,589,808
Property, plant and equipment	257,970,244	258,407,793
Infrastructure	254,348,292	252,772,150
Right-of-use assets	2,426,883	1,983,255
Intangible assets	398,532	299,363
TOTAL NON-CURRENT ASSETS	542,060,798	537,416,614
TOTAL ASSETS	616,617,374	629,057,743
CURRENT LIABILITIES		
Trade and other payables	8,683,983	8,640,483
Contract liabilities	893,968	0
Lease liabilities	742,113	313,585
Employee related provisions	2,346,153	2,354,464
TOTAL CURRENT LIABILITIES	12,666,217	11,308,532
NON-CURRENT LIABILITIES		
Lease liabilities	1,753,073	1,753,073
Employee related provisions	872,928	872,928
TOTAL NON-CURRENT LIABILITIES	2,626,001	2,626,001
TOTAL LIABILITIES	15,292,218	13,934,533
NET ASSETS	**601,325,156**	**615,123,210**
EQUITY		
Retained surplus	251,826,560	263,770,152
Reserve accounts	54,958,446	56,812,907
Revaluation surplus	294,540,150	294,540,151
TOTAL EQUITY	**601,325,156**	**615,123,210**

This statement is to be read in conjunction with the accompanying notes.

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Town to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 January 2026
Current assets		$	$	$
Cash and cash equivalents		8,652,825	8,695,165	10,026,463
Trade and other receivables		2,233,717	2,503,429	5,091,614
Other financial assets		62,861,041	59,793,020	74,100,000
Inventories		1,416,956	2,097,817	2,099,394
Contract assets		0	567,004	316,749
Other assets		124,176	900,141	6,909
		75,288,715	74,556,576	91,641,129
Less: current liabilities				
Trade and other payables		(7,214,734)	(8,683,983)	(8,640,483)
Other liabilities		0	(893,968)	0
Lease liabilities		(742,114)	(742,113)	(313,585)
Employee related provisions		(2,498,095)	(2,346,153)	(2,354,464)
		(10,454,943)	(12,666,217)	(11,308,532)
Net current assets		64,833,772	61,890,359	80,332,597
Less: Total adjustments to net current assets	2(b)	(55,141,787)	(55,191,842)	(57,474,831)
Closing funding surplus / (deficit)		**9,691,985**	**6,698,517**	**22,857,766**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(55,047,919)	(54,958,446)	(56,812,907)
Less: Current assets not expected to be received at end of year				
- Land held for resale		(835,982)	(1,605,008)	(1,605,008)
- Provision for doubtful debts		0	11,731	11,731
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		742,114	742,113	313,585
- Employee benefit provisions		0	617,768	617,768
Total adjustments to net current assets	2(a)	**(55,141,787)**	**(55,191,842)**	**(57,474,831)**

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates 30 June 2026	YTD Budget Estimates 31 January 2026	YTD Actual 31 January 2026
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(8,344,558)	(75,250)	(20,618)
Add: Loss on asset disposals	500	0	15,675
Add: Depreciation	12,819,809	7,109,111	8,304,538
Non-cash movements in non-current assets and liabilities:			
- Financial assets at amortised cost - term deposits	(100,000)	270	9,387
- Pensioner deferred rates	(35,987)	36,739	36,739
- Employee provisions	135,988	0	0
Total non-cash amounts excluded from operating activities	**4,475,752**	**7,070,870**	**8,345,721**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is $30,000 and 10% as a permanent variance or $100,000 as a timing variance from year to date budget.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions	**134,245**	**11.40%**	▲
Financial assistance grants budgeted for a full year but an advance payment was received in June 2025. Possibly will receive an advance payment again for 2026/27.	(355,000)	Permanent	
Grant funding for sound, lighting and AV services for Quarry not successful.	(60,000)	Permanent	
MRWA Blackspot funding for traffic signal upgrade design received earlier than expected.	295,000	Timing	
Waterwise Irrigation Efficiency Project funding received earlier than expected.	132,000	Timing	
Better Bins project funding received earlier than expected.	141,348	Timing	
Interest revenue	**(1,099,119)**	**(55.90%)**	▼
Accrual for interest earned at 30 June has been reversed at 1 July. As term deposits mature this will offset the debit balance.	(1,099,119)	Timing	
Other revenue	**413,831**	**91.72%**	▲
GST refunds for sale of Catalina land greater than budgeted.	324,000	Permanent	
Profit on asset disposals	**(54,632)**	**(72.60%)**	▼
Timing difference with capitalisation and disposal of assets.	(54,632)	Timing	
Expenditure from operating activities			
Materials and contracts	**2,917,516**	**19.31%**	▲
Invoice for the election has not been received as yet.	138,000	Timing	
Replacement of desktop, laptops and computer equipment occurred earlier than budgeted.	(94,000)	Timing	
Timing difference on a number of Planning operating projects.	263,000	Timing	
Street tree maintenance behind budgeted schedule.	244,000	Timing	
Waterwise Irrigation Efficiency Project expenditure has not started.	128,000	Timing	
Timing difference on waste disposal contract payments.	233,000	Timing	
Timing difference on verge valet.	(182,000)	Timing	
WGC Golf Coaching reduced due to temporary closure of the driving range.	165,000	Permanent	
Depreciation	**(1,195,427)**	**(16.82%)**	▼
Depreciation expense is running higher than estimated. Depreciation was unknown at time of preparing budget, largely due to fair valuation.	(1,195,427)	Permanent	
Insurance	**(159,886)**	**(23.49%)**	▼
Insurance premiums have come in higher than budgeted. Insurance totals was unknown at time of preparing budget.	(159,886)	Permanent	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	**212,453**	**16.26%**	▲
Recognising Floreat Surf Life Saving Club capital grants in the year that its earned.	1,146,200	Timing	
MRWA capital road projects timing difference with funding.	(784,000)	Timing	
Outflows from investing activities			
Acquisition of property, plant and equipment	**1,632,168**	**29.45%**	▲
Refer to Capital Acquisition note 5.	1,465,864	Timing	
Acquisition of infrastructure	**1,089,169**	**27.95%**	▲
Refer to Capital Acquisition note 5.	1,095,276	Timing	
Inflows from financing activities			
Transfer from reserves	**1,949,053**	**99.95%**	▲
Transfer into municipal for Floreat Surf Life Saving Club building is ahead of budget.	617,000	Timing	
Transfer into municipal for WGC Steel Rectification is ahead of budget.	132,000	Timing	
Transfers for road expenditure was budgeted for June but transfers have occurred.	1,060,000	Timing	
Outflows from financing activities			
Transfer to reserves	**(2,379,251)**	**(70.51%)**	▼
Interest earned on reserves is lower than budgeted year to date.	229,000	Timing	
First dividend from Catalina has been received and transferred to Area reserve.	(2,916,666)	Timing	

TOWN OF CAMBRIDGE

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key information	8
2	Key information - graphical	9
3	Cash and financial assets at amortised cost	10
4	Reserve accounts	11
5	Capital acquisitions	12
6	Disposal of assets	17
7	Receivables	18
8	Other current assets	19
9	Payables	20
10	Lease liabilities	21
11	Other current liabilities	22
12	Grants, subsidies and contributions	23
13	Capital grants, subsidies and contributions	24
14	Investment in associates	25
15	Budget amendments	26

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$6.70 M	$6.70 M	$6.70 M	$0.00 M
Closing	($1.80 M)	$16.97 M	$22.86 M	$5.89 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$84.43 M	% of total
Unrestricted Cash	$27.62 M	32.7%
Restricted Cash	$56.81 M	67.3%

Refer to 3 - Cash and Financial Assets

Payables

	$8.64 M	% Outstanding
Trade Payables	$1.02 M	
0 to 30 Days		99.3%
Over 30 Days		0.7%
Over 90 Days		0.4%

Refer to 9 - Payables

Receivables

	$0.58 M	% Collected
Rates Receivable	$4.52 M	84.8%
Trade Receivable	$0.42 M	% Outstanding
Over 30 Days		74.9%
Over 90 Days		17.2%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$5.03 M	$17.27 M	$20.62 M	$3.36 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$29.31 M	% Variance
YTD Budget	$29.37 M	(0.2%)

Grants and Contributions

YTD Actual	$1.31 M	% Variance
YTD Budget	$1.18 M	11.4%

Refer to 12 - Grants and Contributions

Fees and Charges

YTD Actual	$20.18 M	% Variance
YTD Budget	$19.93 M	1.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.40 M	($5.14 M)	($2.18 M)	$2.96 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.10 M	%
Amended Budget	$8.49 M	(98.8%)

Refer to 6 - Disposal of Assets

Asset Acquisition

YTD Actual	$6.72 M	% Spent
Amended Budget	$17.07 M	(57.6%)

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	$1.52 M	% Received
Amended Budget	$3.15 M	(51.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($13.93 M)	($1.85 M)	($2.28 M)	($0.43 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.00 M
Interest expense	$0.00 M
Principal due	$0.00 M

Reserves

Reserves balance	$56.81 M
Net Movement	$1.85 M

Refer to 4 - Cash Reserves

Lease Liability

Principal repayments	($0.43 M)
Interest expense	($0.07 M)
Principal due	$2.07 M

Refer to Note 10 - Lease Liabilites

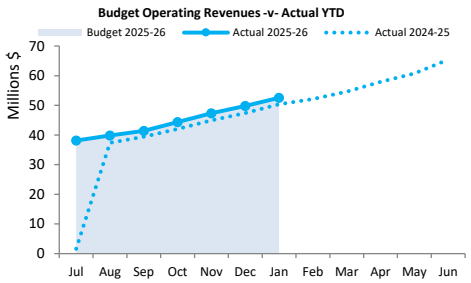
This information is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

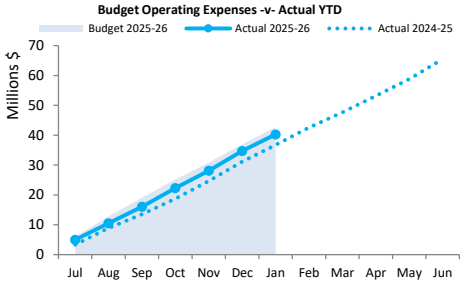
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

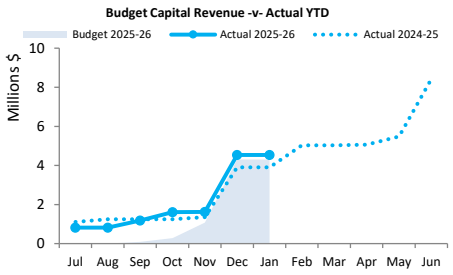


OPERATING EXPENSES

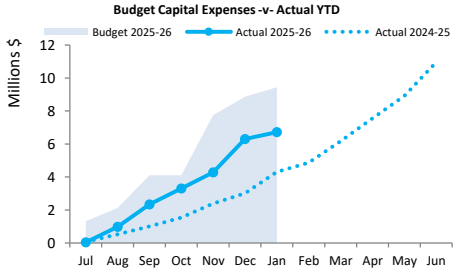


INVESTING ACTIVITIES

CAPITAL REVENUE

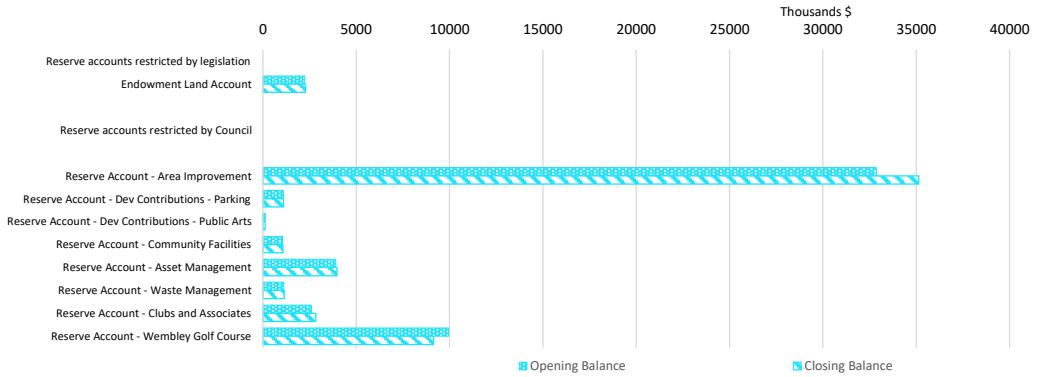


CAPITAL EXPENSES

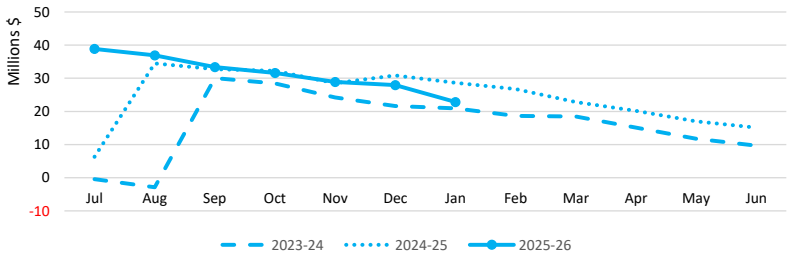


FINANCING ACTIVITIES

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

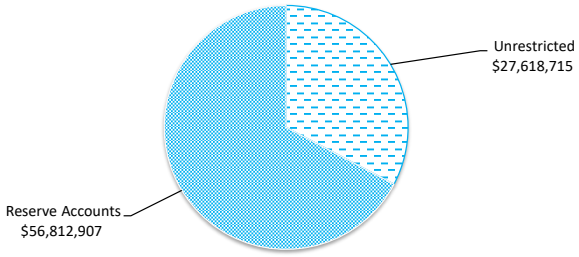
3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		$	$	$			
Municipal funds	Cash and cash equivalents	6,608,675	0	6,608,675	CBA		
Reserves	Cash and cash equivalents	0	3,321,569	3,321,569	CBA		
Endowment land	Cash and cash equivalents	0	86,179	86,179	CBA		
Petty cash/ floats	Cash and cash equivalents	10,040	0	10,040	Petty Cash		
Municipal investments	Financial assets at amortised cost	21,000,000	0	21,000,000	Various		
Reserves Investments	Financial assets at amortised cost	0	51,205,159	51,205,159	Various		
Endowment Investments	Financial assets at amortised cost	0	2,200,000	2,200,000	Various		
Total		**27,618,715**	**56,812,907**	**84,431,622**			
Comprising							
Cash and cash equivalents		6,618,715	3,407,748	10,026,463			
Financial assets at amortised cost - Term Deposits		21,000,000	53,405,159	74,405,159			
		27,618,715	**56,812,907**	**84,431,622**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note, other financial assets at amortised cost are provided in Note 8 - Other current assets.



TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

4 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by legislation								
Endowment Land Account	2,327,273	8,555,000	(1,125,400)	9,756,873	2,243,410	76,986	(34,217)	2,286,179
Reserve accounts restricted by Council								
Reserve Account - Area Improvement	32,565,837	9,431,542	(4,371,124)	37,626,255	32,872,705	4,829,471	(2,562,880)	35,139,296
Reserve Account - Dev Contributions - Parking	1,108,030	41,698	0	1,149,728	1,094,552	20,083	(5,000)	1,109,635
Reserve Account - Dev Contributions - Public Arts	136,966	5,354	(104,827)	37,493	130,411	0	(15,726)	114,685
Reserve Account - Community Facilities	1,068,693	40,217	0	1,108,910	1,055,684	19,370	0	1,075,054
Reserve Account - Asset Management	3,935,192	506,591	0	4,441,783	3,896,293	75,043	0	3,971,336
Reserve Account - Waste Management	1,125,565	922,358	0	2,047,923	1,115,398	20,466	0	1,135,864
Reserve Account - Clubs and Associates	2,705,055	791,621	(412,452)	3,084,224	2,597,363	531,736	(289,206)	2,839,893
Reserve Account - Wembley Golf Course	10,075,308	379,157	(1,475,026)	8,979,439	9,952,630	180,446	(992,111)	9,140,965
	55,047,919	**20,673,538**	**(7,488,829)**	**68,232,628**	**54,958,446**	**5,753,601**	**(3,899,140)**	**56,812,907**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings	8,824,189	4,533,059	3,415,009	(1,118,050)
Furniture and equipment	407,090	110,856	87,989	(22,867)
Plant and equipment	1,212,522	898,913	407,663	(491,250)
Acquisition of property, plant and equipment	**10,443,801**	**5,542,828**	**3,910,660**	**(1,632,168)**
Infrastructure - Roads	3,953,348	2,537,867	2,014,032	(523,835)
Infrastructure - Drains	72,613	52,613	64,869	12,256
Infrastructure - Paths	280,000	120,000	90,344	(29,656)
Infrastructure - Parks	2,256,780	1,186,255	623,673	(562,582)
Infrastructure - Bus Shelter	65,000	0	14,647	14,647
Acquisition of infrastructure	**6,627,741**	**3,896,735**	**2,807,566**	**(1,089,169)**
Total capital acquisitions	**17,071,542**	**9,439,563**	**6,718,227**	**(2,721,337)**
Capital Acquisitions Funded By:				
Capital grants and contributions	3,153,122	1,306,851	1,519,304	212,453
Other (disposals & C/Fwd)	85,250	75,250	100,022	24,772
Reserve accounts				
Endowment Land Account	1,125,400	0	34,217	34,217
Reserve Account - Area Improvement	4,371,124	493,333	2,562,880	2,069,547
Reserve Account - Dev Contributions - Public Arts	104,827	0	15,726	15,726
Reserve Account - Clubs and Associates	52,952	0	52,952	52,952
Reserve Account - Wembley Golf Course	1,475,026	491,675	992,111	500,436
Contribution - operations	6,703,841	7,072,454	1,436,015	(5,636,440)
Capital funding total	**17,071,542**	**9,439,563**	**6,718,227**	**(2,721,337)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulations 1996 r17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Town's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulations 1996 r17A(2).* Assets held unde the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulations 1996 r17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulations 1996 r17A(4)* is the fair value of th asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

	Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
			$	$	$	$	
	C0400	Replacement of Heat Pump - Main Pool	455,000	240,000	5,200	(234,800)	Additional scope requirements. Budget amendment in November. RFT Process commenced.
	C0415	The Boulevard Centre - Staff area refit	56,000	3,000	1,599	(1,401)	
	C0420	Depot Renewal	112,000	4,500	109,328	104,828	Project ahead of schedule.
	C0427	Public use water fountains x 2	50,000	50,000	0	(50,000)	Timing - Project delays due to contractor availability.
	C0428	WGC - Tractor shed repair	60,000	2,000	0	(2,000)	
	C0584	City Beach Precinct Tenancy A renewal	158,000	3,000	0	(3,000)	
	C0611	Rutter Park - irrigation system replacement	95,000	0	3,166	3,166	
	C0637	Brookdale Park - bore pump	21,000	0	13,563	13,563	
	C0827	Town of Cambridge - Bus Shelters	65,000	0	14,647	14,647	
	C0958	Landline Phone System Replacement	135,041	78,774	23,518	(55,256)	Timing - Project delays due to contractor availability.
	C1100	Road Resurf - Hovea Cres (Kingsland - Dampier)	223,871	223,871	222,811	(1,060)	
	C1113	Paths - Asphalt Renewal - Boscombe Av (Frinton - Torr)	50,000	0	6,216	6,216	Project delays due to contractor availability.
	C1325	Jon Sanders Dr (Powis - Harborne) Intersection	108,164	60,000	3,468	(56,532)	
	C1405	City of Perth Surf Lifesaving Club - Air conditioning units	172,000	164,500	1,626	(162,874)	Project larger than expected. Budget remaining allows for investigation and scope preparation. Mid year budget amendment proposed.
	C1407	Carpark Resurfacing - North Kidney City Beach	15,456	15,456	15,456	0	
	C1413	Quarry Amphitheatre - Replacement of truss	100,000	0	0	0	
	C1420	Depot Power Supply Upgrade	54,000	1,000	3,273	2,273	
	C1427	Golf shop merchandise display racks	15,500	15,500	0	(15,500)	
	C1428	Steel Rectification Works - WGC	2,235,249	1,303,895	992,111	(311,784)	Timing - Works well under way
	C1429	Wembley Golf Course - Staff car park protection	50,000	29,167	14,866	(14,301)	
	C1511	Cambridge Library - Self returns shelf unit	35,000	35,000	12,362	(22,638)	
	C1552	Floreat Oval - Car park lighting	93,000	93,000	1,848	(91,152)	Timing - Works well under way
	C1554	Henderson Park - turf refurbishment	55,000	55,000	23,860	(31,140)	Timing - Works well under way
	C1576	Cambridge Bowling Club - Irrigation system replace - design	2,400	0	0	0	
	C1584	City Beach Precinct Tenancy B renewal	118,000	3,000	619	(2,381)	
	C1600	City Beach - Furniture replacement	25,500	25,500	17,418	(8,082)	
	C1643	Winmarley Park - Playground replacement	55,000	0	2,890	2,890	
	C1653	Ruislip Park - Bore Redevelopment	25,000	0	0	0	
	C1673	Road Rehab - Cambridge St (Gregory - Station)	285,652	285,652	191,549	(94,103)	Change in final treatment due to site conditions. Mid year budget amendment proposed.
	C1687	Galup (Lake Monger) - Aboriginal memorial - design	120,000	30,000	671	(29,329)	
	C2166	Road Resurf - Chandler Ave West (Ulster - Clanmel)	55,755	0	32,621	32,621	Project ahead of schedule.
	C2173	Road Resurf - Grovedale Road (Salvado - Alderbury) Boundary	165,000	165,000	140,127	(24,873)	
	C2183	Road Resurf - Logan Lane	42,352	0	11,969	11,969	
	C2194	Moray Ave and Dumfries - Drainage Upgrade	27,955	27,955	36,549	8,594	
	C2222	Road Resurf - Highbury St (Bourneville - Seymour)	244,191	0	5,820	5,820	
	C2309	Road Recons - Lake Monger Dr (Gregory - St Vincents)	437,005	437,005	326,849	(110,156)	Final treatment requirements remaining. Mid year budget amendment proposed.
	C2319	Road Resurf - Dargin Lane	40,000	0	4,953	4,953	
	C2400	Leisure Pool Heat Pump	235,000	235,000	231,294	(3,706)	
	C2410	Auto Door - Wembley Child Health Clinic	-	0	9,370	9,370	

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
		$	$	$	$	
C2427	CCTV for main entry - WGC	17,500	17,500	0	(17,500)	
C2511	Cambridge Library - new self check machines	45,000	45,000	-	(45,000)	Timing - RFQ Process completed and preferred vendor sent to IT
C2551	City Beach Ovals - Bore pump	38,000	0	18,017	18,017	
C2554	Henderson Park - sportslighting	15,000	15,000	3,758	(11,242)	
C2567	City Beach Civic Centre - bore pump	26,000	0	13,451	13,451	
C2572	Floreat Croquet Club - Lighting	197,000	197,000	194,709	(2,291)	
C2573	Frinton Tennis Club - Car park lighting	10,000	10,000	10,756	756	
C2584	City Beach Precinct Tenancy C renewal	118,000	3,000	0	(3,000)	
C2601	Beecroft Park - electrical cubicle	20,000	0	0	0	
C2655	Lake Monger Reserve - Irrigation Masterplan Roll Out	3,603	3,603	1,149	(2,454)	
C2687	Galup (Lake Monger) - post and rail replacement	17,500	17,500	13,813	(3,687)	
C2690	Recreation Spaces - post and rail replacement	17,500	17,500	17,107	(393)	
C2825	Drainage Pit Rehabilitation	30,000	10,000	28,320	18,320	
C2830	Kerb replacement for road surfacing program	50,000	0	19,190	19,190	
C2955	Network Continuity (FortiExtender)	2,082	2,082	0	(2,082)	
C3142	Road Recons - Underwood Ave (Perry Lakes to Meagher)	741,291	741,291	11,359	(729,932)	Timing - Project delays due to contractor availability.
C3153	Road Resurf - Malton Pl (Pandora - Cul de sac)	200,000	0	4,557	4,557	
C3230	Road Resurf - Marlow St (Cambridge - Herdsman)	300,000	0	264,387	264,387	Project ahead of schedule.
C3245	Road Resurf - Johnson St (Herdsman - Harborne)	183,996	0	133,377	133,377	Project ahead of schedule.
C3257	Road Resurf - Joseph St (Cambridge - Ruislip)	91,325	0	13,916	13,916	
C3268	Ruislip St Safe Active Street	90,000	90,000	12,145	(77,855)	Timing - Works have commenced. Mid year budget amendment proposed.
C3298	Traffic Management - School Warden Crossing (Cambr - Oxford)	12,500	12,500	7,166	(5,334)	
C3400	Small inflatable replacement	14,500	14,500	11,883	(2,617)	
C3421	Admin Building - Roof flashing rectification - southwest side	105,000	2,000	957	(1,043)	
C3427	Entry Signage replacement - WGC	90,360	90,360	37,030	(53,330)	Complete and under budget. Mid year budget amendment proposed.
C3428	Energy Efficiency Upgrades WGC	16,967	16,967	16,414	(553)	
C3604	Challenger Park - Gazebo Replacement.	40,000	40,000	0	(40,000)	Funds to be reallocated to Rose Garden Gazebo replacement as part of budget mid-year review.
C3607	Paths - Asphalt Renewal Helston Park (Wst Cst Hwy - Frinton)	40,000	0	4,557	4,557	
C3668	Floreat Beach Park - electrical cubicle	25,000	0	24,982	24,982	
C3683	Furniture Renewal - Parks	35,742	35,742	38,339	2,597	
C3699	Lake Monger Picnic and Seating Replacement	42,732	24,927	46,139	21,212	
C3815	Public Art Cambridge Street Wembley	20,662	12,053	13,769	1,716	
C4262	Traffic Management - Galup Sth West Car Park raised plateau	45,000	45,000	1,660	(43,340)	Timing - Project delays due to contractor availability, scheduled to complete in Feb 2026.
C4309	Road Rehab - Lake Monger Drive (Northwood - St Leonards)	608,790	449,092	590,193	141,101	Project ahead of schedule.
C4426	Mini soak well	14,658	14,658	0	(14,658)	
C4428	WGC - server room refurbishment	50,000	0	448	448	
C4429	Concrete Ball Machine	15,000	15,000	0	(15,000)	
C4571	Lake Monger Recreation Club - Disability Project Construction	1,136,000	121,000	0	(121,000)	Project on hold due to capacity to deliver. Consider aligning with LAMP outcomes in future budget considerations. Mid year budget amendment proposed.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
		$	$	$	$	
C4625	Drabble Park - Park Upgrade	20,000	20,000	8,327	(11,673)	
C4687	Galup (Lake Monger) - Dog exercise area enclosure	65,000	65,000	2,348	(62,652)	Ongoing drainage issues, expect commence late Feb to Mar 2026.
C4719	Path Renewal Program	100,000	30,000	67,427	37,427	Project ahead of schedule.
C4815	Public Art Selby Street Wembley	21,000	0	6,957	6,957	
C5400	Soda ash tank mixers replacement x 2	18,000	18,000	0	(18,000)	
C5414	Quarry Amphitheatre - Office and kiosk upgrade	620,000	0	0	0	
C5422	Leisure pool lane ropes replacement	6,000	6,000	0	(6,000)	
C5428	WGC Hospitality Leak Rectification	99,063	57,787	9,400	(48,387)	RFQ intended to go to market early 2026. Delay in spend. Mid year budget amendment proposed.
C5576	Cambridge Bowling Club - Lighting Upgrade	73,318	73,318	70,235	(3,083)	
C5611	Rutter Park - Mindfulness Exercise Node	103,359	103,359	0	(103,359)	Project is delayed due to capacity to deliver.
C5815	Public Art Northwood Street West Leederville	50,000	0	0	0	
C6400	Recirculation pump replacement 50m pool x 2	55,000	55,000	37,167	(17,833)	
C6406	FSLSC - Club Upgrade	2,604,904	2,604,904	2,148,537	(456,367)	Timing - Works have commenced again with new contractor. Mid year budget amendment proposed.
C6421	Admin Building - Roof flashing rectification - cleaning/repairs	95,000	42,000	-	(42,000)	Timing - Project delays due to awaiting contractor Assessment Report.
C6422	Motor replacement of access gates in reception - BPAC	12,000	12,000	6,600	(5,400)	
C6426	Radio speaker	15,000	15,000	0	(15,000)	
C6428	WGC - staff change room	100,000	0	1,006	1,006	
C6510	Cambridge Library - Replacement of security gates	30,000	30,000	7,683	(22,317)	
C6551	City Beach Oval - electrical cubicle	20,000	0	0	0	
C6687	Galup (Lake Monger) - Dog exercise area refurbishment	75,000	50,000	7,956	(42,044)	Timing
C6959	MFD Replacements	30,000	30,000	2,618	(27,382)	Ongoing drainage issues, expect commence late Feb to Mar 2026.
C7421	Admin Building - Roof flashing rectification - renewal	54,000	1,000	0	(1,000)	
C7422	Bold Park Aquatic Centre - basketball court	80,000	0	6,211	6,211	
C7426	P/G Softfall WGC	102,366	75,000	4,895	(70,105)	Budget amendment to increase budget in October OCM. Commenced in January 2026.
C7428	WGC - Greens depot house refurbishment	54,000	1,000	0	(1,000)	
C7570	Leederville Sporting Club - DAIP ramp upgrade stage 2	8,688	8,688	581	(8,107)	
C7683	Conservation Fencing Refurbishment	47,810	27,889	14,263	(13,627)	
C7687	Lake Monger Drive/Sth Galup - irrigation system replacement	315,000	0	3,297	3,297	
C8422	Bold Park Aquatic Centre - playground timber refurbishment	30,000	30,000	29,697	(303)	
C8426	Sand bins storage	88,114	51,400	5,259	(46,141)	RFQ quotes above budget. Redesign of sand pit to be investogated. Mid year budget amendment proposed. Late FY26 spend.
C8428	WGC Safety Fencing Southern End of the Driving Range	512,000	4,500	811	(3,689)	
C8429	WGC Driving Range - Refurbishment RAS	50,000	50,000	46,098	(3,902)	
C8571	Lake Monger Recreation Club - bore watering system	40,000	40,000	0	(40,000)	Timing - To commence in autumn with RFQ $10k under budget. Mid year budget amendment proposed.
C8655	Lake Monger Power Supply Upgrade	216,654	148,002	29,867	(118,135)	Works delayed by Western Power.
C8683	Bore Emergency Fund	50,000	29,167	30,428	1,262	
C8687	Lake Monger - furniture replacement	25,500	25,500	8,000	(17,500)	
C9609	Perry Lakes Reserve - lighting	30,000	30,000	20,867	(9,133)	
40000	Waste Management	239,967	0	61,853	61,853	Annual bin purchases.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Explanation of variance YTD
		$	$	$	$	
	60010 Wembley Golf Course - Golf Operations	45,000	45,000	36,500	(8,500)	
	P0296 Concrete Grinder	10,000	10,000	8,175	(1,825)	
	P0466 Kubota F3690-AU Mower with deck	40,000	0	0	0	
		17,071,542	**9,439,563**	**6,718,227**	**(2,721,337)**	

Capital expenditure total

Level of completion indicators

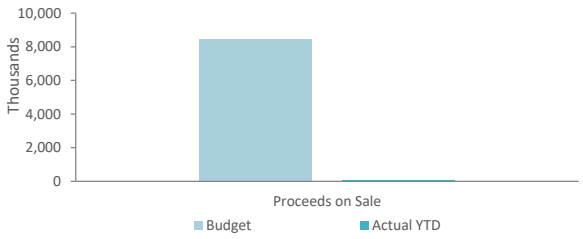
- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description		Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
			$	$	$	$	$	$	$	$
	Land & Buildings									
	Land - freehold land		92,113	8,400,000	8,307,887	0	0	0	0	0
	Plant and equipment									
0000053	Concrete Grinder	**P0296**	500	0	0	(500)	0	0	0	0
0000066	Toyota Corolla Ascent Hatch	**P0352**	9,600	14,000	4,400	0	9,600	12,493	2,893	0
0000070	Kubato Out Front Mower	**P0364**	0	0	0	0	7,500	4,247	0	(3,253)
0000080	Subaru XV 2.0i Hatch	**P0393**	0	0	0	0	20,000	10,402	0	(9,598)
0000083	Toyota Corolla Sedan CVT Asc	**P0396**	10,909	15,250	4,341	0	10,909	14,251	3,342	0
0000085	Kubato Ride On Mower	**P0407**	0	0	0	0	7,000	4,176	0	(2,824)
0000089	Mazda 3 Neo Sport	**P0423**	9,000	14,000	5,000	0	9,000	11,978	2,978	0
0000092	Ford Ranger 1GNY187	**P0428**	0	0	0	0	12,000	15,550	3,550	0
0000097	Mazda 3 Neo Sport	**P0436**	9,000	15,500	6,500	0	9,000	14,069	5,069	0
0000107	2018 Mazda CX-3 Neo	**P0454**	10,070	16,500	6,430	0	10,070	12,856	2,786	0
0000116	Kubato Ride On Mower	**P0466**	0	10,000	10,000	0	0	0	0	0
			141,192	**8,485,250**	**8,344,558**	**(500)**	**95,079**	**100,022**	**20,618**	**(15,675)**

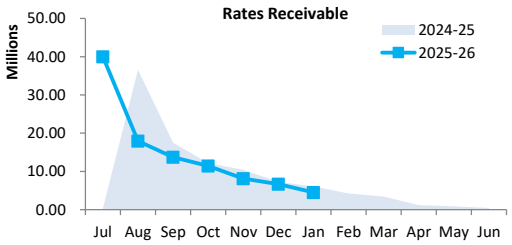


TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2025	31 Jan 2026
	$	$
Opening arrears previous year	468,889	449,324
Levied this year	28,210,359	29,314,813
Less - collections to date	(28,229,924)	(25,247,604)
Net rates collectable	**449,324**	**4,516,533**
% Collected	98.4%	84.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Trade receivables	0	105,459	188,696	54,984	72,568	421,707
Percentage	0.0%	25.1%	44.7%	13.0%	17.2%	
Balance per trial balance						
Trade receivables						421,707
Other receivables		128,816				128,816
GST receivable		(8,516)				(8,516)
Provision for Doubtful Debts					(11,731)	(11,731)
Other Receivables - UGP CBU		44,805				44,805
Total receivables general outstanding						**575,081**

Amounts shown above include GST (where applicable)

KEY INFORMATION

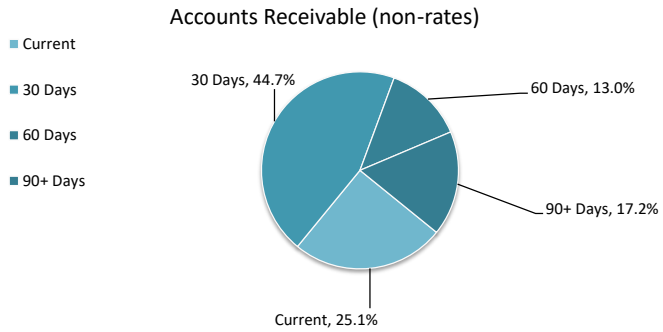
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.



TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 January 2026
	$	$	$	$
Financial assets at amortised cost	59,793,020	83,100,000	(68,793,020)	74,100,000
Inventory				
Inventories - Depot	30,768	18,236	(14,621)	34,383
Inventories - BPAC	28,108	138,740	(96,885)	69,963
Inventories - WGC	433,933	58,100	(101,993)	390,040
Land held for resale				
- Cost of acquisition	1,605,008	0	0	1,605,008
Other assets				
Prepayments	101,800	0	(101,800)	0
Accrued income	0	216,235	(209,326)	6,909
Accrued interest	798,341	0	(798,341)	0
Contract assets				
Contract assets	567,004	0	(250,255)	316,749
Total other current assets	**63,357,982**	**83,531,311**	**(70,366,241)**	**76,523,052**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale
Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.
Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Contract assets
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

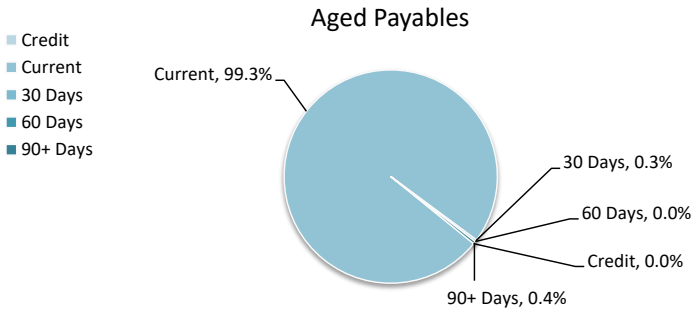
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	(82)	1,013,813	2,732	200	4,186	1,020,849
Percentage	0.0%	99.3%	0.3%	0.0%	0.4%	
Balance per trial balance						
Trade Creditors						1,020,849
Sundry Creditors						121,842
Accrued salaries and wages						221,978
Other payables - income received in advance						330,077
Other payables - accrued expenses						7,012
Other payables - ESL Rates Levy						2,696,156
Other payables - Bonds						3,690,330
Other payables - Prepaid Rates						552,239
Total payables general outstanding						**8,640,483**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the period that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



	Full Year Budget	YTD Budget	YTD Actual	Variance	
	$	$	$	$	%
Legal Expenses					
Governance Management	80,000	46,667	30,424	16,243	65%
Animal Control	2,500	1,458	0	1,458	0%
Rangers	2,500	1,458	0	1,458	0%
Compliance	20,000	11,667	0	11,667	0%
Health	5,000	2,917	0	2,917	0%
Planning	50,000	29,167	38,250	(9,084)	131%
Parking Control	10,000	5,833	11,262	(5,429)	193%
Other Property	20,000	11,667	27,313	(15,646)	234%
	190,000	**110,834**	**107,249**	**3,584**	**97%**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

10 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Lease No.**	**1 July 2025**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Carts/Cushmans	6	579,155	0	0	(120,317)	(208,384)	458,838	370,771	(15,088)	(23,740)
Trackman	7	558,601	0	0	(86,719)	(150,162)	471,882	408,439	(14,606)	(23,538)
Toro Plant	8	243,058	0	0	(44,346)	(76,854)	198,712	166,204	(6,800)	(10,825)
Toro Plant	9	844,772	0	0	(138,464)	(239,713)	706,308	605,059	(21,542)	(34,584)
Toro Plant	10	124,651	0	0	(18,338)	(31,767)	106,313	92,884	(3,408)	(5,511)
Toro Plant	11	144,949	0	0	(20,343)	(35,234)	124,606	109,715	(3,895)	(6,318)
Total		**2,495,186**	**0**	**0**	**(428,528)**	**(742,114)**	**2,066,658**	**1,753,072**	**(65,339)**	**(104,516)**
Current lease liabilities		742,113					313,585			
Non-current lease liabilities		1,753,073					1,753,073			
		2,495,186					**2,066,658**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION
At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 January 2026
		$	$	$	$	$
Other liabilities						
Contract liabilities		893,968	0	0	(893,968)	0
Total other liabilities		893,968	0	0	(893,968)	0
Employee Related Provisions						
Provision for annual leave		1,504,439	0	0	0	1,504,439
Provision for long service leave		841,714	0	68,950	(60,639)	850,025
Total Provisions		2,346,153	0	68,950	(60,639)	2,354,464
Total other current liabilities		**3,240,121**	**0**	**68,950**	**(954,607)**	**2,354,464**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Town's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jan 2026	Current Liability 31 Jan 2026	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
Pensioner deferred interest	0	0	0	0	0	20,000	0	0
Financial assistance grant - general	0	0	0	0	0	795,995	397,998	212,961
Financial assistance grant - roads	0	0	0	0	0	561,482	280,742	110,286
Health	0	0	0	0	0	1,000	583	0
Disability services	0	0	0	0	0	1,000	1,000	1,000
Waste education program	0	0	0	0	0	0	0	0
CoV Lake Galup Vegetated Channel Management	0	0	0	0	0	13,300	0	0
WGC Sponsorships	0	0	0	0	0	80,000	46,667	50,100
Festival and events	0	0	0	0	0	6,200	5,000	0
Childrens Book Week Grant/Get Online Week Grant	0	0	0	0	0	1,200	1,200	2,380
MRWA Direct Grant	0	0	0	0	0	162,640	162,640	158,591
YMCA Maintenance Contribution	0	0	0	0	0	24,000	14,000	0
Donations - Memorial Bench	0	0	0	0	0	0	0	3,762
Blackspot - Traffic Signal Upgrade Design	0	0	0	0	0	294,640	0	294,640
DPLH - CMPAP Funding Foreshore Management	43,400	0	(43,400)	0	0	62,000	0	43,400
Better Bins Waste	0	0	0	0	0	171,348	0	141,348
Quarry sound lighting contribution	0	0	0	0	0	100,000	60,000	0
DWER - Gnangara Waterwise Councils Funding	31,818	0	(31,818)	0	0	110,000	0	131,818
Club contributions - building/lighting/car parks	0	0	0	0	0	235,333	137,277	160,932
Recoverable Works	0	0	0	0	0	120,000	70,000	134
	75,218	**0**	**(75,218)**	**0**	**0**	**2,760,138**	**1,177,107**	**1,311,352**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jan 2026	Current Liability 31 Jan 2026	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
Public Artwork - Cash in lieu	0	0	0	0	0	40,000	23,333	0
MRWA Rehab - Stephenson Ave	0	0	0	0	0	149,709	0	0
Bus Shelters	0	0	0	0	0	22,000	0	0
Road Resurf - Hovea Cres (Kingsland - Dampier)	0	0	0	0	0	185,000	185,000	0
Jon Sanders Dr (Powis- Harbone) Intersection	0	0	0	0	0	98,531	0	0
Road Rehab - Cambridge St (Gregory - Station)	0	0	0	0	0	123,026	123,026	0
MRWA - Lake Monger Drive	0	0	0	0	0	291,337	291,337	116,535
MRWA - Underwood Ave (A) & (B)	0	0	0	0	0	494,194	494,194	197,677
Road Rehab - Lake Monger Dr (Northwood - St Leonards)	0	0	0	0	0	272,060	189,961	0
Leederville DAIP Upgrade	0	0	0	0	0	0	0	58,842
MRWA - Railway Parade	0	0	0	0	0	87,782	0	0
Cambridge Bowling -Lighting Upgrade	0	0	0	0	0	79,483	0	0
Lotterywest/DLGSC - Floreat SLSC Building Upgrade	818,750	0	(818,750)	0	0	1,310,000	0	1,146,250
	818,750	**0**	**(818,750)**	**0**	**0**	**3,153,122**	**1,306,851**	**1,519,304**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

14 INVESTMENT IN ASSOCIATES

(a) Investment in associates

The table below reflects the financial results of the Town's investment in associates as reported by the associate.

Aggregate carrying amount of interests in associates accounted for using the equity method are reflected in the table below.	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$
- Distribution of equity by associates	(5,833,334)	(2,916,666)	(2,916,666)
- Share of associates total comprehensive income arising during the period	(5,833,334)	(2,916,666)	(2,916,666)
Carrying amount at 1 July			13,506,474
- Share of associates total comprehensive income arising during the period	(5,833,334)	(2,916,666)	(2,916,666)
Carrying amount at 30 June	(5,833,334)	(2,916,666)	10,589,808

KEY INFORMATION
Investments in associates
An associate is an entity over which the Town has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Town's share of net assets of the associate. In addition, the Town's share of the profit or loss of the associate is included in the Town's profit or loss.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Cost Code	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$
Budget adoption amended opening balance						(2,993,468)
Cambridge Bowling Club Lighting upgrade	C5576	22 July 25 - 13.4.2	Capital expenses	0	(22,447)	(3,015,915)
Reserve transfer - Clubs and Associates - Cambridge Bowling Club	95213-6103-9502	22 July 25 - 13.4.2	Reserve Transfer	22,447	0	(2,993,468)
Entry Signage replacement - WGC	C3427	22 July 25 - 13.4.2	Capital expenses	0	(90,360)	(3,083,828)
Wembley Golf Course - Reimbursements	60010-1362-0000	22 July 25 - 13.4.2	Operating revenue	75,800	0	(3,008,028)
Wembley Golf Course Maintenance	M0425-2600-0000	22 July 25 - 13.4.2	Operating expenses	14,560	0	(2,993,468)
CF - Carpark resurfacing - North Kidney City Beach	C1407	26 Aug 25 - 13.2.5	Capital expenses	0	(15,456)	(3,008,924)
CF - Moray Ave and Dumfries - Drainage Upgrade	C2194	26 Aug 25 - 13.2.5	Capital expenses	0	(27,955)	(3,036,879)
CF - Energy efficiency upgrades - WGC	C3428	26 Aug 25 - 13.2.5	Capital expenses	0	(16,967)	(3,053,846)
CF - Conservation Fencing Refurbishment	C7683	26 Aug 25 - 13.2.5	Capital expenses	101,390	0	(2,952,456)
CF - Galup Lake Monger - Accelerated Greening Project	S7655	26 Aug 25 - 13.2.5	Operating expenses	89,265	0	(2,863,191)
CF - Bus Shelters	C0827	26 Aug 25 - 13.2.5	Capital expenses	971	0	(2,862,220)
CF - Landline Phone System replacement	C0958	26 Aug 25 - 13.2.5	Capital expenses	0	(55,397)	(2,917,617)
CF - WGC Steel rectification works	C1428	26 Aug 25 - 13.2.5	Capital expenses	0	(140,249)	(3,057,866)
CF - Cambridge Croquet Club - lighting	C2572	26 Aug 25 - 13.2.5	Capital expenses	899	0	(3,056,967)
CF - Lake Monger Reserve - Irrigation masterplan roll out	C2655	26 Aug 25 - 13.2.5	Capital expenses	9,299	0	(3,047,668)
CF - Ruislip St Safe Active Street evaluation	C3268	26 Aug 25 - 13.2.5	Capital expenses	0	(70,000)	(3,117,668)
CF - Furniture renewal parks	C3683	26 Aug 25 - 13.2.5	Capital expenses	9,258	0	(3,108,410)
CF - Lake Monger picnic and seating replacement	C3699	26 Aug 25 - 13.2.5	Capital expenses	4,268	0	(3,104,142)
CF - Public Art Cambridge Street Wembley	C3815	26 Aug 25 - 13.2.5	Capital expenses	13,165	0	(3,090,977)
CF - WGC Mini Golf soak well	C3699	26 Aug 25 - 13.2.5	Capital expenses	342	0	(3,090,635)
CF - WGC Hospitality leak rectification	C5428	26 Aug 25 - 13.2.5	Capital expenses	10,937	0	(3,079,698)
CF - Floreat SLSC upgrade construction	C6406	26 Aug 25 - 13.2.5	Capital expenses	435,095	0	(2,644,603)
CF - Floreat SLSC upgrade construction - contribution	C6406	26 Aug 25 - 13.2.5	Capital revenue	568,751	0	(2,075,852)
CF - Leederville Sporting Club - DAIP ramp upgrade stage 2	C7570	26 Aug 25 - 13.2.5	Capital expenses	47,498	0	(2,028,354)
CF - Sand bin storage	C8426	26 Aug 25 - 13.2.5	Capital expenses	7,694	0	(2,020,660)
CF - Lake Monger power supply upgrade	C8655	26 Aug 25 - 13.2.5	Capital expenses	998	0	(2,019,662)
CF - Investigate Wembley Road network improvements	S1308	26 Aug 25 - 13.2.5	Operating expenses	0	(17,335)	(2,036,997)
CF - Quarry Amphitheatre kiosk design	S4414	26 Aug 25 - 13.2.5	Operating expenses	0	(25,524)	(2,062,521)
CF - Maturity assessment roads and footpaths	S4421	26 Aug 25 - 13.2.5	Operating expenses	0	(11,435)	(2,073,956)
CF - Essential 8 Gap identification	S2959	26 Aug 25 - 13.2.5	Operating expenses	2,459	0	(2,071,497)
CF - ICT Project management services	S9950	26 Aug 25 - 13.2.5	Operating expenses	0	(9,079)	(2,080,576)
CF - Galup Lake Monger - lighting and CCTV design	S1655	26 Aug 25 - 13.2.5	Operating expenses	2,728	0	(2,077,848)
CF - Floreat Activity Centre TOC PSP	S0815	26 Aug 25 - 13.2.5	Operating expenses	3,690	0	(2,074,158)
CF - Wembley Activity Centre review (WACPR)	S6815	26 Aug 25 - 13.2.5	Operating expenses	114	0	(2,074,044)
CF - Cambridge Street (East) urban corridor	S7815	26 Aug 25 - 13.2.5	Operating expenses	1,500	0	(2,072,544)
City Beach July 2025 Emergency Response	S3922	26 Aug 25 - 13.3.6	Operating expenses	0	(80,000)	(2,152,544)
Road Resurfacing - Chandler Ave West (Ulster Rd - Clanmel Rd)	C2166	25 Nov 25 - 13.4.6	Capital expenses	69,245	0	(2,083,299)
Road Resurfacing - Chandler Ave West (Ulster Rd - Clanmel Rd)	90100-6103-9103	25 Nov 25 - 13.4.6	Reserve Transfer	0	(69,245)	(2,152,544)
Road Resurfacing - Highbury St (Bourneville - Seymour)	C2222	25 Nov 25 - 13.4.6	Capital expenses	0	(44,191)	(2,196,735)
Road Resurfacing - Highbury St (Bourneville - Seymour)	97000-6103-9804	25 Nov 25 - 13.4.6	Reserve Transfer	44,191	0	(2,152,544)
Road Resurfacing - Marlow St (Cambridge - Herdsman)	C3230	25 Nov 25 - 13.4.6	Capital expenses	25,000	0	(2,127,544)
Road Resurfacing - Marlow St (Cambridge - Herdsman)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	0	(25,000)	(2,152,544)
Road Resurfacing - Johnson St (Herdsman - Harborne)	C3245	25 Nov 25 - 13.4.6	Capital expenses	106,004	0	(2,046,540)
Road Resurfacing - Johnson St (Herdsman - Harborne)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	0	(106,004)	(2,152,544)
Road Resurfacing - Joseph St (Cambridge - Ruislip)	C3257	25 Nov 25 - 13.4.6	Capital expenses	138,675	0	(2,013,869)
Road Resurfacing - Joseph St (Cambridge - Ruislip)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	0	(138,675)	(2,152,544)
Road Resurfacing - Hovea Cres (Kingsland - Dampier)	C1100	25 Nov 25 - 13.4.6	Capital expenses	25,529	0	(2,127,015)
Road Resurfacing - Hovea Cres (Kingsland - Dampier)	97000-6103-9804	25 Nov 25 - 13.4.6	Reserve Transfer	0	(44,191)	(2,171,206)
Road Rehabilitation - Lake Monger Dr (Kimberley - St Leonards)	C4309	25 Nov 25 - 13.4.6	Capital expenses	0	(159,698)	(2,330,904)
Road Rehabilitation - Lake Monger Dr (Kimberley - St Leonards)	C4309	25 Nov 25 - 13.4.6	Capital revenue	82,099	0	(2,248,805)
Road Rehabilitation - Lake Monger Dr (Kimberley - St Leonards)	90100-6103-9104	25 Nov 25 - 13.4.6	Reserve Transfer	325,283	0	(1,923,522)
Road Resurfacing - Logan Lane	C2183	25 Nov 25 - 13.4.6	Capital expenses	12,648	0	(1,910,874)
Jon Sanders Dr (Powis - Harborne) Intersection upgrade	C1325	25 Nov 25 - 13.4.6	Capital expenses	0	(48,164)	(1,959,038)
Jon Sanders Dr (Powis - Harborne) Intersection upgrade	C1325	25 Nov 25 - 13.4.6	Capital revenue	38,531	0	(1,920,507)
Traffic Signal Upgrade Design Cambridge St / Selby St	S0303	25 Nov 25 - 13.4.6	Operating expenses	0	(244,805)	(2,165,312)
Traffic Signal Upgrade Design Cambridge St / Selby St	S0303	25 Nov 25 - 13.4.6	Operating revenue	244,805	0	(1,920,507)
Lake Monger Drive Signalised Pedestrian Crossing	S4309	25 Nov 25 - 13.4.6	Operating expenses	0	(14,500)	(1,935,007)
Road Rehabilitation - Railway Pde (Kerr - Blencowe)	C5304	25 Nov 25 - 13.4.6	Capital revenue	87,782	0	(1,847,225)
Road Rehabilitation - Stephenson Ave (Rochdale - Montgomery)	C0141	25 Nov 25 - 13.4.6	Capital revenue	149,709	0	(1,697,516)
Henderson Park - sports lighting	C2554	25 Nov 25 - 13.4.6	Capital revenue	0	(310,000)	(2,007,516)
Henderson Park - sports lighting	C2554	25 Nov 25 - 13.4.6	Capital expenses	485,000	0	(1,522,516)
Cambridge Croquet Club - contribution	95209-6103-9502	25 Nov 25 - 13.4.6	Reserve Transfer	30,505	0	(1,492,011)
Cambridge Croquet Club	C2572	25 Nov 25 - 13.4.6	Capital expenses	0	(30,505)	(1,522,516)
City Beach Tennis Club Disability Access Upgrade - design	S0573	25 Nov 25 - 13.4.6	Operating expenses	165,789	0	(1,356,727)
WGC P/G Softfall	C7426	25 Nov 25 - 13.4.6	Capital expenses	0	(27,366)	(1,384,093)
Galup power supply upgrade	C8655	25 Nov 25 - 13.4.6	Capital expenses	0	(68,652)	(1,452,745)
Winmarley Park playground upgrade	C1643	25 Nov 25 - 13.4.6	Capital expenses	0	(12,000)	(1,464,745)
Galup (Lake Monger) Aboriginal Memorial - design	C1687	25 Nov 25 - 13.4.6	Capital expenses	0	(65,000)	(1,529,745)
FOGO bin procurement	40000-7013-0000	25 Nov 25 - 13.4.6	Capital expenses	0	(239,967)	(1,769,712)
Better Bins Project	S2388	25 Nov 25 - 13.4.6	Operating expenses	0	(171,348)	(1,941,060)
Better Bins Project	S2388	25 Nov 25 - 13.4.6	Operating revenue	171,348	0	(1,769,712)
Waste Education - State Grant - Better Bins	40042-1231-0000	25 Nov 25 - 13.4.6	Operating revenue	0	(30,000)	(1,799,712)
Replacement of Heat Pump - main pool	C0400	25 Nov 25 - 13.2.3	Capital expenses	0	(215,000)	(2,014,712)
Replacement of Heat Pump - main pool	90100-6103-9702	25 Nov 25 - 13.2.3	Reserve Transfer	215,000	0	(1,799,712)
Quarry Amphitheatre kiosk upgrade design	S4414	25 Nov 25 - 13.4.2	Operating expenses	0	(61,000)	(1,860,712)
Quarry Amphitheatre kiosk upgrade design	97000-6103-9103	25 Nov 25 - 13.4.2	Reserve Transfer	61,000	0	(1,799,712)
				3,901,271	**(2,707,515)**	**(1,799,712)**

Investment Report Pack

Town of Cambridge

1 January 2026 to 31 January 2026

Contents

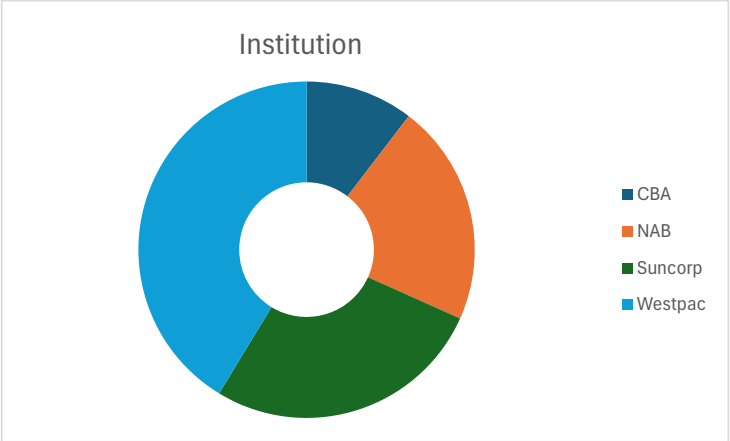
1. Term deposits as at 31/01/2026
2. Portfolio Graphs

1. Term deposits as at 31 January 2026

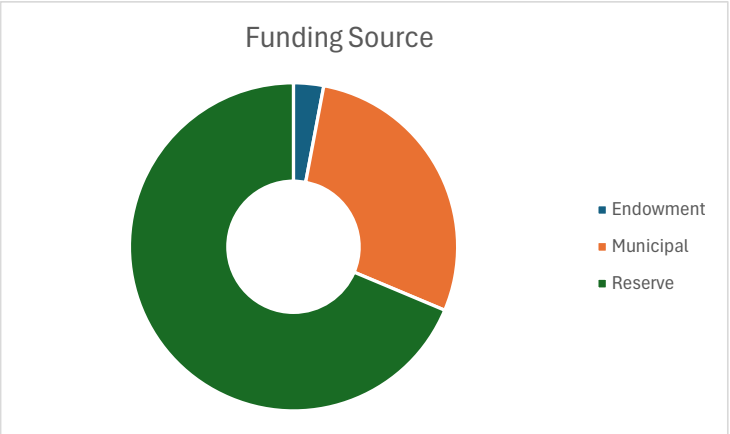
Reference Number	Institution	Source	Amount $	Rate %	Lodged	Maturity	Days	Interest $	Total $
TD0034-NAB-M	NAB	Municipal	5,000,000.00	4.15	4/09/2025	1/02/2026	150	85,273.97	5,085,273.97
TD0042-NAB-R	NAB	Reserve	1,000,000.00	4.20	30/09/2025	27/02/2026	150	17,260.27	1,017,260.27
TD0023-SUN-R	Suncorp	Reserve	8,300,000.00	4.30	2/07/2025	1/04/2026	273	266,941.64	8,566,941.64
TD0045-CBA-M	CBA	Municipal	5,000,000.00	4.20	5/11/2025	7/04/2026	153	88,027.40	5,088,027.40
TD0046-CBA-M	CBA	Municipal	2,000,000.00	4.23	4/12/2025	7/04/2026	124	28,740.82	2,028,740.82
TD0024-WBC-M	Westpac	Municipal	3,000,000.00	4.37	18/07/2025	18/04/2026	274	98,414.79	3,098,414.79
TD0043-SUN-R	Suncorp	Reserve	2,000,000.00	4.26	30/09/2025	28/05/2026	240	56,021.92	2,056,021.92
TD0026-WBC-R	Westpac	Reserve	7,000,000.00	4.37	5/08/2025	1/06/2026	300	251,424.66	7,251,424.66
TD0035-SUN-E	Suncorp	Endowment	1,200,000.00	4.15	4/09/2025	2/06/2026	271	36,974.79	1,236,974.79
TD0036-SUN-R	Suncorp	Reserve	2,500,000.00	4.15	4/09/2025	2/06/2026	271	77,030.82	2,577,030.82
TD0047-SUN-M	Suncorp	Municipal	1,000,000.00	4.40	5/12/2025	2/06/2026	179	21,578.08	1,021,578.08
TD0028-WBC-M	Westpac	Municipal	2,000,000.00	4.30	8/08/2025	8/06/2026	304	71,627.40	2,071,627.40
TD0031-NAB-E	NAB	Endowment	1,000,000.00	4.10	19/08/2025	19/06/2026	304	34,147.95	1,034,147.95
TD0038-SUN-R	Suncorp	Reserve	5,000,000.00	4.12	19/09/2025	16/07/2026	300	169,315.07	5,169,315.07
TD0029-WBC-R	Westpac	Reserve	5,200,000.00	4.30	13/08/2025	13/08/2026	365	223,600.00	5,423,600.00
TD0032-WBC-R	Westpac	Reserve	4,000,000.00	4.28	20/08/2025	20/08/2026	365	171,200.00	4,171,200.00
TD0037-WBC-R	Westpac	Reserve	3,400,000.00	4.27	10/09/2025	10/09/2026	365	145,180.00	3,545,180.00
TD0039-WBC-R	Westpac	Reserve	6,000,000.00	4.26	19/09/2025	14/09/2026	360	252,098.63	6,252,098.63
TD0040-NAB-R	NAB	Reserve	5,800,000.00	4.25	19/09/2025	14/09/2026	360	243,123.29	6,043,123.29
TD0048-CBA-R	CBA	Reserve	700,000.00	4.43	4/12/2025	4/12/2026	365	31,010.00	731,010.00
TD0049-NAB-M	NAB	Municipal	3,000,000.00	4.35	20/01/2026	20/07/2026	181	64,713.70	3,064,713.70
TOTAL			**74,100,000.00**					**2,433,705.21**	**76,533,705.20**

2. Portfolio Graphs

Institution	Amount $	Rating
CBA	7,700,000.00	A-1+
NAB	15,800,000.00	A-1+
Suncorp	20,000,000.00	A-1+
Westpac	30,600,000.00	A-1+
Total	**74,100,000.00**	



Funding Source	Amount $
Endowment	2,200,000.00
Municipal	21,000,000.00
Reserve	50,900,000.00
Total	**74,100,000.00**



13.2.4 Payment of Accounts January 2026

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Manager Finance
AUTHORISER:	Bronwyn Rose, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Information
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Accounts Payment Listing - January 2026 [**13.2.4.1** - 24 pages]

PURPOSE OF REPORT:

To provide and confirm the schedule of payments for January 2026 in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

EXECUTIVE SUMMARY:

Under the *Local Government (Financial Management) Regulations 1996*, payments of accounts made by the Town are to be submitted to Council. The report contains a summary of payments made for the month with detailed payment listings (**Attachment 1**) providing more information.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council:

1. **RECEIVES, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the schedule of accounts for January 2026, as outlined in Attachment 1.**
2. **RECORDS in the Ordinary Council Meeting minutes the total payments for the month of January 2026 being paid as $5,380,764.37.**

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

Section 6.10 of the *Local Government Act 1995* requires the keeping of financial records and general management of payments, which is further specified in Regulation 13 of the *Local Government (Financial Management) Regulations 1996*. A list of accounts is to be prepared each month which is presented to the Ordinary Meeting of Council showing the payee's name, the amount of payment, the date of the payment, and sufficient information to identify the transaction.

DETAILS:

A list of cheques, credit card transactions and electronic funds transfers (EFTs) from the Municipal Account (and Trust Account where applicable) for the past month is provided at Attachment 1 for a total of $5,380,764.37.

Of note, refunds issued to ratepayers during this reporting period (or during any other reporting period) should not be interpreted as a direct reflection of individual rates assessments. Refund amounts may be influenced by a range of factors including overpayments, eligibility for concessions under the *Rates and Charges (Rebates and Deferments) Act 1992*, and entitlements for seniors and pensioners. Additionally, refunds may result from administrative adjustments or corrections. All refunds are processed in accordance with the provisions of the *Local Government Act 1995*, particularly sections 6.47 and 6.50, which govern concessions and payment terms.

The Town of Cambridge remains committed to transparency and equity in its financial management practices.

COMMENT:

All payments listed have been reviewed and are in accordance with Council's adopted budget, relevant policies, and statutory requirements. No irregularities or issues have been identified.

POLICY / STATUTORY IMPLICATIONS:

As per Section 6.10 of the *Local Government Act 1995*, and Regulation 13 of the *Local Government (Financial Management) Regulations 1996.*

RISK MANAGEMENT IMPLICATIONS:

Low/Medium/High:	The schedule of payments has been produced in accordance with applicable local government legislation.

FINANCIAL IMPLICATIONS:

Expenses incurred are charged to the appropriate items included in the annual budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.
Diverse revenue - enhance the Town's financial sustainability by optimising our assets, services, and opportunities to plan for and generate diverse income streams.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

Town of Cambridge Payment Listing

ACCOUNT PAYMENT LISTING BY CREDITOR
FOR THE PERIOD ENDED 31 JANUARY 2026

SUMMARY

CHEQUE PAYMENTS

	Date From	Date To		Amount
Municipal Fund	1 January 2026	31 January 2026	$	1,361.95
			$	**1,361.95**

ELECTRONIC FUND TRANSFERS (EFT)

	Date From	Date To		Amount
Accounts Payable - Admin	1 January 2026	31 January 2026	$	3,014,787.58
Accounts Payable - WGC	1 January 2026	31 January 2026	$	459,170.49
Payroll	1 January 2026	31 January 2026	$	1,467,955.91
Direct Bank Charges	1 January 2026	31 January 2026	$	350,344.20
Direct Debits - WGC	1 January 2026	31 January 2026	$	75,477.23
			$	**5,367,735.41**

CARD PAYMENTS

	Date From	Date To		Amount
Credit Card Payments	1 January 2026	31 January 2026	$	11,667.01
			$	**11,667.01**

TOTAL PAYMENTS	**$**	**5,380,764.37**

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE CHEQUE PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
16-Jan-2026	Town Of Cambridge	Petty cash reimbursement	329.75
16-Jan-2026	Cambridge Senior Services - Petty Cash	Petty cash reimbursement	461.05
29-Jan-2026	The Boulevard Centre	Petty cash reimbursement	230.45
29-Jan-2026	Cambridge Library - Petty Cash	Petty cash reimbursement	340.70
TOWN OF CAMBRIDGE CHEQUE PAYMENTS			**$ 1,361.95**

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
29-Jan-2026	A J Rayner Consulting	Retrieve, review existing heritage information and report preparation	6,737.50
08-Jan-2026	Access Without Barriers Pty Ltd	Steel rectification and renewal - Depot	85,747.42
15-Jan-2026	Ad Astra Drycleaning	Weekly drycleaning	83.60
08-Jan-2026	Ad Astra Drycleaning	Weekly drycleaning	25.60
29-Jan-2026	AE Hoskins Building Services	Building maintenance / repairs various locations	12,099.54
08-Jan-2026	AE Hoskins Building Services	Building maintenance / repairs various locations	7,472.32
21-Jan-2026	AE Hoskins Building Services	Building maintenance / repairs various locations	2,977.89
15-Jan-2026	AE Hoskins Building Services	Building maintenance / repairs various locations	1,944.35
08-Jan-2026	Alexia E Kondoukas	Refund of rates - overpayment	241.67
29-Jan-2026	ALIA - Australian Library & Information Association	Membership fee	1,342.00
21-Jan-2026	Alinta Sales Pty Ltd	Gas charges	55.30
29-Jan-2026	Alinta Sales Pty Ltd	Gas charges	46.95
08-Jan-2026	Alinta Sales Pty Ltd	Gas charges	46.50
08-Jan-2026	All-Type Engraving	Supply office signage - Admin	88.00
21-Jan-2026	ALSCO Pty Limited	Laundry services - Bold Park Aquatic Café	207.08
21-Jan-2026	Andantino Pty Ltd T/as Outdoor World	Works bond refund	700.00
29-Jan-2026	Anna Doherty	Lane hire unavailability refund - Bold Park Aquatic	138.00
29-Jan-2026	Aqua Iceman	Water filter service - multiple locations	2,875.00
08-Jan-2026	Aquatic Services WA Pty Ltd	Annual service for pool equipment - Bold Park Aquatic	5,075.17
21-Jan-2026	Arbor Centre Group Pty Ltd	Arborist assessment and management options - Oceanic Drive	1,650.00
29-Jan-2026	Australia Post	Postage account - Admin	6,711.79
15-Jan-2026	Australia Post	Counter transaction fees - Rates	91.46
21-Jan-2026	Australian Airconditioning Services Pty Ltd	Pool pressure test / chiller repair - Bold Park Aquatic	6,044.50
15-Jan-2026	Australian Airconditioning Services Pty Ltd	Air conditioner routine maintenance - Bold Park Aquatic	641.30
21-Jan-2026	Australian Hvac Services	Air conditioning repairs / maintenance - various locations	6,099.17
15-Jan-2026	Australian Hvac Services	Air conditioning repairs / maintenance - various locations	4,326.46
08-Jan-2026	Australian Service Union	Payroll deduction	53.00
15-Jan-2026	Australian Service Union	Payroll deduction	53.00
29-Jan-2026	Australian Service Union	Payroll deduction	53.00
08-Jan-2026	Auto Control Systems Pty Ltd	Programmable logic controller adjustments - Bold Park Aquatic	1,346.40
15-Jan-2026	Autopia Management Pty Ltd	Staff novated lease contributions	691.04
21-Jan-2026	Autopia Management Pty Ltd	Staff novated lease contributions	691.04
08-Jan-2026	Axon Public Safety Australia Pty Ltd	Body cams mounts	124.30
08-Jan-2026	Back Beach Co Pty Ltd	Swim accessories for resale - Bold Park Aquatic	3,506.30
08-Jan-2026	Benjamin J Mayes	Councillor allowance	3,938.00
15-Jan-2026	Bin Bath	Bin cleaning service	103.49
21-Jan-2026	Biopsychanalytics Pty Ltd	Management training workshop	5,500.00
15-Jan-2026	BOC Gases Australia Ltd	Supply gas cylinders - Bold Park Aquatic	37.21
08-Jan-2026	Brett Heil	Councillor allowance	2,460.00
15-Jan-2026	Bridgestone Australia Limited	Tyre for trailer	367.55
08-Jan-2026	Briteshine Cleaning and Maintenance Services	Cleaning service - multiple invoices	67,444.14

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
15-Jan-2026	Briteshine Cleaning and Maintenance Services	Cleaning service - multiple invoices	14,303.54
08-Jan-2026	Brownes Foods Operations Pty Limited	Supply of milk - Bold Park Aquatic Café	865.25
29-Jan-2026	Brownes Foods Operations Pty Limited	Supply of milk - Bold Park Aquatic Café	526.74
15-Jan-2026	Brownes Foods Operations Pty Limited	Supply of milk - Bold Park Aquatic Café	414.34
21-Jan-2026	Brownes Foods Operations Pty Limited	Supply of milk - Bold Park Aquatic Café	301.02
21-Jan-2026	Bruanne Pty Ltd Trading For Jakita Famil	Works bond refund	4,800.00
21-Jan-2026	Bruanne Pty Ltd Trading For Jakita Famil	Works bond refund	1,500.00
15-Jan-2026	Bucher Municipal	Plant & equipment maintenance / servicing	2,502.62
08-Jan-2026	Bucher Municipal	Plant & equipment maintenance / servicing	1,138.08
08-Jan-2026	Bunnings	Hardware items	218.25
21-Jan-2026	C K Landscape Supplies	Turf mix	121.00
08-Jan-2026	Cakes West Pty Ltd	Bakery goods for resale Bold Park Aquatic Café	828.74
29-Jan-2026	Cakes West Pty Ltd	Bakery goods for resale Bold Park Aquatic Café	355.08
21-Jan-2026	Cakes West Pty Ltd	Bakery goods for resale Bold Park Aquatic Café	146.30
21-Jan-2026	Call Associates Pty Ltd	After hours message services - Rangers	673.09
29-Jan-2026	Cambridge Croquet Club	Turf management agreement	2,050.96
08-Jan-2026	Cambridge Squash Club	TOC Community Organisation Support Grant	1,463.00
08-Jan-2026	Catherine Barlow	Councillor allowance	1,230.00
15-Jan-2026	Catherine Barlow	Councillor allowance	1,230.00
08-Jan-2026	CEI Pty Ltd - Raeco	Stock purchases - Library	393.37
29-Jan-2026	Chellew Hawley Pty Ltd	Playgrounds sandpit cleaning	3,973.20
29-Jan-2026	Chez Andre Pty Ltd	Supply bakery goods for resale - Bold Park Aquatic Café	222.48
08-Jan-2026	Chez Andre Pty Ltd	Supply bakery goods for resale - Bold Park Aquatic Café	103.46
21-Jan-2026	Chez Andre Pty Ltd	Supply bakery goods for resale - Bold Park Aquatic Café	79.86
08-Jan-2026	Child Support Agency	Payroll deductions	456.70
15-Jan-2026	Child Support Agency	Payroll deductions	456.70
29-Jan-2026	Child Support Agency	Payroll deductions	456.70
08-Jan-2026	Chubb Fire & Safety Pty Ltd	Replace panel and additional warning devices - Depot	15,187.92
21-Jan-2026	Chubb Fire & Safety Pty Ltd	Fire equipment maintenance	484.00
29-Jan-2026	City Of Perth Municipal Account	Building application / archive retrievals	209.51
08-Jan-2026	City Of Perth Municipal Account	Building application / archive retrievals	111.44
21-Jan-2026	City Of Subiaco Municipal Account	LSL liability payout	7,579.78
08-Jan-2026	Citymist Holdings Pty Ltd	Refund of rates - double payment	6,683.30
08-Jan-2026	Clare L Stace	Entertainment - Carols at the Lake 2025	1,210.00
08-Jan-2026	Clarity Aquarium Services	Aquarium maintenance	330.00
29-Jan-2026	Clarity Aquarium Services	Aquarium maintenance	330.00
21-Jan-2026	Clarity Corporate Communications Pty Ltd	Communication and media support	855.25
08-Jan-2026	Classic Hire	Hire of equipment for events	583.00
21-Jan-2026	Classic Tree Services	Pruning / tree removal	708.63
15-Jan-2026	Classic Tree Services Pty Ltd	Pruning / tree removal various invoices	10,785.32
21-Jan-2026	Classic Tree Services Pty Ltd	Pruning / tree removal various invoices	5,399.73
08-Jan-2026	Classic Tree Services Pty Ltd	Pruning / tree removal various invoices	2,882.14

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
29-Jan-2026	Coca-Cola Amatil (Aust) Pty Ltd	Supply of drinks for resale Bold Park Aquatic Café	1,177.50
08-Jan-2026	Coca-Cola Amatil (Aust) Pty Ltd	Supply of drinks for resale Bold Park Aquatic Café	896.56
21-Jan-2026	Coca-Cola Amatil (Aust) Pty Ltd	Supply of drinks for resale Bold Park Aquatic Café	455.69
29-Jan-2026	Coldtrek WA	Confectionery items - Bold Park Aquatic Café	2,236.35
21-Jan-2026	Coldtrek WA	Confectionery items - Bold Park Aquatic Café	1,766.55
08-Jan-2026	Coldtrek WA	Confectionery items - Bold Park Aquatic Café	1,285.05
15-Jan-2026	Coldtrek WA	Confectionery items - Bold Park Aquatic Café	603.40
21-Jan-2026	ColleaguesNagels	PVC pockets / permits	4,561.49
29-Jan-2026	ColleaguesNagels	Infringement rolls	2,939.03
08-Jan-2026	Constructive Project Solutions Pty Ltd	Project and construction management services for road rehabilitation works	15,620.15
08-Jan-2026	Cornerstone Legal WA Pty Ltd	Legal fees - prosecution services	2,986.83
29-Jan-2026	Cornerstone Legal WA Pty Ltd	Legal fees - prosecution services	1,336.50
29-Jan-2026	Courtney Corker	Staff reimbursement - Citizenship Ceremony gifts	262.50
15-Jan-2026	Cromag Pty Ltd T/A Sigma Chemicals	Pool cleaning products - Bold Park Aquatic	3,622.20
08-Jan-2026	Cromag Pty Ltd T/A Sigma Chemicals	Pool cleaning products - Bold Park Aquatic	1,862.37
08-Jan-2026	CSDA Employers EFT	Deduction request by Service Australia	330.59
15-Jan-2026	CSDA Employers EFT	Deduction request by Service Australia	330.59
29-Jan-2026	CSDA Employers EFT	Deduction request by Service Australia	330.59
21-Jan-2026	CTI5 Pty Ltd	Parking ticket machine cash collections	1,524.60
08-Jan-2026	Culture Counts Australia	Annual subscription	2,200.00
08-Jan-2026	Curate Arts Incorporated	TOC Community Organisation Support Grant	1,000.00
29-Jan-2026	Daniel R Lucanus	Refund of rates - overpayment	904.20
15-Jan-2026	Danielle Dunne	Staff reimbursement - course completion	1,195.00
08-Jan-2026	Datalink Technologies Pty Ltd	Two-way radios	349.84
15-Jan-2026	David N Edwards	Refund of rates - double payment	3,220.80
08-Jan-2026	Deaf Services Queensland	Interpreting services	562.68
21-Jan-2026	Deep Green Corp	Bold Park green wall maintenance	1,430.69
15-Jan-2026	Department of Planning Lands and Heritage Operating Account	DAP applications	6,322.00
15-Jan-2026	Department of Transport - Perth	Vehicle owner search fees - Rangers	2,281.20
09-Jan-2026	Dept. of Local Government, Industry Regulation & Safety	Building levies	17,844.40
15-Jan-2026	Deputy Commissioner of Taxation	PAYG tax	226,754.00
29-Jan-2026	Deputy Commissioner of Taxation	PAYG tax	213,350.00
08-Jan-2026	Deputy Commissioner of Taxation	PAYG tax	211,592.00
08-Jan-2026	Devenish Group Landscaping	Playground timber refurbishment - Bold Park Aquatic	29,810.00
08-Jan-2026	Digga West & Earthparts WA	Plant parts	2,240.48
08-Jan-2026	Dormakaba Australia Pty Ltd	Maintenance automatic doors - various locations	704.33
29-Jan-2026	Dormakaba Australia Pty Ltd	Maintenance automatic doors	546.69
15-Jan-2026	Dormakaba Australia Pty Ltd	Maintenance automatic doors	541.20
21-Jan-2026	Dormakaba Australia Pty Ltd	Maintenance automatic doors	541.20
08-Jan-2026	Drainflow Services Pty Ltd	Grease trap cleaning - multiple invoices	19,647.10
15-Jan-2026	Drainflow Services Pty Ltd	Grease trap cleaning	2,805.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
15-Jan-2026	Ean Mei Yeoh	Refund of overpayment of membership fees - Bold Park Aquatic	59.00
08-Jan-2026	Electricity Networks Corporation T/As Western Power	Western Power restrictive covenant for Galup Reserve power upgrade	1,970.10
15-Jan-2026	Element Advisory	Bond refund	271.00
08-Jan-2026	Elliotts Irrigation Pty Ltd	Irrigation maintenance - Parks	1,144.00
21-Jan-2026	Elliotts Irrigation Pty Ltd	Irrigation maintenance - Parks	1,144.00
15-Jan-2026	Emily Rose	Public Art Project (50%)	13,165.00
29-Jan-2026	Environmental Industries Pty Ltd	Town wide streetscape spray	36,755.07
21-Jan-2026	ES2 Pty Ltd	24/7 managed security service - IT	9,350.00
08-Jan-2026	Exteria	Supply and installation of park furniture	4,516.60
08-Jan-2026	Fiona Reidy T/A Djinda Kaal Dreaming	Reflect Reconciliation Action Plan aboriginal artwork - 25%	5,000.00
08-Jan-2026	Flexi Staff Group Pty Ltd	Temporary labour services	3,258.81
15-Jan-2026	Flexi Staff Group Pty Ltd	Temporary labour services	1,476.51
21-Jan-2026	Flick Anticimex Pty Ltd	Pest / washroom services various locations	3,914.40
08-Jan-2026	Flick Anticimex Pty Ltd	Pest / washroom services	50.95
15-Jan-2026	Floreat Forum Newsagency	Supply newspapers / magazines - Library	1,110.62
08-Jan-2026	Floreat Mowing and Gardening	Lawn mowing / firebreak clearance and branch removal	2,540.00
15-Jan-2026	Floreat Mowing and Gardening	Lawn mowing	439.00
29-Jan-2026	Floreat Mowing and Gardening	Lawn mowing	225.00
21-Jan-2026	Floreat SLSC	Annual grant contribution - Community Development	39,634.60
15-Jan-2026	Fresh Business One	Catering	515.85
08-Jan-2026	Friends of Perry Lakes Inc	TOC Community Organisation Support Grant	1,969.00
08-Jan-2026	Fruit Box Group Pty Ltd (The)	Staff fresh fruit supplies various locations	882.00
29-Jan-2026	Fruit Box Group Pty Ltd (The)	Staff fresh fruit supplies various locations	877.00
29-Jan-2026	Fuel Creative	Document creation - LEMA 2025	330.00
08-Jan-2026	Future Fields Pty Ltd	Milk supply - Admin	76.00
21-Jan-2026	Future Fields Pty Ltd	Milk supply - Admin	68.40
29-Jan-2026	Future Fields Pty Ltd	Milk supply - Admin	68.40
08-Jan-2026	Gary Mack	Councillor allowance	9,112.00
08-Jan-2026	Georgina Randklev	Councillor allowance	2,460.00
08-Jan-2026	GHD Pty Ltd	Floreat Activity Centre Precinct structure plan variation	19,867.10
21-Jan-2026	Graffiti Force	Monthly graffiti removal / adhoc works	4,824.60
29-Jan-2026	Graffiti Force	Monthly graffiti removal	2,128.50
21-Jan-2026	Green by Nature Landscape Services Pty Ltd	Garden maintenance - various locations	16,670.65
15-Jan-2026	Green by Nature Landscape Services Pty Ltd	Garden maintenance - various locations	11,486.14
29-Jan-2026	Green by Nature Landscape Services Pty Ltd	Garden maintenance - various locations	4,761.60
15-Jan-2026	Green Start Consulting Pty Ltd	Building surveying services	11,371.85
08-Jan-2026	Green Start Consulting Pty Ltd	Building surveying services	7,260.22
15-Jan-2026	Harpreet Singh Pannu	CCTV subsidy partnership program	500.00
29-Jan-2026	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary labour services	5,840.07
21-Jan-2026	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary labour services	5,160.38
08-Jan-2026	Helene Pty Ltd	Temporary labour services	2,360.31
08-Jan-2026	Hire a Food Truck Pty Ltd	Food truck - Celebrate Summer Festival	550.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
08-Jan-2026	Histria PTY Ltd ATF Civitas Nova Trust	Traffic engineering consultancy	940.50
08-Jan-2026	Hoffman Architecture	Architecture fees	3,217.50
29-Jan-2026	Hybrid Maintenance	Building maintenance - multiple locations	2,405.11
08-Jan-2026	Hybrid Maintenance	Building maintenance	767.25
21-Jan-2026	Iconic Security Services	Security patrol services - multiple locations	4,366.29
29-Jan-2026	Indoor Gardens Pty Ltd	Hire of live plant displays	168.98
08-Jan-2026	Ingenua Pty Ltd	Asset management maturity review	4,675.00
29-Jan-2026	Insight Enterprises Australia Pty Limited	Adobe subscription	54,230.50
21-Jan-2026	Insight Enterprises Australia Pty Limited	Azure plan licence / Adobe Pro licences	5,001.20
15-Jan-2026	Integrated Distribution	Depot stock	1,701.79
29-Jan-2026	Integrity Management Solutions Pty Ltd	Attain annual subscription	25,234.00
21-Jan-2026	Intelife Group Inc	BBQ cleaning services / beach access matting, litter collection	13,342.56
08-Jan-2026	Intelife Group Inc	BBQ cleaning services / litter collection and path cleaning	10,942.71
29-Jan-2026	Iron Mountain AU Group Pty Ltd	Storage of financial records	357.23
15-Jan-2026	Ixom Operations Pty Ltd	Chlorine gas supply and delivery - Bold Park Aquatic	4,358.68
21-Jan-2026	Ixom Operations Pty Ltd	Water treatment services - Bold Park Aquatic	151.77
21-Jan-2026	JA Dhondea	Works bond refund	700.00
21-Jan-2026	Jacob Taylor	Youth Achievement Grant	500.00
15-Jan-2026	JF and BA O'Callaghan	Staff reimbursement - CPA renewal 2026	888.00
15-Jan-2026	Kelly Flewers TAS Perth Party Time	Master of ceremony for Carols at Galup	750.00
15-Jan-2026	Kennards Hire Pty Ltd	Temporary fencing and sea container hire - Depot renewal works	2,606.40
21-Jan-2026	Kilmore Group Pty Ltd	Floreat SLSC upgrade RFT 2024-12	200,518.26
21-Jan-2026	Konica Minolta Business Solutions Australia Pty Ltd	Photocopying - multiple invoices	2,336.75
08-Jan-2026	Konica Minolta Business Solutions Australia Pty Ltd	Photocopying	526.82
29-Jan-2026	Konica Minolta Business Solutions Australia Pty Ltd	Photocopying	323.20
08-Jan-2026	Kwik Kopy Printing Centre - Osborne Park	Corflute signs	199.52
08-Jan-2026	Kyocera Document Solutions Australia Pty Ltd	Photocopying	294.02
08-Jan-2026	Lake Monger Community Shed Inc	TOC Community Organisation Support Grant	2,000.00
29-Jan-2026	Land Insights	Foreshore management plan	14,726.25
08-Jan-2026	Landgate	Valuations - Rates	41.88
08-Jan-2026	LGRCEU	Payroll deduction	372.00
15-Jan-2026	LGRCEU	Payroll deduction	348.00
29-Jan-2026	LGRCEU	Payroll deduction	348.00
29-Jan-2026	Lizo Pty Ltd	Power tools purchase	1,589.55
08-Jan-2026	Lizo Pty Ltd	Tool repair	260.10
29-Jan-2026	Local Government Professionals Australia WA	Staff training - Planning	1,230.00
15-Jan-2026	Lochness Landscape Services	Lawn maintenance services	3,528.97
15-Jan-2026	Lock Stock & Farrell Locksmith	Keys / locks	2,081.40
15-Jan-2026	Louvre Shade	Works bond refund	700.00
15-Jan-2026	Louvre Shade	Works bond refund	700.00
15-Jan-2026	Luxworks Traffic Control and Management Pty Ltd	Traffic control management - multiple invoices	15,358.20
29-Jan-2026	Luxworks Traffic Control and Management Pty Ltd	Traffic control management	1,192.40

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
08-Jan-2026	M & H Delmenico	Councillor allowance	2,460.00
08-Jan-2026	Maddison K Thomas	Refund of rates - overpayment	214.32
29-Jan-2026	Malibu Pools & Spas	Works bond refund	700.00
15-Jan-2026	Mark J McDonnell	Refund of rates - double payment	4,698.62
08-Jan-2026	McLeods Lawyers Pty Ltd	Legal advice - Floreat Precinct structure plan	4,721.20
08-Jan-2026	MDM Entertainment Pty Ltd	Library stock purchase	228.50
08-Jan-2026	Michael Le Page	Councillor allowance	2,460.00
29-Jan-2026	Michelle and Wayne Bariolo	Aquatic instructor - Bold Park Aquatic	653.89
21-Jan-2026	Michelle and Wayne Bariolo	Aquatic instructor - Bold Park Aquatic	315.79
08-Jan-2026	Micktrics Pty Ltd	Christmas tree lighting installation	21,004.50
29-Jan-2026	Mindarie Regional Council	Waste removal kerbside / tipping fees	55,483.70
08-Jan-2026	Mindarie Regional Council	Waste removal kerbside / tipping fees	31,799.35
29-Jan-2026	Moonlight (WA) Pty Ltd	Commissioning of heat exchanger system - Bold Park Aquatic	5,922.95
21-Jan-2026	Moore Australia (WA) Pty Ltd	Finance annual budget workshop	2,376.00
08-Jan-2026	Mr Alastair M Haldane	Refund of rates - overpayment	250.51
15-Jan-2026	Mr Craig T Jennings	Refund of rates - overpayment	201.63
08-Jan-2026	Mr Douglas B Buckley	Refund of rates - overpayment	273.54
08-Jan-2026	Mr Ernest FO Delfos	Refund of rates - overpayment	270.72
08-Jan-2026	Mr Fred N Reinholz	Refund of rates - overpayment	187.53
29-Jan-2026	Mr Grant D Hamilton	Refund of rates - overpayment	282.00
21-Jan-2026	Mr James P O`Brien	Refund of rates - overpayment	736.60
15-Jan-2026	Mr JS Horn	Works bond refund	700.00
15-Jan-2026	Mr Kenneth N Robinson	Refund of rates - double payment	1,676.67
29-Jan-2026	Mr Khee S Lim	Refund of rates - overpayment	290.46
15-Jan-2026	Mr MD Tiernan	Works bond refund	700.00
08-Jan-2026	Mr Michael J Carey	Refund of rates - overpayment	207.27
15-Jan-2026	Mr RL Dunne	Works bond refund	700.00
15-Jan-2026	Mr Robert P Berkovic	Refund of rates - overpayment	224.19
08-Jan-2026	Mr RW Booth	Works bond refund	7,200.00
08-Jan-2026	Mr RW Booth	Works bond refund	2,500.00
21-Jan-2026	Mrs Ann M Da Re	Refund of rates - overpayment	133.25
29-Jan-2026	Mrs Collette A Jennings	Refund of rates - overpayment	64.55
15-Jan-2026	Mrs Deborah L Ness	Refund of rates - double payment	1,306.56
29-Jan-2026	Mrs JA Zurzolo	Works bond refund	700.00
15-Jan-2026	Mrs Laurel JT Kelly	Refund of rates - overpayment	207.27
08-Jan-2026	Mrs Meredith RA McClements	Refund of rates - overpayment	211.50
15-Jan-2026	Ms GB Wada	Works bond refund	2,500.00
15-Jan-2026	Ms Jennifer Tenille Whyte	Appealed infringement refund	80.00
29-Jan-2026	Ms Samanta Klimek	Refund of rates - overpayment	250.98
29-Jan-2026	Ms Stephanie A Campbell	Refund of rates - overpayment	232.65
08-Jan-2026	Muso We Hear You Pty Ltd	Library 60th anniversary music	4,950.00
21-Jan-2026	Nahla AM Badr	Refund of rates - double payment	4,469.32

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
08-Jan-2026	Nao Matsumoto	Aquatic instructor - Bold Park Aquatic	435.89
15-Jan-2026	Natural Area Holdings Pty Ltd	Weed control - multiple invoices	13,202.56
21-Jan-2026	Natural Area Holdings Pty Ltd	Weed control - multiple invoices	8,463.88
08-Jan-2026	Natural Area Holdings Pty Ltd	Weed control - multiple invoices	8,224.82
15-Jan-2026	Newground Water Services Pty Ltd	Irrigation maintenance various locations	8,519.04
08-Jan-2026	Newground Water Services Pty Ltd	Irrigation maintenance	834.61
08-Jan-2026	Next Generation Elevators and Electrical Services Pty Ltd	Lift maintenance	558.80
15-Jan-2026	Niche Diving Services	Diving services for poll tile repairs - Bold Park Aquatic	7,762.71
29-Jan-2026	Nicolas Harman	Staff reimbursement	57.60
08-Jan-2026	NPB Security Australia Pty Ltd	Mobile security patrol service	572.88
15-Jan-2026	NXP Civils Pty Ltd	Drainage works	5,412.00
29-Jan-2026	Office of the Auditor General	Audit fees for FY25	125,013.90
08-Jan-2026	Old Macdonald's Farms	Farm visit - Carols at the Lake 2025	1,050.00
21-Jan-2026	Omnicom Media Group Australia	Advertising services	2,734.88
29-Jan-2026	Onq Oil Solutions	Oil exchange / supply for Bold Park Aquatic Café	702.00
08-Jan-2026	Onq Oil Solutions	Oil exchange / supply for Bold Park Aquatic Café	563.00
15-Jan-2026	Onq Oil Solutions	Oil exchange / supply for Bold Park Aquatic Café	351.00
29-Jan-2026	OP Centa Pty Ltd	Sandwich press	120.00
29-Jan-2026	Party Plus Osborne Park	Equipment hire	787.20
15-Jan-2026	Paul O'Keefe	Staff reimbursement	52.50
15-Jan-2026	Paul Oxley	Bond refund	250.00
29-Jan-2026	Pentland Australia Pty Limited – Speedo Australia	Supply of swimwear & accessories	427.35
15-Jan-2026	Pentland Australia Pty Limited – Speedo Australia	Supply of swimwear & accessories	133.65
21-Jan-2026	Peoplesense Pty Ltd	Staff counselling services	1,344.95
08-Jan-2026	Perrott Painting Maintenance Contractors Pty Ltd	Property painting	7,018.00
29-Jan-2026	Perth Bouncy Castle Hire	Carols by the Lake 2025 - picket fencing	707.32
08-Jan-2026	Perth Energy Pty Ltd	Gas usage	2,459.52
08-Jan-2026	Perth Mattress & Furniture Recycling Co	Mattress collection	5,570.40
29-Jan-2026	Perth Patio Magic	Works bond refund	700.00
08-Jan-2026	Perth Specialised Cleaning	Building cleaning - Admin	1,512.50
29-Jan-2026	Perth Specialised Cleaning	Pressure cleaning City Beach Commercial Precinct	924.00
08-Jan-2026	PFD Food Services Pty Ltd	Supply of food items for resale - Bold Park Aquatic Café	3,257.35
29-Jan-2026	PFD Food Services Pty Ltd	Supply of food items for resale - Bold Park Aquatic Café	2,928.45
21-Jan-2026	PFD Food Services Pty Ltd	Supply of food items for resale - Bold Park Aquatic Café	2,816.80
15-Jan-2026	PFD Food Services Pty Ltd	Supply of food items for resale - Bold Park Aquatic Café	1,140.95
21-Jan-2026	Phillip and Rachel King	Litter and path cleaning / bin emptying - City Beach, Floreat Beach	1,683.00
21-Jan-2026	Pinochle Holdings Pty Ltd	Landscape maintenance	2,277.00
08-Jan-2026	Pretzos Holdings Pty Ltd	Mower repair	3,802.30
21-Jan-2026	Pro Turf Services	Repairs of mowing equipment	1,421.75
08-Jan-2026	Professional Tree Surgeons	Tree pruning	1,155.00
08-Jan-2026	PTG Consulting Pty Ltd	Traffic modelling	1,650.00
15-Jan-2026	Public Transport Authority	Contribution towards installation of two new bus shelters	16,111.94

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
08-Jan-2026	Quad Aces Pty Ltd	Catering	1,309.65
08-Jan-2026	Quantified Tree Risk Assessment	Staff training	1,078.00
21-Jan-2026	Rates	Refund of rates - overpayment	761.05
29-Jan-2026	Rates	Refund of rates - overpayment	761.05
21-Jan-2026	Rates	Refund of rates - overpayment	481.80
21-Jan-2026	Rates	Refund of rates - overpayment	438.65
29-Jan-2026	Records and Information Management Practitioners Alliance	Staff training - IT	440.00
21-Jan-2026	Red Lily Renovations	Works bond refund	1,500.00
29-Jan-2026	Red Lily Renovations	Works bond refund	700.00
29-Jan-2026	Reece Hawkins	Staff reimbursement	14.99
21-Jan-2026	Reflections Pool And Spa Care	Works bond refund	700.00
21-Jan-2026	Reino International Pty Ltd	Maintenance parking ticket machines	7,049.42
29-Jan-2026	Renewable Energy & Recycling Company	Solar system repairs	660.00
15-Jan-2026	Repco Osborne Park	Car seat cover	167.20
15-Jan-2026	RICHARD BRETNALL	CCTV subsidy partnership program	500.00
15-Jan-2026	RoadLogic Pty Ltd	Traffic management advice and meetings	627.00
21-Jan-2026	Royal Life Saving Society WA	Home pool barrier inspections	7,669.20
08-Jan-2026	Royal Life Saving Society WA	Lifeguard training	350.00
29-Jan-2026	Royal Life Saving Society WA	Watch around water supplies - Bold Park Aquatic	308.00
15-Jan-2026	S & S Massey	Milk supply - Depot	186.00
29-Jan-2026	S & S Massey	Milk supply - Depot	93.00
08-Jan-2026	S R J Bloomfield	Staff reimbursement	128.64
08-Jan-2026	Scott Printers Pty Ltd	Posters, banners and flyers - Celebrate Summer	658.90
08-Jan-2026	Seek Limited	Recruitment costs	28,163.34
08-Jan-2026	Shankill Civil Pty Ltd	Removal of road sweeping waste - Depot	13,488.15
15-Jan-2026	Sherwood Flooring Pty Ltd	Floor repair - Perth Tango Club	13,328.70
29-Jan-2026	Shop for Shops	Dress display - Community Services	505.29
08-Jan-2026	Shoures Pty Ltd ATFT Fasta Courier Unit Trust	Courier services	179.16
08-Jan-2026	Simon A Hatfull	Refund of rates - overpayment	293.28
08-Jan-2026	Site Sentry Pty Ltd	Hire CCTV equipment - Community Safety	3,608.00
21-Jan-2026	Sky Wallet Pty Ltd	Banking collection services	1,074.15
15-Jan-2026	SMEDIA Pty Ltd	Digital archives subscription	500.00
29-Jan-2026	St John Ambulance Western Australia Ltd	Defibrillator replacement	2,675.50
08-Jan-2026	St John Ambulance Western Australia Ltd	First aid - Carols at the Lake 2025	528.00
08-Jan-2026	Statewide Cleaning Supplies Pty Ltd	Supply of cleaning products	855.18
29-Jan-2026	Stephen Heath Photography	Photography services - Bold Park marketing images	2,403.50
08-Jan-2026	Stephen Heath Photography	Photography services	891.00
08-Jan-2026	Stevlec Electrical Pty Ltd	Lighting / electrical repairs various locations	31,895.15
15-Jan-2026	Stevlec Electrical Pty Ltd	Lighting / electrical repairs various locations	20,262.74
29-Jan-2026	Stevlec Electrical Pty Ltd	Lighting / electrical repairs various locations	7,759.93
21-Jan-2026	Stevlec Electrical Pty Ltd	Lighting / electrical repairs	179.19
08-Jan-2026	Stiles Electrical & Communication Services Pty Ltd	Lighting repairs	671.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
21-Jan-2026	Studio Domahidy Pty Ltd	Grantham Park Public Art	4,000.00
29-Jan-2026	Subiaco Floreat Cricket Club Inc	Turf maintenance agreement	71,500.00
08-Jan-2026	Sunny Industrial Brushware	Supply of industrial brushware - Depot	996.60
08-Jan-2026	Surf Life Saving of WA	Contract lifeguard services	47,611.00
08-Jan-2026	Susan Kennerly	Councillor allowance	2,460.00
29-Jan-2026	Susan Kingston	Youth Achievement Grant	250.00
08-Jan-2026	Susannah Bell	Aquatic instructor - Bold Park Aquatic	311.32
21-Jan-2026	Swiped On Limited	Subscription enterprise plan	1,266.89
08-Jan-2026	Synergy	Electricity charges - multiple invoices, including street lights Dec / Jan	162,035.13
15-Jan-2026	Synergy	Electricity charges - multiple invoices, including BPA	42,618.93
29-Jan-2026	Synergy	Electricity charges - multiple invoices	14,464.01
21-Jan-2026	Synergy	Electricity charges - multiple invoices	6,637.49
08-Jan-2026	Taldara Industries Pty Ltd	Disposable packaging - Bold Park Aquatic Café	519.87
21-Jan-2026	Talis Consultants Pty Ltd ATF Talis Unit Trust	Cambridge carpark feasibility / Moray concept design and drainage	24,090.00
08-Jan-2026	Talis Consultants Pty Ltd ATF Talis Unit Trust	Cambridge geotech investigation / warden crossing	9,076.10
08-Jan-2026	Tamala Park Regional Council	GST reimbursement	15,352.00
08-Jan-2026	Tanks for Hire Pty Ltd	Water tank hire - Carols at the Lake 2025	759.00
08-Jan-2026	Taxibox Group	Temporary offsite storage	476.00
08-Jan-2026	Technology One Ltd	AMS Program	8,441.09
15-Jan-2026	Techsand	Footpath repair	4,900.50
08-Jan-2026	Techsand	Footpath repair	1,900.80
08-Jan-2026	Techworks Plumbing Pty Ltd	Plumbing repairs - multiple invoices	6,681.25
21-Jan-2026	Techworks Plumbing Pty Ltd	Plumbing repairs - multiple invoices	6,164.30
29-Jan-2026	Techworks Plumbing Pty Ltd	Plumbing repairs - multiple invoices	2,575.88
21-Jan-2026	Telstra Limited	Telephone / network charges various accounts	18,295.52
29-Jan-2026	Telstra Limited	Telephone / network charges various accounts	8,245.90
15-Jan-2026	Telstra Limited	Telephone charges	724.33
08-Jan-2026	Telstra Limited	Telephone charges	646.49
08-Jan-2026	The Knowledge Academy Australia Pty Ltd	Microsoft Planner training	10,840.50
15-Jan-2026	The Workers Shop	Staff uniform	700.00
21-Jan-2026	The Workers Shop	Staff uniform	625.00
21-Jan-2026	TIMG	Software license fees - IT	5,915.06
15-Jan-2026	TJ & RJ Sellick Pty Ltd	Turf maintenance - various locations	31,126.04
08-Jan-2026	Tony Aveling & Associates	Staff online training courses	66.00
15-Jan-2026	Triskele Labs Global Pty Ltd	Tabletop exercise	13,750.00
08-Jan-2026	Uniforms at Work Australia Pty Ltd	Staff uniform	2,230.41
29-Jan-2026	Veolia Recycling & Recovery (ABN94118828872)	Contract waste collection services	603.72
21-Jan-2026	Veolia Recycling & Recovery (ABN94118828872)	Contract waste collection services	233.93
15-Jan-2026	Vicpro Security Pty Ltd	Security patrol services - alarm response	108.35
29-Jan-2026	Vorgee Pty Ltd	Swim accessories for resale - Bold Park Aquatic	4,989.60
29-Jan-2026	WA Distributors Pty Ltd	Confectionery items - Bold Park Aquatic Café	1,431.70
08-Jan-2026	WA Distributors Pty Ltd	Confectionery items - Bold Park Aquatic Café	266.00

Town of Cambridge Payment Listing

TOWN OF CAMBRIDGE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
15-Jan-2026	WA Distributors Pty Ltd	Confectionery items - Bold Park Aquatic Café	259.45
08-Jan-2026	WACA Group Pty Ltd	Scheduled equipment service	1,940.40
29-Jan-2026	Water Corporation	Water usage and services for multiple invoices	19,072.61
15-Jan-2026	Water Corporation	Water usage and services for multiple invoices	17,010.77
08-Jan-2026	Water Corporation	Water usage and services for multiple invoices	2,360.19
21-Jan-2026	Water Corporation	Water usage and services for multiple invoices	1,820.91
21-Jan-2026	Watershed Building Company	Works bond refund	1,500.00
08-Jan-2026	Wembley Amateur Football Club	TOC Community Organisation Support Grant	2,000.00
08-Jan-2026	Wembley Theatre Company	Refund - use of Wembley Community Centre	260.00
21-Jan-2026	West Coast Bridge Club	TOC Community Organisation Support Grant	1,350.00
08-Jan-2026	Westbooks T/AS	Library book purchases	3,496.53
15-Jan-2026	Westbooks T/AS	Library book purchases	1,739.17
29-Jan-2026	Westbooks T/AS	Library book purchases	1,640.69
08-Jan-2026	Western Irrigation Pty Ltd	Parks irrigation maintenance	5,093.00
08-Jan-2026	Western Maze WA Pty Ltd	Drain cleaning	9,670.10
29-Jan-2026	Western Metropolitan Regional Council	Waste services	67,366.94
08-Jan-2026	Western Metropolitan Regional Council	Waste services	675.00
08-Jan-2026	What Luck Pty Ltd	Supply of ice creams for resale - Bold Park Aquatic Café	1,092.00
29-Jan-2026	What Luck Pty Ltd	Supply of ice creams for resale - Bold Park Aquatic Café	638.40
15-Jan-2026	What Luck Pty Ltd	Supply of ice creams for resale - Bold Park Aquatic Café	546.00
08-Jan-2026	Winc Australia Pty Limited	Stationery / consumables	1,770.65
08-Jan-2026	Winthrop Australia	Dubber monthly billing - IT	2,361.49
08-Jan-2026	Woodlands Distributors Pty Ltd	Supply of dog waste bags	7,339.20
29-Jan-2026	Woodlands Distributors Pty Ltd	Supply of dog waste bags	3,669.60
29-Jan-2026	Woolworths Group Limited	Cafe supplies - Bold Park Aquatic Café	340.29
08-Jan-2026	Xavier Carr	Councillor allowance	2,460.00
29-Jan-2026	XL Linemarking	Line marking	6,781.50
29-Jan-2026	Zeroz Pty Ltd	Coffee supplies - Bold Park Aquatic Café	1,804.02
21-Jan-2026	Zipform Pty Ltd	Printing of rates notices	2,636.22
TOTAL ELECTRONIC FUND TRANSFERS (EFT) - TOWN OF CAMBRIDGE			**$ 3,014,787.58**

Town of Cambridge Payment Listing

WEMBLEY GOLF COURSE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
21-Jan-2026	A.G & D.L Thomas	Golf tuition	6,618.45
15-Jan-2026	A.G & D.L Thomas	Golf tuition	5,618.62
29-Jan-2026	A.G & D.L Thomas	Golf tuition	5,227.78
12-Jan-2026	A.G & D.L Thomas	Golf tuition	1,959.96
29-Jan-2026	Acushnet Australia Pty Ltd	Stock purchases	11,740.33
15-Jan-2026	Acushnet Australia Pty Ltd	Stock purchases	8,857.74
21-Jan-2026	Acushnet Australia Pty Ltd	Stock purchases	3,072.15
08-Jan-2026	Acushnet Australia Pty Ltd	Stock purchases	3,018.57
29-Jan-2026	AMER SPORTS AUSTRALIA	Stock purchases	3,731.49
08-Jan-2026	AMER SPORTS AUSTRALIA	Stock purchases	972.90
08-Jan-2026	American Golf Supplies	Stock purchases	3,779.86
29-Jan-2026	American Golf Supplies	Stock purchases	1,292.72
08-Jan-2026	Australian Agribusiness (Holdings) Pty Ltd	Grass maintenance	4,686.00
21-Jan-2026	Brad Parker	Golf tuition	5,305.94
15-Jan-2026	Brad Parker	Golf tuition	2,916.60
29-Jan-2026	Brad Parker	Golf tuition	2,368.28
08-Jan-2026	Brad Parker	Golf tuition	1,649.60
12-Jan-2026	Brett Rumford	Golf tuition	9,923.37
08-Jan-2026	Bunnings	Hardware supplies	559.33
21-Jan-2026	Callaway Golf Pacific Pty Ltd	Stock purchases	9,504.62
15-Jan-2026	Callaway Golf Pacific Pty Ltd	Stock purchases	5,974.34
29-Jan-2026	Callaway Golf Pacific Pty Ltd	Stock purchases	2,904.92
08-Jan-2026	Callaway Golf Pacific Pty Ltd	Stock purchases	579.25
08-Jan-2026	Challenge Batteries	Plant battery	300.30
29-Jan-2026	Claire L Elvidge	Golf tuition	13,702.47
29-Jan-2026	Commercial Locksmiths WA	Quarter turn lock x 180	5,910.85
08-Jan-2026	Country Club International Pty Ltd	Stock purchases	13,200.00
08-Jan-2026	Cutter and Buck	Stock purchases	286.00
15-Jan-2026	David Golf & Engineering Pty Ltd	Golf equipment	3,498.00
21-Jan-2026	David Golf & Engineering Pty Ltd	Golf equipment	3,146.00
15-Jan-2026	Dong Geun Oh	Golf tuition	415.74
21-Jan-2026	Dong Geun Oh	Golf tuition	278.93
08-Jan-2026	Dynacast Golf Factory Pty Ltd	Stock purchases	5,069.31
29-Jan-2026	Dynacast Golf Factory Pty Ltd	Stock purchases	57.20
08-Jan-2026	Fuel Distributors of WA Pty Ltd	Fuel supplies	3,596.84
08-Jan-2026	Golf Car Rentals Pty Ltd	Golf cart repairs	2,385.82
21-Jan-2026	Golf Car Rentals Pty Ltd	Golf cart repairs	1,195.18
21-Jan-2026	Golf Genius Software Inc.	Software subscription	3,300.00
08-Jan-2026	Golf Imports Pty Ltd	Stock purchases	1,238.48
29-Jan-2026	Golf Imports Pty Ltd	Stock purchases	945.56
21-Jan-2026	Golf Imports Pty Ltd	Stock purchases	429.91

Town of Cambridge Payment Listing

WEMBLEY GOLF COURSE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
15-Jan-2026	Golf Imports Pty Ltd	Stock purchases	191.25
08-Jan-2026	Green Workz Pty Ltd	Hardware supplies	1,672.00
08-Jan-2026	Greenway Turf Solutions Pty Ltd	Fertiliser supplies	5,109.50
29-Jan-2026	Greenway Turf Solutions Pty Ltd	Fertiliser supplies	3,168.00
15-Jan-2026	Greenway Turf Solutions Pty Ltd	Fertiliser supplies	3,135.00
29-Jan-2026	Heiss Products	Stock purchases	724.13
08-Jan-2026	Heiss Products	Stock purchases	529.36
08-Jan-2026	Jonathan Kinley	Equipment repair	646.25
12-Jan-2026	Katina & Andrew Marchbank	Golf tuition	566.35
21-Jan-2026	Katina & Andrew Marchbank	Golf tuition	401.95
08-Jan-2026	Luxotticca SP Holdings Pty Ltd	Stock purchases	134.14
12-Jan-2026	Matthew Elliott	Golf tuition	3,860.54
21-Jan-2026	Matthew Elliott	Golf tuition	2,599.52
15-Jan-2026	Matthew Elliott	Golf tuition	1,374.53
29-Jan-2026	Matthew Elliott	Golf tuition	887.71
15-Jan-2026	Maui Jim Australia	Stock purchases	332.20
21-Jan-2026	Maui Jim Australia	Stock purchases	180.41
08-Jan-2026	McIntosh Holding Pty Ltd	Redexim Verti-drain 7215	40,150.00
29-Jan-2026	MGI Golf Pty Ltd	Stock purchases	4,995.65
15-Jan-2026	Michael Long & C V Ewing	Golf tuition	3,624.00
21-Jan-2026	Michael Long & C V Ewing	Golf tuition	2,240.00
29-Jan-2026	Michael Long & C V Ewing	Golf tuition	1,544.00
29-Jan-2026	Mizuno Oceania Corporation Pty Ltd	Stock purchases	5,130.31
08-Jan-2026	Mizuno Oceania Corporation Pty Ltd	Stock purchases	3,138.93
12-Jan-2026	Mr Keith Daniel Simpson t/as Good Bad Golf	Golf tuition	794.16
21-Jan-2026	Newground Water Services Pty Ltd	Irrigation maintenance	6,183.10
08-Jan-2026	Newground Water Services Pty Ltd	Irrigation maintenance	2,912.80
08-Jan-2026	Nextmedia Pty Ltd	Advertising	4,950.00
08-Jan-2026	OP Centa Pty Ltd	WGC Depot fridge purchase	995.00
21-Jan-2026	Perth Energy Pty Ltd	Gas usage	1,184.70
15-Jan-2026	Puma Australia Pty Ltd	Stock purchases	1,244.04
29-Jan-2026	Puma Australia Pty Ltd	Stock purchases	849.56
08-Jan-2026	PWG Promotions Pty Ltd	Stock purchases	2,145.23
21-Jan-2026	PWG Promotions Pty Ltd	Stock purchases	1,104.70
21-Jan-2026	Retech Rubber	Rubber repairs	1,045.00
12-Jan-2026	Richard Brain	Golf tuition	2,455.27
12-Jan-2026	Ryan Wille	Golf tuition	1,243.01
15-Jan-2026	Shop for Shops	Golf shop fittings	399.00
29-Jan-2026	Songer Pty Ltd T/A Redback Sports	Stock purchases	546.26
29-Jan-2026	SRIXON SPORTS AUSTRALASIA	Stock purchases	548.97
29-Jan-2026	Stratagreen	Mowing equipment	692.80
08-Jan-2026	Synergy	Electricity charges - multiple invoices	37,952.56

Town of Cambridge Payment Listing

WEMBLEY GOLF COURSE EFT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
21-Jan-2026	Synergy	Electricity charges - multiple invoices	24,844.04
29-Jan-2026	Synergy	Electricity charges - multiple invoices	13,410.23
29-Jan-2026	TAYLOR MADE GOLF AUSTRALIA	Stock purchases	16,171.21
15-Jan-2026	TAYLOR MADE GOLF AUSTRALIA	Stock purchases	16,128.86
21-Jan-2026	TAYLOR MADE GOLF AUSTRALIA	Stock purchases	10,130.61
08-Jan-2026	TAYLOR MADE GOLF AUSTRALIA	Stock purchases	2,199.74
08-Jan-2026	Telstra Limited	Telephone charges	218.85
29-Jan-2026	The Talbot Family Trust t/a HealthyPC Pty Ltd	Swiftpos annual subscription	4,125.00
08-Jan-2026	The Talbot Family Trust t/a HealthyPC Pty Ltd	Swiftpos annual subscription	1,320.00
21-Jan-2026	The Workers Shop	Staff uniforms & PPE	1,687.00
29-Jan-2026	The Workers Shop	Staff uniforms & PPE	816.00
08-Jan-2026	TORO AUSTRALIA GROUP SALES PTY L	Mowing equipment parts	3,307.83
21-Jan-2026	TORO AUSTRALIA GROUP SALES PTY L	Mowing equipment parts	163.56
15-Jan-2026	Total Sheet Metal Pty Ltd	Driving range repairs	6,160.00
08-Jan-2026	Trackman Australia Pty Ltd	Software subscription	14,475.00
15-Jan-2026	Trackman Australia Pty Ltd	Software subscription	14,475.00
29-Jan-2026	Tyler Jacob Clark	Golf tuition	1,535.74
08-Jan-2026	US KIDS GOLF AUSTRALIA PTY LTD	Stock purchases	340.38
08-Jan-2026	VAST PRINT MANAGEMENT	Printing services	709.50
21-Jan-2026	Veolia Recycling & Recovery (Perth)	Contract waste collection services	1,452.83
08-Jan-2026	Victor Sports Med Pty Ltd	Stock purchases	2,802.12
29-Jan-2026	Water Corporation	Water usage for multiple invoices	6,006.14
21-Jan-2026	Water Corporation	Water usage for multiple invoices	1,743.69
08-Jan-2026	Winc Australia Pty Ltd	Stationery	145.86
TOTAL ELECTRONIC FUND TRANSFERS (EFT) - WEMBLEY GOLF COURSE			**$ 459,170.49**

Town of Cambridge Payment Listing

PAYROLL AND DIRECT DEBIT PAYMENTS

Payment Date	Name/Reference	Description	Payment Amount
Payroll EFTs Issued Listing January 2026			
13-Jan-2026	Net Pay	Period end date 11/01/2026	$ 746,864.80
27-Jan-2026	Net Pay	Period end date 25/01/2026	$ 721,091.11
			$ 1,467,955.91
TOC Direct Bank Debit Listing January 2026			
02-Jan-2026	Commonwealth Bank	Merchant fees	$ 3,268.68
14-Jan-2026	SuperChoice P/L	Superannuation 1st fortnight	$ 157,085.96
02-Jan-2026	Fingo	Novated lease	$ 520.44
07-Jan-2026	FleetCare	December vehicle transactions	$ 15,002.13
15-Jan-2026	Commonwealth Bank	Bank fees	$ 828.81
15-Jan-2026	Fingo	Novated lease	$ 520.44
28-Jan-2026	SuperChoice P/L	Superannuation 2nd fortnight	$ 161,180.80
29-Jan-2026	Fingo	Novated lease	$ 520.44
30-Jan-2026	Court application fees	Rangers	$ 11,416.50
			$ 350,344.20
WGC Direct Bank Debit Listing January 2026			
02-Jan-2026	DeLage Landen	Plant	$ 25,143.89
02-Jan-2026	Commonwealth Bank	Merchant fees	$ 11,592.10
13-Jan-2026	MiClub	IT	$ 2,200.00
27-Jan-2026	Capital Finance	Cart Lease	$ 21,278.00
27-Jan-2026	DeLage Landen	Plant	$ 3,417.14
27-Jan-2026	DeLage Landen	Plant	$ 8,037.17
28-Jan-2026	DeLage Landen	Plant	$ 3,808.93
			$ 75,477.23
TOTAL PAYROLL AND DIRECT DEBIT CHARGES			**$ 1,893,777.34**

CREDIT CARD PAYMENTS **Town of Cambridge Payment Listing**

Payment Date	Name/Reference	Description	Payment Amount
Executive Assistant to the Chief Executive Officer			
03-Dec-2025	Officeworks Subiaco	Logitech mouse	$ 109.00
03-Dec-2025	SQ VIP Charter Vehicle Bedford WA	Transportation to Galup celebration	$ 174.25
08-Dec-2025	Facebook Dublin	Social media ads	$ 267.73
15-Dec-2025	Loomly 65.00 USD	Social media scheduler	$ 98.01
15-Dec-2025	International Transaction Fee	Bank fee	$ 2.45
17-Dec-2025	Coles Floreat	Pre-OCM dinner	$ 11.25
18-Dec-2025	300 Acres Ambrose Estate	End of year function	$ 1,148.43
23-Dec-2025	Bert's City Beach	End of year function	$ 167.81
			$ 1,978.93
Finance Coordinator			
05-Dec-2025	State Law Publisher West Perth	LG501 Gazette 19/09/25 firebreak notice	$ 175.89
05-Dec-2025	State Law Publisher West Perth	LG402 Gazette 19/09/25 firebreak notice	$ 111.93
18-Dec-2025	Officeworks Subiaco	Office supplies	$ 196.00
19-Dec-2025	Coles Floreat	Milestone recognition/CEO awards	$ 1,500.00
22-Dec-2025	Coles Floreat	Milestone recognition/CEO awards	$ 1,500.00
22-Dec-2025	Coles Floreat	Milestone recognition/CEO awards	$ 300.00
05-Jan-2026	Arrow Computers Beckenham	Wireless mouse	$ 44.95
			$ 3,828.77
General Manager - WGC			
05-Dec-2025	Deputy.com	Time & attendance	$ 844.64
08-Dec-2025	MYOB Australia	Suscription December 2025	$ 150.00
11-Dec-2025	BOOKITLIVE	Golf lessons & clinic subscriptions	$ 180.00
11-Dec-2025	Performance Golf	Enews	$ 150.00
29-Dec-2025	Adobe	Subscription December 2025	$ 96.99
02-Jan-2026	Marlin SAAS 39.99 GBP	Mini golf subscription	$ 80.75
02-Jan-2026	International Transaction Fee	Mini golf subscription	$ 2.02
05-Oct-2026	BOOKITLIVE	Golf lessons & clinic subscriptions	$ 180.00
			$ 1,684.40

CREDIT CARD PAYMENTS **Town of Cambridge Payment Listing**

Payment Date	Name/Reference	Description	Payment Amount
Bold Park Aquatic Centre Manager			
17-Dec-2025	The Good Grocer City Beach	Safety toolbox meeting	$ 75.18
18-Dec-2025	Coles Floreat	Items for café	$ 28.90
18-Dec-2025	Coles Floreat	5 x recognition cards	$ 250.00
18-Dec-2025	Red Dot Floreat	Staff event items	$ 27.51
18-Dec-2025	Greenwood Party Hire	Linen hire	$ 288.00
19-Dec-2025	Woolworths Floreat	Staff event catering	$ 100.40
19-Dec-2025	Coles Floreat	5 x recognition cards	$ 250.00
19-Dec-2025	Eco Ice Australia	Ice for staff event	$ 60.00
22-Dec-2025	Coles Floreat	Staff event catering	$ 11.00
22-Dec-2025	Red Dot Floreat	Food containers	$ 39.96
22-Dec-2025	Liquorland Floreat	Staff event catering	$ 32.80
24-Dec-2025	Harvey Norman Online	Cash counting machine	$ 162.00
24-Dec-2025	Streem Media	Instant-edit media items	$ 169.13
30-Dec-2025	PACVAC Pty Ltd	Vacuum cleaner parts replacement	$ 114.18
02-Jan-2026	OpenAI ChatGPT Subscription 20.00 USD	ChatGPT subscription	$ 29.92
02-Jan-2026	International Transaction Fee	Bank fee	$ 0.75
			$ 1,639.73
Acting Chief Information Officer			
03-Dec-2025	Intuit Mailchimp Sydney AUS	Communications - bulk emails	$ 631.03
11-Dec-2025	Coles Hawthorn	Staff catering	$ 153.70
18-Dec-2025	Woolworths Bella Vista	Catering regulatory services celebration	$ 192.00
19-Dec-2025	Growers Lane Subiaco	Staff catering	$ 156.86
22-Dec-2025	Atlassian San Fran 142.78 USD	Jira project mangement subscription	$ 216.43
22-Dec-2025	International Transaction Fee	Bank fee	$ 5.41
24-Dec-2025	Atlassian San Fran 33 USD	Jira single sign on subscription	$ 49.98
24-Dec-2025	International Transaction Fee	Bank fee	$ 1.25
29-Dec-2025	Ventraip Australia	Website hosting	$ 22.95
30-Dec-2025	Ventraip Australia	Website hosting	$ 16.50
05-Jan-2026	Intuit Mailchimp Syndey AUS	Communications - bulk emails	$ 618.89
			$ 2,065.00

CREDIT CARD PAYMENTS **Town of Cambridge Payment Listing**

Payment Date	Name/Reference	Description	Payment Amount
Community Development Officer			
04-Dec-2025	House Floreat	Spotlight - volunteer voucher	$ 100.00
04-Dec-2025	Coles Floreat	CSS EOY function volunteer recognition	$ 126.00
04-Dec-2025	Coles Floreat	FiH choir monthly catering Dec / Jan	$ 94.60
05-Dec-2025	Woolworths Floreat	CSS EOY function	$ 87.00
16-Dec-2025	The Floreat Market	Memory Café monthly catering	$ 17.98
16-Dec-2025	Coles Floreat	Memory Café monthly catering	$ 44.60
			$ 470.18
TOTAL CREDIT CARD PAYMENTS			**$ 11,667.01**

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
Asset Management vehicles	TOYOTA COROLLA ASCENT 4D SEDAN 1.8L	1GHI493	02-Dec-2025	Management Fee			14.85
	MAZDA MAZDA3 NEO SPORT 5D HATCHBACK	1GOZ630	02-Dec-2025	Management Fee			14.85
	MAZDA MAZDA3 NEO SPORT 5D HATCHBACK	1GPW538	02-Dec-2025	Management Fee			14.85
	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW573	28-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	102.30
			02-Dec-2025	Management Fee			14.85
			15-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	91.93
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB134	28-Nov-2025	Tyres	Bridgestone Tyre Centre	Puncture - Blance - Alignment	39.50
			02-Dec-2025	Management Fee			14.85
			02-Dec-2025	GPS Access Fee		GPS Access Fee for F258858	9.41
	ISUZU D-MAX SX (4x2) HIGH-RIDE CREW	1ICP389	02-Dec-2025	Management Fee			14.85
			01-Dec-2025	Fuel Purchases	BP	WEMBLEY	87.69
			03-Dec-2025	Fuel Purchases	BP	WEMBLEY	76.79
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB137	02-Dec-2025	Management Fee			14.85
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB133	02-Dec-2025	Management Fee			14.85
			02-Dec-2025	GPS Access Fee		GPS Access Fee for F258856	9.41
Coordinator Building Maintenance	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ662	02-Dec-2025	Management Fee			14.85
			02-Dec-2025	Fuel Purchases	SHELL	SCARBOROUGH	37.61
			09-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	57.35
			11-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	30.43
			22-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	69.76
			30-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	50.68
Coordinator Engineering Operations	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ660	02-Dec-2025	Management Fee			14.85
			03-Dec-2025	Fuel Purchases	BP	PADBURY	62.46
			12-Dec-2025	Fuel Purchases	BP	SCARBOROUGH	62.15
Coordinator Environmental Health Services	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ664	28-Nov-2025	Fuel Purchases	BP	BROOKTON	32.16
			29-Nov-2025	Fuel Purchases	SHELL	WILLETTON	61.14
			30-Nov-2025	Fuel Purchases	BP	BROOKTON	29.17
			01-Dec-2025	Fuel Purchases	BP	WEMBLEY	60.69
			02-Dec-2025	Management Fee			14.85
			07-Dec-2025	Fuel Purchases	SHELL	WILLETTON	69.75
			12-Dec-2025	Fuel Purchases	SHELL	WILLETTON	44.98
			12-Dec-2025	Fuel Purchases	BP	BROOKTON	61.23
			17-Dec-2025	Fuel Purchases	SHELL	WILLETTON	72.41
			21-Dec-2025	Fuel Purchases	SHELL	WILLETTON	49.60
			23-Dec-2025	Fuel Purchases	BP	WILLETTON	52.10
			24-Dec-2025	Fuel Purchases	BP	BROOKTON	18.98
			24-Dec-2025	Fuel Purchases	BP	WILLIAMS	38.22
			25-Dec-2025	Fuel Purchases	SHELL	WILLETTON	39.34
			28-Dec-2025	Fuel Purchases	SHELL	WILLETTON	66.63
Coordinator Parks	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ658	02-Dec-2025	Management Fee			14.85
			06-Dec-2025	Fuel Purchases	SHELL	WILLETTON	70.71
			19-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	73.89
Coordinator Parks (Trees and Assets)	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ661	29-Nov-2025	Fuel Purchases	SHELL	DUNCRAIG	64.46
			02-Dec-2025	Management Fee			14.85
			05-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	65.56
			11-Dec-2025	Fuel Purchases	SHELL	MALAGA	69.76
			20-Dec-2025	Fuel Purchases	SHELL	MOUNT LAWLEY	65.06
			29-Dec-2025	Fuel Purchases	SHELL	DIANELLA	69.51
Crew Leader Parks	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HOG301	02-Dec-2025	Management Fee			14.85
			05-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	100.78
			12-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	67.12
Crew Leader Parks (Turf)	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW574	02-Dec-2025	Management Fee			14.85
			03-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	119.49
			14-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	120.40

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
Crew Leader Wembley Golf Course	ISUZU D-MAX SX (4x2) HIGH-RIDE CREW	1ICA658	02-Dec-2025	Management Fee			14.85
			16-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	85.17
			29-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	98.34
Crew Leader Works	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HTD760	02-Dec-2025	Management Fee			14.85
			09-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	116.43
			17-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	97.88
			23-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	88.37
Director Infrastructure & Works	FORD RANGER WILDTRAK 2.0 (4x4) DOUB	1HNA882	02-Dec-2025	Management Fee			14.85
			09-Dec-2025	Fuel Purchases	BP	RIVERTON	124.28
Director Planning and Community Services	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB132	02-Dec-2025	Management Fee			14.85
			02-Dec-2025	GPS Access Fee		GPS Access Fee for F258854	9.41
			30-Nov-2025	Goods On Fuel Cards	Chargefox	Chargefox Monthly Card Fee November	6.60
			31-Dec-2025	Goods On Fuel Cards	Chargefox	Chargefox Monthly Card Fee December	6.60
Engineering Operations Officer	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW572	02-Dec-2025	Management Fee			14.85
			04-Dec-2025	Fuel Purchases	BP	WEMBLEY	118.36
General Manager WGC	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1IAE652	02-Dec-2025	Management Fee			14.85
			05-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	62.24
Ground Maintenance Officer	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HRE903	28-Nov-2025	Fuel Purchases	SHELL	WEMBLEY	128.65
			02-Dec-2025	Management Fee			14.85
			18-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	117.97
Ground Maintenance Worker	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HZK469	02-Dec-2025	Management Fee			14.85
			08-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	112.81
			16-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	106.76
Ground Maintenance Worker (Gardens)	ISUZU D-MAX SX (4x2) HIGH-RIDE C/CH	1IBK107	02-Dec-2025	Management Fee			14.85
			17-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	94.88
Irrigation Maintenance Worker	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT397	01-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	121.07
			02-Dec-2025	Management Fee			14.85
			09-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	125.71
			18-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	123.96
			30-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	112.12
			02-Dec-2025	Management Fee			5.45
Irrigation Team	ISUZU D-MAX SX (4x4) CREW CAB UTILI	1IHD352	02-Dec-2025	Management Fee			14.85
			03-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	112.44
			16-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	88.12
			23-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	104.85
Leading Hand Built Assets	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HYC737	02-Dec-2025	Management Fee			14.85
			05-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	112.03
Leading Tree Service	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HOG302	02-Dec-2025	Management Fee			14.85
			08-Dec-2025	Fuel Purchases	BP	WEMBLEY	118.87
			18-Dec-2025	Fuel Purchases	BP	WEMBLEY	117.42
Library	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ675	02-Dec-2025	Management Fee			14.85
			06-Dec-2025	Fuel Purchases	SHELL	SCARBOROUGH	72.86
			15-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	69.03
			23-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	70.24
Maintenance Officer	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HNW571	27-Nov-2025	Fuel Purchases	BP	WEMBLEY	82.79
			02-Dec-2025	Management Fee			14.85
			08-Dec-2025	Fuel Purchases	BP	WEMBLEY	87.86
			17-Dec-2025	Fuel Purchases	BP	WEMBLEY	80.37
Manager Parks & Natural Environment	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ659	01-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	73.83
			02-Dec-2025	Management Fee			14.85
			10-Dec-2025	Fuel Purchases	SHELL	LEEMING	69.34
			17-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	69.72

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
Rangers vehicles	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT398	02-Dec-2025	Management Fee			14.85
			29-Nov-2025	Fuel Purchases	BP	WEMBLEY	126.24
			02-Dec-2025	Management Fee			5.45
			03-Dec-2025	Fuel Purchases	BP	WEMBLEY	120.73
			08-Dec-2025	Goods On Fuel Cards	BP	WEMBLEY	26.00
			24-Dec-2025	Fuel Purchases	BP	WEMBLEY	111.16
	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT396	02-Dec-2025	Management Fee			5.45
			19-Dec-2025	Fuel Purchases	BP	WEMBLEY	95.96
	ISUZU D-MAX LS-M (4x4) CREW CAB UTI	1IKH911	02-Dec-2025	Management Fee			14.85
			09-Dec-2025	Fuel Purchases	BP	WEMBLEY	100.51
	ISUZU D-MAX LS-M (4x4) CREW CAB UTI	1IKH912	02-Dec-2025	Management Fee			14.85
			01-Dec-2025	Fuel Purchases	BP	WEMBLEY	93.80
			09-Dec-2025	Fuel Purchases	BP	WEMBLEY	73.64
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB135	02-Dec-2025	Management Fee			14.85
	ISUZU D-MAX SX (4x4) 4D SPACE CAB C	1IFT396	02-Dec-2025	Management Fee			14.85
	RENAULT MEGANE E-TECH TECHNO EV60 4	1IMB136	02-Dec-2025	Management Fee			14.85
Regulatory Services vehicles	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ676	02-Dec-2025	Management Fee			14.85
			18-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	74.22
Regulatory Services vehicles	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ665	01-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	44.69
			02-Dec-2025	Management Fee			14.85
			24-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	4.74
			24-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	54.01
	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ663	02-Dec-2025	Management Fee			14.85
			04-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	71.30
Road Maintenance Worker	ISUZU D-MAX SX (4x4) CREW CAB UTILI	1IHD353	02-Dec-2025	Management Fee			14.85
			03-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	117.82
			17-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	108.43
			24-Dec-2025	Fuel Purchases	SHELL	CLARKSON	118.49
Technical Officer Trees	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1IAE651	02-Dec-2025	Management Fee			14.85
			09-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	57.64
			16-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	45.22
Tree Compliance Officer	SUBARU FORESTER 2.5i (AWD) 4D WAGON	1HZQ667	02-Dec-2025	Management Fee			14.85
			04-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	46.45
			11-Dec-2025	Fuel Purchases	SHELL	BELLEVUE	56.40
			15-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	45.32
			19-Dec-2025	Fuel Purchases	SHELL	BELLEVUE	59.43
Turf Team	ISUZU D-MAX SX (4x2) HIGH-RIDE 4D S	1HTD761	02-Dec-2025	Management Fee			14.85
			10-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	93.16
			23-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	100.19
Turf Team	ISUZU D-MAX LS-U (4x4) 4D SPACE CAB	1IEK078	28-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	62.36
			02-Dec-2025	Management Fee			14.85
			05-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	55.08
			09-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	130.27
			10-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	55.19
			14-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	60.26
			18-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	65.06
			23-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	54.64
			30-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	38.20
Works Crew	ISUZU D-MAX SX (4x2) HIGH-RIDE C/CH	1IBK108	02-Dec-2025	Management Fee			14.85
			10-Dec-2025	Fuel Purchases	BP	WEMBLEY	90.52
			12-Dec-2025	Fuel Purchases	BP	WEMBLEY	111.46
			12-Dec-2025	Fuel Purchases	BP	WEMBLEY	70.56
			17-Dec-2025	Fuel Purchases	BP	WEMBLEY	83.92
			19-Dec-2025	Fuel Purchases	BP	WEMBLEY	71.48

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
Other Plant	Box Trailer	1UBE465	02-Dec-2025	Management Fee			14.85
	Box Trailer	1UBC042	02-Dec-2025	Management Fee			14.85
	CATERPILLAR CATERPILLAR TRUCK	1GYR173	02-Dec-2025	Management Fee			14.85
			18-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	488.06
	HINO 500 FD1124 LEAF (WB4290) C/CHA	1HMQ593	02-Dec-2025	Management Fee			14.85
			01-Dec-2025	Fuel Purchases	BP	WEMBLEY	205.04
			10-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	227.89
			19-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	193.67
	HINO HINO TRUCK	1GGD867	02-Dec-2025	Management Fee			14.85
			04-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	217.18
			12-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	66.72
	HINO HINO TRUCK	1GPJ407	02-Dec-2025	Management Fee			14.85
	HINO HINO TRUCK	1IEB130	02-Dec-2025	Management Fee			14.85
			02-Dec-2025	Management Fee			5.45
			16-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	245.21
	ISUZU NMR 60/45-150 TIPPER 3.0L	1HLM768	02-Dec-2025	Management Fee			14.85
			12-Dec-2025	Fuel Purchases	BP	WEMBLEY	62.07
			17-Dec-2025	Fuel Purchases	BP	WEMBLEY	64.12
			23-Dec-2025	Fuel Purchases	BP	WEMBLEY	54.23
	ISUZU TRUCK	1DQY891	02-Dec-2025	Management Fee			14.85
			03-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	207.94
	KUBOTA KUBOTA LOADER	1DTW647	02-Dec-2025	Management Fee			14.85
	KUBOTA TRACTOR	1HHZ505	02-Dec-2025	Management Fee			14.85
	KUBOTA TRACTOR	1IDJ751	02-Dec-2025	Management Fee			14.85
Other Plant	KUBOTA TRACTOR	1HDM034	28-Nov-2025	Fuel Purchases	SHELL	JOLIMONT	77.00
			02-Dec-2025	Management Fee			14.85
			02-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	63.06
			03-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	97.64
			05-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	114.59
			10-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	110.14
			12-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	103.92
			16-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	111.90
			17-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	74.47
			19-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	90.39
			22-Dec-2025	Fuel Purchases	SHELL	WEMBLEY	110.50
			24-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	80.71
	LOADER LOADER	1GJU165	02-Dec-2025	Management Fee			14.85
			18-Dec-2025	Fulfilment		Replacement Card Fulfilment	16.50
	LOADER LOADER	1GVO530	02-Dec-2025	Management Fee			14.85
	MOWER RIDE ON MOWER	1ILL704	02-Dec-2025	Management Fee			14.85
			02-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	43.97
			04-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	35.06
			09-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	52.14
			10-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	35.88
			12-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	17.87
			16-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	62.81
			18-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	54.37
			23-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	35.59
			30-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	42.72

Town of Cambridge Payment Listing

FLEETCARE PAYMENTS

Driver	Vehicle Model	Registration	Date	Item	Supplier	Details	Amount
	PERSONAL FUEL CARD	F251660	02-Dec-2025	Management Fee			5.45
	SWEEPER ROAD SWEEPER	1HEW576	02-Dec-2025	Management Fee			14.85
			02-Dec-2025	Management Fee			5.45
			02-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	174.22
			03-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	170.04
			05-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	182.70
			08-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	202.18
			09-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	161.57
			11-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	195.41
			12-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	122.57
			17-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	173.49
			19-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	175.94
			22-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	172.52
			24-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	115.97
			30-Dec-2025	Fuel Purchases	SHELL	JOLIMONT	156.52
	TRAILER Box Trailer	1TCY383	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TUS523	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	JBRAN01	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TBN576	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TEO811	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TGY092	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1THD697	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TKI023	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TJW546	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TJS531	02-Dec-2025	Management Fee		JOLIMONT	14.85
	TRAILER Box Trailer	1TTU517	02-Dec-2025	Management Fee			14.85
	TRAILER Box Trailer	1TZG133	02-Dec-2025	Management Fee			14.85
	TRAILER Box Trailer	8WU798	02-Dec-2025	Management Fee			14.85
	WORKS MINOR PLANT	F251659	02-Dec-2025	Management Fee			5.45
			02-Dec-2025	Management Fee			5.45
			02-Dec-2025	Management Fee			5.45
			02-Dec-2025	Management Fee			5.45

TOTAL FUEL CARD	13,734.80
TOTAL MAINTENANCE	67.73
TOTAL MANAGEMENT FEES	1,199.60
TOTAL FLEETCARE PAYMENTS	**15,002.13**

13.2.5 RFT 2026-03 Supply and Installation of Heat Pump for Bold Park Aquatic Contract Award

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Executive Manager Recreation Facilities
AUTHORISER:	Bronwyn Rose, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. CONFIDENTIAL - Evaluation and Recomendation Report RFT 2026 03 Supply and Installat (1) [**13.2.5.1** - 7 pages]

PURPOSE OF REPORT:

The purpose of this report is to provide Council with a summary of the responses received for the Request to Tender, RFT 2026-03 Supply and Installation of Heat Pump and Pipework Upgrade for Bold Park Aquatic and a recommendation to offer the preferred respondent a contract.

EXECUTIVE SUMMARY:

On 20 January 2026, the Town issued a Request for Tender (RFT) seeking submissions for supply and installation of a heat pump and pipework upgrade at Bold Park Aquatic as specified in the Tender documents for RFT 2026-03.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council APPROVES the award of contract RFT 2026-03 Supply and Installation of Heat Pump and Pipework Upgrade for Bold Park Aquatic to respondent 4, as per Confidential Attachment 1.

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

On 20 January 2026, the Town issued an RFT seeking submissions for the supply and installation of a heat pump for Bold Park Aquatic. The purpose of the tender was to replace the main pool heat pump number 1 and all associated pipework upgrades required to service the new heat pump as well as the second heat pump proposed to be replaced in the 2026/27 financial year.

DETAILS:

The contract to supply and install a heat pump for Bold Park Aquatic is one of two heat pumps that are required to maintain the water temperature of the outdoor 50m pool at the advertised temperature of 26.5 degrees year-round. The replacement of the heat pumps has been phased over two financial years.

The scope of work required to be met by the Respondents were clearly defined in the RFT as:

- **Removal of existing pipework**: Remove existing pipework between the heat pump chillers and the header.
- **Installation of new pipework**: Supply and install new pipework, including all associated valves, fittings, supports, and replacement of the existing header.

- **Pump replacement:** Remove existing main pool hot water pumps and supply new pumps sized to suit revised flow rates for the new heat pump unit. Pump must be fitted with Variable Speed Drives (VSDs) for control and commissioning.
- **Heat pump replacement**: Remove one existing Rheem HWP300-3 heat pump and install one new Rheem RTHP350KT-DQV-3 heat pump.
- **Associated works**: Undertake all necessary builders' works and electrical works to facilitate installation.
- **Commissioning**: Commission pumps and heat pump based on revised flow rates and system requirements to ensure reliable operation and compliance with performance standards.

Tenderers were invited to submit their offers between 20 January and 13 February 2026. The Town received 7 submissions, including 3 alternate submissions, which will be referred to as Respondents 1 to 7 (**Refer to Confidential Attachment 1)**.

Initial Compliance Check: An initial compliance check was conducted by the Panel to identify the submissions that did not meet the immediate requirements of the RFT. This included compliance with the Tender conditions and the provision of requested information.

Qualitative Criteria Assessment: A rating scale is used to score each submission's response to the criteria. The purpose of this is to enable the Panel to accurately assess the ability of each submission to complete the requirements of the RFT. The Panel scored each submission according to the evaluation matrix to assess a total qualitative score for each submission. An assessment of the submissions was performed against the following qualitative criteria:

	Qualitative Criteria	Weighting %
1	Demonstrated understanding of the required tasks	35
2	Capacity to supply goods and/or services	30
3	Demonstrated record of delivering similar projects	30
4	Social and economic effects on the local community	5
Total		100%

COMMENTS:

The objective of the Town when purchasing products and/or services is to achieve the best possible outcome for the funds spent. This is achieved by assessing the cost, benefits, and inherent risks within a submission rather than just awarding the lowest price or highest qualitative score.

The Evaluation Report as per **Confidential Attachment 1** provided the following value for money assessment.

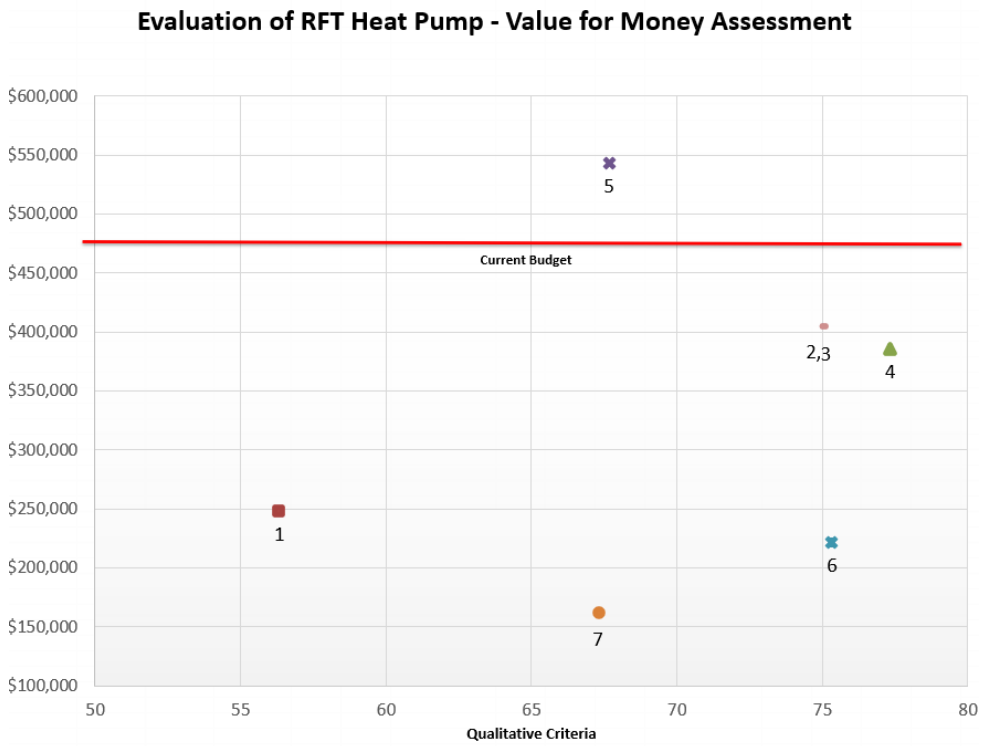


Figure 1: Value for Money Analysis

The bottom right represents submissions that demonstrated the capability to satisfactorily undertake the requirements to meet the minimum qualitative criteria in accordance with the request and below the tender budget allocation. Respondents 3, 4 and 6 fall within the bottom right, noting Respondent 6 was an alternate submission.

Submission 6, whilst providing a low cost option, did not meet the specification requirements of the tender, therefore has been eliminated in the assessment as an option.

The submission from Respondent 4 demonstrated sound knowledge of the scope of the tender, experience in delivering similar projects, as well as costing within the allocated budget. As a result, Respondent 4 is recommended as the preferred supplier.

The Evaluation Panel completed and signed a declaration of confidentiality and interest.

POLICY / STATUTORY IMPLICATIONS:

The Town's purchasing policy and the *Local Government (Functions and General Regulations) 1996* provides guidance for setting up tenders and contracts. The *Local Government Act 1995* requires Request for Tenders to be conducted when the total contract value, including any extension options, exceeds $250,000. This tender and contract award process has enabled the Town to procure the required goods in an accountable, transparent, ethical and financially prudent manner.

RISK MANAGEMENT IMPLICATIONS:

Low:	The Town will mitigate risk by engaging a contractor who is qualified to provide the service in accordance with the Australian Standards and professional work practices.

FINANCIAL IMPLICATIONS:

The proposed contract value of the Tender is $386,070. Funding for the Tender is included in the 2025/2026 Bold Park Aquatic Capital Project budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

{custom-field-strategic direction}

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Community Engagement Policy. The requirements for consultation have been satisfied under the provisions of *Local Planning Scheme No. 1* and *Local Planning Policy 1.2 - Public Notification of Planning Proposals.*

13.2.6 Mid Year Budget Review 2025/2026

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Manager Finance
AUTHORISER:	Bronwyn Rose, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Absolute Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. 2025-26 Budget Review Report [**13.2.6.1** - 11 pages]

PURPOSE OF REPORT:

To consider the Town's financial position as at 31 December 2025 and performance for the period 1 July 2025 to 31 December 2025, the budget review completed by the Administration with the revised budget and projections estimated for the remainder of the financial year, and adopt the proposed budget changes to balance the budget.

EXECUTIVE SUMMARY:

A year to date (YTD) review of the 2025/2026 budget and actuals as at 31 December 2025, as well as predicted pricing and resourcing, has been conducted, with revenue and expenditure re-forecasted to 30 June 2026. The result is a balanced budget (forecast surplus of nil). The forecast has been compiled by variations across both revenue and expenditure budget items both favourable and unfavourable. The revised budget is shown in Attachment 1 for the consideration and adoption.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Le Page, seconded by Cr Heil

That Council:

1. **ADOPT BY ABSOLUTE MAJORITY the statutory Mid-Year Budget Review as presented in Attachment 1.**
2. **NOTE the changes to the operating and capital projects as listed in Attachment 1, including proposed deferred projects.**
3. **NOTES the net decrease in reserve movement of $703,390.**
4. **REQUESTS the Chief Executive Officer to provide a copy of this Review and determination to the Department of Local Government, Industry Regulation and Safety in accordance with Regulation 33A (4) of the *Local Government (Financial Management) Regulations 1996*, within 14 days of Council's resolution.**

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The budget review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* ('**the Regulations'**) and Australian Accounting Standards. The report for the period 1 July 2025 to 31 December 2025 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2026 and is presented for Council's consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document as much as possible.

The material variance levels which have been reported for the budget review have utilised the same materiality levels as monthly reporting (this level is adopted annually by Council as part of the budget, and for 2025/26 is $30,000 and 10% as a permanent variance or $100,000 as a timing variance). Where the material variance levels have been met, an explanatory note has been included.

DETAILS:

In accordance with the Regulations, the Town has undertaken a review of its performance from 1 July 2025 to 31 December 2025 against budget and projected its financial position to end of year 2026.

The Statement of Budget Review, within the 2025/26 Budget Review report (**Attachment 1**), compares the Annual Budget with the year-to-date (YTD) actual performance as at 31 December 2025 and a projected year end estimate at 30 June 2026. The statement includes the following notes:

- Note 1 – outlines the accounting framework on which the statements are based.
- Note 2 – provides a list of budget amendments recommended for approval for the mid-year budget review at an operating, investing and financing level.
- Note 3 – details the capital projects, comparing YTD budget with actuals at 31 December 2025, and shows the year end estimate and proposed budget amendment.
- Note 4 – details the operating projects, comparing YTD budget with actuals at 31 December 2025, and shows the year end estimate and proposed budget amendment.
- Note 5 – details the Reserve Transfers and the proposed budget amendment.

The purpose of this report is to provide a brief overview with further detail provided in the attached 2025/26 Budget Review report.

Following a comprehensive review of the Town's financial performance, the proposed review to the budget in Attachment 1, revises the estimated closing surplus to still present as a balanced budget.

There are proposed movements within all budget categories, as summarised in the table below:

Proposed Budget Variances	**Net movements $**
Surplus or Deficit as the start of the financial year	2,993,468
Operating Activities	(91,730)
Investing Activities	(2,277,821)
Financing Activities	(623,917)
Revised Budget Surplus at Year End	**$0**

Of note, the information above shows the variances. The full amounts are shown in the Attachment to this report. Key changes include:

- An opening balance lower than expected due to a combination of; audit adjustments in 2023/24 financial statements, a $999,739 shortfall from correction of Unimproved Land (UV) rates, and variations in estimated versus actual 2024/25 income/expenditure.
- An increase in depreciation being more accurate based on year-to-date actuals and fair valuations unknown at time of budget adoption.
- A decrease in capital expenditure after reviewing project costing alongside the capacity to complete projects by 30 June 2026.

The audited 2024/25 financial statements resulted in a surplus of $2,993,468 lower than predicted at time of 2025/26 budget preparations. The decrease in the previous year's surplus expectations impacts the 2025/26 mid-year budget review as it changes the opening balance. The administration therefore has reviewed the capital and operating budget to address this, in effect deficit, and have made amendments accordingly. Presented to Council is a balanced mid-year budget review document.

Note 2 of attachment 1 provides a break-down of variances to the Statement of Budget Review at an operating, investing and financing level.

Operating
Overall operating income budget has increased by $908,694. This is largely in the form of grants, subsidies and contributions, and fees and charges. Items of note include:

- A new project, Northwood Streets Alive Safety, with matching funding for $100,000.
- A new project, Better Bins with matching funding for $171,348.
- Additional $244,805 in funding for the Traffic Signal Upgrade Design – Cambridge/Selby

All the above projects will see operating expenditure increase by the same amount.

The increase in fees and charges mainly came from the Wembley Golf Course driving range and green fees; planning and development applications; and parking fines and fees.

Operating expenditure, although increased by $2.2 million overall, the impact on estimated surplus/deficit is less, as $1.4million of that relates to an increase in depreciation. Depreciation, being a non-cash transaction is not included in the calculation for surplus/deficit. It is backed out on the Statement of Budget Review at the line 'Non-cash amounts excluded from operating activities'. The other amounts that are excluded within that line are profit and loss on asset disposals.

Materials and contracts have had an overall increase of $671,474, a large portion of this is due to underbudgeting of verge valet and the new/increased funding projects as identified above. This is further detailed in Note 2 of the attachment.

Note 4 of the attachment provides a listing of all the operating projects regardless of whether there was a change in budget or not with a comment on any significant change.

Investing
Capital grants, subsidies, and contributions have a $494,650 increase. This is largely a result of the full funding for the Floreat Surf Life Saving Club being recognised.

Capital expenditure has an overall reduction in budget estimations of $1.8 million. Note 3 of the attachment provides a list of all capital projects regardless of whether there was a change in budget or not with a comment on any significant change.

Proposed deferred projects with material impact on the mid-year budget review include the following. They are both proposed to be deferred due to resourcing constraints to deliver this year. There is also potential opportunity to align with Leisure Assets Master plan (LAMP) outcomes.

- Lake Monger Recreation Club (Disability Access Project) – Stage 2 construction - $1.136m (capital)
- City Beach Tennis Club Disability Access Upgrade – Design - $166,000 (operating)

Financing

The financing changes refer to the Reserve and Endowment Lands Account budgets. The significant budget change is the transfers to reserve accounts. A transfer into the Waste Reserve of $800,000 was originally budgeted as a provision towards future rehabilitation of the Mindarie waste facility site. The need for this reserve is many years

away, and given the significant impact the underbudgeting of verge valet has had on operating expenditure, it was considered a suitable utilization of those funds. As such, this has been reduced by $600,000 to assist in balancing the revised budget. It is envisaged that further provision will be provided in the 2026/27 budget. Note 5 of the attachment provides the Reserve and Endowment Lands Account amended budget.

Reserves

There is a net proposed decrease in reserves of $703,390. This is largely due to the reduction in the transfer to waste reserve of $600,000 as noted above.

	2025/26 Proposed Budget $	2025/26 Budget $
Reserve Budget (excl ELA Reserve)		
Opening Balance 1 July	52,715,036	52,710,646
- Transfer to Reserve	11,509,457	12,118,538
- Transfer from Reserve	(6,162,954)	(6,109,118)
Closing Balance – 30 June	**$58,061,539**	**$58,720,066**
Endowment Lands Account (ELA) Budget		
Opening Balance 1 July	2,243,410	2,327,273
- Transfer to ELA	8,555,000	8,555,000
- Transfer from ELA	(1,025,400)	(1,064,400)
Closing Balance – 30 June	**$9,773,010**	**$9,817,873**

POLICY / STATUTORY IMPLICATIONS:

Financial Management Regulations 1996 (WA) ('**FMR**') r.33A(1) requires that between 1 January and 31 March in each financial year, a Local Government is to carry out a review of its annual budget for the year.

FMR r.33(2A) requires the review of an annual budget for a financial year to:

(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
(b) consider the local government's financial position as at the date of the review; and
(c) review the outcomes for the end of that financial year that are forecast in the budget.

FMR r.33A (2) and (3) require the results of the budget review to be presented to Council on or before 31 March in that financial year. Council is then to consider the review submitted to it and resolve (by absolute majority) whether or not to adopt the review, any parts of the review or any recommendations associated with the review.

FRM r.33A (4) requires that after the Council has dealt with the review a copy of the review and determination (Council minutes) is to be provided to the Department within 14 days.

RISK MANAGEMENT IMPLICATIONS:

Low: The mid-year budget review has been produced in accordance with the adopted budget for the 2025/2026 financial year and in accordance with applicable local government legislation.

FINANCIAL IMPLICATIONS:

The projected budget for year-end maintains a balanced budget position.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.

Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

TOWN OF CAMBRIDGE

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Budget Review		2
Note 1	Basis of Preparation	3
Note 2	Predicted Variances / Future Budget Amendments	4
Note 3	Capital Acquisitions - Detailed budget amendments	7
Note 4	Operating Projects - Detailed budget amendments	9
Note 5	Reserves Budget	11

TOWN OF CAMBRIDGE
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Budget v Actual				
	Adopted Budget (a)	Year to Date Budget	Year to Date Actual	Year End Estimate / Budget Review (b)	Budget Amendment (b) - (a)	
OPERATING ACTIVITIES	$	$	$	$	$	
Revenue from operating activities						
General rates	29,423,910	29,356,347	29,312,085	29,406,347	17,563	▼
Grants, subsidies and contributions	2,413,985	1,074,496	1,304,070	2,814,376	(400,391)	▲
Fees and charges	29,681,721	17,525,667	17,748,897	30,144,254	(462,533)	▲
Interest revenue	3,336,300	1,679,914	782,640	3,342,081	(5,781)	▲
Other revenue	715,777	459,213	735,285	773,329	(57,552)	▲
Profit on asset disposals	8,344,558	75,250	0	8,344,558	0	
	73,916,251	50,170,887	49,882,977	74,824,945	(908,694)	▲
Expenditure from operating activities						
Employee costs	(30,031,537)	(15,131,481)	(14,527,002)	(30,049,777)	18,240	▼
Materials and contracts	(26,326,619)	(12,639,599)	(10,688,797)	(26,998,093)	671,474	▼
Utility charges	(2,037,370)	(1,026,564)	(951,780)	(2,047,751)	10,381	▼
Depreciation	(12,819,809)	(7,236,801)	(7,120,750)	(14,241,500)	1,421,691	▼
Finance costs	(104,516)	(52,258)	(56,748)	(104,516)	0	
Insurance	(680,735)	(840,621)	(840,621)	(840,621)	159,886	
Other expenditure	(1,429,519)	(827,463)	(540,773)	(1,386,501)	(43,018)	▼
Loss on asset disposals	(500)	0	0	0	(500)	
	(73,430,605)	(37,754,787)	(34,726,471)	(75,668,759)	2,238,154	▼
Non-cash amounts excluded from operating activities	4,475,752	7,161,551	7,120,750	5,896,942	(1,421,190)	▼
Amount attributable to operating activities	4,961,398	19,577,651	22,277,256	5,053,128	(91,730)	▼
INVESTING ACTIVITIES						
Inflows from investing activities						
Capital grants, subsidies and contributions	2,496,251	2,020,139	1,519,304	2,990,901	(494,650)	▲
Distributions from investments in associates	5,833,334	2,916,666	2,916,666	5,833,334	0	▲
Proceeds from disposal of assets	8,485,250	0	0	8,485,250	0	▲
	16,814,835	4,936,805	4,435,970	17,309,485	(494,650)	▲
Outflows from investing activities						
Payments for property, plant and equipment	(10,170,110)	4,886,025	3,679,670	(9,027,968)	(1,142,142)	▼
Payments for construction of infrastructure	(7,055,974)	3,805,753	2,590,387	(6,414,945)	(641,029)	▼
Purchase of right of use assets	0	0	0	0	0	
	(17,226,084)	8,691,778	6,270,057	(15,442,913)	(1,783,171)	▼
Non-cash amounts excluded from investing activities	0	0	0	0	0	
Amount attributable to investing activities	(411,249)	13,628,583	10,706,027	1,866,572	(2,277,821)	▲
FINANCING ACTIVITIES						
Cash inflows from financing activities						
Proceeds from new leases liabilities	0	0	0	0	0	
Transfers from reserve accounts	7,173,518	1,674,710	3,712,899	7,188,354	(14,836)	▲
	7,173,518	1,674,710	3,712,899	7,188,354	(14,836)	▲
Cash outflows from financing activities						
Payments for principal portion of lease liabilities	(742,114)	(371,057)	(366,566)	(742,114)	0	▼
Transfers to reserve accounts	(20,673,538)	(2,986,082)	(2,653,014)	(20,064,457)	(609,081)	▼
	(21,415,652)	(3,357,139)	(3,019,580)	(20,806,571)	(609,081)	▼
Non-cash amounts excluded from financing activities	0	0	0	0	0	
Amount attributable to financing activities	(14,242,134)	(1,682,429)	693,319	(13,618,217)	(623,917)	▼
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	9,691,985	6,698,517	6,698,517	6,698,517	2,993,468	
Amount attributable to operating activities	4,961,398	19,577,651	22,277,256	5,053,128	(91,730)	▼
Amount attributable to investing activities	(411,249)	13,628,583	10,706,027	1,866,572	(2,277,821)	▼
Amount attributable to financing activities	(14,242,134)	(1,682,429)	693,319	(13,618,217)	(623,917)	▼
Surplus or deficit after imposition of general rates	**0**	**38,222,322**	**40,375,119**	**0**	**0**	▼

TOWN OF CAMBRIDGE
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2025

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 **requirements**
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the budget review be prepared in accordance with *the Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Town of Cambridge to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Town of Cambridge controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

SIGNIFICANT ACCOUNTING POLICES
Significant accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

2

PREDICTED VARIANCES / BUDGET AMENDMENTS	Adopted Budget	Year End Estimate / Budget Review	Budget Amendment (Surplus)/Deficit	Comments
	$	$	$	
Operating Revenue				
Rates				
GRV rates	16,071,109	16,069,369	1,740	Based on year to date actuals.
UV rates	13,226,978	13,226,978	0	
Interim rates	125,823	110,000	15,823	Reduced based on estimate for the remaining of the year.
Net change to budget			17,563	
Operating Grants, Subsidies and Contributions				
Financial Assistance Grants	1,357,477	1,393,379	(35,902)	FAGs funding adjusted to actual.
Public Artwork Contribution	40,000	20,000	20,000	Reduced based on not receiving anything year to date.
Jersey St Out of School Care	24,000	4,000	20,000	Tenants moved out in September 2025, maintenance required before EOI.
Sound, lighting and AV services - Quarry Amphitheatre	100,000	0	100,000	Not successful in obtaining a grant.
Northwood Streets Alive Safety project	0	100,000	(100,000)	New project identified - grant funding.
Traffic Signal Upgrade Design - Cambridge/Selby	49,835	294,640	(244,805)	Received more funding than expected.
Waterwise Irrigation Efficiency Project	110,000	131,818	(21,818)	Received more funding than expected.
Better Bins Project	0	171,348	(171,348)	New project identified - grant funding.
Various minor variances			33,482	
Net change to budget			(400,391)	
Fees and Charges				
Tenancy B, D and E income	918,000	825,093	92,907	CPI rental correction and higher turnover rent.
Boulevard Centre facilities hire	110,000	140,000	(30,000)	Takeup higher than expected.
Quarry Amphitheatre - equipment hire	53,010	30,000	23,010	Predominantly the marquee hire. Reduction due to uncertainty regarding catering contract.
Wembley Golf Course - merchandise sales	2,174,000	2,030,000	144,000	Sales down by 7% impacted by driving range closure.
Wembley Golf Course - cost of good sold (COGS)	1,397,888	1,300,000	97,888	COGS down by 7% correlates to decrease in sales.
Wembley Golf Course - equipment hire	1,574,739	1,517,920	56,819	Negatively impacted by driving range closure.
Wembley Golf Course - green fees	5,617,456	5,800,000	(182,544)	Based on YTD position.
Wembley Golf Course - driving range fees	4,276,788	4,500,000	(223,212)	Based on YTD position.
Wembley Golf Course teaching fees	1,232,600	1,100,000	132,600	Based on YTD position and reduced lessons being conducted due to driving range closure.
Wembley Golf Course - rental charges	39,000	9,536	29,464	Break in rental lease of PGA
Bold Park Aquatic - general admissions	921,600	879,118	42,482	Income reduced due to leisure pool heating issues.
Bold Park Aquatic - membership fees	104,669	89,959	14,710	Income reduced due to leisure pool heating issues.
Bold Park Aquatic - swimschool admissions	898,605	750,744	147,861	Income reduced due to leisure pool heating issues.
Bold Park Aquatic - kiosk sales	227,963	207,288	20,675	Income reduced due to leisure pool heating issues.
Bold Park Aquatic - swim shop sales	202,201	181,993	20,208	Based on YTD position.
Waste - General waste fees	2,680,527	2,714,000	(33,473)	Underbudgeted the commercial lease quarterly payments.
Planning and Development Applications fees	350,000	500,000	(150,000)	These fees have been combined together and more applications than expected have been received year to date.
Parking fines	700,000	800,000	(100,000)	Improved productivity of rangers and focus on parking regulations.
Parking fees	1,528,000	1,608,000	(80,000)	Exceeding budgeted expectations.
Various minor variances			(101,304)	
Net change to budget			(462,533)	
Interest Revenue				
Underground power interest	51,300	42,381	8,919	Reduced to actual amount. Unknown until rates are struck.
Rates interest	130,000	144,700	(14,700)	More ratepayers took up the instalment option
Net change to budget			(5,781)	
Other Revenue				
Catalina sundry income	100,000	120,000	(20,000)	GST refunds on land sales higher than expected.
Quarry Amphitheatre - reimbursements	84,000	50,000	34,000	Casual labour reimbursements reduced due to a decrease in bookings and two months quarantined for refurbishment works.
Wembley Golf Course - reimbursements	0	40,000	(40,000)	Insurance claim reimbursement for the entry sign repair.
Various minor variances			(31,552)	
Net change to budget			(57,552)	
Profit on asset disposals				
Various disposals	8,344,558	8,344,558	0	
Net change to budget			0	
Sub - Total - Operating Revenue			**(908,694)**	

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

2

PREDICTED VARIANCES / BUDGET AMENDMENTS	Adopted Budget	Year End Estimate / Budget Review	Budget Amendment (Surplus)/Deficit	Comments
	$	$	$	
Operating Expenses	$	$	$	
Employee Costs				
Workers compensation insurance	369,111	442,592	73,481	Adjustment to insurance by LGIS based on prior year actuals.
Bold Park Aqua - salaries casual relief	2,590,785	2,452,704	(138,081)	Less casuals required due to 80% closure of main pool during Term 3.
Recruitment expenses	80,000	140,000	60,000	Increase in senior roles requiring assistance of external recruitment consultants.
Various minor variances			22,840	
Net change to budget			18,240	
Materials and Contracts				
Elected members - advertising	55,000	10,000	(45,000)	Traditional separate advertising for elections was no longer required, so existing channels utilised.
Consultants	3,270,775	2,874,839	(395,936)	Reduced requirement largely within human resources, ICT and procurement.
Legal expenses	190,000	273,500	83,500	Increase mainly for planning and property issues.
Human resources - subscriptions	56,000	31,000	(25,000)	Similar to previous year's expenditure.
IT and Management - various accounts	2,645,089	2,542,833	(102,256)	Largely savings in internet charges due to new contract.
Wembley Community Centre - Cleaning	25,000	70,000	45,000	Increased cleaning to cover all areas of vacant building.
Quarry Amphitheatre - sound, lighting and AV services	120,000	65,000	(55,000)	Has been funding the temporary provision of lighting and sound instead of leasing as originally planned
Wembley Golf Course - teaching commission	1,003,000	850,000	(153,000)	Reduction in alignment with the driving range closure.
Wembley Golf Course - various accounts	3,845,399	3,748,744	(96,655)	A reduction is operating projects, course maintenance and software maintenance.
Parking - agency fees	215,000	305,000	90,000	Fines and enforcement registry (FER) lodgements fees. Recouped by payment of fines.
City Beach Emergency Response	-	80,000	80,000	Aug OCM 13.3.6 New account set up in response to City Beach tornado event.
Traffic signal upgrade design - Cambridge/Selby	49,835	294,640	244,805	Increased funding therefore increase in expenditure
Traffic signal investigations - Harborne/Cambridge/Grantham	-	10,000	10,000	New works identified as part of a Notice of Motion to investigate turning upgrades to traffic signals at on Harborne St in two locations.
Car park maintenance	34,800	64,300	29,500	Urgent maintenance work for overflow carpark at Pat Goodridge Park in time for netball season.
Herdsman main drain pump - audit	20,000	60,000	40,000	Increase based on quotes received.
Quarry Rock Face inspection and remedial works and audit	84,500	32,000	(52,500)	Not as many works required based on structural audit.
Waterwise Irrigation Efficiency Project	220,000	140,000	(80,000)	Removed municipal funding, now fully grant funded
Quarry Amphitheatre - kitchen concept and design	25,000	111,524	86,524	Budget increase to cover electrical supply to the area.
City Beach Tennis Club - renewal and upgrade	166,000	211	(165,789)	Deferred due to resourcing constraints to deliver this year. Potential opportunity to align with Leisure Assets Master plan (LAMP) outcomes.
Building Maintenance program	1,302,540	1,476,898	174,358	Various adjustments across the Town's buildings.
Refuse disposal costs	881,500	1,050,000	168,500	Budgeting error. In line with previous year's actuals and current year to date actuals.
Verge valet expenses	586,069	900,000	313,931	Budgeting error. In line with previous year's actuals and current year to date actuals.
Better Bins project	0	171,348	171,348	Received funding therefore increase in expenditure.
Asbestos capping - BPAC	0	100,000	100,000	
Various minor variances			205,144	
Net change to budget			671,474	
Utility Charges				
Various minor variances			10,381	
Net change to budget			10,381	
Depreciation				
Depreciation	12,819,809	14,241,500	1,421,691	Correction to depreciation after revaluation from prior year.
Net change to budget			1,421,691	
Finance Costs	104,516	104,516	0	No change
Net change to budget			0	
Insurance				
Insurance	680,735	840,621	159,886	Based on actual costs. Includes a fleet insurance adjustment from 2024/25 of $42,000.
Net change to budget			159,886	
Other Expenditure				
Wembley Golf Course - operational expenses	132,000	100,000	(32,000)	Not required.
Various minor variances			(11,018)	
Net change to budget			(43,018)	
Loss on Asset Disposal				
Loss on Asset Disposal	500	0	(500)	Asset sold in the prior year.
Net change to budget			(500)	
Sub - Total - Operating Expenses			**2,238,154**	

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

2

PREDICTED VARIANCES / BUDGET AMENDMENTS	Adopted Budget	Year End Estimate / Budget Review	Budget Amendment (Surplus)/Deficit	Comments
	$	$	$	
Investing Activities				
Capital Grants, Subsidies and Contributions				
MRWA funding	1,158,518	1,165,059	(6,541)	Minor variance.
Floreat Surf Life Saving Club funding	741,250	1,560,000	(818,750)	Includes full grant funding and contribution from club
Henderson Park funding	310,000	0	310,000	The initial grant submission was unsuccessful. Other funding sources may need to be sourced. Potential opportunity to align with Leisure Assets Master plan (LAMP) outcomes.
Leederville Bowling Facility upgrade	-	58,842	(58,842)	Contribution from club omitted from budget.
Cambridge Bowling Club - lighting	79,483	0	79,483	Received contribution in previous year.
Various minor variances			0	
Net change to budget			(494,650)	
Distributions from investments in associates				
Catalina	5,833,334	5,833,334	-	
Net change to budget			-	
Proceeds from disposal of assets				
Proceeds from disposal of assets	8,485,250	8,485,250	-	
Net change to budget			-	
Payments for property, plant and equipment				
Payments for property, plant and equipment	10,170,110	9,027,968	(1,142,142)	See note 3
Net change to budget			(1,142,142)	
Payments for construction of infrastructure				
Payments for construction of infrastructure	7,055,974	6,414,945	(641,029)	See note 3
Net change to budget			(641,029)	
Sub - Total - Investing Activities			**(2,277,821)**	
Financing Activites				
Transfers from reserve accounts				
Cambridge Endowment Lands	1,064,400	1,025,400	39,000	Road resurfacing projects transfers adjusted.
Development Contributions - Public Arts	104,827	91,662	13,165	Public Art Cambridge Street adjusted down as part transfer done in previous year.
Area Improvement	4,169,765	4,183,814	(14,049)	Adjustment to various operating and capital projects transfers.
Asset Management	-	10,000	(10,000)	Contribution towards YMCA maintenance, was budgeted to come from Clubs and Associates in error.
Clubs and Associates	359,500	402,452	(42,952)	Adjustment to building maintenace for clubs and YMCA adjustment.
Wembley Golf Course	1,475,026	1,475,026	-	
Net change to budget			(14,836)	
Transfers to reserve accounts				
Development Contributions - Public Arts	-	20,000	20,000	Any contributions towards public arts transferred to reserve.
Asset Management	134,500	91,250	(43,250)	Trade in transfers reduced as some were done in prior year.
Clubs and Associates	693,304	707,473	14,169	Adjustment to contribution from clubs for building maintenance.
Waste	922,358	322,358	(600,000)	Originally intended to be cashed back for Mindarie rehabilitation site.Will consider in 26/27 budget
Net change to budget			(609,081)	
Sub - Total - Financing Activities			**(623,917)**	

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 CAPITAL ACQUISITIONS - DETAILED

Code	Account Description	Budget	YTD Budget	YTD Actual	Year End Estimate / Budget Review	Budget Amendment	Comments
		$	$	$	$	$	
C0400	Replacement of Heat Pump - Main Pool	240,000	240,000	5,200	455,000	(215,000)	Additional scope requirements. Budget amendment to council in November.
C0415	The Boulevard Centre - Staff area refit	56,000	2,000	1,524	56,000	0	
C0420	Depot Renewal	112,000	3,000	109,113	109,113	2,887	
C0427	Public use water fountains x 2	50,000	50,000	0	50,000	0	
C0428	WGC - Tractor shed repair	60,000	1,000	0	0	60,000	To be repaired using maintenance funds.
C0584	City Beach Precinct Tenancy A renewal	158,000	2,000	0	158,000	0	
C0611	Rutter Park - irrigation system replacement	95,000	0	1,049	95,000	0	
C0637	Brookdale Park - bore pump	21,000	0	13,563	13,563	7,437	
C0827	Town of Cambridge - Bus Shelters	65,971	0	0	65,000	971	Carry forward amount adjusted with budget amendment in August.
C0958	Landline Phone System Replacement	79,644	39,822	23,518	135,041	(55,397)	Carry forward amount adjusted with budget amendment in August.
C1100	Road Resurf - Hovea Cres (Kingsland - Dampier)	249,400	249,400	222,811	222,811	26,589	Underspend.
C1113	Paths - Asphalt Renewal - Boscombe Av (Frinton - Torr)	50,000	0	6,216	50,000	0	
C1325	Jon Sanders Dr (Powis - Harborne) Intersection	60,000	60,000	2,939	155,824	(95,824)	Additional consultancy work required to finalise design work ready for construction.
C1405	City of Perth Surf Lifesaving Club - Air conditioning units	172,000	113,000	566	62,000	110,000	Project larger than expected. Budget remaining allows for investigation and scope preparation.
C1407	Carpark Resurfacing - North Kidney City Beach	0	0	15,456	15,456	(15,456)	Carry forward amount adjusted with budget amendment in August.
C1413	Quarry Amphitheatre - Replacement of truss	100,000	100,000	0	0	100,000	No longer required.
C1420	Depot Power Supply Upgrade	54,000	0	2,829	104,000	(50,000)	Quotes now received from Western Power for power upgrade to allow for EV chargers.
C1427	Golf shop merchandise display racks	15,500	15,500	0	15,500	0	
C1428	Steel Rectification Works - WGC	2,095,000	1,047,500	991,681	2,235,249	(140,249)	Carry forward amount adjusted with budget amendment in August.
C1429	Wembley Golf Course - Staff car park protection	50,000	25,000	14,866	50,000	0	
C1511	Cambridge Library - Self returns shelf unit	35,000	35,000	12,362	35,000	0	
C1552	Floreat Oval - Car park lighting	93,000	43,000	1,848	88,000	5,000	
C1554	Henderson Park - turf refurbishment	55,000	55,000	20,210	55,000	0	
C1576	Cambridge Bowling Club - Irrigation system replace - design	2,400	0	0	0	2,400	
C1584	City Beach Precinct Tenancy B renewal	118,000	2,000	166	118,000	0	
C1600	City Beach - Furniture replacement	25,500	13,500	17,418	17,418	8,082	
C1643	Winmarley Park - Playground replacement	43,000	0	1,980	55,000	(12,000)	
C1653	Ruislip Park - Bore Redevelopment	25,000	0	0	25,000	0	
C1673	Road Rehab - Cambridge St (Gregory - Station)	285,652	285,652	191,549	191,549	94,103	Change in final treatment due to site conditions.
C1687	Galup (Lake Monger) - Aboriginal memorial - design	55,000	20,000	171	120,000	(65,000)	Project includes signage, sculpture memorial, yarning circle and education. Concept design work currently underway.
C2166	Road Resurf - Chandler Ave West (Ulster - Clanmel)	125,000	120,000	9,631	55,755	69,245	Budget amendment to council in November.
C2173	Road Resurf - Grovedale Road (Salvado - Alderbury) Boundary	165,000	165,000	139,012	140,000	25,000	Underspend.
C2183	Road Resurf - Logan Lane	55,000	0	11,907	42,352	12,648	
C2194	Moray Ave and Dumfries - Drainage Upgrade	0	0	19,649	38,330	(38,330)	Carry forward amount adjusted with budget amendment in August.
C2222	Road Resurf - Highbury St (Bourneville - Seymour)	200,000	0	5,820	244,191	(44,191)	Budget amendment to council in November.
C2309	Road Recons - Lake Monger Dr (Gregory - St Vincents)	437,005	437,005	326,849	349,570	87,435	Final treatment requirements remaining.
C2319	Road Resurf - Dargin Lane	40,000	0	4,953	40,000	0	
C2400	Leisure Pool Heat Pump	235,000	235,000	231,294	231,294	3,706	
C2410	Auto Door - Wembley Child Health Clinic	0	0	9,370	0	0	
C2427	CCTV for main entry - WGC	17,500	17,500	0	17,500	0	
C2511	Cambridge Library - new self check machines	45,000	45,000	0	45,000	0	
C2551	City Beach Ovals - Bore pump	38,000	0	18,017	17,850	20,150	Complete and under budget.
C2554	Henderson Park - sportslighting	500,000	0	3,758	3,759	496,241	Project not going ahead.
C2567	City Beach Civic Centre - bore pump	26,000	0	13,451	13,451	12,549	Complete and under budget.
C2572	Floreat Croquet Club - Lighting	167,394	167,394	194,709	194,709	(27,315)	Carry forward amount adjusted with budget amendment in August.
C2573	Frinton Tennis Club - Car park lighting	10,000	10,000	10,756	11,000	(1,000)	
C2584	City Beach Precinct Tenancy C renewal	118,000	2,000	0	118,000	0	
C2601	Beecroft Park - electrical cubicle	20,000	0	0	26,000	(6,000)	
C2655	Lake Monger Reserve - Irrigation Masterplan Roll Out	12,902	12,902	1,149	5,349	7,553	Carry forward amount adjusted with budget amendment in August.
C2687	Galup (Lake Monger) - post and rail replacement	17,500	17,500	13,813	13,813	3,687	
C2690	Recreation Spaces - post and rail replacement	17,500	17,500	17,107	17,107	393	
C2825	Drainage Pit Rehabilitation	30,000	0	28,320	30,000	0	
C2830	Kerb replacement for road surfacing program	50,000	0	19,190	50,000	0	
C2955	Network Continuity (FortiExtender)	2,082	2,082	0	0	2,082	
C3142	Road Recons - Underwood Ave (Perry Lakes to Meagher)	741,291	741,291	8,622	741,291	0	
C3153	Road Resurf - Malton Pl (Pandora - Cul de sac)	200,000	0	4,557	200,000	0	
C3230	Road Resurf - Marlow St (Cambridge - Herdsman)	325,000	0	264,387	272,533	52,467	Budget amendment to council in November.
C3245	Road Resurf - Johnson St (Herdsman - Harborne)	290,000	0	16,317	183,996	106,004	Budget amendment to council in November.
C3257	Road Resurf - Joseph St (Cambridge - Ruislip)	230,000	0	5,819	91,325	138,675	Budget amendment to council in November.
C3268	Ruislip St Safe Active Street	20,000	20,000	12,145	90,000	(70,000)	Carry forward amount adjusted with budget amendment in August.
C3298	Traffic Management - School Warden Crossing (Cambr - Oxford)	12,500	12,500	6,872	16,000	(3,500)	
C3400	Small inflatable replacement	14,500	14,500	11,883	11,883	2,617	
C3421	Admin Building - Roof flashing rectification - southwest sid	105,000	1,000	770	105,000	0	
C3427	Entry Signage replacement - WGC	0	0	37,030	37,030	(37,030)	Complete and under budget - was initially budget amendment in July.
C3428	Energy Efficiency Upgrades WGC	0	0	16,414	16,414	(16,414)	Carry forward amount adjusted with budget amendment in August.
C3604	The Rose Garden - Gazebo replacement	40,000	0	0	40,000	0	Initially budget was for Challenger Park however it only required maintenance. Now the funds are used to replace gazebo at The Rose Garden.
C3607	Paths - Asphalt Renewal Helston Park (Wst Cst Hwy - Frinton)	40,000	0	4,557	40,000	0	
C3668	Floreat Beach Park - electrical cubicle	25,000	0	24,982	24,982	18	
C3683	Furniture Renewal - Parks	45,000	45,000	38,339	35,742	9,258	Carry forward amount adjusted with budget amendment in August.
C3699	Lake Monger Picnic and Seating Replacement	47,000	23,500	46,139	42,732	4,268	Carry forward amount adjusted with budget amendment in August.
C3815	Public Art Cambridge Street Wembley	33,827	16,914	0	20,662	13,165	
C4262	Traffic Management - Galup Sth West Car Park raised plateau	45,000	45,000	1,146	47,566	(2,566)	
C4309	Road Rehab - Lake Monger Drive (Northwood - St Leonards)	449,092	449,092	590,193	595,820	(146,728)	Budget amendment to council in November.
C4426	Mini soak well	15,000	15,000	0	14,658	342	
C4428	WGC - server room refurbishment	50,000	0	448	50,000	0	
C4429	Concrete Ball Machine	15,000	15,000	0	0	15,000	Awaiting outcome of safety fence study.

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 CAPITAL ACQUISITIONS - DETAILED

Code	Account Description	Budget	YTD Budget	YTD Actual	Year End Estimate / Budget Review	Budget Amendment	Comments
C4571	Lake Monger Recreation Club - Disability Project Constructio	1,136,000	68,000	0	0	1,136,000	Project on hold due to capacity to deliver. Consider aligning with LAMP outcomes in future budget considerations.
C4625	Drabble Park - Park Upgrade	20,000	20,000	8,327	20,000	0	
C4687	Galup (Lake Monger) - Dog exercise area enclosure	65,000	65,000	1,249	65,000	0	
C4719	Path Renewal Program	100,000	30,000	49,160	100,000	0	
C4815	Public Art Selby Street Wembley	21,000	0	6,957	21,000	0	
C5400	Soda ash tank mixers replacement x 2	18,000	18,000	0	6,228	11,772	Complete and under budget.
C5414	Quarry Amphitheatre - Office and kiosk upgrade	620,000	0	0	620,000	0	
C5422	Leisure pool lane ropes replacement	6,000	6,000	0	0	6,000	
C5428	WGC Hospitality Leak Rectification	110,000	110,000	1,940	200,000	(90,000)	Carry forward amount adjusted with budget amendment in August.
C5576	Cambridge Bowling Club - Lighting Upgrade	50,871	50,871	70,235	70,235	(19,364)	
C5611	Rutter Park - Mindfulness Exercise Node	103,359	103,359	0	103,359	0	
C5815	Public Art Northwood Street West Leederville	50,000	0	0	50,000	0	
C6400	Recirculation pump replacement 50m pool x 2	55,000	55,000	37,167	37,167	17,833	Complete and under budget.
C6406	FSLSC - Club Upgrade	3,040,000	3,040,000	1,960,921	2,604,904	435,096	Carry forward amount adjusted with budget amendment in August.
C6421	Admin Building - Roof flashing rectification - cleaning/repa	95,000	1,000	0	95,000	0	
C6422	Motor replacement of access gates in reception - BPAC	12,000	12,000	6,600	13,200	(1,200)	
C6426	Radio speaker	15,000	15,000	0	15,000	0	
C6428	WGC - staff change room	100,000	0	1,006	100,000	0	
C6510	Cambridge Library - Replacement of security gates	30,000	30,000	7,683	25,000	5,000	
C6551	City Beach Oval - electrical cubicle	20,000	0	0	26,000	(6,000)	
C6687	Galup (Lake Monger) - Dog exercise area refurbishment	75,000	25,000	7,556	75,000	0	
C6959	MFD Replacements	30,000	30,000	0	0	30,000	No longer required.
C7421	Admin Building - Roof flashing rectification - renewal	54,000	0	0	54,000	0	
C7422	Bold Park Aquatic Centre - basketball court	80,000	0	6,012	80,000	0	
C7426	P/G Softfall WGC	75,000	75,000	4,646	102,366	(27,366)	Budget amendment to council in November.
C7428	WGC - Greens depot house refurbishment	54,000	0	0	54,000	0	
C7570	Leederville Sporting Club - DAIP ramp upgrade stage 2	56,186	56,186	581	581	55,605	Carry forward amount adjusted with budget amendment in August.
C7683	Conservation Fencing Refurbishment	149,200	74,600	14,263	30,000	119,200	Carry forward amount adjusted with budget amendment in August.
C7687	Lake Monger Drive/Sth Galup - irrigation system replacement	315,000	0	2,198	315,000	0	
C8422	Bold Park Aquatic Centre - playground timber refurbishment	30,000	30,000	29,697	29,697	303	
C8426	Sand bins storage	95,808	47,904	5,259	150,000	(54,192)	Carry forward amount adjusted with budget amendment in August.
C8428	WGC Safety Fencing Southern End of the Driving Range	512,000	3,000	811	512,000	0	
C8429	WGC Driving Range - Refurbishment RAS	50,000	50,000	46,098	50,000	0	
C8571	Lake Monger Recreation Club - bore watering system	40,000	40,000	0	30,000	10,000	Quotes received under budget.
C8655	Lake Monger Power Supply Upgrade	149,000	149,000	26,124	221,654	(72,654)	Carry forward amount adjusted with budget amendment in August.
C8683	Bore Emergency Fund	50,000	25,000	30,428	50,000	0	
C8687	Lake Monger - furniture replacement	25,500	13,500	8,000	25,500	0	
C9609	Perry Lakes Reserve - lighting	30,000	0	20,867	20,867	9,133	
40000	Bin Purchases	0	0	45,188	239,967	(239,967)	Annual bin purchases were not budgeted. Budget amendment to council in November.
60010	Redexim vertidrain	45,000	45,000	36,500	45,000	0	
P0296	Concrete Grinder	10,000	10,000	8,175	10,000	0	
P0551	Mower	40,000	0	0	40,000	0	
		17,226,084	**9,348,474**	**6,270,057**	**15,442,913**	**1,783,171**	

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

4 OPERATING PROJECTS - DETAILED

Code	Account Description	Budget	YTD Budget	YTD Actual	Year End Estimate / Budget Review	Budget Amendment	Comments
		$	$	$	$	$	
S0294	Car Park - Southport St Carpark (Design)	45,000	0	27,500	45,000	0	
S0303	Traffic Signal Upgrade Design - Cambridge/Selby St	49,835	40,000	12,446	294,640	(244,805)	Grant funding received therefore expenditure can increase.
S0388	Park bin audit and rejuvenation	10,000	0	0	10,000	0	
S0428	WGC - CBUS control gear investigation and rectification	56,000	2,000	48,358	48,358	7,642	
S0429	Driving range golf ball trajectory study	23,000	23,000	12,000	23,000	0	
S0554	Henderson Park - Irrigation system replacement - design	10,000	0	826	10,000	0	
S0573	City Beach Tennis Club - renewal and upgrade	166,000	4,000	211	211	165,789	Deferred due to resourcing constraints to deliver this year. Potential opportunity to align with Leisure Assets Master plan (LAMP) outcomes.
S0655	Galup Lake Monger - Management Plan	0	0	596	0	0	
S0800	Sand Renourishment Beaches	50,000	25,000	38,005	63,000	(13,000)	
S0806	Foreshore Management Plan	73,000	36,500	0	73,000	0	
S0815	Floreat Activity Centre ToC PSP (New)	168,323	84,162	27,988	164,633	3,690	Carry forward amount adjusted with budget amendment in August.
S0816	Procurement and Contract process and documentation review	100,000	0	0	100,000	0	
S0950	TechnologyOne SaaS Upgrade - Modules	57,160	28,580	0	57,160	0	
S1305	Traffic Signals upgrades Salvado Rd/Harborne St - design	45,000	0	0	45,000	0	
S1307	Traffic Signal Investigation - Harborne St & Cambridge St	0	0	0	5,000	(5,000)	
S1308	Investigate Wembley Road Network Improvements	69,631	34,815	48,788	86,966	(17,335)	Carry forward amount adjusted with budget amendment in August.
S1388	Organics Workshops	3,000	1,650	450	3,000	0	
S1413	Quarry Amphitheatre Marketing Plan	70,000	35,000	0	70,000	0	
S1421	Land and Building Revaluation	0	0	5,325	5,325	(5,325)	
S1425	Bore & Pump Maintenance	55,000	55,000	0	55,000	0	
S1428	Develop golf course yearly renewal plan	28,000	0	0	0	28,000	Project will not be completed this financial year and will be completed internally in 2026/27.
S1429	Painting exterior cart shed and driving range building - WGC	50,000	0	48,619	48,619	1,381	
S1530	Building Demolition - 35 Boronia	106,000	1,000	6,335	106,000	0	
S1562	Perry Lakes vegetation survey and weed mapping	40,000	30,000	6,900	40,000	0	
S1618	Asset Condition Inspections - Parks leased facilities	30,000	30,000	0	20,000	10,000	
S1655	Galup Lake Monger - Lighting and CCTV Design	46,886	23,443	16,366	34,158	12,728	Carry forward amount adjusted with budget amendment in August.
S1807	Design to upgrade Quarry car park and Waldron Dr	30,000	0	3,705	37,535	(7,535)	
S1820	Road Infrastructure - Sign Replacement Program	15,000	7,500	12,940	15,000	0	
S1916	Accelerated Tree Watering	120,000	40,000	51,982	120,000	0	
S1956	New intranet	50,000	0	0	50,000	0	
S1958	Cyber Security - Mail Filter Replacement	52,500	52,500	29,255	29,255	23,245	
S2020	Holy Spirit Primary School - Kiss and Drive renewal design	15,000	15,000	1,933	18,600	(3,600)	
S2307	Traffic Signal Investigation - Harborne & Grantham/Lk Monger	0	0	0	5,000	(5,000)	
S2388	Better Bins Project	0	0	0	171,348	(171,348)	Grant funding received for new project. Budget amendment to council in November.
S2421	Administration Centre - New Website	150,000	75,000	0	150,000	0	
S2426	WGC - Lease payments	742,113	0	0	742,113	0	
S2429	Painting driving range concrete floor	35,000	0	0	0	35,000	No longer required, will pressure hose and acid clean inhouse.
S2530	Art Maintenance	22,000	0	4,333	22,000	0	
S2616	Herdsman Main Drain Pump - independent audit	20,000	10,000	1,906	60,000	(40,000)	Increase based on quotes received.
S2815	Local Planning Scheme No.2	115,000	19,000	70,337	132,866	(17,865)	
S2816	Open Space & Community Facilities Infrastructure Strategy	300,000	46,667	0	300,000	0	
S2916	Street Trees - Audit	12,000	6,000	0	12,000	0	
S2958	Cyber Security - Establish a demilitarised zone	21,000	21,000	0	21,000	0	
S2959	Essential 8 Gap Identification	17,459	0	0	15,000	2,459	Carry forward amount adjusted with budget amendment in August.
S3246	Wombat Crossing Dodd St and Gregory St (Design)	40,000	0	0	40,000	0	
S3421	Internal Communications Strategy	10,000	7,500	0	10,000	0	
S3426	New Bushland Risk Management Strategy	20,000	20,000	0	0	20,000	No longer required, duplicate project.
S3815	West Leederville Activity Centre PSP	58,848	39,000	0	1,500	57,348	No longer required.
S3816	Public Health Plan	20,000	17,000	6,945	20,000	0	
S3922	City Beach July 2025 Emergency Response	0	0	100,449	80,000	(80,000)	Carry forward amount adjusted with budget amendment in August.
S3958	Backup Infrastructure resilience audit and remediation	16,973	8,487	0	16,973	0	
S4309	Lake Monger Drive - Signalised Pedestrian Crossing Design	50,000	0	4,659	75,000	(25,000)	Additional funds required to finish project.
S4413	Sound, lighting and AV production services	120,000	60,000	43,825	65,000	55,000	Has been funding the temporary provision of lighting and sound instead of leasing as originally planned.
S4414	Kitchen Concept and Design - Quarry Amphitheatre	29,000	16,500	2,077	115,524	(86,524)	Carry forward amount adjusted with budget amendment in August.
S4421	Footpath Inspections	14,014	8,507	17,245	22,449	(8,435)	Carry forward amount adjusted with budget amendment in August.
S4426	Project delivery of Bushland Risk Management Strategy	25,000	25,000	16,063	16,063	8,937	
S4655	Galup (Lake Monger) - fauna survey	10,000	10,000	6,990	10,700	(700)	
S4815	Floreat Activity Centre APIL PSP (Advertising)	20,000	10,000	0	20,000	0	
S4816	Northwood Streets Alive Safety	0	0	0	100,000	(100,000)	New project, fully grant funded.
S4916	Urban Forest Strategy	11,000	5,500	12,528	22,000	(11,000)	
S4958	PLM Project - engagement and reporting tools support	10,000	10,000	0	10,000	0	
S4959	Replacement desktop, laptops and equipment	250,000	135,000	228,569	250,000	0	
S5425	Golf Course Master Plan	29,000	14,500	0	29,000	0	
S5429	Protective boundary netting replacement	55,000	55,000	0	55,000	0	
S5680	Veldt Grass Control	16,000	10,000	15,142	16,000	0	
S5806	Northern Beach Alliance Coastal Surveys	21,600	5,300	0	27,000	(5,400)	
S5816	Integrated Movement Network Strategy	160,000	53,333	0	160,000	0	
S6309	Lake Monger Drive (west) - Signalised Crossing (Design)	60,000	0	4,400	50,000	10,000	
S6400	Location feasibility study and design for new plant rooms	150,000	0	0	150,000	0	
S6655	Galup and Perry Lakes - Electrofishing	30,000	30,000	16,877	30,000	0	
S6813	Building Structural Inspections	27,000	0	16,800	25,000	2,000	
S6815	Wembley Activity Centre Review (WACPR)	27,925	12,000	1,185	27,811	114	Carry forward amount adjusted with budget amendment in August.
S7400	Hand dryer replacements in accessible changerooms	6,500	6,500	0	8,500	(2,000)	
S7414	Quarry Rock Face Inspection & Remedial Works	64,500	12,250	18,901	20,000	44,500	Not as many works required based on structural audit.
S7655	Galup Lake Monger - Accelerated Greening Project	177,000	88,500	19,410	87,735	89,265	Carry forward amount adjusted with budget amendment in August.
S7815	Cambridge Street (East) Urban Corridor	49,500	34,000	24,845	30,134	19,366	Carry forward amount adjusted with budget amendment in August.
S7816	Mosquito Management Plan Review	3,000	3,000	0	3,000	0	
S8806	Waterwise Irrigation Efficiency Project	220,000	110,000	1,557	140,000	80,000	Received extra funding, now fully grant funded.

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

4 OPERATING PROJECTS - DETAILED

Code	Account Description	Budget	YTD Budget	YTD Actual	Year End Estimate / Budget Review	Budget Amendment	Comments
S9409	Floreat Beach Masterplan Design and consultation	10,000	5,000	5,974	10,000	0	
S9414	Quarry Amphitheatre - rock face structural audit	20,000	20,000	10,325	12,000	8,000	
S9950	ICT Project management services	59,898	29,949	0	68,977	(9,079)	Carry forward amount adjusted with budget amendment in August.
S5422	Asbestos Capping - BPAC	0	0	0	100,000	(100,000)	
S2618	Response to PSHB Management	0	0	0	25,000	(25,000)	New project. Urban Forest PSHB Management.
		4,960,665	**1,608,642**	**1,051,871**	**5,260,152**	**(299,487)**	

TOWN OF CAMBRIDGE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 DECEMBER 2025

5 Reserves Budget

Reserve Accounts - Movement

		2025/26	Mid Year Budget	
	Act Opening Balance	Transfer to	Transfer (from)	Closing Balance
	$	$	$	$
Restricted by legislation				
Cambridge Endowment Lands	2,243,410	8,555,000	(1,025,400)	9,773,010
Development Contributions - Parking	1,094,552	41,698	0	1,136,250
Development Contributions - Public Arts	130,411	25,354	(91,662)	64,103
	3,468,373	8,622,052	(1,117,062)	10,973,363
Restricted by council				
Area Improvement	32,872,705	9,431,543	(4,183,814)	38,120,434
Community Facilities	1,055,684	40,217	0	1,095,901
Asset Management	3,896,293	463,340	(10,000)	4,349,633
Waste Management	1,115,398	322,358	0	1,437,756
Clubs and Associates	2,597,363	805,790	(402,452)	3,000,701
Wembley Golf Course	9,952,630	379,157	(1,475,026)	8,856,761
	51,490,073	11,442,405	(6,071,292)	56,861,186
	54,958,446	20,064,457	(7,188,354)	67,834,549

13.3 Planning and Community Services

Impartiality Interest Declaration - Cr Barlow

Cr Barlow disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 13.3.1, I declare that I have a association with Flower District Town and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - Cr Kennerly

Cr Kennerly disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 13.3.1, I declare that I have communications with the Flower District Town and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - Deputy Mayor Mayes

Deputy Mayor Mayes disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 13.3.1, I declare that Members of the Town Team are known to me and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

13.3.1 Flower District Town Team - 2025/26 Funding Support

DIRECTORATE:	Planning and Community Services
AUTHOR:	Place Development Officer
AUTHORISER:	Luke Gibson, Director Planning and Community Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Flower District Town Team 2025 2026 Funding Request [**13.3.1.1** - 5 pages]

PURPOSE OF REPORT:

The purpose of this report is for Council to consider the Flower District Town Team's (FDTT) request for financial support to support its proposed 2025/26 initiatives and events.

EXECUTIVE SUMMARY:

Council approval is sought for the proposed 2025/26 FDTT funding request ($28,000, see **Attachment 1**) to enable the completion of the RAC funded E-Flower installation as well as the hosting of a community focused event organised by FDTT to officially launch that initiative. It is also proposed to enable some flexibility within the program; allowing for event modifications to ensure that proposed initiatives are responsive to changing circumstances but stay within the allocated $36,000 budget.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Barlow, seconded by Cr Kennerly

That Council:

1. **APPROVES the Flower District Town Team's 2025/26 funding request, as follows:**
   (a) $10,000 to address the funding shortfall for completion of the E-Flower and Parklet project; and
   (b) $18,000 for a launch event for the E-Flower.

2. **AUTHORISES the CEO to execute funding support agreements with the Flower District Town Team for each of the proposed funding support contributions.**

3. **AUTHORISES the CEO to vary the program of events and activities (if requested by Flower District Town Team) subject to provision of acceptable justification and the total support funding not exceeding $36,000.**

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The FDTT was formed in 2020 and is a not-for-profit organisation guided by the Town Team Charter and operated entirely by volunteers. It is made up of West Leederville residents and business owners dedicated to making West Leederville a more vibrant place to live, work and play. The Town Team is inspired by the history of Northwood Street and its floral wholesalers, which date back to the mid-1980s and continues today.
On 24 June 2025, Council resolved to adopt the 2025/26 annual budget which included a $36,000 allocation to support various initiatives proposed by the Flower District Town Team.

With the funding approved in the budget, this report is now seeking Council's approval to disburse part of the funding to the FDTT in support of the requested event program and E-Flower project. It should be noted that a similar report was presented to Council in January 2025, so as to enable Council to consider disbursing the funds included in the 2024/25 budget.

DETAILS:

The FDTT is requesting $28,000 in financial support, as follows.

Request Details	Description	Requested amount
Solar E-Flower and Parklet project April 2026	The project has received a $25,000 RAC Connecting Community Grant, which covers a substantial portion of material costs. However, due to project complexity and escalating material costs, the project now faces a $10,000 funding shortfall. The estimated that the project will be completed by April 2026.	$10,000
Official launch event for the E-Flower installation Friday 1 May 2026; 4.30pm – 7.30pm	The aim of the event is to celebrate and acknowledge all the people involved in the creation of the E-Flower parklet and to provide an opportunity for West Leederville residents, businesses and property owners to interact and connect. The event is anticipated to draw approximately 250 people. The Flower District will host a Community Engagement stall at the event to gather feedback on some ideas for	$18,000

	traffic calming and amenity improvements for the section of Northwood Street between Railway Parade and Cambridge Street.	
	TOTAL	**$28,000**

The request seeks funding to cover a shortfall for construction of a permanent, solar-powered public parklet incorporating seating, landscaping, lighting, bicycle parking and e-bike/mobile charging infrastructure; complementing a $25,000 RAC grant and substantial volunteer and in-kind support from local businesses. It also seeks funding to deliver a family-friendly launch and community engagement event to celebrate project completion, acknowledge volunteers, and gather feedback on local streetscape and safety improvements. Ownership of the asset will transfer to the Town on completion (See **Attachment 1).**

The FDTT is only putting on one event this year due to their volunteering capacity being absorbed by the separately funded program of work due to be delivered from the $100,000 Streets Alive grant funding secured in partnership with the Town.

COMMENT:

Council's Community Funding Policy provides for grant to Town Teams to "*support the Town Teams operating within the district*" with the amount to be "*determined by Council via the annual budget*". In this instance, Council has resolved to include $36,000 in the 2025/26 annual budget to support the FDTT.

In considering this request, the following is relevant:

1. The E-Flower proposal aligns with the Town's Strategic Community Plan objectives for connected communities, activation of people-focused places, sustainability, health and wellbeing, and local culture, and represents a community-led, low-cost activation that leverages external funding and partnerships to deliver enduring public realm benefits. Moreover, the requested $10,000 to complete the E-Flower remains aligned with the FDTT program's intent. The installation, commissioning and public use of the E-Flower asset will continue to deliver street activation and placemaking outcomes consistent with those achieved through event-based funding. The adjustment represents a low risk, value for money approach that enables completion of an already approved asset and ensures the Town realises the full community benefit of the FDTT's work. Upon installation, the E-Flower and Parklet will become a Town of Cambridge asset.
2. The FDTT has demonstrated a strong commitment to delivering placemaking events and activities that align with Council's Strategic Community Plan 2023-2033. The proposed event will cater to various community demographics, promoting inclusion and vibrancy in the Flower District.
3. The funding requests of $28,000 falls within the $36,000 envisaged allocation for the FDTT approved in the 2025/26 Budget, allowing room for flexibility and potential program adjustments.
4. The above funding will not only support the immediate delivery of impactful community events but also reinforce Council's ongoing support for grassroots initiatives that strengthen community resilience and engagement.

If approved, the FDTT will be required to execute a formal funding-support / grant agreement with the Town prior to payment, which will set out the conditions and expectations for each of the events, activities or contributions.

It is also proposed that the CEO be authorised to approve changes to the funding support / grant program requested by the FDTT. Acceptable justification must support such requests, and the overall funding commitment must remain within the approved $36,000 budget allocation. This would ensure flexibility in adapting the program as needed while maintaining financial accountability and adherence to the allocated budget.

By approving this funding, the Town will empower FDTT to continue to uphold its reputation for community-focused efforts, hosting family friendly events that benefit local businesses and foster pride, belonging, and connection.

POLICY / STATUTORY IMPLICATIONS:

Community Funding Policy

RISK MANAGEMENT IMPLICATIONS:

Low:	Given the funds are already included in the 2025/26 budget, there is little risk in supporting the Administration's recommendation. Financial exposure is capped at the approved budget and managed through formal agreement and acquittal. Safety and delivery risks are mitigated through a formal funding agreement clarifying responsibilities and compliance requirements.

FINANCIAL IMPLICATIONS:

An allocation of $36,000 is included in the 2025/26 Strategic Planning operational budget (41000-2732-2556 - Donat/Grant/Subs) for the purpose of supporting various initiatives proposed by the Flower District Town Team.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our People: A community that supports wellbeing, connection and inclusion
Connectedness and capacity building – encourage community connection by creating spaces and opportunities for people to gather, support each other and work together to create a vibrant community.
Health and wellbeing – support the health and wellbeing of our community by providing spaces and opportunities that promote activity, inclusivity, mental wellbeing, and community connection.
Places for People - Plan, shape, and activate neighbourhoods that protect and enhance our unique character and where everyone feels safe, connected, and proud to be a part of our community.

Our Economy: A thriving local economy that supports small businesses and attracts community and visitors to diverse and iconic destinations and experiences.
Local business - Encourage a resilient local economy by supporting small businesses to thrive.
Visitor Economy - Attract visitors to the Town by providing exceptional experiences and iconic Perth destinations.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

2025 - 2026 Funding Request to the Town of Cambridge

Flower District Town Team

Our Guiding Principles

Connection: We aim to foster genuine collaboration within our community, creating connections between local government, businesses, residents, and visitors to our area.

Context - 'Looking Back, Moving Forward': By promoting a culture of storytelling we aspire to learn more about our past and the layers of local and Indigenous history to inform our future.

Playfulness: We embrace a playful and creative approach to all our interactions.

Celebration: We celebrate the passion, diversity and creativity of those that live, work and play in our neighbourhood.

Respect: Shared aspirations, common values and respect for each other will help us continue to grow, create, and innovate.

Generosity: We come together with generosity, openness, and a spirit of collaboration - ready to support one another and focus on our shared purpose.

Event / Activity	Description	Funding Request
Contribution for the creation and construction of the E Flower and Parklet	The Flower District seek consideration for funding support from the 2025–26 Town of Cambridge budget allocated to the Flower District, to support the delivery of the Solar E-Flower & Parklet project. *Funding Context* The project has received a $25,000 RAC Connecting Community Grant**,** which covers a substantial portion of material costs. However, due to project complexity and escalating material prices, the project now faces a $10,000 funding shortfall**.** *Community Contribution and Support* Over the past 18 months, the development of the Solar E-Flower & Parklet has been	**$10,000**

	undertaken largely through volunteer effort. Construction and installation will similarly be supported by community volunteers. Significant in-kind contributions have been provided by local businesses and organisations, including: • Cenit – project engineering • Montauk – commercial seating • Dulux – paint • Mirrabooka Electrics – solar guidance • Collaborative Building – design and construction guidance • Bunnings – $150 community gift card The positioning of the project has been developed collaboratively with the Town of Cambridge, including guidance on technical advice, community engagement and approvals. Upon completion, ownership of the asset will be transferred to the Town. We anticipate the installation will serve as an exemplar for future community-focused renewable infrastructure initiatives. *Project Overview* The Solar E-Flower & Parklet is a site-specific public installation inspired by the Flower District in which it will be located. The project incorporates permanent seating, bicycle parking, landscaping and integrated lighting. The Solar E-Flower itself is a dynamic four-metre-high sculptural structure featuring a solar photovoltaic panel and battery storage. This renewable energy system will power a mobile device charging unit, four e-bike charging points and associated lighting. The project has four primary objectives: 1. **Promote sustainability** by providing a solar powered infrastructure hub offering facilities that are freely available to all. 2. **Support community connection** through streetscape seating designed for individuals and small groups, facilitating informal social interaction. 3. **Enhance safety and amenity** through integrated landscaping and lighting that creates an	

	attractive and welcoming public space. 4. **Encourage active modes of transport** by reutilising a car bar for the use of pedestrians, and providing support for all users of active transport modes. The Solar E-Flower & Parklet strongly aligns with The Flower District's mission to connect and celebrate the diverse West Leederville community by creatively activating public spaces and fostering meaningful interaction. The project also strongly aligns with key priority areas of the Town of Cambridge 2023–2033 Strategic Community Plan**,** including: • **Connectedness and Capacity Building** – encouraging social connection and collaboration • **Places for People** – creating welcoming, accessible and distinctive neighbourhoods • **Health and Wellbeing** – supporting recreation and community wellbeing • **Culture, Arts and Heritage** – enhancing local identity and character For an understanding of the project costs - Solar E Flower Budget attached	

Event / Activity	**Description**	**Funding Request**
E-Flower Launch Event **Friday 1st May 2026** **4.30pm – 7.30pm**	Flower District Town Team's E-Flower official launch event. Whilst the E Flower will be constructed over various weekends in the first quarter of 2026 – we would like to officially celebrate its presence on the street for the community. And thank all volunteers, and stakeholders, and officially hand over to the Town of Cambridge, as the FDTT are gifting to the council.	**$18,000** (250 pax approx.)

TOTAL		**$28,000**

Aim of the Event

The Flower District Town Team hopes to organise and host a family friendly event to launch the E Flower in Northwood Street, West Leederville.

It is also our intention from a historic, location, pedestrian friendly and cultural perspective, to provide an opportunity to gather to acknowledge place, celebrate people, share stories and encourage walkability and cycling within the suburb.

The aim of the event is to celebrate and acknowledge all the people involved in the creation of the E Flower parklet and to provide an opportunity for West Leederville residents, businesses and property owners to interact and connect. The Flower District will host a Community Engagement stall at the event to gather feedback on some ideas for traffic calming and amenity improvements for the section of Northwood Street between Railway Parade & Cambridge Street.

Outline of **E-Flower Launch** Event

FDTT E-Flower Launch - Friday 1st May 2026, 4.30pm to 7.30pm

- Invites sent to RAC, ToC, West Cycle, Volunteers, Elders, Community (via socials)
- Official speech and handover at 5.30pm to ToC Mayor/CEO/Official
- Speech to be conducted on parklet and using FDTT mic/speaker unit
- Utilise carparks of Flower Wholesalers – Floraco, Everbloom & Flowers WA
- So that it is on private land and does not require Traffic Management
- Food truck/Ice Cream cart
- Drinks – Wine / Bubbles / Beer on ice – donated from Besk
- We will have a First Aid station and HQ – suncream, hand sanitiser, information, water – do we need anything else for compliance?
- Will need to hire 1 x toilet which is accessible for a crowd of 250 pax
- Lighting hire will be required - precaution during dusk
- Face painting and bubbles for kids activities
- Seating and tables – 50 pax
- "Smoothie Bike"for cycling activation – hire
- Wembley Cycles – E-rideable display – perhaps a prize in the raffle draw
- Bike Doctor – hire for a couple of hours for bike repairs
- FDTT – Engagement stall for Northwood Street Road Safety Enhancements
- Event Management – paid and run by Rubis
- Alchemy Saunas – donate prize for raffle prize draw
- Insurance – Event Insurance for FDTT as per previous events

Budget

Activity	**Description**	**Cost**
Lighting	Large overhead light with generator	$500.00
Toilet	Accessible x 1 including delivery	$600.00
Smoothie Bike	1 x bike – plus ingredients	$400.00
Bike Doctor	2 x hours for bike repairs and consult	$1,300.00
Food Truck	$5.00 food voucher per guest	$1,250.00
Ice Cream Cart	1 cone/cup per guest	$1,200.00
First Aid – St Johns	3 hours 2 vollies	$ 600.00
Seating and tables	Seating & tables for 50 people	$1,000.00
Face painting & bubbles	2 x hour for kids	$1,200.00

Welcome to Country / Smoking / Blessing		$1,500.00
Project Management	Rubis for 40 hours – discounted 20 hours charged only	$2,800.00
Graphic Design		$1,500.00
Social Media		$1,000.00
Insurance	Event insurance only	$1,000.00
Pedestrian Signage for Footpath		$500.00
GST		$1,635.00
Total		$17,985.00

Proximity Interest Declaration - Cr Barlow

Cr Barlow disclosed a proximity interest and stated *"in accordance with Section 5.65 of the Local Government Act 1995, I declare that I have a proximity interest in Item 13.3.2 ..."* and left the meeting at 7:22pm prior to the Council's consideration of the Item. Cr Barlow returned to the meeting at 7:30pm at the conclusion of Council's decision.

13.3.2 Appointment of representatives to the St John of God Hospital Public Art Committee

DIRECTORATE:	Planning and Community Services
AUTHOR:	Place Development Officer
AUTHORISER:	Luke Gibson, Director Planning and Community Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	Nil

PURPOSE OF REPORT:

For Council to appoint a Councillor to the St John of God Subiaco Hospital (SJOG) Public Art Committee to fill a vacancy.

EXECUTIVE SUMMARY:

On 11 May 2023, the Western Australian Planning Commission (WAPC), pursuant to Part 17 of the *Planning and Development Act 2005*, approved the redevelopment of SJOG Subiaco Hospital. Condition 13 of that approval requires the preparation and implementation of a Public Art Strategy in accordance with the Town's Local Planning Policy 3.19 – Percent for Public Art, to the satisfaction of the WAPC.

At the November 2023 Ordinary Council Meeting, Council resolved to appoint two Councillors as the Town's representatives on the SJOG Public Art Committee.

Following the departure of former Councillor Cutler, a vacancy has arisen.

This report seeks Council's appointment of a replacement representative to ensure continued alignment between the SJOG Public Art Strategy and the Town's public art policy framework.

Cr Barlow left the meeting at 7:22pm.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Mayor Mack, seconded by Cr Heil

That Council:

1. **NOTES the vacancy on the St John of God Subiaco Hospital Public Art Committee created by the departure of former Cr Cutler.**
2. **APPOINTS _____ as Council's representative on the St John of God Subiaco Hospital Public Art Committee for the remainder of the Committee's term.**

During Debate Deputy Mayor Mayes moved the following Amendment.

AMENDMENT:

Moved by Cr Mayes, seconded by Cr Delmenico

That Council:

1. **NOTES the vacancy on the St John of God Subiaco Hospital Public Art Committee created by the departure of former Cr Cutler.**
2. **APPOINTS Cr. Kennerly as Council's representative on the St John of God Subiaco Hospital Public Art Committee for the remainder of the Committee's term.**

Motion put and CARRIED (7/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Mayes and Cr Randklev
Against: Nil

The Amendment became the Substantive Motion.

COUNCIL DECISION:

Moved by Mayor Mack, seconded by Cr Heil

That Council:

1. **NOTES the vacancy on the St John of God Subiaco Hospital Public Art Committee created by the departure of former Cr Cutler.**
2. **APPOINTS Cr. Kennerly as Council's representative on the St John of God Subiaco Hospital Public Art Committee for the remainder of the Committee's term.**

Motion put and CARRIED (7/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Mayes and Cr Randklev
Against: Nil

Cr Barlow returned to the meeting at 7:30pm.

BACKGROUND:

On 11 May 2023, the WAPC, pursuant to Part 17 of the *Planning and Development Act 2005*, approved the redevelopment of SJOG Subiaco Hospital.

Condition 13 of the WAPC's approval requires, prior to the occupation of the redevelopment, the preparation and implementation of a Public Art Strategy in accordance with the Town's Local Planning Policy 3.19 – Percent for Public Art, to the satisfaction of the WAPC.

To assist in preparation of the Public Art Strategy, SJOG established a Public Art Committee comprising key stakeholders, including two Elected Members from the Town.

At its Ordinary Council Meeting of 28 November 2023, Council resolved to appoint former Cr Cutler and Cr Randklev as the Town's representatives on the Committee.

DETAILS:

The SJOG Public Art Committee is an external advisory body established to support preparation of the Public Art Strategy required under the WAPC development approval.

The Committee provides strategic oversight and guidance in relation to the development of the Public Art Strategy, including input into artwork commissions, artist selection processes and proposed installation locations. The Committee comprises representatives from SJOG Subiaco Hospital, a public art consultant, architectural firms, Midland Head to Health, and a First Nations representative.

Continued representation by the Town assists in ensuring that the Strategy and associated artworks align with Local Planning Policy 3.19 and the Town's broader public art objectives.

The Public Art Strategy and Artwork Briefs are anticipated to be finalised in 2026.

COMMENT:

The appointment of a Councillor representative ensures the Town maintains appropriate oversight and policy alignment during preparation of the Public Art Strategy.

In considering the appointment, Council may wish to have regard to those Councillors who current serve on the Town's Public Art Committee, given their familiarity with the Town's public art processes and assessment frameworks.

POLICY / STATUTORY IMPLICATIONS:

Under the *Local Government Act 1995*, Council may appoint representatives to external advisory bodies.

As the SJOG Public Art Committee is not a Committee of Council, appointments are made by Council resolution and require a simple majority.

RISK MANAGEMENT IMPLICATIONS:

Low:	Failure to appoint a replacement representative may reduce the Town's ability to ensure alignment between the Public Art Strategy and Local Planning Policy 3.19. Appointment mitigates this governance risk and supports effective inter-agency collaboration.

FINANCIAL IMPLICATIONS:

There are no direct financial implications arising from this appointment.

Participation on the external committee is undertaken within existing Councillor duties.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.

Advocacy and partnership - Develop and maintain strategic partnerships with other key agencies and levels of Government to advocate for our community to ensure services are delivered and their voices are heard by other decision makers.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

13.3.3 Variations to Local Law 43

DIRECTORATE:	Planning and Community Services
AUTHOR:	Statutory Planning Officer, Statutory Planning Officer and Senior Statutory Planning Officer
AUTHORISER:	Luke Gibson, Director Planning and Community Services
FILE REFERENCE:	Various
AUTHORITY / DISCRETION:	Quasi-Judicial
VOTING REQUIREMENT:	Absolute Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Development Plans - 61 Windarra Drive, City Beach [**13.3.3.1** - 2 pages] 2. Develpoment Plans - 8-4 Perina Way, City Beach [**13.3.3.2** - 5 pages] 3. Development Plans - 51 Berkeley Crescent, Floreat [**13.3.3.3** - 6 pages] 4. Development Plans - 8 Callan Road, Floreat [**13.3.3.4** - 1 page] 5. Development Plans - 22 Gayton Road, City Beach [**13.3.3.5** - 3 pages]

PURPOSE OF REPORT:

The purpose of this report is for Council to consider applications that propose variations under subclause 2B of *Local Law 43 – Buildings on Endowment Lands & Limekilns Estate*.

The matter is presented to Council for determination (absolute majority) as it is outside the authority delegated to staff.

EXECUTIVE SUMMARY:

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Le Page seconded by Cr Delmenico

That Council, in accordance with the provisions of Local Law 43 – Buildings on Endowment Lands & Limekilns Estate, APPROVES BY AN ABSOLUTE MAJORITY the following applications:

1. **Lot 6 (No. 61) Windarra Drive, City Beach – 'Surfmist' Colorbond roofing as part of patio addition to existing single house**

2. **Lot 8 (No. 8/4) Perina Way, City Beach - 'Surfmist' Colorbond roofing as part of patio addition to existing grouped dwelling**

3. **Lot 639 (No. 51) Berkeley Crescent, Floreat - 'Timber Gable Cladding' to proposed Carport**

4. **Lot 1597 (No. 8) Callan Road, Floreat - 'Dune' Colorbond roofing – reroofing existing single house**

5. **Lot 62 (No. 22) Gayton Road, City Beach - 'Southerly' Colorbond roofing and 'English Oak' Castellation Cladding to Proposed Single House**

Subject to the following conditions (as relevant):

1. **The development must be constructed and maintained in strict accordance with the approved plans and conditions of this approval.**

2. **The roofing (as shown on the approved plans) must be installed and thereafter maintained by the landowner for the life of the development to the Town's satisfaction.**

3. **The cladding on the external walls (as shown on the approved plans) must be installed and thereafter maintained by the landowner for the life of the development to the Town's satisfaction.**

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

DETAILS:
Details of the applications are as follows:

Address	Attachment #	Relevant Components of Proposal	Application of LL 43	
			Construction Materials	Roof Colour
61 Windarra Drive City Beach	1	'Surfmist' Colorbond roofing as part of patio addition to existing single house		
8/4 Perina Way, City Beach	2	'Surfmist' Colorbond roofing as part of patio addition to existing grouped dwelling		
51 Berkeley Crescent, Floreat	3	'Timber Gable Cladding' to proposed Carport		
8 Callan Road, Floreat	4	'Dune' Colorbond roofing – reroofing existing single house		
22 Gayton Road, City Beach	5	'Southerly' Colorbond roofing and 'English Oak' Castellation Cladding to Proposed Single House		

CONSULTATION:

The applications were advertised for 14 days in accordance with the Town's Local Planning Policy 1.2 - Public Notification of Planning Proposals.

No submissions were received during the public consultation period.

ASSESSMENT AND COMMENT:

Roof reflectivity

Clause 8 of Local Law 43 mandates that all buildings be roofed with terracotta, concrete, slate, metal, or other incombustible materials. Metal roofs with a pitch exceeding 5 degrees must not use metal sheeting with a solar reflectivity index (SRI) above 40%, unless approved by the Council.

Proposals 1, 2, 4 and 5 include steel roofing with a pitch greater than 5 degrees and a colour exceeding an SRI of 40%, deviating from this requirement.

The Local Law permits the Council to approve such variations, provided that:

i. the development would be consistent with the orderly and proper planning of the locality and the preservation of its amenities; and

ii. the use to be made of the land and non-compliance with the prescribed standard or requirement will not have any adverse effect upon the occupiers or users of the development or the property in or the inhabitants of the locality or the likely future development of the locality.

Local Planning Policy 3.21 stipulates that variations to roof reflectivity requirements under *Local Law 43* are permissible where the proposed roofing, due to its position, location, and pitch, does not result in excessive glare impacting neighbours or the streetscape.

In this instance, proposals 1, 2, 4 and 5 are deemed to satisfy the criteria outlined in *Local Planning Policy 3.21*, as the roofing design is not expected to cause undue glare. Accordingly, the applications are recommended for approval, subject to conditions.

Construction Materials

Clause 4(7) of Local Law 43 requires that all single-storey occupancy dwelling-houses and all buildings other than dwelling-houses shall be constructed of brick, stone, concrete or similar material, or of brick veneer, and all other dwelling-houses shall be constructed of brick, stone, concrete or similar material.

Proposals 3 and 5 varies the above requirement as it involves gable cladding to the proposed Carport.

The Local Law provides that Council can approve such applications, provided that:

i. the development would be consistent with the orderly and proper planning of the locality and the preservation of its amenities; and
ii. the use to be made of the land and non-compliance with the prescribed standard or requirement will not have any adverse effect upon the occupiers or users of the development or the property in or the inhabitants of the locality or the likely future development of the locality.

The assessment under the Local Law is guided by Local Planning Policy 3.21 (LPP 3.21), which stipulates that variations to required construction materials must adhere to the design principle of using "*high-quality finish materials that result in buildings of exceptional architectural and structural standards.*"

The application is deemed to satisfy these criteria and is recommended for approval, subject to conditions.

FINANCIAL IMPLICATIONS:

Costs may be incurred by the Town if a landowner requests a review of the determination from the State Administrative Tribunal (SAT).

LEGISLATIVE CONSIDERATIONS:

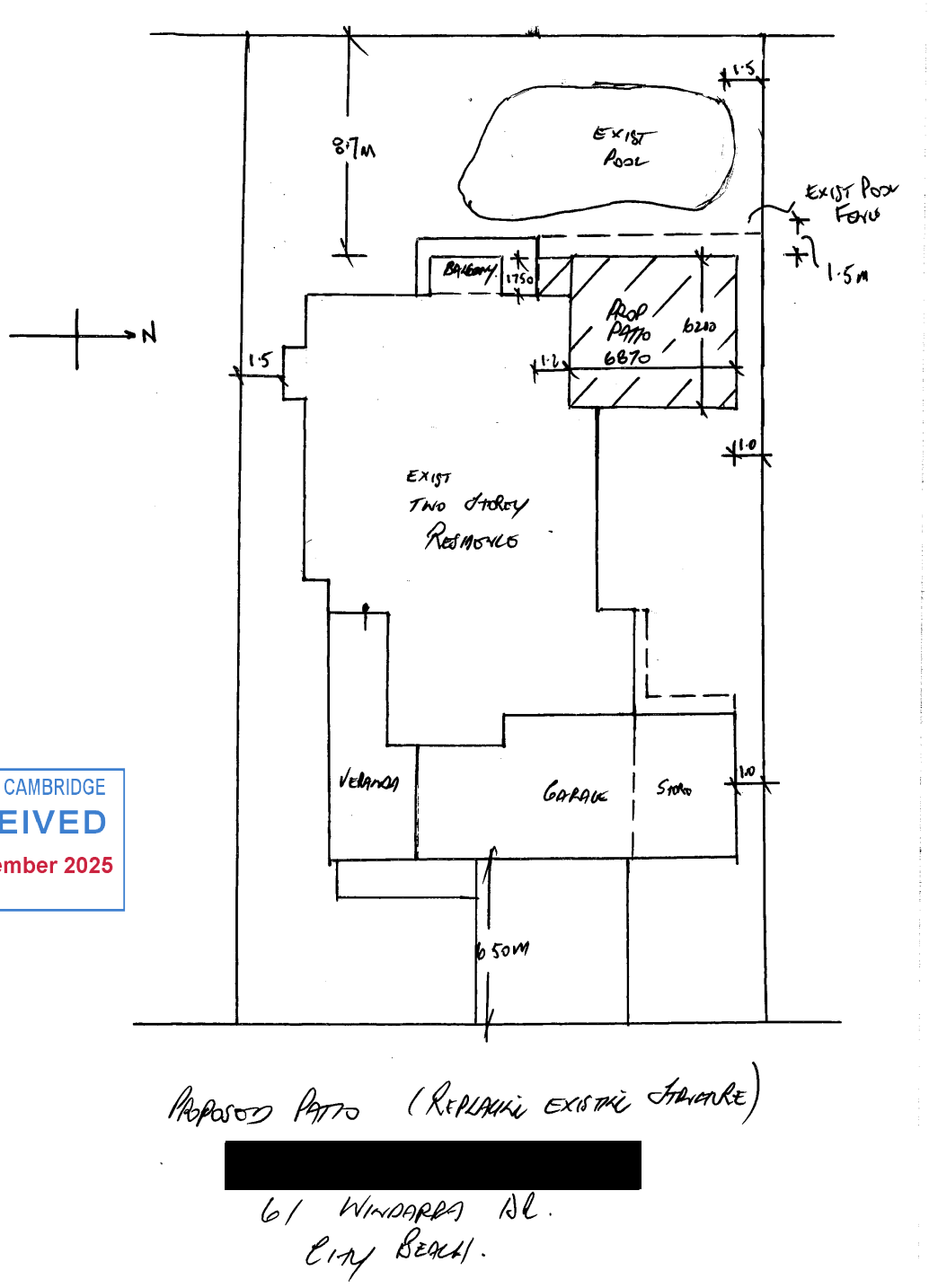
Local Law 43 – Building on Endowment Lands & Limekilns Estate

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Environment: An urban forest canopy that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces

Built environment - Maintain quality neighbourhoods that reflect the unique character of our suburbs with sympathetic development, treelined streets and green spaces.



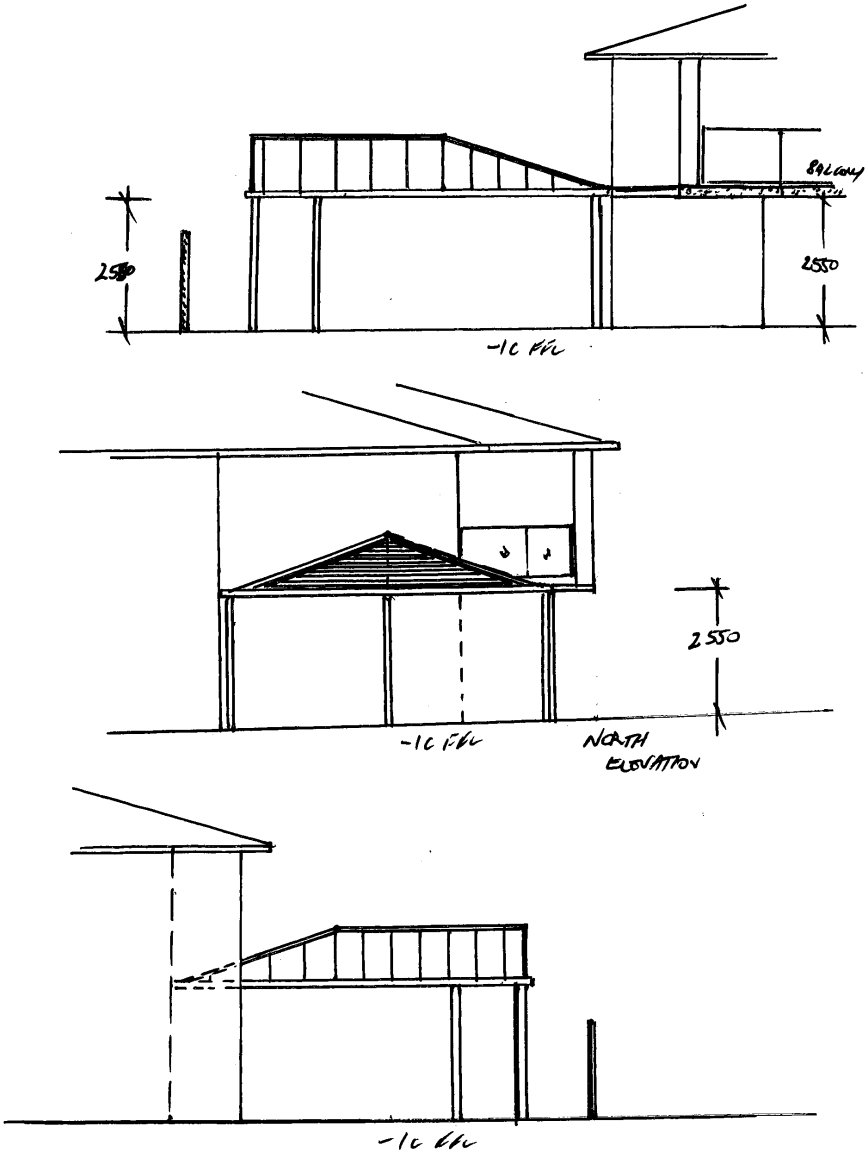
PROPOSED PATIO (REPLACING EXISTING STRUCTURE)

[redacted]

61 WINDARRA RD.
CITY BEACH.

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16 December 2025

Document Set ID: 4476285
Version: 1, Version Date: 09/12/2025



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16 December 2025

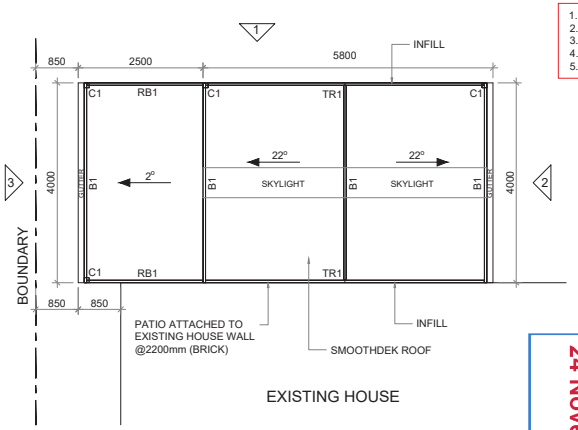
[redacted] - City Beach.

Ordinary Council Meeting Agenda
Tuesday 24 February 2026

Attachment 13.3.3.2

Document Set ID: 4438518
Version: 1, Version Date: 22/10/2025

1. Protective coatings for steelwork shall be in accordance with NCC 2022 Amendment 1.
2. Downpipe locations and numbers are indicative only. All downpipes shall be installed in accordance with NCC 2022 Amendment 1.
3. All storm water will be contained on site
4. Termite treatment including physical barrier to walls on boundaries to comply with AS3660 (2014)
5. Metal roof cladding shall be installed in accordance with AS 1562.1. (2018)

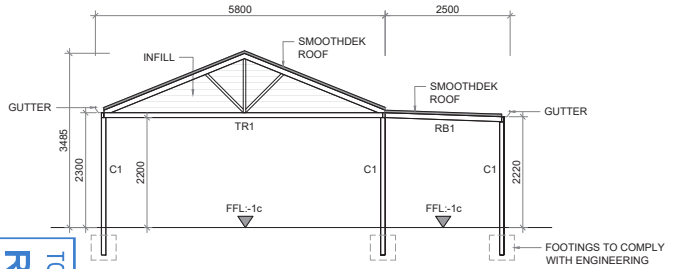


PROPOSED PATIO PLAN
1:100

SCHEDULE OF STRUCTURAL FRAMING	
BEAM/ COLUMN TAG NO	SIZE
C1	SHS 90x90mm
B1	TO ENG.DETAIL
TR1	
RB1	

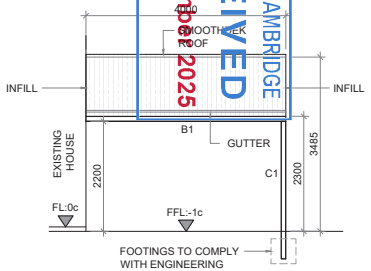
FFL:-1c - FINISH FLOOR LEVEL (GROUND)
FL:0c - FLOOR LEVEL (HOUSE)

*NOTE: NO CHANGE TO EXISTING FLOOR LEVELS

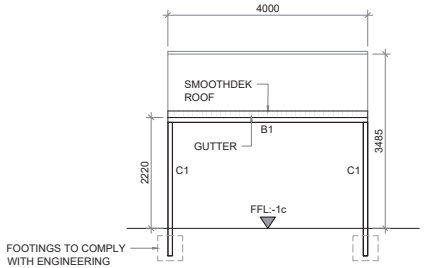


ELEVATION - 1
1:100

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24 November 2025



ELEVATION - 2
1:100



ELEVATION - 3
1:100

SHIRE APPROVAL EXPERTS	SHEET 02 OF 02	DATE 15/10/2025	CLIENT : [redacted]		ADDRESS : UNIT 8/4 PERINA WAY, CITY BEACH	SCALE AS SHOWN	A4
			LOT NO. : 8	PARENT LOT NO. : 4	TAX INVOICE / QUOTATION : 1159		

Patio ROOFING & DESIGN

(2) 14/10

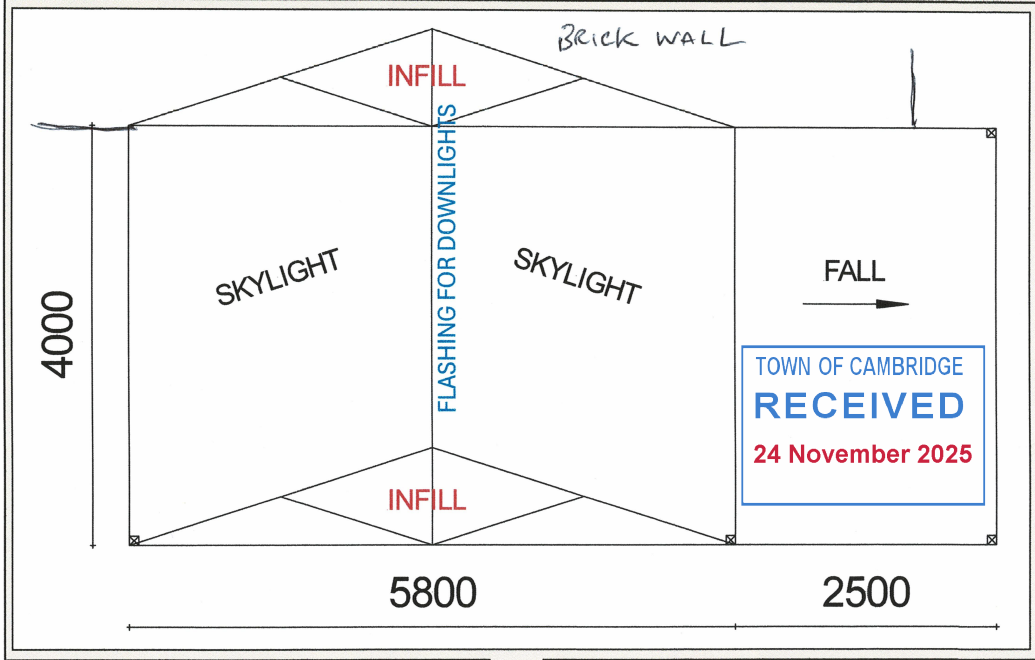
Contact Number: 0460 749 403
Address: 8 Rooke Way Clarkson
ABN: 45 960 340 132
Quote Number: 1159

CAMBRIDGE BAL-NO

Client: [redacted]

Address: Unit8/4 Perinaw Way City Beach 6015

Contact : [redacted]	Email: [redacted]	Patio Type: Gable & Flat
Roofing Profile :Smoothdek	Roof sheet colour to: DOUBLESIDED	Patio Size: AS DRAWN
Roofing Colour: Surfmist	Frame Colour: Surfmist	Gutter Colour: Surfmist
Flashing Colour: Surfmist	Skylights: 2	Infill Profile Twinwall
Columns: 90 x 90	Skylite Colour: Opal	Infill Colour tbc
Column Colour: Surfmist	Height: 2200	



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RECEIVED
24 November 2025

It is up to the client to connect the soakwells from any downpipes installed to the patio or house gutters.

[redacted]

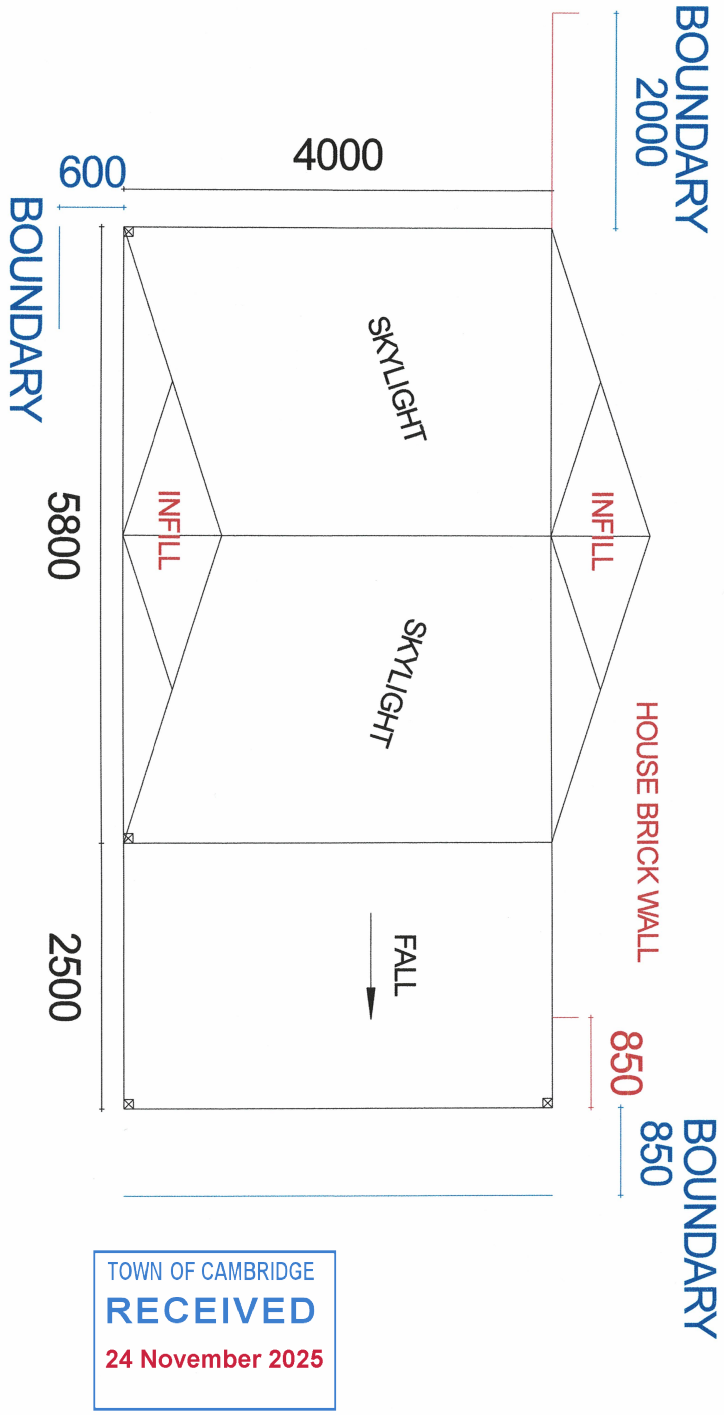
Shire fee:	$800.00
Patio Kit:	$11,000.00
Installation	$1,500.00
GST incl.	
Total Cost:	$13,300.00

Payment details

Upfront deposit	
payment to be made before material order	
Paid on completion of install	

DECLARATION: I/we, the undersigned, agree to & accept all the conditions & payment terms stated on this contract. I/we agree that it is our (the Client's) responsibilty to check through all the contract details ie: sizes, colour selections, measurements etc, to ensure that they are all correct.Patio Roofing & Design does not accept liability for incorrect details.

Name: Sign: Date: / / 2024



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Ordinary Council Meeting Agenda
Tuesday 24 February 2026

Attachment 13.3.3.2



Document Set ID: 4438518
Version: 1, Version Date: 22/10/2025

Ordinary Council Meeting Agenda
Tuesday 24 February 2026

Attachment 13.3.3.3

LOT 639

DISCLAIMER:
Lot boundaries drawn on survey are based on landgate plan only. Survey does not include title search and as such may not show easements or other interests not shown on plan. Title should be checked to verify all lot details and for any easements or other interests which may affect building on the property.

DISCLAIMER:
Survey does not include verification of cadastral boundaries. All features and levels shown are based on orientation to existing pegs and fences only which may not be on correct cadastral alignment. Any designs based or dependent on the location of existing features should have those features' location verified in relation to the true boundary.

DISCLAIMER:
Survey shows visible features only and will not show locations of underground pipes or conduits for internal or mains services. Verification of the location of all internal and mains services should be confirmed prior to finalisation of any design work.

DISCLAIMER:
Cottage & Engineering surveys accept no responsibility for any physical on site changes to the parcel or portion of the parcel of land shown on this survey including any adjoining neighbours levels and features that have occurred after the date on this survey. All Sewer details plotted from information supplied by Water Corporation.

DISCLAIMER:
Due to lack of survey marks/pegs, all building offset dimensions & features are approximate only and positioned from existing pegs/fences and walls which may not be on the correct alignment. Any design that involves additions to any structures shown or portion of structures remaining after any demolition has taken place requires boundaries to be repegged and exact offsets provided to your designer/architect before any plans are produced and before any work is started on site.

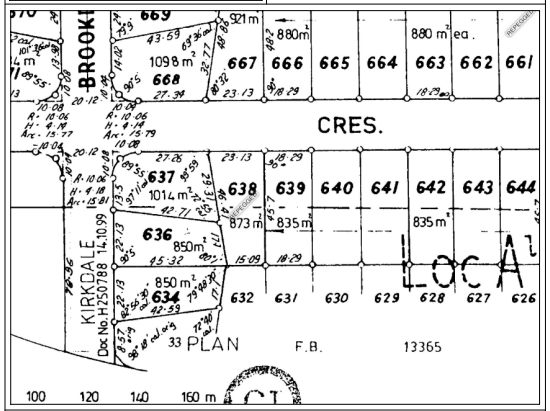
Scale 1:200
0 2 4 6 8

LEGEND
POWER DOME
POWER POLE
PHONE PITS
WATER CORN
TP TOP PILLAR/POST
TW TOP WALL
TR TOP RETAINING
TF TOP FENCE

CONTOUR & FEATURE SURVEY

LOT Lot 639 (Plan 6279)
ADDRESS #51 Berkeley Crescent, Floreat
LGA TOWN OF CAMBRIDGE
CLIENT [redacted]

GPS Lat: -31.935646 Long: 115.794219
SSA No AREA 835m² VOL. 1144 FOL. 335



ELEC.	U/Ground	SEWER	Yes	ROADS	Bitumen	COASTAL	No (Approx. Only - Confirm With Shire)
GAS	Check Alinta	COMMS	Yes	PATH	Nil	SOIL	Sand
WATER	Yes	DRAINAGE	Good	KERBS	Non-Mount / Nil	VEG.	Light Grass Cover



COTTAGE SURVEYS
LICENSED SURVEYORS

87-89 Guthrie St
Osborne Park
WA 6017

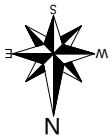
PO Box 1611
Osborne Park BC
WA 6917

P: (08) 9446 7361
E: perth@cottage.com.au
W: www.cottage.com.au

JOB: 567603 DATE: 20 Feb 24 DRAWN: R. Mohen

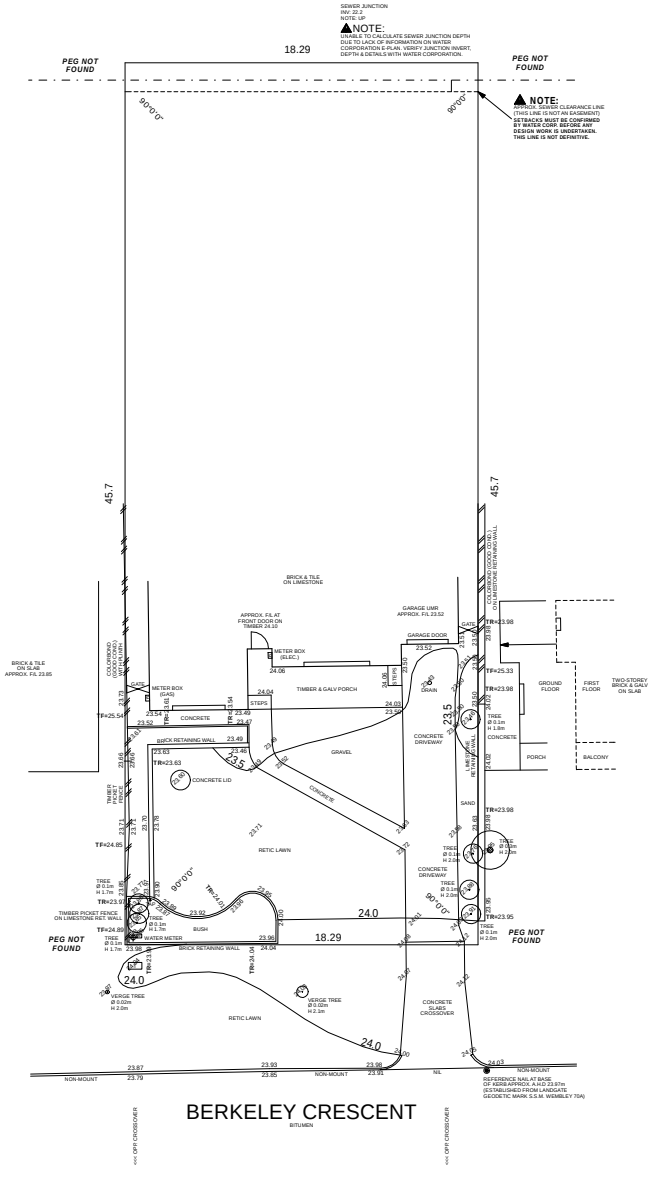
Ordinary Council Meeting Agenda
Tuesday 24 February 2026

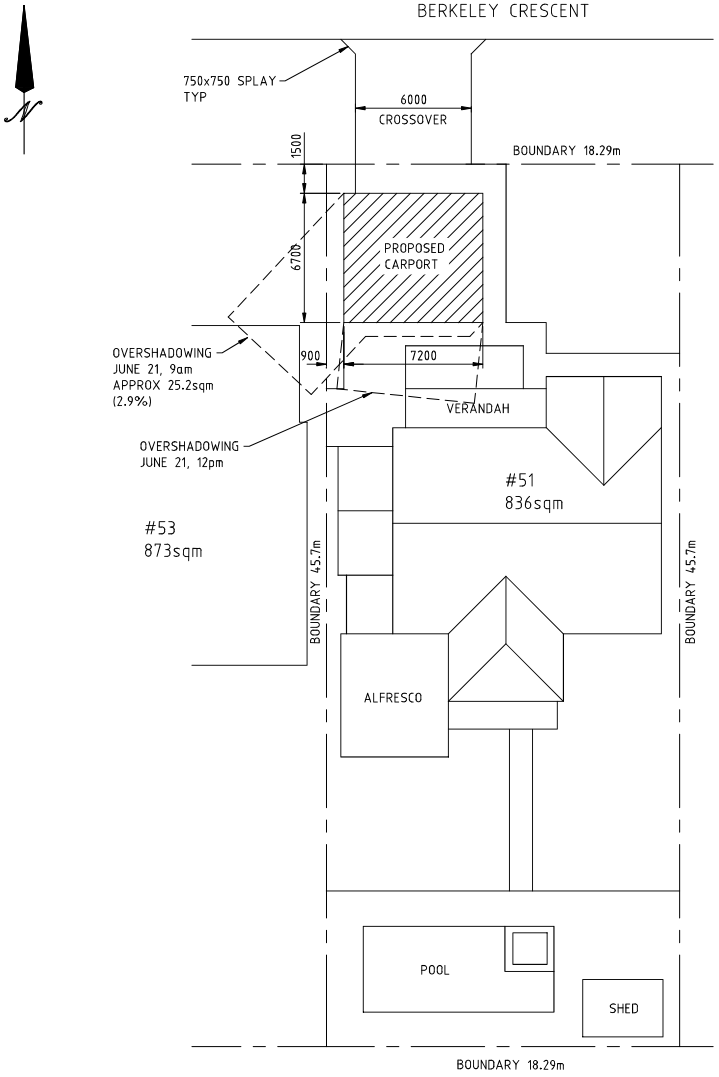
Attachment 13.3.3.3



LEGEND

	POWER DOME
	POWER POLE
	PHONE PITS
	WATER CONTL
TP=20.00	TOP PILLAR/POST
TW=20.00	TOP WALL
TB=20.00	TOP BLDG/WIN
TF=20.00	TOP FENCE


SEWER JUNCTION
INV. 22.2
NOTE: UP
NOTE:
UNABLE TO CALCULATE SEWER JUNCTION DEPTH DUE TO LACK OF INFORMATION ON WATER CORPORATION E-PLAN. VERIFY JUNCTION INVERT, DEPTH & DETAILS WITH WATER CORPORATION.
18.29
PEG NOT FOUND
PEG NOT FOUND
NOTE:
APPROX. SEWER CLEARANCE LINE (THIS LINE IS NOT AN EASEMENT) SETBACKS MUST BE CONFIRMED BY WATER CORP. BEFORE ANY DESIGN WORK IS UNDERTAKEN. THIS LINE IS NOT DEFINITIVE.
0.0.0.0
80°0'0"
45.7
45.7
BRICK & TILE ON LIMESTONE
BRICK & TILE ON SLAB APPROX. FIL 23.85
COLORBOND (GOOD/OUTBUILDING)
APPROX. FIL AT FRONT DOOR ON TIMBER 24.10
METER BOX (ELEC.)
METER BOX (GAS)
GARAGE LWR APPROX. FIL 23.52
GARAGE DOOR
GATE
TIMBER & GALV PORCH
STEPS
DRAIN
CONCRETE
BRICK RETAINING WALL
GRAVEL
CONCRETE LID
CONCRETE
CONCRETE DRIVEWAY
RETIC LAWN
SAND
TIMBER PICKET FENCE ON LIMESTONE RET. WALL
BUSH
WATER METER
BRICK RETAINING WALL
VERGE TREE Ø 0.02m H 2.0m
VERGE TREE Ø 0.02m H 2.1m
CONCRETE SLABS CROSSOVER
LIMESTONE RETAINING WALL
GROUND FLOOR
FIRST FLOOR
TWO-STOREY BRICK & GALV ON SLAB
PORCH
BALCONY
TREE Ø 0.1m H 1.8m
TREE Ø 0.1m H 2.0m
TREE Ø 0.1m H 1.7m
TREE Ø 0.1m H 1.7m
TREE Ø 0.1m H 1.7m
TREE Ø 0.1m H 2.0m
TREE Ø 0.1m H 2.0m
TREE Ø 0.1m H 2.0m
TREE Ø 0.1m H 2.0m
TR=23.98
TR=23.98
TR=23.98
TR=23.98
TR=23.98
TR=23.95
TR=23.63
TR=24.04
TF=25.33
TF=25.54
TF=24.85
TF=24.85
24.0
24.0
24.0



MATERIAL SCHEDULE

ROOF TILES -	TERRACOTTA
RENDER -	DULUX 'WHITE DUCK'
TIMBER GABLE -	DULUX 'WHITE DUCK'
GUTTERS/DP's -	COLORBOND 'SURF MIST'

GENERAL NOTES

SITE CLASSIFICATION
N2 Wind classification in accordance with AS4055 Wind Loads for Housing A Soil classification in accordance with AS2870 Residential Slabs and Footings

GENERAL
1. Read this drawing in conjunction with structural engineering and survey drawings.
2. Do not scale from drawings.
3. All work to be in accordance with the Building Code of Australia and local authority requirements as well as latest revisions of the relevant Australian Standards.
4. All dimensions and site conditions to be checked on site by the builder, and the engineer notified of any discrepancies.
5. Colorbond gutters and downpipes to disperse water to ground level.
6. Soakwells/stormwater connections in accordance with council permit conditions.

FOUNDATIONS
1. Foundation material shall be compacted in max. 300mm layers to a minimum standard of 7 blows per 300mm on a standard Perth penetrometer. Ground must be tested to a min. of 600mm below the underside of footings in natural ground and for the full depth of all sand fill and have increasing number of blows per 300mm.

CONCRETE
1. All concrete shall conform to requirements of AS3600
2. Concrete shall have minimum 28 day compressive strength and properties of N20/20/80.
3. No water shall be added to the concrete mix on site.
4. Cement shall be Type GP Portland Cement as per AS1315
5. Maximum slump shall be 80mm

STEELWORK
1. All hot rolled steelwork shall be fabricated and erected in accordance with AS4100.
2. Minimum structural steel connection shall be 6PL cleat and 2-M12 bolts UNO.
3. All welding shall be to AS1554. Welds shall be 4mm continuous fillet UNO. Ensure steelwork is cleaned back to white metal surface and free of rust, scale etc prior to welding.
4. Sections shall not be spliced other than at joints shown unless approved by the engineer.
5. All external steelwork to be hot dipped galvanised.
6. All site welding to be touched up with a zinc rich epoxy paint after thoroughly wire brushing.

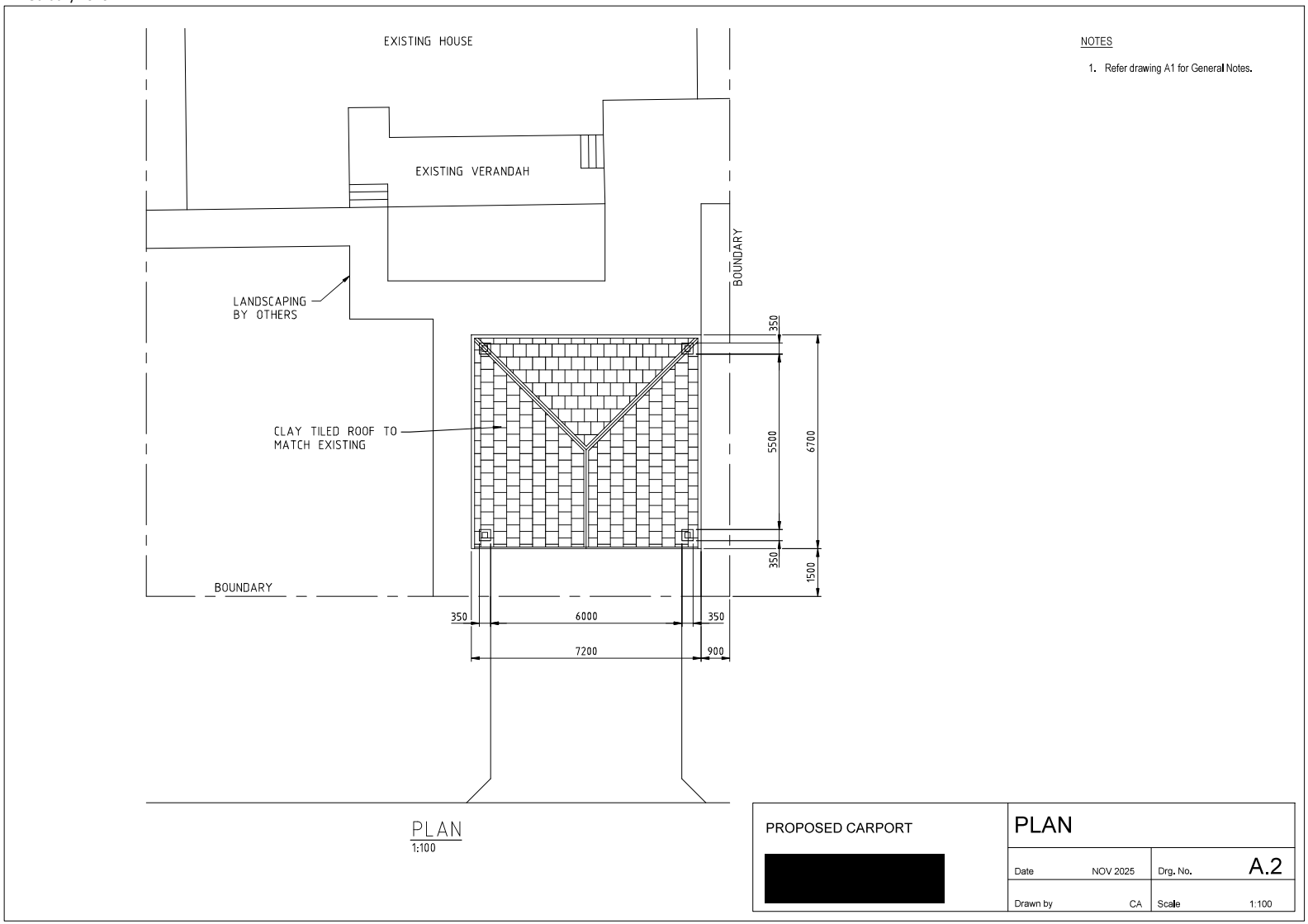
TIMBER
1. All timber framing and general construction shall be in accordance with AS1684.
2. Bolted connections shall have minimum edge and spacing distances of 5 diameters U.O.N.
3. Minimum timber to steel connections to be 6mm flat bar with 2-M12 bolts.
4. Rafters shall be Trip-L-Gripped to wall plates.
5. Battens to be fixed to rafters with Type 17 No.14 10 x 75 Teks.
6. LVL beams to be Hyspan or equivalent installed in accordance with Manufacturer's instructions.
7. All pine intended for:
   a) external use above ground to be treated to H3 Hazard level or higher.
   b) internal use to be treated to H2 Hazard level or higher.

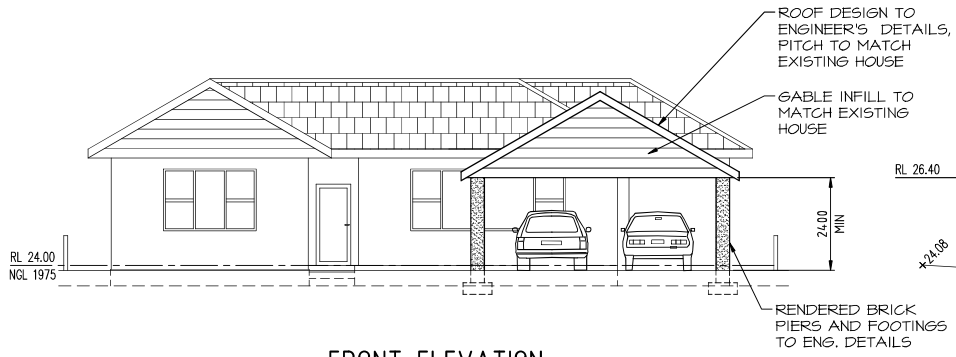
PROPOSED CARPORT

[redacted]

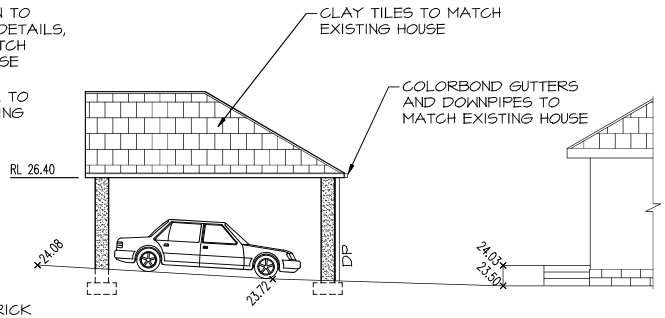
SITE PLAN

Date	NOV 2025	Drg. No.	A.1
Drawn by	CA	Scale	1:200


EXISTING HOUSE
EXISTING VERANDAH
BOUNDARY
LANDSCAPING BY OTHERS
CLAY TILED ROOF TO MATCH EXISTING
BOUNDARY
350
5500
6700
350
1500
350
6000
350
7200
900
PLAN
1:100
NOTES
1. Refer drawing A1 for General Notes.
PROPOSED CARPORT
[redacted]
PLAN
Date NOV 2025
Drg. No. A.2
Drawn by CA
Scale 1:100



FRONT ELEVATION
1:100



SIDE ELEVATION
1:100

PROPOSED CARPORT

[redacted]

ELEVATIONS

Date	NOV 2025	Drg. No.	A.3
Drawn by	CA	Scale	1:100

LANDSCAPE CONCEPT PLAN

SCALE 1:100 @ A2

Soil Preparation Notes
Soil improver or Landscape mix to be applied to all garden beds and mixed thoroughly through top 150-200mm of existing soil.

A **Wetting agent** (liquid or granular) should be applied to all garden beds and lawn areas. Water in wetting agent immediately after application. Wetting agent should be reapplied at first winter rains, spring and mid-summer, annually.

Fertilise with slow release fertiliser (recommend use of 'Osmocote Total All Purpose Fertiliser' - re apply every 8 months)

Mulch to be applied 75mm to 100mm thick around all plants in all garden bed areas with a non-absorbent, large irregular shaped mulch (recommend the use of Pine Bark Mulch). Keep the area directly around the plant base free of mulch. Mulch should be reapplied annually at the beginning of each spring.

Reticulation Notes
A registered plumber to install Reticulation cut in to Main water line. A Dual Check Valve will be installed. This valve is a legal requirement from the Water Corporation. A registered plumber will also install an emergency isolation tap after the dual check valve. This is a manual tap that can shut off the water supply to the reticulation without cutting water to the rest of the property. This manual valve would be used in the case of a leak in the reticulation system.

Pre lay sleeves 90mm PVC to be installed under Paving/Concrete for reticulation pipe access

A licensed electrician will hardwire an **Automated Reticulation Controller** to each unit. Low voltage wiring will be run from the controller to the solenoid valves. The controller sends the valves signals to turn off and on through this wiring. The wiring will be run through the wall cavity and out into the ground at the base of the wall. The wiring "which is in a core not single strand" will be taped underneath the PVC main line or be housed in conduit until it reaches the solenoids. This will protect the wiring from potential damage when digging in the garden.

Subsurface drip line to All garden areas. Space the dripline in 30cm intervals for blanket area coverage, and with the water emitting out of each hole it soaks deep down reaching the roots. Each dripline station will have one air release valve, one pressure regulator and one Arkal disk filter. There will be at least one flushing valve on every station.The dripline will lay flat on the ground and is designed to have 100mm of mulch installed after installation.

100mm pop up sprinklers with waterwise Hunter **MP Rotator nozzles in the lawn areas**



GENERAL NOTES:
1. THIS IS A CONCEPT PLAN ONLY
2. ALL STRUCTURES SUBJECT TO ENGINEERING AND COUNCIL APPROVAL
3. ALL MEASURMENTS TO BE CHECKED PRIOR TO CONSTRUCTION

MATERIAL SUGGESTIONS & PLANTING SUGGESTIONS

LEGEND

- Palmetto buffalo lawn
- Mulched garden bed (minimum 75mm thick)
- Washed Concrete aggregate kajaani white
- Recycled brick edging (around lawn garden beds)
- Aluminum slat screen

PLANT SCHEDULE

CODE	PLANT NAME	QTY UNIT 1
	Murraya paniculata	27
	Buxus sempervirens	10
	Leucophyta brownii	11
	Rhaphiolepis indica oriental pearl	6
	Casuarina cousin it	53
	Cotyledon silver storm	20
	Lomandra tanika	42
	Dichondra repens	50
	Agave attenuata	5
	Trachelospermum jasminoides	18
	Lagerstroemia indica natchez	2
	Olea europaea – 'Swan Hill' or 'Tolleys upright'	3

evolve LANDSCAPE DESIGN

51 Berkeley Crescent FLOREAT WA 6014 REV B

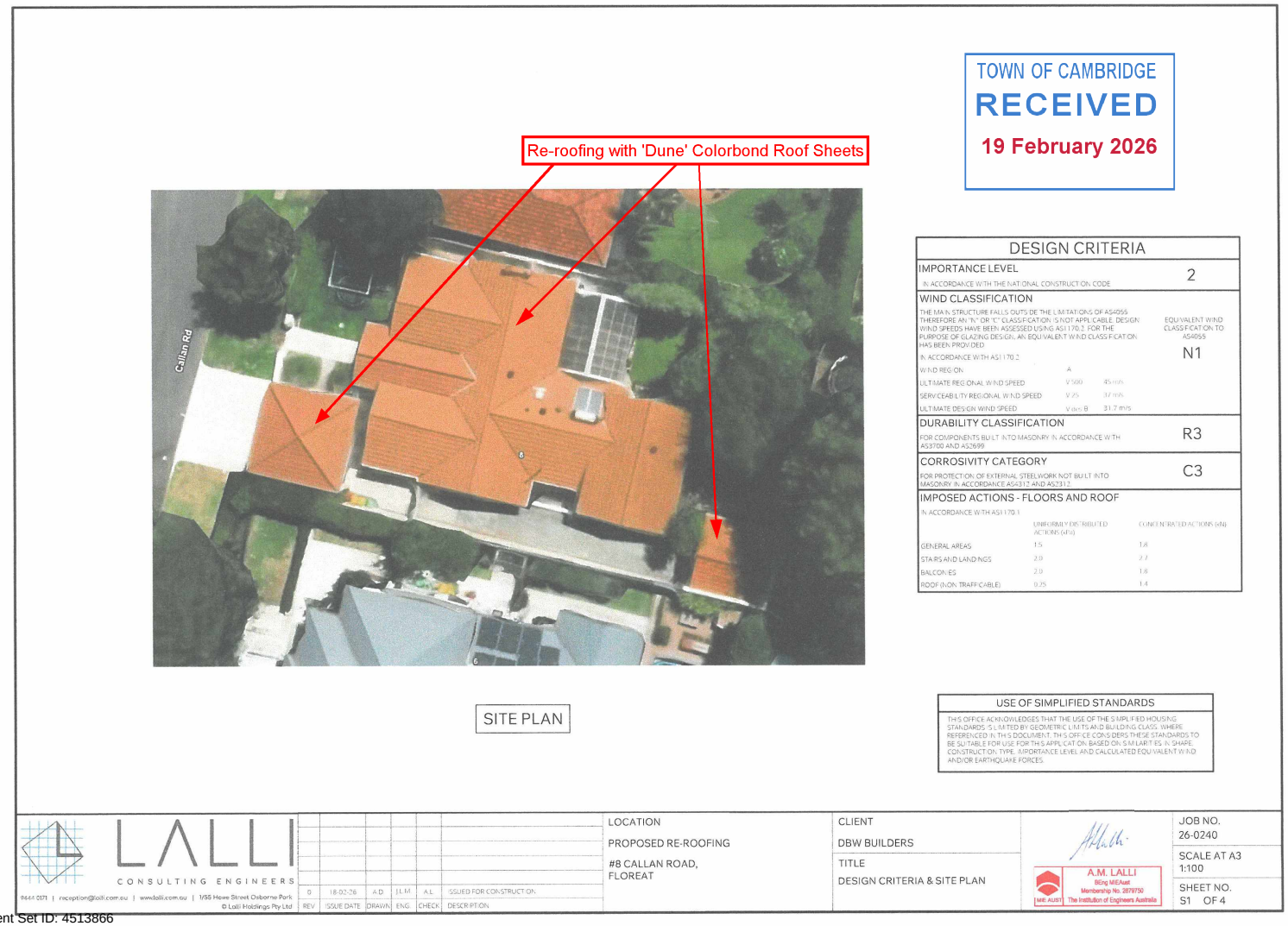
STONE

LANDSCAPE CONCEPT PLAN

DATE 24/10/2024 SCALE 1:100 @ A2 DRAWN EVOLVE CHKD EVOLVE

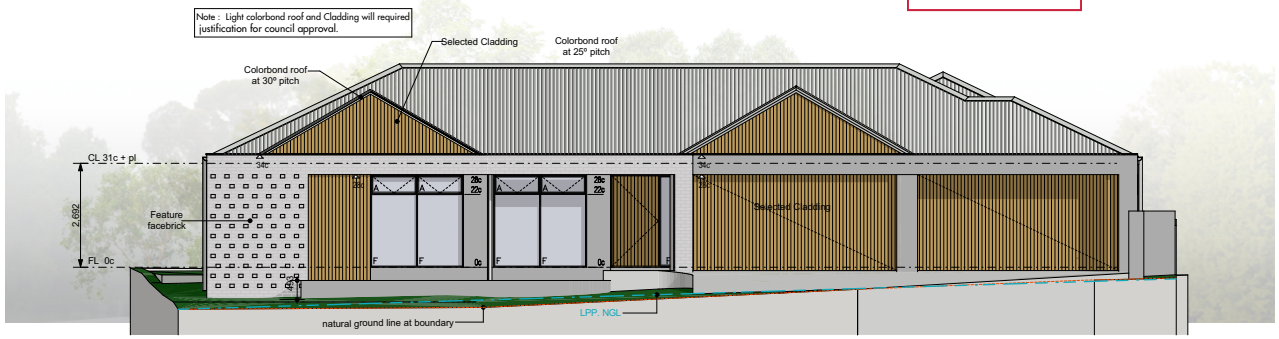
Evolve Landscape Design

T: 0438 464 442 W: www.evolvelandscapedesign.com.au E: info@evolvelandscapedesign.com.au

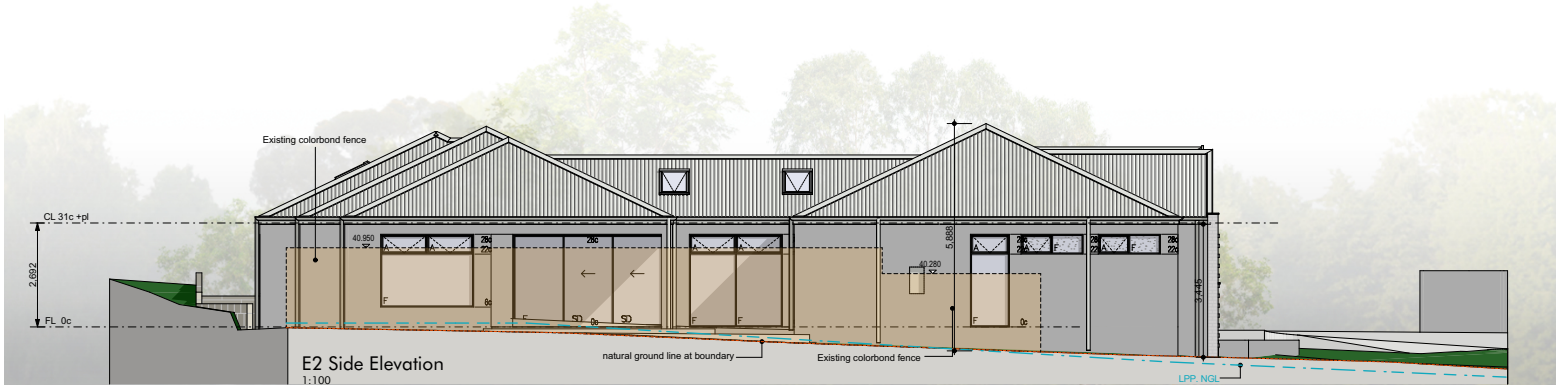


Document Set ID: 4513866
Version: 1, Version Date: 19/02/2026

TOWN OF CAMBRIDGE
AMENDED PLAN
RECEIVED
19 November 2025



E1 Front Elevation
1:100



E2 Side Elevation
1:100

SHEET:#LayNoInSubset of 11

WEBB&BROWN-NEAVES

ADDRESS #22 Gayton Road, CITY BEACH
JOB NUMBER 70154
CONSULTANT Bojan K.

CONCEPTS

V1	14/01/25	NS	V7	17/04/25	NS
V2	28/01/25	NS	V8	27/05/25	NS
V3	7/02/25	NS	V9	4/06/25	NS
V4	25/02/25	NS	PD	7/08/25	NS
V5	20/03/25	NS	PD	10/09/25	NS
V6	2/04/25	NS	PD	31/10/25	NS

CLIENT
CLIENT
BUILDER

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TOWN OF CAMBRIDGE
AMENDED PLAN
RECEIVED
19 November 2025



E3 Rear Elevation
1:100



E4 Side Elevation
1:100

SHEET:#LayNoInSubset of 11

WEBB BROWN-NEAVES

ADDRESS #22 Gayton Road, CITY BEACH
JOB NUMBER 70154
CONSULTANT Bojan K.

CONCEPTS

V1	14/01/25	NS	V7	17/04/25	NS
V2	28/01/25	NS	V8	27/05/25	NS
V3	7/02/25	NS	V9	4/06/25	NS
V4	25/02/25	NS	PD	7/08/25	NS
V5	20/03/25	NS	PD	10/09/25	NS
V6	2/04/25	NS	PD	31/10/25	NS

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EXTERNAL COLOUR SCHEDULE

CLIENT NAME: [redacted]
ADDRESS DETAILS: **Lot 62 (#22) Gayton Road CITY BEACH**
JOB NO: **70154**

	Supplier/Make/Material/Finish:	Colour:
MAIN TEXTURE COLOUR	Render	Dulux Whitsunday Island
ROOF COVER	Colorbond	Southerly
WINDOW FRAMES COLOUR	Powder Coated	Charcoal Lustre
GUTTER	Painted	Colorbond Southerly
FASCIA	Painted	Colorbond Southerly
GARAGE DOOR	Castellation	English Oak
CLADDING	Castellation	English Oak

If you require any additional information, please do not hesitate to contact me on 9208 9000 or via e-mail WBShire@wbhomes.com.au.

ABN Residential WA Pty Ltd, trading as Webb Brown-Neaves
Building Approvals

13.4 Infrastructure and Works

Proximity Interest Declaration - Cr Delmenico

Cr Delmenico disclosed a proximity interest and stated *"in accordance with Section 5.65 of the Local Government Act 1995, I declare that I have a proximity interest in Item 13.4.1,"* and left the meeting at 7:31pm prior to the Council's consideration of the Item. Cr Delmenico returned to the meeting at 7:32pm at the conclusion of Council's decision.

13.4.1 Galup Power Supply Upgrade - Western Power Restrictive Convenant Required

DIRECTORATE:	Infrastructure and Works
AUTHOR:	Senior Landscape Officer
AUTHORISER:	Lindon Mellor, Director Infrastructure and Works
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Attachment 01 - D E-100- Site Plan B [**13.4.1.1** - 1 page] 2. Attachment 02 - RC location in relation to Aboriginal Site [**13.4.1.2** - 1 page] 3. Attachment 03 - Survey Plan of RC Area [**13.4.1.3** - 2 pages] 4. Attachment 04 - Restrictive Covenant Agreement [**13.4.1.4** - 6 pages]

PURPOSE OF REPORT:

To seek Council approval for the Town to enter into a Restrictive Covenant in favour of Western Power over a defined potion of Galup Reserve (Lot 50 on Deposited Plan 8995, Volume 1022 Folio 660) to facilitate the installation and protection of an electrical substation associated with the upgrade to the power supply at Galup Reserve.

EXECUTIVE SUMMARY:

The existing power supply at Galup Reserve requires upgrading to service current and future demand. Western Power requires a new electrical substation to be located within a 5m x 3.5m area of Galup Reserve to enable the supply upgrade. As the proposed substation is within a Crown reserve vested in the Town, Western Power has requested that a Restrictive Covenant be placed on the identified area (Figure 1 of this report) to protect the substation and associated infrastructure. The agreement for the Restrictive Covenant requires the Town's Common Seal to be applied, which requires Council approval.

Cr Delmenico left the meeting at 7:31pm.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Le Page, seconded by Mayor Mack

That Council:

1. **APPROVES the Town entering into a Restrictive Covenant generally as shown in Figure 1 of this report, to be registered over Lot 50 on Deposited Plan 8995 Title Volume 1022 Folio 660 (Galup Reserve), to allow for a new electrical substation as part of the Town's upgrade to the power supply to Galup Reserve, subject to the written consent of the Minister for Lands being obtained; and**

2. AUTHORISES the Mayor and CEO to execute, under the Town of Cambridge Common Seal, the Restrictive Covenant Agreement with Western Power (Attachment 3) in respect of Lot 50 on Deposited Plan 8995 Title Volume 1022 Folio 660, and to do all things necessary to lodge the covenant for registration.

Motion put and CARRIED (7/0)

For: Mayor Mack, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

Cr Delmenico returned to the meeting at 7:32pm.

BACKGROUND:

In 2022/2023, several facilities at Galup Reserve in the Southwest activity area were upgraded to meet community needs. These include a new toilet, basketball court, BBQ, picnic area and car park. The installation of lighting and CCTV to car parks in the Reserve is planned for future development. To allow for planned lighting works and future upgrades to the area, the power supply and switchboards require upgrading to meet capacity requirements.

DETAILS:

The design for the upgrade of the power supply to Galup Reserve has been completed and is shown in **Attachment 1**.

The Town's design consultant, in collaboration with Western Power, has identified a suitable area of Galup Reserve to locate a new substation. The area is identified in the image below and falls outside the Aboriginal Cultural Heritage Zone as shown in **Attachment 2**.



Figure 01 – location of Restrictive Covenant area

To progress with works, Western Power requires a Restrictive Covenant to be registered over the identified substation site. The covenant will prevent any structure, vegetation or other combustible material from being placed within the covenant area unless Western Power's prior written consent is obtained.

The Town has reviewed section 3.58 of the *Local Government Act 1995* and determined that the proposed Restrictive Covenant does not constitute a disposal of land. The proposed Restrictive Covenant is as a safety-related title encumbrance to protect electrical infrastructure associated with Western Power's substation and is limited to restricting the placement and maintenance of buildings, structures, vegetation or other combustible material within the defined covenant area unless Western Power's prior written consent is obtained.

Lot 50 is Crown Land, reserved for "Parks and Recreation" and vested in the Town of Cambridge under a management order. As Crown land, the registration of a Restrictive Covenant will require the written consent of the Minister for Lands before it can be placed on the Crown title. If Council supports this approach, the Administration will write to the Minister of Lands seeking consent prior to execution and lodgement of the final agreement.

Documents have been prepared for lodgment with Landgate for the Restrictive Covenant area by a licensed surveyor. These documents include a Survey Plan shown in **Attachment 3** and a Restrictive Covenant Agreement shown in **Attachment 4** that requires the Town's Common Seal.

POLICY / STATUTORY IMPLICATIONS:

Common Seal Policy

Council's Common Seal Policy states that the common seal is required to be applied to "…land transactions, including but not limited to sale, leases, assignments, subleases, consent to mortgage, surrenders, transfers, lodgement and withdrawals of caveats and amalgamations as decided by Council."

As this request is related to placement of a Restrictive Covenant over an existing parcel of the Town's land, it requires the Common Seal to be applied to the agreement in line with the policy.

RISK MANAGEMENT IMPLICATIONS:

Medium:	The required power upgrade to service the current and future needs of Galup Reserve cannot proceed without the required Restrictive Covenant for Western Power. If Council do not approve this request then lighting works cannot be completed.

FINANCIAL IMPLICATIONS:

There are no financial implications for the approval of the Restrictive Covenant. If the Restrictive Covenant is not approved, redesign and project delay costs may be incurred.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our People: A community that supports wellbeing, connection and inclusion
Places for People - Plan, shape, and activate neighbourhoods that protect and enhance our unique character and where everyone feels safe, connected, and proud to be a part of our community.

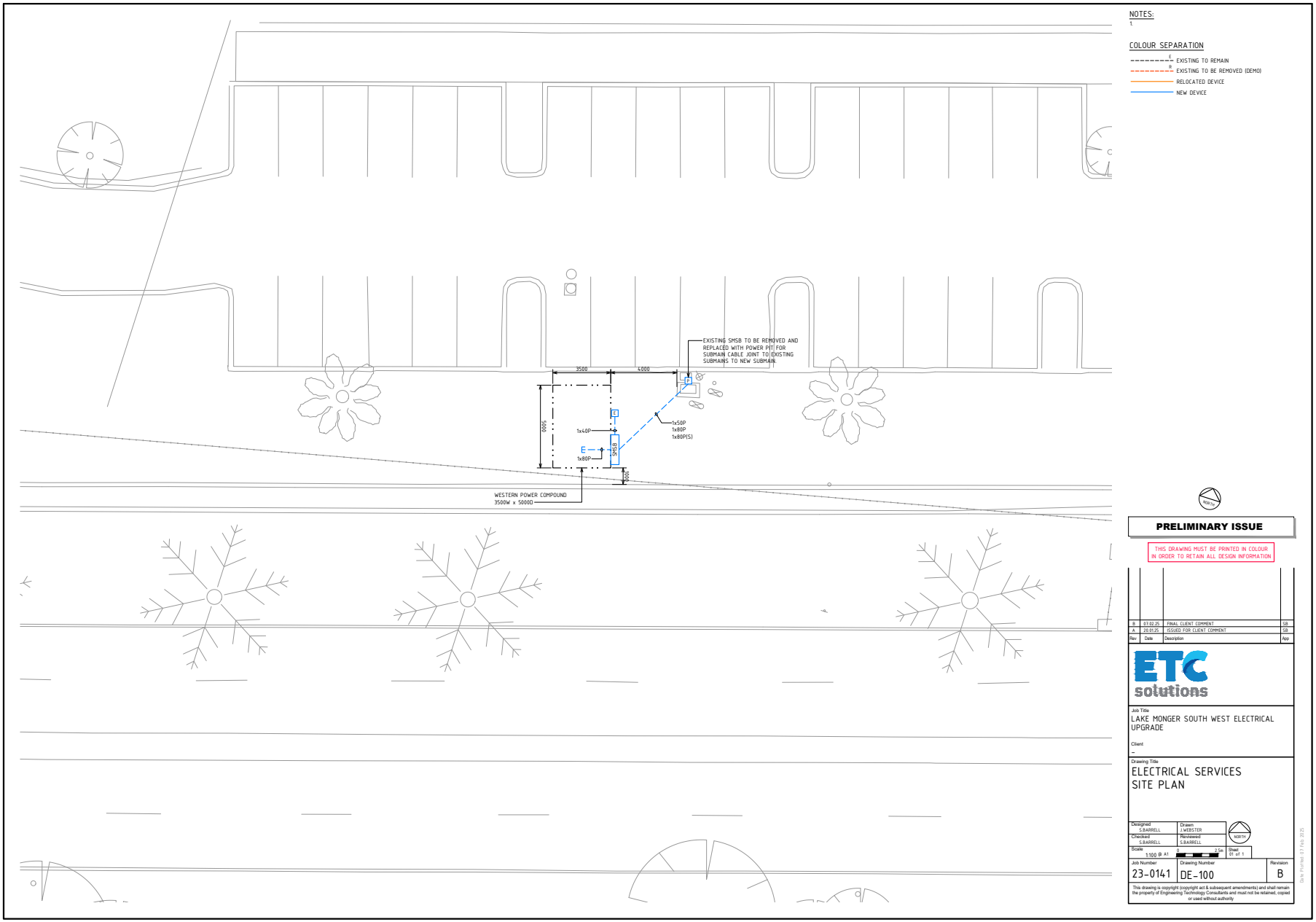
Our Environment: An urban forest canopy that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces

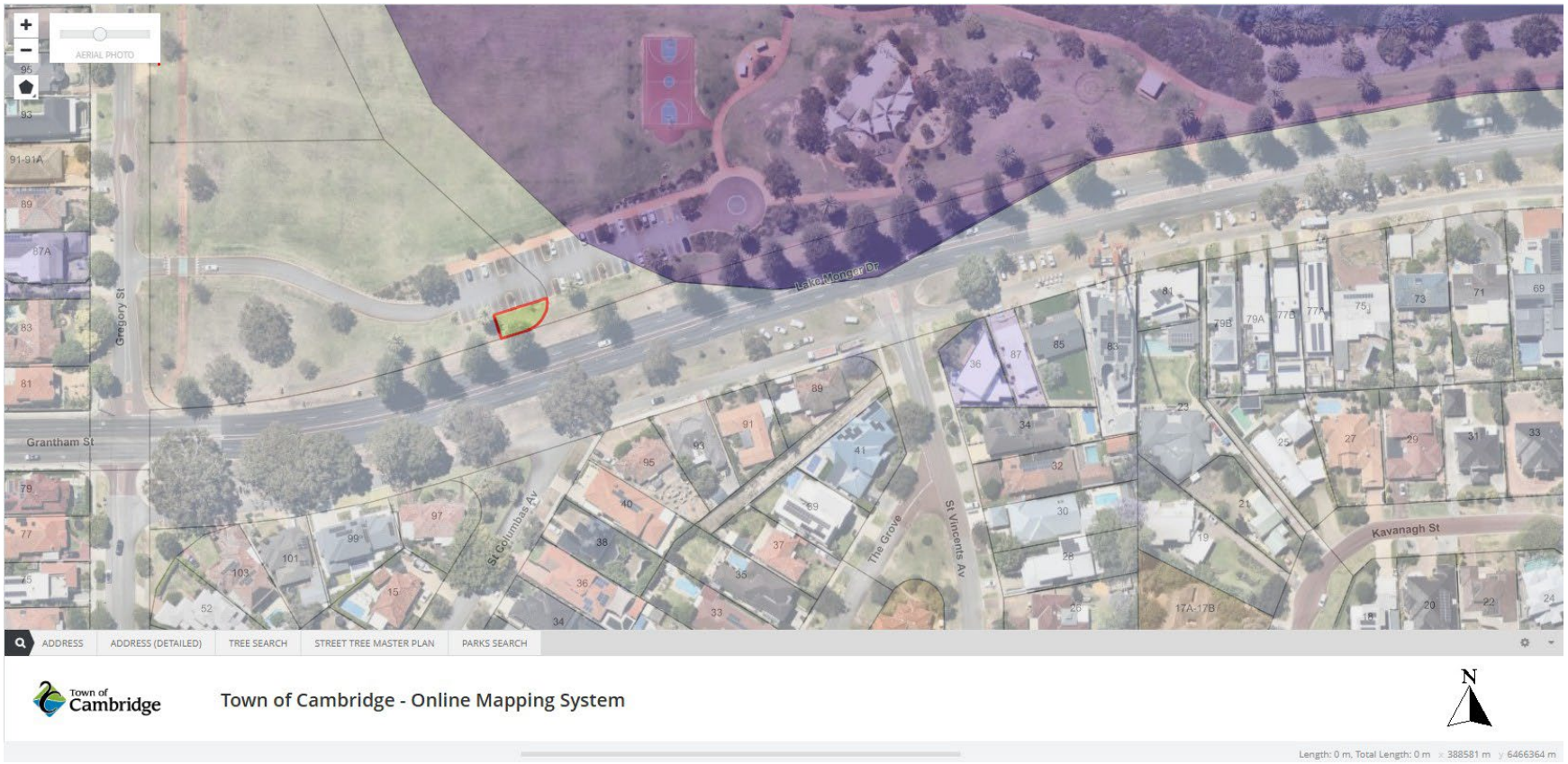
Built environment - Maintain quality neighbourhoods that reflect the unique character of our suburbs with sympathetic development, treelined streets and green spaces.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.


NOTES:
1
COLOUR SEPARATION
E EXISTING TO REMAIN
R EXISTING TO BE REMOVED (DEMO)
RELOCATED DEVICE
NEW DEVICE
EXISTING SMSB TO BE REMOVED AND REPLACED WITH POWER PIT FOR SUBMAIN CABLE JOINT TO EXISTING SUBMAINS TO NEW SUBMAIN
3500
4000
6995
1x40P
1x50P
1x80P
1x80P(S)
E
1x80P
SM460
WESTERN POWER COMPOUND
3500W x 5000D
NORTH
PRELIMINARY ISSUE
THIS DRAWING MUST BE PRINTED IN COLOUR IN ORDER TO RETAIN ALL DESIGN INFORMATION
B 07.02.25 FINAL CLIENT COMMENT SB
A 20.01.25 ISSUED FOR CLIENT COMMENT SB
Rev Date Description App
ETC solutions
Job Title
LAKE MONGER SOUTH WEST ELECTRICAL UPGRADE
Client
-
Drawing Title
ELECTRICAL SERVICES SITE PLAN
Designed S.BARRELL
Drawn J.WEBSTER
Checked S.BARRELL
Reviewed S.BARRELL
NORTH
Scale 1:100 @ A1
0 2.5m
Sheet 01 of 1
Job Number 23-0141
Drawing Number DE-100
Revision B
This drawing is copyright (copyright act & subsequent amendments) and shall remain the property of Engineering Technology Consultants and must not be retained, copied or used without authority
Date Plotted: 07 Feb 2025



WPWA Restrictive Covenant location shown in relation to Aboriginal Cultural Heritage Zone (marked in purple)

Plan Information

Tenure Type	Freehold
Plan Type	Deposited Plan
Plan Purpose	Interest Only

Plan Heading

Easements and Restrictive Covenant and/or other Interests over Lot 50 on D 8995

Locality & Local Government

Locality	Wembley
Local Government	Town of Cambridge

Department of Planning, Lands and Heritage

File Number	

Examination

Examined	Date

Planning Approval

Planning Authority	Western Australian Planning Commission
Reference	N/A

Delegated under S. 16 P&D Act 2005	Date

In Order For Dealings

Subject To	

For Inspector of Plans and Surveys	Date

Plan Approved

Inspector of Plans and Surveys / Authorised Land Officer	Date

Survey Details

Field Records	N/A
Declared as Special Survey Area	No

Survey Certificate - Regulation 54

I, Matt L. JILLEY
hereby certify that this plan is accurate and is a correct representation of the -
(a) survey; and
(b) calculations from measurements recorded in the field records,
undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

Digitally signed by Matt Jilley
Date: 2025.12.16 13:46:41+08'00'

Licensed Surveyor	Date

Survey Organisation

Name	MNG MCMULLEN NOLAN GROUP
Address	PO Box 124, BULL CREEK W.A. 6149
Phone	6436 1599
Fax	
Email	info @ mngsurvey.com.au
Reference	107471dp-001d

Amendments

Version	Lodgement Type	Amendment Description	Authorised By	Date

Affected Tenure

Plan Number	Lot Number	Title Reference	Subject Land Description
D 8995	50	1022/660	

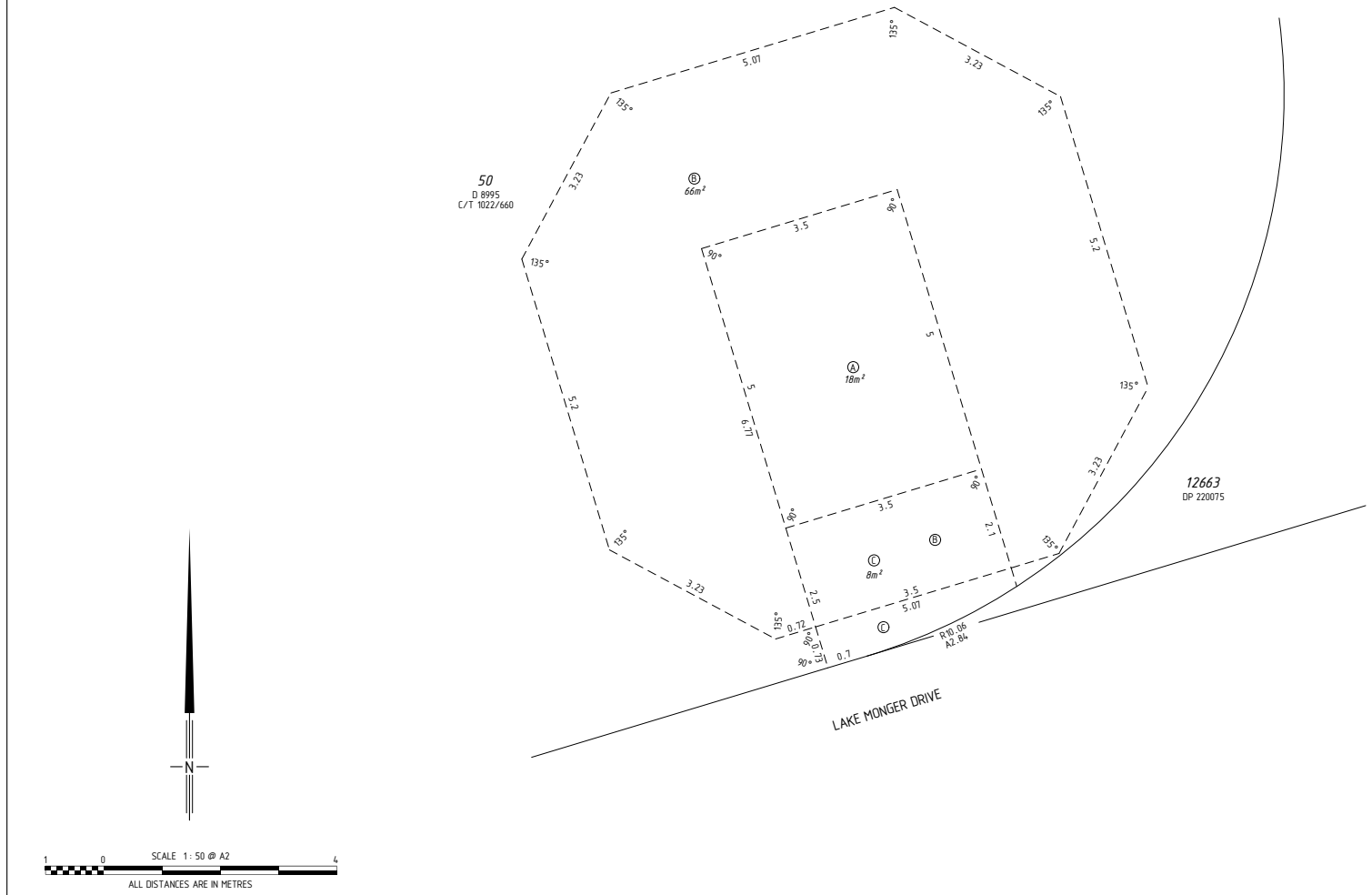
Initial Interests

Subject	Purpose	Statutory Reference	Origin	Land Burdened	Benefit To	Comments
Ⓐ,Ⓒ	EASEMENT		DOC	LOT 50 ON D 8995	SEE DOC	
Ⓑ	RESTRICTIVE COVENANT	SEC 129BA OF THE TLA 1893	DOC	LOT 50 ON D 8995	SEE DOC	

GOVERNMENT OF WESTERN AUSTRALIA
Landgate
MNG
MCMULLEN NOLAN GROUP PTY LTD
PO Box 124, Bull Creek W.A. 6149
Tel: (08) 6436 1599
Email: info@mngsurvey.com.au
MNG Ref : 107471dp-001d - DP432096.CSD

ADDITIONAL SHEETS	SHEET	OF	SHEETS	VERSION NUMBER	DEPOSITED PLAN
	1	OF	2	1	432096

FOR INTEREST PURPOSES ONLY



N

SCALE 1 : 50 @ A2

1 0 4

ALL DISTANCES ARE IN METRES

GOVERNMENT OF WESTERN AUSTRALIA

Landgate

MNG

MC MULLEN NOLAN GROUP PTY LTD
PO Box 124, Bull Creek W.A. 6149
Tel: (08) 6436 1500
Email: info@mngsurvey.com.au

MNG Ref : 107471dp-001d -DP432096.CSD

ADDITIONAL SHEETS	SHEET	OF	SHEETS	VERSION NUMBER	DEPOSITED PLAN
	2	OF	2	1	432096

Document Set ID: 4481529
Version: 1, Version Date: 17/12/2025

FORM B2

Page 1 of 6 Pages

WESTERN AUSTRALIA
TRANSFER OF LAND ACT 1893 AS AMENDED

BLANK INSTRUMENT FORM

129BA RESTRICTIVE COVENANT (Note 1)

THIS AGREEMENT is made on the date in Part 1 of the Schedule:**-**

TOWN OF CAMBRIDGE of 1 Bold Park Drive, Floreat, Western Australia, **("the Grantor", which expression includes its successors in title)** of the one part;

and

ELECTRICITY NETWORKS CORPORATION of 363-365 Wellington Street, Perth, Western Australia, trading as Western Power, a statutory corporation established pursuant to the Electricity Corporations Act 2005, and a Public Authority for the purposes of section 129BA of the Transfer of Land Act 1893 **("the Grantee" which expression includes its successors and assigns)** of the other part;

RECITALS:

A. The Grantor is the registered proprietor, in all that land being Lot 50 on Diagram 8995 contained in Certificate of Title Volume 1022 Folio 660 free from encumbrances, except those described in Part 2 of the Schedule ("the Burdened Land")

B. The Grantee owns and operates (or will construct, own and operate) an electricity distribution substation that may include a transformer or switchgear or both ("the Substation") on Lot 50 on Diagram 8995 in the area marked 'A' adjacent to the area marked 'B' on Deposited Plan 432096 ("the Location").

C. The Grantor covenants with the Grantee that the covenant set out in this Deed will burden the Burdened Land while the Grantee continues to own, operate or both own and operate, the Substation from the Location.

OPERATIVE PART:

1. Recitals Included

All the recitals are included in the Operative Part as if each of them was repeated there in full.

2. Grantor's Covenants

The Grantor covenants with the Grantee not to construct, place or maintain or permit anyone else to construct, place or maintain a building, structure, vegetation or any other combustible material **("Combustible Material")** on the Burdened Land in the area marked 'B' on Deposited Plan 432096 unless the prior written consent of the Grantee is obtained to permit the construction, placement or maintenance of the Combustible Material which (if provided) may be subject to design requirements including those detailed in the Distribution Substation Plant Manual as amended or replaced.

THE SCHEDULE

Part 1 – Date of Agreement:

Dated this day of 20

Part 2 – Encumbrances (Burdened Land):

DP432096

Document Set ID: 4481530
Version: 4, Version Date: 07/01/2026

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Document Set ID: 4481530
Version: 4, Version Date: 07/01/2026

SIGNED as Deed by the parties.

Executed for and on behalf of the Town of Cambridge
Pursuant to Section 9.49a of the *Local Government Act 1995* and delegated authority:

_____

Signature Print Full Name

OR

The Common Seal of the Town of Cambridge
was hereunto affixed by the authority of a
resolution of the Council in the presence of:

_____
_____ Mayor
Chief Executive Officer

_____
_____ Print Full Name
Print Full Name

SIGNED as Deed by the parties.

Signed for and on behalf of the Electricity Networks Corporation by persons authorised by its Board in accordance with Section 156(4) of the *Government Trading Enterprises Act 2023 (WA)*:

Signature of Authorised Person	Signature of Authorised Person
Print Full Name & Position Title	Print Full Name & Position Title
In the Presence of:	**In the Presence of:**
Signature of Witness	Signature of Witness
Witness Full Name, Address & Occupation	Witness Full Name, Address & Occupation

Document Set ID: 4481530
Version: 4, Version Date: 07/01/2026

INSTRUCTIONS

1. This form may be used only when a "Box Type" form is not provided or is unsuitable. It may be completed in narrative style.
2. If insufficient space hereon Additional Sheet Form B1 should be used.
3. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
4. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the persons signing this document and their witnesses.

NOTES

1. Insert document type.
2. A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The full name, address and occupation of the witness must be stated.

Landgate

EXAMINED

OFFICE USE ONLY

LODGED BY WESTERN POWER

ADDRESS 363-365 WELLINGTON STREET
PERTH WA 6000

PHONE No. 9326 6308

EMAIL. conveyancing@westernpower.com.au

REFERENCE No. LOCATED IN DIST FILE VOLUME 68
VID 108277

ISSUING BOX No. **BOX 184K (PERTH)**

PREPARED BY AS ABOVE

ADDRESS

PHONE No.
FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1._____
2._____
3._____
4._____
5._____
6._____

Received Items

Nos.

Receiving Clerk

Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.

Document Set ID: 4481530
Version: 4, Version Date: 07/01/2026

13.4.2 RFT 2023-16 - Fleet Management Services Variation

DIRECTORATE:	Infrastructure and Works
AUTHOR:	Coordinator Asset Management
AUTHORISER:	Lindon Mellor, Director Infrastructure and Works
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	Nil

PURPOSE OF REPORT:

For the Administration to notify Council of a non-compliant contract process and address the residual governance risk by noting the situation, and authorising the proposed corrective action.

The original award of a contract for Light Fleet Management Services, incorrectly calculated the total value, and scope of the service. Based on the underestimation of the expected total value, it was originally awarded under delegation, using a WALGA preferred supplier arrangement rather than being referred to Council for decision. The value has now exceeded procurement caps.

The proposed corrective action seeks to approve a contract variation for RFT2023-16 Light Fleet Management Service Provision total value, and seek Council endorsement to exercise an extension of contract for a six-month period while the service is tendered.

While a Council resolution will not retrospectively make the earlier actions compliant, Council can validly;

- Note the variance,
- Endorse a short-term option extension while a compliant procurement process is actioned, and
- Approve a revised cap to the expected contract value capturing the total spend inclusive of the six-month extension.

EXECUTIVE SUMMARY:

In February 2024, the Town awarded RFT2023-16 Light Fleet Management Service Provision to Fleetcare commencing from 1 March 2024 using WALGA's Preferred Supplier Panel (PSP).

Fleetcare provides the Town with a centralised fleet management system, for all Town-owned vehicles. This system allows the Town to store information on current and past drivers of each vehicle, reports on vehicle age, expenditure, fuel usage and abnormities. These abnormalities include frequent refills, invalid odometer readings, and overdue servicing. The contract was put in place to address identified gaps and risks in fleet management and improve governance across fuel use monitoring and service timing.

The contract was awarded for a period of two years, with two one-year extension options. The original contract amount for the two-year period was anticipated to be $122,399.90 ($61,200 p.a.), under a Schedule of Rates. The contract estimate included the management and registration of 48 vehicles and maintenance and servicing costs for another 36 vehicles. Based on these estimates, the total value of the contract, including the extension option (if exercised), was within both the CEO's delegated authority, and the procurement category to award via a WALGA preferred supplier panel (up to $249,999). As such, this was considered an appropriate decision at the time.

The original contract estimate omitted the Town's heavy fleet, and smaller plant items which were subsequently added to the contract without consideration of the change to the total value. Parts, tyres, servicing and fuel were also omitted from the estimations, despite being included in the contract rates. An erroneous interpretation applied to the contract was that fuel is tender exempt under the Local Government Function and General Regulations.

However, this is for direct purchase, and not for a management arrangement procured via Fleetcare where it forms part of a broader total value contract. While Regulation 11(2)(g) provides a tender exemption for direct fuel procurement, this exemption does not extend to fuel administration when it forms part of a broader contracted service. The Town's previous interpretation conflated the two. These omissions have collectively resulted in total expenditure substantially exceeding the original estimate, and the contract procurement process becoming non-compliant, both for the total value and in the application of the CEO's delegation. This change has also changed the procurement category requirements.

This discrepancy was identified as part of the due diligence conducted prior to executing one of the first of two contract extension options. While the original approach was understood to be compliant, the increased cumulative value now requires corrective action and is reported to Council for approval. The proposed corrective action is to approve a contract variation for RFT2023-16 Light Fleet Management Service Provision and seek Council endorsement to exercise an extension of contract for a six-month period while the service is tendered.

The Administration now recommends the following actions:

- Actions proposed to close out the existing contract:
  - In line with the Variation Policy, when the original contract value increases by more than $100,000 or 10% during the contract term, this is to be reported to Council at its next meeting. In this instance the original contract value anticipated to be $122,399.90, has been exceeded by $396,383.24. This report forms that advice, and this is noted in the resolution.
  - To maintain continuity of essential fleet services, the Administration seeks Council approval for a six-month contract extension in accordance with the existing contract terms, while a compliant and fit for purpose tender process is undertaken for the service. A six month contract extension in accordance with the existing contract terms, while a compliant and fit for purpose tender process is undertaken for the service.
  - While the current contract includes two optional one-year extensions, for probity it is not considered appropriate to exercise these, as this would bring the total estimated contract value to $1,020,000, inclusive of fuel. Exercising the full one year options would materially extend a contract that is already noncompliant in cumulative value. A short bridging extension is therefore the lowest risk and least distorting option. Two one-year year options would materially extend a contract that is already noncompliant in cumulative value. A short bridging extension is therefore the lowest risk and least distorting option

- Actions proposed to undertake next steps:
  - As the contract value over the two year period exceeds $250,000, the procurement value requires a public Request for Tender, which will be conducted during the six-month extension.
  - The Administration will undertake;
    - A short assessment of other current contracts, to identify any other total value contract risks commencing with the Infrastructure and Works Directorate. This assessment will prioritise schedule of rates and high variable usage.
    - Add this matter to the 2026/27 Internal Audit plan currently under development, which will be recommended to Council for adoption via the ARIC.
    - Review the capability of the finance system to implement contract spend tracking at set points prior to a total value cap being exceeded.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council:

1. **NOTES that under the *Local Government (Function and General Regulations) 1996*:**
    a. **Contract RFT202316 (Fleetcare Pty Ltd) commenced 1 March 2024 via the WALGA Preferred Supplier Program (tender exemption: r.11(2)(b))**
    b. **This contract includes fuel purchases that if procured as a direct purchase would be tender exempt under r.11(2)(g), however, has contributed to cumulative spend in the broader contract.**
2. **NOTES total expenditure to date under RFT202316 of $518,783.14 (ex GST), exceeded the original estimate of the total contract value.**
3. **In accordance with *Local Government (Function and General Regulations) 1996* APPROVES;**
    a. **A six month extension option of the current contact under r.21A(b) to maintain continuity of fleet management services until 28 August 2026, with no further term, and notes this extension of time is provided for in the original contract award.**
    b. **A variation under r.21A(a) to increase the contract value to $780,000 (ex GST) for the current contract term and extension, on the existing schedule of rates.**
4. **AUTHORISES the CEO to execute the variation and extension instrument as described in limb 3 (a) and (b).**
5. **NOTES the Administration will conduct a public RFT for a fully scoped fleet management contract for Council consideration and award, prior to the expiration of the extension; and scoped fleet management contract.**
6. **NOTES this decision addresses the identified governance and non-compliance related to the total spend and procurement contract thresholds, and that a new procurement will realign the service with the Towns purchasing policy and legislative requirements.**

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

In 2021, an internal audit performed by Paxon Consulting identified the need for a provision of a fleet management service provider to assist the Town in managing its fleet assets. The Town went out to tender in October 2023, via the WALGA Preferred Supplier Program platform, to request quotes for the delivery of a fleet management service provider. The submission period closed in November 2023, with only one response received from Fleetcare. The singular response received from Fleetcare was assessed against the qualitative criteria and received a score of 86.00.

The services offered by Fleetcare in the submission included:

- Fuel card management
- Service, maintenance and tyre management
- 24/7 roadside assistance
- Registration and infringement management
- Standard monthly fleet and exception reporting
- Online fleet portal (fleet manager)
- Accident and repair management

The contract RFT2023-16 Light Fleet Management Service Provision was awarded to Fleetcare, commencing in March 2024. The contract was awarded for a period of two years, with two, one year extension options, with an expected total value of $122,399.90 for the initial two year term, or ~$248,000 with both extension options. This original contract value was estimated based on the anticipated costs for Registration, Administration and Servicing, based off a schedule of rates submission.

The original procurement method was understood at the time to comply with the Town's Purchasing Policy because it was below the $250,000 threshold which allowed procurement under the WALGA PSP and the Administration delegations. As the cumulative value has since exceeded this threshold, the Administration is referring the variation and extension to Council, while a new tender process is undertaken.

DETAILS:

Fleetcare provides the Town with a platform, which is used to keep a list of all Town-owned vehicles in one spot. This centralised management system allows the Town to store information on current and past drivers, whilst also providing one click reports on vehicle age, expenditure, fuel usage and abnormities. These abnormalities include frequent refills, invalid odometers and overdue servicing.

This contract addresses identified gaps in fleet management governance such as fuel use monitoring and regular servicing.

COMMENT:

When the contract RFT2023-16 Light Fleet Management Service Provision was originally awarded, the Town had limited experience with external fleet management services and therefore underestimated the scope and cost of the contract. The original estimate of $122,399.90 was based only on the light fleet and did not include heavy fleet assets, some small plant items or the ongoing costs of tyres, repairs, breakdowns and roadside assistance. In addition, fuel was not included in the baseline estimate due to being tender exempt, and this was misunderstood as not being required to be included in the total spend. This is not correct as it is still being administered under the broader contract, which has significantly contributed to overall expenditure.

Because the contract operates under a schedule of rates structure, the full cost only became clear as the entire fleet was progressively onboarded into Fleetcare's system and reviewed, however it was not flagged as a compliance risk at the time.

The significant variance was identified in early 2026, as part of the end of term contract review processes, undertaken to determine whether the Town should exercise the contract's extension options. In February 2026, the Administration confirmed that cumulative expenditure had exceeded the original contract estimate by more than $396,000.

Under the Town's Contract Variation Policy and Delegated Authority 1.2.34, any variation greater than $100,000 or 10% must be reported to Council. In this case, the variation significantly exceeds both thresholds, and therefore Council notification is required.

The Administration has recognised this non-compliance with Town Policy. Processes are currently being developed to strengthen controls over contract management to mitigate future risk of non-compliance and to realise value for money. The identification of the variance during the extension assessment process in particular highlights an opportunity for improved individual contract management for procurements anticipated to be below $250,000, as this has traditionally fallen below the threshold to be escalated to the Contracts and Leasing team for procurement support, and for monitoring for total contract spend to be actively tracked.

As the proposed spend to date, plus the future value of the variation has increased the total contract value above $250,000, the procurement method originally used (WALGA Preferred Supplier Vendor Panel) no longer aligns with the Town's Purchasing Policy thresholds for contracts above this value, which require a publicly advertised Request for Tender.

As the current contract is due to expire on 28 February 2026, to avoid any disruption to fleet management operations, and to bring the process into compliance with both the legislation and the Towns procurement policies and delegations, the Administration is seeking Council approval to extend the contract for a further six months. This extension will allow time to develop a more robust and fully scoped fleet management contract that meets the Town's Purchasing Policy requirements. During this period, Administration will complete a detailed scope, confirm unit-rate assumptions, and include all now known requirements to avoid a recurrence of underestimation.

POLICY / STATUTORY IMPLICATIONS:

Local Government (Functions and General) Regulations 1996: (r.21A Varying a contract for the supply of goods or services)
Delegated Authority 1.2.34 Contract Variation
Delegated Authority 1.2.30 Determination of a Contract
Contract Variation Policy
Purchasing Policy

The Town's Purchasing Policy (Procurement Thresholds Table) requires that procurement exceeding $250,000 must be conducted through a public Request for Tender, and the current spend has exceeded this threshold.

Council cannot make a noncompliant process undertaken in a previous step compliant after the fact, but it can note the spend to date, and remedy the residual governance risk at the time it has been identified by authorising the proposed next course of action.

The proposed short-term extension if endorsed by Council is an appropriate interim action, as the contract included two one-year extension options, Regulation 21A of the *Local Government (Functions and General) Regulations 1996* allows the Town to exercise these options. As the total value to 28 August 2026 exceeds the CEO's delegation ($500,000) Council has the authority to consider contracts or variations that exceed the CEO's delegated powers. Although fuel is tender exempt, its cost still forms part of the consideration under the contract when administered by the contractor, and therefore must be included when assessing delegation limits.

RISK MANAGEMENT IMPLICATIONS:

Medium:	Without timely approval by Council there will be a moderate disruption to business processes. Fleetcare is responsible for the Town's fuel and roadside assistance, both important aspects of fleet management. Without a valid fleet management contract, the Town will face delays with vehicle maintenance and will be unable to fill up using fuel cards until an alternative supplier is found.
Medium:	There is also a governance risk arising from the cumulative contract value exceeding the $250,000 procurement threshold, which requires a public RFT under the Town's Purchasing Policy. As the Purchasing Policy is a policy of Council, presenting this matter to Council mitigates the risk of ongoing noncompliance and ensures transparency in noting the non-compliance, however addressing the matter appropriately going forward.

A series of broader actions to assess other similar contract risks which may exist has been outlined earlier in the Executive summary section of this report.

On initial review, the non-compliance is a likely result of a combination of the following:

- Misinterpretation of the F&G regulations in relation to fuel,
- Misinterpretation of the intent of the CEO's delegation in relation to contracts (although legally technically compliant. This is a known risk and the Administration is undertaking a review of the drafting of all delegations, which has been underway for some time),
- An underestimation of the total value based on the fleet management practices and fleet lists used at the time,
- Lack of contract spend tracking and absence of cumulative spend monitoring, and
- Lack of end-to-end procurement oversight for contracts initially assessed below $250,000, resulting in reduced visibility by the Contracts & Leasing team.

While it is considered unlikely that similar issues are currently within the organisation, where similar factors are at all present, the Administration will review total spend against contracts as a short-term action, with any subsequent identified actions referred via the ARIC. The matter will be added as a governance risk in the Risk Register with mitigations monitored through ARIC. Corrective actions will be identified via the Towns audit program and procurement reviews which are currently scheduled.

It is likely that this identified procurement non-compliance will need to be reported as an exception in the annual Compliance Audit Return.

FINANCIAL IMPLICATIONS:

The original contract estimate for RFT202316 was anticipated to be $122,399.90, over the initial two year term. This estimate was based on only light fleet and did not fully account for heavy fleet, small plant, tyres, parts/repairs, roadside assistance or the impact of administering fuel within the Fleetcare arrangement. As all the Town's fleet and plant was onboarded and serviced under the contract's schedule of rates, actual expenditure exceeded the initial estimate.

Total Expenditure to date (March 2024 – February 2026)

Item	Value (Ex GST)
Management Fee	$ 26,116.20
Fuel Costs	$ 294,556.66
Licencing	$ 3,328.20
Insurance	$ 55,100.50
Servicing	$ 89,915.19
Parts, Repairs, Breakdowns	$ 49,766.39
Total	**$ 518,783.14**

As shown in the table above, total spending over the last two years is $518,783.14 which exceeds the CEO delegation without Council resolution, with $294,556.66 of this attributable to fuel related expenses.

Fuel purchases are tender-exempt under Regulation 11(2)(g) of the Local Government (Functions and General) Regulations 1996 and therefore while the value of the fuel was included in the budget, it was incorrectly interpreted this was not required to be included in the original contract value estimation and the non-compliance was therefore not identified earlier.

While Regulation 11(2)(g) provides a tender exemption for direct fuel procurement, this exemption does not extend to fuel administration when it forms part of a broader contracted service. The Town's previous interpretation conflated the two. As fuel is administered through this contract (e.g., fuel cards, reconciliation and exception reporting), it forms part of the cumulative expenditure managed under RFT202316 and it is appropriate it is included.

As the original contract value was estimated to be $122,399.90, the contract has been exceeded by $396,383.24.

To maintain continuity of essential fleet services while a new, fit-for-purpose tender is prepared and awarded, the Administration is seeking Council approval to increase the contract value cap to $780,000 (ex GST) to recognise both the actual and anticipated costs during the short-term extension. As all costs associated with fleet management is allocated to individual plant, this additional expenditure is already captured within current budget provisions.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A trusted and transparent organisation that demonstrates leadership, integrity, respect, and efficiency.
Efficient and effective organisation - Invest in our people, processes, and technology to provide value for money, excellent customer service and accountability to our community and appropriately respond to evolving community expectations, and the need for continuous improvement, to manage change and statutory reform.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

14 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Impartiality Interest Declaration - Cr Randklev

Cr Randklev disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 14.1, I declare that I have emailed the Community Shark Bite Kit owners and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

14.1 Councillor Georgie Randklev - Shark Bite Kits

MOTION SUBMITTED BY CR RANDKLEV

That Council REQUESTS the Chief Executive Officer to:

1. Include an allocation of $10,000 as part of the Draft 2026-27 Budget to purchase, install and maintain ten Community SBKs (Shark Bite Kits) to be located at Town of Cambridge beaches

2. Investigate and consider the following essential elements to support a successful and sustainable program:

- **Which CMB BEN# locations should be fitted with SBKs**
- **Registration of kits to ensure Triple Zero (000) call takers are aware of nearby resources, similar to the public defibrillator network managed by St John WA.**
- **Clear identification of responsible organisation to conduct regular inspections and maintenance, ensuring kits remain fit for purpose and suitable for harsh coastal conditions.**
- **Consideration of security and theft risks**
- **Defined funding arrangements to support ongoing replacement, maintenance and replenishment of supplies.**
- **Community awareness and promotion to ensure members of the public are equipped to respond effectively during an incident.**

3. Write to the WA State Government to advocate for the Shark Bite Kits to be installed across Western Australia.

COUNCIL DECISION:

Moved by Cr Randklev, seconded by Cr Mayes

That Council REQUESTS the Chief Executive Officer to:

1. Include an allocation of $10,000 as part of the Draft 2026-27 Budget to purchase, install and maintain ten Community SBKs (Shark Bite Kits) to be located at Town of Cambridge beaches

2. Investigate and consider the following essential elements to support a successful and sustainable program:

- **Which CMB BEN# locations should be fitted with SBKs**
- **Registration of kits to ensure Triple Zero (000) call takers are aware of nearby resources, similar to the public defibrillator network managed by St John WA.**
- **Clear identification of responsible organisation to conduct regular inspections and maintenance, ensuring kits remain fit for purpose and suitable for harsh coastal conditions.**
- **Consideration of security and theft risks**
- **Defined funding arrangements to support ongoing replacement, maintenance and replenishment of supplies.**

- **Community awareness and promotion to ensure members of the public are equipped to respond effectively during an incident.**

3. Write to the WA State Government to advocate for the Shark Bite Kits to be installed across Western Australia.

During Debate Mayor Mack moved the following Amendment.

AMENDMENT:

Moved by Mayor Mack, seconded by Cr Le Page

That Council REQUESTS the Chief Executive Officer to:

1. Include an allocation of $10,000 as part of the Draft 2026-27 Budget to purchase, install and maintain ten Community SBKs (Shark Bite Kits) to be located at Town of Cambridge beaches

2. Investigate and consider the following essential elements to support a successful and sustainable program:

- **Which CMB BEN# locations should be fitted with SBKs**
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- **Clear identification of responsible organisation to conduct regular inspections and maintenance, ensuring kits remain fit for purpose and suitable for harsh coastal conditions.**
- **Consideration of security and theft risks**
- **Defined funding arrangements to support ongoing replacement, maintenance and replenishment of supplies.**
- **Community awareness and promotion to ensure members of the public are equipped to respond effectively during an incident.**

3. Write to the WA State Government to advocate for the Shark Bite Kits to be installed across Western Australia.

4. The Town liaises with Surf Life Saving WA, City of Perth Lifesaving Club, Floreat Surf Lifesaving Club and DPIRD

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

During Debate Deputy Mayor Mayes moved the following Amendment.

AMENDMENT:

Moved by Cr Mayes, seconded by Cr Kennerly

That Council REQUESTS the Chief Executive Officer to:

1. Include an allocation of $10,000 as part of the 2026-27 Budget to purchase, install and maintain ten Community SBKs (Shark Bite Kits) to be located at Town of Cambridge beaches

2. Investigate and consider the following essential elements to support a successful and sustainable program:

- **Which CMB BEN# locations should be fitted with SBKs**
- **Registration of kits to ensure Triple Zero (000) call takers are aware of nearby resources, similar to the public defibrillator network managed by St John WA.**
- **Clear identification of responsible organisation to conduct regular inspections and maintenance, ensuring kits remain fit for purpose and suitable for harsh coastal conditions.**
- **Consideration of security and theft risks**
- **Defined funding arrangements to support ongoing replacement, maintenance and replenishment of supplies.**
- **Community awareness and promotion to ensure members of the public are equipped to respond effectively during an incident.**

3. Write to the WA State Government to advocate for the Shark Bite Kits to be installed across Western Australia.

4. The Town liaises with Surf Life Saving WA, City of Perth Lifesaving Club, Floreat Surf Lifesaving Club and DPIRD.

Motion put and CARRIED (7/1)

For: Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Mayor Mack

The Amendment was put as the Substantive motion.

COUNCIL DECISION:

Moved by Cr Randklev, seconded by Mayor Mack

That Council REQUESTS the Chief Executive Officer to:

1. Include an allocation of $10,000 as part of the 2026-27 Budget to purchase, install and maintain ten Community SBKs (Shark Bite Kits) to be located at Town of Cambridge beaches

2. Investigate and consider the following essential elements to support a successful and sustainable program:

- **Which CMB BEN# locations should be fitted with SBKs**
- **Registration of kits to ensure Triple Zero (000) call takers are aware of nearby resources, similar to the public defibrillator network managed by St John WA.**
- **Clear identification of responsible organisation to conduct regular inspections and maintenance, ensuring kits remain fit for purpose and suitable for harsh coastal conditions.**
- **Consideration of security and theft risks**
- **Defined funding arrangements to support ongoing replacement, maintenance and replenishment of supplies.**
- **Community awareness and promotion to ensure members of the public are equipped to respond effectively during an incident.**

3. Write to the WA State Government to advocate for the Shark Bite Kits to be installed across Western Australia.

4. The Town liaises with Surf Life Saving WA, City of Perth Lifesaving Club, Floreat Surf Lifesaving Club and DPIRD.

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

REASONS PROVIDED BY CR RANDKLEV

Community SBK (Shark Bite Kit) is a community-funded project that started on the Mid-North Coast of NSW with the goal of providing essential and critical resources that could save a life in the event of a Shark Attack.

The ultimate goal of the project is to make sure that surviving a shark attack is never again left up to chance, and that all beaches around Australia are prepared and equipped with the necessary resources so that anyone, regardless of their training can be the difference in saving a person's life.

The ocean is a part of our daily life. It's a part of who we are. We aren't going to stop doing what we love, so the best thing we can do is become better prepared. Let's put it this way; it's the same as installing AED (Defibs) in public areas in the event someone goes into cardiac arrest, or Angel Rings on headlands for rock fisherman. We never know when these accidents are going to happen, but we can definitely be well-prepared for when they do!

To date, 160 kits have already been deployed across Australian beaches with another 100 being installed. The NSW government has offered funding for an additional 150 in NSW.

The kits contain a tourniquet, two conforming bandages, two large dressings, an emergency thermal blanket, gloves, a whistle and step-by-step instructions on how to treat a shark bite.
Costs

A Complete SBK kit is $250

Replacement $150

ADMINISTRATION COMMENT:

No objection to the motion.

FINANCIAL IMPLICATIONS:

The matter will ultimately be considered as part of the 2026/27 budget.

ATTACHMENTS:

Nil

15 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

16 URGENT BUSINESS

17 CONFIDENTIAL REPORTS

Meeting Behind Closed Doors

Moved by Mayor Mack, seconded by Cr Mayes

That the meeting be closed to the public in accordance with Section 5.23 of the *Local Government Act 1995* (WA) and Clause 10.1(i) of the *Meeting Procedures Local Law 2019* to consider the following Items:

- **17.3.1 Appointment of Design Review Panel members**
- **17.3.2 Update on Supreme Court Matter - Local Law 43**
- **17.4.1 Variation to RFQ 2022-30 Floreat Surf Life Saving Club - Club Upgrade Design**

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

At 8:00pm, the Mayor requested that all persons other than Elected Members and Council Officers to leave the Council Chamber.

17.1 Office of the Chief Executive Officer

Nil

17.2 Corporate and Commercial Services

Nil

17.3 Planning and Community Services

17.3.1 Appointment of Design Review Panel members

Impartiality Interest Declaration - Cr Barlow

Cr Barlow disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 17.3.1, I declare that members are known to me and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - Cr Randklev

Cr Randklev disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 17.3.1, I declare that candidates are known to me and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - Deputy Mayor Mayes

Deputy Mayor Mayes disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 17.3.1, I declare that the person is known to me and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

Impartiality Interest Declaration - Mayor Mack

Mayor Mack disclosed an interest affecting impartiality and declared as follows: *"With regard to Item 17.3.1, I declare that a nominee is known to me through mutual membership of a club where that person is a leader and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

REASON FOR CONFIDENTIALITY:

This Report is **CONFIDENTIAL** in accordance with Section 5.23(2)(a) to (h), of the *Local Government Act 1995* (LG Act) which provides that the Council may close to members of the public a meeting, or part of a meeting, if the meeting (or part meeting) deals with any of the following:

s.5.23(2)(b) the personal affairs of any person;

s.5.23(2)(e) a matter that if disclosed, would reveal – (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;

Elected Members are reminded that, should Council resolve to close to members of the public that part of its meeting at which this report and related documents are to be considered, then they are to ensure that the information remains **CONFIDENTIAL** and should not disclose the content of this Report or any related document to any other person. To do so may be an improper use of the information under section 5.93 of the LG Act and a minor breach under section 5.105 of the LG Act.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Barlow, seconded by Cr Le Page

That Council:

1. APPOINTS, pursuant to clause 66A of Schedule A (Supplemental Provisions) of Local Planning Scheme No. 1 and Local Planning Policy 1.3 – Design Review Panel, the following persons as members of the Town's Design Review Panel for the period concluding 24 February 2028:

1.	**Joe Chindarsi**
2.	**Stephen Carrick**
3.	**Robin Burnage**
4.	**Simon Venturi (Chair)**
5.	**Andrew Howe (Deputy Chair)**
6.	**Malcolm Mackay (Deputy Chair)**
7.	**Brett Wood-Gush**
8.	**Mihael Busan**
9.	**Michael Rendell**
10.	**Sophie Bond**
11.	**Nic Brunsdon**
12.	**Tony Blackwell**

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

17.3.2 Update on Supreme Court Matter - Local Law 43

REASON FOR CONFIDENTIALITY:

This Report is **CONFIDENTIAL** in accordance with Section 5.23(2)(a) to (h), of the *Local Government Act 1995* (LG Act) which provides that the Council may close to members of the public a meeting, or part of a meeting, if the meeting (or part meeting) deals with any of the following:

s.5.23(2)(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;

Elected Members are reminded that, should Council resolve to close to members of the public that part of its meeting at which this report and related documents are to be considered, then they are to ensure that the information remains **CONFIDENTIAL** and should not disclose the content of this Report or any related document to any other person. To do so may be an improper use of the information under section 5.93 of the LG Act and a minor breach under section 5.105 of the LG Act.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council NOTES the update provided on Supreme Court matter CIV 1942/2025 (relating to Local Law 43).

Motion put and CARRIED EN BLOC (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

17.4 Infrastructure and Works

17.4.1 Variation to RFQ 2022-30 Floreat Surf Life Saving Club - Club Upgrade Design

REASON FOR CONFIDENTIALITY:

This Report is **CONFIDENTIAL** in accordance with Section 5.23(2)(a) to (h), of the *Local Government Act 1995* (LG Act) which provides that the Council may close to members of the public a meeting, or part of a meeting, if the meeting (or part meeting) deals with any of the following:

s.5.23(2) (e) a matter that if disclosed, would reveal – (i) a trade secret; where the trade secret or information is held by, or is about, a person other than the local government;

Elected Members are reminded that, should Council resolve to close to members of the public that part of its meeting at which this Report and related documents is to be considered, then they are to ensure that the information remains **CONFIDENTIAL** and should not disclose the content of this Report or any related document to any other person. To do so may be an improper use of the information under section 5.93 of the LG Act and a minor breach under section 5.105 of the LG Act.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Delmenico, seconded by Cr Mayes

That Council APPROVES variation seven to RFQ 2022-30, valued at $2,925 (ex GST) and revised total contract value of $187,265 (ex GST) as shown in Table One.

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

Procedural Motion

Moved by Cr Mayes, seconded by Cr Delmenico

That the meeting be reopened to the public.

Motion put and CARRIED (8/0)

For: Mayor Mack, Cr Delmenico, Cr Le Page, Cr Kennerly, Cr Heil, Cr Barlow, Cr Mayes and Cr Randklev
Against: Nil

At 8:08pm the meeting was reopened to the public.

18 CLOSURE

There being no further business, the Mayor thanked those present for their attendance and declared the meeting closed at 8:10pm.