

Form 2. Enrolment Eligibility Claim

Local Government Act 1995, s. 4.32(2)

ENROLMENT ELIGIBILITY CLAIM

Incorporating Notice of Nomination of co-owners or co-occupiers (if required by CEO)
See back for notes on when¹ and how to complete this form.

Person making the claim ²	Family name Mr / Mrs / Ms / Miss		
	Other names		Date of birth
	Business Name		
Postal Address	No. & Street Name		
	PO Box	Suburb	Postcode
Contact numbers	Work	Home	Mobile
	Fax number	Email	
Rateable property on which claim is based ^{4,5}	No. & Street Name		
	Suburb		Postcode
Electorate	Local government district ⁶ Town of Cambridge		Ward:
Entitlement to be enrolled [Tick one box]	I am ☐ on the State or Commonwealth electoral roll in respect of a residence outside the electorate. My address shown on that roll is: or ☐ not on the State or Commonwealth electoral roll but I am qualified as an elector ⁷ under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> .		
Details of ownership or occupation ³ [Tick one box] ***This relates only to the portion of the property that you own or lease	In relation to the rateable property on which the enrolment eligibility claim is based***, I am		
	the sole owner ☐ of that property		the sole occupier* ☐ of that property
	one of 2 co-owners ☐ of that property		one of 2 co-occupiers* ☐ of that property
	one of 3 or more co-owners ☐ of that property		one of 3 or more co-occupiers* ☐ of that property
	and I have been nominated⁸ by all or a majority of those owners / occupiers* (shown below) for the purpose of being an elector.		
	Owner/Occupier Name	Signature	Date
Name on Lease			
For occupiers only ³ [Tick one box]	I ☐ do ☐ do not have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.		
Claim and Declaration [Making a false declaration is an offence]	I claim eligibility to have my name included on the Town of Cambridge Owners and Occupiers Roll. I declare that all of the details set out above are true and correct.		
	Signature:		Date:

Notes to the Enrolment Eligibility Claims Form

1 When to use this form	You may make a claim for eligibility using this form at any time. However if you want to be on the roll for a particular election you must give your claim form to the Town of Cambridge more than 50 days before the election date.
2 Who should use this form	You should fill in this form if you: - own or occupy³ rateable property in a district or ward but are not on the residents roll in that district or ward; or - qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i>⁷, and want to be able to vote at local government elections for that district.
3 Who is an occupier	To qualify as an occupier you must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months. When the Chief Executive Officer of the Town of Cambridge is considering your claim, he may ask you for a copy of your lease or tenancy agreement to support your claim. You do not need to provide a copy unless asked.
4 Silent address	If having your address on the register or on the roll would put your safety, or that of your family, at risk you may ask the Chief Executive Office not to show your address on the register or on the roll. To do this you must give to the Chief Executive Officer a statutory declaration setting out the reasons why you do not want your address shown on the roll.
5 Rateable property	If you own or occupy more than one property in the electorate give details of them all. Add additional pages if necessary.
6 Which ward	If the property in respect of which this claim is made is partly in one ward and partly in another you may choose which of those wards you want your claim to apply to. If you leave this box blank the Chief Executive Officer of the local government will decide which ward the claim is to apply to. In this form the ward, or if no ward is applicable the district, is referred to as "the electorate".
7 Qualification under clause 12	To qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i> you must: - own or occupy rateable property in the electorate; - have been on the last electoral roll prepared under the <i>Local Government Act 1960</i> for that electorate; and - have owned or occupied rateable property in the electorate continuously since that roll was prepared.
8 Nominations	A nomination must be made in writing and be signed by all or a majority of the owners or occupiers of the property (or if the owner or occupier is a body corporate, be signed by an officer of the body corporate) in accordance with the <i>Local Government (Elections) Regulations 1997</i>. If you are a nominee you must give the nomination to the local government with this form unless the CEO requires the written notice of the nomination to be incorporated into this form. If a body corporate or group of people owns or occupies more than one property in a district, a nomination applies to all of those properties.
9 Duration of enrolment	If your enrolment eligibility claim is accepted it will remain valid for the next 2 (or in limited circumstances, next 3) ordinary elections held for your electorate, if you have enrolled as non-resident occupier. If you wish to continue to qualify as an elector after that, you will need to make another <i>Enrolment Eligibility Claim</i> . For non-resident owners, the claim will remain valid until you cease to own the rateable property on which the claim is based.
10 Confidentiality	Your date of birth, phone and fax numbers and email address supplied in this form will be kept confidential and will be used only by the Town of Cambridge and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.
11 Where to send your form	When you have completed and signed this form, send it to the Chief Executive Officer of the Town of Cambridge, PO Box 15 FLOREAT WA 6014. You may send it by post, by fax or by other electronic means so long as it is capable of being printed in its entirety, including a signature. If you send it by fax or electronically you should check that it has been received.
12 Change of Address/Details	If you are currently enrolled as an elector for the Town of Cambridge and you wish to advise of a change of address or any other enrolment details, please do not complete this form. Simply advise the Town of Cambridge in writing of the amended details to your enrolment.

Nominating a person to vote as a Corporate Body nominee conveys no entitlements, other than the right to vote in Town of Cambridge elections.

Privacy Notice

The Town is collecting your personal details to process your request, and as required by law. If you would like to know more about how the Town handles your personal information, please see the Town's Privacy Statement and Collection Notice