Town of Cambridge

MINUTES

ORDINARY COUNCIL MEETING

Tuesday 25 June 2024

These Minutes were confirmed by the Council as a true and correct record at its meeting held on 23 July 2024.

PRESIDING MEMBER

OUR VISION

A naturally beautiful Town that connects our vibrant community and thriving local economy from inner city to beach.

OUR MISSION

We will maintain and enhance our very liveable suburbs, their streetscapes and character and our vibrant activity centres through strategic, cost-effective management of resources and an enhanced community experience based on a “locals first” philosophy.

OUR VALUES

The values will guide our attitudes and behaviour in everything we do to serve our community:

Respect
We will acknowledge an individual's uniqueness and will treat them in a dignified and positive manner.

Integrity
We will act responsibly, place trust in each other and will be accountable for our actions.

Teamwork
We believe teamwork is essential for improving our services and achieving our goals.

Friendly and Helpful
We value our community members and will assist them in the best way we can.

Creativity
We can improve the way we do business by challenging the status quo.

DISCLAIMER

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any Elected Member or Employee of the Town during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Town. No action should be taken on any item discussed at a Council or Committee meeting prior to written advice on the resolution of the Council being received.

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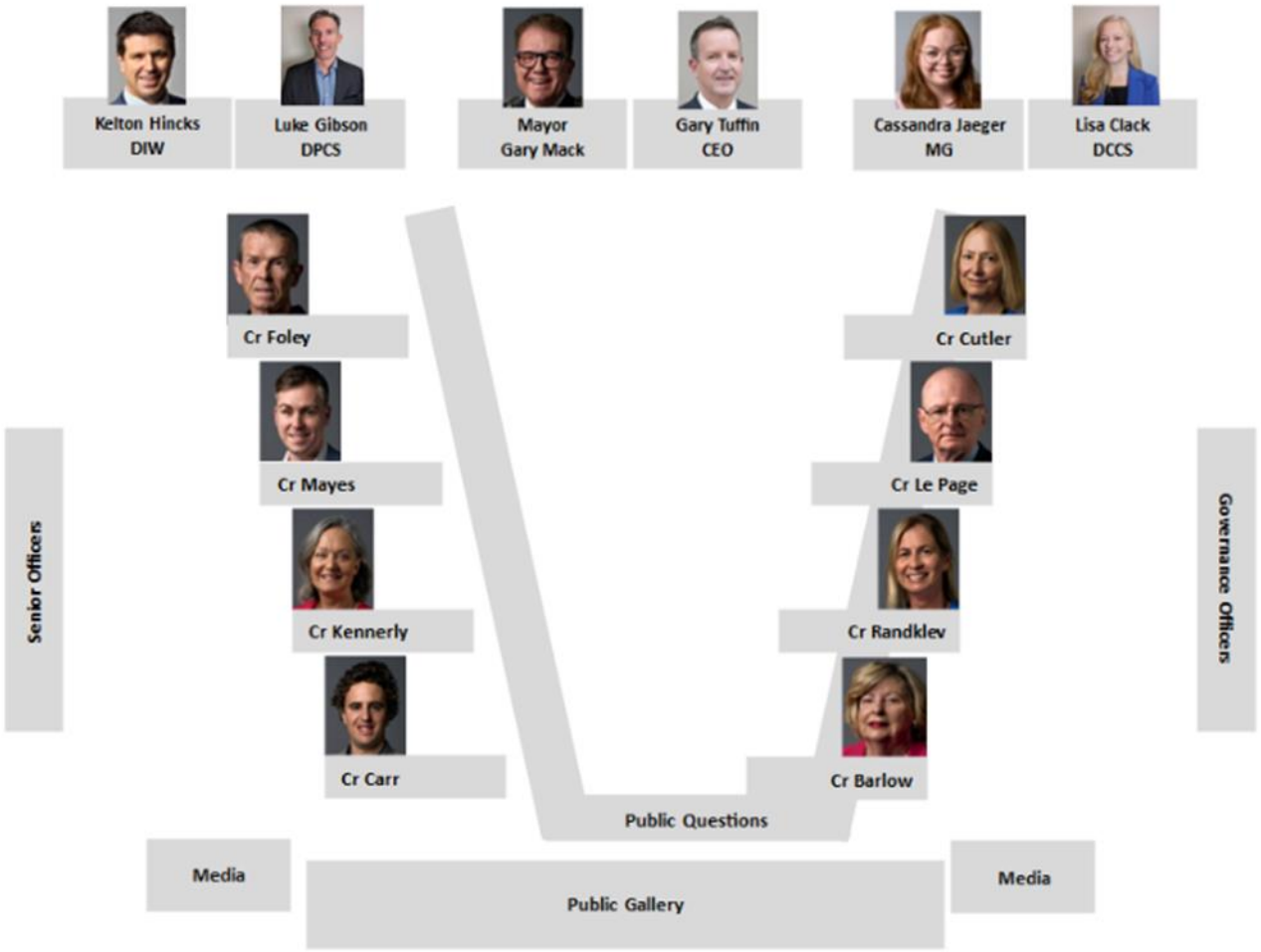
COUNCIL CHAMBER SEATING PLAN



Nature of Council's Role in Decision Making

Advocacy:	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive:	The substantial direction setting and oversight role of the Council. e.g., adopting plans and reports, accepting tenders, directing operations, setting, and amending budgets.
Legislative:	Includes adopting local laws, town planning schemes & policies.
Review:	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
Quasi-Judicial:	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice.
Information:	For the Council/Committee to note.

PROCEDURES FOR PUBLIC QUESTION TIME

Length and Frequency of Public Question Time

Public Question Time will be held in accordance with the legislated period of not less than 15 minutes, and as determined by the Presiding Member, at the start of the meeting. A maximum of three (3) minutes is allocated to each person to ask up to three (3) questions, including any contextual or opening statement.

Protocol before the Council Meeting

1. Any person who completes and submits a Public Question Time form via the Town's web site, no less than 24 hours prior to the relevant Council Meeting, will have their question considered at that Meeting.

2. Any person who has submitted their question in writing via the Town's webpage, prior to the Council Meeting, will automatically be registered by an Employee.

Protocol during the Council Meeting

1. Members of the Public shall state their name, and preferably an address and contact number or email address. Members of the Public may request that their contact details remain private and confidential if reasons are provided (e.g., employment, silent elector, safety and/or security etc). The requirement to provide such details may be dispensed with at the Presiding Member's discretion.

2. Before or during the Council Meeting each person is required to provide a written form of their question to the Employee at the meeting.

3. The Presiding Member determines:-

   (a) if the question is responded to, taken 'on- notice', or not accepted; and
   (b) who is to respond to the question.

4. Any person having used up their allowed number of questions or time may be asked by the Presiding Member if they have more questions. If the person indicates they have more questions, then the Presiding Member is to note the request and place them at the end of the queue of questioners, and the person must resume their seat in the public gallery.

5. When such people have asked their questions, the Presiding Member may, if time permits, provide an opportunity for those who have already asked a question to ask any further questions.

Protocol - General

1. All questions must relate to the ordinary business of the Town of Cambridge, the function of Council, or the purpose of the Special Council Meeting, as appropriate. Sub parts of questions will be counted as a question.

2. Questions asked at Special Council Meetings are restricted to matters relating to the purpose of that Meeting, i.e., the items listed on the Agenda.

3. No debate or discussion is permitted on any question or response.

4. Respect must be shown to the Presiding Member, Elected Members, Employees, Members of the Public, and all meeting attendees at all times.

Presiding Member

Questions are to be directed to the Presiding Member, who may, at his/her discretion:-

(a) Accept or reject the question, and his/her decision is final.

(b) Nominate an Elected Member of the Council and/or an Employee to answer the question.

(c) Determine the question is to be a question taken 'on notice', in which case the response will be provided in the Minutes of the next Ordinary Council Meeting.

(d) Make a determination where there is concern about a question being offensive, defamatory or the like, in which case the question will not be received or published.

(e) Treat questions as correspondence; and

(f) May declare public question time closed following the expiration of the allocated 15-minute time period, or earlier if there are no further questions from persons present at the Council Meeting.

Response to Questions

1. Where the person asking the question is present at the Council Meeting, where practicable, responses will be provided at that Meeting by the Presiding Member, or another person nominated by the Presiding Member.

2. Where a person submits a question in writing prior to a Council Meeting, the Presiding Member will ask if the person is in attendance at the meeting:-

    (a) If the person is not present, the Presiding Member may rule that the question is not to be put to the meeting and will be treated as an item of 'correspondence', which will be referred to the Town's CEO for a written response, at a time other than at the meeting; and

    (b) The question will not be read out and a written response by the CEO will be forwarded to the individual as soon as practicable and will be recorded in the Minutes.

3. Where the information is not available, or the question cannot be readily answered, the question will be taken as a question taken 'on-notice' and a written response will be forwarded to the person. A copy of the Town's response will be included in the Minutes of the next Ordinary Council Meeting.

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1 OFFICIAL OPENING

The Presiding Member, Mayor Mack, declared the meeting open at 6.00pm, advising that the meeting is being recorded, and that the recording would be placed on the Town's public website. The following statement was then read by the Presiding Member:

"I would like to acknowledge the past and present traditional owners and custodians of the land on which this meeting is being held and pay my respects to Elders past present and emerging".

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Mayor:	Gary Mack	Presiding Member
Councilors:	Kate Barlow	
	Xavier Carr	
	Jane Cutler	
	Gavin Foley	
	Susan Kennerly	
	Michael Le Page	
	Ben Mayes	
	Georgie Randklev	
Officers:	Kelton Hincks	Director Infrastructure and Works
	Lisa Clack	Director Corporate and Commercial Services
	Luke Gibson	Director Planning and Community Services
	Cassandra Jaeger	Manager Governance
	Joanne Casey	Manager Corporate Strategy & Communications
	Etienne Brits	Manager Strategic Planning
	Seisha Fogarty-Pryor	Manager Community Services
	Steven Laming	Manager Statutory Planning
	Kayley Woodhead	Governance Officer
	Ozzy Ozan	Senior IT Systems Officer
	Kerith Barbetti	Senior Governance and Compliance Officer

Media: There was one member of the press in attendance.

Public: There were approximately 11 members of the public in attendance.

3 PUBLIC QUESTION TIME

3.1 Written Questions Received

The record of Public Question Time in accordance with Regulation 11(e) of the *Local Government (Administration) Regulations 1996* can be a summary of the questions and answers provided at the Council meeting. Council resolution to Item 14.1 Ordinary Council Meeting 28 May 2024 instructs questions from the community, any pre-amble, and answers are documented in full in the minutes.

Written questions submitted by persons present at the meeting:

Pamela van der Meulen, Wembley – Lake Monger

I see the Council is considering allowing Parkrun (a worldwide organisation) to use Lake Monger as a running track once a week. Firstly, Lake Monger is a passive nature reserve, not a sporting complex, also the Council needs to put this out for public consultation. Will this happen? If this goes ahead it will impact the community young and old who enjoy the quiet and leisurely stroll around the Lake. Perry Lakes would be a better place or along the beach between City Beach and Scarborough. Also, I believe this proposal was mooted a number of years ago and local residents rejected it.

Response Director Infrastructure and Works

This Item was brought to Council via a Notice of Motion and will be considered at tonight's meeting. The proposal as drafted doesn't include any Community consultation, however, it is open for Council to incorporate some element of community consultation before committing to the proposal.

Question 2

Is the Council putting in barriers at the new car park at Lake Monger also they need to be locked at night? This should be completed before any further work is done on the basketball court. Also, the turning circle should be removed as this encourages hoon drivers at night.

Response Director Infrastructure Works

The Town is installing bollards and a chain gate at various access points to prevent vehicles from entering the park. Removal of the turning circle would compromise the safety of pedestrians and other motorists when the car park is at full capacity. Rubbish trucks, vehicles with trailers and other commercial vehicles who enter the carpark use the turning point to exit safely.

Question 3

What is happening with the crossing outside Lake Monger Primary school? This has not been completed. I thought this project was included with the kiss and drive. The school has been told there is no money to finish the work. Is this correct?

Response Director Infrastructure Works

No that is not correct. The Town completed the installation of the kiss and drive, the realignment of the pedestrian crossing connection points and the narrowing of the road. The Town has completed a pedestrian and vehicle survey and submitted a request to MRWA (Main Roads WA) to formalise the crossing as a Wombat crossing. A response from MRWA is expected within two weeks' time. If the crossing submission is unsuccessful, the Town will recommend to the schools Administration to apply for a Warden Crossing.

Adrian Corp, Floreat – Yield analysis in the Local Planning Strategy

In tonight's Agenda at Item 13.3.2 Mr Gibson refers to a Town yields analysis. Appendix 1 to the Local Planning Strategy is described as Distribution of Housing – Yield Analysis. I asked Jarrod Ross a principal of Taylor Burrell

Barnett the authors of the LPS but not identified as the authors of Appendix 1 if he had any documentation such as plans to validate the Yield Analysis and he advised he did not. I then asked Rebecca Risteski, planning manager at WAPC, and she advised that the WAPC did not look at or review Appendix 1 and Section 3.2.6 of the Local Planning Strategy makes no reference to building height. I then asked Etienne Brits (Manager Strategic Planning) who advised the Town did not have any documentation supporting the Yield Analysis and that he would have to contact Taylor Burrell Barnett - he never got back to me. I have since been anecdotally advised that the Yield Analysis figures may have been provided by CLE Town Planning, a company associated with former Cr Everett, and based on 65 and 75 sq. metre. apartments: I have no independent evidence to support this advice.

In view of this to what yields analysis is Mr Gibson referring when he makes the statement:

In developing its Local Planning Strategy, the Town undertook a yields analysis, which identified that the Ocean Village site can accommodate 200 to 250 new dwellings in a Medium Density/Medium Rise built form of 3-6 storeys.

Response Director Planning and Community Services
It refers to the LPS Appendix 1 Distribution of Housing – Yield Analysis prepared to support the Local Planning Strategy. In terms of the resident's query regarding the author of the document, it should be noted that in the first paragraph of the document states “The purpose of this memorandum is to provide an overview of a yield analysis exercise prepared by Taylor Burrell Barnett to support the preparation of the Town of Cambridge Local Planning Strategy.

Question 2
Table 1 in the LPS has a dwelling estimate range from the State figure of 6,830 (Table 1 adds to 6,850) to a higher figure of 8,950 and refers to Appendix 1 for the method of calculation. Appendix 1 does not give a method but states the higher growth assumption assumes a higher average growth rate over the period.

There are four reasons for this higher figure of 8,950:

1. Using the State Government occupancy rate of 2.2 persons per dwelling the Town believes the State estimate of 3.5 million by 2050 should be 3.9 million.
2. Again, using the State Government occupancy rate of 2.2 persons per dwelling the Town believes it should house an additional 4,600 persons more than the State Government requires.
3. The Town designed dwellings, which are predominately apartments, are of such a size they will not accommodate 2.2 persons.
4. The Town in reducing the dwelling number in for example the APIL PSP from 950 (the higher figure) to 650 the State figure and in so doing reduces the building heights by 31% can appear to be acting in the best interests of the community.

Which one of these alternatives reflects the Council’s decision to arrive at the higher number of dwellings?

Response Director Planning and Community Services

The growth scenarios are not related to the average number of people per household, but rather, the proportion of development opportunities that are taken up, as well as the ratio of commercial to residential floorspace. Ultimately, the growth scenarios and indicative dwelling yields in the Strategy have been endorsed by Council and the WAPC as being appropriate.

Question 3
4 of the Elected Members on the advice of the CEO have formed the opinion that the APIL PSP satisfies the Regulations and should be advertised. 5 of the Elected Members have formed the opinion that the APIL PSP is not acceptable and rejected it. APIL have the right to submit their PSP to the WAPC who in turn can form an opinion on its compliance with the Regulations. Everything that is happening is based on opinions not on questions of fact

however if the WAPC form the opinion the APIL PSP should be advertised the Council cannot stop this without going to court. It is far better to argue using the legislation as support and not opinion.

I have told the Council that it can stop this conflict now by revoking the LPS however it would seem that advice fell on deaf ears for self-interest reasons. Floreat Forum and Ocean Village Shopping Centre fall within the 'said lands' of the Cambridge Endowment Lands Act 1920. The Town of Cambridge has the power under section 42 of this Act of Parliament to make local laws for these lands.

One example is by Law No. 43 which addresses the current residential lands. Are the Council able, under this Act of Parliament, to make a law to regulate what can and cannot be built on the Floreat Forum and Ocean Village Shopping Centre sites and in doing so override any Scheme or Plan?

Response Director Planning and Community Services
The Town already has well established planning guidance on the development of these centres, in the form of the adopted Local Planning Strategy. Whilst Council could make a new local law under the Cambridge Endowment Lands Act 1920, it is considered very unlikely to be supported by the Joint Standing Committee on Delegated Legislation, in that it would be attempting to undermine or supersede the state or local planning framework, which is the proper and appropriate mechanisms for land use and development control.

Rachael Wheeler, Floreat - Mayor engagements
Mayor Mack - further to a question at Special Council Meeting on 8th April, you confirmed that you had met with the City of Vincent to introduce yourself and as an outcome, agreed to investigate the reactivation of a working group and the upgrade to the pedestrian bridge that provides the connection between the ToC from the City of Vincent over the 10-lane freeway and train line.

You mentioned that you had not had time yet to meet with the City of Subiaco Mayor even though a large portion of our southern boundary borders their land, our children attend the shared local high school which is already at capacity and this adjacent area is facing the same infill/high rise pressures that West Leederville is also facing. Subi East now has a public notice regarding the first of many apartment blocks (this one includes 3 towers of 36 storeys, 24 storeys and 11 storeys) right in the edge of Bob Hawke High School oval - the local high school for three of the Town of Cambridge's primary schools and West Leederville proposed to be at least 18 stories, I would think there is much commonality to discuss between the two Towns. Can you confirm if you have met with the Subiaco Mayor or if you have plans in your diary too?

Response Mayor Mack
I haven't met with him yet, but I have booked an appointment with him tomorrow morning.

Question 2
Mayor Mack - further to the above meeting where a Post article stated that you had written to the Premier and other key Ministers regarding the upgrade to the Leederville train station pedestrian bridge. Given the push for additional infill, have you written to the Premier and key Ministers regarding your concern for services to be provided for these additional people. Issues such as schooling (given Wembley and West Leederville Primary, Bob Hawke High & Shenton are already at capacity) and traffic as well as your concern for large development on the school oval?

Response Mayor Mack
No, I haven't. The reason for that is the train development for the bridge lands on our land that we have jurisdiction over. The issues regarding the definite overcrowding of schools, be it Bob Hawke and I realise that Shenton College is just under 3,000 students that is well and truly within the jurisdiction of the Education Department, who are well aware of these pressures, and they are looking for solutions. It's certainly not within the jurisdiction of Local Government at this stage.

Further question
I thought I'd remind or let you know that having a look at that pedestrian bridge it's actually 40% covered on Wembley side with a protective cover, so it was one of the reasons that it had been mentioned.

For my own knowledge could someone please confirm for me the meeting protocol for both Mayor and Councillors when meetings are undertaken whilst in the capacity as a Town of Cambridge representative, is there a requirement to log the time that you met and take minutes? I'm not really sure what the protocol is..

Response Mayor Mack
Normally there is, if there's a formal meeting. It depends on the circumstances.

Response Chief Executive Officer
There's general record keeping requirements and the Developer Contact Policy requires Elected Members to keep their own registers of any contact.

Further question
And are they available through Freedom of Information requests? Obviously, they are not publicly available.

Response Chief Executive Officer
I believe so.

Basil Palassis, City Beach – Elected Member Insurance
Has the former Mayor Keri Shannon utilised the Town's Local Government Insurance Scheme (the LGIS) mutual indemnity insurance policy to fund an appeal, to the SAT, against the nine (9) local government standard panel breach complaint findings against her as listed on the Town's 'Elected Member Complaints Register' published on the Town's website under the heading 'Public Registers'?

Response Chief Executive Officer
The Town's insurance policy applies to matters that arise during an Elected Member's term and is accessible after they cease being an Elected Member so long as it relates to matters that occurred during their term. The Town's former Mayor is entitled, under the insurance policy, to access these provisions and has done so.

Question 2
Has the Town of Cambridge contributed to the cost of its former Mayor's current appeal action by any payment related to the LGIS insurance policy or other payment? If yes, can you disclose how much and for what has the Town paid or liable to pay?

Response Chief Executive Officer
Under the Town's insurance policy, an excess is payable by the Town, after which the costs are paid for by the Town's insurers. The Town pays the first $5,000 per claim under the insurance policy provisions.

Further question
Is that $5,000 for all nine?

Response Chief Executive Officer
No that's per claim.

Further question
Have we paid it yet?

Response Chief Executive Officer
Look, I'm not across that in terms of what we've paid in total today.

Further question
But our liability would be nine x $5,000 which is $45,000?

Response Chief Executive Officer
Potentially, but I don't know if that's the case. I received the questions only later this afternoon, so I'd have to take that on notice in terms of what the total amount is, because we also have a situation where if a finding is not made in terms of a determination that information is not made public. In terms of those where a finding is not made as where a finding is made, it is publicly available.

Further question
Can you tell me which line of insurance the claim can be made by Elected Members or former Elected Members? Is that under the Directors and Officers liability or is there a specific?

Response Chief Executive Officer
The policies referred to the members retained risk payment.

Further question
Can you explain what that is?

Further question
Unfortunately, I could not tonight. I'd have to take that one on notice.

3.2 Verbal Questions Presented

The record of Public Question Time is a summary of the questions and answers provided at the Council meeting in accordance with Regulation 11(e) of the *Local Government (Administration) Regulations 1996.*

Verbal questions presented at the meeting:

Janice Brandreth, City Beach – Ocean Village Environment
Actually, I did submit the questions as email yesterday. Prior to the closing time. It was on the online side. I did them as an email to you.

Response Mayor Mack
Sorry we did not receive the questions; would you like to read them out?

Question 1
Signs installed in Ocean Village Park in the 1980s make reference to it being a conservation area and include the statement: This remnant Bush environment is protected and rehabilitated by the Council and the local community for the benefit of current and future generations. In the recent survey, Ocean Village centre Community engagement project, the community voiced, and I state strong support for the retention and protection of remnant bushland and trees.

What importance does the Administration and Council place on this statement from the survey report being applied not only to lots 701 and 702 under the contract of sale to Blackburne, but also the remainder of lot 241 Ocean Village Park?

Response Director Infrastructure and Works

I think your question is in relation to what importance we put on the preservation of the parkland at 241 Ocean Village Park. Yes, it's definitely important to the Town to maintain the bushland as is, if not improve it. In relation to lots 701 and 702, majority of that land is the carpark which are subject to the sale.

Further comment
But it does include bushland which was formerly part of Lot 241.

Response Director Infrastructure and Works
There is a small amount of bushland within 702 in particular.

Further comment
I understood the survey made particular reference to that bushland, which has been in the contract of sale. I would like to know what action is being taken to preserve the whole of Ocean Village Park and give it genuine protection.

Response Mayor Mack
What we might do Mrs Brandreth, your question is quite technical, we'll find out what happened to your email and the Governance team might get hold of you tomorrow to resend and we'll take that question on notice.

Further question
Thank you. I'm just going to mention that when the friends were planting in the bushland last week, we came across this sign which I referred to as being installed in 1980. It was degraded graffitied and removed from it's post. I have included what the wording on the original sign and it would be wonderful if the Council would consider revising what was written on the sign and re-establishing the signs just to let people know what importance the park has.

Response Mayor Mack
Is the writing on the sign readable?

Further comment
No, it's not. I have an original copy of it. It's attached to the sign.

Response Mayor Mack
If you would provide that to the Town, the Town will give consideration to it.

Further question
Thank you. I think it's important we keep the quality up in the park, so it doesn't just become degenerated. My second question refers to agenda Item 13.3.2 - The Local Development Plan shall identify any vegetation of significance through an ecological survey undertaken in spring by a suitably qualified ecologist. Vegetation of significance shall be retained and protected. This is to apply to all land within the Ocean Village, Neighbourhood Centre, Local Centre Zone as defined on the Scheme Map. Who will carry out the survey? When will the data and report on the survey be made available to the ratepayers of the Town of Cambridge and if not, why not?

Response Director Planning and Community Services
I assume you're referring to the text on page 348 which is contained in the table. That's been provided by staff as an option for Council to pursue if it wants to initiate a scheme amendment or the precinct. As you can see from the report, that is not the officer's recommendation in this instance, but simply an offer some information provided to Council for its use if it so chooses, for that text to form part of the scheme the amendment would need to be initiated by Council tonight or at some other point, and then run the full amendment process and ultimately be gazetted, approved by the Minister, as the report sets out the likelihood of that is particularly low, so the likelihood of this provision being inserted into the scheme is similarly low.

Even if it was successful, it would not be successful for at least 12 months, and I suppose at that time Council would need to consider who does that Local Development Plan and who does the associated technical report. But we also need to remember that there is a current application before the STAU that will be determined in all likelihood, long before this amendment is ultimately resolved. So, in terms of who will do that, it hasn't been determined in that

level of detail, because this is simply put up as alternate for Council's consideration. But it is not considered to be the most appropriate approach for this precinct at this time.

Further question
Alright, thank you. I was just wondering should a survey be done with the data and report be made available because I know a survey was carried out last May and I put an FOI into the Council and was refused access to the data and the report.

Response Mayor Mack
I think that might be your third question, I think, is it?

Further question
No, it's not a third question. That's just a comment and that's why I asked should this one be done? Would the information be available?

Response Mayor Mack
I think that is a question, so I'll direct it to the Director of Planning.

Response Director Planning and Community Services
Quite possibly, if it was considered to be in the public interest to provide it and there was no sensitivity around the information, there would probably be no reason to not provide it to Council and the broader community at that time.

Question 3
In 2019/2020 Friends of Ocean Village Park surveyed the significant established trees in Ocean Village Park. 72 Tuarts and 24 Peppermints were recorded and photographed and measured. When will the Town commission an official survey of all the bushland and significant trees in Ocean Village Park and Cobb-Drabble Park by a suitably qualified ecologist and make the data and report available to the ratepayers of the Town of Cambridge? If not, why not?

Response Director Infrastructure and Works
We have just recently made available information on the Town's website through intra maps on all the Towns trees. I'm not sure if the Ocean Village Park trees are actually on that layer.

**** Response from Mrs Brandreth inaudible due to microphone battery fail ****

Response Director Infrastructure and Works
We have commissioned a consultant to actually pick up the trees within the golf course area and we've got some other natural areas such as Roscommon and a few others that we will be collecting the information on and making that public also.

**** Response from Mrs Brandreth Inaudible due to microphone battery fail ****

Response Director Infrastructure and Works
The trees are actually collected for Ocean Village Park. We'll just check to see how all that information is, and I'll contact you.

Martin Brandreth, City Beach - Construction Management Plan Ocean Village
At the Ordinary Council Meeting, August 2023, it was asked if the Town would provide assurance that no permission would be given for parking by any vehicle, or access through Ocean Village Park by any vehicle or plant employed by the developers and their associates during construction on site. The reply was that no Construction Management Plan had been received but it unlikely that this access would be granted. If there is still no Construction Plan is there any reason the Town cannot be proactive and make a firm decision on this matter now?

Director Infrastructure and Works
We might take a part of that question on notice, but in terms of where we're at in the process in relation to the application for development approval, an application has been lodged but not determined, so I'm not sure if the Town would actually have a Construction Management Plan in the system. Can certainly check the records and take that component on notice, but until such time as there is a development approval issue for the site, there would typically be no need for a Construction Management Plan.

**** Response from Mr Brandreth inaudible due to microphone battery fail ****

Response Director Planning and Community Services
I'm not aware of a Draft Construction Management Plan for this site or this precinct, and it would be unlikely that there would be a draft construction management plan simply because there is no development approval.

Question 2
Have any steps been taken to carry out costing of fencing the bush areas within Ocean Village Park and will funds required for the fencing, which has been acknowledged by Administration as conforming to Town policy, be included in the capital works budget for 2024/25?

Response Director Infrastructure and works
I'm not aware of any fencing proposals. I guess that you're talking about conservation fencing rather than cyclone fencing and such. I'm not aware of any plans to fence the reserve.

**** Response from Mr Brandreth inaudible due to microphone battery fail ****

Response Director Infrastructure and Works
I can go back and have a look through the database to see the requests and see where they've been placed within the program. It could be quite a way out, but I can take that on notice, and I'll get back to you.

Question 3
When the redevelopment commences, is the Town of Cambridge compelled to make provision for the telecommunications tower at present on the Ocean Village site to be placed either temporarily or permanently on Town property, including Ocean Village Park?

Response Director Planning and Community Services
That will have to be taken on notice.

Lisa Taylor, Wembley – Grantham, Harborne and Cambridge Traffic
First of all, like to thank Kelton for his response this evening and that's probably answered a few of my questions. I've now read the safe roads and networks improvements thing, which I assume goes back to the last meeting where there was a discussion to look at the traffic problems regarding Ruislip and then obviously Cambridge and Grantham, I note that for our neighbours on Ruislip, who a lot are getting close to retiring or they've retired, they're looking to downsize.

I guess the comment in the last meeting about looking at maybe four years to resolve this issue on Ruislip with all the speeding and the extra traffic, they were quite upset, and they felt like they are watching their house prices go down and down because people will just come and look at all this speeding and traffic and just feel like they won't want to buy there.

So, I guess we're asking if there's any way to speed up or where are we sitting with the process I guess because I know that there's funding that you're seeking from the Council to get some of it done, otherwise you've got to ask for money from black spot funding or things like that? So, I just wanted to know what is the actual time frame because they're pretty distressed?

Response Director Infrastructure and Works
We are accelerating the investigation or the consultants doing the investigation at the moment, the Town is paying for that. So, we're not waiting for the black spot funding to actually fund that design component or the investigations. That's in relation to the traffic signals on Cambridge and Harborne, and Harborne and Grantham. Those two intersections need the most work and takes the longest as well. We have initiated that.

Question 2
I can let them know that, just one other question. I guess from one of the other neighbours, he was just wondering with the speed zoning investigation and obviously there was an approval given for, I think Mayor Mack changed it from about $40,000 to $120,000 at the last Council meeting. It also included the traffic signals and it talked about Cambridge, Harborne, Selby and Herdsman. I guess they were just wondering with traffic signals, does that also include like the Jersey/Grantham intersection?

Response Director Infrastructure and Works
I'd have to take that on notice, but from memory it does include investigation of how the Black Spot Project is performing and whether that is the appropriate treatment or if there's anything else that we need to do. It does include that component when it comes to the investigation. As for signals, I'm pretty sure it doesn't. That's a that's a whole new project on its own and it's really quite expensive.

Cr Randklev left the meeting at 6.39pm

Cr Randklev returned to the meeting at 6.45pm

Jenny Hart, Wembley – Planning Contacts
My question related to something in the agenda today, which was a question taken on notice and the reply put in the Elected Members Information Bulletin. It was a response to Sarah Lambert, her question at the last Council Meeting was: “My first question, I expect to be needing to be taken on notice, but I’ll share it with you anyway. After the decision on the 7th of May, did anyone from the Town’s Administration or any Elected Member consult with WALGA, WAPC or DPLH and or any independent legal advisers for advice about the Council’s decision, which was relating to the Floreat PSP refusal”. The response from the Director of Planning and Community Services says the Town sought legal advice from Julia Skinner of Thompson Geer, which was provided on the 17th of May 2024, the cost in order of $1,000.00.

My being is that the only correspondence that anyone from the Council, Elected Members or from the Administration staff consulted with those parties named because I thought we had heard that there had been other correspondences had, but that response didn't seem to capture those?

Response Mayor Mack
The Town did get a letter from Mr Dale Sanderson, the Director of Planning Central, that would have been prior to Mr Skinner's letter. But other than that, I don't think anything else, certainly not from my end.

Response Director Planning and Community Services
In terms of seeking advice on the decision, that was limited to the legal advice that you referred to in the question.

Further comment
I thought advice was taken from WALGA or the WAPC, that then led to the legal advice being sought? David Caddy or any, I don't know, I recalled other mention of other parties being involved after the Council decision and before, but I was just clarifying there was no other no Elected Member, no staff member had any other contact. It just seemed a very brief response because the actual question Mayor Mack you responded to in person on the night saying, "that's a lot of information to provide, we will take that on notice." And it was only a one item reply, so I was just a bit surprised to see that no one spoke with WAPC, no one spoke with anyone.

Response Mayor Mack
We had the Chairman, the Director of Planning Central and the State Director of Planning come and give a presentation to Elected Members. That was at 7:30 in the morning in a forum. so that certainly did happen, I just can't remember the dates of these but there was one letter that we received from Mr Dale Sanderson, who's the Director of Planning Central but other than that, I'm not aware of anything else, no.

Further question
So, no conversations or anything about the decision after that 7th of May Council Meeting?

Response Mayor Mack
About the lawfulness of it, I think that was the that is what we're getting at isn't?

Further question
Well, was just what correspondence had been. I think she was trying to sort of also get to the bottom of why that particular legal representative was chosen and what happened, what was the sequence of advice and correspondence after the decision on the 7th of May.

Response Director Planning and Community Services
We provided the advice to the Department just to give them an update on Council's decision, but we didn't seek advice from the Department. The only advice that I recall getting on the matter was obtained from Mr Julis Skinner. There was contact with the Department to give them an update on the decision making but did not seek their advice back to us on the matter

Basil Palassis, City Beach – 2023 Election Review
My question is on Governance, transparency and accountability in response to my OCM question on 28 May 2024 on the final report the Town's dual voting system and the final figures I received following a written response on 13 June 2024. The total cost for the 2023 Local Government Ordinary Election was $189,648.50, no further details of the costs were provided. I've cut my preamble short in respecting time this figure of$189,648.50 compares to the Council quote received for a postal vote of $74,000. The Town, therefore, based on these numbers spent an additional $115,648.00 more than a postal vote.

That is 160% higher spend. The cost of the dual voting system came in at $9.21 per elector (20,590), compared to a postal vote of $3.59 per elector, again that is 160% more. The LG benchmark for a postal vote in 2023 was $5.17 per vote, so again, we were 80% more than that in our cost. And as a ratepayer that should concern everyone, postal voting turnout incomparable metropolitan elections were higher than Cambridge, ours was 25.9%. Interestingly, our last ordinary election in 2021 was 25.4%. So, there's nothing in that. Neighbouring Councils ranged from 27.8% to 35.7% in person elections in the Shire of Serpentine Jarrahdale was only 14.3% and that was used as a rationale for not using the postal vote in 2023, the average voter turnout was 31.2%.

So here are my questions based on the Administration's review report and West Australian Electoral Commission statewide report benchmarking Council elections, what is the Administration findings and recommendations in its evaluation of the hybrid voting approach to inform evidence-based Council decision making for future elections?

Response Manager of Governance
After your question last month, I went back to have another look to see if that report was available, and it was. So, I've started going through that report, looking at comparisons with other Council's some of the points you've mentioned. I haven't completed that review, but I have started it, yes.

Further question
So, the review is not complete yet?

Response Manager of Governance
Not complete, but I have begun it, yes.

Question 2
The Administration's response found that the hybrid voting costs were 160% more than the postal vote. Voter turnout, the lowest of all neighbouring Council elections and below the last Ordinary Election and well below the Statewide voter average. My question to Council is, was the hybrid voting system value for ratepayer money?

Response Mayor Mack
That's to Council. Councillors don't have to answer the question if they don't want to, or they can take it on notice. I prefer that they take it on notice if they wish. Unless someone's got a burning desire to answer that question, now the question was do Councillors think that it was value for money? I have had a second thought about that. I will retract what I just said. I think Council did vote for that voting pattern. With the next election, which is next year, that question will come up again and Council will have another opportunity to vote, each election cycle Council determines the method of voting. That doesn't mean that it's going to carry forward to the future, that will be another report coming to Council for Council to decide how that next election will be conducted.

Further question
So, you will consider Administration's recommendations?

Response Mayor Mack
We must always consider Administration's recommendations, but we don't have to agree with that. And if we don't, we have to give reasons as to why.

4 FLOREAT PRECINCT STRUCTURE PLAN (PSP) UPDATE

Impartiality Interest Declaration - Cr Cutler

Cr Cutler disclosed an interest affecting impartiality and declared as follows: "with regard to Item 4.1, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration – Cr Le Page

Cr Le Page disclosed an interest affecting impartiality and declared as follows: "with regard to Item 4.1, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Barlow

Cr Barlow disclosed an interest affecting impartiality and declared as follows: "with regard to Item 4.1, I declare that members of the Community have been in contact with me, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Mayes

Cr Mayes disclosed an interest affecting impartiality and declared as follows: "with regard to Item 4.1, I declare that people declared in those reports may be known to me, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

4.1 Monthly Floreat PSP Progress Report (Council and Community Updates): June 2024

PURPOSE OF REPORT:

The purpose of this report is to provide an update to the community and the Council on the precinct planning for the Floreat Activity Centre. This update covers the period from 29 May 2024 to 21 June 2024.

UPDATE:

29 May 2024
The Community Working Group (CWG) met to discuss the project, CWG expectations and to organise the future meeting schedule.

31 May 2024
In response to a Request for Further Information received 23 May 2024, the Town provided GHD with further information, including Town documentation and traffic data.

4 June 2024
A project meeting with the CWG and GHD was held to further discuss the project schedule and key milestone timeframe expectations. GHD discussed the initial context and issues analysis undertaken for the precinct which will be further explored and detailed in a report to be provided at a later date.

GHD and the Town jointly executed a change to the contract to incorporate the CWG into the project.
6 June 2024

The Town received the draft Stakeholder and Community Engagement Plan (SCEP) for review. Feedback from the CWG was provided to GHD.

12 June 2024
The Town received the draft Context and Opportunities Summary (COS) for review. Feedback from the CWG was provided to GHD.

19 June 2024
The revised SCEP was completed by GHD and a change to the contract sought by GHD to incorporate the additional engagement activities identified by the CWG in the SCEP.

25 June 2024
The next project meeting, which is to be a workshop, has been scheduled with the CWG and GHD.

5 PETITIONS

Nil

6 DEPUTATIONS

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

Requests for Leave of Absence:

Cr Mayes has requested a leave of absence from 14 to 25 October 2024 inclusive.

COUNCIL DECISION:

Moved by Cr Cutler, seconded by Cr Barlow

That in accordance with clause 3.7 of the *Town of Cambridge Meeting Procedures Local Law 2019*, Council APPROVES the request for Leave of Absence from Council duties for Cr Mayes covering the period 14 to 25 October 2024 inclusive.

Motion put and CARRIED (9/0)

For: Mayor Mack, Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

8 CONFIRMATION OF MINUTES

8.1 Ordinary Meeting of Council

That the minutes of the Ordinary Council Meeting 28 May 2024 be confirmed.

COUNCIL DECISION:

Moved by Mayor Mack, seconded by Cr Le Page

That the Minutes of the Ordinary Meeting of Council held on 28 May 2024 be CONFIRMED as a true and correct record.

Motion put and CARRIED (9/0)

For: Mayor Mack, Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

8.2 Special Meetings of Council

That the minutes of the Special Council Meetings 20 May, adjourned to the 4 June 2024 be confirmed.

COUNCIL DECISION:

Moved by Cr Foley, seconded by Cr Le Page

That the Minutes of the Special Meeting of Council held on 20 May 2024 and 11 June 2024 be CONFIRMED as a true and correct record.

Motion put and CARRIED (9/0)

For: Mayor Mack, Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

That the minutes of the Special Council Meetings 11 June 2024 be confirmed.

Moved by Cr Foley, seconded by Mayor Mack

That the Minutes of the Special Meeting of Council held on 11 June 2024 be CONFIRMED as a true and correct record.

Motion put and CARRIED (9/0)

For: Mayor Mack, Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

9 ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION

The CEO notified me on 31 May 2024 of his resignation. The CEO is the Council's only employee.

Mr Tuffin is the fourth CEO the Town has had in four years or if the end of Mr Buckley's tenure is counted then 5th CEO in 6 years. Council is exclusively responsible for the recruitment, employment and subsequent retention of the CEO. Being an employee, the CEO is entitled to all the incidents and entitlements that any employee in Australia would have.

Council is responsible to ensure that the CEO receives all necessary direction, all the resources necessary so that he is able to carry out his tasks in accordance with the law, his contract, his position description and reasonable direction.
Council is also responsible to ensure the CEO has a safe work environment both physically and psycho-socially.

Mr Tuffin's service to the Council, the Town and community has been exemplary, and he has exceeded all expectations of him. His achievements with the efforts and leadership of his team are many and include but certainly not limited to:

- Finalisation of two outstanding Audits (2021/22 & 2022/23) and the preparation and tabling of three annual reports;
- Reviewed, updated and rationalised internal procedures, processes & policies for both Council and Administration
- Identified and addressed various non-compliance issues.
- Recruiting two very experience and well-regarded Directors thereby completing the Executive Team for the first time in over 12 months.
- Significantly reducing staff turnover.
- Resolved a number of long-term IR matters.
- Developed a draft 10 Year Rating Strategy
- Finalised the Department of Local Government enquiry.
- Commenced actions to address the various issues raised in the community scorecard regarding the community's perception of council.
- Introduced Annual catch-up meetings with myself and community groups and sporting clubs.
- Completing our long overdue Strategic Community Plan, last done in 2018
- Completed the overdue Strategic Workforce Plan 2024-2028, also last done in 2018, which is now supported for the first time by;
    - Staff retention & Attraction Strategy 2024-2026
    - Learning & Development Strategy 2024 -2026, and
    - Health, Safety and Wellness Strategy 2024-2026
- Developed a new Corporate Business Plan 2023/24-2026/27, replacing the 2018 plan. This included new service plans, and for the first time is supported by quarterly reporting to Council.
- Strategic Resource Plan 2023/24-2037/38
- Raised the Planning Department's development approval clearance rate from around 45% to 85% and still improving.
- Reviewed and updated the Town's Disability and Access Inclusion Plan 2023-2028
- Reviewed and updated Strategic Asset Management Plan 2024-2034
- Progressing our IT reform plan
    - Financial dashboard reporting
    - HR dashboard reporting
    - Docs on Tap – Council Agendas & Minutes
    - Electronic Council Resolution Register
    - Electronic Delegation Register
    - New Cyber Security Incident Response Plan
    - TechOne - Enterprise Asset Management

- Developed and Implemented a Fraud & Corruption Control Framework
- Review & updated – the Business Continuity Plan
- A number of minor organisational realignments
- Commencing the process of initiating our Reconciliation Action Plan and he is the Champion of that Plan.
- New Records Management Plan – approved by State Records
- Improved the workplace culture of the Town.

I have worked closely and productively with Mr Tuffin during my term as Mayor and prior to that as Councillor.

Mr Tuffin's departure will be a significant loss to the Council and Town and the community. We will not benefit from his energy or his vision for the Town. Many members of the community have expressed surprise of learning of his departure.

However, I fully understand and acknowledge his reasons for doing so.

The almost annual attrition rate for CEO's is unheard of in local government and indeed any other organisation that I know.

High CEO attrition has negative impacts on any organisation, and this includes the Town. There is disruption in the implementation of plans and priorities, developing and maintaining relationships within and outside of our Town, elevated levels of uncertainty and organisational culture being negatively impacted.

This unsatisfactory state of affairs poses an extreme risk to the Town and this risk must be reduced and mitigated.

Continuing as we have been without change is not an option. Given that Council recruits and employs the CEO, any change has to necessarily focus on the Council.

One option that Council may wish to consider is to engage an independent consultant to facilitate a series of workshop for Councillors with the objective of identifying the reasons why the previous CEO's have resigned, to understand if there are any repeating or systemic reasons and develop strategies to address those reasons.

Analysis of all aspects of Council's performance individually and collectively will assist in achieving the clear objective of creating a workplace environment that is conducive to not only attracting and recruiting the best CEO but to retain that CEO.

Some initial ideas that I would bring to the table includes designing and developing a plan of intense and ongoing professional development to ensure that Councillors are given the opportunity of engaging in ongoing self-development.

I ask for the engagement of the Councillors themselves to assist in the design of this plan.

Further to the recent visit requested by the Department of Local Government, I intend to further engage with them to advice Councillors of the oversight functions of the Department and their expectations of what Local Government should be achieving. We have already had one session and I will arrange more.

A further proposal is to engage experts from LGIS to update Councillors about new and current workplace health and safety law and practices and the responsibilities we have for each other, the CEO and all staff and customers.

Another proposal is to seek the assistance of WALGA and other experts to further develop Council's knowledge about the metes and boundaries of Council powers, the legitimate role of Council and the role of the Administration and identify the boundaries that separate each and what we can realistically expect from each other.

The engagement of respected planning lawyers to develop Council's knowledge of the complex hierarchy of Town Planning laws and regulations is another option.

The further engagement of the organisational psychologist to enhance Council's leadership skills, improved communication, trust and collaboration between Councillors themselves and the Administration, and assist in the improvement of the overall culture of our Town may be of significant benefit. Revieing our current pre-agenda meeting format may be part of this.

I will ask Council to consider varying our Code of Conduct, Values and our Community Strategic Plan to place a stronger emphasis on collaboration, cooperation, trust and workplace health and safety.

What I have just suggested is not an exhaustive list of my proposals and I have many other options that I will share with Council in due course. And I enthusiastically ask Council to generate and share their ideas in due course at the suggested workshops.

Finally, the community as the centre of what we do, has a role. As I have stated in April OCM, we are a values driven organisation where respectful relationships are key.

There is no place for any community member to adversely reflect on staff during Council question time or in any interaction with a staff member.

I seek the support of all Councillors and the community to commit to change. If we do, the benefits for ourselves and the community will be immense.

Cr Cutler left the meeting at 6.55pm

Cr Cutler returned to the meeting at 6.56pm

Cr Carr left the meeting at 6.57pm

Cr Carr returned to the meeting at 7.01pm

Cr Cutler left the meeting at 7.00pm

Cr Cutler returned to the meeting at 7.01pm

Mayor Mack advised that he needed to leave the Ordinary Council Meeting for personal reasons and asked Deputy Mayor Mayes to take his place as Presiding Member.

Mayor Mack left the meeting at 7:03pm

Deputy Mayor Mayes assumed the role of Presiding Member of the meeting at 7:04pm

10 DISCLOSURES OF INTEREST

In accordance with section 5.65 of the *Local Government Act 1995*:

"s.5.65(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest –

(a) in a written notice given to the CEO before the meeting; or
(b) at the meeting immediately before the matter is discussed."

Name	Item No.	Type of Interest	Nature of Interest
Cr Cutler	4.1	Impartiality	Members of the Community have been in contact and/or I may have an association with people who may be involved.
	13.3.2	Impartiality	
	14.1	Impartiality	
	16.2.1	Impartiality	
Cr Le Page	4.1	Impartiality	Members of the Community have been in contact with me, and I may have an association with those involved.
	13.1.2	Impartiality	
	13.3.2	Impartiality	
	14.1	Impartiality	
	16.2.1	Impartiality	
Cr Randklev	13.3.2	Impartiality	I have been contacted by members of the public and attended a Blackburne the presentation at a community forum.
Cr Barlow	4.1	Impartiality	Have been contacted and spoken to people.
	13.1.2	Impartiality	Spoken to people about the issue on page 37.
	13.3.2	Impartiality	I have been contacted by the Community on the Blackburne presentation.
Cr Carr	13.3.2	Impartiality	I was at the community forum that the proponent Paul Blackburne was at and presenting.
Cr Kennerly	14.1	Impartiality	Had communication with a member of the public.
Deputy Mayor Mayes	4.1	Impartiality	Persons within those reports may be known to me.
	13.1.2	Impartiality	
	13.3.2	Impartiality	
	14.1	Impartiality	

11 REPORTS

Members of the public present at the meeting are reminded, that they should not act immediately on anything they hear at this Meeting, without first seeking clarification of Council's position. Members of the public are advised to wait for written advice from the Council before taking any action on any matter that they may have before the Council at this Meeting.

Recommendations contained in the Committee and Council Reports were adopted En-bloc, with the exception of the following items:

13.1.1, 13.1.2, 13.2.4, 13.3.2, 13.3.3, 13.3.5, 14.1, 14.2 and 16.2.1

12 STANDING COMMITTEE REPORTS

13 COUNCIL REPORTS

13.1 Office of the Chief Executive Officer

13.1.1 30 Years of Cambridge Communications and Brand Strategy

DIRECTORATE:	Office of the CEO
AUTHOR:	Joanne Casey (Manager Corporate Strategy and Communications)
AUTHORISER:	Gary Tuffin, CEO Luke Gibson, Director of Planning and Community Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. 30 Years of Cambridge Communications and Brand Awareness Strategy 2024-2025 [**13.1.1.1** - 14 pages]

PURPOSE OF REPORT:

For Council to consider the planned communications and brand awareness strategy to celebrate the 30th anniversary of the Town's establishment and to encourage our community and visitors to participate in the celebratory activities throughout the year.

EXECUTIVE SUMMARY:

1 July 2024 marks the 30th anniversary of the establishment of the Town of Cambridge. At the 23 April 2024 Ordinary Council Meeting (Item 12.3.1) Council approved the development of a 12-month communications and brand awareness strategy to promote the Town's 30thanniversary celebrations and an associated budget of $50,000.

Attachment 1 provides the 12-month communications and brand awareness strategy, including an outline of activities which includes an official civic function to formally celebrate the 30th anniversary.

Community events included in this strategy will form part of the 2024-2025 Community Events program, which Council approved at the 28 May 2024 Ordinary Council meeting (Item 13.3.1) and the previously approved Cambridge Street Festival (Item 12.3.1 – 23 April 2024 Ordinary Council Meeting).

The Marketing and Communications team will work closely with the Community Development team to ensure the Town's 30th anniversary is promoted alongside the various community events outlined in the 2024/2025 Community Events Program, the 30th Anniversary Street Festival and community participation in all events is encouraged.

The brand awareness and communications strategy includes the development of a 30 years of Cambridge logo (Item 12.3.1 - 23 April 2024 Ordinary Council Meeting) for use in all promotion and marketing activities which form part of the Town's 30th anniversary celebrations.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Kennerly, seconded by Cr Le Page

That Council APPROVES the 2024-2025 30 Years of Cambridge brand awareness and communications strategy as outlined in Attachment 1.

For: Cr Mayes, Cr Kennerly, Cr Randklev, Cr Barlow
Against: Cr Cutler, Cr Le Page, Cr Carr, Cr Foley

Tied VOTE 4/4

Due to the tie of votes Deputy Mayor Mayes cast a second vote in favour of the motion.

Motion put and CARRIED (5/4)

BACKGROUND:

The Town of Cambridge was formed on 1 July 1994 as a result of the State Government's restructure of the City of Perth, resulting in the creation of the Town of Cambridge, the Town (now City) of Vincent and the Town of Victoria Park.

In December 2023, Deputy Mayor Mayes submitted a motion to Council that requested the CEO develop a communications strategy to promote and celebrate the 30th anniversary of the Town's establishment. The motion was carried unanimously.

The 30th anniversary celebrations provide an opportunity for the Town to address community perceptions around the Town's brand, reputation and awareness of the range of services, events and programs. A dedicated strategic brand awareness and communications campaign would be beneficial in addressing the following perceptions confirmed in the 2022 Markyt Community Scorecard:

- Council's leadership – 30% (Industry Average 47%; Industry Hight 60%)
- The Town has developed and communicated a clear vision for the area – 19% (Industry Average; Industry High 50%)
- The Town has a good understanding of community needs – 18% (Industry Average 30%; Industry High 58%)
- The Town listens to and respects residents' views – 15% (Industry Average 28%; Industry High 53%)
- How the community is informed about what's happening in the local area – 35% (Industry Average 47%; Industry High 62%)

The proposed brand awareness and communications strategy at **Attachment 1** aligns with the Town's strategic objective *4.3: Local identity – elevate the Town's identity* as the best place to live, led by an organisation with a clear vision for our future.

DETAILS:

The 30th Anniversary of the Town is an opportunity to celebrate the achievements and history of the Town to date and to communicate the Town and the community's vision for the future, as outlined in the 2023-2033 Strategic Community Plan.

It is proposed to conduct a 12-month communications and brand awareness campaign to celebrate the 30th Anniversary of the establishment of the Town of Cambridge. This campaign will commence from 1 July 2024 (the date the Town was officially established) through to 30 June 2025.

Attachment 1 provides the strategy for Council's consideration. The strategy includes:

- Strategy objectives (and measures of success)
- Key Audiences
- Key Messages

- Campaign elements
- Budget
- Campaign calendar

COMMENT:

A 12-month communications and brand awareness strategy is recommended to ensure that our community has a variety of different opportunities to participate in the Town's anniversary celebrations and to celebrate the unique aspects that make the Town of Cambridge special.

The strategy has been designed to improve the Town's overall brand and reputation within the local community and to improve community perceptions about the Town's performance, integrity and leadership. This will be achieved through coordinated, strategic and consistent communications which provide clarity and transparency around Council's decision making processes and which focus on the range of services delivered by the Town and their benefits to our local community.

The strategy has been developed to highlight the history and achievements of the Town and to provide a spotlight on various services, programs and community initiatives throughout the year. Overarching themes for each quarter (and different focuses each month within that theme) allows for greater community participation, focusing on the various needs and interests of the people who live and work within the Town.

POLICY / STATUTORY IMPLICATIONS:

030 – Council Logo Policy

RISK MANAGEMENT IMPLICATIONS:

Medium	Failure to improve the community's perceptions of the Town's performance (as evidenced by the 2022 Markyt Community Scorecard results) may result in further damage to the Town's reputation and impact our ability to effectively deliver services to our community. It may also impact on the Town's ability to achieve Objective 4.3 Local Identity as detailed in the current Strategic Community Plan, under Outcome 4: Our Town.

FINANCIAL IMPLICATIONS:

Following Council's approval of the $50,000 budget for the 30th anniversary brand and communications strategy at the 23 April 2024 Ordinary Council Meeting, this amount will be included in the draft 2024/2025 Communications and Customer Service Annual Budget for Council's consideration.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our People: A community that supports wellbeing, connection and inclusion
Connectedness and capacity building – encourage social connection by providing opportunities for the community to meet, socialise and collaborate
Culture, arts and heritage – Celebrate our culture, arts and heritage to retain the Town's unique character

Our Town: A transparent organisation that drives performance with leadership and integrity
Local identity - Elevate the Town's identity as the best place to live, led by an organisation with a clear vision for our future.

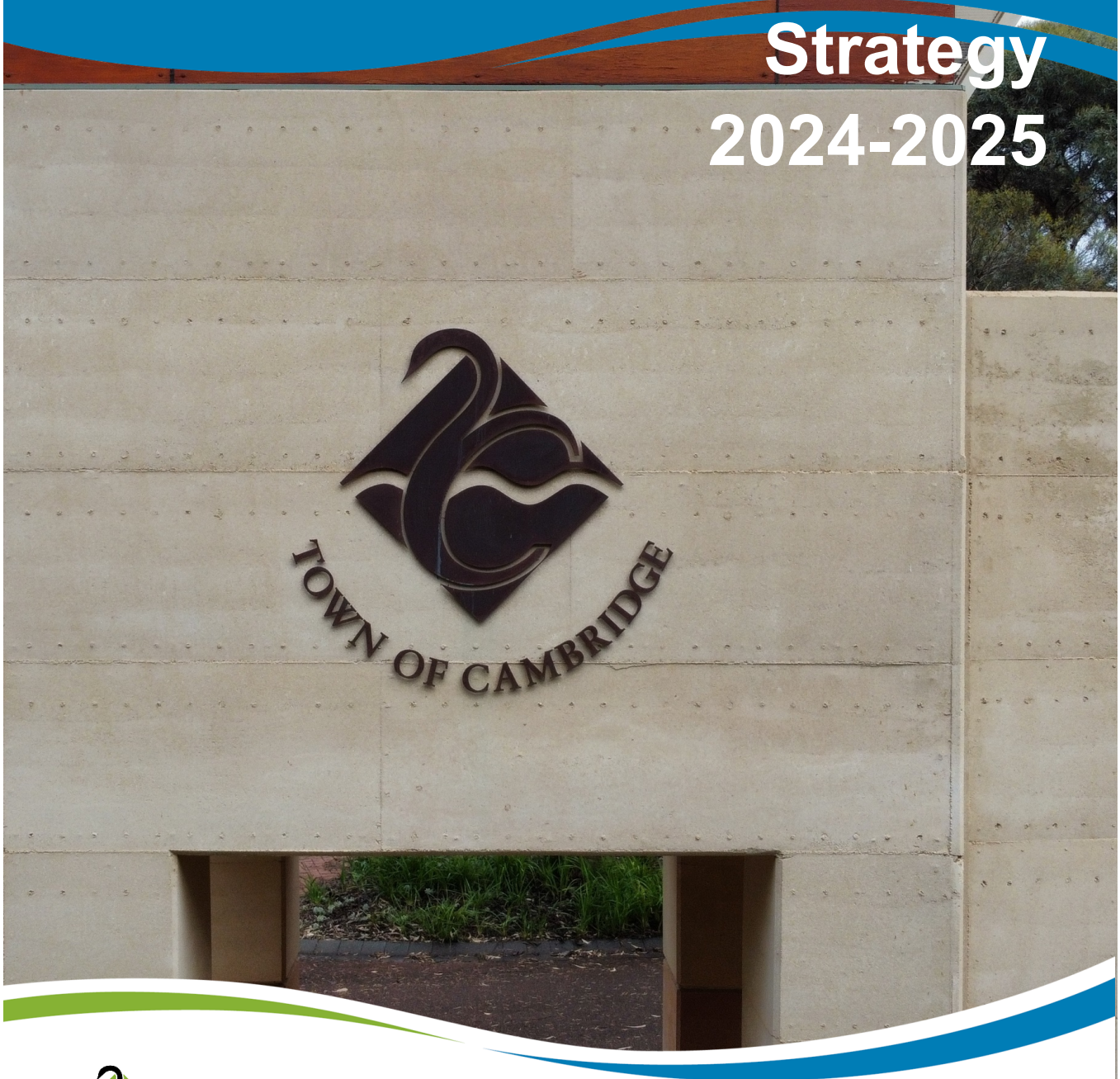
COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

The Town will provide our community with information regarding the proposed celebrations of the Town's 30th Anniversary and the ways in which they can participate in those celebrations.

30 Years of Cambridge
Communications & Brand Awareness Strategy 2024-2025



Town of Cambridge

Town of Cambridge

30 Years of Cambridge
1 July 2024 – 30 June 2025

Introduction

The Town of Cambridge was formed on 1 July 1994 because of the State Government's restructure of the City of Perth, resulting in the creation of the Town of Cambridge, the Town (now City) of Vincent and the Town of Victoria Park.

The 30th Anniversary of the Town is an opportunity to celebrate the achievements and history of the Town to date and to communicate the Town and the community's vision for the future. It also provides an opportunity for the Town to address community sentiment around the Town's brand and reputation, as referenced in the 2022 Markyt Community Scorecard.

It is proposed to conduct a 12-month communications and brand awareness campaign to celebrate the 30th Anniversary of the establishment of the Town of Cambridge. This campaign will commence from 1 July 2024 (the date the Town was officially established) through to 30 June 2025.

Strategic Alignment

The delivery of this project aligns with the following strategic objectives of the Town's Strategic Community Plan:

Our People	
1.1	**Connectedness and capacity building;** Encourage social connection by providing opportunities for the community to meet, socialise and collaborate.
1.2	**Places for people:** Together with our community, plan, create and activate neighbourhoods that are distinctive, welcoming and accessible
1.4	**Culture, arts and heritage:** Celebrate our culture, arts and heritage to retain the Town's unique character.
Our Economy	
2.1	**Thriving local business:** Encourage a sustainable local economy by supporting local businesses to thrive
2.2	**Visitor economy:** Attract visitors to the Town by providing exceptional experiences and iconic destinations.
2.4	**Partnerships and connections:** Develop strategic partnerships and relationships to ensure our community is well serviced.
Our Town	
4.3	**Local identity:** Elevate the Town's identity as the best place to live, led by an organisation with a clear vision for our future.

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Town of Cambridge

Strategy Objectives

The 30 Years of Cambridge communications and brand awareness strategy will run from 1 July 2024 – 30 June 2025 and has been designed to achieve the following objectives:

1. Improve community perceptions regarding:
   - Council's leadership
   - Communication of the Town's vision
   - The Town's understanding of community needs
   - The Town listens to and respects resident's views
   - Informing the community about what is happening in their local area

2. Increase awareness and utilisation of the Town's many services, events and programs

3. Elevate the Town's local identity with key stakeholder groups and position the Town as the best place to live, work and visit.

The effectiveness of the campaign to achieve the above objectives will be measured by:

- 2024 Community Scorecard results (as a comparison to 2022 results).
  The 2024 Community Scorecard is intended to be conducted in the second half of 2024 and will provide an early indicator on the campaign's effectiveness in shifting community perceptions. Amendments can be made to the campaign to address the results of the 2024 scorecard as required.

- Community surveys conducted at events (including the Cambridge Street Festival) and throughout the awareness campaign, including at the conclusion of the year, to assess community awareness of the 30th anniversary and perceptions regarding the Town's services and events.

- Digital and social media channel engagement metrics (click throughs, website visits, followers, likes, shares, listeners or viewers etc.)

- Event attendance (as a comparison to previous year attendance)

- Service utilisation rates (as a comparison to previous year utilisation rates)

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Town of Cambridge

Key Audiences

Local Public	Internal	Community Groups	Businesses	Government	Media
Residents	Elected Members	Local schools	Local businesses	City of Perth	The POST newspaper
Ratepayers	Town of Cambridge staff (Administration and outside workforce)	Community groups	Local Not for profits	City of Vincent	PerthNow Western Suburbs
Families	Cambridge Library staff	Sporting clubs – including Surf Clubs		Town of Victoria Park	The West Australian
Seniors	Bold Park Aquatic staff	Traditional Owners		Western Suburbs Alliance Councils	WA Business News
Youth	Wembley Golf Course staff			WALGA	Local TV news: Channel 7, Channel 9, ABC
Non-residents working in the Town				Department of Local Government, Sport and Cultural Industries	Local Radio – Nova; Mix 94.5; ABC.
Visitors					

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Town of Cambridge

Communications Principles

The key messages for this campaign have been developed to reflect the communication principles of the Town's adopted Communications Strategy:

Principle	Reasoning
Transparency	The Town has faced criticism recently regarding the transparency of its leadership. Open and transparent communications will support building greater levels of trust with the community. When it's possible, be radically transparent.
Equity	Unfortunately, the loudest voice is often the most heard. This challenge has caused the Town to direct its attention to the noisiest stakeholders demanding answers and action. This response doesn't necessarily serve the needs of the entire community equally. Consider what matters most, not just what appears to matter most right now.
Consistency	Local governments are expected to be a source of certainty to ratepayers, and this should be reinforced by every interaction. How the Town is seen and how the Town engages with ratepayers should be done so in a consistent and predictable way.
Accessible	Every stakeholder should be able to understand what the Town is saying and how to learn more. Focusing on simplicity of language and accessible communications is an important factor for the Town.

Key Messages

The following key messages provide an overview of the main messages that will be communicated to key audiences throughout the campaign. Messaging will be further refined for each event or activity and in some cases will be refined for specific audiences. Each of the key messages considers the communications principles above and the following communications pillars:

Pillar	Description
Functional Update	Necessary updates required to keep the Town functioning effectively. Updates will often include changes to services and service delivery
Future City	Major project updates and significant Council decisions – particularly pertaining to land use, service changes, infrastructure and asset management – that supports reaching the Town's vision
Celebrating Cambridge	Recognising people – both residents and staff – thriving and showcasing the preservation of the Town's natural and built beauty.
Connected Community	Highlighting when people come together and connect with each other in the Town.

Town of Cambridge

Key Messages	Pillar/s	Audience/s
Celebrating 30 years of Cambridge	Celebrating Cambridge	All
Celebrating three decades of connecting Cambridge communities	Connected Community	Local public Internal Community Groups Media
The Town officially turns 30 on 1 July 2024 and is taking this opportunity to reflect on the last three decades as a local government and in developing a much-loved and desirable community	Celebrating Cambridge	All
Throughout the year, the Town will organize a variety of events and activities, bringing all the Town's stakeholders together to share in the celebrations	Connected Community	Local public Internal Community groups Businesses Media
The Town of Cambridge has become known for its leafy charm and character-rich suburbs. As we reflect on the past 30 years and look to the future, we do so in a way that maintains our unique character but welcomes diversity that keeps pace with the rest of Western Australia	Celebrating Cambridge Future City	All
For 30 years Cambridge has been one of the main corridors connecting Perth's inner city to the beach. Being situated in this prime location has helped shape the culture and success of our community and we will continue to utilise this asset for the betterment of Cambridge	Celebrating Cambridge Future City	All
We're proud of the legacy that our community has created over the last 30 years. Cambridge would not be the vibrant, thriving place it is today without the unwavering commitment and drive of our community members who continually work to improve the world around them.	Celebrating Cambridge Connected Community	Local public Community Groups Media
The Town of Cambridge recognises that is unique personality has evolved thanks to the work of many past and present staff members, and elected officials	Celebrating Cambridge	Local public Internal Community Groups
As we reflect on how much has been achieved since the creation of Cambridge, we look forward to the opportunities and challenges ahead and will continue to grow as a strong community.	Celebrating Cambridge	Local public Internal Community Groups
Looking ahead, the Town of Cambridge is committed to fostering a vibrant and inclusive community where residents, businesses and visitors prosper together, building upon the foundations laid by our past achievements	Celebrating Cambridge Future City	All

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Town of Cambridge

Campaign Elements

The proposed campaign will commence on 1 July 2024 and run to 30 June 2025 and include the following events, promotions and activities. These would also be supported by the Town's usual communications and marketing activities including the Town's social media channels, website, Cambridge News and various email newsletters.

30 Years of Cambridge logo

To ensure consistency across the year long program, and to increase awareness and recognition of the Town's celebration of the anniversary a specific 30th Anniversary logo for the Town will be developed and applied to all digital and traditional marketing collateral throughout the year. Communication channels for logo deployment include:

- Staff email signatures (including Cambridge Library; Wembley Golf Course; Bold Park Aquatic Centre; Boulevard Centre)
- Town websites (including Cambridge Library; Wembley Golf Course; Bold Park Aquatic Centre; the Boulevard Centre)
- Town social media channels (Facebook, Instagram, LinkedIn, Twitter)
- Recruitment and statutory advertising
- Print and social media advertising (The POST newspaper; Facebook; Instagram etc.)
- Flyers, posters and temporary signage

Themed Events and Activities Program

The program of events and activities that celebrate the Town's 30th Anniversary will also run from 1 July 2024 to 30 June 2025 and can be found in the Campaign Calendar. The planned events also incorporate the Town's 2024-2025 Community Events program, as endorsed at the 28 May 2024 Ordinary Council Meeting.

Each quarter will focus on an overarching theme, with each month in the quarter focusing on a different aspect of that theme. This will allow us to celebrate the history, achievements and unique attributes of the Town and our community in a cohesive and consistent manner. All related communications and promotional messages will also align with the relevant theme each quarter.

Digital, Print, Outdoor and Audio Advertising

A dedicated 12 month advertising campaign which incorporates the key messages will actively work to ensure that the Town's 30th anniversary remains top of mind for residents throughout the year and encourage increased participation in community events and usage of services.

This advertising campaign will incorporate digital, print, outdoor and audio channels to ensure all key audiences are reached and to provide an effective use of the budget.

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Channel	Description	Audience targets
Social Media Advertising	Paid advertising to promote Town events and services. ▪ Strong targeting ability across geographical and demographic criteria. ▪ Increases message visibility beyond the Town's current followers on social media channels. ▪ Cost effective with easy ability to alter advertising specifics based on performance analytics to ensure strong return on investment.	▪ Geographical targets (6007,6010,6014,6015,6019) ▪ Estimated audience size (based on $1000 spend): 87,700 – 103,200. ▪ Estimated reach 16,000 – 40,000 (number of people likely to see the message) ▪ Demographic targets (age, occupation, interests depending on event or service being promoted)
Print – POST Newspaper	Advertisements to promote specific events and services (outside of Cambridge News and statutory advertising requirements). ▪ Less targeted but still a local audience ▪ Less cost effective. ▪ Unable to capture data on reach etc.	▪ Circulation for the POST newspaper is stated at 112,000.
Audio	Targeted podcast and streaming advertising to encourage participation in community events. ▪ Strong targeting ability – including interests, time of day, activity etc. ▪ Cost effective and works best with a strong call to action. ▪ Able to track performance and return on investment via data and analytics.	▪ Geographical targeting (6007,6010,6014,6015,6019) ▪ Interests (e.g. local history; government; Perth; themes) ▪ Estimated impressions (number of times the message is heard) 43,000 – 139,100 ▪ Estimated reach: 12,700 – 23,700 (both dependent upon interest targets)
Outdoor Advertising	Long term advertising focused on awareness of the 30th anniversary and the Cambridge Street Festival ▪ Street Banners (Cambridge Street median in Wembley) ▪ Community signs (West Leederville; Floreat; City Beach and Wembley) ▪ Unable to capture data on reach etc. ▪ Less demographic targeting	▪ Place and location based ▪ Local audience ▪ Requires some engineering work to the banners ▪ Best for long term messaging due to cost and time to change banners

Town of Cambridge

PR and Media

Proactive media engagement efforts will also be undertaken to align with each relevant theme per quarter. The focus will be on community or Town achievements in relation to the relevant theme or activity with a reflection on where we have come from and what is expected in the future. Proposed media activities are included in the Campaign Calendar.

Securing editorial content about the Town's activities will further support the advertising aspects of the campaign and are an effective medium for increasing trust, as the resulting coverage is considered somewhat independently developed by the relevant publication.

This media engagement will focus on local publications such as the POST newspaper and PerthNow as well as industry or topic specific media (e.g. golf focused publications when speaking about Wembley Golf Course) and wider Perth media outlets such as The West Australian, Business News, television and radio news channels.

Campaign Budget

$50,000 has been included in the draft 2024/2025 Annual Budget for Communications and Customer Service.

Activity	Description	Budget (excl GST)
Graphic Design	▪ Development of 30th Anniversary logo and associated marketing collateral for all campaign elements. ▪ Includes development of up to 3 logo concepts for consideration and delivery of all elements across several formats	$5,000
Audio advertising	▪ Promotion of Cambridge Street Festival in celebration of the Town's 30th Anniversary. ▪ Includes production costs. ▪ This figure may be adjusted depending on targeted interests and the platform selected.	$7,000
Social media advertising	▪ Promotion of Town events and services to align with quarterly themes. ▪ This figure can be adjusted depending on ad performance with less well performing ads either concluded or amended to improve performance.	$5,000
Print advertising	▪ Dedicated 30th Anniversary advertising to focus on relevant themes, services and events. ▪ Most print advertising will be in the POST newspaper, but some may focus on industry or topic specific media such as Business News, golf publications, arts or leisure publications etc. ▪ Print advertising to be aligned to relevant quarterly theme and to have a strong call to action. ▪ Pricing will vary depending on relevant publication.	$5,000
Outdoor Advertising	▪ Includes repairs to current pole infrastructure and print and install of banners	$23,000
Contingency	▪ 10% for unanticipated cost increases or expenses	$5,000
Total		**$50,000**

Town of Cambridge

Campaign Calendar

Month	Quarterly Theme	Month focus	Specific Date/s	Channel/s
July 2024	▪ N/A ▪ Campaign launch ▪ Monthly theme: Indigenous history and culture	Campaign Launch	1 July 2024	Print advertising Digital advertising Social media Website Town newsletters Media / PR Internal
		NAIDOC Week Events	7-14 July 2024	Print advertising Social media Digital advertising Website Town newsletters Media/PR Internal
		Indigenous history and the Town	1 – July 2024	Social media Website Town newsletters Signage Internal Media / PR

Town of Cambridge

Month	Quarterly Theme	Month focus	Specific Date/s	Channel/s
August 2024	▪ N/A ▪ Special Event: City to Surf 50th Anniversary	Citizenship Ceremony	1 August 2024	Social Media Website Town newsletters
		50th Anniversary City of Surf	25 August 2024	Print advertising Social media Digital advertising Website Town newsletters Media/PR Signage Internal
September 2024	▪ People and Places (September to November 2024)	Quarry History Month	1 – 30 September	Social Media Website Town Newsletters Media/PR
October 2024		Civic Function – Official 30th Anniversary Celebration	Date TBC 17 October (tent)	Invitation only Post event promotion: Website Social Media Town newsletters Media/PR
		Gardens and Natural Beauty	1 – 31 October	Social Media Website Town Newsletters Media / PR
November 2024		Remembrance Day	11 November	Social media Website Town newsletters

Town of Cambridge

Month	Quarterly Theme	Month focus	Specific Date/s	Channel/s
November 2024	▪ People and Places ▪ (September to November 2024)	Local business - shop local this Christmas Local businesses - over the past 30 years	1 – 30 November	Social media Digital advertising Website Town Newsletters Signage Media / PR
December 2024	▪ Celebrating Summer in Cambridge (December 2024– February 2025)	Carols by the Lake 2024	1 December 2024	Print advertising Social media digital advertising Website Town newsletters Media/PR Signage Internal
		Christmas Lights Trail	December 2024 – January 2025	Print advertising Social media digital advertising Website Town newsletters Media/PR Signage Internal
		Christmas at Cambridge ▪ Community events ▪ Library storytime ▪ 12 days of Christmas – LinkedIn campaign	December 2024	Social media Website Town newsletters Media/PR Internal

Town of Cambridge

Month	Quarterly Theme	Month focus	Specific Date/s	Channel/s
January 2025	▪ Celebrating Summer in Cambridge ▪ (December 2024– February 2025)	Celebrate Summer @ Bold Park Aquatic event	Date TBA	Print advertising Social media digital advertising Website Town newsletters Media/PR Signage Internal
February 2025	▪ Celebrating Summer in Cambridge (December 2024– February 2025)	Sunset Music events (Floreat and City Beach)	Dates TBA	Print advertising Social media digital advertising Website Town newsletters Media/PR Signage
March 2025	▪ Commemoration and Recognition (March – May 2025)	30th Anniversary Street Festival	15 March 2025	Print advertising Social media digital advertising Website Town newsletters Media/PR Signage Outdoor advertising Internal
		International Women's Day Celebration of Women of Cambridge through the decades	8 March 2025	Social media Website Town newsletters Media/PR Internal
		ANZAC Day Service & Community breakfast	25 April 2025	Print advertising Social media digital advertising

Town of Cambridge

Month	Quarterly Theme	Month focus	Specific Date/s	Channel/s
April 2025	▪ Commemoration and Recognition ▪ (March – May 2025)	Celebration of military service by Cambridge residents through the decades	1 – 30 April 2025	Website Town newsletters Media/PR Signage Internal
May 2025	▪ Commemoration and Recognition (March – May 2025)	Volunteer Awards and Recognition Function	Date TBA	Invitation only Post event promotion: Website Social Media Town newsletters Media/PR
		Volunteering opportunities Spotlight on long term volunteers	May 2024	Social media Website Town newsletters Media/PR Internal
June 2025	▪ Cambridge Then and Now	Future focus – key projects for the Town	June 2025	Print advertising Social media digital advertising Website Town newsletters Media/PR Signage Internal
		Commonwealth Games history	June 2025	Social media Website Town newsletters Media/PR Internal

Impartiality Interest Declaration - Cr Barlow

Cr Barlow disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.1.2, I declare that I have been contacted by members of the community regarding an item in this report, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Mayes

Cr Mayes disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.1.2, I declare that people in this report may be known to me, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

13.1.2 Elected Member Information Bulletin - June 2024

DIRECTORATE:	Office of the CEO
AUTHOR:	Tracey Jackson (Executive Assistant to the CEO)
AUTHORISER:	Gary Tuffin, CEO
AUTHORITY / DISCRETION:	Information
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Elected Member Information Bulletin 28 June 2024 [**13.1.2.1** - 93 pages] 2. Register of Applications Referred to the Design Review Panel [**13.1.2.2** - 2 pages] 3. Questions Taken on Notice [**13.1.2.3** - 11 pages] 4. Council Decision Action Register as at 14 June 2024 [**13.1.2.4** - 4 pages]

PURPOSE OF REPORT:

The purpose of this report is to provide general information and updates to the Community and Elected members on various projects and activities within the Town.

Cr Foley left the meeting at 7.32pm
Cr Foley returned to the meeting at 7.34pm

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Barlow, seconded by Cr Cutler

That Council RECEIVES the Information Bulletin dated 25 June 2024 for the month of May.

Motion put and CARRIED (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

An Elected Member Confidential Information Bulletin was introduced, effective from 1 July 2018, as an additional form of communication between the Town of Cambridge Administration and Elected Members.

DETAILS:

The attached information is considered to be of interest to Elected Members; however, the items do not require Council to make a decision.

POLICY / STATUTORY IMPLICATIONS:

There are no policy or statutory implications related to this report.

RISK MANAGEMENT IMPLICATIONS:

Low/Medium/High: The risk in this matter has been assessed as low.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A transparent organisation that drives performance with leadership and integrity
Community engagement - Engage with the community to build partnerships, increase community capacity, inform and provide transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

INFORM
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

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TOWN EVENTS CALENDAR

At the 28 May Ordinary Council Meeting, Council resolved to be provided a whole of organisation overview of all Town run events on a monthly basis.

Please find below, a link to all Town events scheduled for the month of July 2024. This interactive calendar has been filtered to show Town of Cambridge run events from 1 – 31 July 2024.

What's On (cambridge.wa.gov.au)

INFRASTRUCTURE & WORKS

"We are a highly motivated and cohesive team providing sustainable infrastructure services to our community through a continuous improvement culture".

The Infrastructure and Works Division is responsible for maintaining and improving the Town's assets such as parks, roads, footpaths, buildings, and trees. This also includes the operation of the kerbside waste collection service, verge bulk waste programs, illegal dumping investigations, coordination of the mattress collections and coordination of the various community waste education programs.

CAPITAL WORKS PROGRAM 2023/2024 – PROGRESS REPORT

SUMMARY:

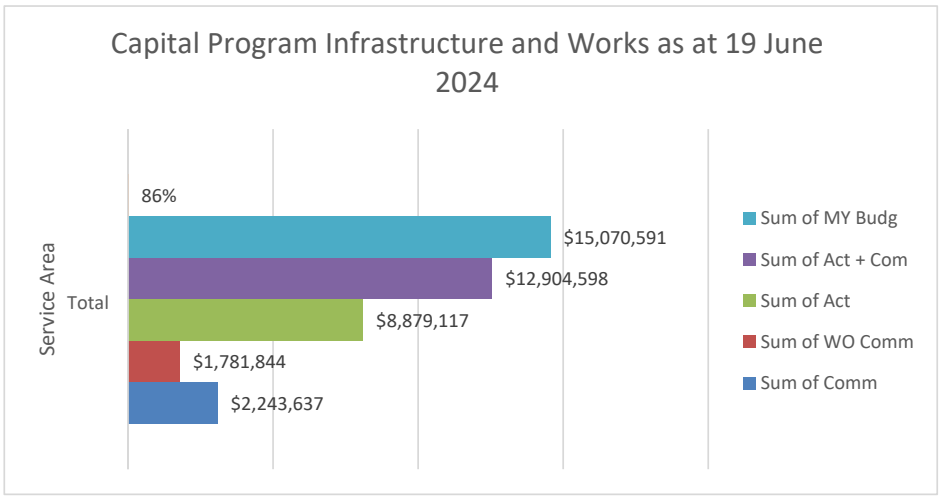
The Town's Infrastructure and Works Directorate was responsible for the delivery of 121 capital projects with a value of $15,070,591 in the 2023/2024 financial year. As at 19 June 2024, the actual plus commitments was at 86%. There are approximately $2,082,739 worth of projects being carried forward. This means that the delivery of the program is close to being complete, however the time required to deliver all projects within the financial year was not enough given the budget was not adopted in July 2023, thus the time reduced to less than 10 months. If the carry forwards are excluded from the calculation, then the percentage of the program delivered within the financial year was 72% (as at 19 June 2024).

BACKGROUND:

Each year, the Town undertakes a considerable amount of capital works projects, as well as other activities and programs to ensure infrastructure assets are created, renewed, and maintained to provide support to the community. This report outlines the progress in delivering the Capital Works Program for the 2023/2024 financial year.

DETAILS:

In the 2023/2024 financial year, there were 121 projects listed on the Capital Works Program, which were allocated to the appropriate service area within the Infrastructure and Works Directorate. Each project was assigned to a project leader who was responsible for delivering the works, ensuring accountability and responsibility throughout the whole project. **Graph 1** below displays a high-level financial summary of the projects under the control of each business area.



Graph 1 - Infrastructure and Works Capital Works Expenditure Summary (unfiltered)

The total budget for the Capital Works Program was $15,070,591, with expenditure year to date plus commitments currently sitting at 86%. This indicates an underspend on capital works projects, however, it is important to note that the financial data used to populate **Graph 1** includes projects that will be carried forward in to the 2024/2025 financial year.

The total value for the projects being carried forward is approximately $2,082,739, however, this figure includes commitments that may not be paid until the next financial year.

It is anticipated that the gap will continue to close between forecasted and actual expenditure in the coming years, as project planning improves in line with the Project Management Framework. The high value of expenditure in June 2024 is associated with invoices being closed out before the end of the financial year.

Project Status:

The overall status of each project by service area is summarised in **Table 1** below.

Status	Asset Services	Engineering Services	Sustainability	Parks and Natural Environment	Total
Carry Forward (scheduled for 24/25)	10	6	0	9	**25**
Complete	19	40	1	36	**96**
On hold	0	0	0	0	**0**
Total	**29**	**46**	**1**	**45**	**121**

Table 1 – Summary of Project Status (19/06/2024)

A breakdown of each service area is provided in more detail below.

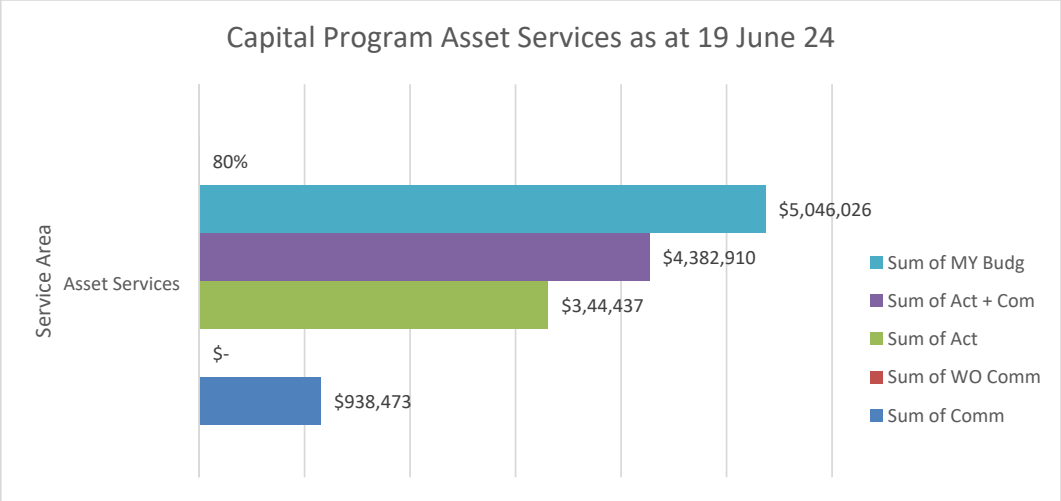
Asset Services:

Asset Services was responsible for the delivery of 29 capital projects, which include building related projects as well as various high-cost preventative maintenance programs. A high-level summary of project status is provided below in **Table 2**.

Project Status	Count of Projects
Carry Forward (works in progress)	10
Complete	19
On hold	0
Total	29

Table 2 – Asset Services Project Status Summary

Graph 3 provides a year-to-date financial summary of the projects under the responsibility of the Asset Services Team.



Graph 3 – Asset Services Financial Summary (19/06/2024)

The combined total budget for the capital projects was $5,046,026. As at the end of the financial year, the Assets Team will have spent 87% of this budget. There will be 10 projects carried forward into the next financial year.

Projects that are being carried forward include Lake Monger Recreation Club - Construction Stage 1 ($60,317), Sydney Cheek Pavilion - Toilets & Changerooms ($421,502), Leederville Sporting Club DAIP Ramp upgrade stage 2 ($110,000), Floreat Park Tennis Club Lighting Upgrade ($117,500) and Cambridge Bowling Club Lighting Upgrade ($166,500).

Purchase orders have been raised for all carry forward projects. The projects are underway however, cannot be completed in this financial year. Lake Monger Recreation Club - Construction Stage 1 is nearly complete. There are only a few minor defects pending to be rectified and will be addressed by early July/August 24. Sydney Cheek Pavilion - Toilets and Changerooms is well underway with the upper floor works being completed and the contractor underway on the lower floor works. The Leederville Sporting Club - kitchen and alfresco upgrade has two parts. The kitchen upgrade works have been completed with the alfresco works underway.

The Asset Services Team was successful in the delivery of projects such as the Wembley Golf Course Timber Painting (300 Acres) which involved large scale painting works of all the timber throughout. This gave a much-needed refresh and protection to the wood. Lake Monger Southwest - Playground Toilets has been successfully installed and in use, providing disability access friendly toilet services to playground users. The Quarry Amphitheatre - UAT install completed late 2023 provides a disability access friendly toilet for Quarry users.

Engineering Services:

Engineering Services is responsible for the design and construction of various civil engineering projects which are grouped under these main activities:

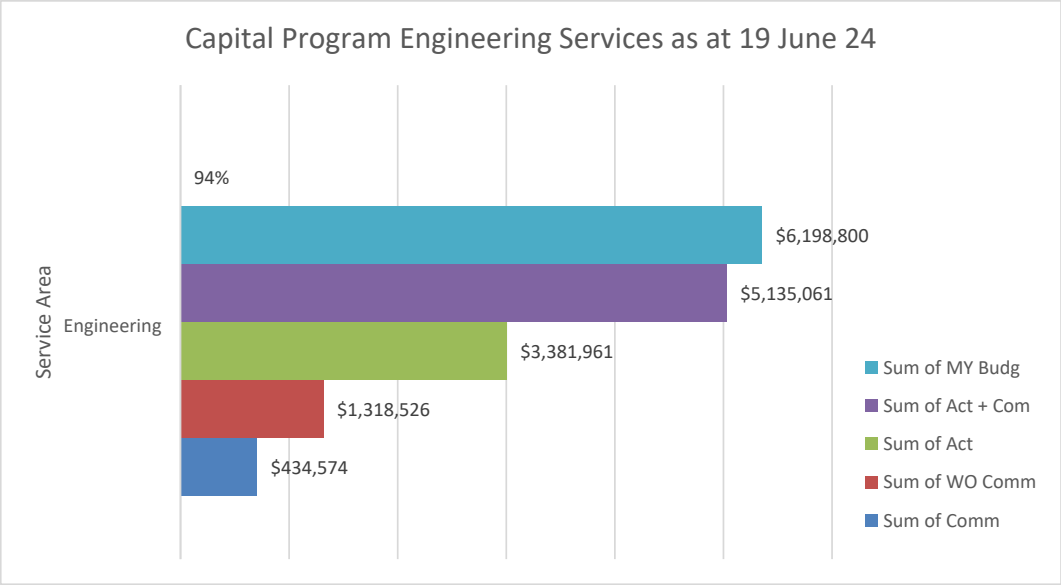
1. Bus Shelters;
2. Carparks;
3. Drainage;
4. Footpaths and Shared Paths;
5. Rights of Ways (Laneways);
6. Traffic Control;
7. Road Surfacing; and
8. Road Reconstruction.

Table 3 provides a year-to-date summary of the capital projects under the responsibility of the Engineering Services Team.

Project Status	Count of Projects
Carry Forward (scheduled for 24/25)	6
Complete	40
On hold	0
Total	**46**

Table 3 – Engineering Services Project Status Summary (19/6/2024)

Graph 4 below provides a year-to-date financial summary of the projects under the responsibility of the Engineering Services Team.



Graph 4 - Engineering Services Financial Summary (19/06/2024)

The total budget for the capital projects was $6,198,800. By the end of the financial year, the Engineering Team had spent 83% of this budget. Four projects, representing a combined total of $414,252 (or 6% of the budget), will be carried over into the next financial year. This end of year position is attributed to enhanced project and contract management practices within the team and through efficiencies developed by scheduling works at a program level rather than on an individual project basis.

The Engineering Team successfully delivered key projects including the Grantham Street Multi-Intersection, Ruislip Safe Active Street, Lake Monger Drive Southwest Car Park, the Upgrade and Greening of five laneways, and the rehabilitation of three sections of Cambridge Street. Several of these were multi-year projects with complex design challenges that were overcome, allowing for their completion in 2023/24.

After a major team restructure in 2022/2023 to enhance project delivery, further adjustments have been made this year to clarify roles and responsibilities within the team and develop capacity within emerging areas of interest and need. These changes are expected to significantly improve the team's project delivery and technical services.

The four carry-forward projects are listed for 2024/25 are all multi-year staged projects with works in progress:

- Railway Parade Signalised Crossing
- Jon Sander Drive (Powis to Harborne) Intersection improvements
- Station St/Cambridge St Median impact study
- Wembley Speed Zoning Investigations

The Railway Parade Signalised Crossing is fully funded by the State Government and is planned for construction in early 2025.

Jon Sanders Drive (Powis to Harborne) Intersection improvements is a joint project between the Town and City of Stirling. The Design Phase is scheduled to be finalised in 2025/26 with construction planned for 2026/27.

Station St/Cambridge St Median impact study – Traffic data has been collected, a contractor has been engaged to undertake the review, with the study planned for completion in the second quarter of 2024/25.

The Wembley Speed Zoning Investigation project explores methods for lowering speed zones and implementing other traffic treatments within the local area bounded by Selby Street, Herdsman Parade, Cambridge Street, and Harborne Street. This significant body of work involves detailed traffic volume analysis, traffic modelling, design, and stakeholder consultation. Currently, the project is in the initiation phase, with ongoing work to collect and evaluate existing vehicle speeds, types, and volumes. The Engineering team is having ongoing discussions with Main Roads regarding the feasibility of lowering Grantham Street's speed limit to 50 km/h. Future work will include presenting findings to Main Roads Western Australia (MRWA) to determine acceptable control types and developing an education program to promote the benefits of lowering speeds within the community.

Parks and Natural Environment:

The Parks and Natural Environment Team was responsible for the delivery of 45 projects this financial year, which are grouped under the following main activities:

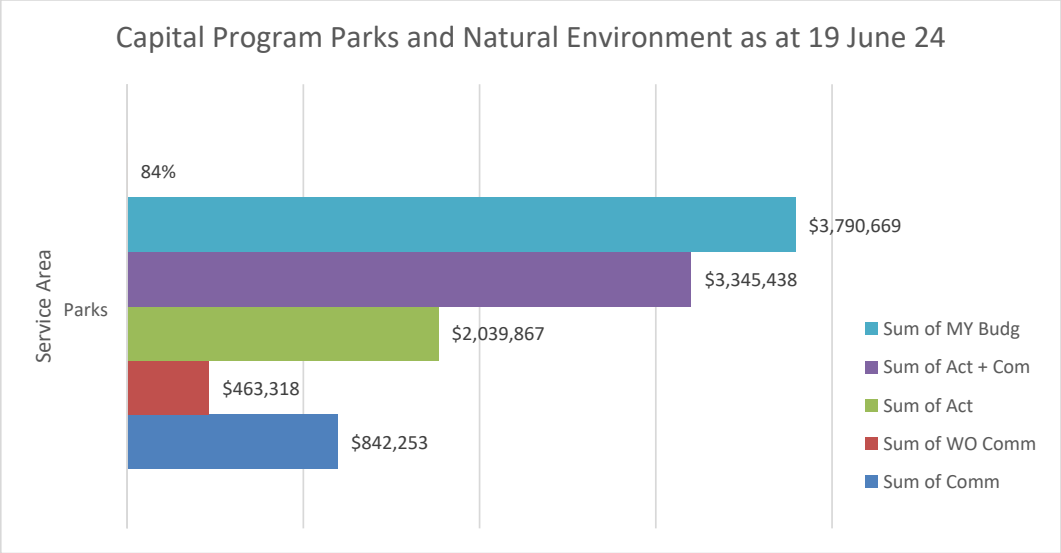
1. Beaches;
2. Built Environment;
3. Park Infrastructure;
4. Irrigation;
5. Parks Construction;
6. Road Reserves;
7. Sports Grounds;
8. Tree Management; and
9. Turf Management.

A summary of the status of projects in the Parks and Natural Environment Team is provided below in **Table 4**.

Project Status	Count
Carry Forward (scheduled for 24/25)	9
Complete	36
On hold	0
Total	**45**

Table 4 – Parks and Natural Environment Project Status Summary (19/06/2024)

Graph 5 provides a year-to-date financial summary of the projects under the responsibility of the Parks and Natural Environment Team.



Graph 5 - Parks and Natural Environment Financial Summary (30/06/2024)

The combined total budget for the projects was $3,790,669. As at the end of the financial year, the Parks and Natural Environment Team had committed and or spent 88% of this budget. As outlined in **Table 5**.

The Parks Team successfully delivered key projects including the City Beach Park lighting stage one, City Beach Oval sports floodlighting, Pat Goodridge Park sports floodlighting and Bent Park playground replacements.

Purchase orders have been raised for all carry forward projects to the value of $792,668. The projects are underway however, cannot be completed in this financial year. Lake Monger basketball court upgrade will be completed in July 2024. Bent Park Basketball court renewal is nearing completion. Drabble Park earthworks have commenced. City Beach Park stage two works has commenced with regrading of built-up sands already completed. The Urban Forest Acceleration Tree Planting is almost finished both in Parks and Streets throughout the Town.

Five small irrigation renewal projects were cancelled this year as the assets were found to have a few more years of useful life expectancy.

COMMENTS:

The Infrastructure and Works Directorate was successful in delivering a total of 96 capital projects in the 2023/2024 financial year. Key projects included the Pat Goodridge and City Beach Oval Upper Lighting Installations, Lake Monger Southwest Toilet, Sydney Cheek Pavilion Toilet and Changerooms, Grantham Jersey Intersection improvements, Cambridge Street Rehabilitation and Resurfacing, the five-lane greening and resurfacing projects, Lake Monger Southwest Carpark, City Beach Park CCTV and Carpark Lighting, and Beecroft and Bent Park Playground upgrades.

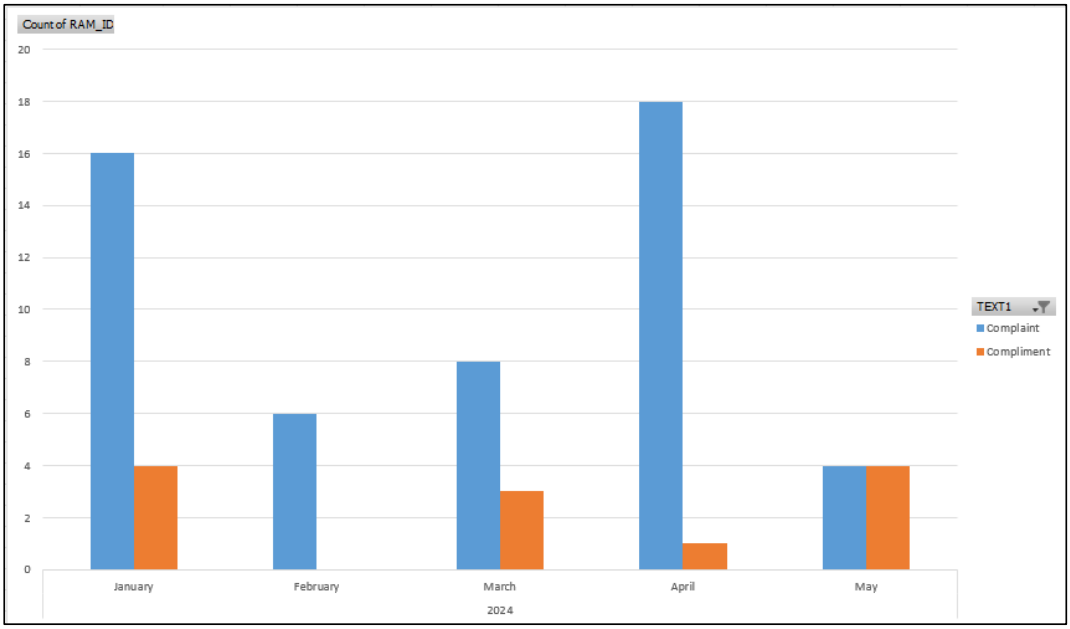
A total of 25 projects with a combined value of $2,082,739 will be carried forward into the 2024/2025 financial year. There are 21 of these projects which are in progress and are being carried forward as they have commitments that will be paid in the 2024/2025 financial year.

It is expected in future years the amount of carry forwards will be reduced with the continued implementation of the Project Management Framework, separated design and construction budgets for major projects, team restructures and continuous improvement initiatives and staff retention strategies.

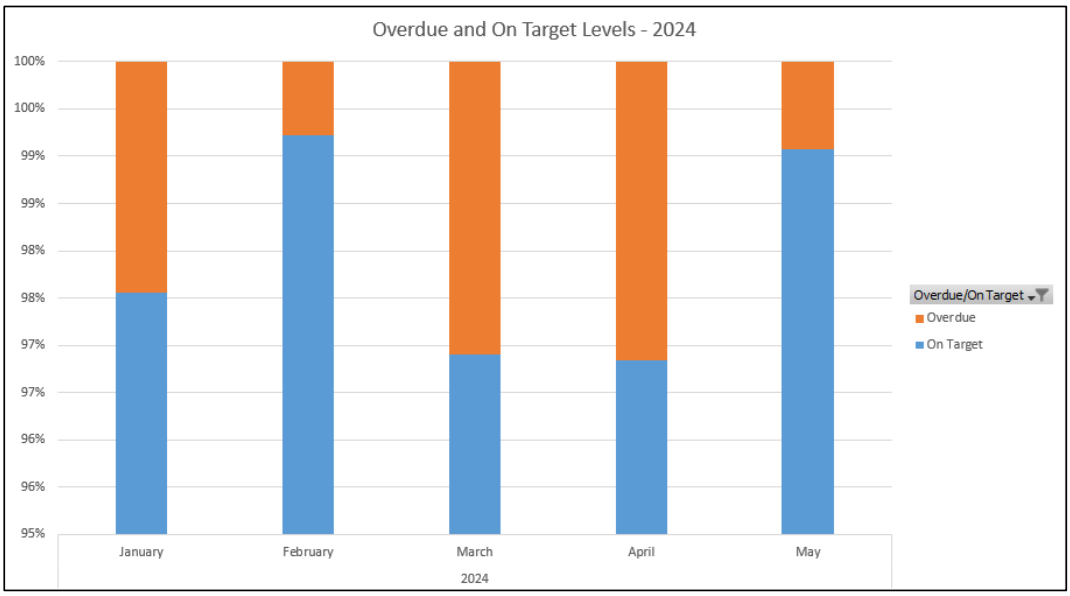
Key issues in the delivery of the Capital Works Program have been identified and improvement initiatives have been put in place to support the Town in ensuring its infrastructure assets are created, renewed, and maintained on time, on budget and to the agreed standard.

SERVICE STANDARD

The Infrastructure and Works team receives numerous service requests each year and occasionally receives both positive and negative feedback. The graph below represents a summary of various complaints and compliments received so far for 2024.



The graph below is a report from the Customer Relationship Management (CRM) system for the 2024 calendar year, which records when a request is actioned within set service levels. For the month of May, we achieved an on target rate of 99%



PARKS AND NATURAL ENVIRONMENT

1. SECTION OVERVIEW

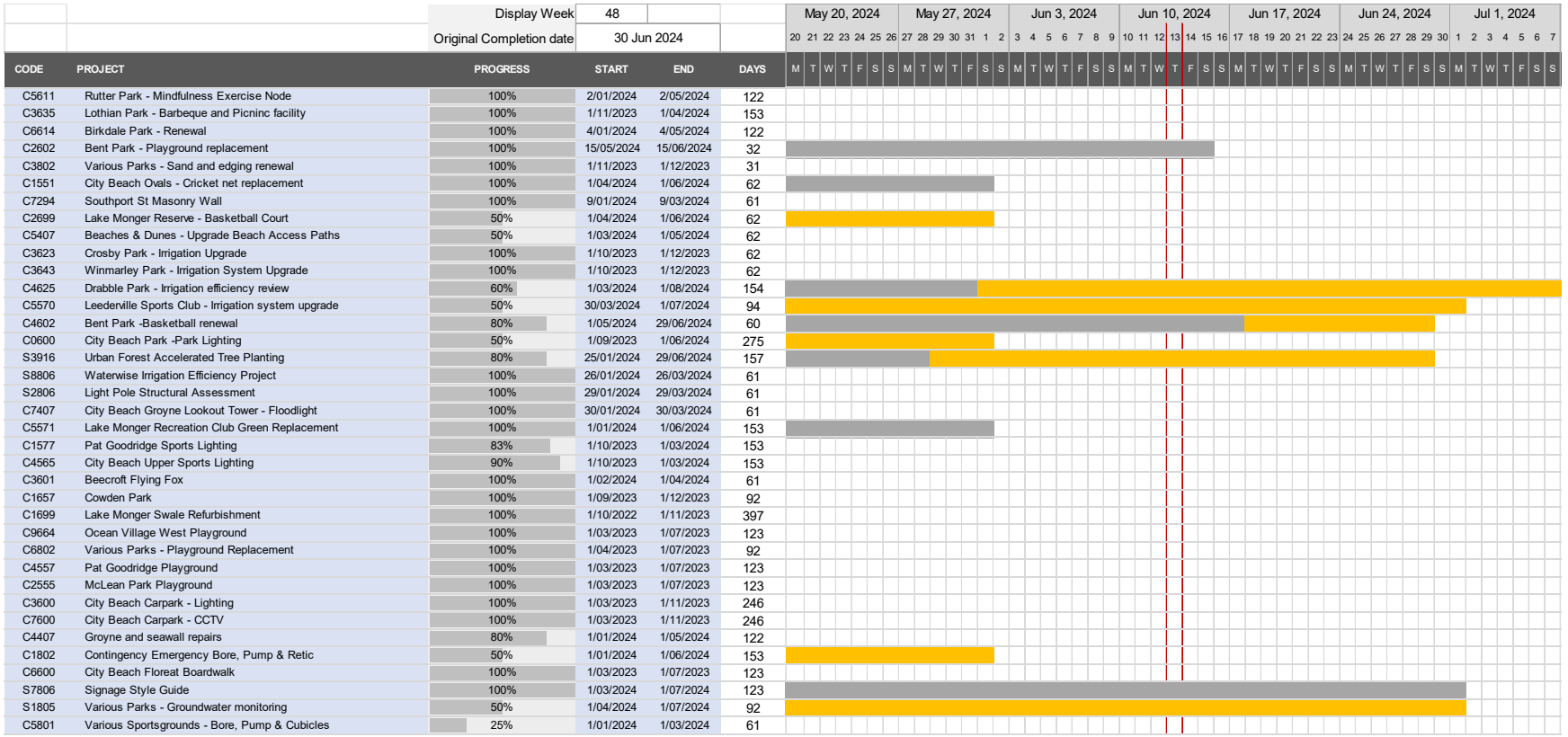
The Parks and Natural Environment team comprises administration and outdoor staff who are responsible for the following areas:

- Natural Area Management (Flora, Fauna, weeds, water quality monitoring, etc);
- Irrigation Management (Scheme and Groundwater, Buildings, Facilities, Parks and Streetscapes);
- Turf Management (Sports fields, Passive and non-irrigated);
- Garden Management (Parks, Estates, Streetscapes);
- Tree Management (Parks, Natural Areas, Street Trees);
- Built Asset Management (Playgrounds, Furniture, BBQ, Sports Equipment, Skate Park, Drink Fountains); and
- Capital and Strategic Projects (Renew, Upgrade, Replace).

2. SECTION UPDATE

- Ground Maintenance Worker - Resigned

Current Project Update



		Display Week	48		
		Original Completion date	30 Jun 2024		

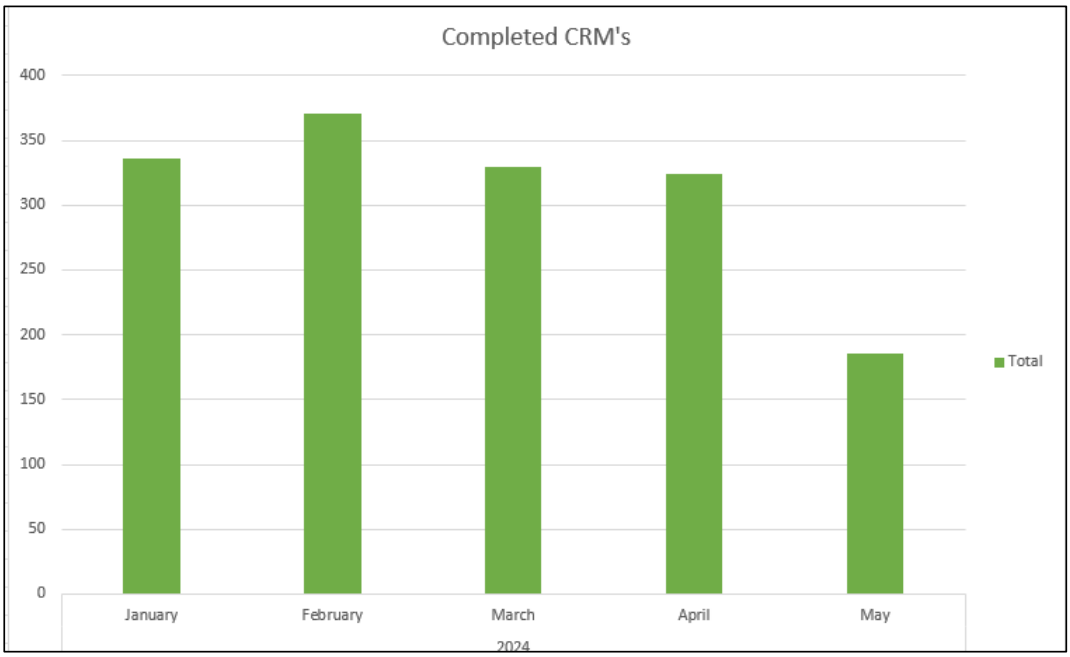
CODE	PROJECT	PROGRESS	START	END	DAYS
C5611	Rutter Park - Mindfulness Exercise Node	100%	2/01/2024	2/05/2024	122
C3635	Lothian Park - Barbeque and Picninc facility	100%	1/11/2023	1/04/2024	153
C6614	Birkdale Park - Renewal	100%	4/01/2024	4/05/2024	122
C2602	Bent Park - Playground replacement	100%	15/05/2024	15/06/2024	32
C3802	Various Parks - Sand and edging renewal	100%	1/11/2023	1/12/2023	31
C1551	City Beach Ovals - Cricket net replacement	100%	1/04/2024	1/06/2024	62
C7294	Southport St Masonry Wall	100%	9/01/2024	9/03/2024	61
C2699	Lake Monger Reserve - Basketball Court	50%	1/04/2024	1/06/2024	62
C5407	Beaches & Dunes - Upgrade Beach Access Paths	50%	1/03/2024	1/05/2024	62
C3623	Crosby Park - Irrigation Upgrade	100%	1/10/2023	1/12/2023	62
C3643	Winmarley Park - Irrigation System Upgrade	100%	1/10/2023	1/12/2023	62
C4625	Drabble Park - Irrigation efficiency review	60%	1/03/2024	1/08/2024	154
C5570	Leederville Sports Club - Irrigation system upgrade	50%	30/03/2024	1/07/2024	94
C4602	Bent Park -Basketball renewal	80%	1/05/2024	29/06/2024	60
C0600	City Beach Park -Park Lighting	50%	1/09/2023	1/06/2024	275
S3916	Urban Forest Accelerated Tree Planting	80%	25/01/2024	29/06/2024	157
S8806	Waterwise Irrigation Efficiency Project	100%	26/01/2024	26/03/2024	61
S2806	Light Pole Structural Assessment	100%	29/01/2024	29/03/2024	61
C7407	City Beach Groyne Lookout Tower - Floodlight	100%	30/01/2024	30/03/2024	61
C5571	Lake Monger Recreation Club Green Replacement	100%	1/01/2024	1/06/2024	153
C1577	Pat Goodridge Sports Lighting	83%	1/10/2023	1/03/2024	153
C4565	City Beach Upper Sports Lighting	90%	1/10/2023	1/03/2024	153
C3601	Beecroft Flying Fox	100%	1/02/2024	1/04/2024	61
C1657	Cowden Park	100%	1/09/2023	1/12/2023	92
C1699	Lake Monger Swale Refurbishment	100%	1/10/2022	1/11/2023	397
C9664	Ocean Village West Playground	100%	1/03/2023	1/07/2023	123
C6802	Various Parks - Playground Replacement	100%	1/04/2023	1/07/2023	92
C4557	Pat Goodridge Playground	100%	1/03/2023	1/07/2023	123
C2555	McLean Park Playground	100%	1/03/2023	1/07/2023	123
C3600	City Beach Carpark - Lighting	100%	1/03/2023	1/11/2023	246
C7600	City Beach Carpark - CCTV	100%	1/03/2023	1/11/2023	246
C4407	Groyne and seawall repairs	80%	1/01/2024	1/05/2024	122
C1802	Contingency Emergency Bore, Pump & Retic	50%	1/01/2024	1/06/2024	153
C6600	City Beach Floreat Boardwalk	100%	1/03/2023	1/07/2023	123
S7806	Signage Style Guide	100%	1/03/2024	1/07/2024	123
S1805	Various Parks - Groundwater monitoring	50%	1/04/2024	1/07/2024	92
C5801	Various Sportsgrounds - Bore, Pump & Cubicles	25%	1/01/2024	1/03/2024	61

For all project updates and details, please refer to the Town's website via; https://www.cambridge.wa.gov.au/Town-Council/Works-Projects

3. INFORMATION ITEMS

Customer Relationship Management (CRM) - Parks

The below graph represents the total number of CRM's completed each month for Parks and Natural Environment so far for 2024.



Tree Removals

	64 The Boulevard, Floreat - Dead Tree		
Summary	The Box tree has died, the most likely reason is due to a lack of water and the tree growing in a nutrient deficiency environment. Also, the Box tree has been surrounded by other trees also competing for sunlight. There is no sign of any pest, diseases or poisoning.		
Commencement Date	1 May 2024	Replacement Date	Winter 2025

	36 Alderbury Street, Floreat - Dead Tree		
Summary	The Box tree has died and the most likely cause of decline being due to growing too close to the infrastructure which restricts moisture to parts of the rootzone. Compounded by the recent heat wave it has caused the tree to go into a spiral of decline. There are no signs of any pests, diseases or poisoning.		
Commencement Date	1 May 2024	Replacement Date	Winter 2025

	Park Side of 40 Maloney Way, City Beach - Dead Tree		
Summary	Callistemon Kings Park Special has died and the most likely reason being due to growing too close to another tree. The trees compete for sun light, water and nutrients in the soil. This tree species is short-lived and it has come to the end of its useful life expectancy. There are no signs of any pests or diseases.		
Commencement Date	2 May 2024	Replacement Date	Winter 2025

	105 Glengariff Drive, Floreat - Dead tree		
Summary	The Corymbia has died, the most likely reason for death being caused by the native fungal pathogen Quambalaria coyrecup. The infected trees will usually produce an abundance of kino (sap) in response to the infection. As the infection spreads, it will cause a target-like infection site that may ring-bark the tree and will most often cause the bark to crack and shed. The leaves, flowers and fruits are also affected by an introduced fungal pathogen which causes marri shoot blight. The fungus, Quambalaria coyrecup, is a native of Western Australia and it is impacting the reproductive capabilities of the infected trees. The disease is indicated in infected parts by symptoms such as dark lesions, deformed growth and premature death. There is no treatment for this dieback that is practical apart from planting a wide range of species to create greater resilience to pathogen attack in future.		
Commencement Date	2 May 2024	Replacement Date	Winter 2025

	19A Alexander Street, Wembley - Dead Tree		
Summary	The Peppermint tree has died and the most likely reason being due to the recent hot summer, lack of rainfall and growing too close to the infrastructure footpath. The impact from reflected heat from the footpath may have caused the tree to go into a spiral of decline. There are no signs of any pest, diseases or poisoning.		
Commencement Date	2 May 2024	Replacement Date	Winter 2025

	75A Evandale Street, Floreat - Dead Tree		
Summary	The Box tree has died and the most likely reason being due to the summer heat and the lack of rainfall. The demolition of the adjacent house might have been a contributing factor to cause the tree to go into further decline. There are no signs of any pests or diseases.		
Commencement Date	2 May 2024	Replacement Date	Winter 2025

	137 Northwood Street, West Leederville - Dead Tree		
Summary	The Box tree has died and the most likely cause of decline being due to the limited permeable surfaces within the tree's root zone. With the recent heat wave, it has caused the tree to go into a spiral of decline. There are no signs of any pests, diseases or poisoning.		
Commencement Date	3 May 2024	Replacement Date	Winter 2025

	Dumfries Park Floreat - Failed at the base		
Summary	The Melaleuca tree has split at the base and the right section of the tree has failed causing it to rest on the ground. The left section of the tree is posing a high probability of failure and an unacceptable risk to the public. The area has been secured off and barricaded using danger tape around the tree prior to removal. There are no signs of any pests or diseases.		
Commencement Date	14 May 2024	Replacement Date	Winter 2025

	West Coast Highway South of Helston Park (Median Island Verge) - Dead Tree		
Summary	The Casuarina equitisifolia is almost dead. The most likely reason being due to a lack of water and growing in a nutrient deficient environment. The summer heat and lack of rainfall has ultimately added stress to the tree causing it to go into a spiral of decline. There are no signs of any pests or diseases.		
Commencement Date	14 May 2024	Replacement Date	Winter 2025

	2 Waite Place, City Beach (Tilton Park) - Dead Tree		
Summary	A Red Cap Gum in Tilton Park has died. The most likely reasons being due to inconsistent irrigation caused by faults, combined with the summer heat and the lack of rainfall causing the tree to go into a spiral of decline. There are no signs of any pests or diseases.		
Commencement Date	22 May 2024	Replacement Date	Winter 2025

Natural Environment Update

Projects

Update on Grantham Street Underpass Mural

The Wembley Primary School Principal has been approached by the Town to seek feedback on the proposal to upgrade the mural in the underpass on Grantham Street. As the mural was painted by previous students from the school in 1998 (some of which are now parents of current students), they wish to consult the school community through the monthly newsletter which went out 4 June.

The School are very supportive of the mural rejuvenation project. The school have surveyed their community to gauge their opinions/preference on two options:

- Retaining some of the elements of the original works commissioned in 1998 with input from WPS students; or
- A completely new theme, developed with student input.

Once collated, the school will send the results of the survey so scope of work can be refined.

Native Plant Subsidy Scheme (NPSS)

Residents purchased 4,000 local native species at a subsidised price from APACE nursery throughout the month of May. Encouraging residents to plant local native species in their gardens through this subsidy program is a positive way to support biodiversity and educate residents about the benefits of planting local natives across the Town.

Friends Groups

Community planting events have begun and are listed on the Towns website, see link below: www.cambridge.wa.gov.au/Discover/Parks-Facilities/The-Towns-Natural-Areas.

Friends of Ocean Village

The Friends planting event was re-scheduled to Thursday, 30 and Friday, 31 May 2024, after the rains, to ensure the soil was holding water prior to planting.

Friends of Roscommon

As part of the Keep Carnaby's Flying – Ngoolarks Forever Project, the group planted Carnaby's Cockatoo food plants on Saturday, 18 May 2024. The plants were provided by the South-East Regional Centre for Urban Landcare (SERCUL). They were short in plant numbers on the day so SERCUL will arrange for the remainder to be planted another time. Once completed there will be 480 Carnaby's food plants in the ground.

Cambridge Coastcare

Earthmoving works at Floreat, to prepare the dune to the west of the main carpark for matting and planting, went very well and the contractors were able to add more sand than they first expected. The volunteers were on the ground matting and installing a temporary fence straight away. They have begun planting the steepest sections, with plants provided by the Town. Cambridge Coastcare will arrange community planting events soon.

These works are consistent with a Key Recommendation outlined in the Towns Coastal Hazard Risk Management Adaptation Plan (CHRMAP) – *Continuing low cost, soft protection measures, such as dune fencing and revegetation programs, to strengthen dune systems under the assumption that government funding and volunteer input can assist implementation.*

Friends of Perry Lakes

The Natural Environment Officer, with the help of our Parks Teams (to spread mulch) has been preparing planting sites, including weed control, mulch delivery/spread and auguring of holes for planting. The much needed rain arrived just in time for the first community planting event which was held over the weekend of 1 - 2 June 2024.

Friends of Galup/Lake Monger

Due to the lack of rain prior to the first planting event, the Natural Environment Officer arranged the Town's water contractor to soak the ground in preparation for the event. A total of 50 volunteers showed up to plant 2,870 wetland plants on Sunday, 26 May 2024. Thanks to the pre-auguring of the holes the plants were in the ground in an hour.

Other

Bird and Bat nesting boxes have been built by the Lake Monger Community Shed members. They used funding from the Town's Sustainability Grant to purchase the materials and the Town supplied them with the designs. The boxes will be installed at Lake Monger and Perry Lakes under the guidance of a consultant. The Natural Environment Officer has engaged the services of Joe Tonga of Go Batty to advise appropriate locations and materials required to install the boxes.

ENGINEERING SERVICES

1. SECTION OVERVIEW

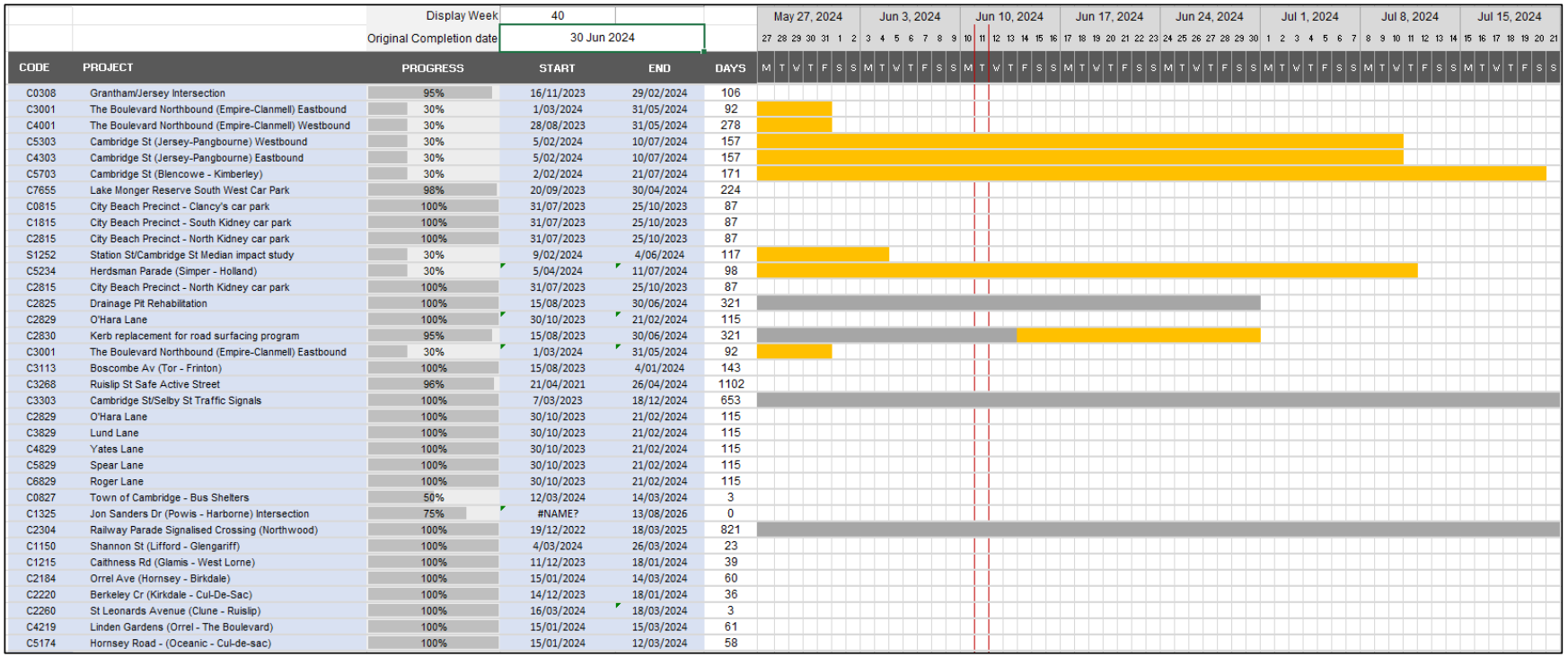
The Engineering team comprises administration and depot-based staff who are responsible for the following areas:

- Local area traffic management;
- Transport network management;
- Drainage and footpath network; and
- Delivery of the capital works program for engineering areas.

2. SECTION UPDATE

- Coordinator Traffic and Transport - Advertising
- Road Maintenance Worker – Advertising
- Leading Hand Works – Appointed

Current Project Update



		Display Week	40
		Original Completion date	30 Jun 2024

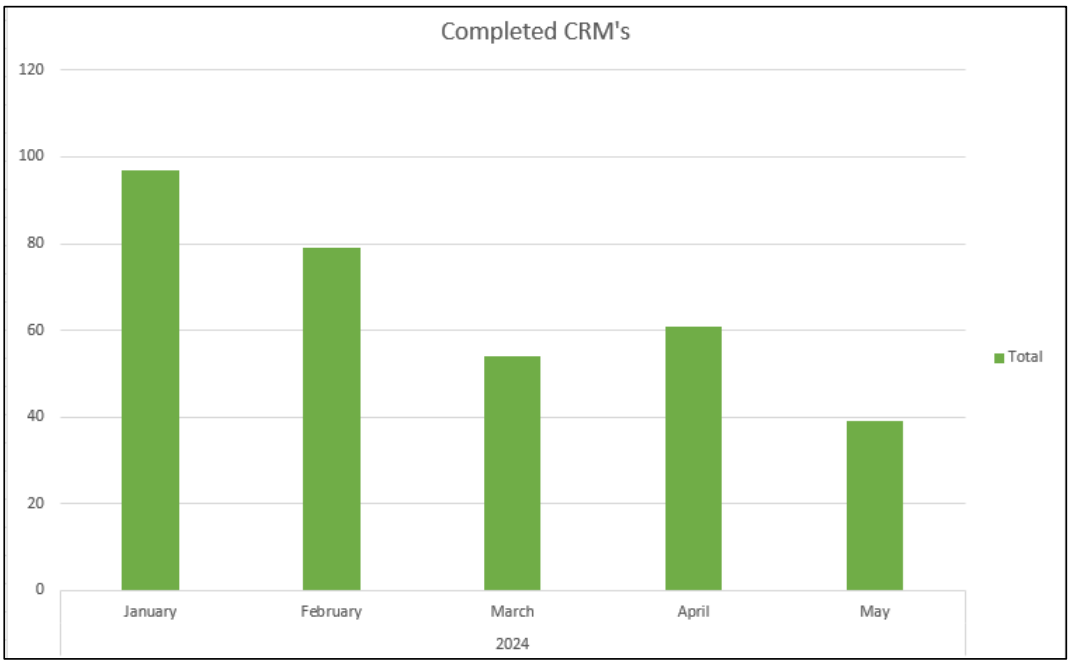
CODE	PROJECT	PROGRESS	START	END	DAYS
C0308	Grantham/Jersey Intersection	95%	16/11/2023	29/02/2024	106
C3001	The Boulevard Northbound (Empire-Clanmell) Eastbound	30%	1/03/2024	31/05/2024	92
C4001	The Boulevard Northbound (Empire-Clanmell) Westbound	30%	28/08/2023	31/05/2024	278
C5303	Cambridge St (Jersey-Pangbourne) Westbound	30%	5/02/2024	10/07/2024	157
C4303	Cambridge St (Jersey-Pangbourne) Eastbound	30%	5/02/2024	10/07/2024	157
C5703	Cambridge St (Blencowe - Kimberley)	30%	2/02/2024	21/07/2024	171
C7655	Lake Monger Reserve South West Car Park	98%	20/09/2023	30/04/2024	224
C0815	City Beach Precinct - Clancy's car park	100%	31/07/2023	25/10/2023	87
C1815	City Beach Precinct - South Kidney car park	100%	31/07/2023	25/10/2023	87
C2815	City Beach Precinct - North Kidney car park	100%	31/07/2023	25/10/2023	87
S1252	Station St/Cambridge St Median impact study	30%	9/02/2024	4/06/2024	117
C5234	Herdsman Parade (Simper - Holland)	30%	5/04/2024	11/07/2024	98
C2815	City Beach Precinct - North Kidney car park	100%	31/07/2023	25/10/2023	87
C2825	Drainage Pit Rehabilitation	100%	15/08/2023	30/06/2024	321
C2829	O'Hara Lane	100%	30/10/2023	21/02/2024	115
C2830	Kerb replacement for road surfacing program	95%	15/08/2023	30/06/2024	321
C3001	The Boulevard Northbound (Empire-Clanmell) Eastbound	30%	1/03/2024	31/05/2024	92
C3113	Boscombe Av (Tor - Frinton)	100%	15/08/2023	4/01/2024	143
C3268	Ruislip St Safe Active Street	96%	21/04/2021	26/04/2024	1102
C3303	Cambridge St/Selby St Traffic Signals	100%	7/03/2023	18/12/2024	653
C2829	O'Hara Lane	100%	30/10/2023	21/02/2024	115
C3829	Lund Lane	100%	30/10/2023	21/02/2024	115
C4829	Yates Lane	100%	30/10/2023	21/02/2024	115
C5829	Spear Lane	100%	30/10/2023	21/02/2024	115
C6829	Roger Lane	100%	30/10/2023	21/02/2024	115
C0827	Town of Cambridge - Bus Shelters	50%	12/03/2024	14/03/2024	3
C1325	Jon Sanders Dr (Powis - Harborne) Intersection	75%	#NAME?	13/08/2026	0
C2304	Railway Parade Signalised Crossing (Northwood)	100%	19/12/2022	18/03/2025	821
C1150	Shannon St (Lifford - Glengariff)	100%	4/03/2024	26/03/2024	23
C1215	Caithness Rd (Glamis - West Lorne)	100%	11/12/2023	18/01/2024	39
C2184	Orrel Ave (Hornsey - Birkdale)	100%	15/01/2024	14/03/2024	60
C2220	Berkeley Cr (Kirkdale - Cul-De-Sac)	100%	14/12/2023	18/01/2024	36
C2260	St Leonards Avenue (Clune - Ruislip)	100%	16/03/2024	18/03/2024	3
C4219	Linden Gardens (Orrel - The Boulevard)	100%	15/01/2024	15/03/2024	61
C5174	Hornsey Road - (Oceanic - Cul-de-sac)	100%	15/01/2024	12/03/2024	58

For all project updates and details, please refer to the Town's website via; https://www.cambridge.wa.gov.au/Town-Council/Works-Projects

1. INFORMATION ITEMS

Customer Relationship Management (CRM) - Engineering

The below graph represents the total number of CRM's created for Engineering Services so far for 2024.



ASSET SERVICES

1. SECTION OVERVIEW

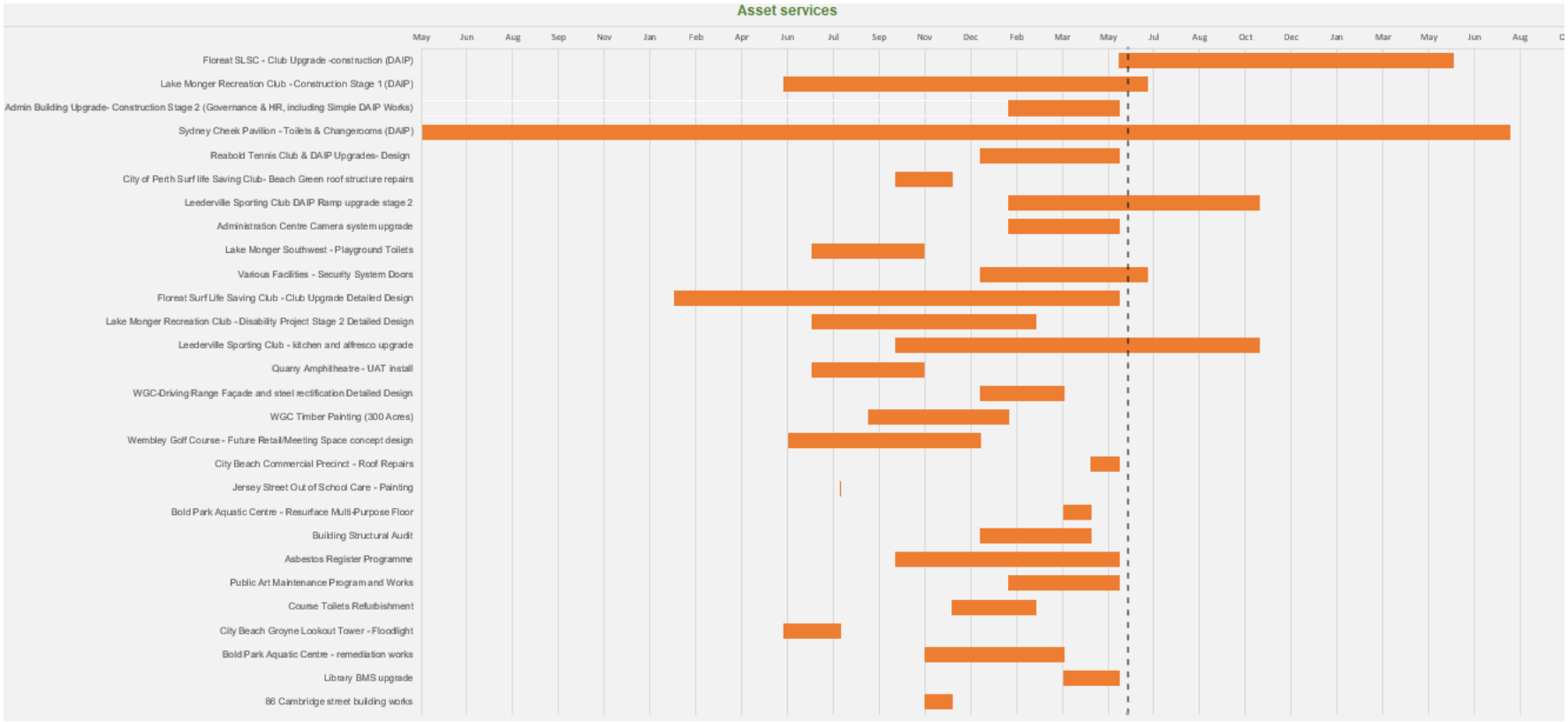
The Asset Services team comprises administration-based staff who are responsible for the following areas:

- Building Maintenance;
- Major Building Construction Projects; and
- Asset Management.

2. SECTION UPDATE

Nil.

Current Project Updates

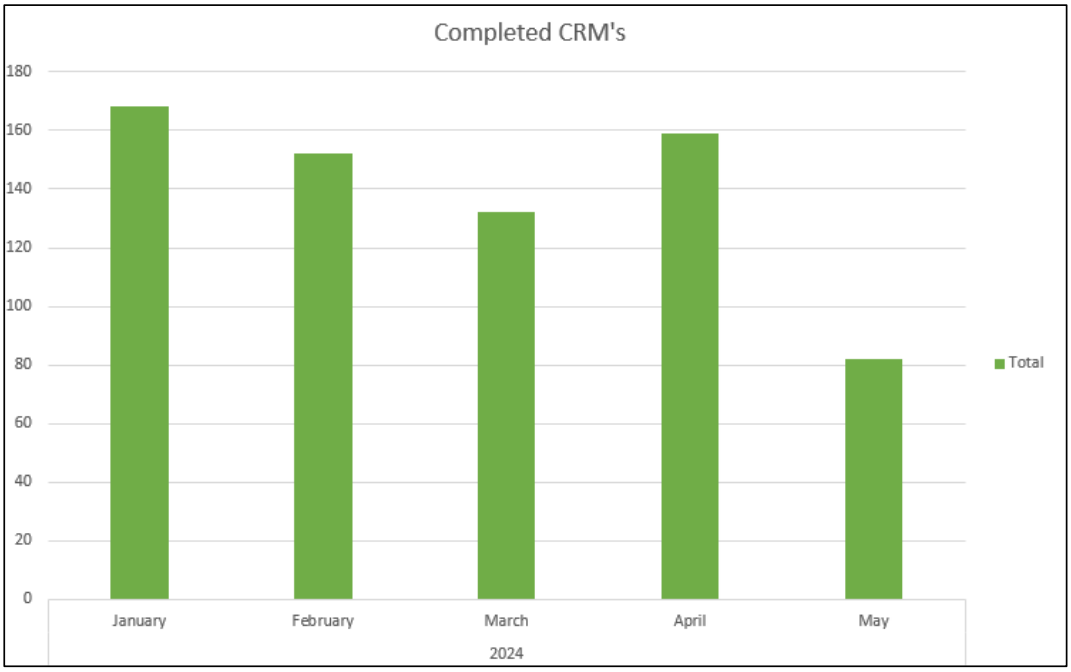


For all project updates and details, please refer to the Town's website via; https://www.cambridge.wa.gov.au/Town-Council/Works-Projects

3. INFORMATION ITEMS

Customer Relationship Management (CRM) – Building Management

The below graph represents the total number of CRM's created for Asset Services so far for 2024.



Waste Education Events and Workshops

FOGO Progress Report

1. **FOGO Education:** Our Waste Education Officer delivered three community information sessions in May. The community shows strong and supportive interest in the program, with attendance increasing for each session. Community feedback has been very positive. We have two sessions scheduled in June prior to rollout and further sessions in July.

2. **Advertising and marketing:** FOGO signs have been installed in the new fixed frames across the Town, flyers are distributed at each Waste event and available at all Town buildings, pull up banners in place at sites across the Town. We also have manned pop-up stands booked at Empire Village shops and the Floreat Forum over June and July. Truck decals have been designed and will be displayed across all Town waste trucks during June.

3. **Caddies:** Caddies have been delivered to the contractor and are ready for assembly in June. The caddies have been hot stamped with a list of accepted items and will contain a roll of 150 compostable liners, FOGO bin stickers for the lid and body of the bin, along with a FOGO instruction leaflet. Caddies will be distributed in the last weeks of June to all residential single unit dwellings.

4. **Waste April 2024 data:**

Waste stream	# lifts	Tonnes	Average bin weight (kg)	Diversion Rate	Contamination Rate
Waste	49051	439.65	8.96		
Recycle	23425	211.27	9.02	77.95%	22.05%
Green Waste	14461	214.23	14.81	98.61%	1.39%

Waste Department: Education - Events and Workshops

1. Repair Lab – 7 April 2024

Repair Lab at Lake Monger Community Centre saw 90kg of appliances, clothing, treasures, trinkets, heirlooms and even a pram rescued, repaired, salvaged and saved by our clever volunteers. We had 52 locals attending over the two-hour event. Repair Labs are held every two months.

2. E-Waste Day – 20 April 2024

E-Waste Drop Off Day is always a very popular event amongst our community. It is also a very busy event, seeing over 300 cars attending with E-Waste over the 6-hour period. The Waste Events team collected almost five tonnes of E-Waste to be sent for recycling. Our charity partner was also in attendance, receiving over three tonnes of donations.

PLANNING & COMMUNITY SERVICES

This Directorate includes:

- Development Services
- Strategic Planning
- Community Services
- Regulatory Services

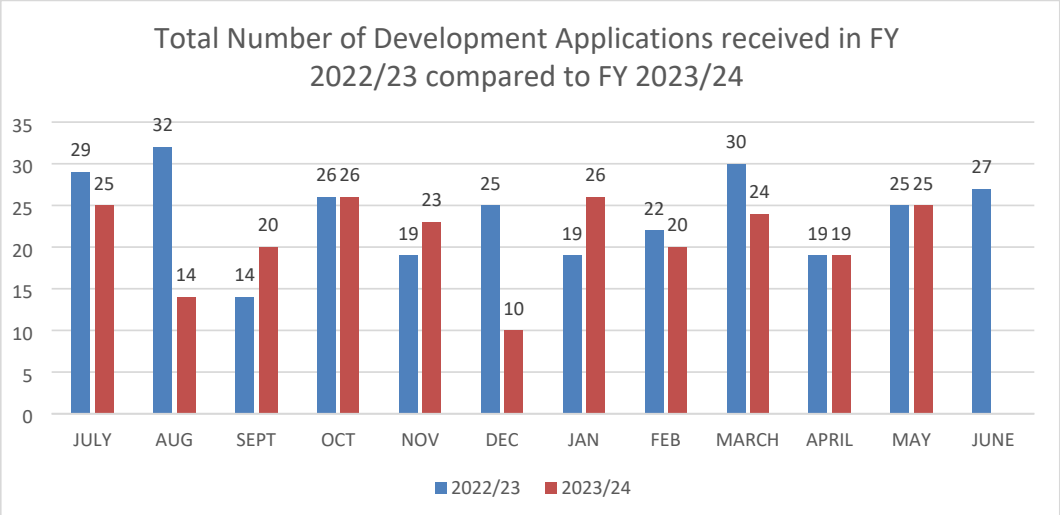
DEVELOPMENT SERVICES

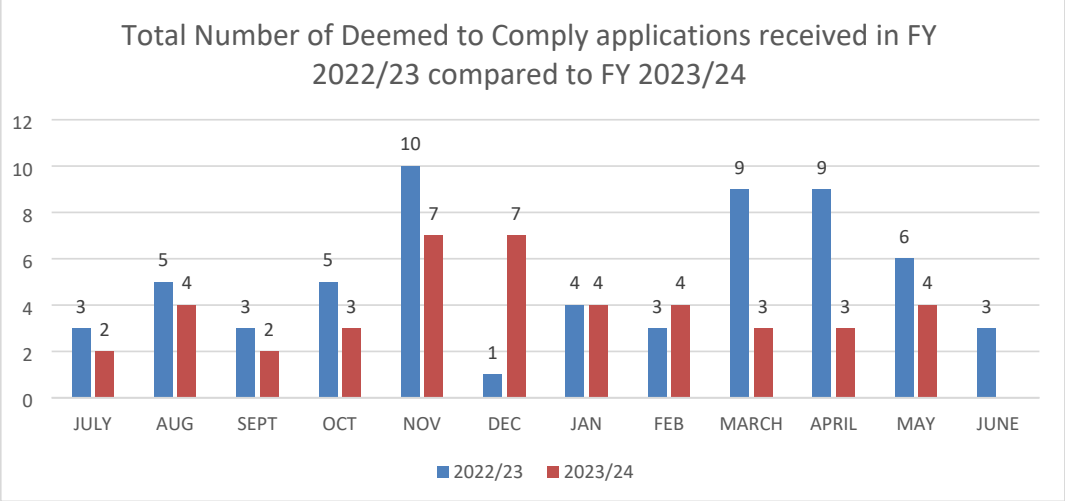
1. SECTION OVERVIEW

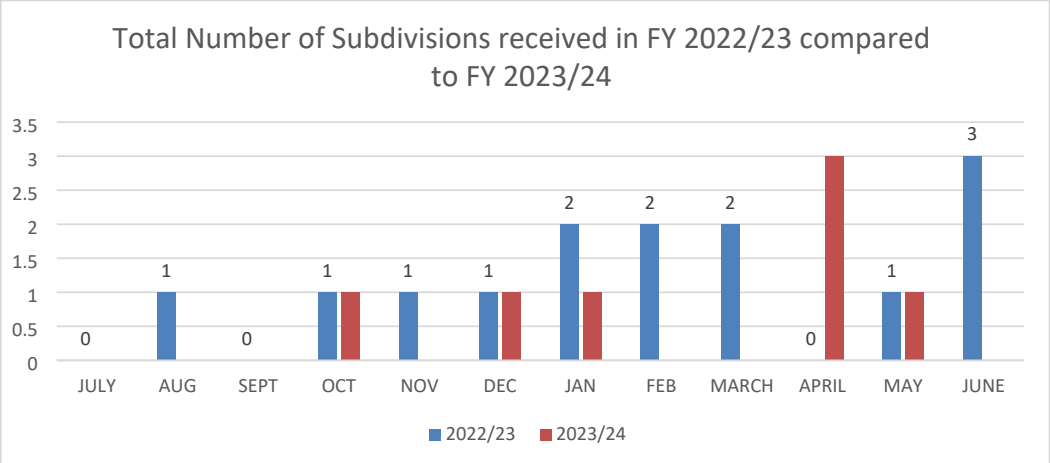
The Development Services department is responsible for the determination of development applications and change of use applications submitted by either owners or applicants.

2. SECTION UPDATE

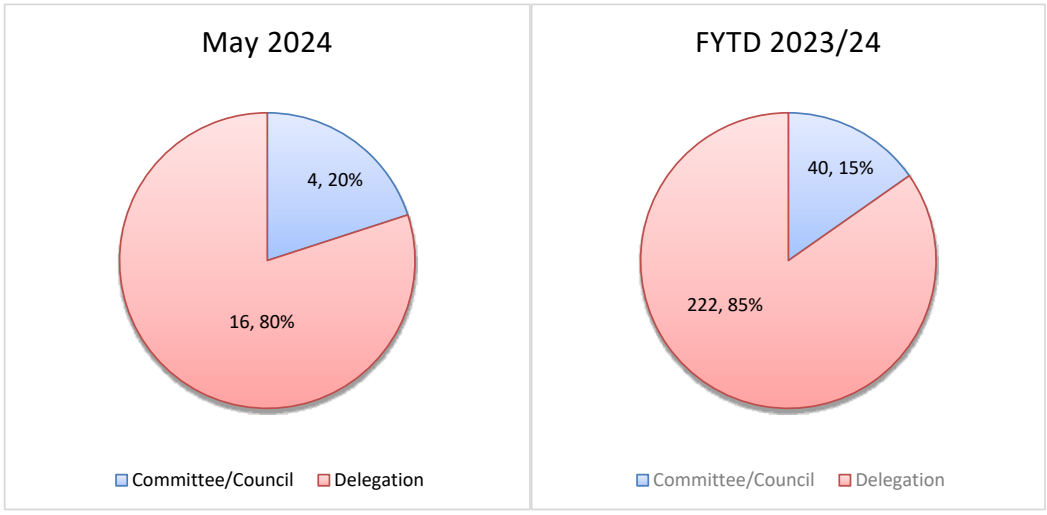
The number of applications received by the Town of Cambridge in the year 2022/2023 vs 2023/2024 are shown in the tables below:



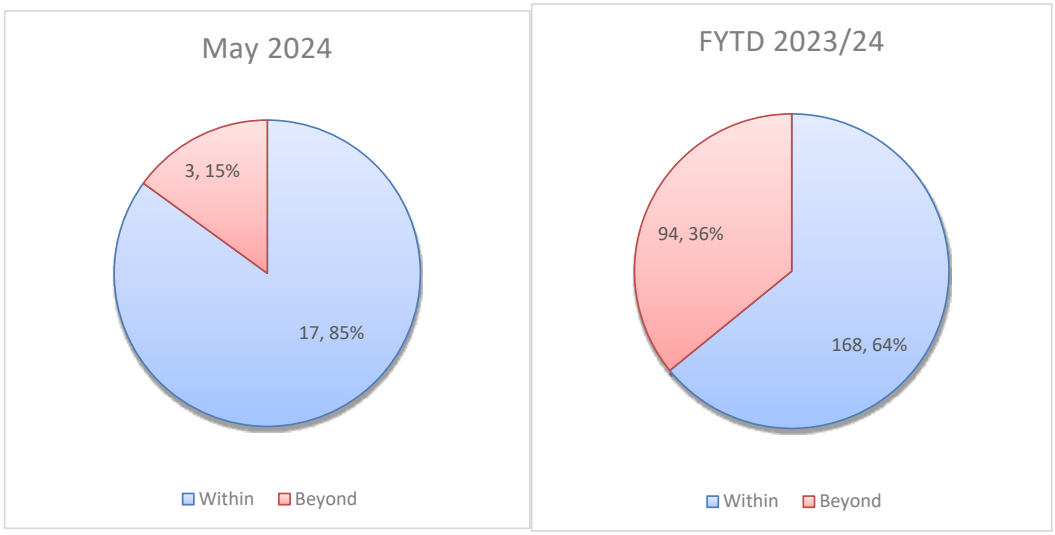


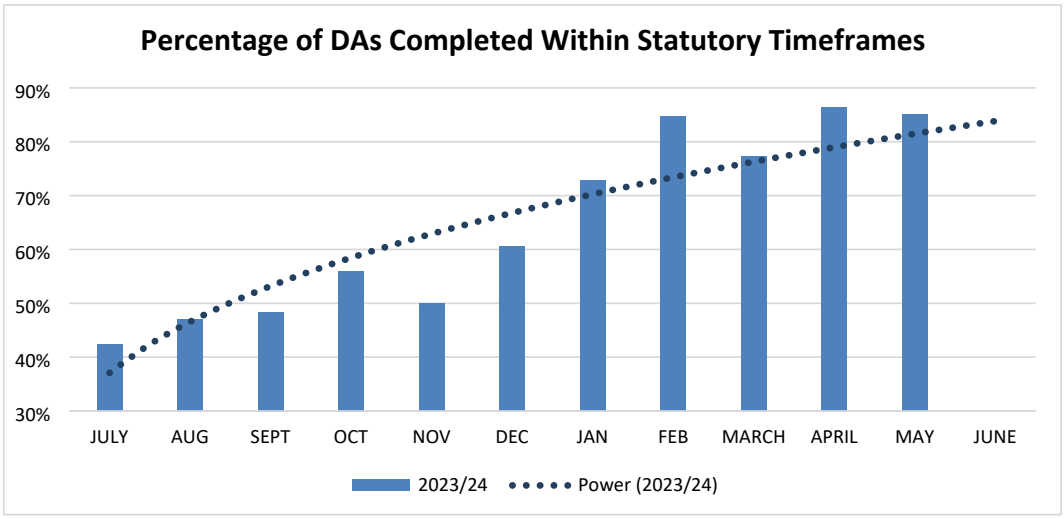


Development Applications Determined by Committee/Council vs Officer Delegation



Development Applications Completed in Statutory Timeframes





3. INFORMATION ITEMS

A status report will be provided as an Information Bulletin item on a monthly basis.

Register of State Administrative Tribunal (SAT) Review

The following details **current SAT Reviews:**

Property	Proposal	Comments
5/94 Howtree Place, Floreat (The Sporting Globe Bar)	Change of Use from 'Tavern' to 'Tavern' and 'Betting Agency (Incidental Use) (Use Not Listed)' for proposed installation of 2 x TAB betting terminals	- Application was refused at February 2024 Council meeting as there was no Social Impact Assessment provided with the application demonstrating that the proposal will not have an adverse social impact on the locality in accordance with Clause 67(n)(iii) of Part 9, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. - Mediation occurred on 10 May 2024. - Scheduled for s31 reconsideration at July Council Meeting.
169 Gregory Street, Wembley	Two Storey Single house	- Application was refused under delegation in May 2024 as the proposal did not address the design principles set out under

		R-Codes – 5.1.3 - Lot boundary setback & 5.4.2 - Solar access for adjoining sites. - Mediation is yet to take place.

The following details **completed SAT Reviews:**

Property	Proposal	Comments

Register of Advertised Development Applications

The following details currently advertised Development Applications.

Click here - Current Advertised Development Applications

Register Of Development Assessment Panel (DAP) Proposals

The Town of Cambridge belongs to the Metro Inner Development Assessment Panel (DAP) and has a Design Review Panel (DRP) responsible for providing independent advice to Council and applicants. The following details current Development Assessment Panel Applications.

The following details **current DAP Applications:**

Application No	Property	Proposal	Notes	Next Steps

The following details **completed DAP Applications:**

Application No	Property	Proposal	Notes	Next Steps

Register Of Development Applications Referred from The State Development Assessment Unit (SDAU)

Nil

STRATEGIC PLANNING

This monthly status report features updates on Strategic Planning proposals and projects.

1. SECTION OVERVIEW

Developing and maintaining a comprehensive, coherent, and adaptive strategic planning framework that balances economic, environmental, and social considerations and meets the needs and aspirations of its residents, businesses, and visitors to guide the Town's growth. In addition, supporting the creation of vibrant, resilient, and inclusive places that attract investment, foster entrepreneurship, and enhance the quality of life of residents and visitors.

Summary of Strategic Planning Service Activities:

- Prepare land use and development strategies, including informing strategies to the Local Planning Strategy and other requirements of the organisation and community.
- Maintain Statutory Planning Framework, including the local planning scheme and policies, and including the Town's heritage inventory.
- Assessment of strategic land use planning applications.
- Provision of Strategic Land Use Planning advice to Council, internal business units and external stakeholders.
- Liaison with key stakeholders including state and local governments on land use and development matters.
- Place making, activation and management.
- Public Art management and coordination.
- Economic development.

2. PROJECT SUMMARY & UPDATE

For a number of projects, the timeframe was presented to elected members in March 2024 in the Strategic Planning Priorities and Work Program and is dependent on the Council's endorsement of the program and availability of staff resources.

Current Project/Activity Update

Project Title	**Town Floreat Precinct Structure Plan (FACPSP – Town/GHD)**		
Description:	The Town prepared Precinct Structure Plan for the Floreat Activity Centre, in accordance with State Planning Policy, to provide precinct level development controls.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	May 2024	**Estimated Completion Date**	*Feb 2025 (Approval by Council, post-advertising.)

- A monthly update of this project is provided as a separate item in the Council Agenda, see 'Item 4.1 Monthly Floreat PSP Progress Report (Council and Community Updates): June 2024'.

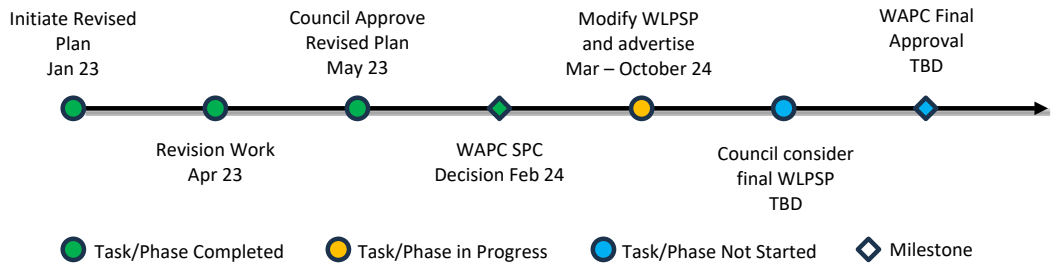
Project Title	Local Planning Scheme No 2 (LPS2)		
Description:	Preparation of the Town's new Local Planning Scheme.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	August 2023	**Estimated Completion Date**	December 2026

- At the Ordinary Council Meeting on 22 August 2023 (Item 12.3.2), Council endorsed draft LPS2.
- Following Council's decision, the draft scheme was forwarded to the WAPC for consent to advertise.
- On 15 April 2024, the Department of Planning, Lands and Heritage agreed to not progress the Town's draft LPS2 for a period of 6 months, with a possible extension of another 6 months dependent on the Town's progress on various key strategic projects. These key strategic projects are intended to inform future modifications to the LPS2 (rather than have those modifications made in advance of the strategic projects, which was considered problematic).
- At this point, the project is being held in abeyance.

Project Title	West Leederville Precinct Structure Plan		
Description:	Precinct Structure Plan for the West Leederville Activity Centre, in accordance with State Planning Policy, to provide precinct level development controls.		
Origin:	Local Planning Strategy & Council Resolution		
Commencement Date	August 2017	**Estimated Completion Date**	December 2024*

** Updated following SPC decision for modifications and re-advertising prior to final approval.*

Timeline (Highlights):



Update:

- The WAPC's Strategic Planning Committee (SPC), at the February 2024 SPC Meeting, supported the Department of Planning, Lands and Heritage (DPLH) officer recommendation to modify and re-advertise prior to considering final approval.
- Some of the WAPC modifications require the Town to undertake further investigations. The review of appropriate plot ratios has been completed. This has allowed the dwelling and floorspace yields review to commence, which is due for completion on 10 June 2024. The yield analysis is a necessary input for other modifications required by the WAPC. An RFQ to review the Transport Impact Assessment (TIA) closed on 7 June 2024, with the submissions being evaluated and a consultant appointed in due course the near future.

- Work is underway on the modifications required for laneways. This work is complex and relies on information from the TIA and modelling of the impact on sites required to cede land for laneways when they are developed. Further urban design and planning work will be required as part of this work package. Similar work is needed for land required to cede for plazas. This work has been scoped and commenced.
- In accordance with the Council's resolution of 27 February 2024 (item 13.2), a Heritage Survey of the West Leederville Precinct Structure Plan area has commenced, and consultants have provided a draft report. The Administration is reviewing the draft report and anticipates it will be presented to Council by September 2024.

Project Title	**Cambridge Street Urban Corridor West (CSW)**		
Description:	Investigate built form concepts and public realm upgrades to facilitate the proposed increased residential and commercial development of the corridor.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	May 2024	**Estimated Completion Date**	December 2024

- The project scope has been finalised, with the Town has gone out to the market seeking a consultant. A consultant is expected to be appointed in June 2024.

Project Title	**Wembley Activity Centre Plan Review (WACPR)**		
Description:	Review the Wembley Activity Centre Plan to align with the manner and form of a precinct structure plan and implement modifications identified through the initial Scheme development phase.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	December 2024	**Estimated Completion Date**	November 2025

- An interim review was undertaken in November 2023 by consultants which identified several modifications. This work will assist by informing the full review of the WACPR in preparing a revised precinct structure plan.
- The project scoping has been progressed, with formal procurement to take place following onboarding of additional staff. The commencement date is therefore likely to be sooner than December 2024.

Project Title	**Cambridge Street Urban Corridor East (CSE)**		
Description:	Investigate built form concepts and public realm upgrades to facilitate the proposed increased residential and commercial development of the corridor.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	December 2024	**Estimated Completion Date**	August 2025

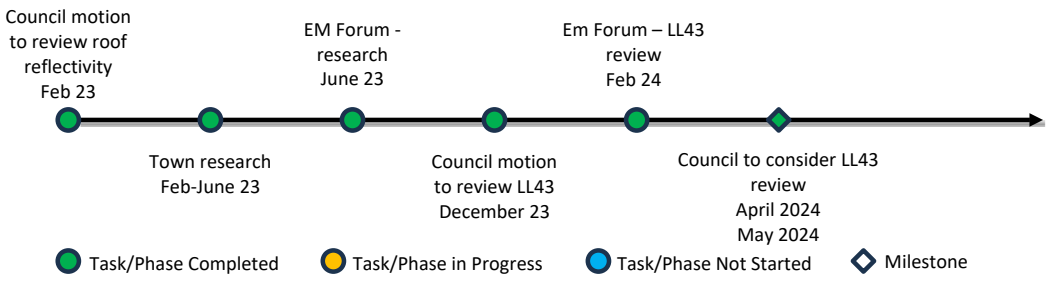
- Not commenced.

Project Title	Gayton Road (Empire Village) Neighbourhood Centre Planning Framework		
Description:	Undertake concept planning for the redevelopment of the centre to inform the preparation of more detailed area planning and design guidelines.		
Origin:	Local Planning Strategy; Town of Cambridge		
Commencement Date	October 2024	**Estimated Completion Date**	July 2025

- Not commenced.

Project Title	Local Law 43 Review		
Description:	A review of Local Law 43 to respond to roof reflectivity issues and support sustainable building.		
Origin:	Council motions (February 2023 and December 2023 OCM's)		
Commencement Date	February 2023	**Estimated Completion Date**	May 2024

Timeline (Highlights):

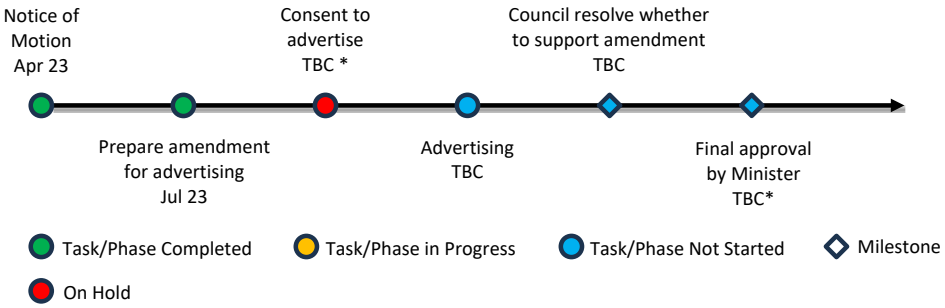


Update:

- On 6 February 2024, staff presented local law review findings to an EM forum.
- On 23 April 2024, Council considered the matter and resolved to defer consideration.
- Council at its May 2024 OCM resolved to retain Local Law 43. The review is now complete and this project will not appear in future EMIB updates.

Project Title	Draft Trees on Private Land Scheme Amendment No. 43 and Local Planning Policy		
Description:	Draft Scheme Amendment No. 43 (the amendment) and Local Planning Policy seek to introduce general tree protection provisions for trees on private land.		
Origin:	Notice of Motion from Ordinary Council meeting on 26 April 2023 (Item 11.1).		
Commencement Date	April 2023	**Estimated Completion Date**	TBC*

Timeline (Highlights):



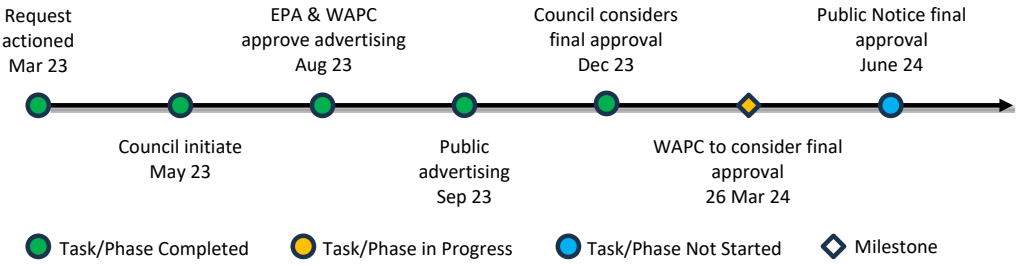
**Outcome is dependent on the State Government's decision.*

Update:

- The amendment was referred to the Environmental Protection Authority which determined that a further assessment was not required. The amendment has also been referred to the Western Australian Planning Commission for consent to advertise.
- The Department of Planning, Lands and Heritage (DPLH) advised that the Town's request to advertise the amendment is on hold while the Minister of Planning considered the City of Nedlands Scheme Amendment No. 12.
- The Minister for Planning refused the City of Nedlands Scheme Amendment No. 12, and the State Government has announced that it is currently working on an alternative Perth and Peel Urban Greening Strategy.
- The Town has sought official correspondence from the DPLH, with the expectation being that the amendment cannot be advertised. If that is the case, the Town will explore alternative options to progress general tree protection provisions on privately owned land.

Project Title	Scheme Amendment No. 42 – Oban Rd		
Description:	Scheme Amendment to permit a non-conforming use as an additional use of 'Consulting Rooms (group)' to 1 Oban Road, City Beach.		
Origin:	Landowner request; Council Resolution to initiate (23 May 2023 OCM - Item DV23.23); Council Resolution to approve (19 December 2023 – Item 12.3.15)		
Commencement Date	March 2023	**Estimated Completion Date**	June 2024

Timeline (Highlights):

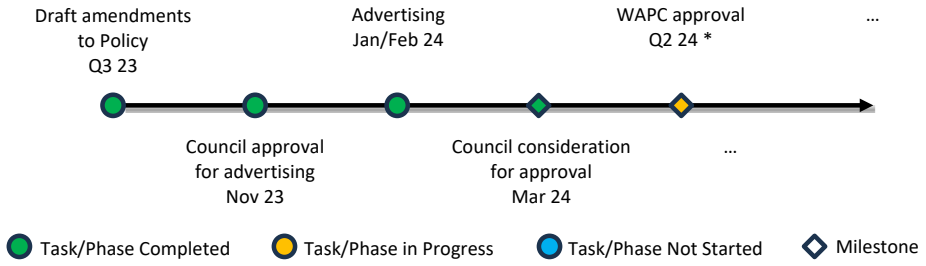


Update:

- Council supported the Scheme Amendment at the 19 December 2023 Ordinary Council Meeting.
- Town submitted Scheme Amendment to WAPC on 15 January 2024 for final approval.
- On 26 March 2024, the WAPC's Statutory Planning Committee resolved to support the Amendment subject to modifications.
- On 9 May 2024, the Town received the full schedule of modifications from the DPLH. The Town has completed the modifications and forwarded the Scheme Amendment to the WAPC for final approval.

Project Title	Local Planning Policy 3.1: Streetscape Review		
Description:	Proposed amendments to *Local Planning Policy 3.1: Residential Built Form* (formerly Streetscape) based on the outcome of the Wembley Character Study.		
Origin:	Wembley Character Study; Council Resolution (28 June 2022 OCM - Item DV22.50)		
Commencement Date	Q3 2023	**Estimated Completion Date**	Q2 2024*

Timeline (Highlights):



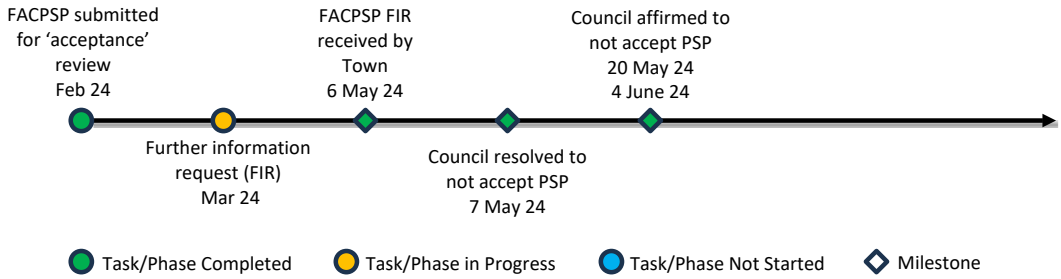
** Outcome is dependent on WAPC's decision.*

Update:

- In January/February 2024, proposed amendments to *Local Planning Policy 3.1: Residential Built Form (Streetscape)* and *Council Policy 106: Vehicle Crossover Policy* were advertised for public comment.
- On 26 March, Council resolved to adopt *Local Planning Policy 3.1: Residential Built Form*, with modifications, and approved *Council Policy 106: Vehicle Crossover Policy*.
- *Local Planning Policy 3.1: Residential Built Form* was referred to the WAPC for final approval and the Town is awaiting a response.

Project Title	APIL Floreat Precinct Structure Plan (FACPSP - APIL)		
Description:	Precinct Structure Plan for the Floreat Activity Centre, in accordance with State Planning Policy, to provide precinct level development controls.		
Origin:	Local Planning Strategy; Landowner submission		
Commencement Date	February 2024	**Estimated Completion Date**	Completed

Timeline (Highlights):



Update:

- On 9 February 2024, APIL Group submitted the FACPSP. The Town has carried out a review of the information submitted and subsequently requested information from the proponent prior to formally accepting the PSP for public consultation.
- On 6 May 2024, further information and modified FACPSP was.
- On 7 May 2024, Council resolved to not accept the PSP.
- On 20 May 2024, Council considered the draft PSP (for completeness as a precursor to public consultation) and resolved to adjourn the meeting, without making a decision on the matter.
- On 21 May 2024, the draft PSP was deemed complete for the purposes of advertising, by virtue of no decision being made in the 14 days after the 6 May 2024 lodgement.
- On 4 June 2024, Council resolved to reaffirm its decision to not accept the PSP.

3. INFORMATION ITEMS

Register of Advertised Strategic Planning Proposals

The following table includes currently advertised Strategic Planning Proposals:

Strategic Planning Proposal	Council Resolution	Notes	Closure Date
N/A			

Ocean Village – Early Community Engagement Survey

Property Developer Blackburne has submitted a development application to the Western Australian Planning Commission. However, it is not known when this application will be publicly advertised and referred to the Council for comment. Early community engagement was undertaken through a survey to gain the community's view and help inform the Council's future consideration. The survey closed on 19 April 2024, and the results were included in a report presented to Council's 28 May 2024 meeting. At that meeting, Council resolved to defer the matter to an Elected Member Forum, which occurred on 4 June 2024. The matter has been included as a separate item on this agenda.

COMMUNITY SERVICES

1. SECTION OVERVIEW

The Community Services area engages with the local community to build social capital and connection, to facilitate capacity building, and embed a sense of community pride and belonging. Community Services is comprised of Community Development, Library Services, and Events and Venue Management.

PURPOSE
To provide Council with a summary of statistics, projects, and programs relating to Community Services during May 2024.

2. COMMUNITY DEVELOPMENT

Community Development work collaboratively with other business units to facilitate programs and activities that benefit the community.

Community Development
- Disability Access and Inclusion (DAIP)
- Reconciliation Action Plan (RAP)
- Senior Services
- Local School Programs
- Community Funding - Management of Community Development Grant (ongoing), Community Organisations Support Grant x 2 rounds (Feb & Aug), Youth Achievement Grant (ongoing)
- Large External Events - Managed on behalf of the Town to ensure compliance with Town's policies and procedures through an event contract, and providing support for the event manager through this process
- Town run events – event program developed by the Community Development team
- Club Development - supporting the Town's clubs and community groups in areas such as committee governance, facility and project development including applying for external grant funding, seasonal sportsground allocations and management, management of relevant Town funding programs, and volunteer recognition and support
- Volunteer support – functions and limited support for volunteer groups across the Town

CURRENT WORKS PROGRAM

PROJECTS

Reconciliation Action Plan (RAP)
Community Development have reviewed the draft Reflect RAP prepared by IPS Management Consultants and have distributed it to the RAP Working Group, Executive, and Managers for feedback. Once feedback is received, the draft RAP will be updated for submission to Reconciliation Australia for review. The review process can take up to 12 weeks, and often involves multiple rounds of changes to the document, before it is approved. It is anticipated that a final document will be presented to Council in approximately September 2024.

DISABILITY ACCESS AND INCLUSION

Paralympics Australia
Paralympics Australia and the Town's Community Development team met to discuss the Paralympian Speaker program and related promotion campaigns including the '*Write a Letter to a Paralympian*'. In the lead up to the 2024 Paris Paralympics the Town will host a Paralympic athlete information session and support the "Write a Letter" campaign at the Cambridge Library during the July school holidays. This will provide an opportunity for local community members to hear from some of our local Paralympic legends.

Showman Perth
The Community Development Team recently met with Matt Pegdon and his team from Showman Perth to discuss opportunities where the Town may be able to utilise Showman Perth's services. Mr Pegdon is a local entertainer living with Down Syndrome and his business Showman Perth specialises in various event services, including MC duties, roving entertainment, and guest meet-and-greet sessions.

The Periscope Crew
The Community Development Team and the Periscope Crew held another meeting to explore upcoming opportunities at Town events. The Periscope Crew is comprised of young locals with disability, who specialise in creating inclusive film and media content. Collaborative efforts are anticipated, particularly leading up to this year's Carols by the Lake event and the 30th Anniversary Cambridge Street Festival in March 2025.

People with Disabilities Western Australia (PWDA) and APM
The Town's Community Development Team facilitated a group discussion involving APM, a disability employment service provider, and PWDA, a local disability advocacy service. The aim was to explore potential collaborations in designing and delivering job preparedness information sessions for people with disability within the Town.

EVENTS

2024 Community Awards and Recognition Function
On Thursday, 23 May the Town held its Community Awards and Recognition Function at the Town's Reception Room. This was the first year the awards recognised community organisations rather than individual volunteers, under the following three award categories.

1. Community Service Organisation of the Year – *Winner Rotary Club of Cambridge*
2. Community Sporting Club of the Year – *Winner YMCA Hockey Club*
3. Community Arts and Culture Organisation of the Year – *Winner Wembley Theatre Company*

The evening was well attended with over 70 volunteers representing 17 local community groups in attendance.

PROGRAMS

Spotlight on a Volunteer
May's "Spotlight" volunteer is Maria Longo who supports Cambridge Senior Services as a Cambridge Champion. Maria's story is featured on the Town's website as well as Social Media platforms. Maria will receive a $100 voucher to a local business of her choice in recognition of the wonderful volunteer work she does for the local community.

TOWN OF CAMBRIDGE GRANTS AND FUNDING DISBURSED

Community Development Grant
The Community Development Grant provides financial assistance for community events and programs that enhance social capital, encourage participation in the local community life, and build community spirit.

A Cappella Go has been notified of their successful grant application for their Sunday Melodies – Mid Year Concert which is set to be delivered on 14 June 2024

Organisation	Project	Funding Approved
A Capella Go	Sunday Melodies – Mid Year Concert	$1,000
TOTAL		$1,000

Community Organisation Support Grant
The Community Organisation Support Grant provides financial assistance for either one-off establishment grants, to assist with service provision, and/or the purchase of fixed or non-fixed equipment. The Community Funding Grant is open for projects that provide benefit to the Town of Cambridge community with two rounds per financial year.

Round 2 of the Community Organisation Support Grant closed on 15 March 2024. Seven (7) Grant applications were received and independently assessed by two Community Development Officers.

Round 2 contains seven successful applicants with a as detailed below:

Organisation	Projects	Funding Approved
Cambridge Squash Club	Coaching Support / Girls only Squash Program/ Safety Glasses	$1,283.25
City Beach Teeball Club	PA System	$500.00
Leedervile Sporting Club	Volunteer Recognition Board	$786.75
Wembley Amateur Football Club	Shelving	$375.00
Wembley Districts Netball Club	Establishment of Wembley Districts Netball Club	$2,000
Wembley Vets Football Club	Recruitment – Digital Marketing Campaign	$1,000
West Leederville Community Garden	Paving communal seating area	$1,000
TOTAL		**$6,945.00**

Youth Achievement Grant
Financial assistance is offered to residents under the age of 25 in recognition of excellence in sport, leisure, cultural, humanitarian, charitable, and educational pursuits. The grant specifically supports travel assistance to young people who have been selected to represent their organisation/group interstate or overseas.

April 2024 distribution of funds		
	Interstate	**Overseas**
2024 World Floorball Cup Qualifiers - Asia and Oceania Floorball Confederation		$500
TOTAL	**$ 500**	

One other request was received, but as the residents were over 25 years of age, the Town was unable to provide funding support. The applicants were provided with information on other funding options they could pursue.

EXTERNAL FUNDING

2024 NAIDOC Funding
The Community Development team has been successful in obtaining $5,000 in grant funding through the National Indigenous Australians Agency. Grant Funding will be used for NAIDOC Week 2024 to engage Aboriginal program providers and increases the available budget to $20,000, with the Town contributing $15,000.

CLUB DEVELOPMENT

Wembley Sports Precinct – Stakeholders Working Group
The Town has spent six months working with stakeholders from the Wembley Sports Precinct to address car parking and traffic management issues in preparation for the winter playing season.

The following actions to address these issues have taken place:

- The Town has met with Perth Netball Association (PNA) Representatives to review the car parks signage and line markings.
- PNA agreed to introduce Thursday afternoon fixtures for their NetSetGo competition to assist with alleviating parking issues experienced on a Friday afternoon.
- The Town has organised renewal of the northern carpark line marking following this review.
- The Town has used its social media channels to encourage better parking practises, carpooling and alternative parking areas, one of four posts has been published to support this initiative.
- Netball WA have been provided an MOU for their major sporting events, outlining the requirements of the organisation in notifying residents and accounting for / accommodating the increased activity at the Wembley Sports Precinct.

Netball WA will host their Association Championships Tournament from June 1-3, 2024. They've fulfilled MOU requirements by notifying surrounding businesses, residents, and participants about expected traffic congestion at Wembley Sports Precinct. Overflow parking will be at Perry Lakes Reserve Area 5, designated by the Town.

The Wembley Sports Precinct – Stakeholders Working Group is scheduled to meet on June 13, 2024, to review the outcomes of these actions and assess the potential impact of upcoming events at the precinct.

Henderson Park – Floodlighting Redevelopment Proposal
Community Development and Parks & Natural Environment met with the President and Secretary of St Finbarr's GFC in May to discuss the requirements of the club in the grant application process.

A second meeting will be organised for mid-June in preparation for submitting an application for funding. The first round of small grants for the State Government funded Club Night Lights Program and the Community Sports and Recreations Facilities Fund will open in line for the new financial year on 1 July closing on the 31 August 2024.

Community Development will continue to provide guidance to St Finbarr's as they gather information, as well as supporting letters and documentation for their application.

A report will be presented to Council to seek approve of the application.

Winter Sports and Casual Bookings
Community Development has continued to work closely with the Events and Venue Management Team to manage a high number of requests and bookings at the Town's Active Sporting Reserves. This includes discussions regarding the suitability of bookings, working collaboratively to develop a framework for accepting casual hire bookings, and determining impact on seasonal hirers.

CAMBRIDGE SENIOR SERVICES (CSS)

Cambridge Senior Services Strategy
Cambridge Senior Services (CSS) continues to work with the endorsed Senior Services Strategy Action Plan 2023 - 2024 which includes the eight domains for an Age Friendly Community. This plan covers a broad range of items including housing, transport, social participation, respect and inclusion, health services, civic participation and employment, communication and information, and outdoor spaces. This is a planned, wholistic approach for seniors to increase participation through social connectedness, to build community capacity, and to actively age in place.

The *What's on for Seniors* monthly newsletter is distributed to over 700 members, key stakeholders, and local community/sporting networks and includes information on a variety of activities and events for seniors. This includes outings, day trips, exercise classes, workshops, and talks available for the month, plus a "Save the Date" section for upcoming events. This information is also available on the Town's website.

Below is a list of activities provided by CSS and the attendance numbers during May 2024.

Seniors Activity Attendance	May Attendance numbers	Cambridge Champion Volunteers
Pole walking at Perry Lakes on Mondays at 8:30am	58	x2
Coasters walking group on Tuesdays at 8:30am (28 May cancelled due to heavy rainfall)	25	x2
Pole walking at Perry Lakes on Fridays at 8:30am	37	x2
Coffee club on Wednesday (fortnightly)	39	x2
RAC Community Presentation: Hooves to Highways	12	NA
Memory café on third Tuesday of the month	19	x2
Community outing: Tour of Government House.	39	NA
Community outing: Swan Valley Mystery Tour	20	x2
Community outing: Parliament House Tour	32	NA
Friends in Harmony (choir) people living with dementia and their carers. Partnership with Floreat Salvos (55+)	180	x3

FORWARD WORKS PROGRAM

COMMUNITY SERVICES EVENT OVERVIEW FOR THE MONTH OF JUNE AND JULY (including Cambridge Library school holiday activities)

Event	Date	Location	Department
NAIDOC WEEK (detailed information provided in "Events" section below)	Sunday 7 July to Sunday 14 July	The Boulevard Centre, Cambridge Library and Town of Cambridge Administration	Community Development
Healthy Lifestyles and Tech Savvy Seniors Event	Wednesday, 17 July 10:00am to 1:00pm.	The Boulevard Centre	Cambridge Senior Services

EVENTS

NAIDOC Week 7-14 July 2024
The theme for the 2024 NAIDOC week celebrations is *Keep the Fire Burning! Blak, Loud and Proud*. The Town's NAIDOC week events will educate and highlight to our local community the importance of celebrating and recognising the history, culture, and achievements of Aboriginal and Torres Strait Islander peoples. There are several events planned during NAIDOC Week that are free to attend.

NAIDOC WEEK SCHEDULE				
DATE	**Event**	**Time**	**Location**	**Event Details**
MONDAY 8 JULY	Welcome to Country & Smoking Ceremony, Deadly Yongas Dance Performance	10:00am to 11:00am	Town of Cambridge Administration Building	Elder Neville Collard will perform the Welcome to Country & Smoking Ceremony. The Deadly Yongas will deliver a dance and didgeridoo performance
TUESDAY 9 JULY	GALUP VR	6 sessions available	The Boulevard Centre	This VR reality film is a profound experience which explores the transformative impact of truth-telling and brings people together for connection and healing.
WEDNESDAY 10 JULY	GALUP VR	6 sessions available	The Boulevard Centre	
	Indigenous History, Dreamtime Stories & Bush Tool session	10:30am to 11:30am	Cambridge Library	Learn about the local Whadjuk People and listen to a Dreamtime story. See various bush tools and implements and learn how they were made.
THURSDAY 11 JULY	Djirrily Dreaming - Kids Art Workshop	10:00am to 12:00pm	Cambridge Library	Interactive session exploring Noongar Dreaming stories. Learn how to make a photo frame to take home using driftwood and other bush elements.
	The Grey Line - Movie Screening	5:30pm	The Boulevard Centre	Taken from her parents during a time when Aboriginal children were removed from their families through Government mandated policy and raised by a middle-class family in Perth. This is the story of Helen's struggle to find her place in the world.

2024 Tree Festival

The Community Development Team in collaboration with the Cambridge Library delivered a series of small events to celebrate the 2024 Tree Festival.

The program included the following, with all events held at Cambridge Library:

- A tree themed Storytime held on 30 April and 2 May at 10:30am. Attendance across these two events attracted 30 adults and 34 children.
- Ms Jessica Sears from Cambridge Tree Canopy Advocacy presented a talk about the local tree canopy, flora of the area, and the importance of trees on the 1 May. 22 people registered and 11 attended.
- The Town purchased 100 Banksia Tree seedlings which were given out to attendees at Storytime and the Guest Speaker talk, with the remainder provided to residents who visited the Cambridge Library over the subsequent week.

PROGRAMS

Spotlight on a Volunteer
Community Development staff continue to work with Communications to promote the Spotlight on a Volunteer program, with the Community Development Officer (Club Development) regularly reaching out to Clubs and community groups to ask them to nominate their valued volunteers.

Given the limited number of nominations currently being received, The Town will recognise nominated volunteers every quarter (3 months) and will continually review the frequency and timing of the recognition program based on the number of nominations received.

Community Development will advertise the program further among the network of community sporting clubs, community organisations, and individual volunteers. As well as circulate information among the attendants of the Volunteer Recognition Function held on the 23 May 2024

CAMBRIDGE SENIOR SERVICES (CSS)

Healthy Lifestyles and Tech Savvy Seniors Event
Cambridge Senior Services is working in partnership with the Seniors Recreation Council (WA) and key stakeholders to plan a Healthy Lifestyles & Tech Savvy Seniors Event to be held on Wednesday, 17 July from 10:00am to 1:00pm. There will be displays promoting age and dementia friendly healthy lifestyles, information technology, community safety, and a presentation on Scams. Staff will be available at each display to provide 1 on 1 support and information resources for participants.

The Town will also promote Cambridge Library services, Town events, Disability Access and Inclusion initiatives, community safety & Ranger services, local sport and recreation clubs, Bold Park Aquatic Centre (Strength for life program), Wembley Golf Course, FOGO, and Waste Management initiatives.

DISABILITY ACCESS AND INCLUSION

Disability Access and Inclusion Advisory Group (DAIAG) Meeting
The Town is scheduled to host its quarterly DAIAG meeting on Wednesday, 26 June 2024, at the Administration Centre. The agenda includes an update on the Town's Disability Access and Inclusion Plan (DAIP) progress over the past year and provides opportunities for members of the group to contribute to the prioritisation of the DAIP tasks and actions.

3. LIBRARY SERVICES

Cambridge Library has an important role in the community, connecting people, supporting wellbeing, discovery, and skill development, encouraging lifelong learning as well as actively supporting the principles of inclusion and access for all.

Along with traditional library services Cambridge Library is a multipurpose space and community hub allowing the community to read, study, gather, learn, and explore. There is an extensive collection of over 50,000 loanable items and online resources as well as a range of ongoing activities and events for all ages including but not limited to

- Literacy (including digital literacy) and lifelong learning
- IT classes
- Information and Reference service
- Collections for loan – print and digital
- Meeting spaces and community hub
- Public computers and printing
- Home delivery service
- Library programs and events

- Customer service, including rates payments
- Local History collection and services
- Local Studies Outreach Program
- Online and digital services

CURRENT WORKS PROGRAM

Collections

- 473 new physical items were added to the collection in May. A total of 194 of these items were loaned within the month.
- The 'Lightning Loans' collection was refreshed and 9 new titles were added in May.
- 17,629 physical items (including books, audiobooks, DVDs, and magazines were borrowed during the month of May,
- The most popular adult fiction title in May was *Resurrection Walk* by Michael Connelly, followed by *Lessons in Chemistry* by Bonnie Garmus. HotDog! (HotDog series, Book 1) by Anh Do was the most popular children's fiction title.

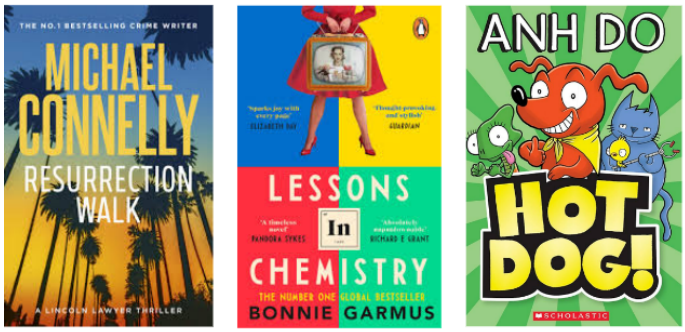


Image: Most popular titles for May 2024

Local Studies and Local History
13 requests for Local Studies research and information were received in May 2024. Requests were varied and included:

- A request for information on the house at No 6 The Boulevard, Floreat, a model brick home.
- Aiding the City of Stirling Local Studies Librarian with a request regarding the North West Stock route.
- Assisting with family history research queries.
- Research on the ANA Rowing Club.
- A request for information about the massacre at Galup in 1830.

'Cambridge through the decades' is the current featured display in the recently installed display cabinets. It showcases a range of local history items from the collection.

Image: New display cabinets outside the Local History office have attracted a lot of attention.

Photographs can be viewed online at Flickr
https://www.flickr.com/photos/cambridgelibrary/albums

Number of photos viewable online = **452**
Views for May 2024 = **1158**
Total Views (all time) = **214,500**

Follow The Old Plank Road – Local Studies Blog
https://wordpress.com/home/cambridgelocalstudies.wordpress.com

Number of views in May 2024 = **628**
Number of views YTD = **11,053**

Image: Most popular photo viewed on Flikr in May 2024 – Engineering work Oceanic Drive City Beach - 1938

Programs and Events
All programs and events are advertised on Eventbrite, website, newsletters, and social media.

Activity	Description	May Number of attendees	YTD number of attendees
Baby Rhyme Time	5 sessions were held	198: 97 adults &101 children	709
Storytime	9 sessions held	278: 136 adults and 142 children	819
Lego club	2 sessions were held	44: 13 adults and 31 children	172
National Simultaneous Storytime	Outreach at Bold Park Primary School – 1 session	27: 5 adults and 22 children	Annual event
Groups in the library	45 sessions were held for a total of 126 hours of room usage	416 adults	4270
Justice of the Peace	9 sessions	131 adults and 504 documents witnessed	879
FOGO	1 session	7 adults	7

Operations
Library staff have continued advising customers of the option to receive their Library notices via SMS instead of email. 272 members have now opted to receive SMS notifications, an increase of 60 members from last month.

Operational Matter	Number	Description
Visits	10,970	Figures have increased during May. They are higher than May 2023 where visitor totals were 8,853. May has seen a major influx of students using the Library facilities to study. Due to the high demand for study space, additional seating and desks were provided in the Boulevard Centre foyer and when possible, students were given access to the Oceanic room.
New memberships	140	New memberships decreased this month as compared to last month.
Total active members	11,059	A less than 1% decrease compared to April.
Total loans	23,289	An increase of 2.5% from the previous month for total loans. Both physical and digital loans increased from the previous month
PC bookings	684	A 12% increase in bookings since April. Print jobs also increased in May by 21%.

*Note that monthly comparisons can be found in Table 2 and yearly comparisons can be found in Chart 2 and Chart 3.

Table 2: Operational data for 2023/24 financial year to date

2023/24	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Totals
New Members	215	171	142	135	132	122	206	131	127	161	**140**			**795**
Total Active Members	11,054	11,046	11,040	11,037	10,975	11,009	11,031	11,016	10,718	11,086	**11,059**			**11059**
Visitors	8,729	9,297	9,087	12,153	9,270	6,065	7,992	8,627	8,483	9,641	**10,970**			**79,703**
Print Loans	19,011	17,745	16,627	17,576	16,383	12,929	18,306	16,581	15,262	17,405	**17,629**			**150,420**
Digital Loans	4,685	4,616	4,567	5,783	5,787	6,253	6,182	5,413	5,600	5362	**5,655**			**48,886**
Total Loans	23,696	22,361	21,194	23,359	22,170	19,182	24,488	21,994	20,862	22,767	**23,289**			**199,306**
Home Delivery Borrowers	85	83	81	85	86	88	85	82	82	79	**81**			**81**
Home Delivery Loans	319	393	347	432	427	345	500	485	553	443	**633**			**3,801**
Youth Activities attendance	627	1392	537	343	379	356	396	381	427	424	**547**			**4,838**
Adult Activities attendance	99	49	35	44	42	0	29	8	1	15	**7**			**307**
JP visitors	75	101	98	118	120	82	68	101	116	84	**131**			**879**
PC bookings	730	707	653	747	697	463	634	779	632	608	**684**			**6,042**
Pages printed/copied	2,831	2,715	2,383	4,670	3,800	2,031	3,081	3,676	2,815	3,433	**4,148**			**28,002**
Website hits	5,914	5,751	7,516	7,325	6,675	4,829	5,887	5,784	5,433	5,576	**5,407**			**55,114**

*NB: Please note the following when reviewing the above monthly statistics table (Chart 1):

- Total Active Members are members who have borrowed in the last two years in accordance with State Library of WA guidelines for the collection of statistical data.
- Youth activities include Storytime, Baby Rhyme Time, Lego Club, and School Holiday programs. Every August Youth activities increase significantly due to Children's Book Week.
- Adult activities are the number of attendees at programs such as digital training, workshops, and presentations run by Library staff (e.g. war nurses), or external presentations.

Chart 2: Monthly new members- year on year comparison

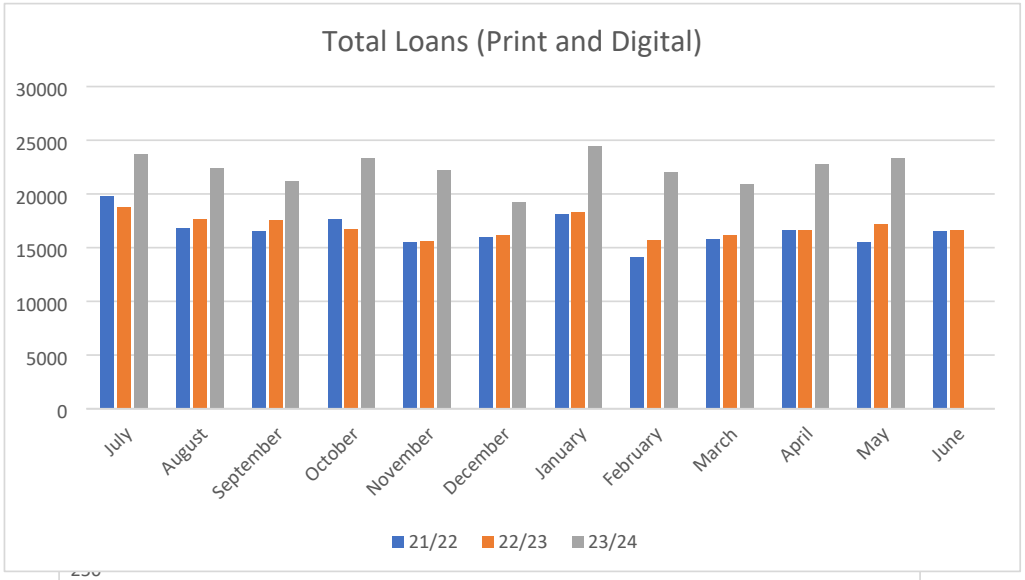
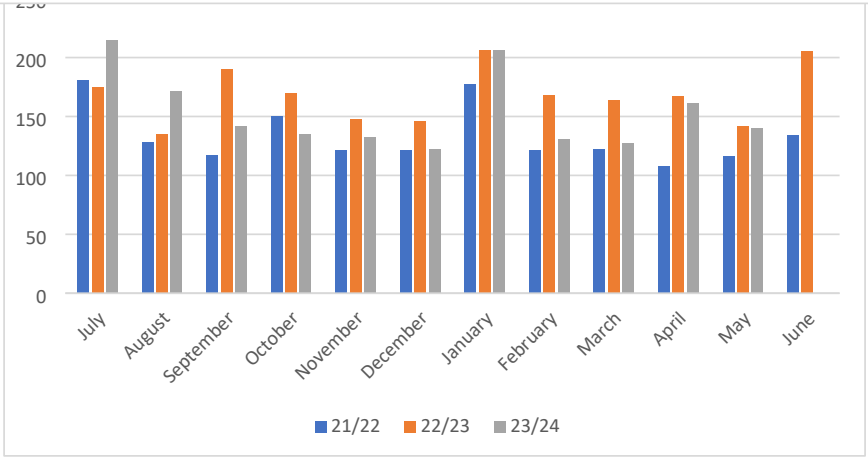


Chart 3:



Monthly loans- year on year comparison

Projects

The Library Strategic Plan is in drafting stage and considers both state-wide benchmarking data and outcomes of the Cambridge Library biennial community survey report for 2023/24.

FORWARD PLANNING

Programs
Several events will be held at Cambridge Library during June 2024, as outlined in the table below.

Upcoming events for June 2024 at Cambridge Library		
Date	**Event**	**Location**
4 June	Storytime with Melissa Payne: Oceans	Children's Library
6 June	Storytime with Melissa Payne: Oceans	Children's Library
7 June	Baby Rhyme Time with Melissa Payne	Children's Library
11 June	Storytime with Melissa Payne: Sharing	Children's Library
13 June	Storytime with Melissa Payne: Sharing	Children's Library
3 June	SPUN User Group Meeting (Cambridge Library will be hosting the state-wide user group meeting for Spydus, the Library's Management System)	Nerida Clifford Social Space
14 June	Baby Rhyme Time with Melissa Payne	Children's Library
17 June	LEGO Club	Nerida Clifford Social Space
18 June	Storytime with Melissa Payne	Children's Library
20 June	Storytime with Melissa Payne	Children's Library
21 June	Baby Rhyme Time with Melissa Payne	Children's Library
25 June	Storytime with Melissa Payne: Fairies	Children's Library
26 June	FOGO roll out session presented by Waste Management	Nerida Clifford Social Space
27 June	Storytime with Melissa Payne: Fairies	Children's Library
28 June	Baby Rhyme Time with Melissa Payne	Children's Library
1 – 7 July	School holiday activity: LEGO Drop-in	Library Lab
2 July	School holiday activity: Textile Craft Activity, Finger Knitting	Nerida Clifford Social Space
8 - 14 July	School holiday activity: Nintendo Switch Drop-in	Library Lab

Mayor Mack will join us for Storytime on the 18 July reading books and participating in activities. This will be widely promoted via the Library and Town social media channels. Other Elected Members may also participate in Storytime and baby rhyme time sessions if they are interested and can contact the Director Planning and Community Services to register their interest.

4. EVENTS AND VENUE MANAGEMENT

- Management of the Quarry Amphitheatre
- Management of bookings for:
  - The Boulevard Centre (staffed function centre)
  - Town of Cambridge community facilities including Wembley Community Centre, Leederville Town Hall, and Holyrood Pavilion
  - Open Spaces - Parks and Sporting Reserves
- Coordination of Large Externally Run events on Town open spaces.

CURRENT WORKS PROGRAM

Risk Assessment on Community Facilities
The Town's insurer, LGIS, has presented a draft report on their risk findings and recommendations to Administration. Relevant Town Officers have met to discuss the recommendations. A response with feedback on the report and a request for further investigation into risk assessments on appropriate types of use has been circulated back to LGIS.

Quarry Amphitheatre Strategic and Business Plan
The Town's consultant, Push Management, have held three workshops with Elected Members and one workshop with the Executive Team. The workshops have focussed on developing a clear vision and purpose for the Quarry Amphitheatre with key Strategic Priorities.

The Strategic and Business Plan will be presented to Council at the June OCM and will set the strategic agenda for the Quarry Amphitheatre, inform budget development over the next five years, as well as establish a marketing plan.

SpacetoCo – Online Booking Portal
The Events and Venue Management Team met with SpacetoCo in May 2024 to review the facility and open space booking usage and statistics over the last three years of the agreement. The agreement between ToC and SpacetoCo has an expiry of 19 November 2024. The EVM Team will conduct an internal review of the operations and price points to assist in discussions about future agreements.

Art at the Boulevard
A review of the Art at the Boulevard guidelines and conditions of use is underway to clarify the role of staff, available resources for artists, and acceptable use of the space. This will include processes for requesting a fee waiver if artists want to host an exhibition opening. It has been assessed that the impost on staff time when artists bump in and bump out is not sustainable, and processes to manage this will be included as part of the review.

COMMUNITY FACILITIES – BOOKING STATISTICS

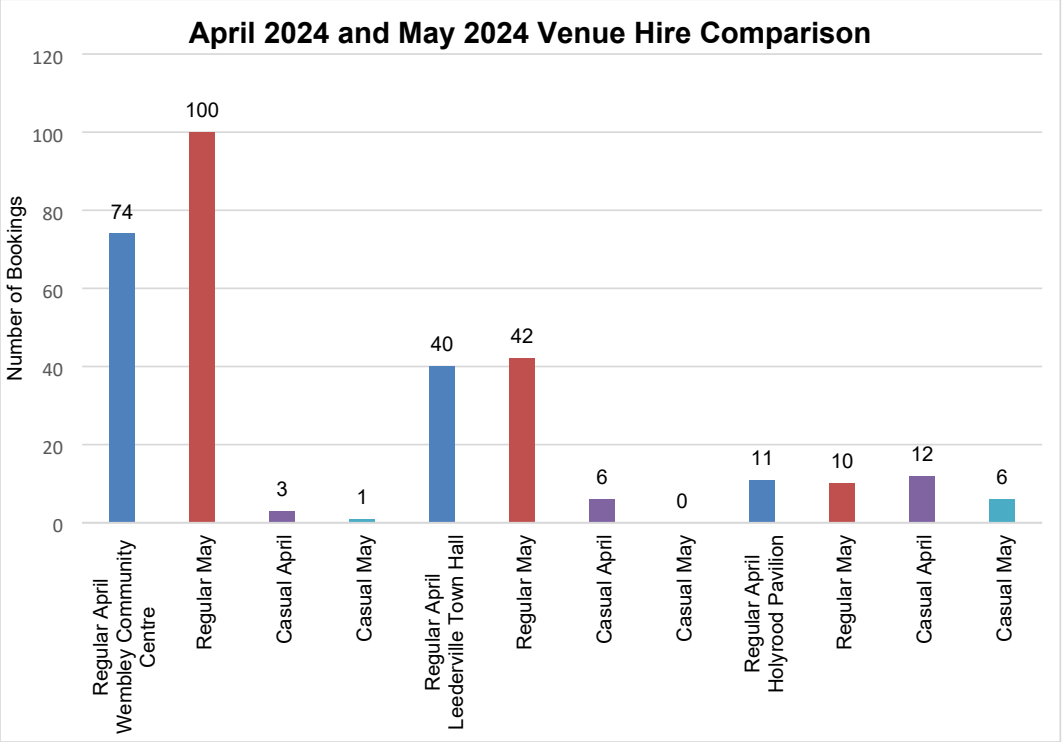
APRIL 2024					
	Hours	**Attendance**	**Income**	**Discount**	**Alcohol Permits Approved**
Wembley Community Centre	134.50	1,379	$5,040.38	$157.25	0
Leederville Town Hall	169.75	1,401	$4,520.63	$651.00	2
Holyrood Pavilion	69.25	714	$1,803.50	$178.50	0

TOTAL	373.50	3,494	$11,364.51	$986.75	2

MAY 2024					
	Hours	**Attendance**	**Income**	**Discount**	**Alcohol Permits Approved**
Wembley Community Centre	179.75	1,848	$6,768.50	$125.25	0
Leederville Town Hall	83.25	945	$3,897.63	$0.00	0
Holyrood Pavilion	40.25	490	$1,729.63	$85.00	2
TOTAL	303.25	3,283	$12,395.76	$210.25	2

APRIL 2024 to MAY 2024 VARIATION				
	Hours	**Income**	**Discount**	**Alcohol Permit Approved**
Wembley Community Centre	+45.25	+$1,728.12	-$32.00	0
Leederville Town Hall	-86.50	-$623.00	-$651.00	-2
Holyrood Pavilion	-29.00	-$73.87	-$93.50	+2

*NB: Alcohol Permits are approved via a risk assessment completed by the EVM team and either approved or refused by the Manager Community Services or Director Planning and Community Services under Delegated Authority.



Fee Waiver Justifications

- Use of Activity Room with Main Hall

APRIL 2024		
Venue	**Declined Bookings**	**Cancelled Bookings**
Wembley Community Centre	0	16 (*0)
Leederville Town Hall	0	2 (*0)
Holyrood Pavilion	4	6 (*0)
TOTALS	**4**	**24 (*0)**

* NB: Asterisk indicates number of cancellations made with fewer than 7 days' notice (100% forfeiture of hire fees).

MAY 2024		
Venue	**Declined Bookings**	**Cancelled Bookings**
Wembley Community Centre	0	10 (*0)
Leederville Town Hall	1	2 (*0)
Holyrood Pavilion	4	8 (*0)
TOTALS	**5**	**20 (*0)**

* NB: Asterisk indicates number of cancellations made with fewer than 7 days' notice (100% forfeiture of hire fees).

Justification for declining a booking request

- Customer not agreeable to bond amount
- Customer indicated they were not aged 18 years or older
- Customer not local resident
- Activity not suitable for space or aligned with Council approved use.

Cancellation justification from Hirers

- Event date changed (rescheduled)
- Made in error.

THE BOULEVARD CENTRE – BOOKING STATISTICS

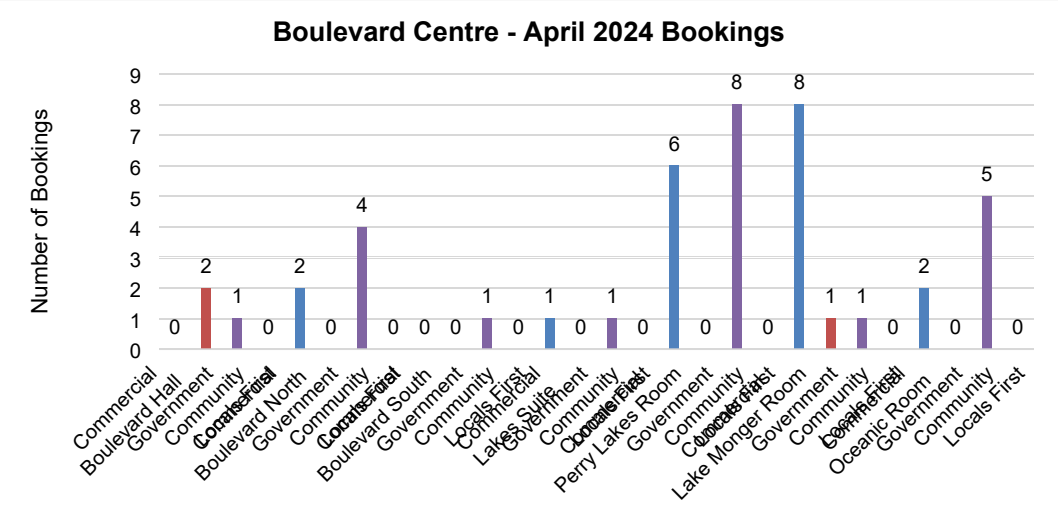
APRIL 2024					
Room Name	**Number**	**Hours**	**Attendance**	**Income**	**Discount**
Boulevard Hall	3	21.00	300	$2,423.00	$489.00
Boulevard North	6	27.00	550	$2,886.88	$641.88
Boulevard South	1	4.75	45	$641.38	$154.38
Lakes Suite	2	10.50	80	$875.75	$203.00
Perry Lakes	14	71.25	310	$2,951.88	$279.13
Lake Monger	10	39.25	191	$1,986.00	$101.50
Oceanic Room	8	49.25	84	$1,741.75	$364.00
TOTALS	**44**	**223.00**	**1,560**	**$13,506.64**	**$2,232.89**
Income includes additional items (tea/coffee/catering/equipment/staffing)					
Discount applied to venue hire fee only – relates to community group concession					

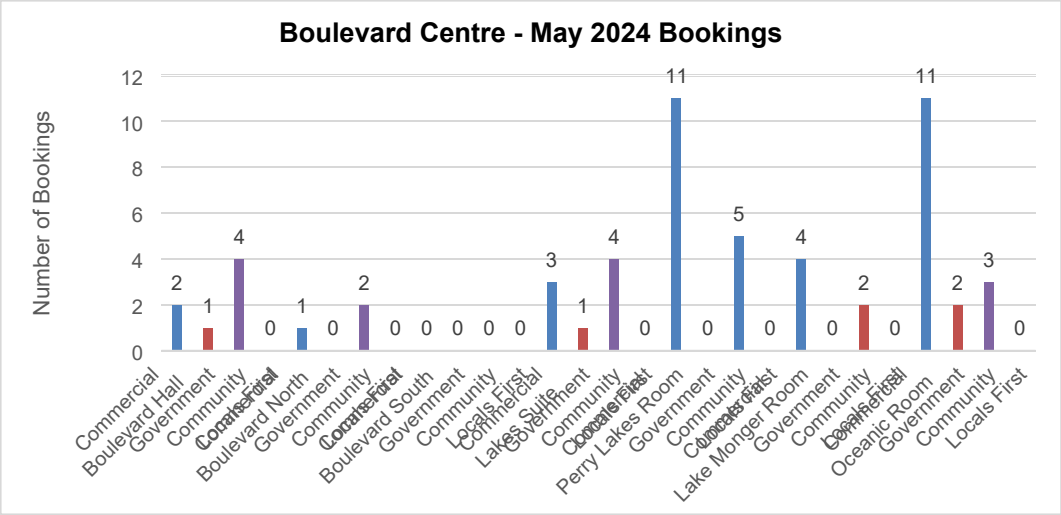
MAY 2024

Room Name	Number	Hours	Attendance	Income	Discount
Boulevard Hall	7	54.50	960	$11,570.71	$2,030.00
Boulevard North	3	15.50	182	$2,018.75	$373.75
Boulevard South	0	0.00	0	$0.00	$0.00
Lakes Suite	7	37.00	288	$3,902.00	$655.00
Perry Lakes	17	89.50	345	$4,414.45	$541.25
Lake Monger	6	38.00	83	$1,241.13	$192.50
Oceanic Room	15	86.50	147	$3,159.75	$358.50
TOTALS	**55**	**321.00**	**2,005**	**$26,306.79**	**$4,151.00**
Income includes additional items (tea/coffee/catering/equipment/staffing)					
Discount applied to venue hire fee only – relates to community group concession					

APRIL 2024 to MAY 2024 Variation			
Room Name	**Hours**	**Income**	**Discount**
Boulevard Hall	+35.75	+$10,222.34	+$1,575.00
Boulevard North	-22.50	-$2,627.25	-$251.75
Boulevard South	-36.50	-$3,518.25	-$507.50
Lakes Suite	+16.25	+$2,126.34	+$319.00
Perry Lakes	+17.50	+$1,347.70	+$283.87
Lake Monger	-24.75	-$2,116.25	+$91.00
Oceanic Room	+30.00	+$987.50	+$176.50
Income includes additional items (tea/coffee/catering/equipment/staffing)			
Discount applied to venue hire fee only – relates to community group concession			

Types of Bookings





APRIL 2024		
Room Name	**Declined Bookings**	**Cancelled Bookings**
Boulevard Hall	0	0 (*0)
Boulevard North	0	2 (*0)
Boulevard South	0	0 (*0)
Lakes Suite	0	2 (*0)
Perry Lakes	0	6 (*0)
Lake Monger	0	5 (*0)
Oceanic Room	0	1(*0)
TOTAL	0	16 (*0)

* NB: Asterisk indicates number of cancellations made with fewer than 7 days' notice (100% forfeiture of hire fees).

MAY 2024		
Room Name	**Declined Bookings**	**Cancelled Bookings**
Boulevard Hall	0	0 (*0)
Boulevard North	0	2 (*0)
Boulevard South	0	2 (*0)
Lakes Suite	0	2 (*0)
Perry Lakes	0	0 (*0)
Lake Monger	0	0 (*0)
Oceanic Room	0	1 (*0)
TOTAL	0	16 (*0)

* NB: Asterisk indicates number of cancellations made with fewer than 7 days' notice (100% forfeiture of hire fees).

Cancellation justification from Hirers

- Postponed/Rescheduled
- No longer required
- Made in error

QUARRY AMPHITHEATRE

- In April the Town received a request from a Curtin University Geology Student who requested a viewing of the Quarry Amphitheatre and permission to take photos of the Tamala limestone face on the North, South, and West walls. It is intended that the student uses the images as part of a research project.

APRIL 2024			
Event Organiser	**Event Type**	**Attendance**	**Date of event**
Wedding	Private Function	118	Friday, 5 April 2024
Wedding	Private Function	82	Saturday, 6 April 2024
Wedding	Private Function	57	Friday, 12 April 2024
Wedding	Private Function	88	Saturday, 13 April 2024
Wedding	Private Function	106	Saturday, 20 April 2024
Wedding	Private Function	105	Saturday, 4 May 2024

MAY 2024			
Event Organiser	**Event Type**	**Attendance**	**Date of event**
Wedding	Private Function	105	Saturday, 4 May 2024
DFES	Media Event – WOW Day	25	Wednesday, 22 May 2024
NB: SEASONAL CLOSURE BETWEEN MAY 2024 AND SEPTEMBER 2024			

APRIL 2024 – 15 online booking enquiries
- 1 music video for 2023/2024 (winter)
- 2 weddings for 2024/2025
- 2 birthdays for 2024/2025
- 1 ticketed event for 2024/2025
- 1 corporate event for 2024/2025 (winter)
- 5 weddings for 2025/2026
- 1 wedding for 2026/2027

MAY 2024 – 11 online booking enquiries
- 1 corporate event for 2024/2025
- 3 weddings for 2024/2025
- 2 weddings for 2025/2026
- 1 ticketed event for 2024/2025
- 1 ticketed event for 2025/2026

OPEN SPACES – BOOKINGS DETAILS

April 2024 – Open Space Bookings
- Total hours booked on an open space: 1,768.77 hours
- Total income: $4,839.75 (not including seasonal sporting clubs).

May 2024 – Open Space Bookings
- Total hours booked on an open space: 2,279.55 hours
- Total income: $8,683.50 (not including seasonal sporting clubs). Increased revenue from annual Associated and Catholic Colleges event commencing Monday, 27 May 2024 and concluding Friday, 31 May 2024.

Group Fitness
- Groups utilising four reserves (70.00 hours in month of April)

Open Space Events

APRIL 2024				
Organisation	**Activity**	**Attendance**	**Date of event**	**Location**
Cold Nips	Meditation and Breathwork	200	13 April 2024	City Beach Foreshore
YMCA Coastal City Hockey Club Inc	Annual Junior Hockey Carnival	800	21 April 2024	Alderbury Reserve
Wembley Vets Football Club	AFL Home Game	200	21 April 2024	Pat Goodridge Oval
Wembley Vets Football Club	AFL Home Game	200	21 April 2024	Wembley Oval
City of Perth Surf Life Saving Club	Commemoration service	100	25 April 2024	City Beach Foreshore

MAY 2024				
Organisation	**Activity**	**Attendance**	**Date of event**	**Location**
Associated & Catholic Colleges	Multisport inclusive carnival	180	3 May 2024	Alderbury Reserve
Associated & Catholic Colleges	Multisport inclusive carnival	360	6 May 2024	Alderbury Reserve
Associated & Catholic Colleges	Multisport inclusive carnival	360	7 May 2024	Alderbury Reserve
Associated & Catholic Colleges	Multisport inclusive carnival	360	8 May 2024	Alderbury Reserve
Athletics West	Cross country carnival	250	11 May 2024	Perry Lakes Reserve
Liberal Party	Leaflet distribution gathering	150	11 May 2024	McLean Park
Floreat Park Primary School	Cross country carnival	150	22 May 2024	McLean Park
BAPS Charities	Fundraising walk	500	26 May 2024	Perry Lakes Reserve
Associated & Catholic Colleges	Cross country carnival	3,000	30 May 2024	Alderbury Reserve

FORWARD WORKS PROGRAM

Perry Lakes Reserve
The Town is working with Basketball WA and Venues West to determine the feasibility for ongoing use of Perry Lakes Reserve (Areas 5 & 6) for the purpose of overflow parking on event days between September and March. A Memorandum of Understanding will be generated to include clear information on fees and charges, designated areas of use, access points, event dates, and parking/traffic management requirements.

Active Sporting Reserve
The Community Development Team are collaborating with the Parks and Natural Environment Team to identify load capacity on the active sporting reserves. This will assist in determining an appropriate level of sporting usage to create a framework for accepting casual bookings outside local sporting club allocations.

Fees and Charges – Regular Hirer Rate Review
The Events and Venue Management Team will review the current regular hirers operating at Town managed facilities and their current concession rate. The team will distinguish community organisations from commercial activities and from 1 July 2024 will apply the applicable rate.

Upcoming Events held on Town Open Spaces

The Events and Venue Management team liaise with external organisations to facilitate the management and coordination of a range of external events and activities on the Town's Open Spaces. This includes managing regular and seasonal hirers, parking requirements, and internal discussions with Infrastructure and Works, Parks and Natural Environment, Rangers and Community Safety, Health and Compliance, and Community Development Teams.

This also include managing any complaints or issues that occur during and after the use of Open Spaces. The Events and Venue Management Team take a coordinated approach when managing complaints and is cognisant of the importance of stakeholder management and the important safety aspects for the community.

JUNE 2024				
Organisation	**Activity**	**Attendance**	**Date of event**	**Location**
Netball WA	Overflow parking	300	1 June 2024 to 3 June 2024	Perry Lakes Reserve
Balga Primary School	Soccer carnival	120	5 June 2024	Alderbury Reserve
Cold Nips	Meditation and breathwork event	250	8 June 2024	City Beach Foreshore
IGSSA	AFL Skills Session	100	11 June 2024	Pat Goodridge Oval
IGSSA	AFL Skills Session	100	11 June 2024	Wembley Oval
Associated and Catholic Colleges	Hockey carnival	100	11 June 2024	Alderbury Reserve
St Dominics School	Soccer carnival	200	13 June 2024	Henderson Reserve
St Dominics School	Soccer carnival	200	13 June 2024	Pat Goodridge Oval
IGSSA	Cross country carnival	500	14 June 2024	Alderbury Reserve
Athletics West	Walking event	250	15 June 2024	Perry Lakes Reserve
City Beach Primary School	Cross country carnival	400	19 June 2024	City Beach Ovals
Wembley Primary School	Soccer carnival	120	20 June 2024	Alderbury Reserve
Wembley Primary School	Modcrosse carnival	100	20 June 2024	Floreat Oval
Wembley Primary School	AFL carnival	120	20 June 2024	Pat Goodridge Oval
Cold Nips	Meditation and breathwork event	749	21 June 2024	City Beach Foreshore
SEDA	AFL carnival	150	21 June 2024	Pat Goodridge Oval
SEDA	AFL carnival	150	21 June 2024	Wembley Oval
Associated and Catholic Colleges	Inclusive AFL carnival	120	21 June 2024	Alderbury Reserve
Sutherland	AFL carnival	100	25 June 2024	Pat Goodridge

School				Oval
Sutherland School	AFL carnival	100	25 June 2024	Wembley Oval

REGULATORY SERVICES

1. SECTION OVERVIEW

Regulatory Services is comprised of the following areas:

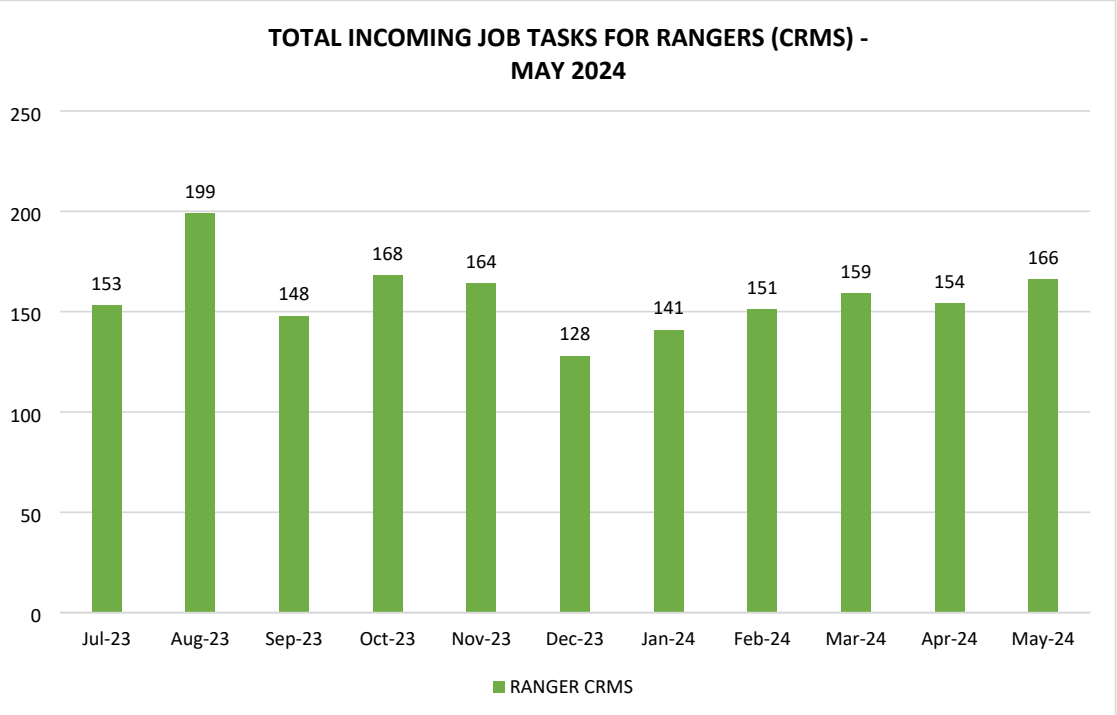
- Ranger Services & Community Safety
- Health & Compliance Services
- Building Services

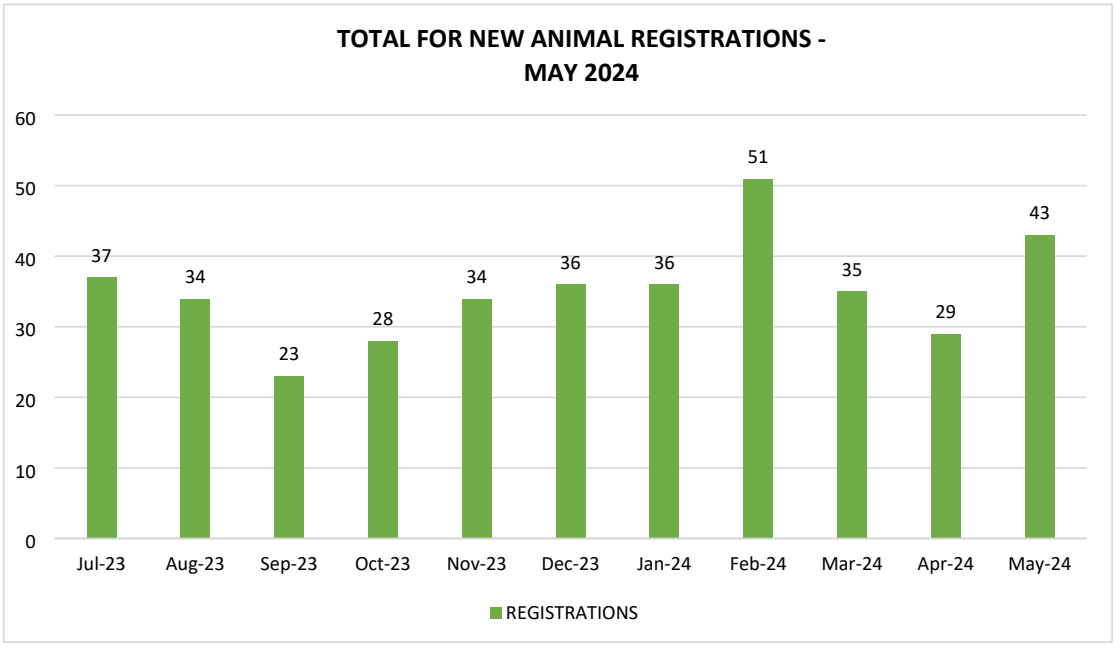
2. SECTION UPDATE

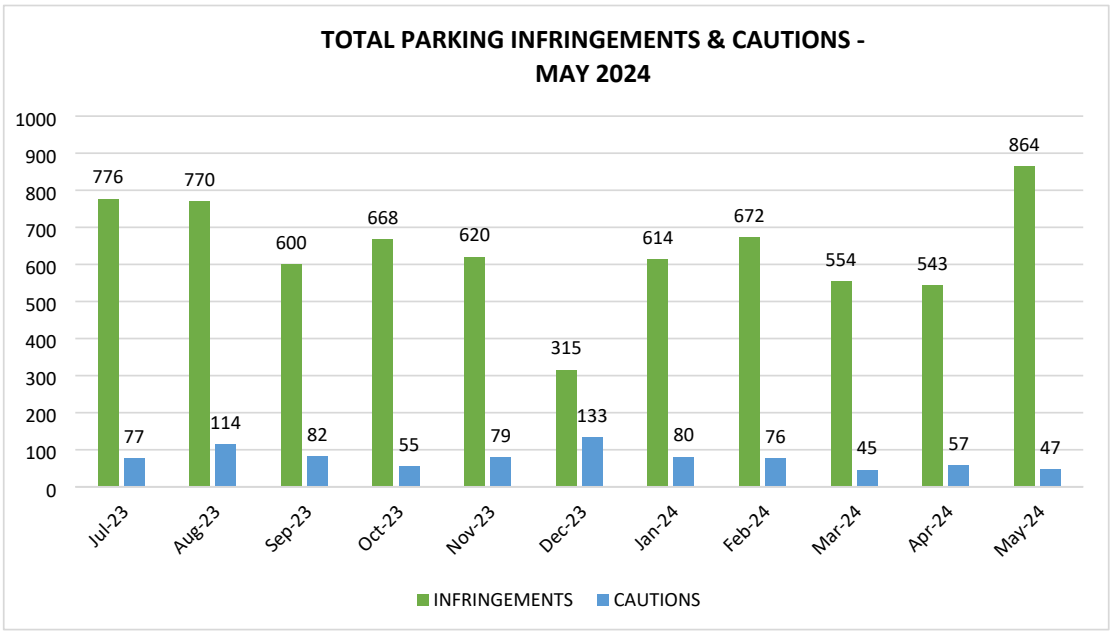
RANGER SERVICES & COMMUNITY SAFETY

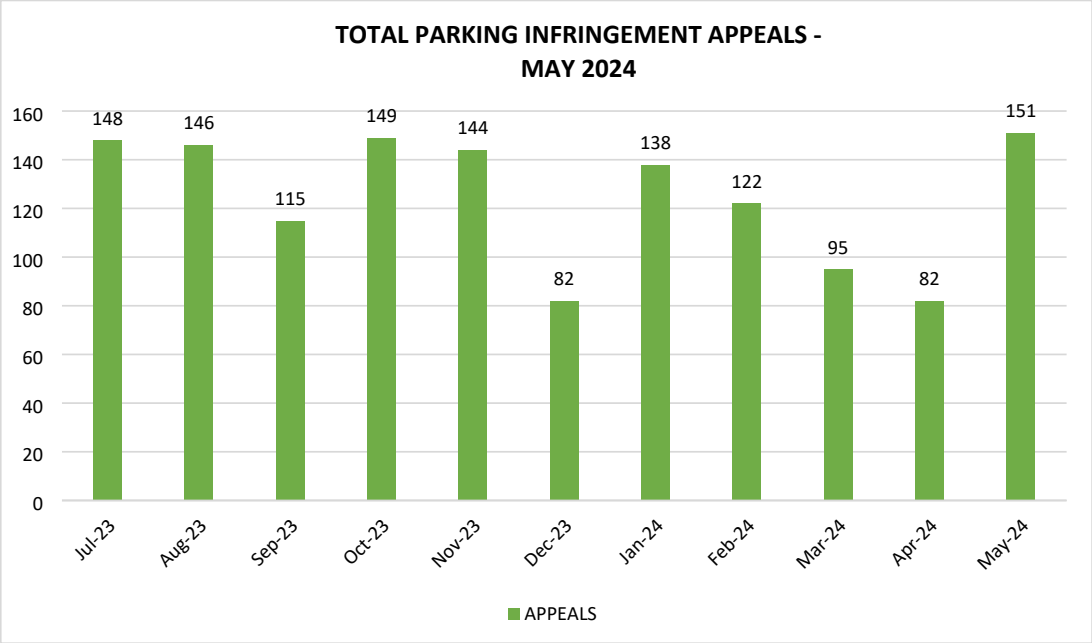
Ranger Services & Community Safety focuses on the safety and wellbeing of the Town's community and enforcement of the local laws. This encompasses the Town's parking ticket machines, infringement system job, animal registrations and incoming task allocations.

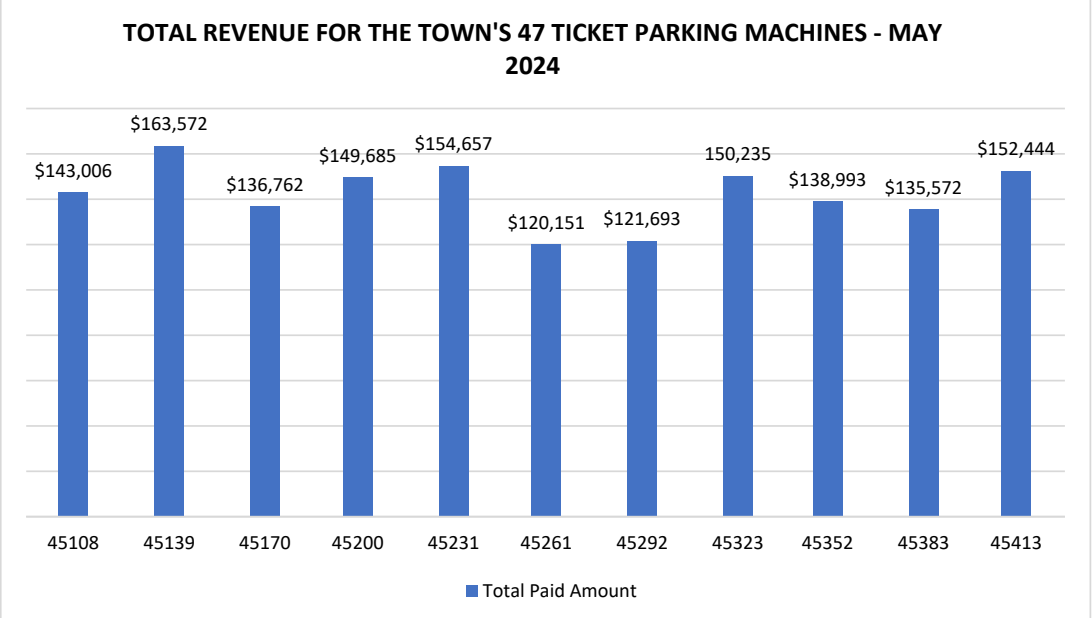
The statistical numbers received by Ranger Services for the month are shown in the tables below:

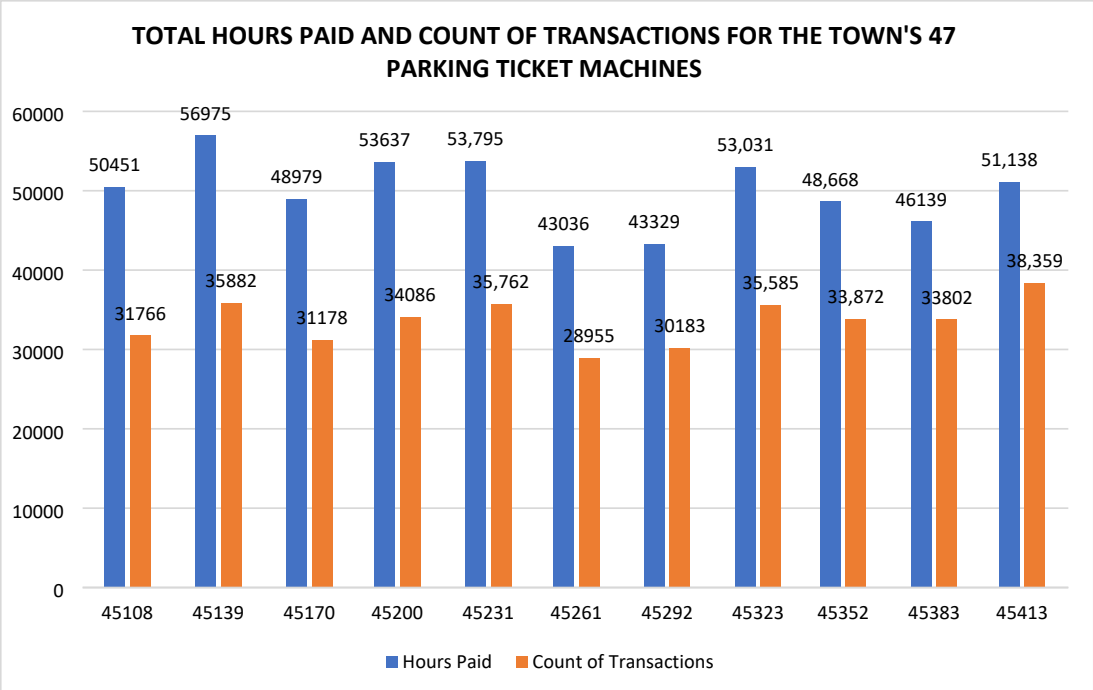


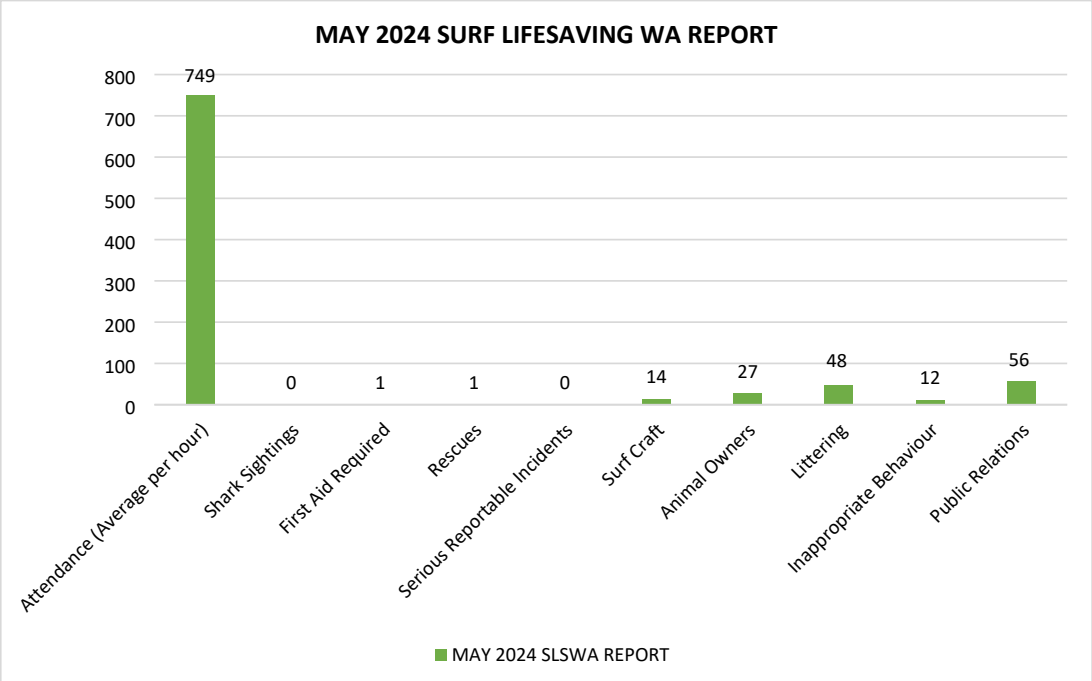

TOTAL FOR NEW ANIMAL REGISTRATIONS - MAY 2024
60
50
40
30
20
10
0
37
34
23
28
34
36
36
51
35
29
43
Jul-23
Aug-23
Sep-23
Oct-23
Nov-23
Dec-23
Jan-24
Feb-24
Mar-24
Apr-24
May-24
REGISTRATIONS

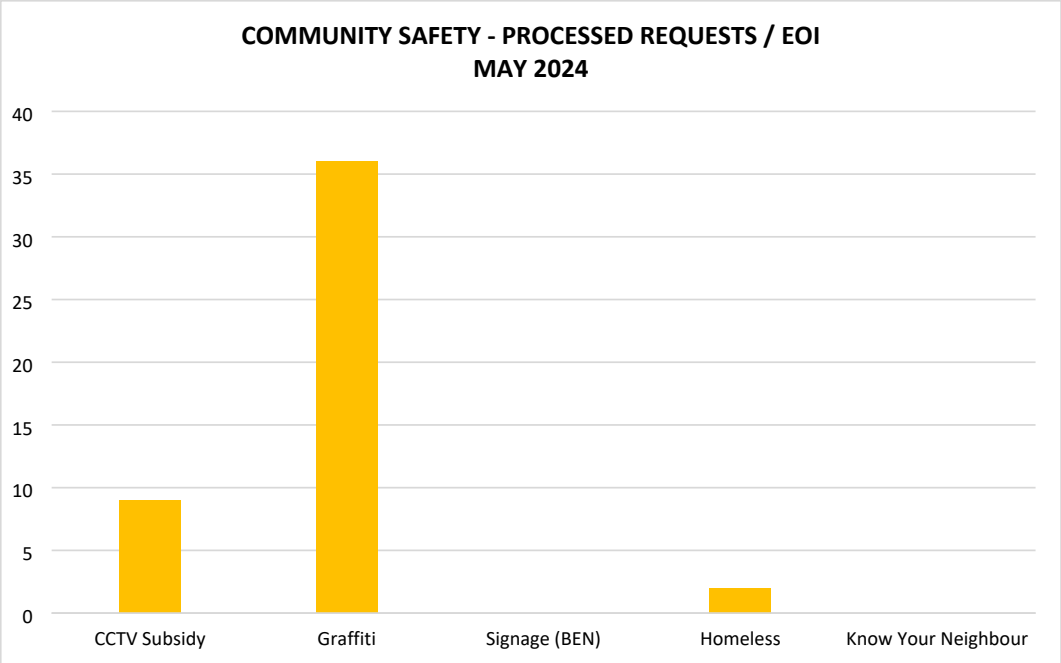

TOTAL PARKING INFRINGEMENTS & CAUTIONS - MAY 2024
1000
900
800
700
600
500
400
300
200
100
0
776
77
770
114
600
82
668
55
620
79
315
133
614
80
672
76
554
45
543
57
864
47
Jul-23
Aug-23
Sep-23
Oct-23
Nov-23
Dec-23
Jan-24
Feb-24
Mar-24
Apr-24
May-24
INFRINGEMENTS
CAUTIONS


TOTAL PARKING INFRINGEMENT APPEALS - MAY 2024
160
140
120
100
80
60
40
20
0
148
146
115
149
144
82
138
122
95
82
151
Jul-23
Aug-23
Sep-23
Oct-23
Nov-23
Dec-23
Jan-24
Feb-24
Mar-24
Apr-24
May-24
APPEALS


TOTAL REVENUE FOR THE TOWN'S 47 TICKET PARKING MACHINES - MAY 2024
$143,006
$163,572
$136,762
$149,685
$154,657
$120,151
$121,693
150,235
$138,993
$135,572
$152,444
45108
45139
45170
45200
45231
45261
45292
45323
45352
45383
45413
Total Paid Amount


TOTAL HOURS PAID AND COUNT OF TRANSACTIONS FOR THE TOWN'S 47 PARKING TICKET MACHINES
60000
50000
40000
30000
20000
10000
0
50451
31766
56975
35882
48979
31178
53637
34086
53,795
35,762
43036
28955
43329
30183
53,031
35,585
48,668
33,872
46139
33802
51,138
38,359
45108
45139
45170
45200
45231
45261
45292
45323
45352
45383
45413
Hours Paid
Count of Transactions

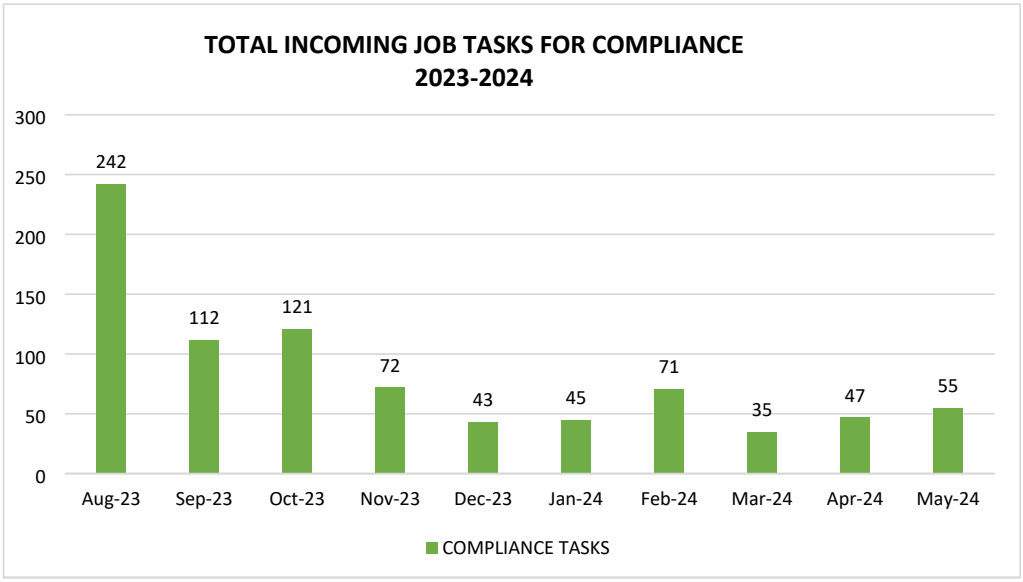

MAY 2024 SURF LIFESAVING WA REPORT
800
700
600
500
400
300
200
100
0
749
0
1
1
0
14
27
48
12
56
Attendance (Average per hour)
Shark Sightings
First Aid Required
Rescues
Serious Reportable Incidents
Surf Craft
Animal Owners
Littering
Inappropriate Behaviour
Public Relations
MAY 2024 SLSWA REPORT

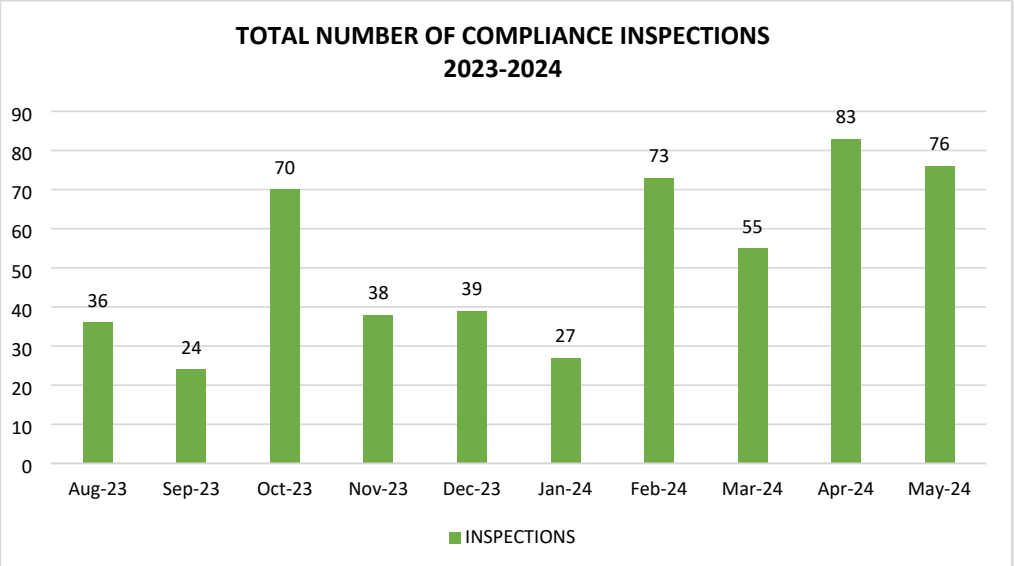


COMPLIANCE SERVICES

The Compliance Services area focuses on fostering and where necessary enforcing adherence to compliance requirements and compliance programs throughout the Town, in particular, compliance that relates to various legislation, Local laws and statutory requirement, in accordance with the Council's Prosecution and Enforcement Policy.

The statistical numbers received by Compliance Services for the month are shown in the tables below:

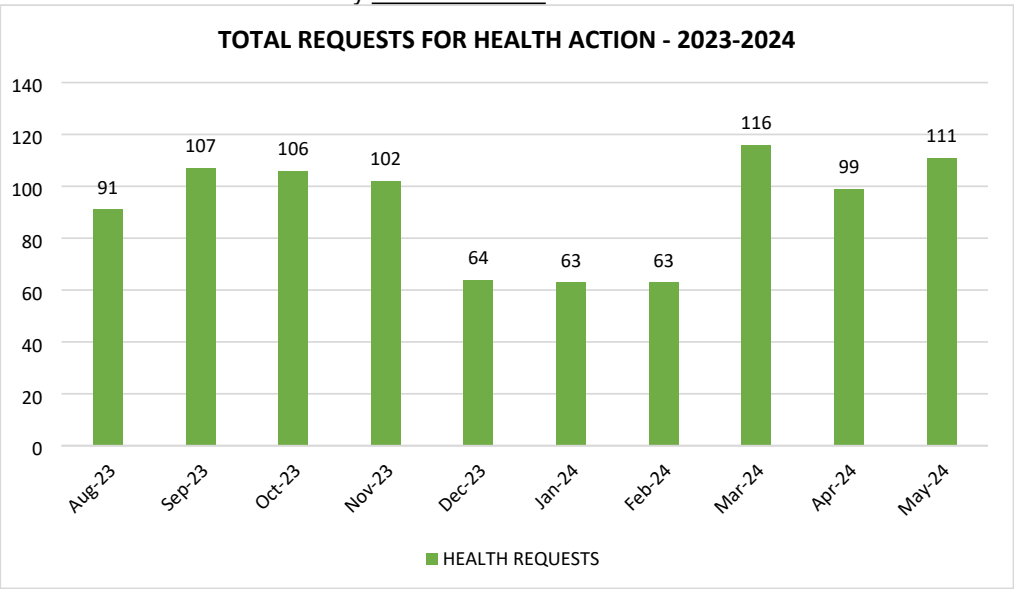


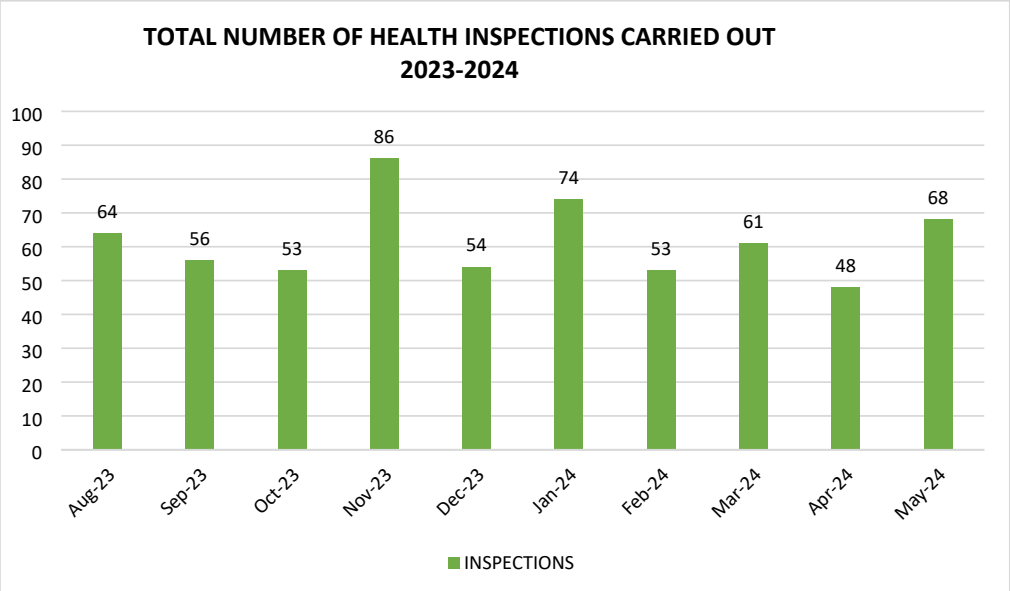


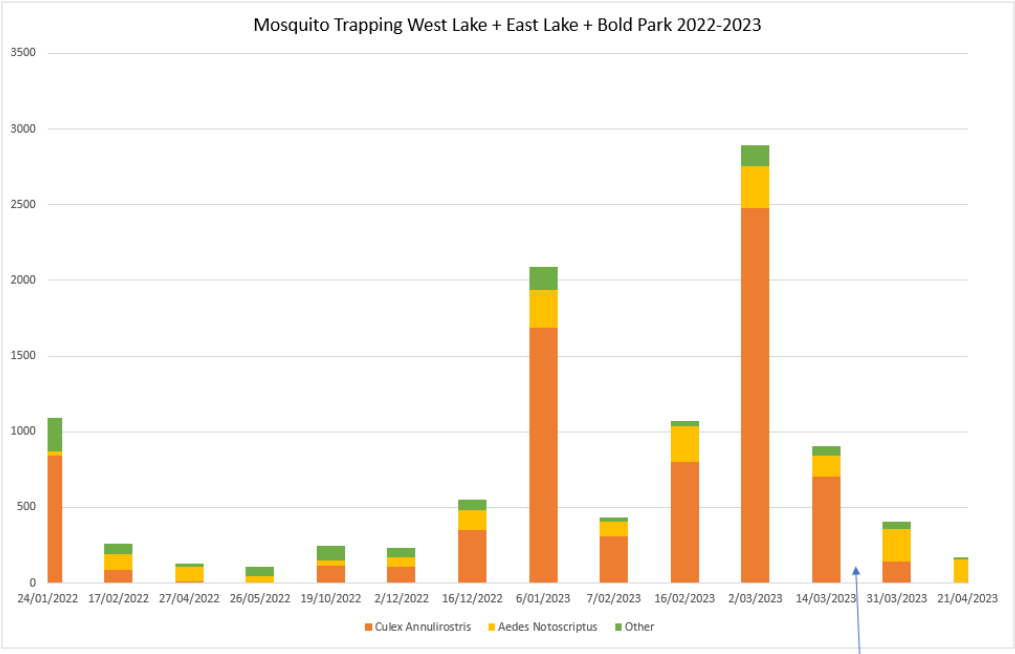
HEALTH SERVICES

The Health Services area focuses on providing an efficient and effective environmental and public health service to the community and residents of the Town.

The statistical numbers received by Health Services for the month are shown in the tables below:




TOTAL NUMBER OF HEALTH INSPECTIONS CARRIED OUT
2023-2024
100
90
80
70
60
50
40
30
20
10
0
64
56
53
86
54
74
53
61
48
68
Aug-23
Sep-23
Oct-23
Nov-23
Dec-23
Jan-24
Feb-24
Mar-24
Apr-24
May-24
INSPECTIONS


Mosquito Trapping West Lake + East Lake + Bold Park 2022-2023
3500
3000
2500
2000
1500
1000
500
0
24/01/2022
17/02/2022
27/04/2022
26/05/2022
19/10/2022
2/12/2022
16/12/2022
6/01/2023
7/02/2023
16/02/2023
2/03/2023
14/03/2023
31/03/2023
21/04/2023
Culex Annulirostris
Aedes Notoscriptus
Other
Perry Lakes Baited 14/02/2023.

BUILDING SERVICES

Listed below are the total numbers of permits issued by Building Services in May 2024. Also shown are the comparative figures of the numbers of permits issued on the same month of the previous year and year to date fields.

	May 2024	May 2023	2023/2024 YTD	2022/2023 July to May
Building Permits (Certified)	27	32	317	268
Building Permits (Uncertified)	11	9	60	61
Demolition Permits	6	2	35	28
Building Approval Certificate (Unauthorised Work)	1	1	10	19
Building Approval Certificate (Strata)	0	0	0	0
Occupancy Permits	1	2	14	14
Occupancy Permits (strata)	0	0	0	0
Total	46	46	436	392
Value of Construction	**$11,044,754.21**	**$9,335,135.36**	**$120,174,867.65**	**$138,002,375.96**

Building Permit Approval Report

Building Permit Approvals for the month of May 2024.

Building Permit Approvals - No Owners

Town of Cambridge

PermitNo	LegalDesc	Property Address		Builder	Nature of Work	Bld No	Date
Building Approval Certificate							
Building with existing Authorisation (Section 52)							
BAC0007-2023	Lot 798 Plan 3232	74 Salvado Road WEMBLEY WA 6014		Carlton Surveys 4/160 Burswood Road BURSWOOD WA 6100	Building with existing Authorisation (Section 52) - Strata Application		24/05/2024
Number of Building with existing Authorisation (Section 52) Permits = 1				**Value of work =**			
Number of Building Approval Certificate Permits = 1				**Value of work =**			
Building Permit Certified							
BCA Class 1 or 10 (Residential Works)							
BP0078-2024	Lot 1330 Plan 6371	32 Donegal Road FLOREAT WA 6014	$1,312,786.00	Minchin & Sims Pty Ltd 5/15 Lime Street NORTH FREMANTLE WA 6159	Alterations/Additions to Existing Single Storey Residence including swimming pool and safety barrier	BC7666	31/05/2024
BP0094-2024	Lot 70 Plan 10632	4 Yaltara Road CITY BEACH WA 6015	$290,000.00	Mr Christopher Hill 9 Armitage Close SOUTH GUILDFORD WA 6055	Additions and Alterations (Excludes Pool and Barrier)	BC10175 0	17/05/2024
BP0096-2024	Lot 526 Plan 7180	4 Canungra Road CITY BEACH WA 6015	$294,149.55	Bastille Homes PO Box 629 CLAREMONT WA 6910	Alterations and Remedial Works to Existing Dwelling	BC13523	20/05/2024
BP0097-2024	Lot 30 Plan 3480	60 Alderbury Street FLOREAT WA 6014	$71,000.00	Blue Square Construction Pty Ltd 2/5 Inverness Street MALAGA WA 6090	Timber Frames and Sheet Metal Roof Freestanding Pool House	BC10423 5	14/05/2024
BP0102-2024	Lot 382 Plan 133	94 Tate Street WEST LEEDERVILLE WA 6007	$1,105,023.66	Tru-Line Construction Pty Ltd T/As Trueline Homes PO Box 2650 MT CLAREMONT WA 6010	Extension and Renovation to existing House, incl. new Ensuite, Powder, Laundry, Kitchen	BC10362 2	14/05/2024
BP0103-2024	Lot 86 Plan 9378	34 Tranmore Way CITY BEACH WA 6015	$471,600.00	Nexus Home Improvements Pty Ltd 21 Hammond Road COCKBURN WA 6164	Alteration/Addition to Dwelling (including re-roofing) and Alfresco	13768	10/05/2024
BP0105-2024	Lot 1 Plan 34163	19 Oakdale Street FLOREAT WA 6014	$14,000.00	Ms Taryn Leigh Warburg 19 Oakdale Street FLOREAT WA 6014	Pergola, Raised Veranda, Retained Garden Bed, Alterations and Repairs to existing Screen Walls		16/05/2024
BP0106-2024	Lot 190 Plan 9545	31 Bendigo Way CITY BEACH WA 6015	$20,000.00	Austin Developments PO Box 269 NORTH BEACH WA 6920	Timber Frame and Sheet Metal Roof Gazebo		15/05/2024

Building Permit Approvals - No Owners

Town of Cambridge

PermitNo	LegalDesc	Property Address		Builder	Nature of Work	Bld No	Date
BP0110-2024	Lot 464 Plan 7180	21 Marimba Crescent CITY BEACH WA 6015	$898,111.00	Forte Builders Pty Ltd 57 Sheppard Way MARMION WA 6020	Alterations and Additions to Existing Single House. Excludes Pool Barrier, Retaining	BC68114	16/05/2024
BP0095-2024	Lot 113 Plan 9773	39 Sudbury Way CITY BEACH WA 6015	$2,743,135.00	Azure Luxury Homes Suite 1 389 Oxford Street MOUNT HAWTHORN WA 6016	New Three Storey Residential Dwelling, Retaining Walls, Screen Walls & Swimming Pool Fences	BC13345	03/05/2024
BP0124-2024	Lot 226 Plan 5917	38 Linden Gardens FLOREAT WA 6014	$890,341.00	Oswald Homes (1972) Pty Ltd PO Box 55, Westfield Shopping Centre INNALOO WA 6918	Double Storey detached Dwelling with Garage, Veranda, Balcony, Alfresco and Screen Walls (Excludes Lift, Privacy Screens, Pool and Associated Fencing/Barrier)	BC11420	28/05/2024
BP0127-2024	Lot 1676 Plan 6559	6 Elphin Street FLOREAT WA 6014	$1,000,000.00	Avanti Builders Pty Ltd PO Box 388 FLOREAT WA 6014	Proposed single storey residence, alfresco, retaining walls, below ground pool and pool fencing	BC369	29/05/2024
BP0115-2024	Lot 16 Plan 2278	104 Woolwich Street WEST LEEDERVILLE WA 6007	$8,000.00	Supreme Shades 77 Rousset Road MARIGINIUP WA 6078	Fabric Shade Sails (x2) with Steel Posts, Plate Fixings and Concrete Footings		24/05/2024
BP0036-2024	Lot 2 Plan 706	144 Herdsman Parade WEMBLEY WA 6014	$6,490.00	Perth Patio Magic 15/2 Sheffield Road WELSHPOOL WA 6106	Patio	NA	08/05/2024
BP0092-2024	Lot 1 Plan 34048	32 Gregory Street WEMBLEY WA 6014	$14,360.00	Perth Patio Magic 15/2 Sheffield Road WELSHPOOL WA 6106	Steel Frame Patio with Steel Roof		01/05/2024
BP0093-2024	Lot 746 Plan 7049	26 Dampier Avenue CITY BEACH WA 6015	$11,840.00	Perth Patio Magic 15/2 Sheffield Road WELSHPOOL WA 6106	New Carport		01/05/2024
BP0098-2024	Lot 3 Plan 15410	66/60 Kalinda Drive CITY BEACH WA 6015	$21,716.00	Australian Outdoor Living PO Box 2013 WANGARA WA 6947	Proposed Patio	BC101862	08/05/2024
BP0114-2024	Lot 32 Plan 1564	19 Caddy Avenue WEST LEEDERVILLE WA 6007	$28,270.00	Softwoods Timberyards Pty Ltd T/as Patio Living PO Box 1624 WEST PERTH BC WA 6872	New Timber Framed Patio and Pergola	100357	23/05/2024
BP0125-2024	Lot 467 Plan 3232	25 McKenzie Street WEMBLEY WA 6014	$45,300.00	Vergola WA 9 Altona Street BIBRA LAKE WA 6163	Proposed Unenclosed Steel Framed Vergola System to Existing Residence		30/05/2024
BP0292-2023	Lot 3824 Plan 205237	21 Highbury Street FLOREAT WA 6014	$14,699.00	Advanced Patios 39 Gillam Drive KELMSCOTT WA 6111	Carport	NA	01/05/2024
BP0100-2024	Lot 844 Plan 6286	12 Peebles Road FLOREAT WA 6014	$35,541.00	Aquatic Leisure Technologies Pty Ltd 28 Orion Road JANDAKOT WA 6164	Below ground fibreglass swimming pool, temporary pool construction fencing		10/05/2024
BP0116-2024	Lot 601 Plan 7094	6 Pindari Road CITY BEACH WA 6015	$38,000.00	Form Pools WA 204 Herbert Street DOUBLEVIEW WA 6018	Swimming Pool and Pool Security Fence		22/05/2024
BP0128-2024	Lot 213 Plan 7715	50 Pandora Drive CITY BEACH WA 6015	$65,000.00	Ocean Blu Pools And Spas PO Box 629 MT LAWLEY WA 6929	Construction of concrete pool and safety barrier		29/05/2024

Building Permit Approvals - No Owners

Town of Cambridge

PermitNo	LegalDesc	Property Address		Builder	Nature of Work	Bld No	Date
	Number of BCA Class 1 or 10 (Residential Works) Permits = 23			**Value of work = $9,399,362.21**			
BCA Class 2 to 9 (Commercial Works)							
BP0113-2024	Lot 1419 Plan 3273	82-84 Nanson Street WEMBLEY WA 6014	$149,950.00	Coast Construction Services Pty Ltd 1/5 Goongarrie Street BAYSWATER WA 6053	Fitout of Existing Tenancy	103307	23/05/2024
BP0120-2024	Lot 8 Plan 18587	Cambridge Forum 350 Cambridge Street WEMBLEY WA 6014	$30,000.00	Carbon Developments PO Box 746 BALCATTA WA 6914	Minor Fit Out - Sports Bar	BC14492	30/05/2024
BP0126-2024	Lot 842 Plan 424403	1 Cambridge Street WEST LEEDERVILLE WA 6007	$790,000.00	Ballpoint Construction Group No 1 Pty Ltd 1 Kirke Street BALCATTA WA 6021	Offices - Minor Fit out Works	BC103867	30/05/2024
BP0117-2024	Lot 260 Plan 422819	2 Hortus Way JOLIMONT WA 6014	$3,000.00	Decmil Australia Pty Ltd 20 Parkland Road OSBORNE PARK WA 6017	Amendment to BP0181-2022 - Revised FSER New Solution 5 (Fire Stopping) and Solution 6 (Fire Doors)	BC12236	27/05/2024
	Number of BCA Class 2 to 9 (Commercial Works) Permits = 4			**Value of work = $972,950.00**			
	Number of Building Permit Certified Permits = 27			**Value of work = $10,372,312.21**			

Building Permit Uncertified

BCA Class 1 or 10 (Residential Works)							
BPU0002-2024	Lot 163 Plan 11362	52 Tarongo Way CITY BEACH WA 6015	$19,800.00	GJB Roofing Pty Ltd PO Box 1162 JOONDALUP WA 6919	Re-Roof (Tile to Tin)		13/05/2024
BPU0028-2024	Lot 1381 Plan 6371	19 Kilkenny Road FLOREAT WA 6014	$18,000.00	Ms Karen Dorothy Joyce Goodwill 19 Kilkenny Road FLOREAT WA 6014	Boundary Wall		28/05/2024
BPU0029-2024	Lot 237 Plan 10021	7 Carinya Place CITY BEACH WA 6015	$6,000.00	Axis Landscape Solutions 2/23 Geddes Street BALCATTA WA 6021	Swimming Pool Fence Barrier		28/05/2024
BPU0065-2023	Lot 205 Plan 73849	54 Stadium Drive FLOREAT WA 6014	$19,200.00	Meraki Design And Construction Pty Ltd 20 East Street GUILDFORD WA 6055	Fixed Louver Pergola		24/05/2024

Building Permit Approvals - No Owners

Town of Cambridge

PermitNo	LegalDesc	Property Address		Builder	Nature of Work	Bld No	Date
BPU0021-2024	Lot 320 Plan 6184	69 The Boulevard FLOREAT WA 6014	$18,200.00	Sustain Patios and Outdoors PO Box 1498 WANGARA WA 6947	Patio		10/05/2024
BPU0022-2024	Lot 46 Plan 5782	15 Everton Street FLOREAT WA 6014	$17,468.00	Meraki Design And Construction Pty Ltd 20 East Street GUILDFORD WA 6055	Stratco Cooldek Patio	NA	13/05/2024
BPU0026-2024	Lot 532 Plan 3232	14 Essex Street WEMBLEY WA 6014	$15,136.00	Meraki Design And Construction Pty Ltd 20 East Street GUILDFORD WA 6055	Rear attached Stratco Patio		16/05/2024
BPU0024-2024	Lot 533 Plan 3232	12 Essex Street WEMBLEY WA 6014	$53,000.00	Countrywide Pools PO Box 243 NORTHAM WA 6401	Swimming Pool and Fencing		15/05/2024
BPU0025-2024	Lot 1419 Plan 6371	10 Clanmel Road FLOREAT WA 6014	$3,000.00	Simon Don Papaelias 10 Clanmel Road FLOREAT WA 6014	Pool Safety Fence		15/05/2024
BPU0027-2024	Lot 30 Plan 3480	60 Alderbury Street FLOREAT WA 6014	$64,930.00	Barrier Reef Pools Northside Pty Ltd PO Box 1449 SCARBOROUGH WA 6019	Below Ground Fibreglass Pool		21/05/2024
BPU0023-2024	Lot 456 Plan 3185	36 Reserve Street WEMBLEY WA 6014	$18,500.00	Mr Mark Ruloff 36 Reserve Street WEMBLEY WA 6014	Shed		13/05/2024
	Number of BCA Class 1 or 10 (Residential Works) Permits = 11			**Value of work = $253,234.00**			
	Number of Building Permit Uncertified Permits = 11			**Value of work = $253,234.00**			

Demolition Permit

BCA Class 1 or 10 (Residential Works)

DP0008-2024	Lot 388 Plan 7599	18 Challenger Parade CITY BEACH WA 6015	$34,800.00	No associations of type Builder are linked to this application	Full Site Clearance within the Property Boundary		02/05/2024
DP0012-2024	Lot 149 Plan 9545	64 Chipping Road CITY BEACH WA 6015	$27,500.00	No associations of type Builder are linked to this application	Full Demoliition		23/05/2024
DP0013-2024	Lot 41 Plan 7575	25 Pandora Drive CITY BEACH WA 6015	$35,090.00	No associations of type Builder are linked to this application	Full Demolition	WAD376 WR2191	28/05/2024
DP0014-2024	Lot 3 Plan 794	104 Northwood Street WEST LEEDERVILLE WA 6007	$15,180.00	No associations of type Builder are linked to this application	Full Site Clearance of Residential Property		29/05/2024

Building Permit Approvals - No Owners

Town of Cambridge

PermitNo	LegalDesc	Property Address		Builder	Nature of Work	Bld No	Date
DP0011-2024	Lot 1892 Plan 3273	65 Simper Street WEMBLEY WA 6014	$12,300.00	No associations of type Builder are linked to this application	Demolition of Shed Only		21/05/2024
	Number of BCA Class 1 or 10 (Residential Works) Permits = 5			**Value of work = $124,870.00**			
	BCA Class 2 to 9 (Commercial Works)						
DP0010-2024	Lot 800 Plan 411840	St John Of God Hospital 12 Salvado Road SUBIACO WA 6008	$294,338.00	No associations of type Builder are linked to this application	Demolition of 2 x De-mountable Buildings	WAD263	08/05/2024
	Number of BCA Class 2 to 9 (Commercial Works) Permits = 1			**Value of work = $294,338.00**			
	Number of Demolition Permit Permits = 6			**Value of work = $419,208.00**			
Occupancy Permit (Classes 2-9 only)							
OP0006-2024	Lot 1752 Plan 6135	B0569 - Sydney Cheek Sports Pavilion 39 Chandler Avenue West FLOREAT WA 6014		No associations of type Builder are linked to this application	Tempory Occupancy Permit for Incompleted Building		07/05/2024
	Number of Permits = 1			**Value of work =**			
	Number of Occupancy Permit (Classes 2-9 only) Permits = 1			**Value of work =**			

Total Number of Permits = 46 **Total Value of Work = $11,044,754.21**

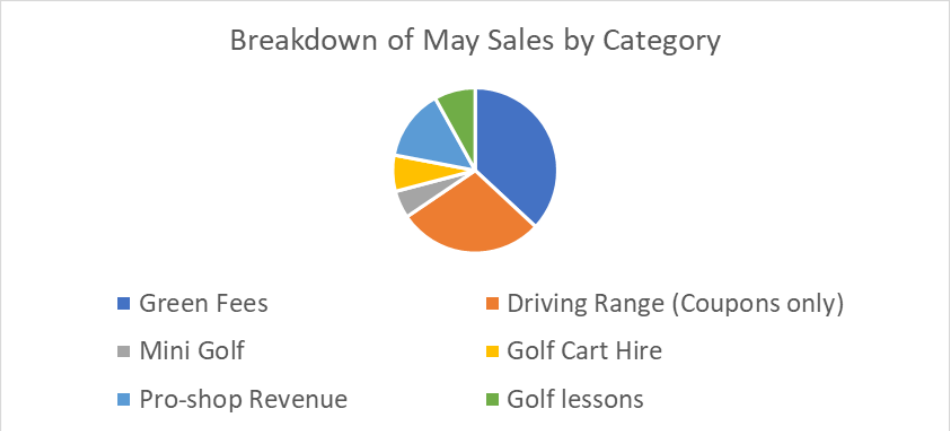
CORPORATE & COMMERCIAL SERVICES

WEMBLEY GOLF COURSE

1. INFORMATION ITEMS

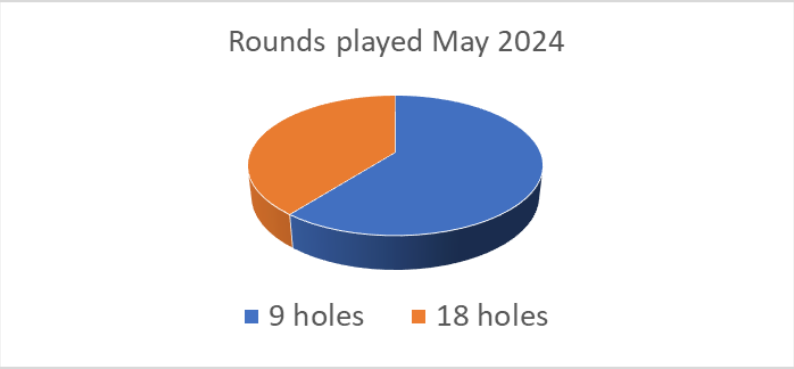
- Strong financial results currently for the 2023/24 FY
- WGC experienced revenue loss in May due to rain/storms experienced at the end of month
- Trackman Range continues to generate significant revenue and exceed expectations.
- PGA Centre for Learning and Performance upgrade – Stage 3 complete. Expected completion date by EOFY
- Corporate golf events start to decline during the winter months
- Mini Golf experienced it's second biggest May revenue on record since its opening in 2016
- Men, Women's, juniors golf clinics to continue throughout the winter months
- Golf Shop retail revenue continues to decline compared to previous years however still an increase compared to pre- covid golf shop retail revenue.

WGC Financial Snapshot		
Fee Type	May 2024 Revenue v budget	May YTD 2023/24 Revenue v budget
Green Fees	19%	11.70%
Driving Range (Coupons only)	-3%	18.87%
Mini Golf	104%	7.34%
Golf Cart Hire	-1%	14.75%
Pro-shop Retail Revenue	-16%	3.49%
Golf lessons	-27%	5.82%
Snapshot totals	**2%**	**11.69%**



Rounds played on the Golf Course for May:

9 holes: 8,826
18 holes: 5,725
Total Rounds: 14,551



Total Transactions in the Golf Shop:

May 2024: 29,959
Financial YTD: 359,050

BOLD PARK AQUATIC

1. INFORMATION ITEMS

	May	23/24 YTD (as of 4 June 2024)
Overall Attendances	17,970	236,721
Active Memberships	243	403
Active Multi-passes	3,279	4,513
Active Swim Academy enrolments	1,216	6,437
Facility and lane hire (hrs)	693.8	8,027.15
Aqua Aerobic attendances	497	5,481
Strength for Life attendances	118	1,274

RATES

2. AREA UPDATE

- Final interim notices are due on the 25th of June 2024.
- A total of 134 ratepayers remain on the 4-instalment option and have been followed up.
- Reminder letters have been issued to Pensioners & Seniors reminding them to pay by 30th June 2024 to retain their rebates.
- 24 accounts remain unpaid or are partially paid and have been referred to a collection agent for legal recovery action. Legal action to commence in June.
- Rates collected to 31st May 2024 are $26,252,514.93 (97%) of the budgeted rates for the 2023/2024 year being $27,100,000.
- The 2024/2025 GRV DFES Revaluation Roll was received and rates modelling for the 2024/25 year can commence.

OFFICE OF THE CEO

ICT SERVICES

ICT Vision:

"Enabling digital innovation through transformation and optimisation of technology and processes, empowering staff to perform their jobs more effectively and providing a contemporary and intuitive customer experience."

1. SECTION OVERVIEW

The ICT team is responsible for the following key services:

- ICT Governance
- ICT Support for all Town owned ICT resources and systems
- AV Support
- Cybersecurity
- Systems and software administration and maintenance
- Software upgrades
- Network infrastructure administration
- Digital transformation
- Operational projects (Brilliant Basics for continuous improvement)

2. SECTION STAFF UPDATE

All vacancies have been filled.

3. PROJECT SUMMARY AND UPDATE

The Strategic ICT Plan 2021-2026 endorsed by Council, commenced in July 2021.

The Strategic ICT Plan involves major digital transformation to the Town's IT systems to achieve the ICT vision. The projects range from network infrastructure, IT and telephony equipment, Audio-Visual (AV) system, software systems and audit and compliance.

A high-level update on the key strategic ICT projects completed from then to date is summarised in Table 1 below.

July 2021 – December 2021	January 2022 – December 2022	January 2023 – May 2024
• Upgraded wireless connectivity across the Town • Secure remote access for staff • Foundational work for clearing IT debt and legacy practices • Laptop Replacement Program • Bulk SMS for critical incidents • ICT Governance Framework • ICT Risk Management Process • OAG: There were 30 findings and work to address the recommendations was undertaken. There were 26 findings outstanding findings in December 2021.	• Enterprise Resource Planning (ERP) System: - Upgraded from on-premise to the cloud - Upgraded Enterprise Content Management (ECM) system - Implemented HR and Payroll System • Upgraded network storage • Implemented Cloud Backup solution • Wireless Area Network (WAN) implemented across the entire Town • Introduced Microsoft Office and Teams • Enhanced cybersecurity through a number of initiatives • Implemented hearing assistance over Wi-Fi at the Administration Council Chamber and Quarry Amphitheatre • Better management of ICT Asset Disposal • Audio-Visual (AV) Upgrade in Council Chambers • Visitor Access Management system at Administration and BoldPark Aquatic. • Secure printing via swipe card technology • **OAG**: 17 of the 26 Findings were addressed and finalised (17/26 completed).	• Enterprise Resource Planning (ERP) System: - Enterprise Budgeting System - Finance and Purchasing Systen - Budget Management Dashboard - Enterprise Asset Management • Major Improvements to Intramaps with more information for the public and staf • OAG 2021: All 26 findings have been completed. • Additional cybersecurity measures were implemented, including cyber refresher trainings and regular campaigns to promote better awareness. • Upgrade of the BPAC Bright Sign System. • Upgrade of the Library Public Access Computers. • Upgrade of the internet and local netwo at WGC. • Finalised the Town's Cyber Security Incident Response Plan (CIRP). • Introduced new IT Service Desk system which enables better compliance with I Service Management standards (ITIL). • Mobile Device Management • Managed Email Signatures

Table 3: High Level ICT Projects/Initiatives Completed from July 2021 to May 2024

Enterprise Resource Planning (ERP) System

The Town's Enterprise Resource Planning (ERP) System is TechnologyOne. This comprises of a suite of modules for the entire Town, including:

- Finance
- Enterprise Budgeting
- Supply Chain Management (SCM)
- Human Resources and Payroll
- Enterprise Content Management (ECM)
- Property and Rates
- Customer Relationship Management (CRM)
- Spatial (Intramaps)
- Enterprise Asset Management (EAM)

The ERP Upgrade program is a five-year digital transformation initiative upgrading all TechnologyOne modules to the latest functionality of Technology CiAnywhere. A cloud strategy approach was adopted, and migrated the on-premise software to the cloud as the first step. Incorporating best practice and re-engineering business processes are key components of this digital transformation. New modules and functionality (e.g. Enterprise Asset Management and Contracts) have been, and will be, added in this upgrade to create a single repository for corporate data, streamline processes and enable a more contemporary digital experience for the Town's rate payers and administration. The ERP digital transformation

began on the 1 October 2021 and the key achievements are outlined below by financial year.

ERP Projects Completed in 2024:

- Introduced and implemented Enterprise Asset Management (EAM) system (March 2024)
    - EAM is a significant addition to the current ERP suite and an important project for the Council. Asset Management was handled through a separate system. This project leverages the existing enterprise modules and data to offer seamless integration and visibility of information.

ERP Projects Completed from October 2021 to December 2023:

- Migrated the entire on-premises system to the cloud and adopted, i.e. Software as a Service (SaaS) solution approach. (May 2022)
- Upgraded the ECM system to the latest software version, i.e. Ci to CiAnywhere (CiA). (May 2022)
- Implemented a new HR and Payroll system. (October 2022)
- Implemented Enterprise Budgeting system. (March 2023)
- Introduced Retention and Disposal module for the Town's electronic records. (March 2023)
- Upgraded the Finance System to CiA. (June 2023)
- Upgraded the Supply Chain Management system to CiA and streamlined the invoicing and purchasing processes, including the elimination of paper invoices. (June 2023)

Key Project Benefits of the ERP Digital Transformation	• Increased efficiency across the organization via enhanced/streamlined workflows and seamless module integrations.
	• Improved user access management and role security.
	• Enhanced ability to access and extract information.
	• Digitisation of invoicing and purchasing processes through automated scanning of Accounts Payable invoices (Optical Character Recognition - OCR technology integration).
	• Significant reduction of manual sign offs.
	• Clearer audit trails allowing for better compliance and transparency.
	• Access to additional functionality in CiAnywhere.

Current key projects in progress:

- **Wembley Golf Course (WGC) IT Assessment**: Phase 2 is in progress to address the recommendations identified in the report and advance towards the centralisation of the IT systems. It is planned for Phase 2 to be completed by June 2024. Transitioning phase and disengagement with the incumbent service provider has been initiated. The project is tracking well and the complete transition to the Town's IT system will take into effect on 1 July 2024.
- Implementing additional cybersecurity measures for more robust and resilient security, including awareness campaigns.
- Enhancing disaster recovery and business continuity practices.
- **Telephone Upgrade Project**: This project is aimed at replacing and upgrading the entire landline telephone system at the Town and move towards soft phone calling. The tender process is in progress and the pilot phase will commence on the week starting 10 June 2024.

- **Property & Rating module** – Business improvement work is in progress to streamline and automate the Development Applications workflow.

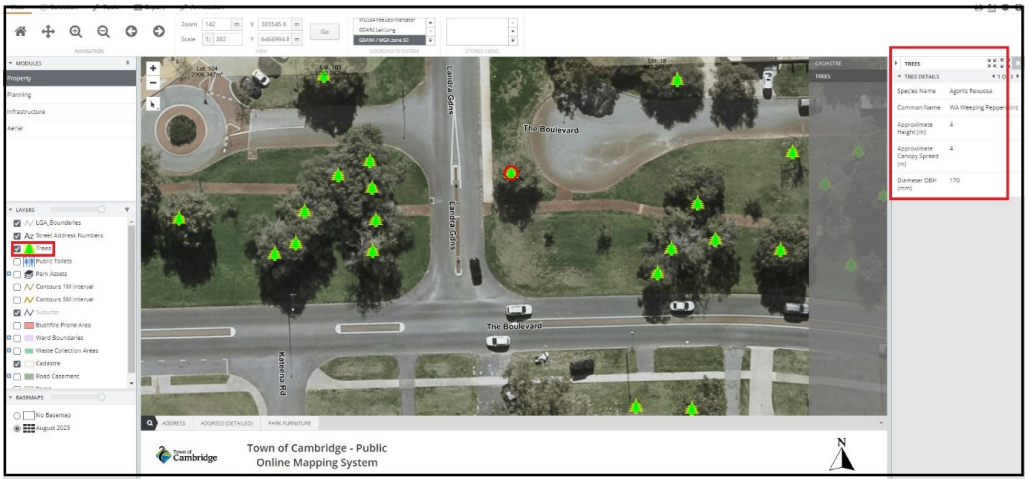
OAG findings are not detailed in this report due to information sensitivity. They are reported to the Audit and Risk Committee on a quarterly basis.

4. INFORMATION ITEMS

Additional Projects

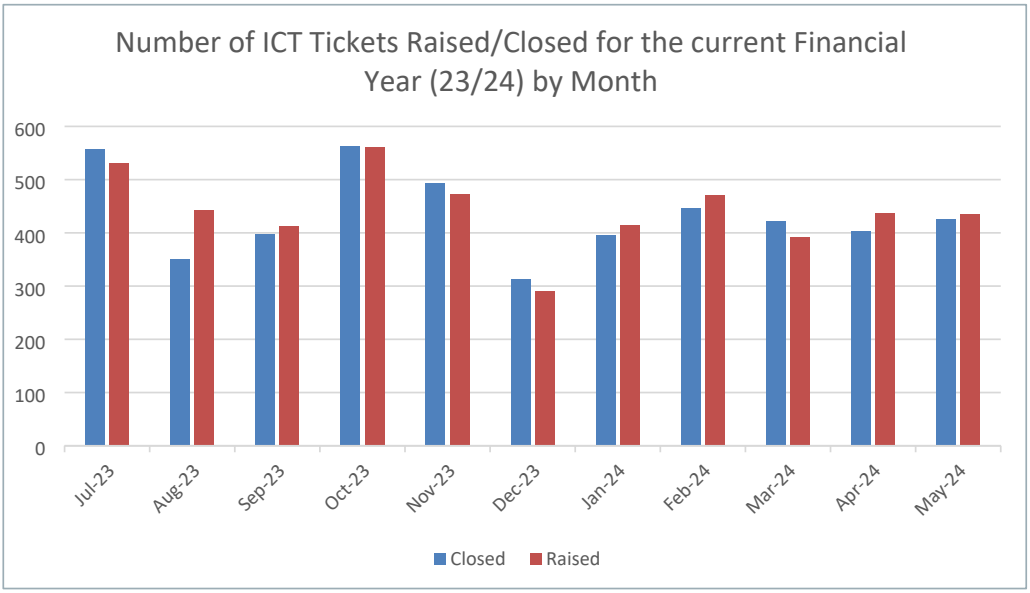
Tree Asset Data Viewable by the Public

The Town's Tree data is now viewable in our public mapping system, Intramaps. All park and street trees can be located and attribute data such as species, common name, height, trunk diameter and canopy spread can be viewed.



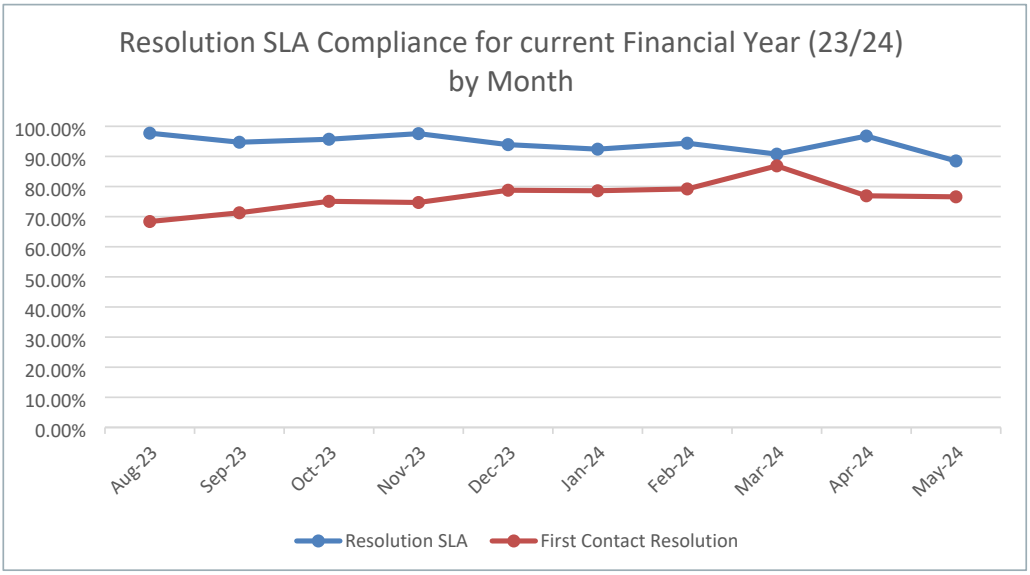
Operational Overview for Current Financial Year

Operationally, there was a total of 4854 tickets (IT service requests and IT incidents raised by staff and Elected Members) lodged to the IT Service Desk during the 23/24 Financial year. The graph below shows the number of tickets raised/closed for the current 23/24 Financial year (July 2023 to May 2024).



Resolution SLA Compliance

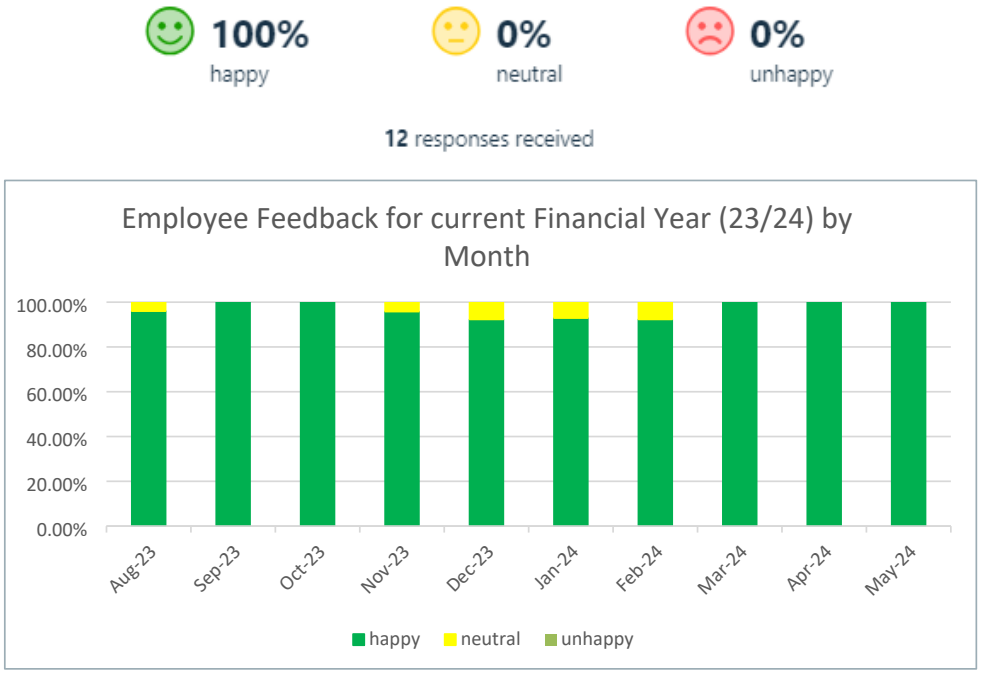
During the month of May 2024, a total of 434 tickets were raised to the IT Service Desk and a total of 426 tickets were closed. Of the tickets closed in the month of April, 76.58% of the tickets were resolved and closed at the first contact and 88.50% of the tickets were resolved within SLA compliance.



Employee Feedback

The IT Service Desk received a 3.1% employee feedback response rate during the month of May 2024. 12 responses were received out of a total of 379 surveys sent to staff who have had tickets closed by the IT Service Desk.

The IT Service Desk received 100% positive, 0% neutral and 0% negative feedback.



INFORMATION MANAGEMENT

1. SECTION OVERVIEW

Information Management (IM) encompasses the process and practices for the Town's records lifecycle management, adhering to the State's Records Act 2000.

The IM team is responsible for the following services:

- Recordkeeping policy management and practices
- Records registration, filing and archiving
- ECM Management and training of staff in its use
- Retention and Disposal of Records
- Freedom of Information (FOI) process
- Privacy and Responsible Information Sharing (PRIS) assessment and planning
- Information Classification

2. SECTION STAFF UPDATE

No updates - All positions in IM have been filled.

3. PROJECT SUMMARY AND UPDATE

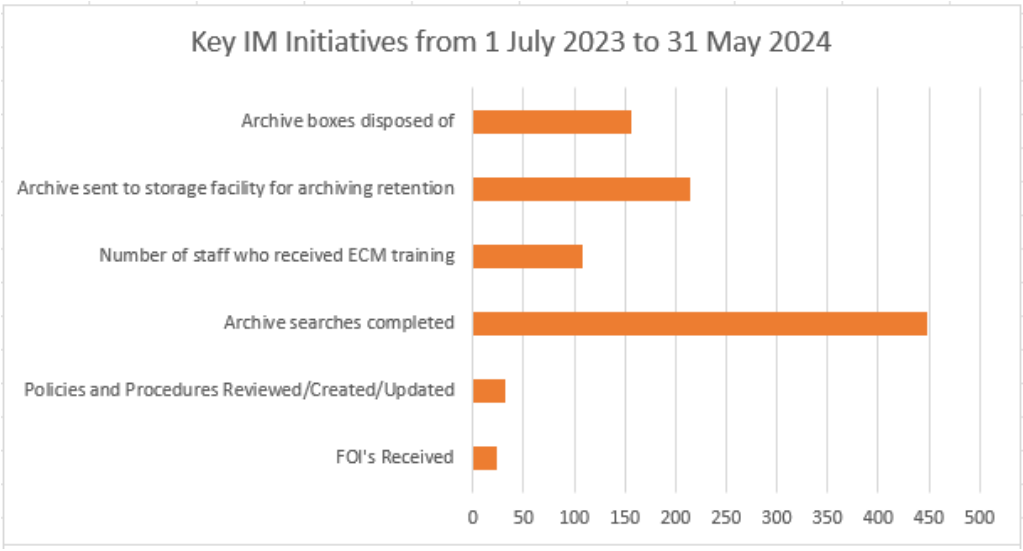
The focus of the Information Management Team for Financial Year 23/24 includes the following:

- Archiving and disposing of the Town's Records in accordance with the State Records Act 2000.
- Working with all directorates to assist in transfer of network folders to ECM.
- Creating training videos for ECM to increase training provision.
- Improving compliance in all areas of recordkeeping in the Town.
- Reducing and mitigating the risks associated with the physical archives stored on site.
- Introduce digitisation of vital records for protection and ease of access.
- Finalise workbooks for the Retention and Disposal module in the ECM system
- Coordinating the establishment of Privacy and Responsible Information Sharing (PRIS) to ensure the Town is compliant in this area in line with the expected adoption of WA Privacy Legislation that was presented to WA Parliament 16 May 2024.
- Coordination the implementation of Information Classification in line with State requirements.

A summary of the key initiatives completed to date includes:

- All records and archive shelving has been replaced to ensure it is compliant with State Records Archival specifications.
- Introduction to Ci Anywhere video created to provide new starters with and ensure they are familiar with the system's features.
- 448 Archive searches completed.
- 214 Archive boxes were transferred to an offsite storage facility.
- 108 Staff received ECM or Records Training and discussions with departments on better recordkeeping compliance and ways forward.
- A review, and creation, of 4 policies, 28 procedures fostering better compliance, along with ongoing training.
- The Town's Recordkeeping Plan was submitted to State Records for review and scheduled for the State Records Commission to review in April 2024, extended by the Commission to July 2024.
- 24 FOI applications have been received and processed. All applications have been completed within the required period as defined in section 13(3) of the FOI Act.
- A Privacy and Information Security Readiness Assessment was initiated to determine requirement for State Privacy Legislation implementation. Three (3) information briefing sessions have been held for key departmental staff.
- Staff awareness of the Town Values aligning with PRIS has been completed.
- Progress Report 2 was submitted to the Department of Premier and Cabinet for PRIS Readiness.
- A trial of electronic mail processing has been tested to assess the efficiency of this process and system. 14,879 letters have been processed via this portal for the pilot testing. Further discussions have taken place regarding the value and additional benefits of implementing this new system and process for the Town.
- Indexes created and structured to facilitate the transfer of records from network folders to ECM for eight business units, with ongoing support as required.
- Information Statement has been submitted to the Office of the Information Commissioner and uploaded to the Towns website.

A snapshot of the completed initiatives for 1 July 2023 to 31 May 2024 is displayed below.



Current and next 6 Months Focus:

- Privacy and Information Sharing (PRIS) continue assessments and implementation to ensure compliance requirements are met. Additional information sessions to be held for PRIS Working Group as required.
- Continue working with all directorates to assist in transfer of network folders to ECM.
- Ongoing creation of project folders, indexes and Quick Add Profiles for departments in ECM.
- Ongoing review of the physical records storage practices, digitalization for protection of vital records and ease of access, as well as streamlining of business processes to improve efficiency.
- Creation of additional training videos and instructions for ECM
- Implement the Information Classification project to align with the State Government recommendation.

4. INFORMATION ITEMS

Additional information

Key IM document updates from 1 July 2023 to 31 May 2024:

Documents Registered in ECM:

132,543

Incoming mails processed:

4,830

Physical mails posted:

14,879

STRATEGY & COMMUNICATIONS

1. PROJECTS UPDATE

Communications and Marketing

- 30 Years of Cambridge brand awareness and communication strategy provided to Council for consideration at the 23 June Ordinary Council Meeting.
- FOGO Communications Plan currently underway. Letter to residents to advise of Waste fees and charges and FOGO changes has been mailed to all affected residents following adoption of the 2024-2025 Fees and Charges at the 28 May Ordinary Council meeting.

Community Engagement and Partnerships

- 2024 City to Surf (50th Anniversary) Sponsorship and communications plan continues. Team Cambridge registrations currently open to staff and Elected Members. Media release advising of partnership has been issued.

Integrated Planning and Reporting Framework

- Corporate Business Plan quarterly performance report to 30 June 204 will be provided to Council at the 23 July 2024 Ordinary Council meeting. An updated version of the Corporate Business Plan will be presented to Council at the first Ordinary Council meeting following adoption of the 2024/25 Annual Budget.
- The 2024-2027 Workforce Plan will be presented to Council for consideration at the 25 June Ordinary Council meeting.

Customer Services

- Customer Service Charter review commenced in June to review and agree service level agreements for internal and external customers.
- Continued training for Customer Service Officers to increase the number of queries which are able to be resolved at first point of contact. The development of the Town of Cambridge Wiki, an internal resource for Customer Service Officers, is assisting with this training.
- Technology projects to upgrade the Town's landline phone system and the implementation of Customer Request Management (CRM) systems have commenced and will improve data collection and reporting in relation to agreed customer service standards.

2. INFORMATION ITEMS

Customer Service Statistics

In person enquiries:

DEPARTMENT	TOTAL
Office of the CEO	39
Corporate Services	15
Community Services	12
Ranger Services	29
Planning & Development	68
Infrastructure, Works & Parks	80
FOGO (added 15/4/2024)	1
MONTH TOTAL	244

Phone enquiries:

DEPARTMENT	TOTAL
Office of the CEO	144
Corporate Services	187
Community Services	98
Ranger Services	306
Planning & Development	398
Infrastructure, Works & Parks	739
FOGO	11
MONTH TOTAL	1883

Communications Statistics

Media Relations

During May 2024, the Communications team sent five press releases and responded to nine media queries relating to the following directorates:

Area	Figure
Office of the CEO	3
Corporate & Commercial Services	1
Planning & Community Services	3
Infrastructure & Works	7
TOTAL	14

The Town of Cambridge was mentioned across 31 news items in May 2024. Positive news coverage included:

- *Western Councillor* | Issue 128, pg 17: Bringing the 'A' Game
- *Western Councillor* | Issue 128, pg 19: Local Lens – Town of Cambridge
- Nova 93.7 Radio | 15 May 2024: The Perth suburbs with the highest levels of resident wellbeing have been revealed

Canopy doubles in beetle war

Cambridge will plant more than 1600 trees this winter as part of its response to the deadly polyphagous shot-hole borer.

The Town usually plants 600 trees every winter.

Mayor Gary Mack said the initiative was also important due to increased urban density.

"This tree planting program represents a significant commitment by the Town to not only enhance our environment but also improve the quality of life for all residents," he said.

"We are working closely with our residents to ensure that each tree planted contributes positively to our community's landscape."

Cambridge has contacted residents whose verges have been selected for new trees and will seek their opinion on appropriate species and the best location to minimise impact on existing infrastructure.

A list of appropriate trees is available from the council.

RIGHT: Cambridge mayor Gary Mack helps plant one of the 1600 trees going in this winter.

The POST | 18 May: ***Canopy doubles in beetle war***

The POST | 18 May: ***Smoke on the water marks massacre anniversary***

Smoke on the water marks massacre anniversary

A smoking ceremony on the shore of Galup/Lake Monger commemorated the massacre of indigenous people that occurred there on May 3, 1830.

More than 80 community members – including Curtin MP Kate Chaney and Churchlands MLA Christine Tonkin – were welcomed by elder Aunty Glenda Kickett.

Traditional owners Ash Garlett Penfold and Ian Wilkes guided people through the smoking ceremony, which aimed to bring people together for connection and healing.

The event culminated with a Noongar song that Ian wrote to honour the people killed that day.

"Galup is an important site for Whadjuk Noongar people and an area where our people camped," Ms Kickett said at the ceremony.

"Few people know about the massacre that took place there.

"We are at a point as a nation to really start to acknowledge First Nations peoples and the histories of colonisation and dispossession. That acknowledgement is an important part of healing."

Cambridge mayor Gary Mack and councillors Xavier Carr and Jane Cutler attended the ceremony, along with Cambridge CEO Gary Tuffin.

The event was supported by local not-for-profit groups Same Drum, Friends of Galup / Lake Monger, West Leederville Flower District and Reconciliation WA.

Speakers at the ceremony called for the area's traditional Noongar name Galup, meaning "place of home fires", to be restored, and a memorial built on the site as a permanent reminder of the massacre.

They also requested more information be displayed at the lake about the cultural significance of the area, which is a registered Aboriginal heritage site.

"The Town of Cambridge recognises the significance of Galup / Lake Monger to the Whadjuk Noongar people and is finalising the Lake Monger (Galup) management plan 2024-34 in consultation with Whadjuk traditional owners.

The plan includes honouring the area's Whadjuk Noongar heritage and acknowledging the 1830 massacre.

"We anticipate public consultation on the plan's recommendations soon, ensuring Galup / Lake Monger is acknowledged as a place of cultural significance and reconciliation," Mr Mack said.

For more information visit galuptruth.com or book in to watch the Galup VR Experience at the State Library of WA on May 31-June 1 at slwa.wa.gov.au/whatson/galup-vr-experience.

Community members held a smoking ceremony on Friday May 3 to acknowledge the 194th anniversary of the Galup/Lake Monger massacre. **Photo: Steve Warner.** *BELOW RIGHT: Cambridge Mayor Gary Mack attended, with traditional owner Ian Wilkes.*

The POST | 18 May:
Water wells run dry?

Water wells run dry?

By LLOYD GORMAN

Subiaco and other western suburbs councils have begun rationing water in response to Perth's historic drought.

The driest six months in 150 years has prompted Subiaco to ration the water it uses on public facilities and community spaces.

"We have begun water rationing and prioritisation measures for the foreseeable future," Subiaco said.

Nedlands will reduce watering of sports grounds and stop watering other parks while Cottesloe will turn off all council reticulation between June and September.

Nedlands warned that it was inevitable that turfed areas would deteriorate until winter rain arrived.

"The City is now actively reducing the irrigation schedule of the major active parks and significantly reducing or even ceasing watering of passive parks through the remainder of the dry season," Nedlands said.

Subiaco said it had little water left from its annual entitlement and faced substantial fines if it went over the limit.

Active reserves, such as sports fields, would remain its priority.

"The City is bound by legal obligations to adhere to the terms of its bore water usage licence to avoid substantial fines," it said.

"These adjustments in water usage have been made to comply with regulatory requirements, as well as uphold responsible environmental practices."

Subiaco's annual water entitlement is 444,921kL but it had only 24,956kL remaining on April 22.

The City said steps were being taken to maximise its water efficiency.

"The City employs strategies like 'eco-zoning' to reduce water needs in green spaces," it said.

"We also use cloud technology to strategically schedule watering, adjusting flow rates as needed.

"Mulching and targeted watering further help us make

Water-table woes ... *Shenton Park's Lake Jualbup is stuck in the mud.*

The POST | 31 May: ***Team Cambridge gets set for 50th anniversary City to Surf***

Team Cambridge gets set for 50th anniversary City to Surf

The Town of Cambridge has partnered with Wembley-based Activ Foundation for the 2024 Chevron City to Surf – by committing almost $84,000 of funds and in-kind support to the event.

Mayor Gary Mack, other elected members and Town of Cambridge staff will put their bodies on the line for the event too, running as Team Cambridge alongside the expected 20,000 participants taking part this year.

The popular community annual fun run raises funds to support thousands of West Australians living with disability.

This year marks the 50th anniversary of the event, which has concluded at City Beach since it began in 1974.

Mr Mack said he hoped the anniversary would mark the most memorable City to Surf yet.

"City to Surf holds a special place in people's hearts, with City Beach serving as its iconic finish line since 1974," he said.

"We are proud once again to support the great work of Activ Foundation and create opportunities for residents and visitors to engage, celebrate and showcase the vibrant spirit of our Town."

At its April 2024 ordinary council meeting, the council voted unanimously to allocate just over $28,000 in the 2024-25 budget, plus fee waivers and other in-kind support in sponsorship of the upcoming event, reflecting a total value of almost $84,000.

The City to Surf takes place on Sunday August 25, and registrations are currently open for the 4km and 12km courses.

For more information and registration details, visit www.perthcitytosurf.com.

For the 50th time, City Beach Oval will be the finish line for this year's City to Surf.

Cambridge Mayor Gary Mack and Town of Cambridge community engagement and partnerships advisor Lauren Sikora at the City to Surf launch.

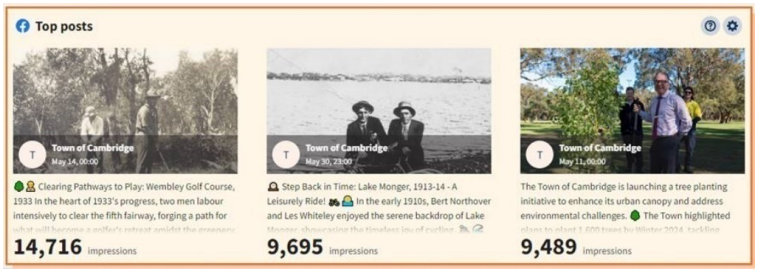
Up to 70,000 runners – including children – are expected at this year's run.

Social Media Coverage

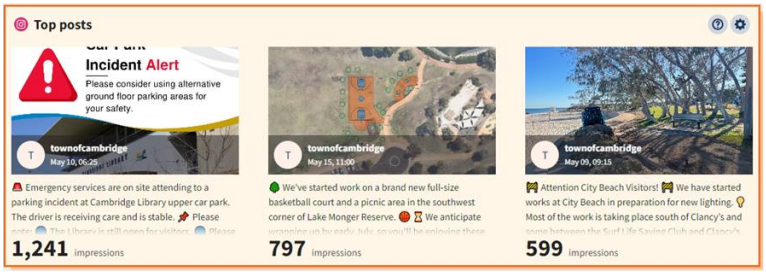
May 2024 engagement summary:

	Posts	Comments	Reactions & Likes	Engagement Rate	Total Followers	New Followers	Page Impressions	Profile Reach
May 2024	**202**	**203**	**1,304**	**3.35%**	**17,563**	**116**	**187,529**	**125,282**
Previous month comparison	⬆ 6.3%	⬆ 12.3%	⬆ 11.5%	⬆ 14%	⬇ 0.4%	⬇ 38.6%	⬆ 3%	⬆ 11.6%

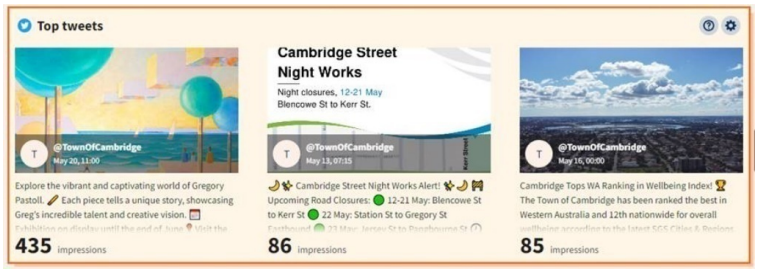
Facebook



Instagram



X (Twitter)



LinkedIn

Website Traffic

May 2024 engagement summary:

Activity	Figure
Views	59,527
Users	17,571
Event count	155,363

Most viewed web pages

	Page Title	Views	Users	Views per User
		Total Views: 59,527	Total Users 17,571	Average 3.39
1	Home	8,308	4.087	2.03
2	Agendas & Minutes	3,189	692	4.61
3	Search Results	1,965	832	2.36
4	Career Opportunities	1,835	917	2.00
5	Contact	1,383	1,011	1.37
6	Verge Valet	1,347	903	1.49
7	Waste & Recycling	1,304	880	1.48
8	Contact Details	1,294	950	1.36
9	Find my Bin Day	1,042	608	1.71
10	FOGO	962	644	1.49

Additional Communications & Marketing Information

Work Type	Figure
Intranet Updates	20
Website Updates	2,484
Webpages Created	459
Webpages Published	297
Files Published	177
Email Campaigns Sent	5

GOVERNANCE

RISK MANAGEMENT

AUDIT

2023/2024 Internal Audit

Stantons have completed 10 of the 14 internal audits scheduled for the 2023/2024 financial year, with the 4 remaining internal audits to be completed in April and June 2024.

Audit Log

There are currently 7 audits listed in the Town's Audit Log, consisting of 3 internal audits and 4 OAG audits from 2023 and 2024.

CITIZENSHIP

The next ceremony is scheduled to be held on Thursday 1 August 2024.

GOVERNANCE

Register of Documents signed under Common Seal

DATE	DOCUMENT	NO. OF COPIES	DETAILS	EXECUTED BY
8 January 2024	Execution of Scheme Amendment	2	Scheme Amendment for 1 Oban Road, City Beach. Council resolved to support the scheme amendment and recommend the WAPC approval. **Date of Council Decision:** 19 December 2023	A/CEO Cassandra Jaeger Mayor Gary Mack
1 May 2024	Variation of Lease	2	Variation of Lease between the Town of Cambridge and Clancy's Fish Bar – Item 12.2.1 **Date of Council Decision:** 23 April 2024	CEO Gary Tuffin Mayor Gary Mack
24 May 2024	Deed of Covenant	3	Cambridge Forum, Wembley Hotel Deed of Absolute Caveat – Reciprocal rights of access – Item 16.3 **Date of Council Decision:** 20 September 2023	CEO Gary Tuffin Mayor Gary Mack
4 June 2024	Turf Management Agreement	2	Cambridge Croquet Club – Turf Management Agreement for 2024-2029 – Item 12.3 **Date of Council Decision:** 19 December 2023	CEO Gary Tuffin Mayor Gary Mack
4 June 2024	Turf Management Agreement	2	Subiaco Floreat Cricket Club – Turf Management Agreement for 2024-2029 – Item 12.3 **Date of Council Decision:** 19 December 2023	CEO Gary Tuffin Mayor Gary Mack
4 June 2024	Turf Management Agreement	2	Wembley Athletic Club – Turf Management Agreement for 2024-2029 Item 12.3 **Date of Council Decision:** 19 December 2023	CEO Gary Tuffin Mayor Gary Mack

Town of Cambridge

ELECTED MEMBER INFORMATION BULLETIN

April 2024

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STATUTORY PLANNING 2

1. REGISTER OF DESIGN REVIEW PANEL (DRP) PROPOSALS 2

PLANNING & COMMUNITY SERVICES

STATUTORY PLANNING

1. REGISTER OF DESIGN REVIEW PANEL (DRP) PROPOSALS

A status report is submitted to Council as an Information Bulletin item on a monthly basis. Nil proposals were presented to the Design Review Panel

Town of Cambridge

6 June 2024

Anna Leshchinskaya
[redacted]

By email: [redacted]

Dear Anna,

Please find below a response to your questions taken on notice at the Ordinary Council Meeting on 28 May 2024.

Question 1

I would like to ask a few more questions with relation to the developer contact register. I have noted that the last entry in the register was made some time recently and it wasn't dated, and that entry says that Dion White from Robert's day called back regarding a request from the Department of Planning and Community Services to further clarify matters regarding the Floreat activity centre planned time frame and then the reference to certain I presume document/register entries. This particular entry is not dated and this and she appears in the register after the 8th of May.

My question is why did the Manager of Strategic Planning engage with Mr Dion White when the Council made its decision on the 7th of May 2024 to refuse the PSP? Given also that that the same Manager Strategic planning had a phone call on the 8th of May 2024 informing Robert's Day about this decision.

Response Director Planning and Community Services

This contact occurred on 11 September 2023 and was unrelated to the Town's own PSP; the dates have been updated in the contact register. The discussion was about deferring details for the Residential Frame area in the Floreat Activity Centre. HATCH/RobertsDay confirmed they would likely keep the frame area per the Local Planning Strategy but noted that the Town could propose modifications to the PSP in the Council's final recommendation.

Question 2

Who is the Manager of Strategic Planning?

Response Director Planning and Community Services

Mr Etienne Brits

1 Bold Park Drive Floreat, Western Australia 6014 | **PO Box 15** Floreat WA 6014
Phone 08 9347 6000 | **Fax** 08 9347 6060 | **Email** mail@cambridge.wa.gov.au | **www.cambridge.wa.gov.au**
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For further information, please contact the Town on (08) 9347 6000 or via email to mail@cambridge.wa.gov.au.

Yours sincerely,

LUKE GIBSON
DIRECTOR PLANNING AND COMMUNITY SERVICES

Town of Cambridge

13 June 2024

Basil Palassis
[redacted]

via email to [redacted]

Dear Basil,

Please find below a response to your question taken on notice at the Ordinary Council Meeting on the 28 May 2024

Question

I've asked at least twice for this Council and if I've missed it, my apologies, but this is to governance and finance. We were assured that there would be a final report on the cost of the 2023 election, including all external costs and staff costs, so that Council and the ratepayers, the electors, could assess the true cost and value of that controversial decision that existing Councillors still carry. I'm just wondering if you I could ask either Manager of Governance or the Corporate Manager or both, has that been issued? If not, when will we see it and the final figures?

Response

The total cost for the 2023 Local Government Ordinary Elections was $189,648.59. This figure incorporates the WAEC service fee ($122,978.69), the Town's election awareness campaign and additional staffing costs.

For further information, please contact the Town on (08) 9347 6000 or via email to mail@cambridge.wa.gov.au.

Yours sincerely,

CASSANDRA JAEGER
MANAGER GOVERNANCE

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Town of Cambridge

10 June 2024

Florinda Rodi
[redacted]

By email: [redacted]

Dear Florinda,

Please find below a response to your question taken on notice at the Ordinary Council Meeting on 23 April 2024.

Question 1

My question is relating to the consultants and the Town-led PSP. On the 8 May 2024, the Town of Cambridge developer contact register with staff shows the Manager of Strategic Planning phoned GHD and advised them that they were the successful tenderer, as per the Council decision made on the 7 May 2024. Tonight's agenda states on the 9 May 2024 to 10 May 2024, the Town informed GHD that they were the successful consultant. Could someone please clarify which document is correct? Is it the register or the agenda?

Response Director Planning and Community Services

On 8 May, Town staff advised GHD (by phone) of Council's decision, which was then followed by a formal letter to GHD on 9 May.

Question 2

Just to clarify from the 20th of May 2024 that's when they could commence the work on the PSP. When did the Town send documents such as existing traffic reports and other relevant and other appropriate reports and documents to GHD to enable them to fast track our Floreat Activity Centre PSP?

Response Director Planning and Community Services

The Town received a Request for Further Information (RFI) from GHD on 23 May 2024 and 24 May 2024. This RFI included details such as supplying Town traffic data for the area as well as several other pieces of information. The traffic-related information requested in the RFI was sent to GHD on 30 May 2024.

For further information, please contact the Town on (08) 9347 6000 or via email to mail@cambridge.wa.gov.au.

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Yours sincerely,

LUKE GIBSON
DIRECTOR PLANNING AND COMMUNITY SERVICES

Town of Cambridge

10 June 2024

Kristy Gannon
[redacted]

By email: [redacted]

Dear Kristy,

In relation to your question taken on notice at the May Ordinary Council Meeting regarding the Town's previous engagement of Mr Julius Skinner, we recently advised that our records indicated that the Town had not previously engaged Mr Skinner. However, further investigation of the Town's record keeping system has identified that Mr Skinner has previously provided advice to the Town in 2019 and between 2010-2011, both relating to planning matters.

We apologise for any confusion

Yours sincerely,

LUKE GIBSON
DIRECTOR PLANNING AND COMMUNITY SERVICES

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Town of Cambridge

10 June 2024

Kristy Gannon
[redacted]

By email: [redacted]

Dear Kristy,

Please find below a response to your questions taken on notice at the Ordinary Council Meeting on the 28 May 2024.

Question 1

I know that you've taken this on notice, but I would really like to know the sequence of what happened between the 7th and the 17th of May in regard in regard to the legal advice when it was sought and by whom and when it was received and from whom. So, I want to know where the legal advice came from, who asked for it, what dates? With the toing and froing, I've actually watched the live stream again and it's really unclear of the sequence of events.

Response

7 May – SCM, at which Council "rejects" draft PSP. It was noted by staff at the meeting that that approach was not an option under the Regulations.
9 May – Town requests quote for legal advice from Julius Skinner regarding Council's 7 May decision, on the basis that it did not appear to align with the Regulations.
10 May – Julius Skinner provides quote
13 May – Town accepts quote
17 May – Julius Skinner provides advice regarding Council's 7 May decision
17 May – CEO advises Councillors of the advice.
Sunday 19 May – Mayor requests SCM for the following day

Question 2

Additionally, there was talk about a conversation with David Caddy and the CEO after the 7th of May. What date was that

Response

The CEO and Mr Caddy spoke on 8 May 2024.

Question 3
Has Mr Julius Skinner provided advice to the Town previously? And I'd also like to know, did the Town ask McLeods for advice as well? Or first ask McLeods?

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Response

Our records show that the Town has not previously engaged with Mr Juluis Skinner for legal advice. The Town did not seek a quote from McLeods.

For further information, please contact the Town on (08) 9347 6000 or via email to mail@cambridge.wa.gov.au.

Yours sincerely,

LUKE GIBSON
DIRECTOR PLANNING AND COMMUNITY SERVICES

Town of Cambridge

31 May 2024

Leon Van Erp
[redacted]

By email: [redacted]

Dear Mr Van Erp,

Please find below responses to your questions taken on notice at the Ordinary Council Meeting on 23 April 2024.

Question 1

In relation to APIL saying that the former Mayor told them that they should proceed with a PSP and the former Mayor advising that there was no such agreement, will the Town correct the erroneous statement by APIL that there was ever any agreement for APIL to prepare the PSP for Floreat?

Response

The claim was made by APIL and not the Town. In any event, the *Planning and Development (Local Planning Schemes) Regulations 2015*, specifically provide that a landowner (such as APIL) is permitted to prepare a draft Precinct Structure Plan.

Question 2

Why did the CEO allow APIL as the landowner to present their plan to the Design Review Panel (DRP) three times when the Terms of Reference for the DRP only allow development applicants to present the plan?

Response

The submitters assertion regarding the terms of reference is incorrect, Local Planning Policy 1.3 - Design Review Panel provides that the certain planning matters are to be referred to the DRP for their professional and technical advice and comments, including *"any other proposal, planning matter, or project, which in the opinion of the Town, the Town would benefit from obtaining the DRP's comments, including, but not limited to:*

- *Studies relating to special areas or precincts;*
- *Proposed Local Planning Policies or Policies that have planning implications, as appropriate;*
- *Planning strategies or principles newly proposed or under review, as appropriate;*
- *Proposed Local Development Plans, as appropriate;*
- *Proposed amendments to the Town Planning Scheme, as appropriate; and*
- ***Any other matters related to the design of buildings."***

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Question 3

Why has the CEO allowed his staff to meet multiple times with APIL to the detriment possibly of the Town's own PSP?

Response

The Administration's communications with APIL have been in accordance with the requirements of Policy 33: Developer Contact with Staff Policy.

Relevant staff were requested to attend a meeting with the Mayor on 6 November 2023. A further request was made to meet and discuss the additional information provided; however the meeting was declined by staff in accordance with the requirements of the policy.

For further information, please contact the Town on (08) 9347 6000 or via email to mail@cambridge.wa.gov.au.

Yours sincerely,

GARY TUFFIN
CHIEF EXECUTIVE OFFICER

Town of Cambridge

10 June 2024

Sarah Lambert
[redacted]

By email: [redacted]

Dear Sarah,

Please find below a response to your question taken on notice at the Ordinary Council Meeting on 28 May 2024.

Question 1

On 7th of May this Council resolved to not accept the Precinct Structure Plan submitted by APIL on 9th of February 2024 for the Floreat Activity Centre, I have a few questions about that. My first question I expect will need to be taken on notice, but I'll share it with you anyway after this decision on the 7th of May, did anyone from the Town's administration, or any Elected Member, consult with WALGA, WAPC, DPLH and or independent legal advisers for advice about the Council decision? If you can, please provide dates, the people involved, records of conversation and any meeting notes or advice received available to the community in full and what costs were incurred to obtain any of that advice?

Response Director Planning and Community Services

The Town sought advice from Julius Skinner of Thomson Geer, which was provided on 17 May 2024. The cost was in the order of $1,000 (the final invoice has not yet been provided).

For further information, please contact the Town on (08) 9347 6000 or via email to mail@cambridge.wa.gov.au.

Yours sincerely,

LUKE GIBSON
DIRECTOR PLANNING AND COMMUNITY SERVICES

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Town of Cambridge

Council Decision Action Register
Actions in Progress

Meeting Date	Meeting Type	Item No.	Item	Status	Action Required	Action Taken	Date Due
26/03/2024	Ordinary Council Meeting	12 4.3	Urban Forest Strategy Update	Budget approval pending	NOTES the update of the Urban Forest Strategy will be undertaken later in 2024 and targets for canopy cover and further actions to protect existing vegetation will be incorporated into the updated draft action plan.	17/05/2024 Manager Parks and Natural Environment Budget to undertake the review has been requested as part of Draft Budget 2024-25	31/07/2024
23/04/2024	Ordinary Council Meeting	12 3.5	Investigation of a Cat Management Strategy	Budget approval pending	Proceed with preparing the investigation and response to cat containment	14/05/2024 Senior Strategic Planning Officer Once budget is approved, a scope and RFQ for the preparation of a Cat Management Strategy will commence.	28/06/2024
27/02/2024	Ordinary Council Meeting	13.2	Mayor Gary Mack - Heritage Survey of West Leederville	In Progress	REQUESTS the CEO, as a matter of urgency, undertake a local heritage survey in the areas identified in the boundaries of the West Leederville Precinct Structure Plan (WLPSP); and REPORTS to Council by September 2024 the outcome of the survey and the heritage value of properties within the area.	08/04/2024 Manager Strategic Planning Consultant appointed to undertake local heritage survey. 17/05/2024 Manager Strategic Planning Heritage Study underway	30/09/2024
26/03/2024	Ordinary Council Meeting	12 3.7	Draft Local Planning Policy 3.1: Residential Built Form and Council Policy 106: Vehicle Crossover Policy - Outcomes of Advertising and Adoption	In Progress	1. Pursuant to Schedule 2, Part 2 Clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 , ADOPTS Local Planning Policy 3.1: Residential Built Form , with modifications, as shown in Attachment 3; 2. APPROVES the amendments to Vehicle Crossover Policy , as shown in Attachment 4; 3. REQUESTS the Chief Executive Officer publish notice of Local Planning Policy 3.1: Residential Built Form , on the Town's website in accordance with clause 87 of the Planning and Development (Local Planning Schemes) Regulations 2015 ; and 4. SEEKS APPROVAL, in accordance with Clause 7.3.2 of State Planning Policy 7.3: Residential Design Codes Volume 1 , from the Western Australian Planning Commission to amend clause 7 'Landscaping' and clause 8 'Vehicle Access' within Local Planning Policy 3.1: Residential Built Form .	17/05/2024 Strategic Planning Officer	28/06/2024
26/03/2024	Ordinary Council Meeting	13.1	Cr Cutler - Wembley Golf Course Tree Assets	In Progress	1. Engage a professional, independent environmental consultant to undertake an inventory of all tree assets within the Wembley Golf Course boundary. 2. Upload the Wembley Golf Course tree inventory to the trees layer within IntraMaps 3. Make the trees layer for IntraMaps publicly available. 4. Allocates $35,000 (amount to be confirmed by the Administration) in the 23/24 mid year Budget review to undertake the work prior to 30 June 2024.	17/05/2024 Corporate Support Officer The requested budget amendment has been completed. 17/05/2024 Manager Parks and Natural Environment Migration of tree database into TechOne Mapping is underway and is anticipated to be finalised by end of June. Then procurement of services can commence. 05/06/2024 IT Systems & GIS Analyst Existing Tree asset data has been published on the Public Intramaps Property Module.	30/06/2024
26/03/2024	Ordinary Council Meeting	16 1.1	Wembley Sports Park - Latent Construction Defects Progress Report No.10	In Progress	Negotiate and execute a Deed of Settlement with Christou Nominees Pty Ltd on terms as outlined in the confidential report.		30/06/2024
23/04/2024	Ordinary Council Meeting	12 3.1	Town of Cambridge 30th Anniversary Street Festival Feasibility	In Progress	Prepare for 12 month communication and brand awareness campaign Develop 30th anniversary logo for the Town	17/05/2024 Manager Corporate Strategy and Communications A draft 12 month communications and brand strategy is provided for Council's consideration at the May OCM 17/05/2024 Manager Corporate Strategy and Communications A designer has been briefed to develop concepts for a 30th Anniversary logo. 06/06/2024 Manager Corporate Strategy and Communications logo design has been provided to Executive for review. A communications and brand awareness strategy will be presented to Council at the June OCM.	28/06/2024
23/04/2024	Ordinary Council Meeting	12 3.2	2024 City to Surf Event	In Progress	Prepare documents for the CEO to sign as outlined in the resolution: Memorandum of Understanding for Activ Foundations 2024 City to Surf event Sponsorship agreement with Activ Foundation to the total value of $83,987	17/05/2024 Community Engagement & Partnerships Advisor Draft Sponsorship agreement to be provided to CEO for execution by w/c 20 May 2024. 17/05/2024 Acting / Manager Community Services Currently drafting the Memorandum of Understanding. Waiting on final details from event organisers before we can progress to final draft for review and sign off from the CEO.	28/06/2024

23/04/2024	Ordinary Council Meeting	12 3.6	Minor Amendments to Local Planning Policy 3.10: Design of Non-residential Development	In Progress	Publish Local Planning Policy 3.10: Design of Non-residential Development Publish notice of Local Planning Policy 3.10: Design of Non-residential Development , on the Town's website	17/05/2024 Strategic Planning Officer 14/06/2024 Senior Governance & Compliance Officer Pending change to Infrastructure policy	30/08/2024
23/04/2024	Ordinary Council Meeting	12 4.1	Drabble Reserve - Waterwise Park Project - Consultation and Scoping	In Progress	Proceed with the removal of all (Schinus terebinthifolia) Brazilian Pepper within Drabble Park	20/05/2024 Senior Landscape Officer Tree removal procurement actioned. awaiting scheduling	31/07/2024
28/05/2024	Ordinary Council Meeting	13 2.1	Proposed Fees and Charges 2024/2025	In Progress	Please proceed with advertising and public notice for 2024-2025 fees and charges.	06/06/2024 Director Corporate and Commercial Services Public notice issued 7/6/24 for planned implementation of new schedule from 1 July 2024. 06/06/2024 Director Corporate and Commercial Services Amendment to schedule of fees and charges as per limb one of the resolution made, and revised schedule placed on website.	1/07/2024
28/05/2024	Ordinary Council Meeting	13 2.2	Monthly Financial Statements April 2024	In Progress	Please oversee amendments as outlined in the resolution and note report submitted to Council.	12/06/2024 Corporate Support Officer Attain updated. 12/06/2024 Corporate Support Officer Amendments have been noted.	28/06/2024
28/05/2024	Ordinary Council Meeting	14.6	Cr Carr - Brookdale Street Floreat	In Progress	Please proceed with refund to proponent	06/06/2024 Director Corporate and Commercial Services Commenced process, however some complexities have meant the refund is not yet complete. The process is ongoing.	28/06/2024
28/05/2024	Ordinary Council Meeting	13 1.1	Standardised Meeting Procedures - Consultation and ToC Position	Not yet started	Prepare submission to the Department of Local Government, Sport and Cultural Industries		28/06/2024
28/05/2024	Ordinary Council Meeting	13 2.2	Monthly Financial Statements April 2024	Not yet started	Please oversee amendments as outlined in the resolution		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.1	2024/2025 Community Development Events Program	Not yet started	Please note amounts for inclusion in draft 2024/2025 budget: $145,000 Community Development Events program $70,000 various initiatives proposed by Visit City beach and Flower District Town Teams		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.1	2024/2025 Community Development Events Program	Not yet started	Please note events 1.1-1.8 approved to proceed		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.2	2024/25 Strategic Planning priorities and work program	Not yet started	Please note for 2024/2025 budget and resource requirement for Strategic Planning of $1,131,000.		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.2	2024/25 Strategic Planning priorities and work program	Not yet started	Please note action of priorities 1-10 and defer items 11-18 to mid year budget review		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.3	Review of Local Law 43: Buildings on Endowment Lands and Limekilns Estate	Not yet started	Please note and retain Local Law 43		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.4	Ocean Village Community Engagement and Planning Framework	Not yet started	Please present deferred Item to July OCM		25/07/2024
28/05/2024	Ordinary Council Meeting	13 3.7	Lot 860 (No. 21) Moray Avenue, Floreat - Alterations and Additions to Existing Single House	Not yet started	Please issue DA letter		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.8	Lot 117 (No. 6) Dupont Avenue, City Beach - Proposed Single House	Not yet started	Please issue DA letter		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.9	Lot 248 (No. 37) Launceston Avenue, City Beach - Proposed Use Not Listed (Unhosted Short-Term Accommodation)	Not yet started	Please issue outcome letter		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.10	Lot 993 (No. 43) Kenmore Crescent, Floreat - Proposed Carport	Not yet started	Please issue DA letter		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.11	Variations to Local Law 43	Not yet started	Please issue DA letter		28/06/2024
28/05/2024	Ordinary Council Meeting	13 4.1	RFT 2024-02 Property and Building Maintenance Services	Not yet started	Please proceed with awarding contract		28/06/2024
28/05/2024	Ordinary Council Meeting	14.1	Cr Cutler - Public Question Time in Minutes	Not yet started	Please rewrite public question time for nine meetings held in 2024 word for word.		27/09/2024
28/05/2024	Ordinary Council Meeting	14.2	Deputy Mayor Mayes - Solar E-Flower for Northwood Street West Leederville	Not yet started	Please provide relevant permits for Solar E-Flower installation		28/06/2024
28/05/2024	Ordinary Council Meeting	14.2	Deputy Mayor Mayes - Solar E-Flower for Northwood Street West Leederville	Not yet started	Please support facilitating the transfer of ownership of Solar E-Flower to TOC		30/08/2024
28/05/2024	Ordinary Council Meeting	14.3	Cr Cutler - Proposed Re-Establishment of a Policy and Legislation Committee	Not yet started	Please proceed with establishing Policy and Legislation Committee		28/06/2024

28/05/2024	Ordinary Council Meeting	14.4	Cr Barlow - Proposed Update of Artwork on Underpass - Alexander Street Wembley	Not yet started	Please contact Wembley PS to gain history of the underpass artwork		28/06/2024
28/05/2024	Ordinary Council Meeting	14.4	Cr Barlow - Proposed Update of Artwork on Underpass - Alexander Street Wembley	Not yet started	Please prepare report to Council for June OCM regarding the history of the Alexander and Grantham Street underpass.		28/06/2024
28/05/2024	Ordinary Council Meeting	14.5	Deputy Mayor Mayes - Quarry CafÃ© Expressions of Interest	Not yet started	Please note allocation of $28,000 in 2024/2025 Budget for potential installation of vehicle cable gate on Waldron Drive		28/06/2024
28/05/2024	Ordinary Council Meeting	14.5	Deputy Mayor Mayes - Quarry CafÃ© Expressions of Interest	Not yet started	Please note if successful tenderer seeks to operate cafe business, vehicle cable gate to be installed on Waldron Drive and low-level fence/gate adjacent to the cafe building.		30/10/2024
28/05/2024	Ordinary Council Meeting	14.5	Deputy Mayor Mayes - Quarry CafÃ© Expressions of Interest	Not yet started	Please update tender for continuity of hospitality services 1/11/2024 to 30/06/2025 as outlined in recommendation		25/10/2024
28/05/2024	Ordinary Council Meeting	17 1.4	IT OAG Audit Update Report No 12	Not yet started	Please action as per resolution.		28/06/2024
28/05/2024	Ordinary Council Meeting	17 1.5	2023 IT OAG Audit Update Report No 1	Not yet started	Please action as per resolution.		28/06/2024
28/05/2024	Ordinary Council Meeting	17 1.6	Audit Log Update - 1 February 2024 to 30 April 2024	Not yet started	Please action as per resolution.		28/06/2024
COMPLETED SINCE PREVIOUS REPORT							
26/03/2024	Ordinary Council Meeting	12 3.1	New Floodlights at City Beach Upper Oval and Pat Goodridge Reserve - Update to Fees and Charges Schedule	Completed	1. ADOPTS the proposed fee of $9.00/hr per tower, for the newly installed City Beach Upper Oval and Pat Goodridge Reserve floodlights as part of the 2023/2024 fees and charges schedule. 2. Advertise change to the fees and charges schedule and publish updated schedule.	06/05/2024 Corporate Support Officer The 2023/2024 Fees and Charges have been updated to reflect changes. Advertising needs to occur before this item can be marked complete. 16/05/2024 Corporate Support Officer The Schedule of Fees and Charges have been updated on the website, and a Public Notice has been placed on website, local newspaper and noticeboards advising members of the public of the amendments. This will be in place for 2 weeks to meet statutory obligations.	31/05/2024
23/04/2024	Ordinary Council Meeting	12 2.2	Monthly Financial Statements March 2024	Completed	Note March monthly financial statements and investment report as complete in compliance calendar. Amend the 2023/2024 budget as outlined in the resolution	17/05/2024 Corporate Support Officer Noted, Attain to be updated.	31/05/2024
23/04/2024	Ordinary Council Meeting	12 2.3	Payment of Accounts March 2024	Completed	Note the Payment of Accounts for March as complete in compliance calendar.	17/05/2024 Corporate Support Officer Noted, Attain to be updated.	28/05/2024
23/04/2024	Ordinary Council Meeting	12 3.1	Town of Cambridge 30th Anniversary Street Festival Feasibility	Completed	NOTES the inclusion of: $132,000 in the draft 2024/2025 budget for the purpose of holding a 30 th Anniversary Cambridge Street Festival. $50,000 in the draft 2024/2025 budget for the purposes of funding the communications and brand campaign.	17/05/2024 Manager Corporate Strategy and Communications a draft 12 month communications and brand awareness strategy is provided to Council for consideration at the 28 May OCM. 17/05/2024 Manager Corporate Strategy and Communications A designer has been briefed to develop a 30th Anniversary logo. 17/05/2024 Corporate Support Officer The requested budget amendments have been included in the preparation of the draft budget 2024/25. Noting that the amount of $50,000.00 has been increased to $60,000.00 as that is the amount that will be requested from Lotterywest.	28/05/2024
23/04/2024	Ordinary Council Meeting	12 3.2	2024 City to Surf Event	Completed	NOTES that an allocation of $28,867 will be included in the draft 2024/2025 budget for expenditure to be incurred by the Town to support the City to Surf event	17/05/2024 Corporate Support Officer This item has been included in the preparation of the draft budget 2024/25.	28/05/2024
23/04/2024	Ordinary Council Meeting	12 3.4	2024/25 Strategic Planning priorities and work program	Completed	Represent Item to May OCM	17/05/2024 Manager Strategic Planning Item drafted and included on 28 May 2024 OCM Agenda.	31/05/2024
23/04/2024	Ordinary Council Meeting	12 3.5	Investigation of a Cat Management Strategy	Completed	Please NOTE that a figure of $30,000 has been included as part of a broader budget estimate for 2024/2025 Strategic Planning projects, for the preparation of the Cat Management Strategy	17/05/2024 Corporate Support Officer This item has been included in the preparation of draft budget 2024/25.	30/06/2024
23/04/2024	Ordinary Council Meeting	12 4.1	Drabble Reserve - Waterwise Park Project - Consultation and Scoping	Completed	NOTES the inclusion of an additional $88,000 in the 2024-2025 draft Annual Budget to complete the project deliverables as part of the Drabble Park Irrigation Efficiency Project (C4625 2600 3460)	17/05/2024 Corporate Support Officer This item has been included in the preparation of draft budget 2024/25.	28/05/2024
23/04/2024	Ordinary Council Meeting	13.1	Cr Cutler - Street Tree Protection	Completed	APPROVES By ABSOUTE MAJORITY to amend the 2023/2024 Fees and Charges, effective 1 July 2023: Reduce the Inspection and Report Fee to $1,100 Delete the Arborist Report to AS4970-2009 ($1,830) Reduces the Verge Street Tree Preservation Bond Administration fee to $25	17/05/2024 Corporate Support Officer Fees and Charges 2023/24 amended. 12/06/2024 Corporate Support Officer The changes have been completed, and the Town's statutory obligations have been met through public notice/advertising on website, POST newspaper and noticeboards.	25/06/2024

28/05/2024	Ordinary Council Meeting	12 1.1	Risk Management Update	Completed	Please update as per resolution RECEIVES the Risk Management Update contained in this report; and NOTES the progress of the Town's risk reporting and treatment		28/06/2024
28/05/2024	Ordinary Council Meeting	13 1.2	Addendum to 2022-23 Annual Report; changes to the 2021-22 Annual Report and the 2023-2033 Strategic Community Plan	Completed	Please proceed with amendments to 2022-23 Annual Report, 2021-22 Annual report and 2023-2033 SCP	06/06/2024 Manager Corporate Strategy and Communications Digital versions of the 2022-2023 and 2021-2022 annual reports have been updated on the Town's website and hard copies of the addendums have been provided to the Cambridge Library and Administration Centre, to be inserted into the existing annual reports. The Strategic Community Plan has been updated to include the addendum on the Town's website.	28/06/2024
28/05/2024	Ordinary Council Meeting	13 1.3	30 Years of Cambridge Communications and Brand Strategy	Completed	Please present Item to June OCM	06/06/2024 Manager Corporate Strategy and Communications Council report moved to June OCM.	28/06/2024
28/05/2024	Ordinary Council Meeting	13 1.4	Register of Delegations Exercised - 1 January to 31 March 2024	Completed	Please update as noted	07/06/2024 Senior Governance & Compliance Officer Report noted by Council	28/06/2024
28/05/2024	Ordinary Council Meeting	13 1.5	Elected Member Information Bulletin - May 2024	Completed	Please update as noted	06/06/2024 Executive Assistant to the CEO Noted	28/06/2024
28/05/2024	Ordinary Council Meeting	13 2.3	Payment of Accounts April 2024	Completed	Please note payment of accounts has been received		28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.1	2024/2025 Community Development Events Program	Completed	CEO to please prepare whole organisation snapshot of TOC events for the proceeding year and provide monthly to EM's.	06/06/2024 Senior Waste Officer All Waste Events are loaded into the What's On calendar and retrospectively reported on in the monthly EMB. 06/06/2024 Manager Corporate Strategy and Communications The What's On calendar contains all Town events, and will now include events held at the Cambridge Library. The calendar can be keyword searched, or filtered by keyword, tag or date to make it easier to find specific types of events. For example, you can search only for Waste or Sustainability events; or search for events happening in July. To provide a whole of organisation overview, a link will be provided to Elected Members via EMIB that is filtered for the coming month and to show only Town run events.	28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.5	Adoption of Local Emergency Management Arrangements 2024	Completed	Please proceed with arrangements with Western Central Local Emergency Management	13/06/2024 Director Planning and Community Services 13 June 2024 - Resolution provided to XO of the Western Central LEMC.	28/06/2024
28/05/2024	Ordinary Council Meeting	13 3.6	Request to install ground anchors - St John of God Hospital redevelopment	Completed	Please advise Multiplex of approval to proceed and provide completed BA20 form signed by CEO	10/06/2024 Director Planning and Community Services BA 20 signed by CEO and provided back to Multiplex.	28/06/2024
28/05/2024	Ordinary Council Meeting	17 1.1	Internal Audit Review - Cash Verification Audit - Second Quarter	Completed	Please note Council decision	07/06/2024 Risk Management Officer Audit finding added to the audit log and report registered - Doc Id - 4121901	28/06/2024
28/05/2024	Ordinary Council Meeting	17 1.2	Internal Audit Review - Health Licences and Inspections Audit	Completed	Please note Council decision	06/06/2024 Risk Management Officer No action required	28/06/2024
28/05/2024	Ordinary Council Meeting	17 1.3	Internal Audit Review - Wembley Golf Course Administration and Operations Audit	Completed	Please action as per resolution.	06/06/2024 Risk Management Officer No action required	28/06/2024

13.2 Corporate and Commercial Services

13.2.1 Report on the economic impact of The Pool at Bold Park Aquatic

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Tamara Sanders, Bold Park Aquatic Centre Manager Lauren Sikora, Community Engagement and Partnerships Advisor
AUTHORISER:	Lisa Clack, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Information
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Sponsorship Report – The Pool by Steve Rogers 2. The Pool Final Partners Report 3. Appendix A – The Pool Marketing Campaign 4. Appendix B – Town of Cambridge Partnership Deliverables

PURPOSE OF REPORT:

The purpose of this report is to provide some information to the community and Elected members of the social and economic result of the partnership between the Town of Cambridge and Black Swan Theatre Company for the production "The Pool".

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That Council RECEIVES the final partner's report between Black Swan Theatre Company and the Town of Cambridge.

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

In May of 2023, Bold Park Aquatic Centre Manager was approached by representatives of the Black Swan Theatre Company as to the possibility of Bold Park Aquatic being a site specific location to host an upcoming production entitled The Pool. The production centered around community life in and around a public swimming pool. This was a world first for a theatre production to be held within an aquatic centre, and in particular use of the swimming pool as part of the set.

Once approvals were obtained from the Chief Executive Officer, a partnership agreement was put in place between the Town of Cambridge, including Bold Park Aquatic and The Black Swan Theatre Company as part of Perth Festival. As part of the agreement, Black Swan Theatre Company agreed to provide The Town with a report outlining the marketing and economic impact of the production.

DETAILS:

The attached reports are for consideration as the information is considered to be of interest to the Elected Members, however, the reports do not raise any items that require Council to make a decision.

POLICY / STATUTORY IMPLICATIONS:

There are no policy or statutory implications related to this report.

RISK MANAGEMENT IMPLICATIONS:

Low: The risk in this matter has been assessed as low.

FINANCIAL IMPLICATIONS:

All expenses attributed to the delivery of this activity, including provisions within the Sponsorship Agreement with Black Swan Theatre Company were provided for within the approved 23/24 budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our People: A community that supports wellbeing, connection and inclusion
Connectedness and capacity building – encourage social connection by providing opportunities for the community to meet, socialise and collaborate
Culture, arts and heritage – Celebrate our culture, arts and heritage to retain the Town's unique character

Our Economy: An attractive destination to visit, full of opportunities and thriving businesses
Visitor Economy - Attract visitors to the Town by providing exceptional experiences and iconic Perth destinations.
Partnerships and connections - Develop strategic connections and relationships to ensure the community is well serviced.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

Does not require community consultation, as this matter is administrative in nature.

Partnership Report

Black Swan Theatre Company

Town of Cambridge

Summary

The Pool (2024) by Steve Rodgers, presented by Black Swan Theatre in association with Perth Festival at Bold Park Aquatic Centre.

The World Premiere of *The Pool* has been supported by the Town of Cambridge & Bold Park Aquatic Centre.

The Pool by Steve Rodgers was a standout theatre event within the 2024 Perth Festival program, hosted at Bold Park Aquatic Centre in partnership with the Town of Cambridge. The performance garnered widespread acclaim, earning rave reviews and attracting nearly 8000 attendees over 15 shows.

The unique setting of Bold Park Aquatic Centre, paired with the immersive experience afforded by personal headsets, allowed audiences to become intimately acquainted with the unfolding narratives, which transformed the outdoor pool into an aquatic stage. Its innovative approach to theatre not only entertained but also sparked conversations about the role of recreational facilities in fostering community bonds and supporting lifelong health and wellbeing.

Black Swan Theatre's Partnership Report, included herein, provides detailed evidence-driven outcomes of the success of the partnership between the Town of Cambridge and Black Swan Theatre Company. The production not only showcased Bold Park Aquatic as a landmark of recreational significance, but also provided a unique opportunity for our community to engage in cultural activities, as demonstrated by the number of Town of Cambridge attendees who were first-time patrons to Black Swan performances.
Supplementary to Black Swan's Report, additional information is provided below by the Town of Cambridge on activities, contributions and outcomes of the partnership.
Overall, the partnership has been considered by both parties a significant success.

It is expected that the Town will continue to see long term benefits for our reputation and brand, as we continue to build on relationships formed, and through the legacy of our association with the World Premiere of this show.

Image: Black Swan Theatre Season Program

Town of Cambridge

Establishing the Partnership

The first meetings between Bold Park Aquatic and Black Swan Theatre occurred eight months prior to opening night. Black Swan Theatre's proposal was considered against the following factors:

- Alignment with strategic objectives.
- Alignment with corporate values.
- Operational impact on Bold Park Aquatic service area.
- Assessment of potential risks associated with either the project or the partnership.
- Resourcing and viability of the project.

Through internal consultation and collaboration, the proposal was identified as having strong strategic links, and presenting significant value to the Town that could not have been achieved without partnership. Based on the links to the Aquatic Centre and anticipated benefits to the facility, the partnership was defined as a promotional activity for BPA and therefore resourced through the operating budget for Bold Park Aquatic promotions.

Execution of the partnership and the delivery of the site-specific work within the Town's facility was led by the Bold Park Aquatic Centre Manager, together with a project team which included Strategy and Communications, to ensure the successful planning and delivery of partnership obligations.

Linked Town Values

- **Creativity**.
- **Teamwork.**

Linked Strategic Objectives

- **1.3 Health and wellbeing**. Promote a healthy community with access to opportunities for recreation, and support for wellbeing.
- **1.4 Culture, arts and heritage.** Celebrate our culture, arts and heritage to retain the Town's unique character.
- **2.2 Visitor economy.** Attract visitors to the Town by providing exceptional experiences and iconic destinations.
- **2.4 Partnerships and connections**. Develop strategic partnerships and relationships to ensure our community is well serviced.
- **4.3 Local identity.** Elevate the Town's identity as the best place to live, lead by an organisation with a clear vision for our future.

Town of Cambridge

Investment

The sponsorship strategy sought to maximise mutual value for the partnership by leveraging existing assets wherever possible. The Town's investment included:

- A cash contribution, drawn from the Bold Park Aquatic promotions budget.
- Partial waiver of fees to reduce production overheads.
- Provision of passes to Bold Park Aquatic and Wembley Gold Course (minigolf) for use as promotional incentives and prizes.
- Provision of season catering services through the Bold Park Aquatic Kiosk, with a dedicated menu.

- Collaborative media and promotional support, amplifying Black Swan's marketing content through the Town's existing channels.

Partnership Delivery Costs

Activity	Value
Expenditure	
Sponsorship cash contribution to Black Swan Theatre	$5,000.00
Staffing - Lifeguard	$5,486.46
Staffing – Pool Supervisor	$6,203.22
Staffing - Cafe	$2,967.75
Staffing - Overtime	$4,127.98
Revenue	
Lane Hire Fees charged to Black Swan Theatre	$1,136.80
Staffing Fees charged to Black Swan Theatre	$14,734.50
Room Hire Fees charged to Black Swan Theatre	$1,824.01
Café Income (in-season only)	$4,876.00
Net Total	**$2,782.90**

Media and Marketing

Whilst the overall promotions campaign for the performance was the responsibility of Black Swan Theatre, the Town contributed through all available channels.

In addition to three media releases, the below and pictured are paid inclusions in the regular 'Cambridge News' section of The Post newspaper.

The Post Newspaper – Inclusions in 'Cambridge News' (distribution 112,000)

Article	Date
Lead Article: Bold Park Aquatic Premieres 'The Pool' Theatre Show	19/01/2024
Cambridge News Banner	02/02/2024
Cambridge News Banner	16/02/2024
Lead Article: Bold Park Aquatic Celebrates the Success of The Pool	01/03/2024

Cambridge News
Subscribe to the Town's e-newsletters. Visit: www.cambridge.wa.gov.au/subscribe

Bold Park Aquatic Celebrates the Success of The Pool

As the curtains fall on "The Pool", an innovative poolside play written by Steve Rodgers and presented in association with Perth Festival at Bold Park Aquatic Centre, the Town of Cambridge alongside Black Swan State Theatre Company of WA herald the immense success of this pioneering production. The opening night on 11 February was attended by guests of Black Swan, Perth Festival and Town attendees including CEO Gary Tuffin, Councillor Jane Cutler, Mayor Gary Mack, Councillor Gavin Foley, Councillor Kate Barlow, Bold Park Aquatic Manager Tamara Sanders, and Councillor Susan Kennerly, to celebrate the collaborative production.

Mayor Gary Mack reflected on the event's impact, stating, "The Pool has not only showcased the diverse talent from both within and beyond our community but also highlighted Bold Park Aquatic as a landmark of cultural and recreational significance. This innovative production has united our community in a celebration of art, nature, and the human spirit, demonstrating the universal power of storytelling to connect us all."

The production's unique setting and immersive experience captivated audiences, earning it rave reviews and solidifying its status as a must-see event. The Town of Cambridge thanks all who contributed to the success of "The Pool" and the nearly 8000 attendees over 15 shows. Full story at cambridge.wa.gov.au/ThePoolWrapUp.

Cambridge News
Subscribe to the Town's e-newsletters. Visit: www.cambridge.wa.gov.au/subscribe

Bold Park Aquatic Premieres 'The Pool' Theatre Show

The Town of Cambridge is excited to partner with Black Swan State Theatre Company of WA for the world premiere of "The Pool" by Steve Rodgers at Bold Park Aquatic Centre. This unique production transforms the Aquatic Centre into a stage, set against Bold Park's bushland. Audiences can experience the play poolside, listening through headsets.

Deputy Mayor Ben Mayes said, "The Pool promises to be a groundbreaking event, blending the magic of theatre with the natural beauty of our beloved aquatic venue."

The story delves into the relationships between characters such as a mother and her adult daughter, two loved-up teenagers, and the pool manager with her employees and patrons. The play, by Steve Rodgers, is presented with Perth Festival, directed by Black Swan's Artistic Director Kate Champion, and features a talented local cast. Attendees can also join a post-show Aqua Fit class with the cast.

Tickets for "The Pool" (running 9 - 25 February) are available at blackswantheatre.com.au. The Town is also offering a chance to win one of 10 double passes to "The Pool" by sharing a personal memory of your experience at Bold Park Aquatic Centre. Visit www.cambridge.wa.gov.au/ThePool for more details.

City Beach Carpark CCTV and Lighting Project Completion

The City Beach Carpark CCTV and Lighting project marks a significant advancement in community safety and innovation. Upgraded lighting now meets Australian Standards (AS1158), enhancing nighttime security.

The initiative also embraces eco-friendly LED technology, showcasing a commitment to sustainability. This project continues to innovate and ensure safety at City Beach.

Stay informed about further works and projects: www.cambridge.wa.gov.au/Town-Council/Works-Projects

Cambridge's Dazzling 2023 Christmas Lights Trail Winners

The 2023 Christmas Lights Trail in Cambridge concluded, showcasing winners who brought a festive glow to the town.

7 Dunblane Road, Floreat, awarded 'Best Home', received a $500 prize. 122 Lissadell Street, Floreat, the impressive runner-up, earned a $250 prize. For the third year, Nanson Street, Wembley, was honoured again with the 'Best Street/Laneway Award' and will receive a special street sign for their festive displays.

For more details on this and other news, visit: www.cambridge.wa.gov.au/Town-Council/News/Latest-News

UWA Professor Explores Perry Lakes Wetland Renewal

At a talk given last year, Dr Don McFarlane highlighted the rejuvenation of Perry Lakes, focusing on challenges posed by climate change and groundwater extraction. He emphasised Cambridge's efforts in diverting water to address desiccation.

This key project offers notable environmental, aesthetic, and economic advantages, aiming to improve nature conservation and community wellbeing, fostering a sustainable and vibrant ecosystem.

For more details on this and other news, visit: www.cambridge.wa.gov.au/Town-Council/News/Latest-News

Upcoming Council Meetings

Annual General Meeting	6 February
Agenda Briefing	20 February
Ordinary Council	27 February

All meetings start at 6pm and are held in the Council Chambers, 1 Bold Park Dr. Meetings will be live-streamed via the Town's YouTube channel: www.cambridge.wa.gov.au/agendas

UPCOMING EVENTS

Motown on the Rocks 2024 - WASUP
20 Jan, 6pm to 10pm, *Quarry Amphitheatre*
Soulphonic brings a groovy night of 1960s Soul and Motown classics.

The Jazz Makers
21 Jan, 6pm to 10pm, *Quarry Amphitheatre*
The Jazz Makers reinvent classics with a distinctive, captivating jazz twist.

Flamenco at the Quarry
25 Jan, 6:30pm to 9:30pm, *Quarry Amphitheatre*
Fiery Flamenco featuring dynamic dancing and top Australian musicians.

Celebrate Summer Festival 2024
27 Jan, 10am to 1pm, *Perry Lakes Reserve*
Enjoy the summer spirit for a day of fun-filled activities and entertainment.

Born Under A Bad Sign
27 Jan, 6pm to 10pm, *Quarry Amphitheatre*
Electric blues violin night with Rupert Guenther and all-star band.

For more details or to register for an event, visit: www.cambridge.wa.gov.au/whatson

Herbicide Application Exemption Renewal 2024

The Town of Cambridge adheres to WA Health Guidelines for weed control, ensuring safety. Residents can request a five-metre exclusion for weed spraying around their properties.

Annual re-registration for this exclusion is required each January. Property owners must maintain weed-free areas post-registration. To complete the exemption form, scan the provided QR code.

Amendments to Local Planning Policy 3.1 and Council Policy 106

The Town of Cambridge is seeking feedback on proposed amendments to Local Planning Policy 3.1 and Council Policy 106, including to the character description for Wembley and vehicle access provisions for Wembley and West Leederville. Scan the QR code to view and lodge a submission by **5pm, 4 February 2024**.

Director, Corporate and Commercial Services

The Town of Cambridge is currently advertising an Executive role to lead our Corporate and Commercial Services division. If you are interested in applying for this role, further information is available at: www.bellbydt.com.au (role reference 835019).

1 Bold Park Dr, Floreat 6014
W: www.cambridge.wa.gov.au
T: (08) 9347 6000
E: mail@cambridge.wa.gov.au

Town of Cambridge

Webpage /Latest News

Webpages	Views	Unique Users
Bold Park Aquatic Celebrates the Success of The Pool	56	40
Anna's Dreams Come Alive in 'The Pool' at Bold Park Aquatic	27	26
From Swim Club to Stage: Carys Features in 'The Pool'	52	48
Bold Park Aquatic to Host World-first Immersive Theatre Experience	252	197
Share Your Stories of Bold Park Aquatic to Win!	195	126

The Town included both promotional and operational messages on the Town of Cambridge and Bold Park Aquatic Centre websites to support the successful delivery of the event.

Images:
Left: Promotional Banner image from Town of Cambridge and Bold Park Aquatic websites.
Above: Operational Banner image from Town of Cambridge and Bold Park Aquatic websites.
Below: Example of show flyer at Town of Cambridge information points.

The Pool promotional video was also displayed on the reception TV in the Town of Cambridge Admin Centre from December to February. The show flyer, as well as Black Swan Theatre and Perth Festival programs were also distributed across all our facilities.

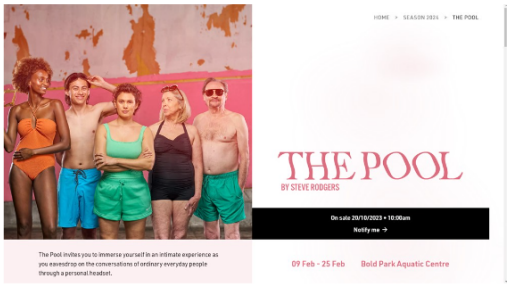
Town of Cambridge

Cambridge E-News (Average 9,700 recipients)

Article Name	Sent	Open Rate	Clicks
Bold Park Aquatic Premieres 'The Pool'	19/01/24	24%	126
Bold Park Premieres 'The Pool' and *Bold Park Aquatic 'The Pool' Closing Times*	02/02/24	24%	67
Bold Park Premieres 'The Pool'	16/02/24	25%	35
Bold Park Aquatic Celebrates the Success of The Pool	01/3/24	23%	36

E-News Sample:

TICKETS ON SALE NOW



We announced this exciting news last month, but here are a few more details

***The Pool* by Steve Rodgers | 9 – 25 February | Bold Park Aquatic Centre**

Ever wondered what's going on with the couple on the other side of the pool? Or who the ladies doing water aerobics are talking about? Well now is your chance to listen in on those conversations because in February 2024, Black Swan State Theatre Company, in association with Perth Festival, will be presenting *The Pool* by Steve Rodgers, right here at Bold Park Aquatic Centre! *The Pool* invites you to immerse yourself in an intimate experience as you eavesdrop on the conversations of ordinary everyday people through a personal headset.

A mother tries to connect with her adult daughter. A man continues his rehabilitation to strengthen his knee. Two teenagers find privacy in a lie to their parents.

Bombies in the deep end while the lifeguard isn't looking, water aerobics classes, hot chips and choc milk, *The Pool* is an exploration of life as we know it and a celebration of public spaces that create community – just like Bold Park! It is a delightfully voyeuristic experience, raw and relatable in every way and it's happening right here at your local pool.

Bold Park Aquatic E-News (Average 6,350 recipients)

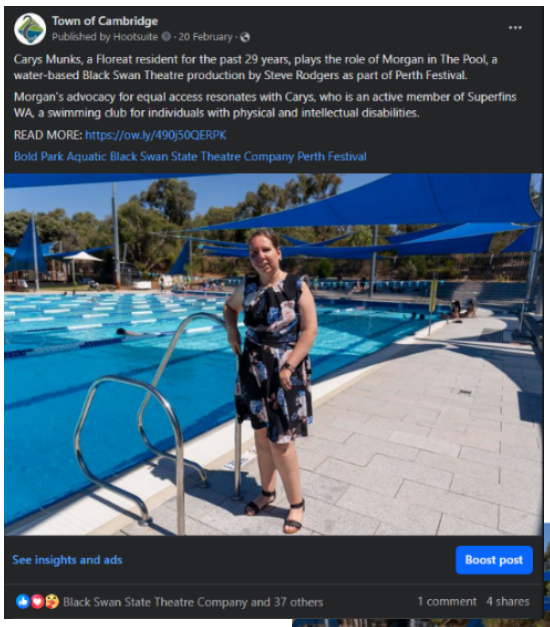
Article Name	Sent	Open Rate	Clicks
Exciting News: In a world first…	13/10/2023	30.6%	54
Tickets on sale now	06/11/2023	19.4%	26
Bold Park Feasibility Study (Win tickets to The Pool)	22/11/2023	19%	125
Temporary Closing Times (rehearsals are complete and show about to commence)	01/02/2024	18.9%	20

Town of Cambridge

Social posts Dec 2023 – March 2024

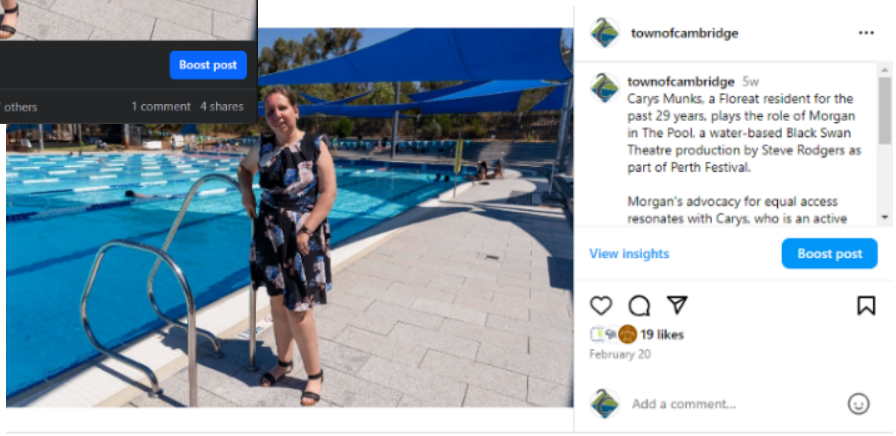
The communications strategy for this project focussed on re-sharing of content created by Black Swan Theatre to amplify and extend the reach. The following figures represent original posts from the Town only.

Channel	Original Posts	Reach	Reactions	Comments	Engagement Rate
Facebook	7	17,038	88	31	4.54%
Instagram	7	3,780	124	6	4.00%



(Left) Top Facebook Top Post

(Below) Top Instagram Post



Return on Investment

The following highlights and evidence of the Town's return on investment in the partnership established with Black Swan Theatre. These sections are supplementary to the enclosed outcomes report as supplied by Black Swan Theatre.

1 Bold Park Drive
Floreat, Western Australia 6014

Phone: (08) 9347 6000
Email: mail@cambridge.wa.gov.au

www.cambridge.wa.gov.au

Town of Cambridge

ALREADY MISSING *THE POOL*?

We thought you might be – we are too.

Celebrating the power of both water and our community spaces, *The Pool* was the perfect show for us to partner with Town of Cambridge and Water Corporation, and they both have a message to share with you to keep the spirit of *The Pool* alive…

EXCLUSIVE AQUAROBICS DEAL

Bold Park Aquatic presents an exclusive opportunity for *The Pool* ticket holders – **experience unlimited aquarobics classes across 20 days for only $20.**

- Classes available Monday to Saturday
- Deep and shallow pool preference options
- Suitable for all levels and abilities

To claim your offer, simply speak to one of our friendly Bold Park Aquatic staff in person or by phone before 18 March 2024 and mention the code phrase '**POOL NOODLE**'.

For more information, visit: www.boldparkaquatic.com.au

215 The Boulevard, City Beach | (08) 9385 8767 | bpac@cambridge.wa.gov.au

– Town of Cambridge

Return Visitation Promotion: Aquarobics

As part of the post show retention, Bold Park Aquatic offered an exclusive deal to ticket holders of 20 days for $20.00 to attend unlimited aquarobics classes.

The offer was taken up by 18 individuals who had never attended Bold Park Aquatic before.

Of the 18 attendees, 6 now have aquarobics multi-visit passes and 1 is now a facility member.

Images:
Extracts from EDM from Black Swan to all ticketholders, February 29, 2024 Subject: A special offer from Town of Cambridge and Water Corporation

Opening Night

Attendees to opening night at Bold Park Aquatic Centre were greeted by Town of Cambridge Mayor Mack, who spoke to the value of the partnership, and introduced Viviene Hansen to deliver to the Welcome to Country.

As a highlight of the Perth Festival 2024 program, the opening event was well attended by stakeholders from the Festival, Black Swan Theatre, State and Local Government and arts media.

Town of Cambridge

Also in attendance were co-partners Watercorp, whose presence highlighted the Town's achievement in obtaining a Gold Waterwise status for Bold Park Aquatic Centre.

The facility was excellently presented and was a unique opportunity to activate the venue at night, showcasing its potential. This is particularly valuable in advance of the Town's feasibility study for the facility.

Images (left to right):
Town of Cambridge Gold Waterwise Council Award
The Pool show flyer, together with Perth Festival Program, featuring
The Pool Photo of staff and Elected Members on opening night, courtesy Black Swan.

Community Ticket Allocations

Attendance	Number of tickets
Winners of 'Memories of Bold Park Competition'	20
Alkoomie Terrace residents	3
Total	23

Town of Cambridge

Community Connections - Bold Park Memories

As part of the Town's collaborative promotions campaign, community were invited to submit their favourite memories of Bold Park Aquatic Centre to the Local Studies project 'Cambridge Memories'.

Tickets to 'The Pool' were offered as incentives for these submissions, with samples of these provided below.

This aspect of the campaign was not only to reinforce positive associations with the Bold Park and Town of Cambridge brands, but to cross-promote other Town of Cambridge services.

Some of my best memories are swimming lessons in the outside pool during school holidays. Only topped by being able to now bring my own toddler son for a swim and the evening water aerobics last summer! – Thalia Taylor

One morning I was swimming my usual laps. My snorkel gave me good visibility, so I was somewhat surprised to see up head a pair of tiny webbed feet. I was sharing the lane with a Pacific Black Duck. This little fellow was unperturbed by my presence and kindly moved to the left as I passed. I've since seen many ducks in the pool and they sometimes leave their brown calling cards on the tiles at the bottom. - Julia Gross

We have such beautiful memories of taking my children to the pool when they were babies, through the toddler years and now we are lucky enough to be able to walk up the hill, through the bush, to continue our visits.- Leah Lemmon

I remember when I couldn't swim and I was scared to put my head under the water. Then I met my favourite swim teacher Charlie who encouraged me to be brave. Before knew it I was blowing bubbles under the water and finding toys on the bottom of the pool. I still have a long way to go to get my bronze medallion but I love to go to Bold Park pool any chance I can.- Tom, 5 years old

Image:
Town of Cambridge feature in The Pool performance program.

1 Bold Park Drive
Floreat, Western Australia 6014

Phone: (08) 9347 6000
Email: mail@cambridge.wa.gov.au

www.cambridge.wa.gov.au

Town of Cambridge

Community Connections – Inclusion of Town of Cambridge locals

From the outset, Black Swan Theatre had expressed a commitment to respect, reflect and represent our community throughout the process of development and delivery of the production. The most visible outcome of this is the inclusion of the below actors in the production, both of whom are Town of Cambridge residents.

"*The Pool is not just a play; it's a celebration of life, community spaces, and human connections. Quinn's nostalgia for pool memories resonates with the diverse characters and relatable stories in the play, offering something for everyone: romance, humour, drama, and touching moments*," – Anna Gray

Anna's Dreams Come Alive in 'The Pool' at Bold Park Aquatic

Published on 19 February 2024

CARYS MUNKS MORGAN

Carys was born and raised in Perth and currently lives in Floreat. She has a life-long disability, a muscle weakness affecting the left side of her body. Although this presents come special challenges, Carys is determined to lead a fulfilling life. She enjoys expressing herself creatively and has experimented with various forms of visual art. She also enjoys singing, having previously been a member of the Variety Youth Choir. Carys is a long-term member of Superfins, a swimming club for people living with disabilities. She commenced with Superfins seventeen years ago and is still an active member, training three times a week at HBF Stadium. She also swims competitively in Masters competitions both in Perth and at a national level. Superfins also produces an annual Christmas pantomime with performances at Taryn Fiebig Concert Hall in Churchlands. As the narrator Carys loves the opportunity of performing before an audience.

ANNA GRAY QUINN

Anna loves the arts, singing and dancing, and has been swimming in pools since she was a baby. Weekly squad swimming with the Superfins, a swim club for people with disabilities, culminated in swimming the Rottnest channel swim in 2021 in a team of four. Anna was featured in an episode of the 2019 ABC TV series The Recording Studio, where she and a friend recorded a song, and the album from the series won an ARIA award for Best Original Soundtrack category in the same year. Ballroom dancing is a passion and Anna is a Special Olympics WA medal winner in this artistic pursuit. Anna has performed in Christmas pantomimes and was recently featured as a swimmer in the promotional video for the Perth bid to host the 2027 World Special Olympics.

Town of Cambridge

Staff and Culture Benefits

The nature and themes represented in the performance were extremely validating in emphasising the value of community pools, the benefit to the wider community, and how the staff who work at these facilities are essential to creating community.

The Bold Park Aquatic staff demonstrated their enthusiasm and excitement about the delivery of the project watching it from the infancy stages to the final production.

The staff contributed additional and sometimes late hours and provided aquatics expertise to the cast and crew to assist in the authenticity of an aquatics facility to the final performance.

Delivery of the project was also recognised as an opportunity to demonstrate the Town's values of teamwork and creativity.

Encl. Black Swan Theatre Company Sponsorship Report – The Pool by Steve Rogers

1 Bold Park Drive
Floreat, Western Australia 6014

Phone: (08) 9347 6000
Email: mail@cambridge.wa.gov.au

www.cambridge.wa.gov.au

PARTNERS SEASON REPORT:

THE POOL

BY STEVE RODGERS

09 - 25 FEBRUARY 2024

BLACK SWAN STATE THEATRE COMPANY

PRESENTED IN ASSOCIATION WITH PERTH FESTIVAL

THE POOL

BY STEVE RODGERS

7,941

Audience

15

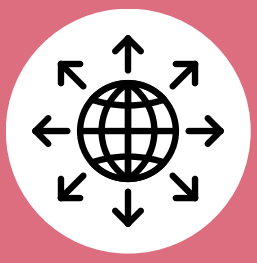
Performances

37

Artists & Crew Employed

$1,162,339

Audience Economic Impact



37.2 Million

Campaign Reach

$401,785

Campaign Value

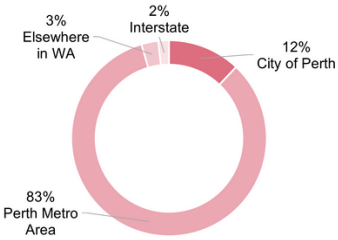
Economic Impact

Audience Spending (excludes ticket purchases)

$30
Average audience spend

$404,160
Direct Impact, adjusted for additionality

$1,162,339
Multiplied Indirect Impact



Audience Residence

180
People travelled to Perth specifically to see *The Pool*

751
Nights spent in Perth by audience travelling to see *The Pool*

Artistic Outcomes

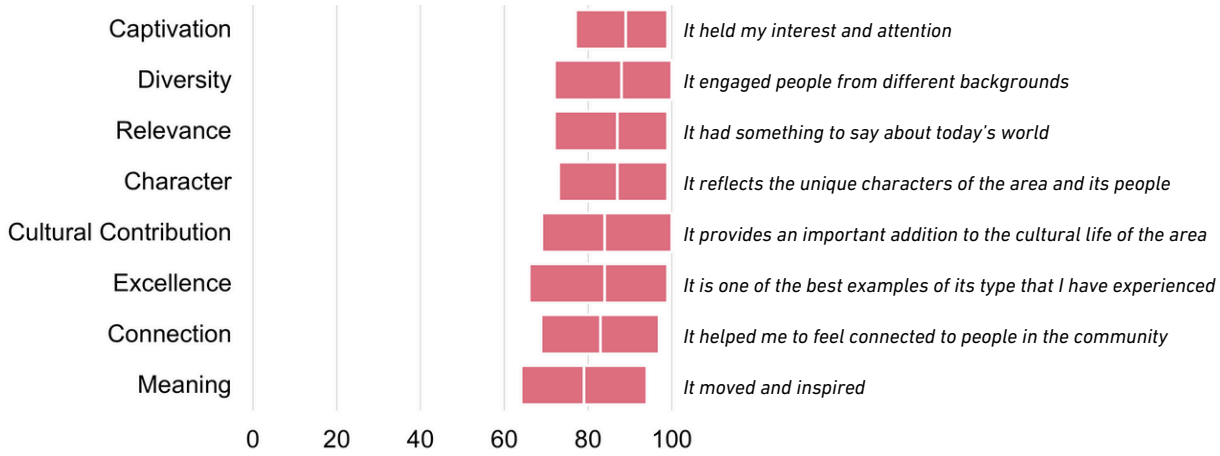
Net Promoter Score
50

Net Promoter Score (NPS) is a standardised metric that measures the loyalty between an organisation and its audience, based on their likelihood to recommend to a friend. A NPS that is above 0 is generally considered to be good, with an NPS of 50+ considered excellent.

94% Likely to attend a Black Swan event again

89% Rated overall experience "excellent" or "good"

Dimension Scores: Median & Interquartile Range



A small interquartile range indicates consistency amongst responses. A larger interquartile range indicates a greater spread of responses.

Marketing Campaign

$401,175
Total Campaign Value

37.2 Million
Total Campaign Reach

$57,785
Paid Media Value
(inc. in-kind media)

$344,000
Advertising Value Equivalency (AVE)
from Earned Media

COVERAGE

2.3 Million
Print Circulation

214,782
Social Media Impressions

17
Published Reviews

27
Media articles in print, online, TV & Radio

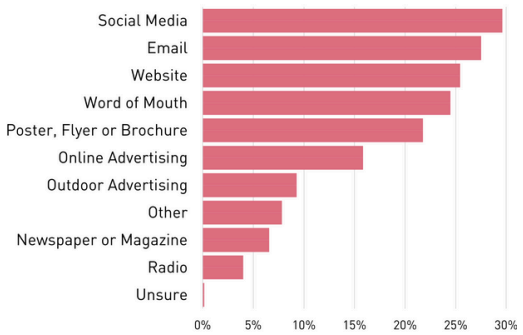
FOLLOWERS

18,864
Facebook Followers

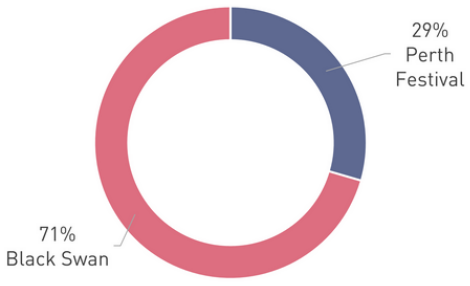
7,818
Instagram Followers

3,370
LinkedIn Followers

16,803
eNews Subscribers



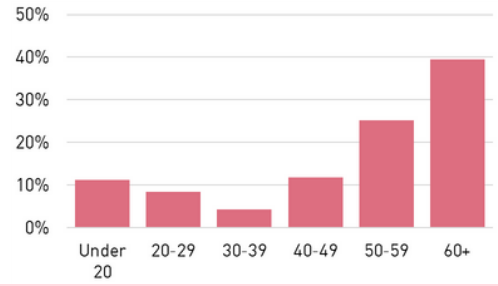
"How did you hear about The Pool?"



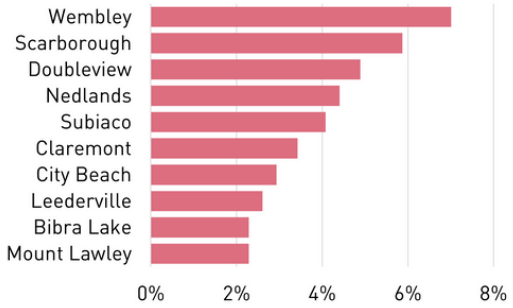
Ticket sales by vendor

Ticket Buyer Profile

Age

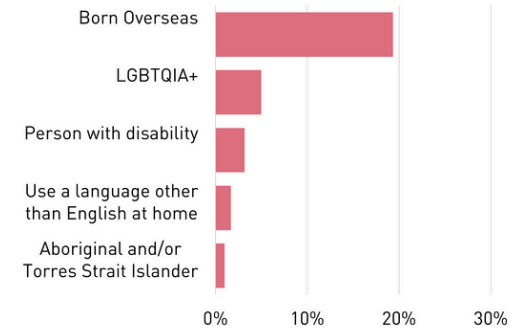


Location



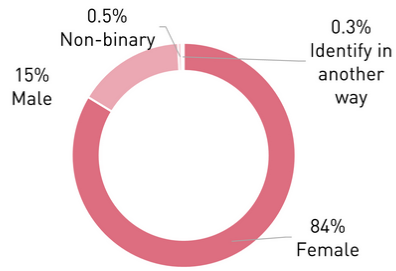
Diversity & Identity

"Do you identify as any of the following?"



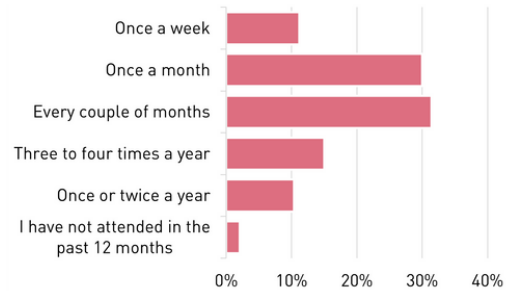
Gender

"How do you describe your gender?"



Arts Attendance

"How often do you attend arts events?"



Audience Development

40%

First Time Tickets Buyers

The Pool was the first Black Swan show for 2,096 people aged under 50

892

Subsidised Student Tickets

2

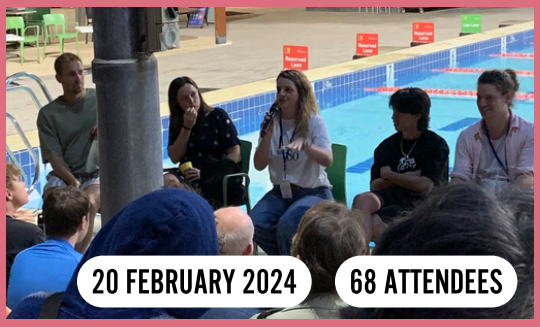
Accessible Performances

Activations

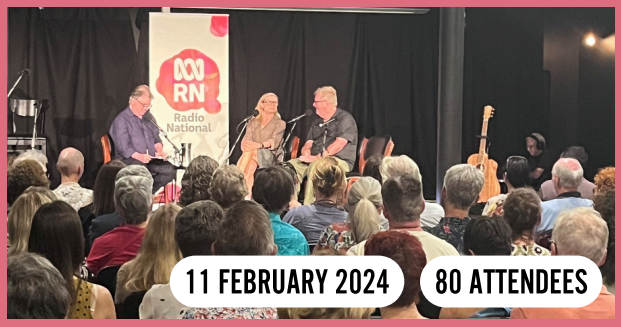
OPENING NIGHT

BEYOND THE STAGE PANEL DISCUSSION | SUPPORTED BY APM

AUDIENCE Q&A



RADIO NATIONAL PANEL DISCUSSION



TACTILE TOUR FOR VISION IMPAIRED AUDIENCE MEMBERS

THE POOL
BY STEVE RODGERS
APPENDIX A - MARKETING REPORT

The Pool Campaign: 15 January – 25 February 2024

TOTAL REACH:

37.2 MILLION

CAMPAIGN VALUE:

$401,785

Advertising value equivalency for earned & owned media:

$344,000

Paid media value:

$57,785

Source: Meltwater, via Perth Festival

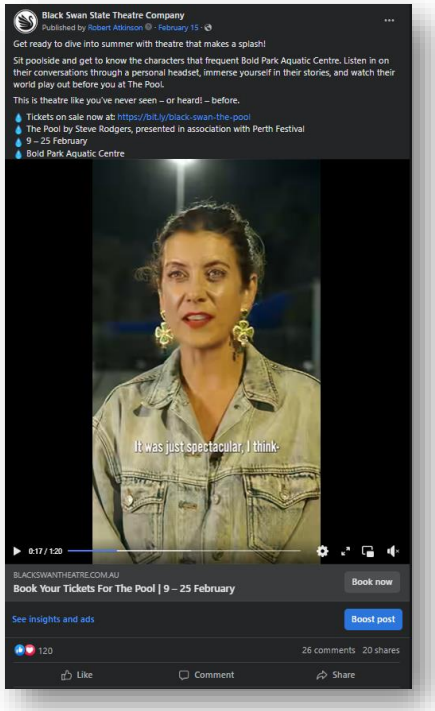
PAID MEDIA

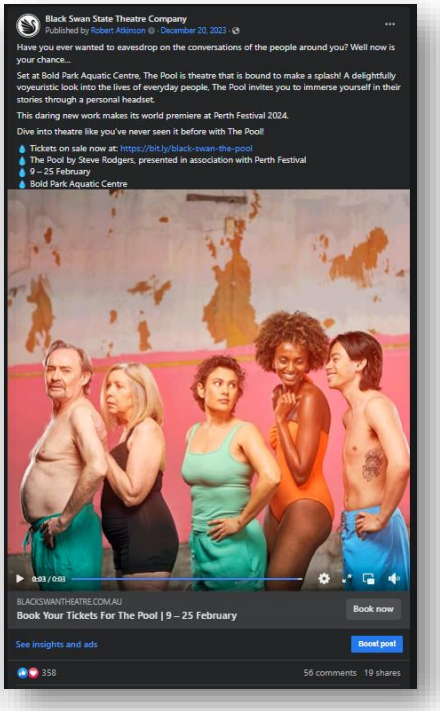
PAID SOCIAL MEDIA

Targeted social media campaign across Facebook and Instagram.

Campaign Dates: 26 December – 25 February

Direct Purchases: 414





OUTDOOR SIGNAGE

Pictured

- Cnr Stirling Hwy & Fairlight St
- Shenton Park Subway
- West Coast Highway Digital Screen
- Busbacks x 4
- Yagan Square Digital Tower (earned media)

Plus:

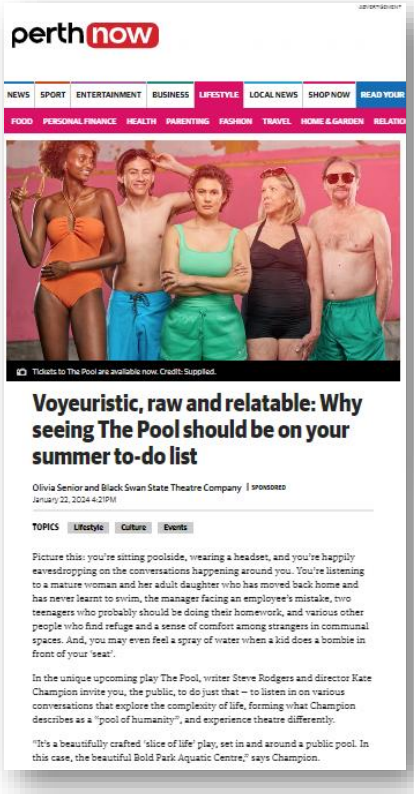
- Digital Smartframes
- Posters x 400
- DL Flyers x 5000

RADIO – SOUTHERN CROSS AUSTEREO

Asset	Impacts Delivered
Mix94.5 Paid Commercials	30
Mix94.5 Bonus Commercials	16
Hit DAB+ commercials	184
Live Reads	2
Breakfast Giveaway Credits	5
LiSTNR Streaming	52,892
SONOS Radio Network	10,106
Commercial Production	1
TOTAL	

7WEST MEDIA - PAID

NATIVE ARTICLE | 22 January – 20 February


perthnow

NEWS SPORT ENTERTAINMENT BUSINESS LIFESTYLE LOCAL NEWS SHOP NOW READ YOUR

FOOD PERSONAL FINANCE HEALTH PARENTING FASHION TRAVEL HOME & GARDEN RELATIO

Tickets to The Pool are available now. Credit: Supplied.

Voyeuristic, raw and relatable: Why seeing The Pool should be on your summer to-do list

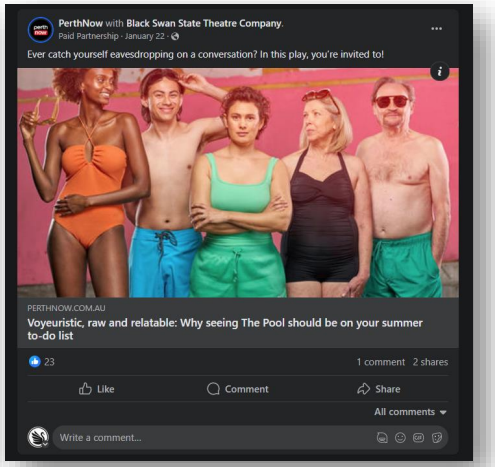
Olivia Senior and Black Swan State Theatre Company | SPONSORED
January 22, 2024 4:21PM

TOPICS Lifestyle Culture Events

Picture this: you're sitting poolside, wearing a headset, and you're happily eavesdropping on the conversations happening around you. You're listening to a mature woman and her adult daughter who has moved back home and has never learnt to swim, the manager facing an employee's mistake, two teenagers who probably should be doing their homework, and various other people who find refuge and a sense of comfort among strangers in communal spaces. And, you may even feel a spray of water when a kid does a bombie in front of your 'seat'.

In the unique upcoming play The Pool, writer Steve Rodgers and director Kate Champion invite you, the public, to do just that – to listen in on various conversations that explore the complexity of life, forming what Champion describes as a "pool of humanity", and experience theatre differently.

"It's a beautifully crafted 'slice of life' play, set in and around a public pool. In this case, the beautiful Bold Park Aquatic Centre," says Champion.



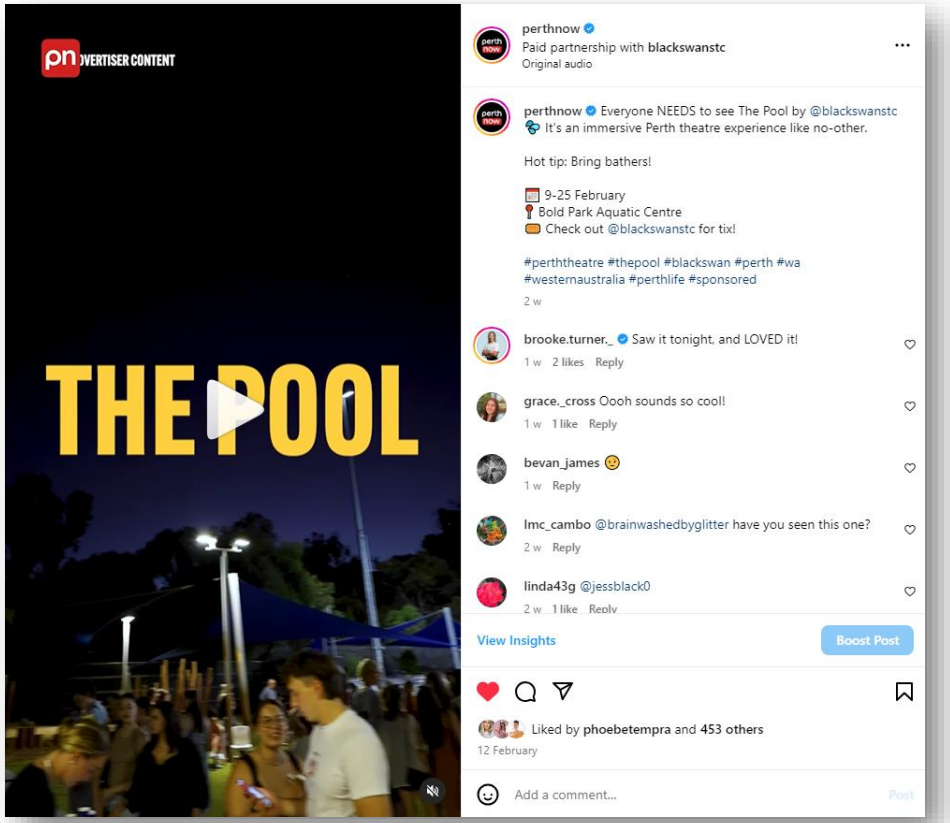
Dates: 22 January – 20 February

Social reach: 46,000

Page reads: 4,575

7WEST MEDIA - PAID

SOCIAL SHORT | 12-19 February



Total video views: 41,138

Social reach: 64,608

Reactions: 766

Impressions: 81,445

RAC HORIZONS MAGAZINE AD

Edition: December 2023

Circulation: 575,989

OWNED MEDIA
Recycling

SOCIAL MEDIA

Report: Sprout

	Posts	Impressions	Engagement Rate	Shares	Link Clicks
Instagram	45	74,365	5.8%	422	
Facebook	26	117,921	8.5%	163	538
Linked In	6	3,309	7.1%	3	155

EDMs

Sent	Campaign	Sent To	Opens	Clicks	Unsubscribes	Hard Bounces	Soft Bounces	Engagement
20/02/2024 4:30 PM	MKT 2024 POOL Production Trailer It's your last chance to see THE POOL	16,575	36.82%	1.99%	0.12%	0.01%	4.31%	5.39%
14/02/2024 4:33 PM	MKT 2024 POOL Vox Pops & Reviews INDUSTRY "Simply splashtastic"	256	49.41%	7.45%	0%	0%	0.39%	15.08%
14/02/2024 4:32 PM	MKT 2024 POOL Vox Pops & Reviews 30 under 30 "Simply splashtastic"	1,799	43.22%	4.04%	0.73%	0.17%	0.83%	9.34%
14/02/2024 4:30 PM	MKT 2024 POOL Vox Pops & Reviews BIG NET "Simply splashtastic"	16,160	38.24%	2.27%	0.14%	0.04%	4.35%	5.94%
12/02/2024 2:57 PM	MKT 2024 POOL Beyond the Stage panel Pre-Event Comms You're going to Beyond the Stage Panel Discussion - The Pool: Embracing Diversity and Inclusion	50	76%	28%	0%	0%	0%	36.84%
6/02/2024 3:58 PM	MKT 2024 POOL Beyond the Stage panel discussion You're invited to Beyond the Stage Panel Discussion - The Pool: Embracing Diversity and Inclusion	872	63.71%	5.99%	0.23%	0.11%	0.46%	9.4%
1/02/2024 4:00 PM	MKT 2024 POOL Kate & Steve Video Kate Champion & Steve Rodgers discuss THE POOL	17,408	39%	1.94%	0.17%	0.02%	4.13%	4.96%
18/01/2024 4:55 PM	MKT 2024 POOL Meet the Cast Meet the Cast of The Pool	17,417	38.23%	1.47%	0.17%	0.01%	4.15%	3.84%
15/01/2024 4:47 PM	MKT 2024 POOL Campaign Launch Are you ready for theatre that makes a SPLASH?	17,466	40.16%	1.82%	0.29%	0.06%	4.13%	4.54%

Additional mentions (internal)

- Christmas EDM
- Friends eNews February
- January & February eNews
- 30under30 reminder
- Industry Pass reminder

Additional mentions (external)

- WA Symphony Orchestra
- The Blue Room Theatre
- WA Opera
- WA Ballet

VENUE SIGNAGE

ON CUE MAGAZINE

PERTH FESTIVAL ACTIVITY

Source: Perth Festival

Inclusion in Gift Guide
567 views
Shared on all social accounts

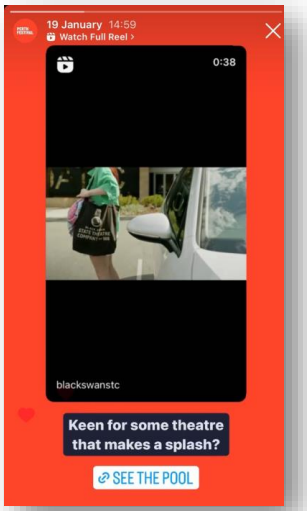
Story share
19 Jan
Shared The Pool reel to stories

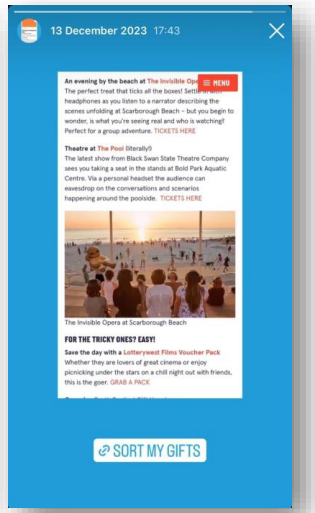
EDM: Targeted Theatre list https://wfly.co/b4NVq
6 Nov
13K subscribers

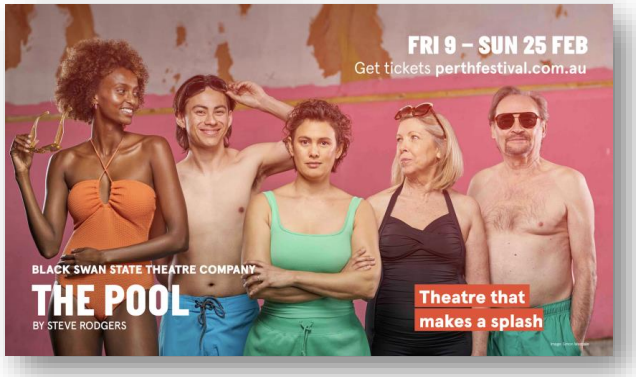
EDM: Gen News inclusion https://wfly.co/v9LYp
7 Feb
48K subscribers

Website page
Oct 2023 - Mar 2024
15k views

Somerville Movies
Slide screened 7 days in Weeks 9 & 11
Total 14 screenings







DIGITAL PROGRAM

VIEW PROGRAM HERE

QR Code Scans (venue signage): 212
Pre-show EDM link clicks: 322
Post-show EDM clicks: 31
TOTAL: 565

AUDIENCE COMMENTS

- *The Pool was a totally unique and fascinating experience. I absolutely loved it and couldn't recommend it enough. Thank you to everyone that brought this experience together.*
- *It was nothing like I had ever experienced, and it felt at times even more impactful than large productions with huge props/settings etc. Beautifully done.*
- *I thought it was just brilliant! Only wish I'd bought my whole family and encouraged more friends to attend. Bravo!*
- *Steve Rodgers and Kate Champion have crafted a truly remarkable piece of site-specific performance art with The Pool. Rodgers' incredible writing, combined with Champion's direction, results in a beautiful and poignant experience that deeply resonates with the audience, capturing their hearts and emotions.*
- *We all thought the show was superb. We talked about it all the way home. It moved us and enthralled us.*
- *This was an excellent experience. One of the best theatre performances I have seen in a long while. My husband and I both connected with the stories in different ways and I really felt like I was just listening to people's life stories. Such a good show.*
- *I have been to many BST performances and loved them all. This one is hands down my favourite…Sheer brilliance. Well done all of you. Keep up the good work. You bring community together and make life more enjoyable.*
- *This production was one out of the box, or the pool, so different to anything we have experienced with Black Swan productions. Black Swan has excelled again. We keep coming back. Send this show around Australia if you can find a venue like this. What a wonderful evening.*
- *Best show I have seen in many, many years. The setting and sound were excellent. Can't praise it highly enough. Hope you do it again next summer.*

PUBLIC RELATIONS

WEEKEND ARTS

February 3, 2024 | 127

Tanya MacNaughton

Email: tanya.macnaughton@wanews.com.au
Phone: 9237 1634

Poolside seat to the life aquatic

Tanya MacNaughton

Steve Rodgers was one of those kids whose hair turned green from spending so swimming pool. swimmer, it was local swimming en Rodgers ity of characters hat the public om mums and ps doing water e undergoing tion to newly ants learning to

ght this could eat slice-of-life n't really rely e, but you just eople's lives and " actor turned s says. beautiful world ation, where we umanity and aren't that

director Kate idea, the pair k Swan State and Company B duction of th Festival, rmfield, where stage adaptation assic novel, avour Boatshed, tivated the stage boat he shed's oors. Chubb Pickles, y of other bit pion helped choreography. met Iain er and current tic director)," he says.

"Ian had to teach me how to hit basically chimes and xylophones and make sound effects backstage. I wasn't musical, and I'm not a great mover, so they both had their work cut out for them."

Rodgers and Champion have since collaborated on other projects while Champion ran her contemporary dance company Force Majeure, with Rodgers' production of The Pool already in the pipeline before she stepped into the role of Black Swan State Theatre Company artistic director in 2022.

"We've kind of built up an incredible shorthand now where we can communicate about the sort of work and the style of work and what's happening with both the writing and the staging and the acting quite easily, particularly without being offended," Rodgers says.

"She will suggest a cut or an edit and, in the first instance I kind of have to think about it, but she's always right. She's got an incredible eye and I just think we complement each other."

While Rodgers had initially imagined the play in a theatre, Champion was the one who suggested to stage it at a public swimming pool with the audience soaking in the theatrical experience while sitting poolside, immersed in the activity surrounding them and listening to the conversations through a personal headset.

"She kind of had the inkling that audio technology had now advanced to a poi ambient mics, we kind of voyeuristi the same thing th write it," Rodgers

"Then the audi look at a real swir pick up real chara environment. You as you would in re around you at a p

"Cloudstreet wa the sense that it w it went beyond . . . of water, we used and a lot of that's up to this day The in that we try to t sense out of the t into an environm becomes extra sp audience."

Presented as pa Festival 2024, The audiences to Bold Centre to sit in th pool's stands (dor cushions are prov cast of 10 actors set to make a sp inspired by hou interviews with who work in an around commu swimming pool in aged care.

"The heart of story is commu and as a writer, heavily charact based because background's a and that's where people and how t

Perth Festival | Arts | Perth Festival Reviews | Theatre

The Pool review: Black Swan State Theatre Company dives deep in Perth Festival 2024 season

Tanya MacNaughton | The West Australian
Mon, 12 February 2024 12:33AM

Kylie Bracknell, Anna Gray and Joel Jackson in The Pool. Credit: Daniel James Grant

Much like that exhilarating feeling of diving into a swimming pool on a scorching summer's day, Black Swan State Theatre Company's world premiere of The Pool is a refreshing burst of artistic creativity.

It takes audiences out of the theatre and into the setting of Bold Park Aquatic Centre, perched on the 50m pool's concrete bleachers for one hour and 20 minutes of unadulterated eavesdropping.

The unique theatrical experience provides permission to people watch, much like you might in a public space such as a swimming pool, which is exactly what prompted playwright Steve Rodgers to pen the play.

OUT & ABOUT

Taking a dip in The Pool

Kellie Balaam

Theatre lovers took to an aquatic centre rather than an auditorium to witness The Pool, a production exploring life as we know it while celebrating community in public spaces.

Playwright Steve Rodgers and artistic director Kate Champion have created the production in association with Perth Festival that invites people to sit poolside and get to know the characters using Bold Park Aquatic Centre.

The audience listen in on the cast through a personal headset and immerse themselves in their stories.

As part of the show's finale, guests are invited to join the cast in the pool for a brief aquarobics session.

For more than 40 years Bold Park Aquatic Centre has provided the people of Perth with aquatic facilities surrounded by one of the largest urban bushlands left in the region.

Did one of our photographers capture you? Pictures are available for purchase via Westpix.

Kate Champion, Steve Le Marquand & Pippa Grandison. Pictures: John Koh

Ryan Lamp & Carmen Braidwood.

REVIEWS

Publication	Source and URL	Date Published
★★★★ ½ **The West Australian** Tanya MacNaughton	https://bitly.ws/3cWV6 Much like that exhilarating feeling of diving into a swimming pool on a scorching summer's day, Black Swan State Theatre Company's world premiere of The Pool is a refreshing burst of artistic creativity.	12.02.2024
Australian Arts Review	https://artsreview.com.au/the-pool-2/ The Pool is a distinctively emotional production. Don't miss your chance to witness something remarkably original and uplifting.	12.02.2024
The Australian Matthew Westwood Sat 10 Feb	https://www.theaustralian.com.au/arts/iain-grandage-rolls-out-his-final-perth-festival-program/news-story/7821c41f9b44d5fbe95d63bc57b40a23	15.02.2024
Theatre Travels Tatum Stafford	https://www.theatretravels.org/post/review-the-pool-at-bold-park-aquatic-centre Steve Rodgers' writing is beautiful and poignant, and director Kate Champion showcased masterful storytelling in its staging. Every inch of the pool and its surrounds were used, creating fantastic visual interest and spotlighting specific moments beautifully.	18.02.2024
Stage Whispers Jane Keehn	https://www.stagewhispers.com.au/reviews/pool	14.02.2024
Perth Arts Live Cicely Binford	https://pertharts.live/2024/02/17/pf24-review-the-pool-black-swan-state-theatre-company/	17.02.2024
Magazine 6000 Emily Smith	https://magazine6000.com/review/take-the-plunge-black-swans-the-pool/	14.02.2024

Limelight Arts Deborah Jones ★★★★ ½	https://limelight-arts.com.au/reviews/the-pool-black-swan-state-theatre-company-perth-festival/ Life's joys and struggles aired in a wonderful new play by Steve Rodgers, set at an aquatic centre.	12.02.2024
ArtsHub Arjun Rajkhowa ★★★★★	Alongside the innovative technical dimensions of the play, the sterling choreography and synchronised swimming by a group of swimmers (forming a chorus) give the play a unique and highly apposite performative dimension capitalising on the entirety of the pool as a stage.	14.02.2024
Starfish Margo Lang ★★★ ½	https://www.thestarfish.com.au/2024/02/17/theatre-the-pool/ The Pool is a unique event, an artistic and technical triumph.	17.02.2024
Perth Voice Fremantle Herald Barry Healy	*https://perthvoiceinteractive.com/2024/02/16/black-swan-making-a-splash/* The experience is partly cinematic, like a camera's point of view as your head swivels to catch the action, partly theatrical and partly dreamlike.	16.02.2024 and 24.02.2024
Perth Walkabout	https://perthwalkabout.com/arts-culture/the-pool-by-black-swan-state-theatre-company Black Swan State Theatre Company have put together a creative work that is fun, bold and unique to Perth.	12.02.2024
Cream Magazine Antonini Tati	*https://creammagazine.com/2024/02/14/the-pool-a-new-immersive-play-makes-a-splash-literally-with-perth-audiences/* *The superb cast and a supportive ensemble appear to enjoy performing in the pool as much as the audience are riveted in viewing it. Once the sun sets, Bold Park pool comes to life, where the audience – wearing headsets – is invited to listen to the live performance, a surprisingly calming experience.*	14.02.2024

Publication	Source and URL	Date Published
The Conversation Helen Trenos	https://au.news.yahoo.com/theatre-production-pool-play-perth-001502630.html There are more than 2,000 swimming pools open to the public in Australia. They have been sites of protest and social change. This production shows they are also a space where we can have a laugh, shed our skins and find or lose ourselves – and ultimately find connection with others.	13.02.2024
ArtsHub Further comment	https://www.artshub.com.au/news/features/perth-festival-midpoint-round-up-2703566/ There is something about site-specific theatre that is very hard to resist for audiences, and a piece of theatre set in an actual lap pool, with a technically brilliant sound design that means every single audience member is able to eavesdrop on myriad conversations between the pool's regular visitors and community – is a pleasure indeed.	20.02.204
StageNoise	http://www.stagenoise.com/review/2024/perth-festival-the-pool *The Pool* is gentle, impressionistic and best approached in the same way a lapping swimmer approaches their back-and-forth daily routine. Get into a gentle rhythm, savour each stroke and bliss out until the final lap brings you to the shallow end.	18.02.2024
Scenestr Dianah Star	https://scenestr.com.au/arts/review-the-pool-bold-park-aquatic-centre-perth-20240226	26.02.2024

ONLINE

Publication	Source and URL	Date Published
Perth Festival video	https://youtu.be/EiyPaHkoSQM?si=W2c6ceKSSirBtJzD	25.10.2023
The West Australian	How Perth's Edyll Ismail overcame her doubts to pursue her acting dreams https://thewest.com.au/lifestyle/stm/how-perths-edyll-ismail-overcame-her-doubts-to-pursue-her-acting-dreams--c-12483071	03.12.2023
Limelight Magazine	https://limelight-arts.com.au/features/season-preview-2024-theatre/ Photo of The Pool Heather Mitchell takes her extraordinary portrayal of the late US Supreme Court justice and feminist icon Ruth Bader Ginsburg to Perth's Black Swan State Theatre Company in Suzie Miller's *RBG: Of Many, One* in June, directed by Priscilla Jackman, after an encore season at STC, where it premiered in 2022. In July, Black Swan's Artistic Director Kate Champion has cannily programmed a new production of Miller's global hit *Prima Facie*, about a female barrister and the power wielded by men who commit sexual assault, just as audiences anticipate the release of Miller's movie adaptation, filmed in the UK last year.	22.12.2023
Perth Now (PAID MEDIA)	https://www.perthnow.com.au/lifestyle/voyeuristic-raw-and-relatable-why-seeing-the-pool-should-be-on-your-summer-to-do-list-c-13316444 Voyeuristic, raw and relatable: Why seeing The Pool should be on your summer to-do list Picture this: you're sitting poolside, wearing a headset, and you're happily eavesdropping on the conversations happening around you. You're listening to a mature woman and her adult daughter who has moved back home and has never learnt to swim, the manage...	23.01.2024
Australian Arts Review	https://artsreview.com.au/the-pool/ The Pool by Steve Rodgers at the Bold Park Aquatic Centre, this February. The Pool invites you to immerse yourself in an intimate experience as you eavesdrop on the conversations of ordinary everyday people through a personal headset.	25.01.2024
Limelight Magazine	Interview with Steve Rodgers https://limelight-arts.com.au/features/the-pool-steve-rodgers-dives-into-the-deep-end/ The Pool: Steve Rodgers dives into the deep end. A nerdy passion for vintage infrastructure and a fondness for people watching have informed Steve Rodgers' latest play, set in a public swimming pool.	01.02.2024

ONLINE

Publication	Source and URL	Date Published
Australian Arts Review	https://artsreview.com.au/on-the-couch-with-joel-jackson/ Joel is appearing in The Pool by Steve Rodgers, presented by Black Swan Theatre Company, in association with Perth Festival, at Bold Park Aquatic Centre from 9 – 25 February 2024.	02.02.2024
Front cover Play Magazine	https://thewest.com.au/entertainment/joel-jackson-is-everywhere-all-at-once-c-13356715 If you go to the theatre or watch an Australian movie this year, there is a good chance you'll be seeing Joel Jackson at work. The Fremantle-based NIDA graduate not only appears in three movies hitting screens in 2024, but is treading the boards in two Black Swan Theatre Company Productions; The Pool, which is being staged as part of Perth Festival and opens next weekend, and Barracking For The Umpire, which opens in April and is touring throughout the State.	03.02.2024
The West Australian	https://thewest.com.au/entertainment/theatre/black-swan-state-theatre-company-to-make-a-splash-at-perth-festival-with-the-pool-at-bold-park-aquatic-centre-c-13313701 Steve Rodgers was one of those kids whose hair turned green from spending so much time in the swimming pool. Still an avid lap swimmer, it was while sitting at his local swimming pool in Sydney when Rodgers realised the diversity of characters surrounding him that the public space catered to, from mums and bubs, elderly groups doing water aerobics and people undergoing walking rehabilitation to newly arrived adult migrants learning to swim.	03.02.2024
WA Today + Sydney Morning Herald	https://www.watoday.com.au/national/western-australia/bold-park-move-perth-festival-splashes-down-in-a-city-beach-public-pool-20240206-p5f2xg.html https://www.smh.com.au/national/western-australia/bold-park-move-perth-festival-splashes-down-in-a-city-beach-public-pool-20240206-p5f2xg.html When actor-turned-writer Steve Rodgers landed on the idea of setting a play in a public pool he imagined the Olympic-sized pond at the heart of the story would exist purely in the imagination, evoked by dialogue and splashing sounds.	07.02.2024
GenWest, The West Australian	https://thewest.com.au/genwest/arts/perth-festival-and-black-swan-state-theatre-company-present-playwright-steve-rodgers-the-pool-c-13478854 In depth interview with Steve Rodgers Gen West shares Stories for **West Australian school students** covering news, educational feature stories, sport, the **arts**, books, careers, student opinions, events and latest products.	05.02.2024
GenWest, The West Australian	https://thewest.com.au/genwest/what-s-hot/anna-loves-making-a-splash-c-13463582 One of the actors involved in The Pool is 27-year-old Anna Gray playing the character, Quinn. Anna has Down Syndrome and is a lover of the arts, singing and dancing. She is no stranger to the pool as she has been swimming since she was a baby, is part of the weekly swimming squad, the Superfins, and has also taken part in the gruelling Rottnest Channel Swim. In The Pool, Anna gets to combine her love of swimming with her other love of acting.	07.02.2024

NEWSPAPERS/MAGAZINE

Publication	Description	Date Published
Post Newspapers 14,000 Circulation	WA state theatre companies have now launched their seasons for next year. Artistic director Kate Champion launched her first full year of shows for Black Swan State Theatre Company. Black Swan's year begins with a newly written show, The Pool, by Sydney actor Steve Rodgers. Set in the pool at Bold Park, it is a work created for audiences to eavesdrop on the conversations of a group of people through personal headsets.	02.12.2024
Post Newspapers 14,000 Circulation	Floating conversations "When I was at a pool, I realised whole communities were there – mums and babies, kids playing, swimming squads training, disability groups learning, older people like my dad there for rehabilitation – and I started to imagine all the conversations floating around me." The result of his imagined conversations is a new play simply called The Pool.	27.01.2024
Sunday Times Magazine 419,000 Circulation	Front Cover and three page article ART to HEART Rising star Edyll Ismail steps into the spotlight and her power CENTRE STAGE After five years honing her acting skills and finding her confidence, Edyll Ismail is ready for her close-up Venturing into the world of the arts wasn't something that was encouraged in Edyll Ismail's family.	03.12.2024
Post Newspapers 14,000 Circulation	WA state theatre companies have now launched their seasons for next year. Artistic director Kate Champion launched her first full year of shows for Black Swan State Theatre Company. Black Swan's year begins with a newly written show, The Pool, by Sydney actor Steve Rodgers. Set in the pool at Bold Park, it is a work created for audiences to eavesdrop on the conversations of a group of people through personal headsets.	02.12.2024
The West Australian 491,000 Circulation	Poolside seat to the life aquatic Steve Rodgers was one of those kids whose hair turned green from spending so much time in the swimming pool. Still an avid lap swimmer, it was while sitting at his local swimming pool in Sydney when Rodgers realised the diversity of characters surrounding him that the public space catered to, from mums and bubs, elderly groups doing water aerobics and people undergoing walking rehabilitation to newly arrived adult migrants learning to swim	03.02.2024
Weekend Australian 600,000 Circulation	Solid Rock For Grandage, fashioning liminal spaces where audiences least expect them is equally designed to settle as unsettle. "It's really a play on memory," he considers, citing The Pool: a co-production with Black Swan State Theatre Company, written by Steve Rodgers, directed by Kate Champion and starring Kylie Bracknell, and staged in a popular aquatic centre. "In setting you off-kilter hopefully that reminds you to be true to your foundational instincts. We're just a moment in time. The world goes on without us. What art can do is make you look at the place you thought you knew differently. It alters perspective."	03.02.2024
The Australian 404,000 Circulation	This must be the Place The technical details of the production – the night-time lighting, the sound design, the fact the audience is wearing headphones – seem to disappear in this happy play where the dramatic ripples are gentle and tender. It is a credit to the artists and the technical team, and also to the willingness of the audience – when conditions are right – to suspend disbelief. That's another way of saying, Come on in – the water's fine.	15.02.2024
Albany Advertiser 13.000 Circulation	**Joel makes a splash** Joel makes a splash page 23 If you go to the theatre or watch an Australian movie this year, there is a good chance you'll be seeing Joel Jackson at work.	15.02.2024
Subiaco Post 14,000 Circulation	Cambridge News	15.02.20224
The West Australian 358,000	Social pages Taking a dip in The Pool OUT & ABOUT Theatre lovers took to an aquatic centre rather than an auditorium to witness The Pool, a production exploring life as we know it while celebrating community in public spaces.	26.02.2024

RADIO

Station	Description	Date Published
Radio 6PR	Interview with presenter Tod Johnston and writer Steve Rodgers The audio can be listened to and/or downloaded from here: audio file	25.01.2024
Curtin Radio	Interview with presenter Jenny Seaton and writer Steve Rodgers	07.02.2024
RTRFM	Pre-recorded Interview with presenter Danae Gibson and writer Steve Rodgers from 9:50 https://rtrfm.com.au/shows/artbeat/	09.02.2024
Radio National, The Stage Show	https://www.abc.net.au/listen/programs/the-stage-show/perth-festival-wundig-wer-wilura-the-pool-mutiara/103384066 Interview with presenter Michael Cathcart and writer Steve Rodgers and director Kate Champion	13.02.2024

TV

Station	Description	Date Published
Channel Ten	Weather cross with presenter Lee Steele and actors Edyll Ismail and Tobias Muhafidin	15.02.2024

Appendix B: Partnership Deliverables
Town of Cambridge – Season Partner

Partner Grid

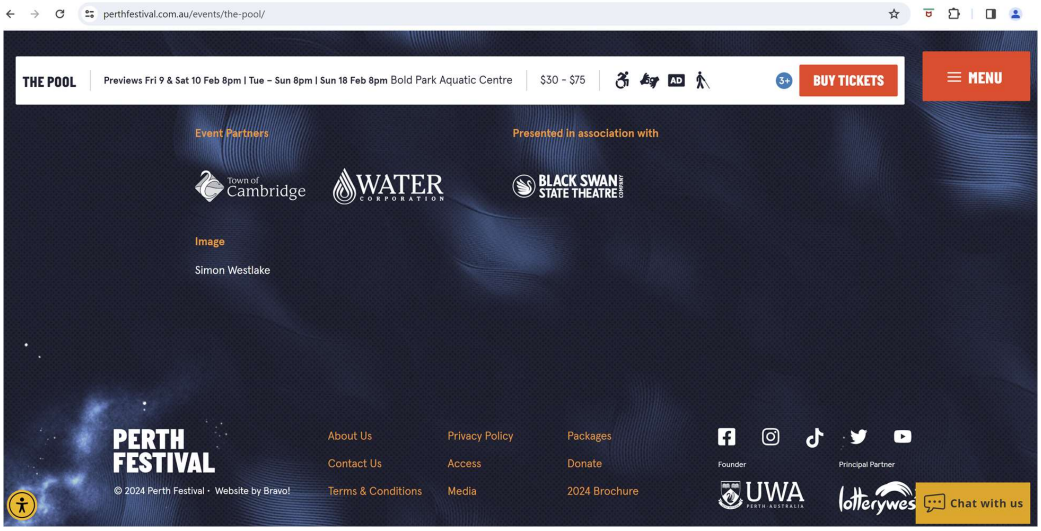
Displayed (non-exhaustive list):

- Black Swan Website
- Black Swan Season Brochure
- Show programs for each performance in the 2024 Black Swan Season
- Onsite signage at each performance in the 2024 Black Swan Season
- Annual Report 2024 (to be delivered in 2025)

Logo Recognition

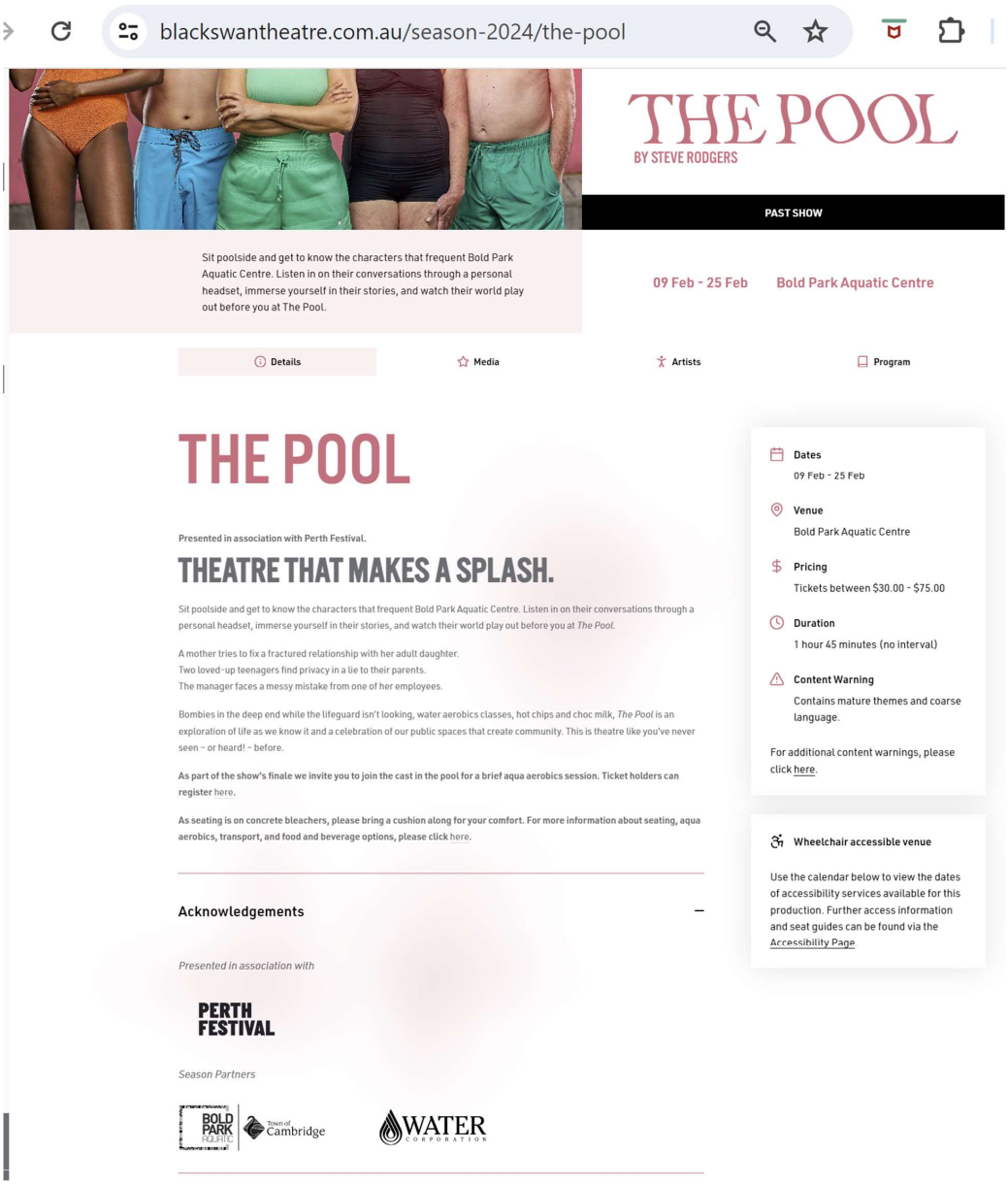
Perth Festival Website

https://www.perthfestival.com.au/events/the-pool/



Black Swan Website

https://blackswantheatre.com.au/season-2024/the-pool



The Pool Show Program

Black Swan State Theatre Company of Western Australia acknowledges the Whadjuk people of the Nyoongar Nation as the Traditional Custodians of the land on which we work and live.

First Nations People have been telling stories on this country for many thousands of years, and we acknowledge their incredible contribution to the cultural and environmental landscape we reside in. In addition, we acknowledge and recognise all First Nations People with whom we work and whose lands we travel to in Western Australia. We pay our respects to all Elders past and present, and their ancestors that walked this country before them, as we stand united towards a shared future.

Total running time
1 hour 45 minutes (no interval)

Content warnings
The Pool contains mature themes and coarse language. Recommended age 15+

Hero Image Photography
Simon Westlake

Rehearsal Image Photography
Daniel J Grant

Design
Troy Barbitta

The World Premiere of *The Pool* has been supported by the Town of Cambridge & Bold Park Aquatic Centre.

The Pool Show Program - Page 2

CREATIVES

SHANNEN MOULTON
ASSISTANT STAGE MANAGER

Shannen is a recent WAAPA graduate from the Bachelor of Performing Arts, specialising in stage management. She has worked with a variety of genres including musical theatre, plays, movement projects and dance.

Highlight production roles from WAAPA include Stage Manager for *Sweeney Todd*, Production Manager for *CATS*, and Production Stage Manager for *Between Us: Vei Keda*.

THANK YOU!

Black Swan would like to thank Tamara Sanders and all of the incredible staff at Bold Park Aquatic Centre and Town of Cambridge for their generous support and unwavering commitment to ensuring the success of *The Pool*. We are so grateful to be working with such a wonderful group of people!

Special thanks to Hybrid Warehouse and the Collective Effect for providing bar service for this season of *The Pool*. The Collective Effect helps employees and small business owners get their finance lives in order to make space to do more of the things they love! Along with your own personal Finance Wellbeing Consultant, they help coordinate the necessary Finance Professions in your life to fully understand exactly where your money and time is being spent. Reason being, that only then can you REALLY see how your life is being lived to make any changes as needed. Then, in conjunction with @hybridwarehouse they run events to bring people together, have fun and do their best to encourage all of their clients to "Live Hybridly".

HYBRID WAREHOUSE
CO WORKING & EVENTS

THE COLLECTIVE EFFECT

BLACK SWAN STATE THEATRE COMPANY OF WA

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The Pool Show Program - Page 16

The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner

THE BLACK SWAN PARTNERS

PRINCIPAL PARTNER

Fortescue.

ARTISTIC DIRECTOR PARTNER

Wesfarmers Arts

MAJOR PARTNERS

Adina

The West Australian

INTERNATIONAL AIRLINE PARTNER

SINGAPORE AIRLINES

SEASON PARTNERS

CITY OF PERTH

CLAYTON UTZ

KPMG

Town of Cambridge

WATER

BARB/TTA
CREATIVE + DESIGN STUDIO

BN
BUSINESSNEWS

JCDecaux

STRANGE ANIMALS

SUPPORTING PARTNERS

ALEX HOTEL

CAWA

Shire of Karratha

NEXUS

PACKER & Co. LTD

Perth Airport

ROHAN
JEWELLERS

ST JOHN OF GOD
Health Care

TOBY'S ESTATE

VASSE FELIX

BLACK SWAN FUTURE FUND

Supported by Minderoo Foundation, generous philanthropists, and legacy gifts, Black Swan's Future Fund was established in 2017 to build a strong financial foundation to support growth and sustainability. The investment fund enables the delivery of works of exceptional quality, scale, and ambition. We thank those who have supported the Future Fund, in particular, we acknowledge the extraordinary generosity of Nicola and Andrew Forrest, and look forward to creating many more opportunities for our artists and audiences.

FUTURE FUND FOUNDING PARTNER

MINDEROO FOUNDATION

For further information on partnership opportunities and corporate hospitality, please contact Danielle Hadley d.hadley@blackswantheatre.com.au

BLACK SWAN STATE THEATRE COMPANY OF WA

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The Pool Show Program - Page 18

The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner

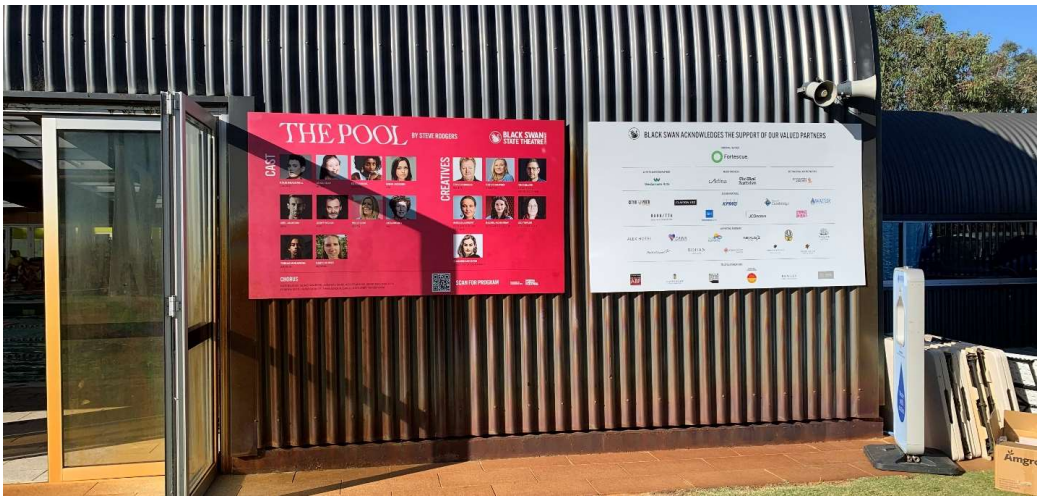
The Pool Show Program - Page 21 (half page ad)

Black Swan Season 2024 Brochure

Black Swan Season Brochure 2024 – Pages 2-3

Bold Park Signage

"Scan for Program" Stickers – displayed on the stands at Bold Park Aquatic Centre



The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner

The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner

Opening Night Speeches

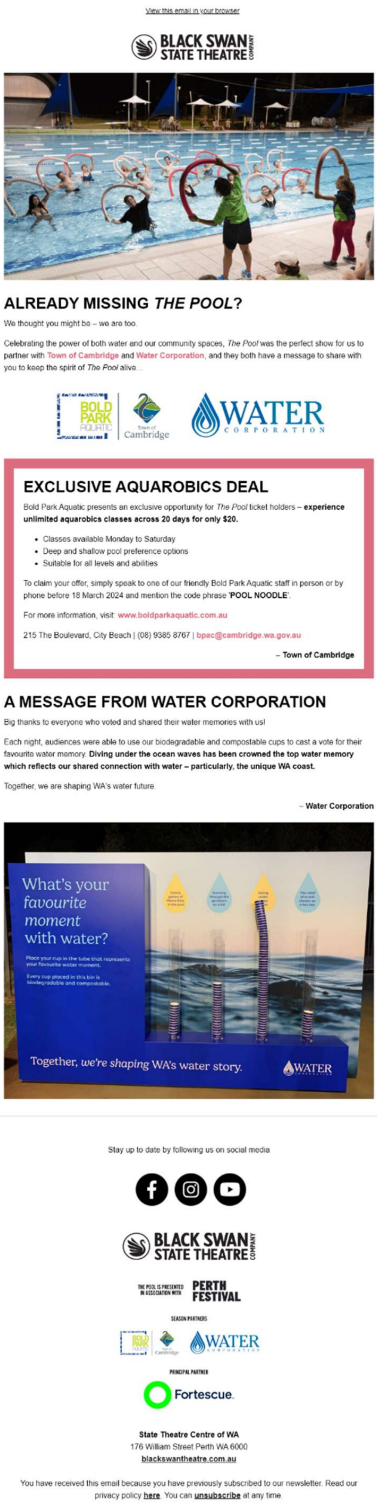
Ian Booth (CEO, Black Swan), Kate Champion (Artistic Director, Black Swan) and The Hon. David Templeman Minister for Culture and the Arts, delivering speeches at the opening night of *The Pool*.

Thank you mentions of Town of Cambridge and Bold Park Aquatic Centre. Specific personal mentions of Mayor Gary Mack, Town of Cambridge Councillors, and Bold Park Aquatic Centre Manager Tamara Sanders.

Emails to Black Swan Subscriber Base

Click on image of each email to open in browser.

Email	Date Sent	Total Recipients
Town of Cambridge & Water Corporation post-show return visit incentives	29 February 2024	2,699
February eNews & Town of Cambridge and Water Corporation thank you	22 February 2024	17,434
The Pool post-show survey	12 – 26 February 2024	2,988
The Pool pre-show information	06 – 23 February 2024	2,891



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BLACK SWAN STATE THEATRE COMPANY

ALREADY MISSING *THE POOL*?

We thought you might be – we are too.

Celebrating the power of both water and our community spaces, *The Pool* was the perfect show for us to partner with Town of Cambridge and Water Corporation, and they both have a message to share with you to keep the spirit of *The Pool* alive…

BOLD PARK AQUATIC | Town of Cambridge | WATER CORPORATION

EXCLUSIVE AQUAROBICS DEAL

Bold Park Aquatic presents an exclusive opportunity for *The Pool* ticket holders – **experience unlimited aquarobics classes across 20 days for only $20.**

- Classes available Monday to Saturday
- Deep and shallow pool preference options
- Suitable for all levels and abilities

To claim your offer, simply speak to one of our friendly Bold Park Aquatic staff in person or by phone before 18 March 2024 and mention the code phrase '**POOL NOODLE**'.

For more information, visit: www.boldparkaquatic.com.au

215 The Boulevard, City Beach | (08) 9385 8767 | bpac@cambridge.wa.gov.au

– Town of Cambridge

A MESSAGE FROM WATER CORPORATION

Big thanks to everyone who voted and shared their water memories with us!

Each night, audiences were able to use our biodegradable and compostable cups to cast a vote for their favourite water memory. **Diving under the ocean waves has been crowned the top water memory which reflects our shared connection with water – particularly, the unique WA coast.**

Together, we are shaping WA's water future.

– Water Corporation

Stay up to date by following us on social media

BLACK SWAN STATE THEATRE COMPANY

THE POOL IS PRESENTED IN ASSOCIATION WITH PERTH FESTIVAL

SEASON PARTNERS

PRINCIPAL PARTNER

Fortescue.

State Theatre Centre of WA
176 William Street Perth WA 6000
blackswantheatre.com.au

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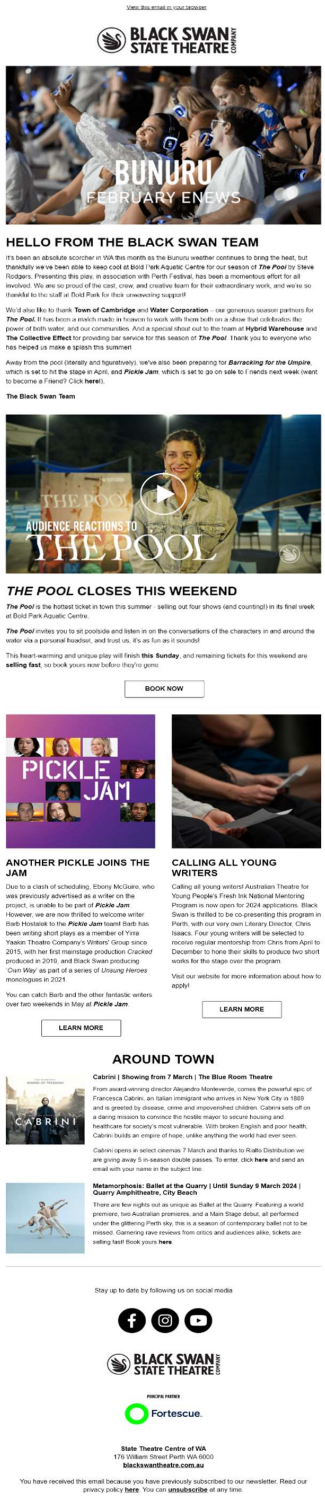

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BLACK SWAN STATE THEATRE COMPANY

HELLO FROM THE BLACK SWAN TEAM

It's been an absolute scorcher in WA this month as the Bunuru weather continues to bring the heat, but thankfully we've been able to keep cool at Bold Park Aquatic Centre for our season of ***The Pool*** by Steve Rodgers. Presenting this play, in association with Perth Festival, has been a momentous effort for all involved. We are so proud of the cast, crew, and creative team for their extraordinary work, and we're so thankful to the staff at Bold Park for their unwavering support!

We'd also like to thank **Town of Cambridge** and **Water Corporation** – our generous season partners for ***The Pool***. It has been a match made in heaven to work with them both on a show that celebrates the power of both water, and our communities. And a special shout out to the team at **Hybrid Warehouse** and **The Collective Effect** for providing bar service for this season of ***The Pool***. Thank you to everyone who has helped us make a splash this summer!

Away from the pool (literally and figuratively), we've also been preparing for ***Barracking for the Umpire***, which is set to hit the stage in April, and ***Pickle Jam***, which is set to go on sale to Friends next week (want to become a Friend? Click **here**!).

The Black Swan Team

THE POOL CLOSES THIS WEEKEND

The Pool is the hottest ticket in town this summer – selling out four shows (and counting!) in its final week at Bold Park Aquatic Centre.

The Pool invites you to sit poolside and listen in on the conversations of the characters in and around the water via a personal headset, and trust us, it's as fun as it sounds!

This heart-warming and unique play will finish **this Sunday**, and remaining tickets for this weekend are **selling fast**, so book yours now before they're gone.

BOOK NOW

ANOTHER PICKLE JOINS THE JAM

Due to a clash of scheduling, Ebony McGuire, who was previously advertised as a writer on the project, is unable to be part of ***Pickle Jam***. However, we are now thrilled to welcome writer Barb Hostalek to the ***Pickle Jam*** team! Barb has been writing short plays as a member of Yirra Yaakin Theatre Company's Writers' Group since 2015, with her first mainstage production *Cracked* produced in 2019, and Black Swan producing 'Own Way' as part of a series of *Unsung Heroes* monologues in 2021.

You can catch Barb and the other fantastic writers over two weekends in May at ***Pickle Jam***.

LEARN MORE

CALLING ALL YOUNG WRITERS

Calling all young writers! Australian Theatre for Young People's Fresh Ink National Mentoring Program is now open for 2024 applications. Black Swan is thrilled to be co-presenting this program in Perth, with our very own Literary Director, Chris Isaacs. Four young writers will be selected to receive regular mentorship from Chris from April to December to hone their skills to produce two short works for the stage over the program.

Visit our website for more information about how to apply!

LEARN MORE

AROUND TOWN

Cabrini | Showing from 7 March | The Blue Room Theatre

From award-winning director Alejandro Monteverde, comes the powerful epic of Francesca Cabrini, an Italian immigrant who arrives in New York City in 1889 and is greeted by disease, crime and impoverished children. Cabrini sets off on a daring mission to convince the hostile mayor to secure housing and healthcare for society's most vulnerable. With broken English and poor health, Cabrini builds an empire of hope, unlike anything the world had ever seen.

Cabrini opens in select cinemas 7 March and thanks to Rialto Distribution we are giving away 5 in-season double passes. To enter, click **here** and send an email with your name in the subject line.

Metamorphosis: Ballet at the Quarry | Until Sunday 9 March 2024 | Quarry Amphitheatre, City Beach

There are few nights out as unique as Ballet at the Quarry. Featuring a world premiere, two Australian premieres, and a Main Stage debut, all performed under the glittering Perth sky, this is a season of contemporary ballet not to be missed. Garnering rave reviews from critics and audiences alike, tickets are selling fast! Book yours **here**.

Stay up to date by following us on social media

BLACK SWAN STATE THEATRE COMPANY

PRINCIPAL PARTNER

Fortescue.

State Theatre Centre of WA
176 William Street Perth WA 6000
blackswantheatre.com.au

You have received this email because you have previously subscribed to our newsletter. Read our privacy policy here. You can unsubscribe at any time.

The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner

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BLACK SWAN STATE THEATRE COMPANY

WHAT DID YOU THINK OF *THE POOL*?

Hey {|##First Name##|| there}}, thanks for joining us at *The Pool* by Steve Rodgers, presented in association with Perth Festival.

We'd love to know what you thought of the show. Please take a moment to fill out our survey which takes approximately 5 minutes to complete.

Your feedback will help us curate future theatre experiences for you, our audience.

BEGIN SURVEY

Stay up to date by following us on social media

BLACK SWAN STATE THEATRE COMPANY

THE POOL IS PRESENTED IN ASSOCIATION WITH PERTH FESTIVAL

SEASON PARTNERS

PRINCIPAL PARTNER

Fortescue.

State Theatre Centre of WA
176 William Street Perth WA 6000
blackswantheatre.com.au

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View this email in your browser

BLACK SWAN STATE THEATRE COMPANY

Hi there! Here's some important information about your upcoming visit to *The Pool* by Steve Rodgers, presented in association with Perth Festival. We hope you enjoy the show!

DATE: ##Port Date and Time##

VENUE: Bold Park Aquatic Centre, 215 The Boulevard, City Beach, WA 6015

DURATION: 1 hour 45 minutes (no interval)

##Perf Information##

SEATING: Seating for this event is general admission and cannot be reserved prior to 6pm. You will be seated on concrete bleachers, so we recommend **bringing a cushion** or low chair for your comfort. If you have any access needs or concerns about seating, please contact us directly by emailing tickets@blackswantheatre.com.au or calling (08) 6212 9300.

CONTENT WARNINGS: Please note this production contains mature themes and coarse language. For detailed information about the production's content, please click here.

VENUE INFORMATION

GETTING TO THE VENUE: There is parking available at Bold Park Aquatic Centre and an overflow that can be entered via Alexandra Terrace (see map below). Visit our website for more information on public transport options.

FOOD & DRINK: Light snacks and drinks, including alcoholic beverages, will be available to purchase prior to the performance. Please note, the bar is card only. Outside picnics and BYO alcohol are not allowed.

AQUA AEROBICS: For those registered for the aqua aerobics finale, please ensure your **bathers are on prior to the start of the performance** and that you **collect your yellow wristband at the front entry prior to scanning your ticket**. Once you have entered the site you will be unable to collect a wristband.

If you haven't already registered but would like to participate in the aqua aerobics, please click here.

ADDITIONAL INFORMATION:

- Gates will be open 60 minutes before the performance commences
- **Latecomers will not be admitted after 8:15pm or 2:15pm (matinee)**
- **Glassware** is **not permitted** into the venue
- **Alcohol** is **not permitted** into the venue
- We recommend bringing a light jacket or jumper
- Insect repellent is recommended

ACCESSIBILITY: Black Swan endeavours to make the arts accessible to the whole community. Please advise us if you have any special access needs, including if you need to avoid stairs, by emailing tickets@blackswantheatre.com.au or calling (08) 6212 9300.

MORE INFORMATION

Stay up to date by following us on social media

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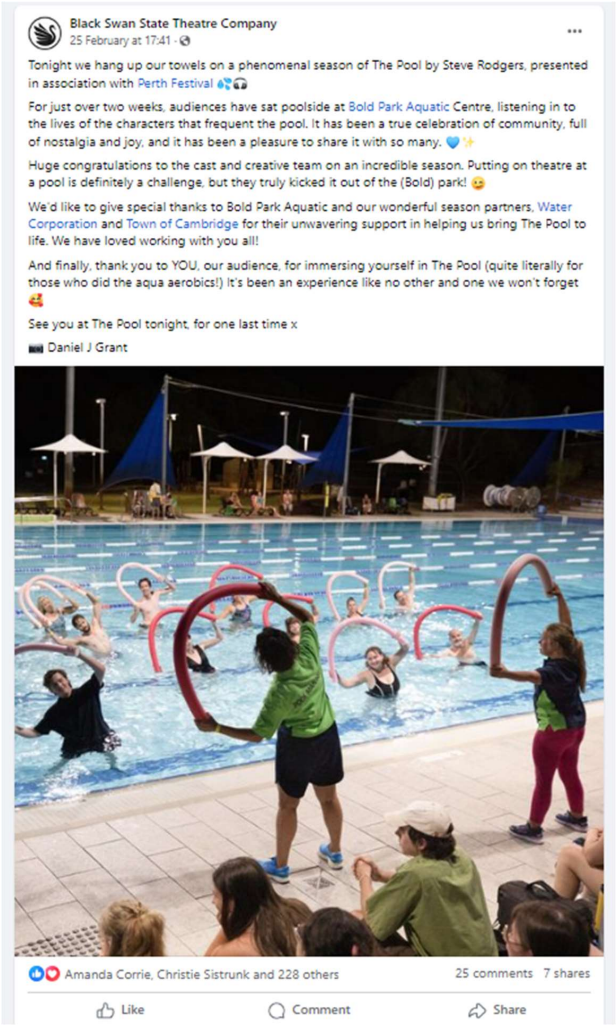
The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner

Social Media

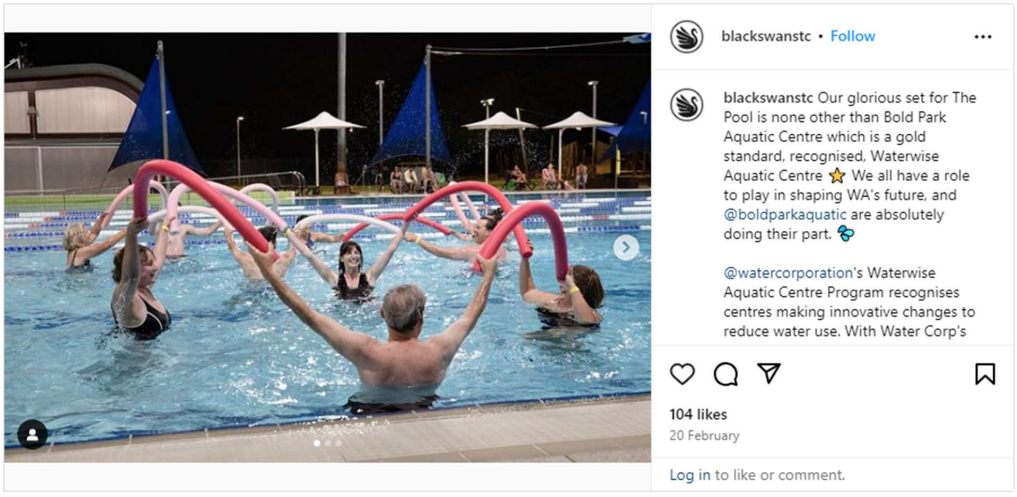
Posts specifically aligned to Town of Cambridge and Water Corporation.

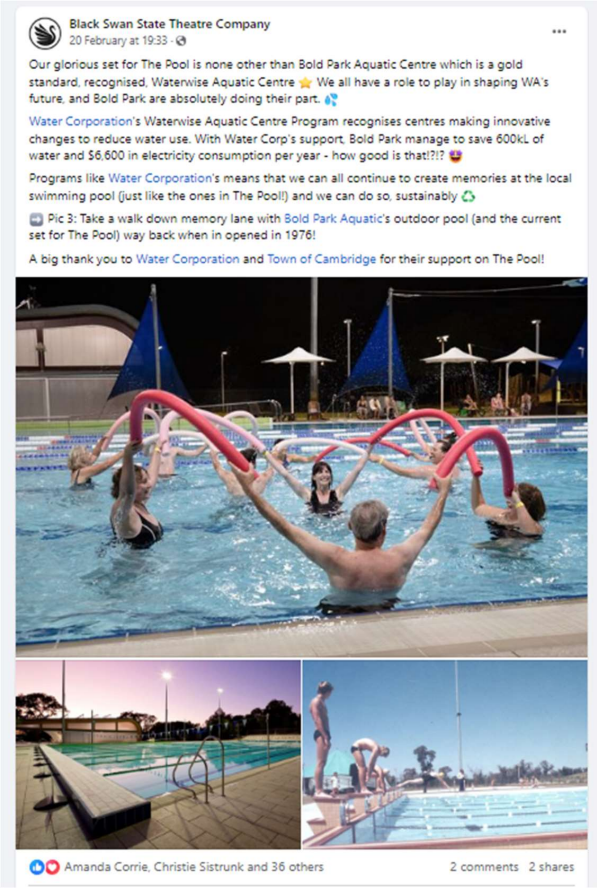
Captions limited in screen grabs attached. Click links for full caption.

Post	Likes	Comments	Shares	Saves	Reach	Impressions
https://www.instagram.com/p/C3whdEts7lU/	173	3	32	5	1679	1847
https://www.facebook.com/551493150357376/posts/783104647196224	295	45	7	470	38,745	40,027
https://www.instagram.com/p/C3kCyAnMgQa/	104	1	3	2	1098	1305
https://www.facebook.com/551493150357376/posts/780419800798042	41	2	2	51	5086	5086
https://www.instagram.com/p/C3eKfvWsrx1/	102	0	2	1	1166	1428
https://www.facebook.com/551493150357376/posts/778591930980829	36	3	3	61	6334	6353
Total	**751**	**54**	**49**	**590**	**54,108**	**56,046**

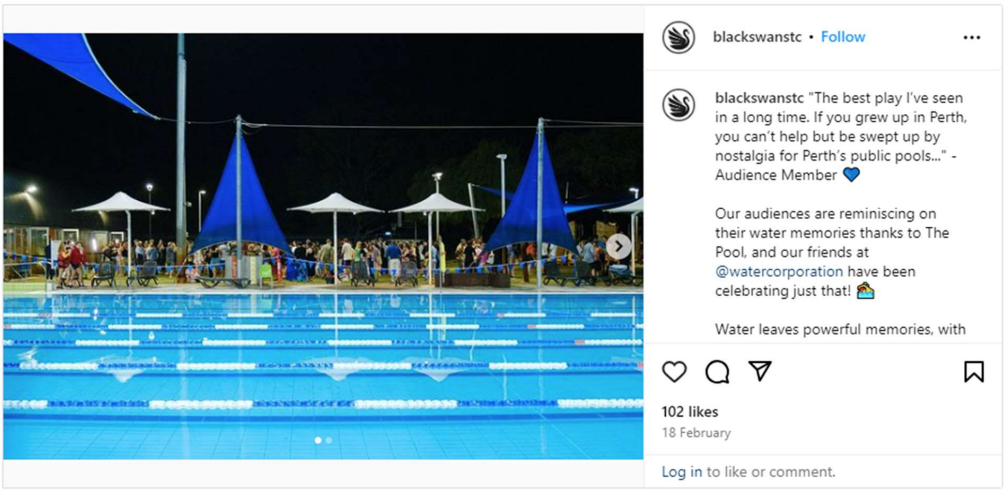


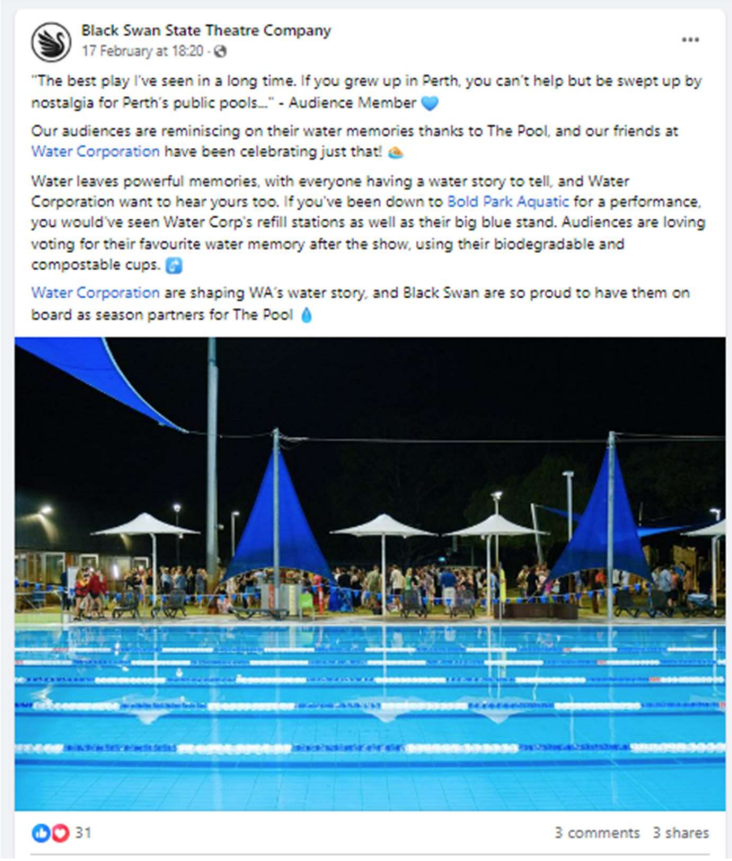
The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner

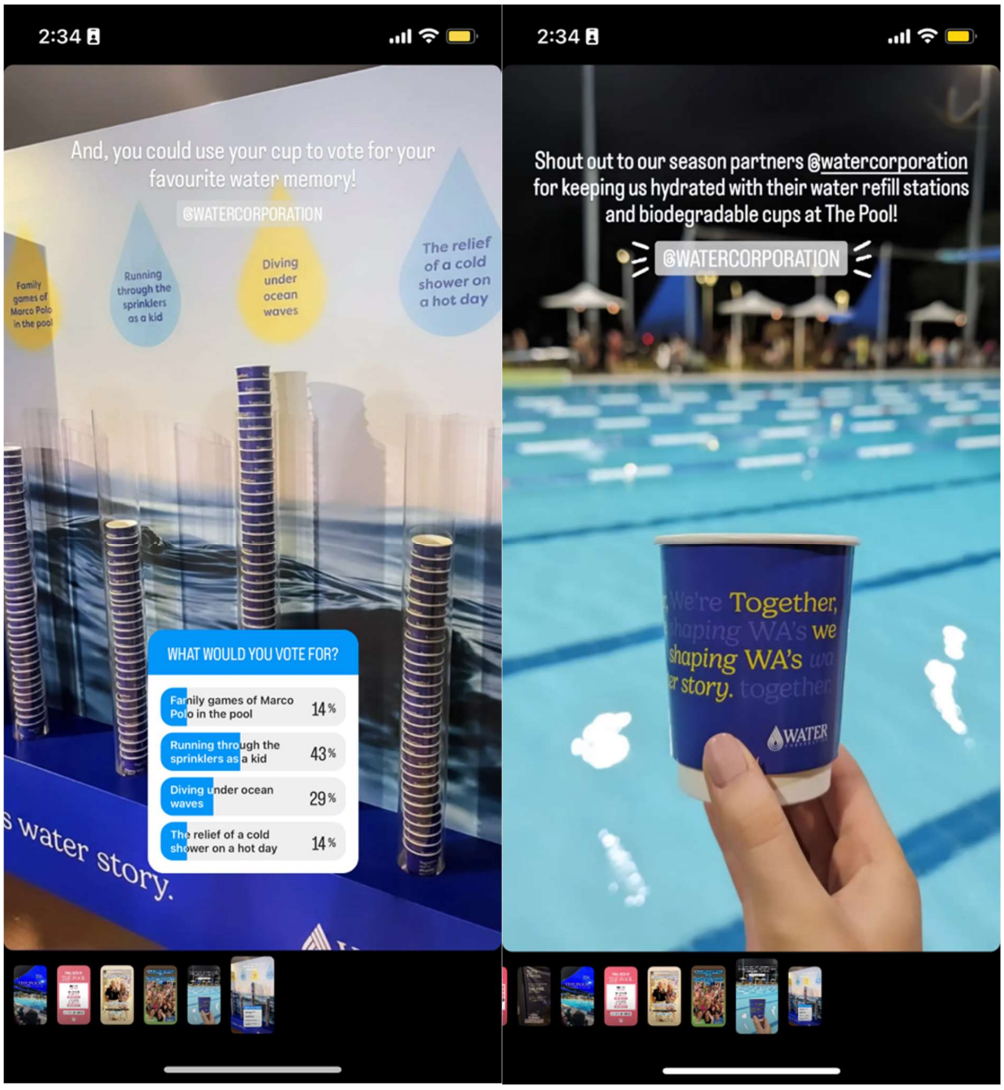




The Pool Partnership Report 2024
Appendix B: Partnership Deliverables, Town of Cambridge – Season Partner


blackswanstc • Follow
blackswanstc "The best play I've seen in a long time. If you grew up in Perth, you can't help but be swept up by nostalgia for Perth's public pools..." - Audience Member 💙
Our audiences are reminiscing on their water memories thanks to The Pool, and our friends at @watercorporation have been celebrating just that!
Water leaves powerful memories, with
102 likes
18 February
Log in to like or comment.


Black Swan State Theatre Company
17 February at 18:20 ·
"The best play I've seen in a long time. If you grew up in Perth, you can't help but be swept up by nostalgia for Perth's public pools..." - Audience Member 💙
Our audiences are reminiscing on their water memories thanks to The Pool, and our friends at Water Corporation have been celebrating just that!
Water leaves powerful memories, with everyone having a water story to tell, and Water Corporation want to hear yours too. If you've been down to Bold Park Aquatic for a performance, you would've seen Water Corp's refill stations as well as their big blue stand. Audiences are loving voting for their favourite water memory after the show, using their biodegradable and compostable cups.
Water Corporation are shaping WA's water story, and Black Swan are so proud to have them on board as season partners for The Pool
31
3 comments 3 shares


2:34
And, you could use your cup to vote for your favourite water memory!
@WATERCORPORATION
Family games of Marco Polo in the pool
Running through the sprinklers as a kid
Diving under ocean waves
The relief of a cold shower on a hot day
WHAT WOULD YOU VOTE FOR?
Family games of Marco Polo in the pool 14%
Running through the sprinklers as a kid 43%
Diving under ocean waves 29%
The relief of a cold shower on a hot day 14%
water story.
2:34
Shout out to our season partners @watercorporation for keeping us hydrated with their water refill stations and biodegradable cups at The Pool!
@WATERCORPORATION
We're Together,
shaping WA's we
shaping WA's
story.
WATER

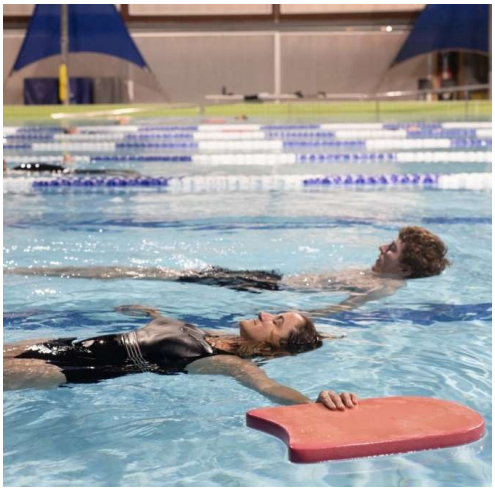
Community Engagement

The Pool featured ten chorus members from the local community, some of whom joined the show as regular swimmers from Bold Park Aquatic Centre. The chorus roles were supernumerary positions, and individuals were paid for their time and contribution to the production.

Except from Education Newsletter January:

Also making a splash in the production is Emma Leadon, Head of Dance/Drama, Peter Moyes Anglican Community School, who seized an opportunity to become a chorus member in the production via a Facebook call-out.

> *"This year, I set out to do more of what really makes me thrive and feel alive, seizing an opportunity to register as volunteer on Black Swan Theatre's production of The Pool.*
>
> *After an awesome conversation with the Artistic Team, I knew this was something I just had to commit to and do. What started off as a volunteer role, soon became a paid gig in the chorus with an expectation to perform in all 16 shows!*
>
> *I was nervous about this commitment whilst still working my full-time role as a Head of Dance and Drama, but knew it was an opportunity I could not pass up.*
>
> *The first rehearsal was like 'coming home' and I instantly knew I was in for an amazing experience. As we near Opening Night I am so excited for my students to see this side of me.*
>
> *If Mrs Leadon can get on stage in her bathers- they can do anything!"*



Complimentary Tickets

Opening Night Allocation: 20 tickets, Sunday 11 February (19 taken up)

In-season allocation: 30 (delivered as 15 x double pass vouchers)

Dress Rehearsal take up: 18 tickets (including Bold Park Aquatic Centre staff)

Local Attendance

The Pool attracted a local audience, with a significant increase in attendance from suburbs surrounding Bold Park Aquatic Centre including Wembley, Scarborough, Doubleview, City Beach and Leederville.

This table compares the top 10 audience postcodes from the season of *The Pool* with all the performances in Black Swan's 2023 season.

Postcodes in bold sit within or partially within the Town of Cambridge.

Postcode	Suburb	The Pool		2023 Season		Percentage Change
		Rank	% of audience	Rank	% of audience	
6014	**Wembley / Floreat / Jolimont**	**1**	**7.01%**	**6**	**2.93%**	↑ **140%**
6019	**Scarborough / Wembley Downs**	**2**	**5.87%**		**1.67%**	↑ **252%**
6018	Doubleview / Churchlands	3	4.89%	8	2.59%	↑ 89%
6009	Nedlands / Dalkeith	4	4.40%	7	2.63%	↑ 67%
6008	**Subiaco / Daglish**	**5**	**4.08%**	**1**	**3.93%**	→ **4%**
6010	**Claremont / Mt Claremont**	**6**	**3.43%**	**2**	**3.71%**	→ **-8%**
6015	**City Beach**	**7**	**2.94%**		**1.04%**	↑ **183%**
6007	**Leederville / West Leederville**	**8**	**2.61%**		**1.63%**	↑ **60%**
6011	Cottesloe	9	2.31%	3	3.41%	↓ -32%
6163	Bibra Lake / Hamilton Hill	10	2.28%	5	3.08%	↓ -26%
6050	Mount Lawley		2.28%	4	3.26%	↓ -30%
6153	Applecross		2.14%	9	2.37%	→ -10%
6000	Perth		1.48%	10	2.19%	↓ -32%

13.2.2 Payment of Accounts May 2024

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Jennifer Fenlon (Coordinator Finance)
AUTHORISER:	Vicki Cobby, Manager Finance CFO
AUTHORITY / DISCRETION:	Information
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Accounts Payment Listing by Creditor May 2024 [**13.2.2.1** - 20 pages]

PURPOSE OF REPORT:

To provide and confirm the schedule of payments for May 2024 in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

EXECUTIVE SUMMARY:

Under the *Local Government (Financial Management) Regulations 1996*, payments of accounts made by the Town are to be submitted to Council. The report contains a summary of payments made for the month with detailed payment listings attached providing more information.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That Council RECEIVES, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the schedule of accounts, as detailed below and outlined in Attachment 1.

Town of Cambridge

ACCOUNT PAYMENT LISTING BY CREDITOR

FOR THE PERIOD ENDED 31 MAY 2024

SUMMARY

CHEQUE PAYMENTS

	Date From	Date To	Details		Amount
Municipal Fund	1 May 2024	31 May 2024	061482 - 061506	$	57,618.59
				$	57,618.59

ELECTRONIC FUND TRANSFERS (EFT)

	Date From	Date To	Details		Amount
Accounts Payable - Admin	1 May 2024	31 May 2024	E065610 - E065285	$	3,388,279.99
Accounts Payable - WGC	1 May 2024	31 May 2024	E065268 - E065145	$	682,412.27
Payroll	1 May 2024	31 May 2024	1408-1409	$	1,243,401.60
Direct Bank Charges	1 May 2024	31 May 2024	Sup800 - Sup808	$	403,103.48
Direct Debits - WGC	1 May 2024	31 May 2024	DD818 - DD821	$	39,375.47
				$	5,756,572.81

CREDIT CARD PAYMENTS

	Date From	Date To	Details		Amount
Credit Card Payments	1 May 2024	31 May 2024		$	9,463.23
				$	9,463.23

TOTAL PAYMENTS	**$**	**5,823,654.63**

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

Section 6.10 of the *Local Government Act 1995* requires the keeping of financial records and general management of payments, which is further specified in Regulation 13 of the *Local Government (Financial Management) Regulations 1996*. A list of accounts is to be prepared each month which is presented to the Ordinary Meeting of Council showing the payee's name, the amount of payment, the date of the payment and sufficient information to identify the transaction.

DETAILS:

A list of cheques, credit card transactions and electronic funds transfers (EFTs) from the Municipal Account (and Trust Account where applicable) for the past month.

POLICY / STATUTORY IMPLICATIONS:

Payments are in accordance with Council Policy No: 008 Bank Accounts and Payments.

RISK MANAGEMENT IMPLICATIONS:

Low: The schedule of payments has been produced in accordance with applicable local government legislation.

FINANCIAL IMPLICATIONS:

Expenses incurred are charged to the appropriate items included in the annual budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Economy: An attractive destination to visit, full of opportunities and thriving businesses
Land and investment - Leverage and improve the Town's economic assets to grow the local economy.

Our Town: A transparent organisation that drives performance with leadership and integrity
Continuous improvement and organisational performance - Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability.
Own-source revenue - Enhance the Town's financial sustainability through opportunities to increase commercial revenue.

COMMUNITY ENGAGEMENT:

This matter has been assessed under Council Policy No: 019 Community Engagement, and does not require community consultation, as this matter is administrative in nature.

Town of Cambridge

ACCOUNT PAYMENT LISTING BY CREDITOR

FOR THE PERIOD ENDED 31 MAY 2024

SUMMARY

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				$	9,463.23

TOTAL PAYMENTS				**$**	**5,823,654.63**

Payment Date	Name/Reference	Description	Payment Amount
23/05/2024	AAAC Towing Pty Ltd	Towing Fees	$ 424.60
17/05/2024	Ad Astra Drycleaning	Dry cleaning service	$ 120.60
23/05/2024	Ad Astra Drycleaning	Dry cleaning service	$ 95.60
2/05/2024	Ad Astra Drycleaning	Dry cleaning service	$ 74.00
30/05/2024	Ad Astra Drycleaning	Dry cleaning service	$ 57.60
23/05/2024	AE Hoskins Building Services	Building maintenance/repairs various locations	$ 22,668.94
9/05/2024	AE Hoskins Building Services	Building maintenance/repairs various locations	$ 8,321.56
17/05/2024	AE Hoskins Building Services	Building maintenance/repairs various locations	$ 7,259.03
2/05/2024	AE Hoskins Building Services	Building maintenance/repairs various locations	$ 6,970.18
30/05/2024	AE Hoskins Building Services	Building maintenance/repairs various locations	$ 3,247.75
17/05/2024	Alliance Engineering Consultants Pty Ltd	Building maintenance/repairs	$ 2,431.00
2/05/2024	Allstate Kerbing and Concrete	Kerb installation	$ 68,923.19
9/05/2024	All-Type Engraving	Supply office signage - Admin	$ 99.00
23/05/2024	ALSCO Pty Limited	Laundry services - Bold Park Aquatic Café	$ 296.74
2/05/2024	Altus Planning Pty Ltd	Planning services/assistance	$ 1,089.00
17/05/2024	Amazing Clean Blinds Karrinyup	Blinds cleaning service	$ 414.00
17/05/2024	Amy McDonald t/a La Paleta	Supply ice cream for resale - Bold Park Aquatic Café	$ 426.60
2/05/2024	Apace Aid (Inc.)	Native plant subsidy	$ 2,713.97
17/05/2024	Apace Aid (Inc.)	Native plant subsidy	$ 518.00
30/05/2024	Aquatic Services WA Pty Ltd	Repairs pool equipment - Bold Park Aquatic	$ 14,837.79
2/05/2024	Aquatic Services WA Pty Ltd	Repairs pool equipment - Bold Park Aquatic	$ 9,820.47
2/05/2024	Arbor Carbon Pty Ltd	Annual fixed-wing acquisition of high resolution imagery for urben fo	$ 9,768.39
9/05/2024	Arbor West Pty Ltd t/a Classic Tree Services	Prune/remove trees	$ 6,071.34
17/05/2024	Archival Survival Pty Ltd	Stationery items - Library	$ 560.35
9/05/2024	Armaguard	Banking collection services - Admin, Bold Park Aquatic	$ 5,292.16
23/05/2024	Australia Post	Postage account- Admin	$ 2,892.12
9/05/2024	Australian Airconditioning Services Pty Ltd	Air conditioning repairs - Bold Park Aquatic	$ 1,397.00
17/05/2024	Australian HVAC Services	Air conditioning repairs/maintenance	$ 7,355.77
9/05/2024	Australian HVAC Services	Air conditioning repairs/maintenance	$ 1,961.68
2/05/2024	Australian HVAC Services	Air conditioning repairs/maintenance	$ 1,380.50
30/05/2024	Australian HVAC Services	Air conditioning repairs/maintenance	$ 343.75
30/05/2024	Australian Institute of Management	Certificate IV payment	$ 2,500.00
23/05/2024	Australian Institute of Management	Training for staff	$ 722.00
2/05/2024	Australian Service Union	Payroll deduction	$ 159.00
30/05/2024	Australian Service Union	Payroll deduction	$ 159.00
17/05/2024	Autopia Management Pty Ltd	Staff Novated Lease contributions	$ 9,609.21
30/05/2024	Autopia Management Pty Ltd	Staff Novated Lease contributions	$ 6,406.14
17/05/2024	Aveling Training	Staff online training courses	$ 132.00
2/05/2024	Aveling Training	Staff online training courses	$ 99.00
23/05/2024	Aveling Training	Staff online training courses	$ 33.00
30/05/2024	Aveling Training	Staff online training courses	$ 33.00
17/05/2024	Award Contracting Pty Ltd	Underground Service Locations	$ 660.00

23/05/2024	Azure Luxury Homes	Works bond refund	$	2,436.00
23/05/2024	Azure Luxury Homes	Works bond refund	$	85.00
17/05/2024	B & M Bergsma Family Trust t/a Coastline Mowers	Onsite service	$	927.75
30/05/2024	Back Beach Co Pty Ltd	Swim accessories for resale - Bold Park Aquatic	$	2,468.40
17/05/2024	Bannister Downs Dairy Company	Provisions - Admin	$	118.80
23/05/2024	Bannister Downs Dairy Company	Provisions - Admin	$	59.40
30/05/2024	Bannister Downs Dairy Company	Provisions - Admin	$	59.40
30/05/2024	Bay Corporation Pty Ltd t/a Line Marking Specialists	Line Marking Services	$	5,260.20
17/05/2024	Bay Corporation Pty Ltd t/a Line Marking Specialists	Line Marking Services	$	4,966.50
23/05/2024	Bay Corporation Pty Ltd t/a Line Marking Specialists	Line Marking Services	$	847.00
30/05/2024	Benara Nurseries	Parks Maintenance - winter planting	$	22,869.95
2/05/2024	Benjamin J Mayes	Councillor Payments - May 2024	$	3,679.08
30/05/2024	Benjamin J Mayes	Councillor Payments - June 2024	$	3,679.08
23/05/2024	Berlow Pty Ltd	Works bond refund	$	2,436.00
23/05/2024	Berlow Pty Ltd	Works bond refund	$	1,060.00
23/05/2024	Berlow Pty Ltd	Works bond refund	$	85.00
2/05/2024	Beth Redwood Soprano	Citizenship ceremony singing	$	150.00
9/05/2024	Bicycle Network Incorporated	Bike Count	$	7,590.00
23/05/2024	Blackwoods	Personal protective equipment items - Bold Park Aquatic	$	289.84
23/05/2024	Blue Force Pty Ltd	Mobile security monitoring	$	28,875.00
23/05/2024	Blue Heeler Trading	Staff corporate uniforms - Bold Park Aquatic	$	1,159.13
17/05/2024	BOC Gases Australia Ltd	Supply gas cylinders - Depot, Bold Park Aquatic	$	159.60
9/05/2024	Bollig Design Group Pty Ltd	Lake Monger recreation club design	$	4,400.00
17/05/2024	Bollig Design Group Pty Ltd	Lake Monger recreation club design	$	2,040.50
9/05/2024	Boya Double R t/a Boya Equipment Pty Ltd	Supply parts for mowing equipment - Depot	$	690.00
30/05/2024	Bravo Search	Recruitment Consultancy finders	$	15,378.00
23/05/2024	Brightmark Group Pty Ltd	Contract cleaning services various locations	$	39,847.84
30/05/2024	Brightmark Group Pty Ltd	Contract cleaning services various locations	$	9,484.73
2/05/2024	Brightmark Group Pty Ltd	Contract cleaning services various locations	$	9,371.26
17/05/2024	Brightmark Group Pty Ltd	Contract cleaning services various locations	$	3,580.50
17/05/2024	Brownes Foods Operations Pty Limited	Provisions - Bold Park Aquatic Café	$	556.79
23/05/2024	Brownes Foods Operations Pty Limited	Provisions - Bold Park Aquatic Café	$	252.78
23/05/2024	Budo Group Pty Ltd	Construction service - multiple invoices	$	5,082.00
17/05/2024	Bunnings Building Supplies Pty Ltd	Hardware items	$	208.29
30/05/2024	Bunnings Building Supplies Pty Ltd	Hardware items	$	46.95
9/05/2024	Cakes West Pty Ltd t/a Danish Patisserie	Bakery goods for resale Bold Park Aquatic Café	$	815.21
17/05/2024	Canon Australia Pty Ltd	Photocopier maintenance/copies various locations	$	256.50
9/05/2024	Canon Australia Pty Ltd	Photocopier maintenance/copies various locations	$	247.20
2/05/2024	Catherine Barlow	Councillor Payments - May 2024 (1)	$	1,152.92
17/05/2024	Catherine Barlow	Councillor Payments - May 2024 (2)	$	1,152.92
30/05/2024	Catherine Barlow	Councillor Payments - June 2024 (1)	$	1,152.92
2/05/2024	Chatsworth Flowers	Purchase of Wreaths	$	2,200.00
23/05/2024	Chellew Hawley Pty Ltd t/a Sifting Sands	Sand cleaning	$	14,925.59
9/05/2024	Chez Andre Pty Ltd t/a The Cookie Barrel	Supply bakery goods for resale - Bold Park Aquatic Café	$	110.32
23/05/2024	Chez Andre Pty Ltd t/a The Cookie Barrel	Supply bakery goods for resale - Bold Park Aquatic Café	$	110.32

17/05/2024	Choice	Choice Magazine subscription	$ 143.70
17/05/2024	Chubb Fire	Fire equipment maintenance	$ 1,270.43
30/05/2024	Chubb Fire	Fire equipment maintenance	$ 52.97
30/05/2024	City Of Perth	Building Application/Development Applications archive retrievals	$ 534.52
23/05/2024	Civcon Civil & Project Management Pty Ltd	Progress claims	$ 7,192.12
17/05/2024	Civica Pty Limited	Library services	$ 330.00
9/05/2024	Civil Sciences and Engineering Pty Ltd	MRRG Application Treatment Charges	$ 9,922.00
2/05/2024	Clare Michelle Anne Gibellini t/a Junk Drawer Consulting	Lighting service	$ 300.00
17/05/2024	Clarity Aquarium Services	Aquarium	$ 170.00
23/05/2024	Clarity Corporate Communications Pty Ltd	Communication and media support	$ 17,080.25
16/05/2024	Classic Tree Services t/a Arbor West Pty Ltd	Multiple invoices which includes $145k for Town wide pruning	$ 154,562.38
30/05/2024	Classic Tree Services t/a Arbor West Pty Ltd	Prune/remove trees	$ 5,359.75
2/05/2024	Classic Tree Services t/a Arbor West Pty Ltd	Prune/remove trees	$ 2,235.75
23/05/2024	Classic Tree Services t/a Arbor West Pty Ltd	Prune/remove trees	$ 1,357.13
17/05/2024	Classic Tree Services t/a Arbor West Pty Ltd	Prune/remove trees	$ 621.50
30/05/2024	Cloud Collections Pty Ltd	Debt collection services - Rates	$ 275.00
23/05/2024	Connect Call Centre Services	After hours message services - Rangers	$ 358.88
9/05/2024	Connectiv t/a Moco Investments Pty Ltd	Mobility service management	$ 3,960.00
23/05/2024	Constructive Project Solutions Pty Ltd	Construction service	$ 6,001.88
9/05/2024	Corsign WA	Various street signage	$ 3,775.20
9/05/2024	Creighan Holdings Pty Ltd t/a C&F Building Approvals	Compliance memo service	$ 220.00
9/05/2024	CSSTECH	IT Services	$ 13,035.17
23/05/2024	CTI5 Pty Ltd t/a CTI Risk Management	Parking ticket machine cash collections	$ 1,148.40
2/05/2024	Custom Constructions	Works bond refund	$ 700.00
23/05/2024	CyberCX Pty Ltd	Internal network penetration test and backup review	$ 4,788.30
9/05/2024	Cycling Without Age Australia Incorporated	Event management	$ 385.00
30/05/2024	Cyclus Pty Ltd	Venue marquees	$ 439.46
2/05/2024	Dale Alcock Homes Pty Ltd	Works bond refund	$ 1,200.00
23/05/2024	Dale Alcock Homes Pty Ltd	Works bond refund	$ 1,200.00
2/05/2024	Dale Alcock Homes Pty Ltd	Works bond refund	$ 700.00
2/05/2024	Dale Alcock Homes Pty Ltd	Works bond refund	$ 700.00
2/05/2024	Dale Alcock Homes Pty Ltd	Works bond refund	$ 600.00
2/05/2024	Dale Alcock Homes Pty Ltd	Works bond refund	$ 500.00
23/05/2024	Dale Alcock Homes Pty Ltd	Works bond refund	$ 500.00
2/05/2024	David Gray & Co Pty Ltd	Readi Rac Rodenticide baits supplies	$ 219.69
17/05/2024	David James Trust t/a Golden Roast Perth	Staff Christmas party catering	$ 200.00
23/05/2024	Deaf Services Limited t/a Deaf Connect	Interpreting Services	$ 390.43
2/05/2024	Decobu (Design) Pty Ltd	Electrical Engineering Consultancy Fees	$ 3,410.00
2/05/2024	Della Maddalena Family Trust No 3 t/a Winthrop Australia	IT assessment	$ 5,699.10
23/05/2024	Della Maddalena Family Trust No 3 t/a Winthrop Australia	IT assessment	$ 556.60
2/05/2024	Department of Transport - Perth	Vehicle owner search fees - Rangers	$ 1,702.80
17/05/2024	Department of Transport - Perth	Vehicle owner search fees - Rangers	$ 1,544.00
30/05/2024	Deputy Commissioner of Taxation	PAYG Tax fortnightly period 1	$ 204,534.00
9/05/2024	Deputy Commissioner of Taxation	PAYG Tax fortnightly period 2	$ 190,491.00
23/05/2024	Dexion Balcatta	Longspan shelving service	$ 9,056.40

2/05/2024	Dexion Balcatta	Shelving for depot archives room	$	6,508.85
23/05/2024	Dickies Tree Service	Prune/remove Trees	$	1,628.00
2/05/2024	Distributors Perth	Confectionery items - Bold Park Aquatic Café	$	407.15
17/05/2024	Distributors Perth	Confectionery items - Bold Park Aquatic Café	$	277.95
30/05/2024	Docushred	Supply security bin various locations	$	41.80
2/05/2024	Dormakaba Australia Pty Ltd	Maintenance automatic doors various locations	$	1,078.00
2/05/2024	Dowsing Group Pty Ltd	Traffic management services	$	6,283.75
17/05/2024	Drainflow Services Pty Ltd	Sewer pit maintenance various locations	$	6,528.50
2/05/2024	Drainflow Services Pty Ltd	Sewer pit maintenance various locations	$	2,612.50
23/05/2024	D'Vaz Legacy Trust t/a B.A.S.E WA	Repairs automatic doors - various locations	$	94.60
2/05/2024	D'Vaz Legacy Trust t/a B.A.S.E WA	Repairs automatic doors - various locations	$	50.60
9/05/2024	Dynamic Audio Visual Solutions Pty Ltd t/a Pro AV Solutions	Audio visual service	$	785.40
17/05/2024	E & MJ Rosher Pty Ltd	Kubota outfront mower service	$	2,498.27
17/05/2024	Easy Access Lifts Pty Ltd	Installation of easy access lifts	$	7,031.06
17/05/2024	Element Advisory Pty Ltd	Professional Services	$	15,070.00
23/05/2024	Elite Graphix	Staff name badges	$	102.30
17/05/2024	Elite Graphix	Staff name badges	$	61.38
23/05/2024	Elliotts Irrigation Pty Ltd	Irrigation Maintenance - Parks	$	997.70
2/05/2024	Emerge Environmental Services Pty Ltd	Environmental consultants	$	4,499.00
9/05/2024	Enviro Sweep	Pathway sweeping various locations	$	3,564.00
23/05/2024	Environmental Health Australia (WA) Incorporated	FoodSafe Online Subscription 23/24	$	1,375.00
23/05/2024	ES2 Pty Ltd	Computer software upgrade - IT	$	5,500.00
17/05/2024	Excel Consulting Solutions Pty Ltd t/a Nexacu	Staff training course	$	795.00
2/05/2024	Ezescan t/a Outback Imaging Pty Ltd	Implementation fee re Cloud Solution system upgrade	$	3,690.23
9/05/2024	Farquhar & Farquhar Pty Ltd t/a Kwik Kopy Printing Centre - Osborne Park	Corflute signage for Lake Monger	$	666.50
2/05/2024	Farquhar & Farquhar Pty Ltd t/a Kwik Kopy Printing Centre - Osborne Park	Corflute signage for Lake Monger	$	468.55
9/05/2024	Fast Track Approvals Pty Ltd	Building Surveying Services	$	6,897.00
17/05/2024	Fast Track Approvals Pty Ltd	Building Surveying Services	$	2,664.75
2/05/2024	FHS Technology t/a POS99	Barcode scanning	$	2,780.00
17/05/2024	Fiona Blackham t/a Gaia Permaculture	Entertainers for Festival and Event	$	800.00
30/05/2024	Flick Anticimex Pty Ltd	Pest/Washroom services various locations	$	5,346.58
23/05/2024	Flick Anticimex Pty Ltd	Pest/Washroom services various locations	$	4,013.87
9/05/2024	Flick Anticimex Pty Ltd	Pest/Washroom services various locations	$	1,596.10
17/05/2024	Flick Anticimex Pty Ltd	Pest/Washroom services various locations	$	1,116.76
2/05/2024	Flick Anticimex Pty Ltd	Pest/Washroom services various locations	$	393.73
17/05/2024	Floreat Forum Newsagency	Supply newspapers/magazines - Library	$	1,040.02
9/05/2024	Floreat Forum Newsagency	Supply newspapers/magazines - Library	$	541.80
30/05/2024	Floreat Forum Newsagency	Supply newspapers/magazines - Library	$	534.87
17/05/2024	Fruit Box Group Pty Ltd	Staff fresh fruit supplies various locations	$	1,493.80
17/05/2024	Fulton Hogan Industries Pty Ltd	Multiple progress claims (St Leonards Ave, Hornsey Rd, Orrel Ave and Linden Gardens)	$	306,689.01
9/05/2024	Fulton Hogan Industries Pty Ltd	Asphalting - 5 different locations	$	53,011.75
2/05/2024	Gary Norman Mack	Councillor Payments - May 2024	$	8,485.42
30/05/2024	Gary Norman Mack	Councillor Payments - June 2024	$	8,485.42
2/05/2024	Gavin Foley	Councillor Payments - May 2024	$	2,305.83

30/05/2024	Gavin Foley	Councillor Payments - June 2024	$	2,305.83
2/05/2024	Georgina Randklev	Councillor Payments - May 2024	$	2,305.83
30/05/2024	Georgina Randklev	Councillor Payments - June 2024	$	2,305.83
17/05/2024	Glen Flood Group Pty Ltd t/a GFG Temporary Assist	Temporary labour services	$	16,113.90
9/05/2024	Global Spill Control Pty Ltd t/a Global Spill & Safety	Supply safety equipment - Bold Park Aquatic	$	64.24
9/05/2024	Go Doors Pty Ltd	Door Maintenance	$	921.55
2/05/2024	Gold Star Clean	Maintenance beach matting - City Beach	$	4,840.00
2/05/2024	Got It Covered WA t/a B.B Coad & S.E Jones	Marquee Covers	$	5,220.00
2/05/2024	Graffiti Force	Graffiti removal - Multiple invoices	$	20,197.10
30/05/2024	Greenlite Electrical Contractors Pty Ltd	Electrical repairs - Multiple invoices	$	4,219.60
30/05/2024	Gutter Vac Perth	Gutter cleaning various locations	$	704.00
17/05/2024	HART Sport Australia Pty Ltd	Supply of pool noodles	$	446.50
9/05/2024	Hays Specialist Recruitment (Aust) Pty Ltd	Temporary labour services	$	14,650.61
17/05/2024	Hays Specialist Recruitment (Aust) Pty Ltd	Temporary labour services	$	12,856.21
23/05/2024	Hays Specialist Recruitment (Aust) Pty Ltd	Temporary labour services	$	12,775.92
23/05/2024	Heart in Hospitality Pty Ltd t/a Fresh Catering and Events	Catering Admin meeting	$	741.51
2/05/2024	Heart in Hospitality Pty Ltd t/a Fresh Catering and Events	Catering Admin meeting	$	439.67
30/05/2024	Heart in Hospitality Pty Ltd t/a Fresh Catering and Events	Catering Admin meeting	$	348.92
9/05/2024	Heart in Hospitality Pty Ltd t/a Fresh Catering and Events	Catering Admin meeting	$	235.07
17/05/2024	Heart in Hospitality Pty Ltd t/a Fresh Catering and Events	Catering Admin meeting	$	88.00
17/05/2024	Height Safety Recertification Company Pty Ltd	PPM Height Safety Inspections	$	5,280.00
9/05/2024	Henry Burke	Staff reimbursement	$	638.00
23/05/2024	Hi-Tech Drafting	Works bond refund	$	2,436.00
17/05/2024	Hocking Heritage and Architecture	Heritage Grants comment	$	3,300.00
17/05/2024	Hoffman Architecture t/a The Shelter Unit Trust	Architecture Fees	$	2,365.00
30/05/2024	Hotchkin Hanly Lawyers	Legal Advice Service	$	6,395.40
17/05/2024	Hotchkin Hanly Lawyers	Legal Advice Service	$	3,850.00
2/05/2024	Indoor Gardens Pty Ltd	Indoor Plants Service and Hire	$	161.70
23/05/2024	Indoor Gardens Pty Ltd	Indoor Plants Service and Hire	$	161.70
30/05/2024	Instant Products	Hire portable toilet facilities	$	1,301.12
9/05/2024	Institute of Public Works Engineering Australia IPWEA-WA	Staff training course - Infrastructure	$	3,340.00
23/05/2024	Iron Mountain Australia Group Pty Ltd - Recall	Storage financial records	$	378.74
9/05/2024	Ixom Operations Pty Ltd	Supply pool chemicals - Bold Park Aquatic	$	4,119.98
17/05/2024	Ixom Operations Pty Ltd	Supply pool chemicals - Bold Park Aquatic	$	174.25
23/05/2024	Ixom Operations Pty Ltd	Supply pool chemicals - Bold Park Aquatic	$	168.63
30/05/2024	James Bennett Pty Ltd	Stock Purchases - Library	$	489.65
23/05/2024	James Bennett Pty Ltd	Stock Purchases - Library	$	196.29
30/05/2024	Jessen Group t/a Slimline Warehouse Display Shop	Hardware items	$	199.08
30/05/2024	Joondalup Marquees & Noranda Morley Party Hire	Equipment hire various functions - Community Development	$	2,342.50
2/05/2024	Kan Holdings Group Pty Ltd	Flyer distribution service	$	217.80
2/05/2024	Kebo Consolidated Pty Ltd t/a Digga -West & Earthparts WA	Skid steer broom	$	7,073.00
17/05/2024	Kennedys (Australiasia) Partnership	EM legal advice not covered by insurance	$	6,861.99
2/05/2024	Kim Stolen	Entertainer	$	880.00
17/05/2024	King P&R t/a The Pressure King	Waste bin cleaning - City Beach, Floreat Beach	$	11,110.00
9/05/2024	King P&R t/a The Pressure King	Waste bin cleaning - City Beach, Floreat Beach	$	1,584.00
23/05/2024	Konica Minolta Business Solutions Australia Pty Ltd	Photocopier maintenance/copies	$	1,970.97
2/05/2024	Konica Minolta Business Solutions Australia Pty Ltd	Photocopier maintenance/copies	$	1,070.88
30/05/2024	Konica Minolta Business Solutions Australia Pty Ltd	Photocopier maintenance/copies	$	535.44
17/05/2024	Konica Minolta Business Solutions Australia Pty Ltd	Photocopier maintenance/copies	$	140.86
9/05/2024	Konica Minolta Business Solutions Australia Pty Ltd	Photocopier maintenance/copies	$	11.00

2/05/2024	KPMG	Financial Services and Support	$	29,647.79
2/05/2024	Lake Nominees Pty Ltd	Refund of rates - due to overpayment	$	1,184.63
17/05/2024	Landgate	Valuations - Rates	$	6,694.40
9/05/2024	Landgate	Valuations - Rates	$	388.11
23/05/2024	Landmark Exteria	Installation of bench seats - City Beach	$	9,626.10
17/05/2024	Landmark Exteria	Installation of bench seats - City Beach	$	1,600.50
17/05/2024	Latin Moves & Fitness	Aquatic instructor - Bold park Aquatic	$	729.48
2/05/2024	Leo Heaney Pty Ltd	Street tree watering various locations	$	330.00
9/05/2024	Leo Heaney Pty Ltd	Street tree watering various locations	$	264.00
2/05/2024	LGRCEU	Payroll deduction	$	462.00
30/05/2024	LGRCEU	Payroll deduction	$	462.00
2/05/2024	Linda J Cutler	Councillor Payments - May 2024	$	2,305.83
30/05/2024	Linda J Cutler	Councillor Payments - June 2024	$	2,305.83
23/05/2024	Local Government Planners Association	Planning service	$	65.00
17/05/2024	Local Government Professionals Australia WA	Staff Training - Planning	$	880.00
30/05/2024	Lock Stock & Farrell Locksmith	Keys/Locks	$	2,240.00
17/05/2024	Lock Stock & Farrell Locksmith	Keys/Locks	$	352.55
23/05/2024	Lock Stock & Farrell Locksmith	Keys/Locks	$	147.00
23/05/2024	M P Rogers & Associates Pty Ltd	Condition Inspection Works-Seawall	$	6,594.54
17/05/2024	M2M One Pty Ltd	Elevator SIM cards - Library	$	90.75
9/05/2024	M2M One Pty Ltd	Elevator SIM cards - Library	$	45.10
9/05/2024	Mackay Urban Design	West Leederville Activity Centre Plan review	$	18,975.00
9/05/2024	Main Roads Western Australia	Works associated with Ruislip street	$	96,325.27
2/05/2024	Managed IT Pty Ltd	IT communication charges	$	4,180.00
2/05/2024	Marshall Beattie Pty Ltd	Automatic gate supplies	$	9,779.00
9/05/2024	Massey's Herd Milk Supply	Provisions - Depot	$	181.40
23/05/2024	McGees Property	Property Agents	$	6,050.00
30/05/2024	Mcleods Barristers & Solicitors	Legal advice	$	1,553.75
2/05/2024	MCW Corporation Pty Ltd t/a Perth Security Services	Monthly security patrol	$	78.20
9/05/2024	Mega Vision Australia Pty Ltd	Audio requirements	$	30.80
17/05/2024	Message4U Pty Ltd t/a Message Media	Client message services - Bold Park Aquatic	$	1,109.17
2/05/2024	Message4U Pty Ltd t/a Message Media	Client message services - Bold Park Aquatic	$	658.41
2/05/2024	Michael Le Page	Councillor Payments - May 2024	$	2,305.83
30/05/2024	Michael Le Page	Councillor Payments - June 2024	$	2,305.83
17/05/2024	Michael Page International	Temporary labour services	$	2,226.68
30/05/2024	Michael Page International	Temporary labour services	$	2,226.68
9/05/2024	Michael Page International	Temporary labour services	$	1,781.34
30/05/2024	Michael Thomas Duckett	Emergency management service	$	1,425.00
30/05/2024	Michelle Bariolo	Aquatic instructor - Bold park Aquatic	$	1,147.61
17/05/2024	Michelle Bariolo	Aquatic instructor - Bold park Aquatic	$	618.26
17/05/2024	Miltom Pty Ltd t/a Classic Hire	Hire portable toilet facilities Lake Monger Event	$	1,391.50
23/05/2024	Mindarie Regional Council	Landfill and reimbursement of admin fee	$	46,958.44
30/05/2024	Mindarie Regional Council	2 invoices for waste service includes $25k and $17k	$	43,194.33
9/05/2024	Mindarie Regional Council	Waste removal kerbside/Tipping fees	$	29,746.85
2/05/2024	Mindarie Regional Council	Waste removal kerbside/Tipping fees	$	17,688.02
9/05/2024	Monitor Business Machines Pty Ltd	Monitor support and maintensancce services	$	8,844.00
30/05/2024	Moore Australia (WA) Pty Ltd	Audit and training services	$	5,830.00
17/05/2024	Moray & Agnew Perth	Legal services payment	$	10,799.36
2/05/2024	Mr AJ O`Grady	Works bond refund	$	700.00
3/05/2024	Mr Bharathan Kangatheran	Refund of rates - due to overpayment	$	200.00

23/05/2024	Mr BJ De Morton	Works bond refund	$	2,436.00
23/05/2024	Mr BJ De Morton	Works bond refund	$	1,060.00
23/05/2024	Mr BJ De Morton	Works bond refund	$	85.00
9/05/2024	Mr BM Gray	Works bond refund	$	700.00
23/05/2024	Mr C Hill	Works bond refund	$	2,436.00
23/05/2024	Mr C Hill	Works bond refund	$	1,060.00
23/05/2024	Mr C Hill	Works bond refund	$	85.00
9/05/2024	Mr D Vojnovic	Works bond refund	$	700.00
9/05/2024	Mr DC Ranford	Works bond refund	$	300.00
30/05/2024	Mr Francis D Barker	Refund of rates - due to overpayment	$	290.75
16/05/2024	Mr Garry W Clarke	Refund of rates - due to overpayment	$	709.98
30/05/2024	Mr James R Van Noort	Refund of rates - due to overpayment	$	328.65
17/05/2024	Mr KP Ashley	Works bond refund	$	5,000.00
23/05/2024	Mr Rory D Machell	Refund of rates - due to overpayment	$	1,714.98
9/05/2024	Mrs CJ Robinson	Works bond refund	$	700.00
9/05/2024	Mrs DL McKenna	Works bond refund	$	300.00
30/05/2024	Mrs Linda Hadfield	Refund of rates - due to overpayment	$	860.85
30/05/2024	Mrs Sharon S Connell	Refund of rates - due to overpayment	$	403.09
16/05/2024	Ms A Garvey	Works bond refund	$	300.00
9/05/2024	Ms CE Kane	Works bond refund	$	700.00
9/05/2024	Ms DS Gherbaz	Works bond refund	$	700.00
30/05/2024	Ms Elizabeth J Rocher	Refund of rates - due to overpayment	$	254.13
30/05/2024	Ms Helen E McKenzie	Refund of rates - due to overpayment	$	481.80
16/05/2024	Ms Margot K Giangiulio	Refund of rates - due to overpayment	$	931.30
9/05/2024	Ms P Kinder	Works bond refund	$	600.00
9/05/2024	Ms S Gallagher	Works bond refund	$	700.00
3/05/2024	Ms Yasmin Broughton	Refund of rates - due to overpayment	$	1,304.02
16/05/2024	Ms Yoland A Tazewell	Refund of rates - due to overpayment	$	642.95
2/05/2024	Multitainment Pty Ltd t/a WA Vertical Gardens	Vertical garden maintenance - Bold Park Aquatic	$	1,952.75
16/05/2024	Munmun Basak	Refund of rates - due to overpayment	$	750.00
30/05/2024	Natural Area Consulting Management Services	Weed control	$	12,676.62
17/05/2024	Nespresso Professional	Coffee	$	222.00
2/05/2024	Newground Water Services Pty Ltd	Bore maintenance various locations	$	28,538.66
17/05/2024	Newground Water Services Pty Ltd	Bore maintenance various locations	$	13,219.13
30/05/2024	Newground Water Services Pty Ltd	Bore maintenance various locations	$	12,309.69
23/05/2024	Newground Water Services Pty Ltd	Bore maintenance various locations	$	5,970.07
9/05/2024	Newground Water Services Pty Ltd	Bore maintenance various locations	$	305.50
23/05/2024	NPB Security Australia Pty Ltd	Mobile security patrol service	$	1,177.00
2/05/2024	NS Shutters Pty Ltd t/a Nu-Style Shutters	Window fittings	$	240.00
9/05/2024	Occuhealth Pty Ltd	Respirator Fit Test	$	90.00
17/05/2024	Octagon Lifts Pty Ltd	Lifts supplies	$	1,658.45
17/05/2024	Ohura Group Pty Ltd	Professional Services re: Collective Agreement	$	4,980.00
2/05/2024	Omnicom Media Group Australia Pty Ltd	Multiple invoices - Media service	$	3,859.90
17/05/2024	Omnicom Media Group Australia Pty Ltd	Media service	$	980.98
30/05/2024	Onq Oil Solution Pty Ltd	Fryer Cleaning/oil supplied - Bold Park Aquatic	$	2,467.10
9/05/2024	Onq Oil Solution Pty Ltd	Fryer Cleaning/oil supplied - Bold Park Aquatic	$	841.00
17/05/2024	Onq Oil Solution Pty Ltd	Fryer Cleaning/oil supplied - Bold Park Aquatic	$	686.50
23/05/2024	Onq Oil Solution Pty Ltd	Fryer Cleaning/oil supplied - Bold Park Aquatic	$	212.00
2/05/2024	Osborne Autos Pty Ltd t/a Osborne Park Renault-Suzuki-Isuzu	Purchase of a vehicle - ISUZU ute DMax	$	43,529.89
23/05/2024	Parker Black & Forrest Pty Ltd	Hardware	$	169.18

17/05/2024	Parker Black & Forrest Pty Ltd	Hardware	$	154.00
23/05/2024	Parks & Leisure Australia	Workshop Service	$	825.00
23/05/2024	Peoplesense Pty Ltd	Staff counselling services	$	1,296.64
2/05/2024	Perrott Painting Maintenance Contractors Pty Ltd	Painting - Challenger Pde City Beach	$	13,002.00
9/05/2024	PFD Food Services Pty Ltd	Provisions - Bold Park Aquatic Café	$	1,441.10
17/05/2024	PFD Food Services Pty Ltd	Provisions - Bold Park Aquatic Café	$	1,023.45
30/05/2024	PFD Food Services Pty Ltd	Provisions - Bold Park Aquatic Café	$	986.95
2/05/2024	PFD Food Services Pty Ltd	Provisions - Bold Park Aquatic Café	$	863.55
23/05/2024	Planning Institute Australia (WA Division)	Advertisement expenses	$	612.00
9/05/2024	Planning Institute Australia (WA Division)	Advertisement expenses	$	360.00
9/05/2024	Playpro Australia Pty Ltd	Installing bike stands/rails	$	2,684.00
17/05/2024	Portwell Investments Pty Ltd t/a Direct Furniture Hire	Partitioning services	$	643.50
9/05/2024	Powell's Pressure Cleaning/Bore Stain West	Remove bore stain from AFL goal posts	$	1,440.00
30/05/2024	Powervac Pty Ltd	Equipment maintenance - Bold Park Aquatic	$	178.00
2/05/2024	Priority 1 Fire and Safety Pty Ltd	Maintenance safety equipment - Bold Park Aquatic	$	825.00
9/05/2024	Pro Turf Services Pty Ltd	Repairs mowing equipment - Depot	$	1,080.75
2/05/2024	Pronto - Gourmet Deli	Catering	$	938.75
23/05/2024	Pronto - Gourmet Deli	Catering	$	798.15
9/05/2024	Pronto - Gourmet Deli	Catering	$	540.35
30/05/2024	Pronto - Gourmet Deli	Catering	$	520.65
17/05/2024	Property Compass t/a Gary Michael Catlin	Ocean Village Consultancy	$	495.00
9/05/2024	Quality Press	Printing services	$	1,675.57
17/05/2024	Rachel Anne Monamy	Performance for ANZAC Day	$	300.00
2/05/2024	Raeco International Pty Ltd	Stock purchases - Library	$	795.52
30/05/2024	Raeco International Pty Ltd	Stock purchases - Library	$	353.10
17/05/2024	Rahalie Alexandra McGuirk	Market stall entertainment	$	700.00
23/05/2024	Ramsay & Sons Pty Ltd t/a Swan Lock Service	Lock service	$	7,975.00
9/05/2024	Ready Chef Go Pty Ltd	Supply of bakery goods for resale - Bold Park Aquatic Café	$	158.95
9/05/2024	Ready Industries Pty Ltd	Temporary fence	$	1,056.00
17/05/2024	Ready Industries Pty Ltd	Temporary fence	$	1,056.00
17/05/2024	Records and Information Management Practitioners Alliance Global	Membership renewal - IT	$	390.00
30/05/2024	Records and Information Management Practitioners Alliance Global	Membership renewal - IT	$	360.00
23/05/2024	Records and Information Management Practitioners Alliance Global	Membership renewal - IT	$	195.00
17/05/2024	RecyclemanPerth t/a Ardentis Pty Ltd	Bins service	$	100.00
2/05/2024	Reece Pty Ltd	Supply of equipment	$	2,980.30
30/05/2024	Reece Pty Ltd	Supply of equipment	$	2,092.96
17/05/2024	Rehabilitation Services Pty Ltd	Allied health	$	451.00
9/05/2024	Reino International Pty Ltd - t/a Duncan Solutions	Ordering of ticket machines (Qty 47)	$	45,172.92
23/05/2024	Reino International Pty Ltd - t/a Duncan Solutions	Maintenance parking ticket machines - Rangers	$	1,167.10
17/05/2024	Reino International Pty Ltd - t/a Duncan Solutions	Maintenance parking ticket machines - Rangers	$	272.80
17/05/2024	Roadkill Electronics	IT Services	$	1,364.00
17/05/2024	Royal Life Saving Society of WA	Home pool barrier assessments	$	462.00
30/05/2024	RSM Australia t/a The Trustee for Birdanco Practice Trust	Grant acquittal for greener communities	$	3,575.00
30/05/2024	S.C.F. Group Pty Ltd	Supply container	$	35.86
17/05/2024	SAI Global Ltd	Australian Standards - Engineering Services	$	212.21
23/05/2024	Salt Residential WA Pty Ltd	Works bond refund	$	1,916.13
9/05/2024	Seaview Rentals t/a Kevin Gordon	Aquarium Service Fees	$	85.00
9/05/2024	SERCUL	Laboratory service	$	636.07
23/05/2024	Shankill Civil Pty Ltd	Removal roadsweeping waste - Depot	$	6,304.49
2/05/2024	Sigma Chemicals t/a Cromag Pty Ltd	Pool cleaning products	$	13,245.16

30/05/2024	Site Sentry Pty Ltd	Hire CCTV equipment - Community Safety	$ 4,603.50
9/05/2024	Site Sentry Pty Ltd	Hire CCTV equipment - Community Safety	$ 1,034.00
23/05/2024	Skyline Landscape Services Group Pty Ltd	Landscape Services	$ 15,608.51
17/05/2024	Skyline Landscape Services Group Pty Ltd	Landscape Services	$ 11,564.74
2/05/2024	Skyline Landscape Services Group Pty Ltd	Landscape Services	$ 1,547.34
9/05/2024	Skyline Landscape Services Group Pty Ltd	Landscape Services	$ 515.78
23/05/2024	SLR Consulting Australia Pty Ltd	Aquatic Monitoring	$ 2,508.00
16/05/2024	Solution 4 Building Pty Ltd	Progress claim 7 - Sydney Cheek Pavilion	$ 150,580.01
23/05/2024	Speedo Australia P/L	Swimwear accessories for resale - Bold Park Aquatic	$ 299.20
30/05/2024	Statewide Cleaning Supplies Pty Ltd	Supply cleaning products	$ 632.43
2/05/2024	Stevlec Electrical Pty Ltd	Includes 27 invoices for services provided	$ 46,341.97
9/05/2024	Stevlec Electrical Pty Ltd	Lighting/electrical repairs various locations	$ 13,661.70
30/05/2024	Stevlec Electrical Pty Ltd	Lighting/electrical repairs various locations	$ 8,553.93
23/05/2024	Stevlec Electrical Pty Ltd	Lighting/electrical repairs various locations	$ 7,564.76
17/05/2024	Stevlec Electrical Pty Ltd	Lighting/electrical repairs various locations	$ 5,870.99
23/05/2024	Stormwater Industry Association WA Inc	Stormwater Solutions	$ 616.00
9/05/2024	Stratagreen	Parks items	$ 1,980.46
17/05/2024	Stratagreen	Parks items	$ 1,681.26
30/05/2024	Stratagreen	Parks items	$ 310.53
30/05/2024	Sunny Industrial Brushware Pty Ltd	Supply and deliver Gutter Brush	$ 674.52
23/05/2024	Surf Life Saving of WA	Contract lifeguard services - April 2024	$ 44,849.96
30/05/2024	Surveytech Traffic Surveys Pty Ltd	Survey services	$ 13,992.00
2/05/2024	Susan Kennerly	Councillor Payments - May 2024	$ 2,305.83
30/05/2024	Susan Kennerly	Councillor Payments - June 2024	$ 2,305.83
17/05/2024	Susannah Bell	Aquatic classes - Bold Park Aquatic	$ 849.47
17/05/2024	Sussex Industries t/a Halkot Pty Ltd	Purchase of plain stakes	$ 14,891.25
9/05/2024	Synergy	Multiple Invoices for Electicity usgae - 28 invoices	$ 98,389.57
30/05/2024	Synergy	Multiple Invoices for Electicity usage - 22 invoices	$ 81,360.23
2/05/2024	Synergy	Street lighting charges	$ 27,720.75
17/05/2024	Synergy	Street lighting charges	$ 3,426.42
23/05/2024	Synergy	Street lighting charges	$ 1,116.12
23/05/2024	T Stockden	Works bond refund	$ 2,436.00
23/05/2024	T Stockden	Works bond refund	$ 1,720.00
23/05/2024	Taldara Industries Pty Ltd	Disposable packaging - Bold Park Aquatic Café	$ 440.89
2/05/2024	Taldara Industries Pty Ltd	Disposable packaging - Bold Park Aquatic Café	$ 322.30
30/05/2024	Taldara Industries Pty Ltd	Disposable packaging - Bold Park Aquatic Café	$ 262.85
23/05/2024	Talis Consultants Pty Ltd	Consultancy Services	$ 24,499.20
23/05/2024	Technology One Ltd	Annual subscription, system support - IT	$ 13,855.82
2/05/2024	Techsand	Footpath repair	$ 5,286.51
2/05/2024	Telstra	Telephone charges within Town	$ 22,560.83
30/05/2024	Telstra	Telephone charges within Town	$ 180.00
9/05/2024	Telstra	Telephone charges within Town	$ 179.99
30/05/2024	The Information Management Group Pty Ltd timg	Software licence fees - IT	$ 12,085.83
9/05/2024	The Shelter Unit Trust t/a Hoffman Architecture	Architecture Fees	$ 7,172.88
17/05/2024	The Trustee for the Little Family Trust t/a Data Document	Printing services	$ 1,281.50
23/05/2024	The Trustee for the Little Family Trust t/a Data Document	Printing services	$ 539.00
2/05/2024	The Trustee for The Mehta Family Trust t/a Auscorp IT	Purchase of Electronic Items	$ 1,047.20
23/05/2024	The Workers Shop	Staff uniform	$ 880.00
17/05/2024	The Workers Shop	Staff uniform	$ 181.00
23/05/2024	TJ & RJ Sellick Pty Ltd t/a Lawn Doctor	2 invoices for turf services	$ 31,126.04

17/05/2024	TK Elevator Australia Pty Limited	Staff uniforms & PPE - WGC	$	2,327.59
23/05/2024	TK Elevator Australia Pty Limited	Staff uniforms & PPE - WGC	$	1,892.00
23/05/2024	Tonca Earthmoving	Construction services - Multiple invoices	$	38,145.60
17/05/2024	Tonca Earthmoving	Construction services - Multiple invoices	$	32,978.00
2/05/2024	Tonca Earthmoving	Construction services - Multiple invoices	$	32,384.00
23/05/2024	Total Aqua - Mandurah	Water cooler service	$	219.00
30/05/2024	Town of Cambridge Social Club	Payroll deduction	$	172.80
2/05/2024	Town of Cambridge Social Club	Payroll deduction	$	147.20
23/05/2024	Tree Planting and Watering	Street tree watering various locations	$	14,803.57
30/05/2024	Trustee fo Bishop Media Trust	Strategic media advice and consultancy services	$	3,850.00
23/05/2024	Trustee for United Service Trust t/a Aha Consulting	Surveying analysis	$	8,140.00
2/05/2024	Trustee for Wilson Family Trust t/a Vitil HR	HR consulting fee	$	3,764.20
23/05/2024	Trustee Perquiro Consulting Trust t/a Perquiro Consulting	Leadership coaching services	$	1,210.00
30/05/2024	Unicard Systems Pty Limited	Supply membership cards - Bold Park Aquatic	$	2,187.90
2/05/2024	Unicard Systems Pty Limited	Supply membership cards - Bold Park Aquatic	$	1,826.00
23/05/2024	Unilever Australia Limited	Supply ice creams for resale - Bold Park Aquatic Café	$	589.64
17/05/2024	Veolia Recycling & Recovery / Suez Recycling & Recovery (Perth) Pty Ltd	Contract waste collection services various locations	$	215.70
23/05/2024	Veolia Recycling & Recovery Pty Ltd	Waste kerbside	$	1,566.40
23/05/2024	Vigilant Traffic Management Group Pty Ltd	Traffic management services various locations	$	8,560.23
2/05/2024	Vigilant Traffic Management Group Pty Ltd	Traffic management services various locations	$	4,942.43
9/05/2024	Vigilant Traffic Management Group Pty Ltd	Traffic management services various locations	$	3,621.87
17/05/2024	Vigilant Traffic Management Group Pty Ltd	Traffic management services various locations	$	2,274.98
30/05/2024	Vigilant Traffic Management Group Pty Ltd	Traffic management services various locations	$	1,803.06
2/05/2024	Vision Surveys Consulting t/a Vision Surveys Pty Ltd	Survey charges	$	3,905.00
23/05/2024	Voxson Sales Pty Ltd	3 poles for radar speed sign	$	5,763.00
17/05/2024	W.A. Commercial Appliances Australia t/a WACA Group	Appliance service	$	880.00
17/05/2024	Walleystack International Pty Ltd	Welcome to Country	$	825.00
17/05/2024	Wembley Supa IGA	Provisions - Senior Services	$	129.82
2/05/2024	West Australian Newspapers Limited	Newspaper supply	$	25.05
9/05/2024	West Australian Newspapers Limited	Newspaper supply	$	25.05
17/05/2024	West Australian Newspapers Limited	Newspaper supply	$	25.05
30/05/2024	West Australian Newspapers Limited	Newspaper supply	$	25.05
23/05/2024	West Australian Newspapers Limited	Newspaper supply	$	20.04
30/05/2024	West Coast Shade Pty Ltd	Shade sail repairs various locations	$	4,092.00
30/05/2024	Westbooks t/a J.D Caffey & Caffey Family Trust	Library Book Stock	$	632.17
17/05/2024	Westbooks t/a J.D Caffey & Caffey Family Trust	Library Book Stock	$	224.32
17/05/2024	Western Australian Local Government Association	Seminar/training courses	$	1,089.00
2/05/2024	Western Irrigation	Parks irrigations maintenance	$	5,654.00
23/05/2024	Western Irrigation	Parks irrigations maintenance	$	3,985.08
23/05/2024	Western Metropolitan Regional Council Office	Verge collection and processing	$	45,790.14
9/05/2024	Western Metropolitan Regional Council Office	Tipping fees - Depot	$	239.96
30/05/2024	Western Suburbs Building and Landscape Supplies	Landscape Service	$	110.00
17/05/2024	Weston Road Systems	Roads & Path Maintenance	$	1,320.00
2/05/2024	Weston Road Systems	Roads & Path Maintenance	$	385.00
17/05/2024	Westrac Pty Ltd	Repairs Town heavy equipment - Depot	$	461.13
17/05/2024	Winc Australia Pty Limited	Stationeries	$	273.49
2/05/2024	Winc Australia Pty Limited	Stationeries	$	258.60
17/05/2024	Woodlands Distributors Pty Ltd	Consumables - Depot	$	11,008.80
30/05/2024	Woodlands Distributors Pty Ltd	Consumables - Depot	$	3,669.60
17/05/2024	Woolworths Group Limited	Provisions Cafe supplies - Bold Park Aquatic Café	$	360.39

2/05/2024	Xavier Carr	Councillor Payments - May 2024	$ 2,305.83
30/05/2024	Xavier Carr	Councillor Payments - June 2024	$ 2,305.83
23/05/2024	Zambezi Plumbing and Gas	Plumbing repairs various toilet facilities	$ 11,986.21
2/05/2024	Zambezi Plumbing and Gas	Plumbing repairs various toilet facilities	$ 7,591.40
30/05/2024	Zambezi Plumbing and Gas	Plumbing repairs various toilet facilities	$ 4,937.13
9/05/2024	Zambezi Plumbing and Gas	Plumbing repairs various toilet facilities	$ 2,605.31
23/05/2024	Zeroz Pty Ltd	Coffee for resale - Bold Park Aquatic Café	$ 763.62
2/05/2024	Zeroz Pty Ltd	Coffee for resale - Bold Park Aquatic Café	$ 613.22
9/05/2024	Zip Heaters (Aust) Pty Ltd	Hot water unit servicing and repairs	$ 3,750.67
2/05/2024	Zip Heaters (Aust) Pty Ltd	Hot water unit servicing and repairs	$ 804.21
9/05/2024	Zipform Pty Ltd	Rates final notices and instalment notices	$ 2,468.49
23/05/2024	Zipform Pty Ltd	Rates final notices and instalment notices	$ 309.94
2/05/2024	Zoho Corporation Pty Ltd	Subscription payment	$ 1,039.50
TOTAL	**TOWN OF CAMBRIDGE EFT PAYMENTS**		**$ 3,388,279.99**

Payment Date	Name/Reference	Description	Payment Amount
9/05/2024	Acushnet Australia Pty Ltd	Stock purchases - WGC	$ 8,115.66
16/05/2024	Acushnet Australia Pty Ltd	Stock purchases - WGC	$ 6,305.38
23/05/2024	Acushnet Australia Pty Ltd	Stock purchases - WGC	$ 2,803.87
30/05/2024	Acushnet Australia Pty Ltd	Stock purchases - WGC	$ 1,575.25
2/05/2024	Acushnet Australia Pty Ltd	Stock purchases - WGC	$ 1,216.63
23/05/2024	AE Hoskins Building Services	Carpenter labour	$ 4,203.96
16/05/2024	Ambrose Estate	Cleaning - WGC	$ 20,786.10
9/05/2024	Amer Sports Australia Pty Ltd	Stock purchases - WGC	$ 9,548.27
16/05/2024	Amer Sports Australia Pty Ltd	Stock purchases - WGC	$ 9,321.08
30/05/2024	Amer Sports Australia Pty Ltd	Stock purchases - WGC	$ 852.72
23/05/2024	Amer Sports Australia Pty Ltd	Stock purchases - WGC	$ 460.64
9/05/2024	American Golf Supplies	Stock purchases - WGC	$ 9,091.19
2/05/2024	American Golf Supplies	Stock purchases - WGC	$ 5,744.42
30/05/2024	American Golf Supplies	Stock purchases - WGC	$ 3,190.88
16/05/2024	American Golf Supplies	Stock purchases - WGC	$ 2,542.54
16/05/2024	Amgrow Australia Pty Limited - Nuturf	Stock purchases - WGC	$ 13,750.00
9/05/2024	Amgrow Australia Pty Limited - Nuturf	Stock purchases - WGC	$ 7,865.00
23/05/2024	Amgrow Australia Pty Limited - Nuturf	Stock purchases - WGC	$ 6,622.00
30/05/2024	Amgrow Australia Pty Limited - Nuturf	Course Maintenance - WGC	$ 159.50
2/05/2024	Andrew Graham Thomas	Golf tuition	$ 10,725.52
16/05/2024	Andrew Graham Thomas	Golf tuition	$ 4,952.15
30/05/2024	Andrew Graham Thomas	Golf tuition	$ 3,761.21
9/05/2024	Andrew Graham Thomas	Golf tuition	$ 3,487.06
23/05/2024	Andrew Graham Thomas	Golf tuition	$ 2,785.76
23/05/2024	Andrew Marchbank	Golf tuition	$ 1,142.27
9/05/2024	Armaguard	Banking collection services - WGC	$ 3,905.05
16/05/2024	Armaguard	Banking collection services - WGC	$ 1,469.45
23/05/2024	Armaguard	Banking collection services - WGC	$ 1,151.47
16/05/2024	Australian Golf Course Superintendents Association	Membership renewal	$ 520.00
16/05/2024	Benara Nurseries	WGC planting	$ 5,010.29
16/05/2024	Brad Parker	Golf tuition	$ 4,851.58
2/05/2024	Brad Parker	Golf tuition	$ 2,376.50
30/05/2024	Brad Parker	Golf tuition	$ 2,310.00
9/05/2024	Brad Parker	Golf tuition	$ 2,254.58
23/05/2024	Brad Parker	Golf tuition	$ 1,838.08
9/05/2024	Brett Michael Rumford	Golf tuition	$ 7,258.50
9/05/2024	Bunnings	Hardware supplies - WGC	$ 880.38
30/05/2024	Bunnings	Hardware supplies - WGC	$ 344.10

16/05/2024	Bunnings	Hardware supplies - WGC	$	282.34
23/05/2024	Cadzow Family Trust t/a ABA Automatic Gates	Sliding gate service	$	463.95
9/05/2024	Callaway Golf South Pacific Pty Ltd	Stock purchases - WGC	$	15,039.42
2/05/2024	Callaway Golf South Pacific Pty Ltd	Stock purchases - WGC	$	3,134.21
23/05/2024	Callaway Golf South Pacific Pty Ltd	Stock purchases - WGC	$	2,089.20
30/05/2024	Callaway Golf South Pacific Pty Ltd	Stock purchases - WGC	$	1,035.41
16/05/2024	Champion Sports Pty Ltd	Stock purchases - WGC	$	1,342.66
16/05/2024	Claire Elvidge	Affiliation fee 01.01.24 to 31.12.24	$	11,832.65
2/05/2024	Claire Elvidge	Golf tuition	$	3,668.64
9/05/2024	Corpcloud Pty Ltd	Internet services - wags	$	121.00
23/05/2024	Corsican Golf	Stock purchases - WGC	$	2,092.26
2/05/2024	Corsican Golf	Stock purchases - WGC	$	1,667.17
2/05/2024	Country Club International Pty Ltd	Stock purchases - WGC	$	1,004.30
23/05/2024	Country Club International Pty Ltd	Stock purchases - WGC	$	861.30
9/05/2024	Cutter and Buck	Stock purchases - WGC	$	676.50
30/05/2024	D.S.J. Enterprises	Stock purchases - WGC	$	74.71
2/05/2024	D.S.J. Enterprises	Stock purchases - WGC	$	34.79
16/05/2024	David Golf & Engineering Pty Ltd	Golf equipments	$	1,105.50
23/05/2024	Dickies Tree Service	Tree maintenance and cutting service	$	2,420.00
2/05/2024	Dint Australia Pty Ltd	Stock purchases - WGC	$	1,061.50
23/05/2024	Dyenamic Sublimation WA Pty Ltd	Embroidery and Logo	$	209.00
9/05/2024	Dynacast Golf Factory Pty Ltd	Stock purchases - WGC	$	10,621.60
2/05/2024	Dynacast Golf Factory Pty Ltd	Stock purchases - WGC	$	2,492.78
2/05/2024	Elite Graphix	Staff name badges - WGC	$	20.46
9/05/2024	Eng Family Trust t/a Silverfern Computers Pty Ltd	IT system support consultancy - WGC	$	6,973.36
16/05/2024	E-Par Pty Ltd	Renewal of EHS Connect	$	1,485.00
2/05/2024	Fuel Distributors of WA Pty Ltd	Stock purchases - WGC	$	15,040.75
16/05/2024	Garage Logic Pty Ltd	Work bench repair	$	798.00
16/05/2024	Golf Car World	Golf cart repairs - WGC	$	4,996.90
23/05/2024	Golf Car World	Golf cart repairs - WGC	$	2,596.69
23/05/2024	Golf Imports	Stock purchases - WGC	$	3,823.65
2/05/2024	Golf Imports	Stock purchases - WGC	$	59.67
16/05/2024	GSA Golf Pty Ltd t/a Golf Shafts Australia	Stock purchases - WGC	$	157.85
9/05/2024	GSA Golf Pty Ltd t/a Golf Shafts Australia	Stock purchases - WGC	$	113.19
16/05/2024	GT & BT Enterprises Pty Ltd t/a Superstraps	Stock purchases - WGC	$	854.10
16/05/2024	Heiss Products	Stock purchases - WGC	$	262.19
16/05/2024	Hind's Sand Supplies and Earthmoving	Supply/wash turf sand - WGC	$	1,295.80
30/05/2024	Keratzis Pty Ltd t/a Professional Tree Solutions	Dead wooding and limb reduction	$	17,600.00
2/05/2024	Living Turf	Fertilisers and turf supplies - WGC	$	36,242.80
9/05/2024	Living Turf	Ring Central calls	$	13,453.00
30/05/2024	Living Turf	Fertilisers and turf supplies - WGC	$	2,530.00

16/05/2024	Living Turf	Fertilisers and turf supplies - WGC	$	2,189.00
30/05/2024	Lizo Pty Ltd t/a STIHL Shop Osborne Park	Manual sprayer	$	50.45
9/05/2024	Luxottica Australia	Stock purchases - WGC	$	2,480.92
2/05/2024	Luxottica Australia	Stock purchases - WGC	$	2,199.41
2/05/2024	Matthew Elliot t/a Golf With Me	Golf tuition	$	4,284.21
23/05/2024	Matthew Elliot t/a Golf With Me	Golf tuition	$	2,406.31
9/05/2024	Matthew Elliot t/a Golf With Me	Golf tuition	$	1,096.67
2/05/2024	Michael Long	Golf tuition	$	384.00
2/05/2024	Mizuno Oceania Corporation Pty Ltd	Stock purchases - WGC	$	2,948.99
9/05/2024	Mizuno Oceania Corporation Pty Ltd	Telstra bill payment	$	2,700.28
16/05/2024	Mizuno Oceania Corporation Pty Ltd	Stock purchases - WGC	$	2,561.48
23/05/2024	Mizuno Oceania Corporation Pty Ltd	Stock purchases - WGC	$	1,279.08
9/05/2024	Newground Water Services Pty Ltd	Irrigation maintenance - WGC	$	76,039.36
2/05/2024	Newground Water Services Pty Ltd	Irrigation maintenance - WGC	$	38,830.00
30/05/2024	Newground Water Services Pty Ltd	Irrigation maintenance - WGC	$	9,570.12
16/05/2024	Newground Water Services Pty Ltd	Irrigation maintenance - WGC	$	5,068.80
23/05/2024	Newground Water Services Pty Ltd	Irrigation maintenance - WGC	$	323.40
2/05/2024	Paul A Criddle	EHS connect renewal	$	7,072.55
30/05/2024	Paul A Criddle	Golf tuition	$	1,372.53
23/05/2024	Paul A Criddle	Golf tuition	$	912.44
9/05/2024	Paul A Criddle	Golf tuition	$	296.23
9/05/2024	Puma Australia Pty Ltd	Stock purchases - WGC	$	7,986.19
30/05/2024	Puma Australia Pty Ltd	Stock purchases - WGC	$	616.79
16/05/2024	PWG Promotions Pty Ltd t/a Peter Wright Golf	Stock purchases - WGC	$	1,926.57
9/05/2024	Redback Sports	Stock purchases - WGC	$	793.90
30/05/2024	Redback Sports	Stock purchases - WGC	$	744.89
16/05/2024	Redback Sports	Stock purchases - WGC	$	489.06
14/05/2024	Repco	Hardware items - WGC	$	253.95
16/05/2024	Richard Brain	Planting services	$	1,633.86
23/05/2024	Richard Brain	Golf tuition	$	1,318.33
30/05/2024	Richard Brain	Golf tuition	$	1,083.41
2/05/2024	Richard Brain	Golf tuition	$	889.85
9/05/2024	Richard Brain	Golf tuition	$	865.45
16/05/2024	Ricky Oh Golf	Golf tuition	$	9,888.77
23/05/2024	Ricky Oh Golf	Golf tuition	$	1,986.30
30/05/2024	Ricky Oh Golf	Golf tuition	$	1,625.80
16/05/2024	RingCentral Australia Pty Ltd	Ring Central calls	$	324.49
14/05/2024	Ryan Gregor Alfred Wille	Golf tuition	$	7,114.54
2/05/2024	Shiners Window Cleaning	Shop window cleaning - WGC	$	275.00
16/05/2024	Shop for Shops	Golf shop fittings - WGC	$	999.00
2/05/2024	Simon Smith	Golf tuition	$	1,115.22

16/05/2024	Simon Smith	Golf tuition	$	242.34
9/05/2024	Srixon Sports Australasia	Stock purchases - WGC	$	4,380.63
16/05/2024	Srixon Sports Australasia	Stock purchases - WGC	$	2,881.96
30/05/2024	Srixon Sports Australasia	Stock purchases - WGC	$	510.88
2/05/2024	Stevlec Electrical Pty Ltd	Lighting/electrical repairs - WGC	$	20,014.05
30/05/2024	Stevlec Electrical Pty Ltd	Lighting/electrical repairs - WGC	$	87.78
9/05/2024	Synergy	Utility charges Sep - Jan 23 - WGC	$	17,467.09
30/05/2024	Synergy	Utility charges Sep - Jan 23 - WGC	$	121.68
9/05/2024	Taylor Made Golf Australia Pty Ltd	Tree maintenance and cutting service	$	8,693.17
16/05/2024	Taylor Made Golf Australia Pty Ltd	Stock purchases - WGC	$	5,516.67
23/05/2024	Taylor Made Golf Australia Pty Ltd	Stock purchases - WGC	$	2,378.73
2/05/2024	Taylor Made Golf Australia Pty Ltd	Stock purchases - WGC	$	1,351.09
30/05/2024	Taylor Made Golf Australia Pty Ltd	Stock purchases - WGC	$	190.09
30/05/2024	Telstra	Telstra bill payment	$	49.90
23/05/2024	Toro Australia Group Sales Pty Ltd	Mowing equipment parts - WGC	$	928.31
30/05/2024	Toro Australia Group Sales Pty Ltd	Mowing equipment parts - WGC	$	733.99
2/05/2024	Toro Australia Group Sales Pty Ltd	Mowing equipment parts - WGC	$	412.98
16/05/2024	Trackman Australia	Software Subscription	$	28,950.00
30/05/2024	Trustee for Chambers Family Trust t/a Hose Right	Hardware supplies - WGC	$	362.80
30/05/2024	Trustee for SHift F5 Trust t/a PressF5, Little Clay	Pro Shop equipment -WGC	$	1,925.00
23/05/2024	Trustee for Talbot Family Trust t/a Healthy PC	Computer equipment repairs - WGC	$	5,874.00
2/05/2024	Trustee for Talbot Family Trust t/a Healthy PC	Computer equipment repairs - WGC	$	4,125.00
30/05/2024	Trustee for Talbot Family Trust t/a Healthy PC	Computer equipment repairs - WGC	$	528.00
2/05/2024	Trustee for The Anderson Family Trust t/a Uchoose Golf Pty Ltd	Stock purchases - WGC	$	4,010.60
2/05/2024	US Kids Golf Australia	Stock Purchases - WGC	$	649.60
16/05/2024	Vast Print Management	Printing services	$	1,149.50
16/05/2024	Veolia Recycling & Recovery (Perth)	Contract waste collection services - WGC	$	1,100.26
2/05/2024	Walkinshaw Sports Pty Ltd	Purchase of batteries	$	4,800.40
30/05/2024	Walkinshaw Sports Pty Ltd	Stock purchases - WGC	$	3,579.18
9/05/2024	Walkinshaw Sports Pty Ltd	Stock purchases - WGC	$	3,281.52
16/05/2024	Walkinshaw Sports Pty Ltd	Stock purchases - WGC	$	916.79
23/05/2024	Zambezi Plumbing and Gas	Plumbing repairs	$	1,203.29
2/05/2024	Zambezi Plumbing and Gas	Plumbing repairs	$	1,184.05
WEMBLEY GOLF COURSE EFT PAYMENTS			**$**	**682,412.27**

Payment Number	Payment Date	Name/Reference	Description	Payment Amount
061482	9/05/2024	Alinta	Alinta energy - Bill payment	$ 55.60
061483	9/05/2024	Town Of Cambridge	Petty cash reimbursement	$ 1,019.38
061484	9/05/2024	Water Corporation	Water usage bill payment	$ 4,247.61
061485	9/05/2024	Commissioner of State Revenue	Rates refund - Claimed in error	$ 208.83
061486	9/05/2024	D & J Issitt Pty Ltd	Bond refunds	$ 2,500.00
061487	9/05/2024	Mr BA Johnston	Bond refunds	$ 700.00
061488	9/05/2024	Scope Property Group Pty Ltd	Bond refunds	$ 700.00
061489	9/05/2024	Mr TJ Spackman	Bond refunds	$ 700.00
061490	9/05/2024	Collins Property Group Wa Pty Ltd	Bond refunds	$ 1,500.00
061491	9/05/2024	Mr KC Ottogalli	Bond refunds	$ 5,000.00
061492	9/05/2024	Cambridge Homes WA Pty Ltd	Bond refunds	$ 700.00
061493	9/05/2024	Linqing Weng	Bond refunds	$ 44.00
061494	9/05/2024	Greg Stewart	Bond refunds	$ 643.80
061495	9/05/2024	Kelly Weinbauer	Bond refunds	$ 999.00
061496	17/05/2024	Water Corporation	Water usage bill payment	$ 1,589.03
061497	17/05/2024	Cambridge Senior Services - Petty Cash	Petty cash reimbursement	$ 414.90
061498	17/05/2024	Commissioner of State Revenue	Rates refund - Claimed in error	$ 615.65
061499	17/05/2024	Eric Ling	Youth achievment grant	$ 500.00
061500	17/05/2024	Thomas Meyer	Youth achievment grant	$ 500.00
061501	17/05/2024	YMCA Coastal City Hockey Club	Bond refunds	$ 750.00
061502	17/05/2024	The Rotary Club of Cambridge	Bond refunds	$ 750.00
061503	17/05/2024	Wembley Theatre Company	Bond refunds	$ 750.00
061504	17/05/2024	Travis Mitchell Construction Pty Ltd	Bond refunds	$ 700.00
061505	17/05/2024	Ms EJ Rocher	Bond refunds	$ 1,500.00
061506	17/05/2024	Softwoods Timberyards Pty Ltd T/as Patio	Bond refunds	$ 700.00
061507	24/05/2024	Water Corporation	Water usage bill payment	$ 4,636.76
061508	24/05/2024	Ms EJ Rocher	Bond refunds	$ 699.30
061509	24/05/2024	Ms CM Purcell, Mr CJ Williams	Bond refunds	$ 700.00
061510	24/05/2024	Softwoods Timberyards Pty Ltd T/as Patio	Bond refunds	$ 700.00
061511	24/05/2024	Mrs Brooke R Morris	Bond refunds	$ 150.00
061512	24/05/2024	Mr Andrew Stafford	Bond refunds	$ 150.00
061513	24/05/2024	Spadaccini Homes Pty Ltd	Bond refunds	$ 5,000.00
061514	24/05/2024	Jitendra Talele	Youth achievment grant	$ 500.00
061515	30/05/2024	City of Gosnells	LSL Liability payout	$ 1,828.54
061516	30/05/2024	Water Corporation	Water usage bill payment	$ 2,022.29
061517	30/05/2024	Spadaccini Homes Pty Ltd	Bond refunds	$ 5,000.00
061518	30/05/2024	Mr SR Hazeldine	Bond refunds	$ 543.90
061519	30/05/2024	Green-Shore Builders Pty Ltd	Bond refunds	$ 1,500.00
061520	30/05/2024	Dale Alcock Homes Pty Ltd	Bond refunds	$ 2,500.00
061521	30/05/2024	Softwoods Timberyards Pty Ltd T/as Patio	Bond refunds	$ 700.00
061522	30/05/2024	Softwoods Timberyards Pty Ltd T/as Patio	Bond refunds	$ 700.00
061523	30/05/2024	888 Software Pty Ltd	Bond refunds	$ 2,500.00
TOWN OF CAMBRIDGE CHEQUE PAYMENTS				**$ 57,618.59**

Payment Number	Payment Date	Name/Reference	Description	Payment Amount
Payroll EFTs Issued Listing May 2024				
1408	7/05/2024	Net Pay	Period end date 05/05/2024	$ 610,309.21
1409	21/05/2024	Net Pay	Period end date 19/05/2024	$ 633,092.39
Payroll				**$ 1,243,401.60**
Supplier Direct Bank Debit Listing May 2024				
Sup800	2/05/2024	Commonwealth Bank	Merchant Fees	$ 5,074.15
Sup801	3/05/2024	Commonwealth Bank	Mastercard April 2024	$ 9,463.23
Sup802	6/05/2024	SuperChoice	Superannuation F 08.04.2024 - 21.04.2024	$ 123,727.18
Sup803	15/05/2024	Commonwealth Bank	Bank Fees	$ 1,142.45
Sup804	20/05/2024	Magistrates Court	Disputed parking fine - court case	$ 171.70
Sup805	21/05/2024	SuperChoice	Superannuation F 22.04.2024 - 05.05.2024	$ 122,675.04
Sup806	23/05/2024	Fines Enforcement Agency	144 + 1 Unpaid infringements for collection	$ 12,107.50
Sup807	23/05/2024	SuperChoice	Super repaid (due to incorrect bank details)	$ 92.68
Sup808	29/05/2024	SuperChoice	Superannuation F 6.05.2024 - 19.05.2024	$ 128,649.55
Direct Bank Charges				**$ 403,103.48**
WGC Direct Bank Debit Listing May 2024				
DD818	3/04/2024	MiClub	IT Support for the online payment	$ 2,183.50
DD819	15/04/2024	Shopify	Subscription payment	$ 253.23
DD820	24/04/2024	Capital Finance	Golf Cart lease	$ 21,278.00
DD821	30/04/2024	Delage Landen	Plant equipment charge	$ 15,660.74
Direct Debits - WGC				**$ 39,375.47**
TOTAL ELECTRONIC FUND TRANSFERS (EFT)				**$ 1,685,880.55**

Payment Date	Name/Reference	Description	Payment Amount
Administration Officer Library Services			
4/04/2024	Coles	Morning Tea for new Director	$ 28.20
7/04/2024	Bunnings	Potting mix for Citrus Trees	$ 21.28
9/04/2024	Coles	Kitchen Provisions	$ 53.40
12/04/2024	Coles	Kitchen Provisions	$ 7.45
16/04/2024	Executive Media	Magazine Subscription Renewal	$ 39.85
16/04/2024	Open Book Australia	Book Stock	$ 19.99
17/04/2024	Draftex	Standard Clear Map Hanging Strips	$ 202.75
19/04/2024	Coles	Kitchen Provisions	$ 8.90
27/04/2024	International Artist	Magazine Subscription renewal	$ 90.78
27/04/2024	Commonwealth Bank	International Transaction fee	$ 2.27
29/04/2024	Coles	Kitchen Provisions	$ 8.90
			$ 483.77
Community Development Officer			
23/04/2024	Mundaring Weir Hotel	CSS Outing: Lunch Expenditure For X1 Staff & 2 Volunteers	$ 72.00
			$ 72.00
Coordinator Communications and Customer Services			
5/04/2024	LG Professionals	CEO Attendance at Conference	$ 95.00
23/04/2024	Officeworks	Citizenship Photos	$ 7.75
29/04/2024	Tee Shirt Republic	LG Management Challenge	$ 378.07
			$ 480.82
Coordinator IT			
4/04/2024	JB Hi-Fi	Apple Pencil and Replacement Tips	$ 161.99
4/04/2024	Sketchup Pro	Sketchup Pro Subscription	$ 1,034.00
4/04/2024	Dell Technologies	Dell Laptop Extended Warranties	$ 863.50
9/04/2024	Officeworks	Cygnett Iphone 14 Phonecase	$ 44.95
12/04/2024	Go Daddy	Ssl Renewal For www.boldparkaquatic.com.au	$ 319.90
13/04/2024	Go Daddy	Ssl Renewal For www.quarryamphitheatre.com.au	$ 319.90
18/04/2024	Wilson Parking Perth	Parking for staff to attend Essential 8 & E5 Conference	$ 32.00
26/04/2024	Officeworks	Laptop Stand and Wireless Keyboard	$ 97.95
26/04/2024	PLE Computers	Ram Upgrade 8Gb Ddr4	$ 48.94
26/04/2024	JB Hi-Fi	Three Jabra Headsets	$ 219.41
			$ 3,142.54
Corporate Support Officer			
4/04/2024	Landgate	Caveat Document Search	$ 152.50
4/04/2024	Growers Lane	Farewell Morning Tea	$ 130.00
5/04/2024	BWS	Ice for WHS Bbq/Meeting	$ 5.00
5/04/2024	Woolworths	Provisions for WHS Bbq/Meeting	$ 44.55
5/04/2024	Bakers Delight	Bread Rolls for WHS Bbq/Meeting	$ 19.90
8/04/2024	Woolworths	Farewell Morning Tea	$ 124.80
9/04/2024	Military Shop	Poppies for ANZAC Day 2024	$ 833.02
11/04/2024	Coles	Drinks for Citizenship Ceremony	$ 7.68
11/04/2024	Vintage Cellars	Drinks for Citizenship Ceremony	$ 54.00
17/04/2024	Eventbrite - Carbon Training	Carbon Accounting Training	$ 40.00
18/04/2024	Hire Society	Table Hire Volunteer Of The Year Function	$ 423.05
22/04/2024	CTI Couriers	Ocean Village Surveys - Courier Costs	$ 25.14
26/04/2024	Dropbox International ltd	Dropbox Plus Renewal	$ 184.67
30/04/2024	CANVA	Community Service Annual - Canva Subscription	$ 209.90
1/05/2024	Western Suburbs Business Association	Gold Membership - Staff Member	$ 808.50
1/05/2024	Eventbrite - Carbon Training	Carbon Accounting Training	$ 40.00
			$ 3,102.71

General Manager - WGC				
4/04/2024	Deputy	Workforce Management Software	$	662.48
4/04/2024	Officeworks	Pencils for the Mini Golf	$	34.00
4/04/2024	Bookitlive	Golf Lessons and Clinics Subscription	$	160.00
8/04/2024	MYOB	Subscription April 2024	$	141.00
9/04/2024	Performance Golf	E News	$	150.00
17/04/2024	Netregistry	Domain Name Renewal	$	56.95
17/04/2024	Netregistry	Domain Name Renewal	$	31.45
17/04/2024	Netregistry	Domain Name Renewal	$	58.95
17/04/2024	Bookitlive	Golf Lessons and Clinics Subscription	$	160.00
19/04/2024	VAC Shop	Proshop Vacuum	$	891.95
24/04/2024	VAC Shop	Proshop Vacuum	-$	891.95
24/04/2024	Adobe	Subscription 2024	$	79.99
1/05/2024	Capsule	Subscription 2024	$	27.76
1/05/2024	Commonwealth Bank	International Transaction fee	$	0.69
1/05/2024	Marlin Digital Ltd	Minigolf Subscription	$	77.17
1/05/2024	Commonwealth Bank	International Transaction fee	$	1.93
			$	1,642.37
Bold Park Aquatic Centre Manager				
5/04/2024	Sendgrid	BPA Email System	$	137.35
5/04/2024	Commonwealth Bank	International Transaction fee	$	3.43
11/04/2024	Harvey Norman	Ice Machine for Café Kitchen	$	150.00
15/04/2024	Bunnings	Hardware goods	$	116.24
1/05/2024	Department of Health Pharm	Poisons testing	$	132.00
			$	539.02
TOTAL CREDIT CARD PAYMENTS			**$**	**9,463.23**

13.2.3 Withdrawal of Caveat and Lodgement of Caveat - 170 Railway Parade, Leederville

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Isabelle Khoo (Manager Contracts and Leasing)
AUTHORISER:	Lisa Clack, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Withdrawal of Caveat M 535696 [**13.2.3.1** - 2 pages] 2. CONFIDENTIAL - Replacement Deed [**13.2.3.2** - 22 pages] 3. Original Deed [**13.2.3.3** - 14 pages] 4. Caveat M 535696 [**13.2.3.4** - 4 pages] 5. Certificate of Title 2822-998 170 Railway Parade, West Leederville 6007 [**13.2.3.5** - 2 pages]

PURPOSE OF REPORT:

To approve the use of the Town of Cambridge Common Seal to allow for a caveat over 170 Railway Parade, Leederville (WALGA building) to be temporarily lifted, and a replacement deed put in place. The caveat is in place to protect pedestrian access, and the replacement deed will ensure it continues.

EXECUTIVE SUMMARY:

The Town of Cambridge (Town) has a caveat over 170 Railway Parade in West Leederville (Caveat), legally described as Lot 1 on Deposited Plan 75057 being the whole of the land on Certificate of Title Volume 2822 Folio 998 (Land) which protects access to a pedestrian path between Nicholson Street to Railway Parade in West Leederville.

The purpose of this report is to seek Council's authorisation to apply the Common Seal of the Town to the following documents:

(1) the Withdrawal of Caveat (at **Attachment 1**), and
(2) the Replacement Deed (at **Attachment 2**), which allows the Town to register a new caveat on the title to ensure the public can continue to have use and access to the pedestrian path.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That Council AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the Withdrawal of Caveat for 170 Railway Parade, Leederville at Attachment 1, Deed (Replacement Agreement) at Attachment 2 and replacement caveat under section 9.49A of the *Local Government Act 1995*.

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The Town has a deed that establishes a pedestrian path between Nicholson Street to Railway Parade in West Leederville (Deed). **Attachment** 3 is a copy of the Deed**.**

The pedestrian path is managed by the Town. The Town's pedestrian path interest is protected by a caveat registered on title of the Land. **Attachment 4** is a copy of the Caveat**.**

The Town's Caveat needs to be temporarily removed from the title to allow for a transaction to occur. A new caveat will be reinstated simultaneously at the time of the transaction to protect the pedestrian path over the Land.

Attachment 5 is a copy of the Certificate of Title of the Land**.**

It is noted that the Town of Cambridge has an interest in 170 Railway Parade through the Local Government House Trust ("the Trust"). The Trust is a unit trust created in 1980 to provide building accommodation to WALGA. 132 Local Governments made financial contributions to create a Trust comprising 620 units of equal value. The Town of Cambridge holds two units in the Trust.

DETAILS:

The Town received the documents for execution on 19 June 2024, and requires a Council resolution to allow the application of the common seal.

WALGA has provided and executed a Replacement Deed which provides for the Town to lodge a replacement caveat on title after the transaction takes place to continue to protect the Town's interest for a pedestrian path over the Land.

McLeods will prepare and execute a new caveat protecting the Town's pedestrian path interest on the Town's behalf, which will be registered on title following the transaction.

COMMENT:

There is an obligation on the Town under section 6.3 of the original Deed to temporarily withdraw the caveat, provided the Town is entitled to relodge it, this must occur within 14 business days of the request being made by WALGA.

POLICY / STATUTORY IMPLICATIONS:

Section 9.49A(3) of the L*ocal Government Act 1995* requires the common seal of a local government to be affixed in the presence of the Mayor and the CEO, each of whom is to sign the document to attest that the common seal was so affixed.

The Town's Common Seal Policy 020 requires caveats to be executed under common seal. The Policy further requires the authority of the Council before the common seal is applied.

RISK MANAGEMENT IMPLICATIONS:

Low: The status quo will not change. The Caveat will be removed from title for the transaction to occur, but a new caveat will be registered following the transaction protecting the Town's interest for the pedestrian path to remain in place.

FINANCIAL IMPLICATIONS:

There are no financial implications for the Town. The legal costs associated with:

(a) the Withdrawal of Caveat and are borne by WALGA; and
(b) the Replacement Deed, including its preparation and lodgment of the new caveat, are borne by WALGA, pursuant to clause 4 of the Replacement Deed.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our People: A community that supports wellbeing, connection and inclusion
Places for People - Together with our community, plan, create and activate neighborhoods that are distinctive, welcoming and accessible.

Our Economy: An attractive destination to visit, full of opportunities and thriving businesses
Land and investment - Leverage and improve the Town's economic assets to grow the local economy.
Partnerships and connections - Develop strategic connections and relationships to ensure the community is well serviced.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as does not require community consultation, as this matter is administrative in nature.

FORM W 1

FORM APPROVED
NO. B2609

WESTERN AUSTRALIA
TRANSFER OF LAND ACT 1893 AS AMENDED

WITHDRAWAL OF CAVEAT

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
Lot 1 on Deposited Plan 75057	Whole	2822	998

CAVEATOR (Note 2)

TOWN OF CAMBRIDGE

CAVEAT NUMBER (Note 3)	STATE WHETHER WHOLE OR PART OF LAND IN CAVEAT
M535696	Whole

The CAVEATOR HEREBY WITHDRAWS the said Caveat from the Land above described

Dated this day of Year

SIGNATURE OF CAVEATOR (Note 4)

THE COMMON SEAL of the TOWN OF CAMBRIDGE is affixed in the presence of -

MAYOR (Print Full Name)

CHIEF EXECUTIVE OFFICER (Print Full Name)

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INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet, Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page ..."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the persons signing this document and their witnesses.

NOTES

1. DESCRIPTION OF LAND
   Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
   Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
   The Volume and Folio or Crown Lease number, to be stated.
2. CAVEATOR
   State full name of Caveator/Caveators.
3. CAVEAT NUMBER
   State Caveat number being withdrawn.
4. CAVEATOR'S EXECUTION
   A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The address and occupation of the witness must be stated.

EXAMINED

OFFICE USE ONLY

WITHDRAWAL OF CAVEAT

LODGED BY	McLeods
ADDRESS	220 Stirling Highway CLAREMONT WA 6010
PHONE No.	9383 3133
FAX No	9383 4935
REFERENCE No.	FG:ACB:CAMB:30752 - WOC M535696 property@mcleods.com.au
ISSUING BOX No.	346K

PREPARED BY	McLeods		
ADDRESS	220 Stirling Highway CLAREMONT WA 6010		
PHONE No.	9383 3133	FAX No.	9383 4935

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY.

TITLES, LEASES, DECLARATIONS ETC. LODGED HEREWITH

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Received Items

Nos.

Receiving Clerk

Lodged pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.

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Agreement to Ensure Public Access to Pedestrian Path: 168-170 Railway Parade, West Leederville

Town of Cambridge

Qube Railway Parade Pty Ltd

Western Australian Local Government Association

McLEODS
Barristers & Solicitors
Stirling Law Chambers | 220-222 Stirling Highway
CLAREMONT WA 6010
Tel: (08) 9383 3133 | Fax: (08) 9383 4935
Email: mcleods@mcleods.com.au
Ref: FG:CAMBRIDGE 30752

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Details

Parties

Town of Cambridge

of 1 Bold Park Drive, Floreat, Western Australia

(**Town**)

Qube Railway Parade Pty Ltd (ACN 142 915 348)

of Suite 3, Level 1, 437 Railway Road, Subiaco

Western Australian Local Government Association

of 15 Altona Street, West Perth

(**Owners**)

Background

A The Owners are registered as the proprietors of an estate in fee simple in land being Lot 1 on Deposited Plan 75057 and being the whole of the land comprised in Certificate of Title Volume 2822 Folio 998 (**Land**).

B The Land is situated within the district of the Town, and the Owners applied to the Town for planning approval to construct a proposed office building (WALGA Headquarters) on the Land (**Development**).

C The Council of the Town granted approval for the Development on 20 December 2011 (**Approval**), subject to a number of conditions including the following:

"1. *An agreement being entered into between the Town and the owners of the site, under Clause 49 of the Scheme, to provide for a permanent pedestrian path through the site, prior to occupation of the building.*

The pedestrian path must:

(i) provide for unrestricted public access (except for occasional closure necessary to prevent the establishment of an easement by prescription) connecting Nicholson Street and Railway Parade;

(ii) be a minimum of 11 metres in width; and

(iii) be constructed and maintained as shown on the plans submitted with this application.

Notification of this planning condition must be lodged against the title to [the] site land under Section 70A of the Transfer of Land Act.

2. *An agreement being entered into between the Town and the owners of the site under Clause 49 of the Scheme, under which the owner agrees to cede to the Town without compensation for the purpose of a future ROW a strip of land six(6) metres wide across the northern boundary of the site, prior to the issue of the building licence. This strip of*

land is to be subdivided from Lot 50 at the time Lots 50 and 500 are amalgamated (to accommodate the development) and ceded free of cost to the Town at that time."

(Conditions 1 and 2)

D The Town has agreed that in lieu of the requirement for the lodgement of a notification under section 70A of the *Transfer of Land Act 1893* against the Certificates of Title to the Land that the Owners enter into a deed with the Town to ensure that the pedestrian access path connecting Nicholson Street and Railway Parade through the Land is kept open at all time for use by the public.

E The Owners have agreed with the Town that the deed may be secured by an absolute caveat over the portion of the Land the subject of the pedestrian access path to ensure that subsequent owners of the Land will be bound by the obligation to ensure public pedestrian access through the Land.

F The Owners enter into this Deed to comply with Conditions 1 and 2 of the Approval.

Agreed terms

1. Definitions

Unless otherwise required by the context or subject matter the following words have these meanings in this Deed:

Access Hours means between 5:00am and 1:00 am the following day, for each day of the year;

Business Day means a day other than a Saturday, Sunday or public holiday in Perth, Western Australia.

Deed means this deed as supplemented, amended or varied from time to time.

Claims means all or any claims, proceedings, actions, rights of action, liabilities, damages, losses, remedies, expenses, fines and penalties (including associated expenses and legal costs on a full indemnity basis).

Pedestrian Movement means only movement on foot or, in the case of a disabled person, by wheelchair or similar conveyance, whether motorised or not, but does not include the use of skateboards, roller-skates, roller-blades, bicycles or similar apparatus.

Pedestrian Path means that area of the Land designated as a pedestrian path, as is more particularly identified on the sketch annexed hereto as **Annexure 1**.

2. Maintain Pedestrian Access

(1) Subject to this Deed, the Owners covenant and agree with the Town to ensure that members of the public have Pedestrian Movement through the Pedestrian Path during the Access Hours.

(2) Nothing in this Deed permits any person to use skateboards, roller-skates, roller-blades, bicycles, motorised vehicles or similar apparatus (but excluding wheelchairs and other mobility assistance apparatus for disabled persons) within the Pedestrian Path.

3. Limited right to prevent to access

3.1 No Closure without consent

Subject to **clauses 3.2 and 3.3**, the Owners covenant and agree with the Town not to construct or place or suffer to be constructed or placed, any obstruction on the Pedestrian Path which would prevent or substantially interfere with the use of the Pedestrian Path by members of the public, without the prior written approval of the Town which will not be unreasonably withheld or delayed.

3.2 Closure Due to Extenuating Circumstances

The Town and the Owners agree that:

(a) in the event of extenuating circumstances including but not limited to recurring damage to the Pedestrian Path from vandalism or otherwise arising from public access, the Owners may reasonably close the Pedestrian Path without the prior written approval of the Town; and

(b) in the event of a closure as described in paragraph (a) above, the Pedestrian Path will not remain closed for a period of more than three (3) business days unless the Town, acting reasonably, agrees otherwise in writing.

3.3 Right to close for one day per year

(a) The parties acknowledge and agree that the Owners may:

(i) prevent access to the Pedestrian Path during the Access Hours, for one day per calendar year for the purpose of preventing any easement by prescription arising; and

(ii) temporarily close or obstruct the whole or a part of the Pedestrian Path:

(A) where it considers it reasonably necessary to do so in an emergency or to protect safety or as a result of other circumstances beyond its control; or

(B) to carry out repair, maintenance or replacement of any part of the Pedestrian Walkway or the building in which it is located.

(b) Where the Owners propose to close the whole of the Pedestrian Path, they must (where it is reasonable to do so) notify the Town at least 7 days prior to doing so and liaise with the Town so as to minimise any adverse impact on the public.

(c) Nothing in this Deed prevents the Owners from constructing or placing or permitting the construction or placement of any garbage bins, signs, placards, seats or plantings within the Pedestrian Path without the consent of the Town PROVIDED that:

(i) any such items are in keeping with the use of the Pedestrian Path as a pedestrian accessway; and

(ii) no substantial interference is caused to Pedestrian Movement across and through the Pedestrian Path; and

(iii) the Owners obtain all consents, approvals, authorities or permits required at law in respect of such items. For the purpose of clarity, the Owners acknowledge that any signs may need to comply with the Town's Town Planning Scheme No. 1 and

any replacement scheme and the Town's applicable signs Local Laws and any replacement local law.

4. Graffiti; Damage to Development

4.1 Graffiti

(1) The Owners and the Town covenant and agree that the Town shall undertake to remove any graffiti from the Development in accordance with the Town's public service commitment for graffiti removal published on the Town's website, as soon as is reasonably practicable following receipt of notification from the Owners of any part of the Development being the subject of graffiti, and the Owners authorise the Town by its graffiti contractor to enter onto the Land to remove such graffiti.

(2) The Town shall determine in its absolute discretion and on a case by case basis how much it is willing to contribute towards the costs of removal of any graffiti from the Development and any costs in excess of that which the Town is willing to pay shall be borne by the Owners.

(3) The Town shall consult with the Owners on a case by case basis as to the cost of removal of the graffiti should there be a sharing of the costs.

4.2 Damage to Development

The Owners and the Town acknowledge and agree that the Owners shall be responsible to repair at the Owners' cost any damage or destruction caused to the Development however such damage or destruction is caused.

5. Plea in Bar

The Owners acknowledge and agree with the Town that:

(a) the ROW shall be ceded to the Crown free of cost and no claim lies against the Town or the Crown in respect of the ceding or acquisition of the Road Land under the *Land Administration Act 1997* or any other statutory provision or otherwise; and

(b) this Deed may be pleaded in any Court as a bar to any action, suit, claim, cause of action or proceeding whatsoever commenced or pursued at any time by the Owners or any person or body claiming through the Owners against the Town or the Crown in respect of the ceding or acquisition of the ROW.

6. Disposal Restrictions

6.1 Disposal Requirements

Subject to **clause 6.2**, the Owners shall not sell, transfer, mortgage, lease, charge, assign or otherwise dispose of or encumber the Land or any part or interest therein to any person without the prior written consent of the Town, which consent shall not be withheld if:

(a) the Owners are not in default of the terms of this Deed; and

(b) the person to whom any such right or interest in the Land is to be granted has first executed a Deed of Covenant (or in the case of a mortgagee, a specific undertaking in a form acceptable to the Town) to be prepared by the Town's solicitors at the cost of the Owners whereby that person covenants to observe and perform such of the covenants conditions and stipulations herein contained (including this covenant) as the Town shall require, as if that person had been a party to this Deed.

6.2 Commercial Leases

(1) Notwithstanding **clause 6.1**, the Town acknowledges that the Owners may enter into leases on usual commercial terms in relation to the Land.

(2) The Owners must ensure that any lessee(s) of the Land or part thereof complies with the terms of **clause 2 and clause 3.1** of this Deed.

6.3 Temporary Withdrawal of Caveat

Subject to the Owners complying with **clause 6.1** of this Deed, the Town will at the request of the Owners and at the Owners' cost within 14 Business Days after request provide to the Owners a withdrawal of the Town's Caveat lodged pursuant to **clause 7** to enable the registration of any transfer, mortgage or charge of the Land PROVIDED that the Town is entitled to relodge its absolute caveat following the registration of such transfer, mortgage or charge.

7. Charge and Caveat

The Owners charge their respective interests in the Land in favour of the Town with the performance of their obligations pursuant to this Deed and with the payment of all moneys owing to the Town or which may become payable to the Town pursuant to this Deed, and for the purpose of securing the same authorise the Town to lodge an absolute Caveat at the Landgate against that part of the Land comprising the Pedestrian Path for the purpose of securing such obligations.

8. Costs

The Owners shall be responsible for the Town's reasonable legal costs of and incidental to:

(a) the preparation, negotiation, execution and stamping of this Deed and all duty payable hereon; and

(b) the preparation and lodgment of any caveat(s) and any withdrawal(s) or replacements thereof.

9. Notice

Any communication under or in connection with this Deed:

(a) must be in writing;

(b) must be addressed in the manner specified in **Item 1** of the Schedule;

(c) must be signed by the party making the communication or on its behalf by the solicitor for, or by any attorney, director, secretary, or authorised agent or officer of, any party;

(d) must be delivered or posted by prepaid post to the address, or sent by fax to the number, of the addressee, in accordance with paragraph (b) of this clause;

(e) will be deemed to be given or made:

(i) if by personal delivery, when delivered;

(ii) if by leaving the Notice at an address specified in paragraph (b) of this clause, when left at that address unless the time of leaving the Notice is not on a Business Day or after 5 pm on a Business Day, in which case it will be deemed to be given or made on the next following Business Day;

(iii) if by post, on the second Business Day following the date of posting of the Notice to an address specified in paragraph (b) of this clause; and

(iv) if by facsimile, when despatched by facsimile to a number specified in paragraph (b) of this clause unless the time of dispatch is not on a Business Day or after 5 pm on a Business Day, in which case it will be deemed to be given or made on the next following Business Day.

10. Variation

A variation to this Deed must be in writing and signed by the parties.

11. Further Assurances

Each party must execute and deliver all such documents, instruments and writings and must do and must procure to be done all such acts and things as may be necessary or desirable to implement and give full effect to the provisions and purpose of this Deed.

12. Severance

If any part of this Deed is, or becomes, void or unenforceable that part is or will be, severed from this Deed to the intent that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected by that severance.

13. Waiver

The parties mutually covenant and agree that:

(a) no right under this Deed is waived or deemed to be waived except by notice in writing signed by the party waiving the right;

(b) a waiver by one party under paragraph (a) of this clause does not prejudice its rights in respect of any subsequent breach of this Deed by the other party; and

(c) a party does not waive its rights under this Deed because it grants an extension or forbearance to the other party.

14. Applicable Law

This Deed shall be governed by the laws of the State of Western Australia, and where applicable the Commonwealth of Australia.

15. Interpretation

15.1 Interpretation

In this Deed -

(a) words denoting -

(i) the singular includes the plural and vice versa; and

(ii) a gender or genders include each other gender;

(b) if a word or phrase is assigned a particular meaning, other grammatical forms of that word or phrase have a corresponding meaning;

(c) a reference to -

(i) a person includes a firm, an unincorporated association, an incorporated association, a corporation and a government or statutory body or authority;

(ii) a person includes their legal personal representatives, successors and assigns;

(iii) a statute, regulation, local law or any other written law, code or policy includes subsidiary legislation or an instrument made under it, and consolidations, amendments, re-enactments or replacements of any of them;

(iv) a right includes a benefit, remedy, discretion, authority or power;

(v) an obligation includes a warranty or representation, and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;

(vi) provisions or terms of this Deed, or another document, agreement, understanding or arrangement, include a reference to both express and implied provisions and terms;

(vii) time is to local time in Perth, Western Australia;

(viii) $ or dollars is a reference to the lawful currency of Australia;

(ix) this Deed or any other document includes this Deed or other document as amended or replaced and despite any change in the identity of the parties;

(x) writing includes any mode of representing or reproducing words in tangible and permanently visible form, and includes facsimile transmissions or other electronic mail or transmissions;

(xi) any thing (including any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;

(xii) a clause, paragraph, Schedule or Annexure is a reference to a clause or paragraph of or Schedule or Annexure to, this Deed; and

(d) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions.

15.2 Headings

Headings do not affect the interpretation of this Deed.

15.3 Schedules etc

Each Schedule (and an Annexure or document incorporated by reference, if any) forms part of this Deed. In the event of any conflict or inconsistency between any part of –

(a) the terms and conditions contained in the clauses of this Deed;

(b) a Schedule;

(c) an Annexure, if any; and

(d) a document incorporated by reference, if any,

the material mentioned in any one of paragraph (a)-(d) of this subclause has precedence over material mentioned in a subsequent paragraph, to the extent of any conflict or inconsistency.

Schedule

Item 1 Notices

Owners:

Address: Qube Railway Parade Pty Ltd
Suite 3, Level 1,
437 Roberts Road,
SUBIACO WA 6008

Fax No: (08) 9386 8477

Owners:

Address: Western Australian Local Government Association
15 Altona Street
WEST PERTH WA 6872

Fax No: (08)

Town:

Address: Town of Cambridge
1 Bold Park Drive
FLOREAT WA 6014

Fax No: (08) 9347 6060

Attention: Chief Executive Officer

Signing page

EXECUTED by the parties as a Deed

January 23rd, 2014.

THE COMMON SEAL of the **TOWN of CAMBRIDGE** was affixed by authority in the presence of)

MAYOR

Mayor Simon Withers
Print Full Name

CHIEF EXECUTIVE OFFICER

JASON MARK CYON
Print Full Name

Executed by QUBE RAILWAY PARADE PTY LTD (ACN 142 915 348) in accordance with section 127 of the Corporations Act:

Signature of director

RHYS JONATHON KELLY
Name of director (print)

Signature of director/company secretary

Marc Vincent Johnson
Name of director/company secretary (print)

Executed by **WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION**

THE COMMON SEAL of the WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION was affixed by authority in the presence of

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
COMMON SEAL

PRESIDENT

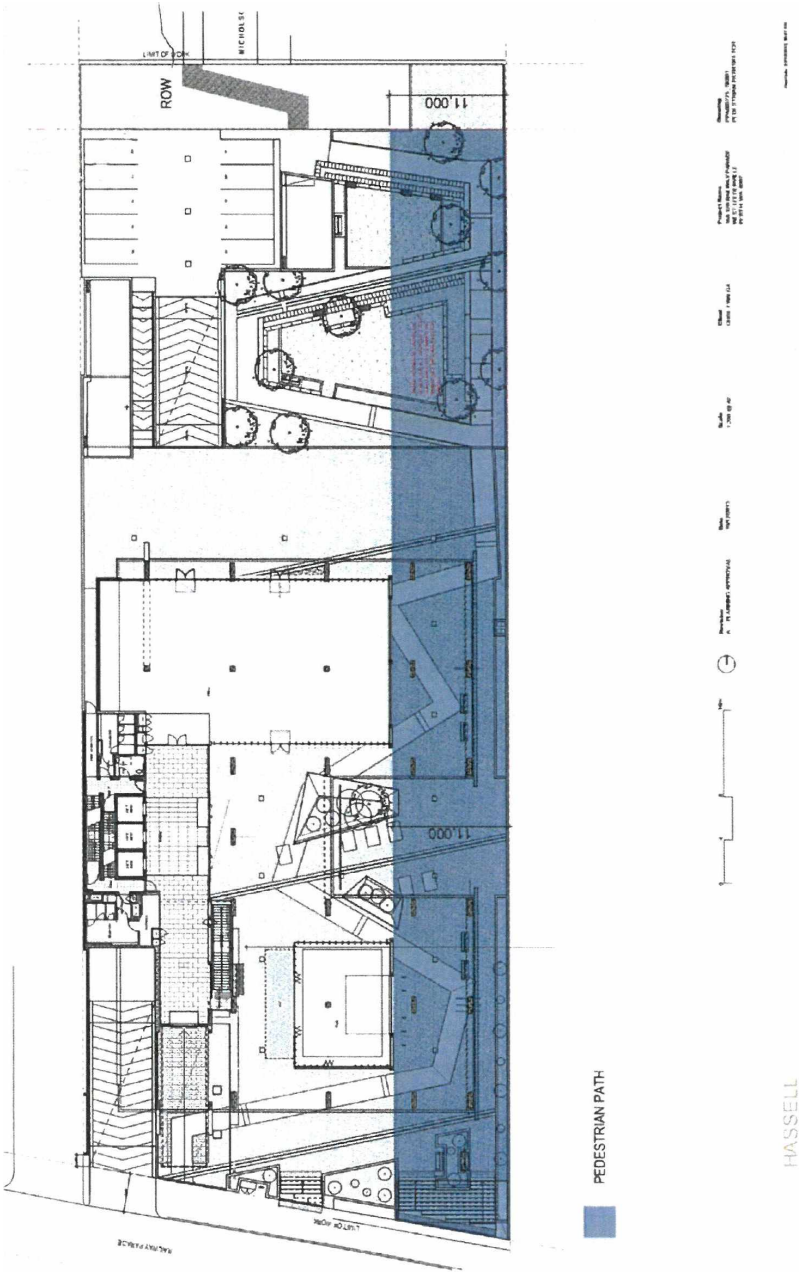
Troy Ernest Pickard
Print Full Name

30752-14 01 08-FG-MR-Access Deed

CHIEF EXECUTIVE OFFICER

RICKY BURGES
Print Full Name

Annexure 1 – Sketch of Pedestrian Path



INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet, Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page ..."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the persons signing this document and their witnesses.

NOTES

1. **DESCRIPTION OF LAND**
   Lot and Diagram/Plan/Strata/Survey-Strata plan number or Location name and number to be stated.
   Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
   The Volume and Folio or Crown Lease number, to be stated. If this document relates to only part of the land comprised in the Certificate of Title further narrative or graphic description may be necessary.
2. **CAVEATOR**
   State full name of the Caveator.
3. State the address, or a number for a facsimile machine in Australia for service of notice on the Caveator.
4. **REGISTERED PROPRIETOR**
   State full name and address of the Registered Proprietor/ Registered Proprietors as shown on Certificate of Title or Crown Lease and any address/addresses to which future notices can be sent.
5. Specify the Estate or Interest claimed
6. Specify the grounds on which claim is made.
7. State whether "Absolutely" or "Unless such Instrument be expressed to be subject to the Caveator's claim", or "until after notice of any intended registration or registered dealing to the Caveator at the address for service of notice".
8. **CAVEATOR'S OR AGENTS EXECUTION**
   A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The address and occupation of the witness must be stated.

EXAMINED

NOTICES TO BE SENT:

OFFICE USE ONLY

M535696 C
30 Jan 2014 13:05:34 Perth

REG $ 160.00

CAVEAT

LODGED BY	McLeods
ADDRESS	220 - 222 Stirling Highway CLAREMONT WA 6010
PHONE No.	9383 3133
FAX No	9383 4935
REFERENCE No.	30752-14.01.29-MR-Caveat Melissa Restifo / Fiona Grgich
ISSUING BOX No.	346K

PREPARED BY	McLeods		
ADDRESS	220 - 222 Stirling Highway CLAREMONT WA 6010		
PHONE No.	9383 3133	FAX No.	9383 4935

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY.

2/2

TITLES, LEASES, DECLARATIONS ETC. LODGED HEREWITH

1. Sketch
2. Duplicate Deed
3.
4.
5.
6.

Received Items
Nos. 2
Receiving Clerk

Lodged pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.

REGISTRAR OF TITLES WESTERN AUSTRALIA

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FORM C 1

FORM APPROVED
NO. B2894

WESTERN AUSTRALIA
TRANSFER OF LAND ACT 1893 AS AMENDED

AGREEMENT DATED 23/1/14
STAMPED NDP
SIGNED

CAVEAT

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
That portion of Lot 1 on Deposited Plan 75057 shown as hachured on the sketch annexed hereto.	Part	2822	998

CAVEATOR (Note 2)

TOWN OF CAMBRIDGE

ADDRESS OR FACSIMILE MACHINE NUMBER FOR SERVICE OF NOTICE ON CAVEATOR (Note 3)

McLEODS, Solicitors, 220-222 Stirling Highway, Claremont

REGISTERED PROPRIETOR (Note 4)

QUBE RAILWAY PARADE PTY LTD (ACN 142 915 348) of Suite 3, Level 1, 437 Railway Road, Subiaco and WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION of 15 Altona Street, West Perth

ESTATE OR INTEREST BEING CLAIMED (Note 5)

as chargee

The CAVEATOR claims an estate or interest as specified herein of the estate or interest of the abovenamed REGISTERED PROPRIETOR in the land above described BY VIRTUE OF (Note 6)

a deed dated 23 January 2014 and titled 'Agreement to Ensure Public Access to Pedestrian Path: 168-170 Railway Parade, West Leederville' made between the registered proprietors and the caveator.

And FORBIDS the registration of any Instrument affecting the estate or interest (Note 7)

Absolutely

Dated this 30 day of January Year 2014

CAVEATOR OR AGENT SIGN HERE (Note 8)

Signed

Fiona Grgich
for McLeods
Solicitors for the Caveator

In the presence of

Melissa Restifo
c/o 220-222 Stirling Highway
CLAREMONT WA 6010
Solicitor

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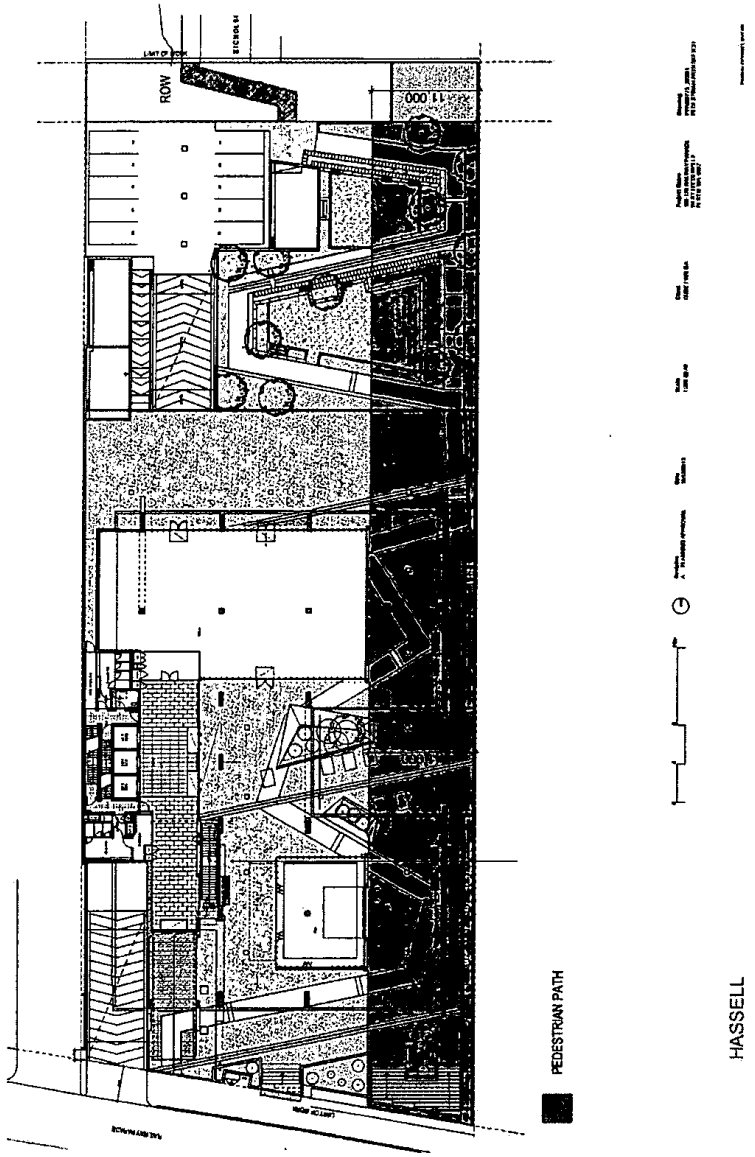
Annexure 1 – Sketch of Pedestrian Path



Sketch included 31/7/15
see Sundry N79660

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WESTERN AUSTRALIA

TITLE NUMBER	
Volume	Folio
2822	**998**

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 1 ON DEPOSITED PLAN 75057

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

QUBE RAILWAY PARADE PTY LTD OF SUITE 3, LEVEL 1, 437 ROBERTS ROAD, SUBIACO
IN 4/10 SHARE
WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION OF LEVEL 1, 170 RAILWAY PARADE, WEST LEEDERVILLE
IN 6/10 SHARE
AS TENANTS IN COMMON

(AF M422038) REGISTERED 4/10/2013

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. M139459 MORTGAGE TO COMMONWEALTH BANK OF AUSTRALIA REGISTERED 19/12/2012.
2. EASEMENT BURDEN CREATED UNDER SECTION 167 P. & D. ACT FOR SEWERAGE PURPOSES TO WATER CORPORATION - SEE DEPOSITED PLAN 75057
3. M422040 MORTGAGE TO COMMONWEALTH BANK OF AUSTRALIA REGISTERED 4/10/2013.
4. M535695 NOTIFICATION CONTAINS FACTORS AFFECTING THE WITHIN LAND. LODGED 30/1/2014.
5. M535696 CAVEAT BY TOWN OF CAMBRIDGE AS TO PORTION ONLY LODGED 30/1/2014.
6. M662870 LEASE TO ALIMENT (WA) PTY LTD OF ATHANS & TAYLOR JOONDALUP, SUITE 7, 89 WINTON ROAZD, JOONDALUP EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 9/6/2014.
7. M753175 LEASE TO WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION OF LEVEL 1, 170 RAILWAY PARADE, WEST LEEDERVILLE EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 29/8/2014.
8. N029110 LEASE TO JARDINE LLOYD THOMPSON PTY LTD OF LEVEL 11 66 CLARENCE STREET SYDNEY NEW SOUTH WALES AS TO PORTION ONLY. EXPIRES: SEE LEASE. REGISTERED 16/6/2015.
   - P905802 CHANGE OF NAME. LESSEE NOW JLT RISK SOLUTIONS PTY LTD OF 170 RAILWAY PARADE WEST LEEDERVILLE WA 6007 REGISTERED 5/3/2024.
   - P635490 EXTENSION OF LEASE. REGISTERED 5/3/2024.
9. N036597 LEASE TO WACT5 PTY LTD OF 619 RUTHVEN STREET TOOWOOMBA QUEENSLAND EXPIRES: SEE LEASE. AS TO PORTION ONLY. REGISTERED 23/6/2015.

END OF PAGE 1 - CONTINUED OVER

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RECORD OF CERTIFICATE OF TITLE

REGISTER NUMBER: 1/DP75057 VOLUME/FOLIO: 2822-998 PAGE 2

N571505 TRANSFER OF LEASE N036597, LESSEE NOW ES5 PTY LTD OF 159 VARSITY PARADE VARSITY LAKES QUEENSLAND 4227 REGISTERED 8/3/2017.

O400751 TRANSFER OF LEASE N036597, LESSEE NOW SPARROW GROUP WA PTY LTD OF 2 44 BORTHWICK MURARRIE QLD 4172 REGISTERED 5/5/2020.

10. P633716 LEASE TO THALES AUSTRALIA LIMITED OF 7 MURRAY ROSE AVENUE SYDNEY OLYMPIC PARK NSW 2127 EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 21/7/2023.

P633717 EXTENSION OF LEASE. REGISTERED 21/7/2023.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

----------END OF CERTIFICATE OF TITLE----------

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP75057
PREVIOUS TITLE: 1547-914, 2822-997
PROPERTY STREET ADDRESS: 170 RAILWAY PDE, WEST LEEDERVILLE.
LOCAL GOVERNMENT AUTHORITY: TOWN OF CAMBRIDGE

NOTE 1: K234424 SECTION 138D TLA APPLIES TO CAVEAT A421222.

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13.2.4 Monthly Financial Statements May 2024

DIRECTORATE:	Corporate and Commercial Services
AUTHOR:	Jennifer Fenlon (Coordinator Finance)
AUTHORISER:	Lisa Clack, Director Corporate and Commercial Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Investment Report - May 2024 [**13.2.4.1** - 21 pages] 2. Monthly Financial Statements May 2024 [**13.2.4.2** - 25 pages]

PURPOSE OF REPORT:

To receive the Financial Statements for the period ended 31 May 2024, amend the budget and provide information on the Town's investment portfolio performance during May 2024.

EXECUTIVE SUMMARY:

The May 2024 Financial Statements have been completed. Comments have been provided on the financial position compared to budget including any permanent and timing variances that have occurred during the period and their impact on financial results for the year to date (YTD) 31 May 2024.

The Council invests funds that are surplus to operational requirements with various financial institutions and reports on the amounts invested, the distribution of those funds and the financial performance of each investment, being interest earned, against budget.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Barlow, seconded by Cr Le Page

That Council:

1. **RECEIVES the Monthly Financial Statements and Investment Report Pack for May 2024 as outlined in Attachments 1 and 2.**
2. **APPROVES BY ABSOLUTE MAJORITY the amendments of the 2023-2024 annual budget as follows:**

Account code	Amount	Category	Account description
C0959	($ 60,000)	Capital expense	Replacement equipment
C0950	($ 250,311)	Capital expense	TechOne SaaS Upgrade
C1955	($ 141,000)	Capital expense	WGC IT Assessment
C1956	($ 28,000)	Capital expense	Agenda & Minutes Software
C2959	($ 21,217)	Capital expense	Mobile Device Management
18500-2225-0000	$ 60,000	Operating expense	IT Services - Portable & Attractive
S@@@@-2202-0000	$ 278,311	Operating expense	Computer Software
S@@@@-2360-0000	$ 141,000	Operating expense	Consultancy
S@@@@-2220-0000	$ 21,217	Operating expense	Equipment purchase minor
Total	$ 0		

Motion put and CARRIED BY ABSOLUTE MAJORITY (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The 2023-24 Annual Budget was adopted by Council on 29 August 2023. The measurement of the materiality is a percentage or value and adopted each financial year by Council. The variance thresholds of $30,000 and 10% was adopted by Council on 29 August 2023 and will continue to apply for all reporting for the 2023-24 financial year.

DETAILS:

Key financial indicators are provided below comparing YTD actual against YTD budget.

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$6.20 M	$6.20 M	$6.97 M	$0.77 M
Closing	$0.00 M	$3.09 M	$11.76 M	$8.66 M

Refer to Statement of Financial Activity

The YTD closing surplus of $11,757,497 to 31 May 2024 is compared directly with the budgeted surplus of $3,093,685. As detailed below, the $8,663,812 variance is made up of:

Opening balance	765,228
Operating revenue	1,299,305
Operating expenses	896,819
Inflows from investing activities	848,623
Outflows from investing activities	5,265,621
Inflows from financing activities	(143,707)
Outflows from financing activities	(268,076)
	$8,663,812

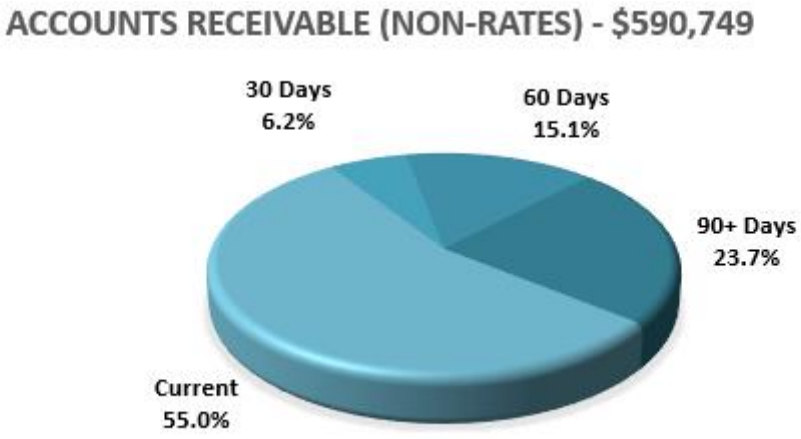
For more information on variances, please see note 3 of Attachment 1.

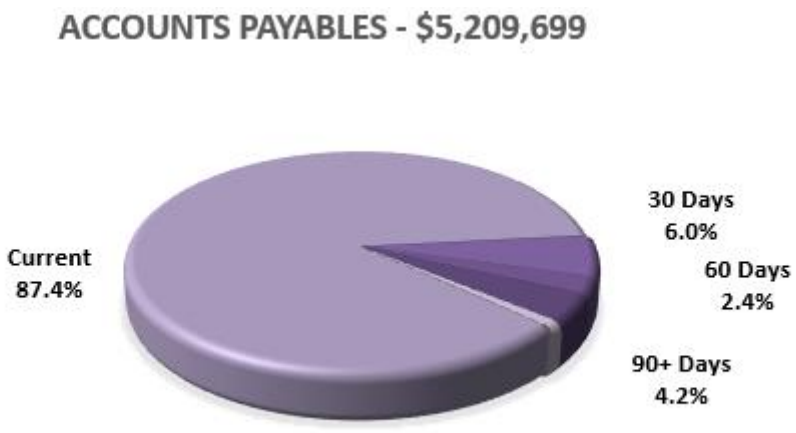
Net Current Assets

The chart below shows the composition of net current assets, in terms of assets and liabilities as per Note 4.

Accounts Receivable and Payable

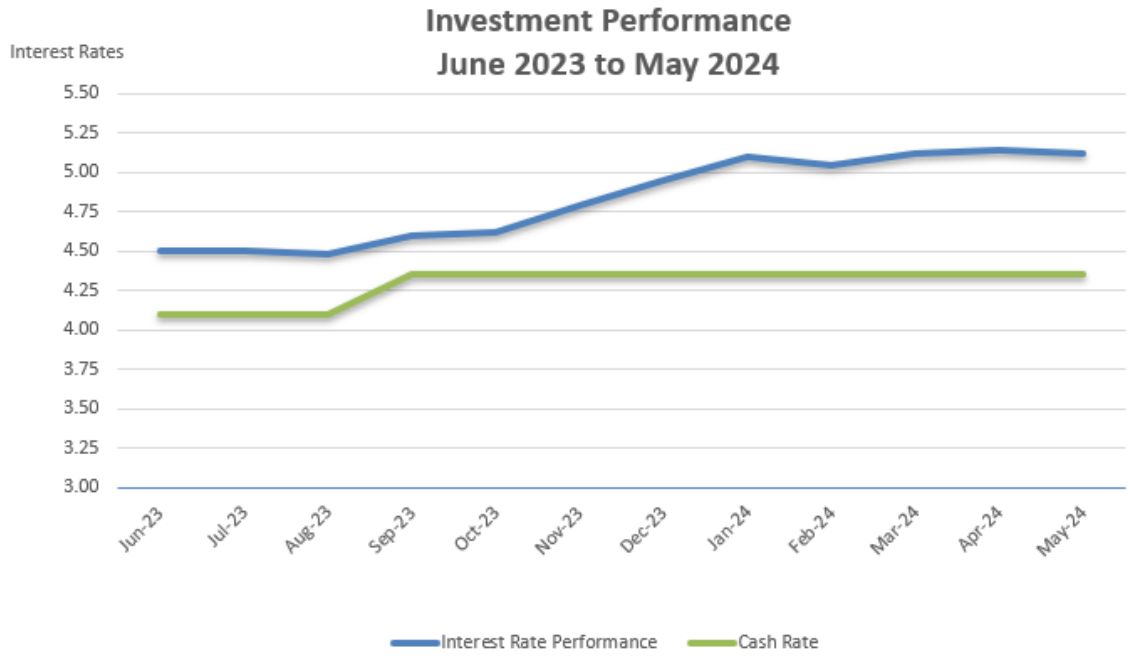
The graphs below show the ageing of accounts receivable and accounts payable on 31 May 2024 and the percentage of which is attributed to each period in comparison to the total outstanding. Both graphs indicate a healthy distribution with the balance classified as current at 55% and 87% respectively.



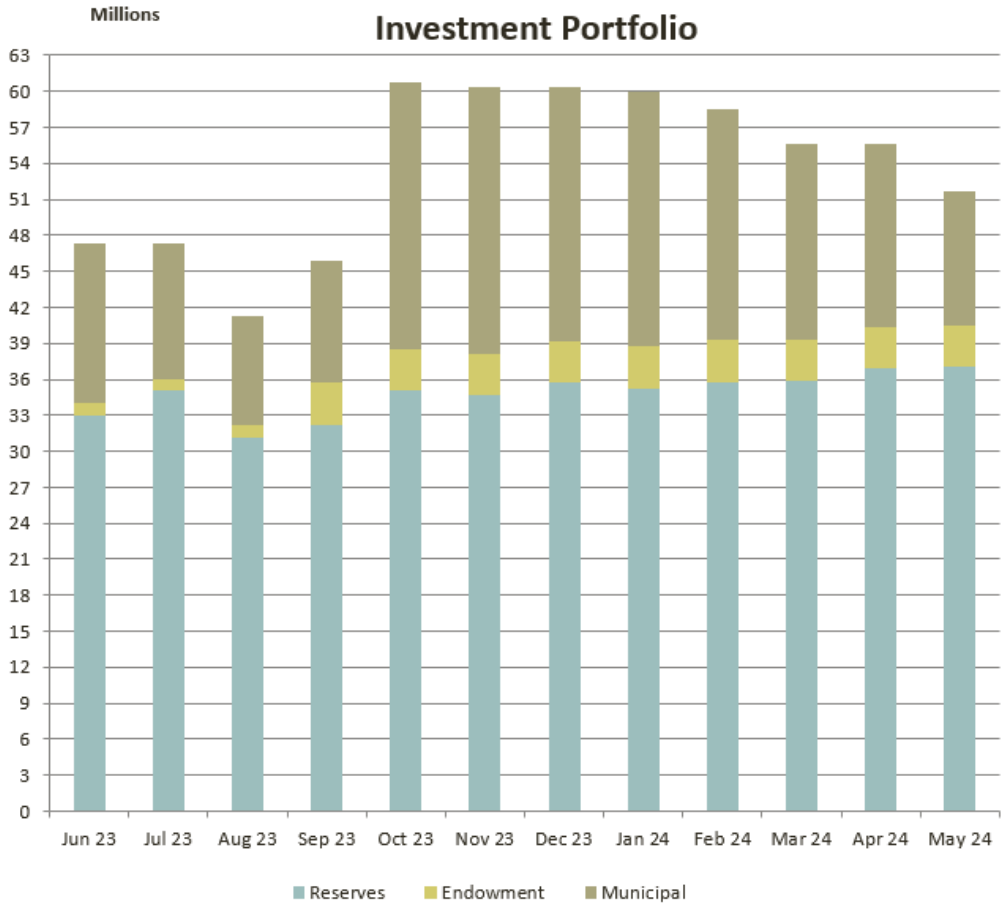


Investments

The graph below shows the interest rate performance of the Town's investment portfolio for the 12-month period ending May 2024.



The graph below represents the total investment portfolio of the Town for the 12 month period ending May 2024.



For more detail on the Town's investments, please refer to Attachment 2 – Investment Report Pack May 2024.

Operating Activities

Operating revenue year to date is $56.3 million compared to the anticipated budget of $55 million, a favourable variance of $1.3 million or 2%.

The significant variances are detailed in note 3 of Attachment 1 and are as follows:

- Interest revenue – under budget by $174k or 9%, this is a timing variance only.
- Other revenue – over budget by $147k or 23%
- Profit on asset disposal – under budget by $298k or 100% as this has not yet been processed.

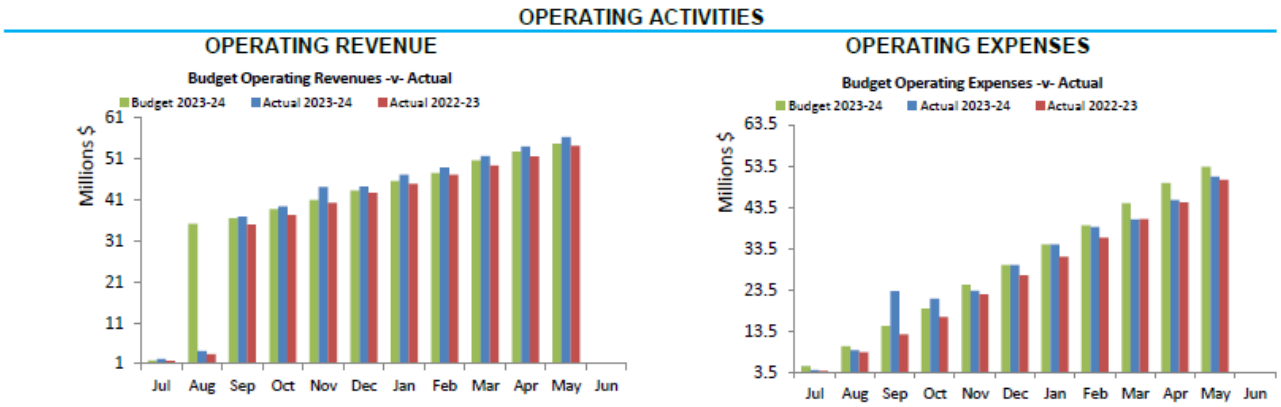
Operating expenses YTD is $50.9 million compared to YTD budget of $53.4 million, which is a favourable variance of $2.5 million or 5%.

The significant variances are detailed in note 3 of Attachment 1 and are as follows:

- Employee costs – over budget by $3.6m or 18%
- Materials and contracts – under budget by $3.6m or 18%
- Depreciation is under budget by $2m or 19%. Capitalisation of new projects will be part of EOFY

Employee cost variances at 18.4% require further investigation and there may be corrections applied to this line prior to EOY. Generally, however these can be considered attributable to the following factors:

- The impact of the variance at the end of May is partly timing, with May being a 3 pay period month.
- During budgeting, some labour costs were initially to be costed to materials and contracts, however, have instead been provided from employee costs. This is reflected in a decrease in the spending in Materials and Contracts.
- Casual salaries are increased, primarily associated with substantially higher than expected volumes of use at the Wembley Golf Course requiring additional staff following the implementation of the Trackman system. The WGC casual salary increase has been offset by increased sales.
- Long service leave provision is calculated to liabilities at year end and this variance is a timing issue.
- A workers compensation insurance provision adjustment has also been higher than anticipated due to claims made.



Legal Expense

$255,444 legal expenses have been incurred this year to date, of this, only $99,934 of legal expenses are due to matters relating to the current financial year as $155,510 of legal expenses were for events that occurred in a previous financial year.

Items	Full Year Budget	May YTD Budget	May YTD Actual	Variance	
Planning Legal Expenses	185,500	170,042	97,244	72,797	43%
Governance Management	150,000	137,500	74,973	62,527	45%
Wembley Sports Ground	30,000	27,500	67,312	- 39,812	-145%
Parking Control	5,000	4,583	-	4,583	100%
Compliances Expenses	7,000	6,417	15,915	- 9,498	-148%
Animal Control	5,000	4,583	-	4,583	100%
	382,500	**350,625**	**255,444**	**95,181**	**60%**

Investing (Capital) Activities

There have been $2.6 million inflows from investing activities (also referred to as capital revenue) compared with budget of $1.8 million; resulting in a favourable variance of $848 thousand or 48%.

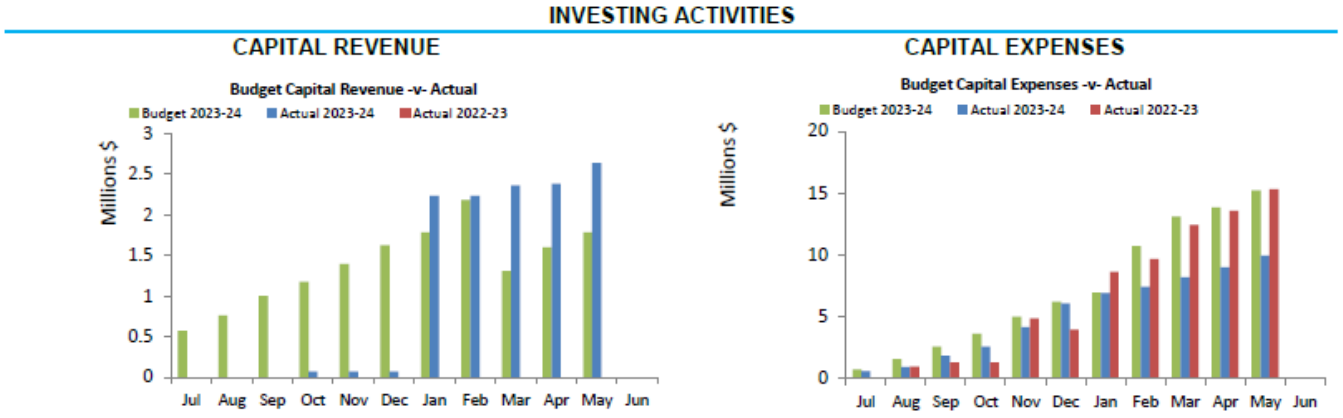
The significant variances are detailed in Note 3 of Attachment 1:

- Proceeds from capital grants, subsidies and contributions – under budget by $640 thousand or 36%
- Distributions from investments in associates – over budget by $1.2 million, this is a timing variance only.

Outflows from investing activities (also referred to as capital expenses) YTD is $9.9 million compared to budget of $15.2 million, giving a favourable variance of $5.3 million or 35%.

The variances are detailed in Note 3 of Attachment 1:

- Payments for property, plant and equipment – under budget by $2 million or 31%
- Payments for construction of infrastructure – under budget by $3 million or 37%



For variance reporting by asset classification and acquisition funding, refer to Note 12 Capital Acquisitions in Attachment 1.

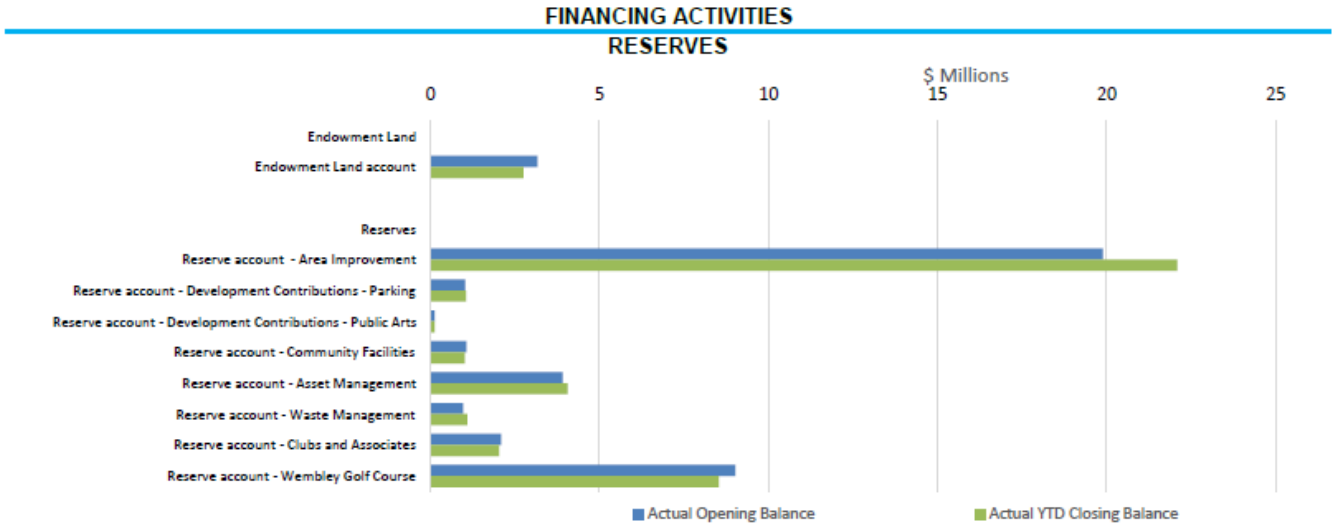
For variance reporting by project, refer to Note 13 Capital Acquisitions – Detailed in Attachment 1.

Financing Activities

Transfers from Reserve year to date is $3.4 million compared to YTD budget of $3.5 million, which is a unfavourable variance of $144 thousand or 4%

Transfers to Reserves YTD is $5.2 million compared to YTD budget of $4.9 million, giving a favourable variance of $270 thousand or 5%.

For detailed reporting on Reserves and ELA, refer to Note 11 – Reserves and Endowment Lands Account in Attachment 1.



BUDGET AMENDMENTS:

Five operating projects were budgeted as capital, with the corresponding actual expenses being allocated to the capital expense account. These expenses need to be journaled to the appropriate operating expense account and to ensure that there is adequate budget, the recommended amendments need to be applied. Each budget increase is matched with a budget decrease and the net result being zero. The affected projects are:

- IT replacement equipment (laptops, screens etc). These were historically recognised as "portable and attractive" and included as assets. Under Accounting Standard AASB 116 any assets over the original purchase value of $5,000 are required to be capitalised in the fixed asset register (FAR). Everything that is being journalled to operating has an original purchase value less than $5,000.
- TechnologyOne SaaS Upgrade. Accounting Standard AASB 138 has recently changed and software is not automatically recognised as an intangible asset as it has in the past. Unless software meet the criteria under AASB 138, it is to be an operating expense.
- Wembley Golf Course IT Assessment. This should have been budgeted as an operating expense.
- Agenda and minutes software. Accounting Standard AASB 138 has recently changed and software is not automatically recognised as an intangible asset as it has in the past. Unless software meet the criteria under AASB 138, it is to be an operating expense.
- Mobile device management. These were historically recognised as "portable and attractive" and included as assets. Under Accounting Standard AASB 116, any assets over the original purchase value of $5,000 are required to be capitalised in the fixed asset register (FAR). Everything that is being journalled to operating has an original purchase value less than $5,000.

POLICY / STATUTORY IMPLICATIONS:

The *Local Government Act 1995*, Section 6.4 requires the preparation of financial reports. The Local Government (Financial Management) Regulations 1996, in particular Regulation 34, expands on this requirement to include a monthly financial report to be prepared identifying significant variations between actual and budget. This report complies with this requirement.

Council's Investment Policy No. 052 allows for investing of funds into direct investment products and managed funds which comply with both the credit risk rating and terms to maturity guidelines as set out in the policy.

RISK MANAGEMENT IMPLICATIONS:

Low:	The financial statements have been produced in accordance with the adopted budget for the 2024 financial year and in accordance with applicable local government legislation. The investments are in accordance with Council's adopted Investment Policy 052 and applicable local government legislation.

FINANCIAL IMPLICATIONS:

The variations in expenditure and revenue line items, compared to budget, may have an impact on Council funds.

Interest from investments represents a significant revenue item in the Council's Budget and it is therefore important that the Council's investment performance is monitored closely. Detailed monthly reports together with detailed policy investment guidelines support this.

The Investment Schedule, as circulated, provides details of the performance of each individual investment to date.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Economy: An attractive destination to visit, full of opportunities and thriving businesses
Land and investment - Leverage and improve the Town's economic assets to grow the local economy.

Our Town: A transparent organisation that drives performance with leadership and integrity
Continuous improvement and organisational performance - Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability.
Own-source revenue - Enhance the Town's financial sustainability through opportunities to increase commercial revenue.

COMMUNITY ENGAGEMENT:

This matter has been assessed under Council Policy No: 019 Community Engagement, and does not require community consultation, as this matter is administrative in nature.

Investment Report Pack

Town of Cambridge

1 May 2024 to 31 May 2024

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Town of Cambridge

Investment Report Pack
Town of Cambridge
1 May 2024 to 31 May 2024

1. Securities Held By Trading Book Maturing Post 31 May 2024

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
Town of Cambridge												
LC189210	19 Dec 2023	Westpac Banking Corporation Ltd		17 Jun 2024	17 Jun 2024	5.15	Maturity	TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,046,279.46
LC191081	19 Jan 2024	Westpac Banking Corporation Ltd		17 Jun 2024	17 Jun 2024	5.15	Maturity	TD	S&P ST A1+	3,000,000.00	3,000,000.00	3,056,297.25
LC201881	19 Mar 2024	National Australia Bank Ltd		17 Jun 2024	17 Jun 2024	5.05	Maturity	TD	S&P ST A1+	2,047,856.74	2,047,856.74	2,068,540.09
LC175611	25 Jul 2023	National Australia Bank Ltd		18 Jun 2024	18 Jun 2024	3.29	Maturity	TD	S&P ST A1+	2,500,000.00	2,500,000.00	2,570,081.50
LC186551	21 Nov 2023	Commonwealth Bank of Australia Ltd		18 Jun 2024	18 Jun 2024	5.23	Maturity	TD	S&P ST A1+	1,500,000.00	1,500,000.00	1,541,266.85
LC191393	23 Jan 2024	Westpac Banking Corporation Ltd		21 Jun 2024	21 Jun 2024	5.17	Maturity	TD	S&P ST A1+	1,015,835.07	1,015,835.07	1,034,396.46
LC178314	22 Aug 2023	Commonwealth Bank of Australia Ltd		25 Jun 2024	25 Jun 2024	5.44	Maturity	TD	S&P ST A1+	1,023,842.19	1,023,842.19	1,067,026.45
LC179676	6 Sep 2023	National Australia Bank Ltd		25 Jun 2024	25 Jun 2024	5.20	Maturity	TD	S&P ST A1+	3,500,000.00	3,500,000.00	3,633,632.87
LC181575	28 Sep 2023	Commonwealth Bank of Australia Ltd		25 Jun 2024	25 Jun 2024	5.22	Maturity	TD	S&P ST A1+	500,000.00	500,000.00	517,590.69
LC188284	5 Dec 2023	Westpac Banking Corporation Ltd		2 Jul 2024	2 Jul 2024	5.30	Maturity	TD	S&P ST A1+	1,000,000.00	1,000,000.00	1,025,846.58
LC185276	8 Nov 2023	Commonwealth Bank of Australia Ltd		5 Jul 2024	5 Jul 2024	5.29	Maturity	TD	S&P ST A1+	1,100,000.00	1,100,000.00	1,132,682.06
LC190768	16 Jan 2024	National Australia Bank Ltd		15 Jul 2024	15 Jul 2024	5.10	Maturity	TD	S&P ST A1+	2,081,808.77	2,081,808.77	2,121,368.84
LC204470	23 Apr 2024	National Australia Bank Ltd		22 Jul 2024	22 Jul 2024	5.00	Maturity	TD	S&P ST A1+	2,054,512.33	2,054,512.33	2,065,207.05
LC183934	24 Oct 2023	Westpac Banking Corporation Ltd		24 Jul 2024	24 Jul 2024	5.24	Maturity	TD	S&P ST A1+	2,800,000.00	2,800,000.00	2,888,433.97
LC205846	7 May 2024	National Australia Bank Ltd		5 Aug 2024	5 Aug 2024	5.05	Maturity	TD	S&P ST A1+	1,031,505.75	1,031,505.75	1,034,930.92
LC181576	28 Sep 2023	Commonwealth Bank of Australia Ltd		27 Sep 2024	27 Sep 2024	5.34	Maturity	TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,071,980.28
LC181578	28 Sep 2023	Commonwealth Bank of Australia Ltd		27 Sep 2024	27 Sep 2024	5.34	Maturity	TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,071,980.28
LC192413	6 Feb 2024	National Australia Bank Ltd		4 Nov 2024	4 Nov 2024	5.10	Maturity	TD	S&P ST A1+	1,500,000.00	1,500,000.00	1,524,102.74
LC202475	26 Mar 2024	Suncorp-Metway Ltd		21 Nov 2024	21 Nov 2024	5.07	Maturity	TD	S&P ST A1	2,046,949.59	2,046,949.59	2,065,715.35
LC204473	23 Apr 2024	Suncorp-Metway Ltd		19 Dec 2024	19 Dec 2024	5.00	Maturity	TD	S&P ST A1	1,560,583.56	1,560,583.56	1,568,707.15
LC200223	5 Mar 2024	Suncorp-Metway Ltd		30 Dec 2024	30 Dec 2024	5.20	Maturity	TD	S&P ST A1	1,557,793.15	1,557,793.15	1,577,101.25
LC203279	9 Apr 2024	Westpac Banking Corporation Ltd		9 Apr 2025	9 Apr 2025	5.10	Maturity	TD	S&P ST A1+	3,000,000.00	3,000,000.00	3,021,797.25
LC204215	18 Apr 2024	Westpac Banking Corporation Ltd		17 Apr 2025	17 Apr 2025	5.10	Maturity	TD	S&P ST A1+	5,000,000.00	5,000,000.00	5,030,041.10
LC206338	13 May 2024	Suncorp-Metway Ltd		13 May 2025	13 May 2025	5.24	Maturity	TD	S&P ST A1	1,626,394.36	1,626,394.36	1,630,597.14
LC206460	13 May 2024	Westpac Banking Corporation Ltd		13 May 2025	13 May 2025	5.25	Maturity	TD	S&P ST A1+	2,070,100.00	2,070,100.00	2,075,459.57
LC207114	21 May 2024	National Australia Bank Ltd		21 May 2025	21 May 2025	5.20	Maturity	TD	S&P ST A1+	2,146,363.30	2,146,363.30	2,149,421.14
LC136444	31 Jan 2022	Emerald Reverse Mortgage Trust	AU300EMER013	21 Aug 2051	21 Aug 2024	5.69	Quarterly	MBS	Unrated UR	1,000,000.00	360,585.64	289,031.02
										52,663,544.81	52,024,130.45	52,879,515.29
Total										52,663,544.81	52,024,130.45	52,879,515.29

Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.

2. Interest and Distribution Income Received For 1 May 2024 to 31 May 2024

Security ISIN	Security	Issuer	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	**Consideration Notional**	Income Type	Trading Book
	CBA 5.18 07 May 2024 222DAY TD	Commonwealth Bank of Australia Ltd	IEI319053	7 May 2024	1,000,000.00	**31,505.75**	Security Coupon Interest	Town of Cambridge
	SunBank 5.35 13 May 2024 181DAY TD	Suncorp-Metway Ltd	IEI325594	13 May 2024	1,050,985.82	**27,882.80**	Security Coupon Interest	Town of Cambridge
	SunBank 5.35 13 May 2024 181DAY TD	Suncorp-Metway Ltd	IEI325595	13 May 2024	1,584,361.04	**42,033.32**	Security Coupon Interest	Town of Cambridge
	Westpac 5.06 13 May 2024 90DAY TD	Westpac Banking Corporation Ltd	IEI341156	13 May 2024	2,044,590.89	**25,509.77**	Security Coupon Interest	Town of Cambridge
	Westpac 5.07 18 May 2024 90DAY TD	Westpac Banking Corporation Ltd	IEI343007	18 May 2024	2,034,305.21	**25,431.60**	Security Coupon Interest	Town of Cambridge
	SunBank 5.24 20 May 2024 181DAY TD	Suncorp-Metway Ltd	IEI327843	20 May 2024	1,049,926.27	**27,281.97**	Security Coupon Interest	Town of Cambridge
	CBA 5 21 May 2024 224DAY TD	Commonwealth Bank of Australia Ltd	IEI319681	21 May 2024	2,082,463.06	**63,900.24**	Security Coupon Interest	Town of Cambridge
AU300EMER013	ERM 1.35 30 Jun 2028 2006-1 A MBS	Emerald Reverse Mortgage Trust	IEI362013	21 May 2024	1,000,000.00	**5,102.67**	Security Coupon Interest	Town of Cambridge
						248,648.12		

3. Acquisitions, Disposals and Maturities Between 1 May 2024 and 31 May 2024

Security	Issuer	Security ISIN	Deal Code	Acquisition/ Disposal	Transaction Date	Settlement Date	Face Value Original	Face Value Current	Bond Factor	Capital Price	Accrued Interest Price	Gross Price	**Consideration Notional**
CBA 5.18 07 May 2024 222DAY TD	Commonwealth Bank of Australia Ltd		LC181577	Maturity	7 May 2024		1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	**(1,000,000.00)**
NAB 5.05 05 Aug 2024 90DAY TD	National Australia Bank Ltd		LC205846	Acquisition	7 May 2024	7 May 2024	1,031,505.75	1,031,505.75	1.00000000	100.000	0.000	100.000	**1,031,505.75**
SunBank 5.35 13 May 2024 181DAY TD	Suncorp-Metway Ltd		LC185919	Maturity	13 May 2024		1,050,985.82	1,050,985.82	1.00000000	100.000	0.000	100.000	**(1,050,985.82)**
SunBank 5.35 13 May 2024 181DAY TD	Suncorp-Metway Ltd		LC185920	Maturity	13 May 2024		1,584,361.04	1,584,361.04	1.00000000	100.000	0.000	100.000	**(1,584,361.04)**
Westpac 5.06 13 May 2024 90DAY TD	Westpac Banking Corporation Ltd		LC193004	Maturity	13 May 2024		2,044,590.89	2,044,590.89	1.00000000	100.000	0.000	100.000	**(2,044,590.89)**
SunBank 5.24 13 May 2025 365DAY TD	Suncorp-Metway Ltd		LC206338	Acquisition	13 May 2024	13 May 2024	1,626,394.36	1,626,394.36	1.00000000	100.000	0.000	100.000	**1,626,394.36**
Westpac 5.25 13 May 2025 365DAY TD	Westpac Banking Corporation Ltd		LC206460	Acquisition	13 May 2024	13 May 2024	2,070,100.00	2,070,100.00	1.00000000	100.000	0.000	100.000	**2,070,100.00**
Westpac 5.07 18 May 2024 90DAY TD	Westpac Banking Corporation Ltd		LC193266	Maturity	18 May 2024		2,034,305.21	2,034,305.21	1.00000000	100.000	0.000	100.000	**(2,034,305.21)**
SunBank 5.24 20 May 2024 181DAY TD	Suncorp-Metway Ltd		LC186550	Maturity	20 May 2024		1,049,926.27	1,049,926.27	1.00000000	100.000	0.000	100.000	**(1,049,926.27)**
CBA 5 21 May 2024 224DAY TD	Commonwealth Bank of Australia Ltd		LC182458	Maturity	21 May 2024		2,082,463.06	2,082,463.06	1.00000000	100.000	0.000	100.000	**(2,082,463.06)**
NAB 5.2 21 May 2025 365DAY TD	National Australia Bank Ltd		LC207114	Acquisition	21 May 2024	21 May 2024	2,146,363.30	2,146,363.30	1.00000000	100.000	0.000	100.000	**2,146,363.30**
													(3,972,268.88)

Notes
1. The maturity of 'MBS' type securities are excluded from the above list
2. At maturity, securities are assumed to be priced at capital price = 100, accrued interest = 0
3. To avoid misleading maturity data, the reporting period should start immediately after a month end and the reporting period should be kept small (e.g. 1 month).

Town of Cambridge

4. Interest Income Accrued As At 31 May 2024

Latest Deal Code	Security	WAL / Interim Maturity Date	Issue Date	Prior Coupon Date	Next Coupon Date	Accrual Period (Days)	Coupon Rate	Franking Credit Rate	Coupon Frequency	**Face Value Notional**	**Current Face Value Notional**	Latest Purchase Consideration	Market Value	Accrued Interest
LC189210	Westpac 5.15 17 Jun 2024 181DAY TD	17 Jun 2024	19 Dec 2023		17 Jun 2024	164	5.1500		Maturity	**2,000,000.00**	**2,000,000.00**	2,000,000.00	2,046,279.46	46,279.45
LC191081	Westpac 5.15 17 Jun 2024 150DAY TD	17 Jun 2024	19 Jan 2024		17 Jun 2024	133	5.1500		Maturity	**3,000,000.00**	**3,000,000.00**	3,000,000.00	3,056,297.25	56,297.26
LC201881	NAB 5.05 17 Jun 2024 90DAY TD	17 Jun 2024	19 Mar 2024		17 Jun 2024	73	5.0500		Maturity	**2,047,856.74**	**2,047,856.74**	2,047,856.74	2,068,540.09	20,683.35
LC175611	NAB 3.29 18 Jun 2024 329DAY TD	18 Jun 2024	25 Jul 2023		18 Jun 2024	311	3.2900		Maturity	**2,500,000.00**	**2,500,000.00**	2,500,000.00	2,570,081.50	70,081.51
LC186551	CBA 5.23 18 Jun 2024 210DAY TD	18 Jun 2024	21 Nov 2023		18 Jun 2024	192	5.2300		Maturity	**1,500,000.00**	**1,500,000.00**	1,500,000.00	1,541,266.85	41,266.85
LC191393	Westpac 5.17 21 Jun 2024 150DAY TD	21 Jun 2024	23 Jan 2024		21 Jun 2024	129	5.1700		Maturity	**1,015,835.07**	**1,015,835.07**	1,015,835.07	1,034,396.46	18,561.39
LC178314	CBA 5.44 25 Jun 2024 308DAY TD	25 Jun 2024	22 Aug 2023		25 Jun 2024	283	5.4400		Maturity	**1,023,842.19**	**1,023,842.19**	1,023,842.19	1,067,026.45	43,184.26
LC179676	NAB 5.2 25 Jun 2024 293DAY TD	25 Jun 2024	6 Sep 2023		25 Jun 2024	268	5.2000		Maturity	**3,500,000.00**	**3,500,000.00**	3,500,000.00	3,633,632.87	133,632.88
LC181575	CBA 5.22 25 Jun 2024 271DAY TD	25 Jun 2024	28 Sep 2023		25 Jun 2024	246	5.2200		Maturity	**500,000.00**	**500,000.00**	500,000.00	517,590.69	17,590.68
LC188284	Westpac 5.3 02 Jul 2024 210DAY TD	2 Jul 2024	5 Dec 2023		2 Jul 2024	178	5.3000		Maturity	**1,000,000.00**	**1,000,000.00**	1,000,000.00	1,025,846.58	25,846.58
LC185276	CBA 5.29 05 Jul 2024 240DAY TD	5 Jul 2024	8 Nov 2023		5 Jul 2024	205	5.2900		Maturity	**1,100,000.00**	**1,100,000.00**	1,100,000.00	1,132,682.06	32,682.05
LC190768	NAB 5.1 15 Jul 2024 181DAY TD	15 Jul 2024	16 Jan 2024		15 Jul 2024	136	5.1000		Maturity	**2,081,808.77**	**2,081,808.77**	2,081,808.77	2,121,368.84	39,560.07
LC204470	NAB 5 22 Jul 2024 90DAY TD	22 Jul 2024	23 Apr 2024		22 Jul 2024	38	5.0000		Maturity	**2,054,512.33**	**2,054,512.33**	2,054,512.33	2,065,207.05	10,694.72
LC183934	Westpac 5.24 24 Jul 2024 274DAY TD	24 Jul 2024	24 Oct 2023		24 Jul 2024	220	5.2400		Maturity	**2,800,000.00**	**2,800,000.00**	2,800,000.00	2,888,433.97	88,433.97
LC205846	NAB 5.05 05 Aug 2024 90DAY TD	5 Aug 2024	7 May 2024		5 Aug 2024	24	5.0500		Maturity	**1,031,505.75**	**1,031,505.75**	1,031,505.75	1,034,930.92	3,425.16
LC181576	CBA 5.34 27 Sep 2024 365DAY TD	27 Sep 2024	28 Sep 2023		27 Sep 2024	246	5.3400		Maturity	**2,000,000.00**	**2,000,000.00**	2,000,000.00	2,071,980.28	71,980.27
LC181578	CBA 5.34 27 Sep 2024 365DAY TD	27 Sep 2024	28 Sep 2023		27 Sep 2024	246	5.3400		Maturity	**2,000,000.00**	**2,000,000.00**	2,000,000.00	2,071,980.28	71,980.27
LC192413	NAB 5.1 04 Nov 2024 272DAY TD	4 Nov 2024	6 Feb 2024		4 Nov 2024	115	5.1000		Maturity	**1,500,000.00**	**1,500,000.00**	1,500,000.00	1,524,102.74	24,102.74
LC202475	SunBank 5.07 21 Nov 2024 240DAY TD	21 Nov 2024	26 Mar 2024		21 Nov 2024	66	5.0700		Maturity	**2,046,949.59**	**2,046,949.59**	2,046,949.59	2,065,715.35	18,765.76
LC204473	SunBank 5 19 Dec 2024 240DAY TD	19 Dec 2024	23 Apr 2024		19 Dec 2024	38	5.0000		Maturity	**1,560,583.56**	**1,560,583.56**	1,560,583.56	1,568,707.15	8,123.59
LC200223	SunBank 5.2 30 Dec 2024 300DAY TD	30 Dec 2024	5 Mar 2024		30 Dec 2024	87	5.2000		Maturity	**1,557,793.15**	**1,557,793.15**	1,557,793.15	1,577,101.25	19,308.10
LC203279	Westpac 5.1 09 Apr 2025 365DAY TD	9 Apr 2025	9 Apr 2024		9 Apr 2025	52	5.1000		Maturity	**3,000,000.00**	**3,000,000.00**	3,000,000.00	3,021,797.25	21,797.26
LC204215	Westpac 5.1 17 Apr 2025 364DAY TD	17 Apr 2025	18 Apr 2024		17 Apr 2025	43	5.1000		Maturity	**5,000,000.00**	**5,000,000.00**	5,000,000.00	5,030,041.10	30,041.10
LC206338	SunBank 5.24 13 May 2025 365DAY TD	13 May 2025	13 May 2024		13 May 2025	18	5.2400		Maturity	**1,626,394.36**	**1,626,394.36**	1,626,394.36	1,630,597.14	4,202.78
LC206460	Westpac 5.25 13 May 2025 365DAY TD	13 May 2025	13 May 2024		13 May 2025	18	5.2500		Maturity	**2,070,100.00**	**2,070,100.00**	2,070,100.00	2,075,459.57	5,359.57
LC207114	NAB 5.2 21 May 2025 365DAY TD	21 May 2025	21 May 2024		21 May 2025	10	5.2000		Maturity	**2,146,363.30**	**2,146,363.30**	2,146,363.30	2,149,421.14	3,057.83
LC136444	ERM 1.35 30 Jun 2028 2006-1 A MBS	WAL 21 Aug 2051	17 Jul 2006	21 May 2024	21 Aug 2024	10	5.6926		Quarterly	**1,000,000.00**	**360,585.64**	1,000,000.00	289,031.02	562.38
										52,663,544.81	**52,024,130.45**		52,879,515.29	927,501.83

Notes:
1. Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.
2. Accrued Interest is calculated as Current Face Value x Coupon Rate (Adjusted by Franking Credit Rate) x (Days Since Prior Coupon or Issue Date / 365).
3. The accrued interest component of the Market Value does not consider the franking credit rate and is instead based upon market prices.
4. Immaterial differences in Accrued Interest and the accrued interest portion of Market Value may arise because Market Value is calculated using a rounded "price per 100" value.

Town of Cambridge

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Town of Cambridge
1 May 2024 to 31 May 2024

5. Portfolio Valuation As At 31 May 2024

	Security	Security Rating	ISIN	Face Value Original	Face Value Current	FI Cap Price/ Unit Price/ Share Price	Unit Count/ Share Count	Accrued Interest Price	**Market Value**	% Total Value	Running Yield	Weighted Running Yield
Mortgage Backed Security												
	ERM 1.35 30 Jun 2028 2006-1 A MBS	Unrated UR	AU300EMER013	1,000,000.00	360,585.64	80.000		0.156	**289,031.02**	0.55%	5.69%	
				1,000,000.00	360,585.64				**289,031.02**	0.55%		5.69%
Term Deposit												
	CBA 5.23 18 Jun 2024 210DAY TD	S&P ST A1+		1,500,000.00	1,500,000.00	100.000		2.751	**1,541,266.85**	2.91%	5.23%	
	CBA 5.22 25 Jun 2024 271DAY TD	S&P ST A1+		500,000.00	500,000.00	100.000		3.518	**517,590.69**	0.98%	5.22%	
	CBA 5.44 25 Jun 2024 308DAY TD	S&P ST A1+		1,023,842.19	1,023,842.19	100.000		4.218	**1,067,026.45**	2.02%	5.44%	
	CBA 5.29 05 Jul 2024 240DAY TD	S&P ST A1+		1,100,000.00	1,100,000.00	100.000		2.971	**1,132,682.06**	2.14%	5.29%	
	CBA 5.34 27 Sep 2024 365DAY TD	S&P ST A1+		2,000,000.00	2,000,000.00	100.000		3.599	**2,071,980.28**	3.92%	5.34%	
	CBA 5.34 27 Sep 2024 365DAY TD	S&P ST A1+		2,000,000.00	2,000,000.00	100.000		3.599	**2,071,980.28**	3.92%	5.34%	
	NAB 5.05 17 Jun 2024 90DAY TD	S&P ST A1+		2,047,856.74	2,047,856.74	100.000		1.010	**2,068,540.09**	3.91%	5.05%	
	NAB 3.29 18 Jun 2024 329DAY TD	S&P ST A1+		2,500,000.00	2,500,000.00	100.000		2.803	**2,570,081.50**	4.86%	3.29%	
	NAB 5.2 25 Jun 2024 293DAY TD	S&P ST A1+		3,500,000.00	3,500,000.00	100.000		3.818	**3,633,632.87**	6.87%	5.20%	
	NAB 5.1 15 Jul 2024 181DAY TD	S&P ST A1+		2,081,808.77	2,081,808.77	100.000		1.900	**2,121,368.84**	4.01%	5.10%	
	NAB 5 22 Jul 2024 90DAY TD	S&P ST A1+		2,054,512.33	2,054,512.33	100.000		0.521	**2,065,207.05**	3.91%	5.00%	
	NAB 5.05 05 Aug 2024 90DAY TD	S&P ST A1+		1,031,505.75	1,031,505.75	100.000		0.332	**1,034,930.92**	1.96%	5.05%	
	NAB 5.1 04 Nov 2024 272DAY TD	S&P ST A1+		1,500,000.00	1,500,000.00	100.000		1.607	**1,524,102.74**	2.88%	5.10%	
	NAB 5.2 21 May 2025 365DAY TD	S&P ST A1+		2,146,363.30	2,146,363.30	100.000		0.142	**2,149,421.14**	4.06%	5.20%	
	SunBank 5.07 21 Nov 2024 240DAY TD	S&P ST A1		2,046,949.59	2,046,949.59	100.000		0.917	**2,065,715.35**	3.91%	5.07%	
	SunBank 5 19 Dec 2024 240DAY TD	S&P ST A1		1,560,583.56	1,560,583.56	100.000		0.521	**1,568,707.15**	2.97%	5.00%	
	SunBank 5.2 30 Dec 2024 300DAY TD	S&P ST A1		1,557,793.15	1,557,793.15	100.000		1.239	**1,577,101.25**	2.98%	5.20%	
	SunBank 5.24 13 May 2025 365DAY TD	S&P ST A1		1,626,394.36	1,626,394.36	100.000		0.258	**1,630,597.14**	3.08%	5.24%	
	Westpac 5.15 17 Jun 2024 150DAY TD	S&P ST A1+		3,000,000.00	3,000,000.00	100.000		1.877	**3,056,297.25**	5.78%	5.15%	
	Westpac 5.15 17 Jun 2024 181DAY TD	S&P ST A1+		2,000,000.00	2,000,000.00	100.000		2.314	**2,046,279.46**	3.87%	5.15%	
	Westpac 5.17 21 Jun 2024 150DAY TD	S&P ST A1+		1,015,835.07	1,015,835.07	100.000		1.827	**1,034,396.46**	1.96%	5.17%	
	Westpac 5.3 02 Jul 2024 210DAY TD	S&P ST A1+		1,000,000.00	1,000,000.00	100.000		2.585	**1,025,846.58**	1.94%	5.30%	
	Westpac 5.24 24 Jul 2024 274DAY TD	S&P ST A1+		2,800,000.00	2,800,000.00	100.000		3.158	**2,888,433.97**	5.46%	5.24%	
	Westpac 5.1 09 Apr 2025 365DAY TD	S&P ST A1+		3,000,000.00	3,000,000.00	100.000		0.727	**3,021,797.25**	5.71%	5.10%	
	Westpac 5.1 17 Apr 2025 364DAY TD	S&P ST A1+		5,000,000.00	5,000,000.00	100.000		0.601	**5,030,041.10**	9.51%	5.10%	
	Westpac 5.25 13 May 2025 365DAY TD	S&P ST A1+		2,070,100.00	2,070,100.00	100.000		0.259	**2,075,459.57**	3.92%	5.25%	
				51,663,544.81	51,663,544.81				**52,590,484.27**	99.45%		5.08%
Total Portfolio				52,663,544.81	52,024,130.45				**52,879,515.29**	100.00%		5.09%

Town of Cambridge

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6. Portfolio Valuation By Categories As At 31 May 2024

Short Term Issuer/Security Rating Group	Market Value	% Total Value
A1	**6,842,120.89**	12.94%
A1+	**45,748,363.38**	86.51%
Portfolio Total	**52,590,484.27**	99.45%

Market Value by Security Rating Group (Short Term)

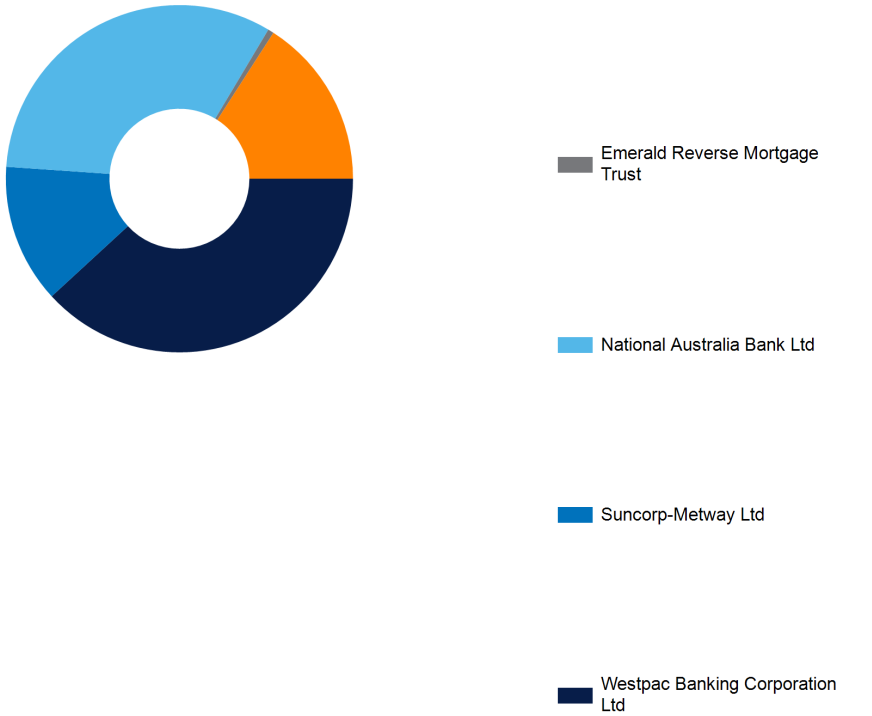
Long Term Issuer/Security Rating Group	Market Value	% Total Value
N/R	**289,031.02**	0.55%
Portfolio Total	**289,031.02**	0.55%

Market Value by Security Rating Group (Long Term)

Town of Cambridge

Issuer	Market Value	% Total Value
Commonwealth Bank of Australia Ltd	**8,402,526.60**	15.89%
Emerald Reverse Mortgage Trust	**289,031.02**	0.55%
National Australia Bank Ltd	**17,167,285.15**	32.46%
Suncorp-Metway Ltd	**6,842,120.89**	12.94%
Westpac Banking Corporation Ltd	**20,178,551.64**	38.16%
Portfolio Total	**52,879,515.29**	100.00%

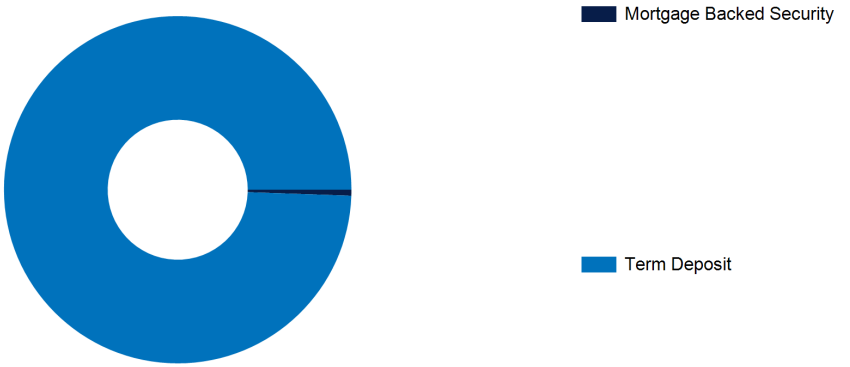
Market Value by Issuer



Town of Cambridge

Security Type	Market Value	% Total Value
Mortgage Backed Security	**289,031.02**	0.55%
Term Deposit	**52,590,484.27**	99.45%
Portfolio Total	**52,879,515.29**	100.00%

Market Value by Security Type



Town of Cambridge

Term Remaining	Market Value	% Total Value
0 to < 1 Year	**52,590,484.27**	99.45%
5+ Years	**289,031.02**	0.55%
Portfolio Total	**52,879,515.29**	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

Market Value by Term Remaining

Town of Cambridge

7. Performance Statistics For Period Ending 31 May 2024

Trading Book		1 Month	3 Month	12 Month	Since Inception
Town of Cambridge					
	Portfolio Return (1)	0.43%	1.27%	4.97%	2.62%
	Performance Index (2)	0.37%	1.10%	4.32%	2.61%
	Excess Performance (3)	0.06%	0.17%	0.65%	0.01%

Notes

1 Portfolio performance is the rate of return of the portfolio over the specified period

2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)

3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Town of Cambridge	5.09

9. Realised Gains (Losses) - Fixed Interest Dealing For 1 May 2024 to 31 May 2024

No realised gains or losses from fixed interest dealing to report for entered period.

9b. Realised Gains (Losses) - Share Dealing For 1 May 2024 to 31 May 2024

No realised gains or losses from share dealing to report for entered period.

10. Realised Gains (Losses) - Principal Repayments For 1 May 2024 to 31 May 2024

Security	Income Expense Code	Transaction Date	Principal Repayment	Based Upon Face Value Balance	Realised Gain (Loss)
ERM 1.35 30 Jun 2028 2006-1 A MBS	IEI362020	21 May 2024	3,581.80	1,000,000.00	
					0.00
					0.00

Total Realised Gains (Losses)

Fixed Interest Dealing	Principal Repayments	Total
	0.00	0.00

Notes (1) The Acquisition Gross Price includes any accrued interest included in the purchase price.

11. Unrealised FI Capital Gains (Losses) As At 31 May 2024

Security	Acquisition Deal	Acquisition Date	Acquisition Yield/ Interest Rate	Acquisition Face Value Original	Balance Face Value Original	Bond Factor Current	Balance Face Value Current	Acquisition Capital Price	Acquisition Capital Consideration	Current Capital Price	CCP For Discount Securities	Current Capital Consideration	Current Capital Consideration Adjusted	**Unrealised Capital Gain (Loss)**
ERM 1.35 30 Jun 2028 2006-1 A MBS														
	LC136444	31 Jan 2022	0.450000	1,000,000.00	1,000,000.00	0.36058564	360,585.64	100.000	360,585.64	80.000000	80.000000	288,468.51	288,468.51	**(72,117.13)**
					1,000,000.00		360,585.64	100.000	360,585.64			288,468.51	288,468.51	**(72,117.13)**
														(72,117.13)

Note: The summary values for Acquisition Capital Price are the weighted average acquisition capital prices based upon the Balance Face Value Current for each security.

11b. Unrealised Unit/Share Capital Gains (Losses) As At 31 May 2024

No unrealised gains or losses (for unit trusts and shares) to report for entered period.

12. Associated Cash Statement for Settlement Period 1 May 2024 to 31 May 2024 inclusive

No associated cash transactions to report for entered period.

13. Tax Summary For 1 May 2024 to 31 May 2024

Interest Income	**248,648.12**
Realised Gains (Losses) - Fixed Interest Dealing	**0.00**
Realised Gains (Losses) - Principal Repayments	**0.00**
Total	**248,648.12**

Town of Cambridge

Investment Report Pack
Town of Cambridge
1 May 2024 to 31 May 2024

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Report Code: TEPACK020EXT-01.87
Report Description: Investment Report Pack
Parameters:
Trading Entity: Town of Cambridge
Trading Book: Town of Cambridge
Settlement Date Base
History Start Date: 1 Jan 2000
Income Expense Status: Authorised
FI Deal Status: Contract
Exclude Cash
Exclude Unallocated Cash
Exclude Negative Unit Holdings

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 MAY 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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TOWN OF CAMBRIDGE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2024

	Notes	31 May 2024	30 June 2023	movement
		$	$	$
CURRENT ASSETS				
Cash and cash equivalents	5	8,232,990	8,932,924	(699,934)
Trade and other receivables	6	1,383,016	2,343,906	(960,890)
Other financial assets	5	51,961,690	47,048,943	4,912,747
Inventories	8	1,653,516	1,627,375	26,141
Other assets	8	108,070	708,651	(600,581)
TOTAL CURRENT ASSETS		63,339,282	60,661,799	2,677,483
NON-CURRENT ASSETS				
Trade and other receivables		1,936,608	2,105,376	(168,768)
Other financial assets		-	339,248	(339,248)
Inventories		11,860,622	11,860,622	-
Investment in associate		13,753,641	15,003,640	(1,249,999)
Property, plant and equipment		156,406,136	163,877,587	(7,471,451)
Infrastructure		250,796,238	241,637,928	9,158,310
Right-of-use assets		1,480,337	1,096,916	383,421
Intangible assets		566,118	710,056	(143,938)
TOTAL NON-CURRENT ASSETS		436,799,700	436,631,373	168,327
TOTAL ASSETS		500,138,982	497,293,172	2,845,810
CURRENT LIABILITIES				
Trade and other payables	9	5,209,699	9,539,634	(4,329,935)
Other liabilities	11	789,757	364,174	425,583
Lease liabilities	10	86,533	326,863	(240,330)
Employee related provisions	11	2,298,292	2,282,976	15,316
Other provisions	11	77,367	267,172	(189,805)
TOTAL CURRENT LIABILITIES		8,461,648	12,780,819	(4,319,171)
NON-CURRENT LIABILITIES				
Lease liabilities	10	1,420,524	777,593	642,931
Employee related provisions		680,032	680,032	-
TOTAL NON-CURRENT LIABILITIES		2,100,556	1,457,625	642,931
TOTAL LIABILITIES		10,562,204	14,238,444	(3,676,240)
NET ASSETS		**489,576,778**	**483,054,728**	**6,522,050**
EQUITY				
Retained surplus		261,691,677	256,627,438	5,064,239
Reserve accounts	12	42,775,563	41,317,752	1,457,811
Revaluation surplus		185,109,538	185,109,538	-
TOTAL EQUITY		**489,576,778**	**483,054,728**	**6,522,050**

This statement is to be read in conjunction with the accompanying notes.

TOWN OF CAMBRIDGE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

	Note	Adopted Budget (a)	YTD Budget (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		27,087,410	27,124,001	27,116,984	(7,017)	(0.03%)	
Grants, subsidies and contributions		679,503	652,523	614,660	(37,863)	(5.80%)	
Fees and charges		24,589,474	24,339,918	26,008,724	1,668,806	6.86%	
Interest revenue		2,218,000	1,951,816	1,778,179	(173,637)	(8.90%)	
Other revenue		694,330	638,435	785,051	146,616	22.96%	▲
Profit on asset disposals		306,000	297,600	-	(297,600)	(100.00%)	▼
		55,574,717	**55,004,293**	**56,303,598**	1,299,305	2.36%	
Expenditure from operating activities							
Employee costs		(22,549,782)	(19,768,655)	(23,405,964)	(3,637,309)	(18.40%)	▼
Materials and contracts		(20,497,808)	(19,633,934)	(16,034,710)	3,599,224	18.33%	▲
Utility charges		(1,772,357)	(1,632,728)	(1,504,512)	128,216	7.85%	
Depreciation		(11,318,450)	(10,396,671)	(8,398,450)	1,998,221	19.22%	▲
Finance costs		(73,038)	(69,955)	(58,861)	11,094	15.86%	
Insurance		(674,200)	(652,375)	(697,695)	(45,320)	(6.95%)	
Other expenditure		(1,388,836)	(1,211,901)	(822,040)	389,861	32.17%	▲
Loss on asset disposals		(8,000)	(8,000)	-	8,000	100.00%	
		(58,282,471)	**(53,374,219)**	**(50,922,232)**	**2,451,988**	4.59%	
Non-cash amounts excluded from operating activities	4(b)	11,020,450	10,107,071	8,551,902	(1,555,169)	(15.39%)	▼
Amount attributable to operating activities		**8,312,696**	**11,737,145**	**13,933,268**	2,196,123	18.71%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		3,976,075	1,781,814	1,140,684	(641,130)	(35.98%)	▼
Proceeds from disposal of assets		746,500	-	239,753	239,753	0.00%	
Distributions from investments in associates		1,666,700	-	1,250,000	1,250,000	0.00%	
		6,389,275	**1,781,814**	**2,630,437**	848,623	47.63%	
Outflows from investing activities							
Payments for property, plant and equipment	13	(7,155,811)	(6,590,634)	(4,516,516)	2,074,118	31.47%	▲
Payments for construction of infrastructure	13	(9,507,398)	(8,623,611)	(5,432,108)	3,191,503	37.01%	▲
		(16,663,209)	**(15,214,245)**	**(9,948,624)**	5,265,621	34.61%	
Amount attributable to investing activities		**(10,273,934)**	**(13,432,431)**	**(7,318,187)**	6,114,244	45.52%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	12	4,660,953	3,521,748	3,378,041	(143,707)	(4.08%)	
		4,660,953	**3,521,748**	3,378,041	(143,707)	(4.08%)	
Outflows from financing activities							
Payments for principal portion of lease liabilities	10	-	-	(368,176)	(368,176)	0.00%	
Transfer to reserves	12	(8,902,890)	(4,935,952)	(4,835,852)	100,100	2.03%	
		(8,902,890)	**(4,935,952)**	**(5,204,028)**	(268,076)	(5.43%)	
Amount attributable to financing activities		**(4,241,937)**	**(1,414,204)**	**(1,825,987)**	(411,783)	(29.12%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		6,203,175	6,203,175	6,968,403	765,228	12.34%	▲
Amount attributable to operating activities		8,312,696	11,737,145	13,933,268	2,196,123	18.71%	▲
Amount attributable to investing activities		(10,273,934)	(13,432,431)	(7,318,187)	6,114,244	45.52%	▲
Amount attributable to financing activities		(4,241,937)	(1,414,204)	(1,825,987)	(411,783)	(29.12%)	▼
Surplus or deficit after imposition of general rates		**-**	**3,093,685**	**11,757,497**	8,663,812	280.05%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
The indicators reflect the changes to the surplus/deficit.
* Refer to Note 3 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF CAMBRIDGE
STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE
FOR THE PERIOD ENDED 31 MAY 2024

	31 May 2024 YTD Actual	31 May 2024 YTD Budget	30 June 2023 YTD Actual
	$	$	$
REVENUE			
Rates	27,116,984	27,124,001	26,456,654
Grants, subsidies and contributions	614,660	652,523	2,178,892
Fees and charges	26,008,724	24,339,918	26,327,707
Interest revenue	1,778,179	1,951,816	2,246,978
Other revenue	785,051	638,435	1,760,730
	56,303,598	**54,706,693**	**58,970,961**
EXPENSES			
Employee costs	(23,405,964)	(19,768,655)	(23,604,605)
Materials and contracts	(16,034,710)	(19,633,934)	(19,120,582)
Utility charges	(1,504,512)	(1,632,728)	(1,663,198)
Depreciation	(8,398,450)	(10,396,671)	(11,892,249)
Finance costs	(58,861)	(69,955)	(57,147)
Insurance	(697,695)	(652,375)	(580,934)
Other expenditure	(822,040)	(1,211,901)	(2,574,903)
	(50,922,232)	**(53,366,219)**	**(59,493,618)**
	5,381,366	1,340,474	(522,657)
Capital grants, subsidies and contributions	1,140,684	1,781,814	3,737,167
Profit on asset disposals	-	297,600	-
Loss on asset disposals	-	(8,000)	(4,009)
Share of net profit/ (loss) of associates accounted for using the equity method	-	-	621,177
	1,140,684	**2,071,414**	**4,354,335**
NET RESULT FOR THE PERIOD	6,522,050	3,411,888	3,831,678
TOTAL COMPREHENSIVE INCOME FOR THE PERIOD	**6,522,050**	**3,411,888**	**3,831,678**

This statement is to be read in conjunction with the accompanying notes.

TOWN OF CAMBRIDGE
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 31 MAY 2024

	31 May 2024 YTD Actual	31 May 2024 YTD Budget	30 June 2023 YTD Actual
	$	$	$
REVENUE			
General Purpose Funding	29,083,599	29,241,117	30,266,271
Governance	63,310	60,100	61,814
Law Order and Public Safety	158,581	195,029	144,966
Health	99,699	108,671	97,395
Community Amenities	3,482,398	3,724,777	3,303,320
Recreation and Culture	19,370,586	17,613,333	20,571,570
Transport	2,977,783	3,607,977	5,216,575
Economic Services	548,641	528,927	474,198
Other Property and Services	1,659,685	1,706,176	3,193,196
	57,444,282	**56,786,107**	**63,329,305**
EXPENSES			
General Purpose Funding	(783,705)	(935,789)	(828,346)
Governance	(2,811,562)	(1,544,771)	(2,765,561)
Law Order and Public Safety	(2,202,981)	(2,412,229)	(2,510,329)
Health	(749,091)	(790,561)	(805,353)
Education & Welfare	(299,398)	(698,202)	(330,743)
Community Amenities	(6,056,725)	(7,953,118)	(7,965,391)
Recreation and Culture	(26,795,890)	(27,076,760)	(30,056,735)
Transport	(7,393,969)	(8,832,484)	(9,586,811)
Economic Services	(768,911)	(839,383)	(816,974)
Other Property and Services	(3,060,000)	(2,290,922)	(3,831,384)
	(50,922,232)	**(53,374,219)**	**(59,497,627)**
NET RESULT FOR THE PERIOD	6,522,050	3,411,888	3,831,678
TOTAL COMPREHENSIVE INCOME FOR THE PERIOD	**6,522,050**	**3,411,888**	**3,831,678**

This statement is to be read in conjunction with the accompanying notes.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$6.20 M	$6.20 M	$6.97 M	$0.77 M
Closing	$0.00 M	$3.09 M	$11.76 M	$8.66 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$60.19 M	% of total
Unrestricted Cash	$18.10 M	30.1%
Restricted Cash	$42.09 M	69.9%

Refer to 5 - Cash and Financial Assets

Payables

	$5.21 M	% Outstanding
Trade Payables	$0.41 M	
0 to 30 Days	$0.36 M	86.5%
Over 30 Days	$0.05 M	12.6%
Over 90 Days	$0.02 M	4.2%

Refer to 9 - Payables

Receivables

	$0.59 M	% Collected
Rates Receivable	$0.79 M	97.1%
Trade Receivable	$0.41 M	% Outstanding
Over 30 Days	$0.18 M	45.0%
Over 90 Days	$0.10 M	23.7%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$8.31 M	$11.74 M	$13.93 M	$2.20 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$27.12 M	% Variance
YTD Budget	$27.12 M	(0.0%)

Operating Grants and Contributions

YTD Actual	$0.61 M	% Variance
YTD Budget	$0.65 M	(5.8%)

Fees and Charges

YTD Actual	$26.01 M	% Variance
YTD Budget	$24.34 M	6.9%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($10.27 M)	($13.43 M)	($7.32 M)	$6.11 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.24 M	%
YTD Budget	$0.00 M	

Asset Acquisition

YTD Actual	$9.95 M	% Spent
YTD Budget	$15.21 M	65.4%

Refer to 13 - Capital Acquisitions

Capital Grants

YTD Actual	$1.14 M	% Received
YTD Budget	$1.78 M	64.0%

Refer to 13 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($4.24 M)	($1.41 M)	($1.83 M)	($0.41 M)

Refer to Statement of Financial Activity

Reserves

Reserves balance	$42.78 M
Interest earned	$1.14 M

Refer to 12 - Cash Reserves

Lease Liabilities

Principal repayments	$0.37 M
Interest expense	$0.06 M
Principal due	$1.51 M

Refer to 10 - Cash Reserves

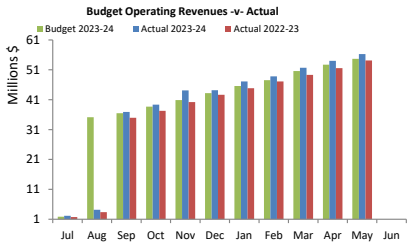
This information is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

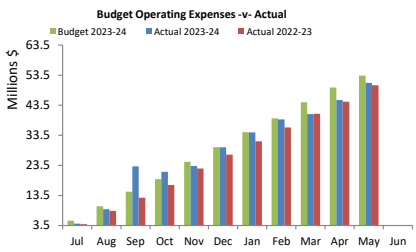
2 YEAR TO DATE KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

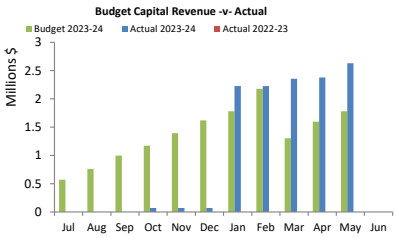


OPERATING EXPENSES

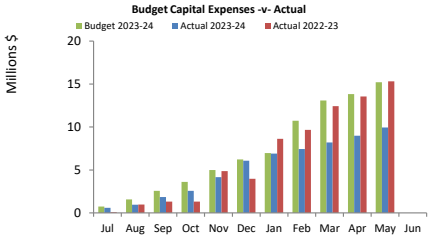


INVESTING ACTIVITIES

CAPITAL REVENUE

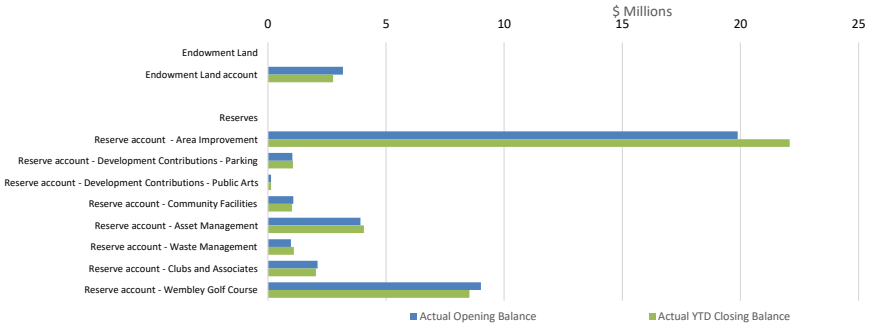


CAPITAL EXPENSES

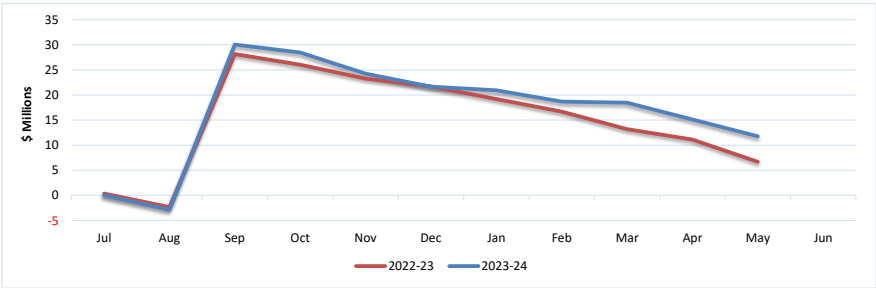


FINANCING ACTIVITIES

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is $30,000 and 10.00%.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Other revenue	**146,616**	**22.96%**	▲
Reimburse legal, insurance, debt collection and outgoings	(81,600)	Permanent	
7% tax withheld income on land sales at Tamala Park is higher than anticipated	335,000	Permanent	
Waste management container deposit scheme not yet invoiced	(109,400)	Timing	
Profit on asset disposals	**(297,600)**	**(100.00%)**	▼
Proceeeds received. Disposal of vehicles have not yet been updated		Timing	
Expenditure from operating activities			
Employee costs	**(3,637,309)**	**(18.40%)**	▼
Annual leave provision is calculated to liabilities at year end	(1,219,100)	Timing	
long service leave provision is calculated to liabilities at year end	(166,000)	Timing	
Training across the Town is under budget	146,800	Permanent	
Worker Compensation Insurance provision adjustment	(114,100)	Permanent	
Public holidays and sick pay was not provided for in the budget	(445,200)	Permanent	
Superannuation	(486,000)	Permanent	
Salaries	***(921,000)***	Permanent	
- Member Services budget allocation resulted in variance	(240,600)	Permanent	
- Governance Management budget allocation resulted in variance	228,400	Permanent	
- HR under budget due to reduced actual staff numbers	131,300	Permanent	
- IT under budget due to reduced staff numbers	114,800	Permanent	
- Contract Management under budget due to reduced staff numbers	126,800	Permanent	
- Planning under budget due to reduced staff numbers	220,000	Permanent	
- Golf Course admin salaries below budget due to vacancies	290,200	Permanent	
- Golf Course pro shop labour higher due to an increase in demand	(100,600)	Permanent	
- Overheads for Golf course under budget year to date	419,000	Permanent	
- Road infrastructure projects budgeted directly to service area salaries	(565,500)	Permanent	
- Engineering overheads were not budgeted	(667,900)	Permanent	
- Parks projects budgeted directly to service area salaries	(970,900)	Permanent	
Materials and contracts	**3,599,224**	**18.33%**	▲
Legal expenses are underspent in Governance and Planning; outstanding purchase orders	102,900	Timing	
Consultants for Members of Council, Human Resources, Financial Services, IT, Sustainability and Planning is under spent; there are outstanding POs.	394,000	Timing	
Stationery, postage, printing and phone savings	86,200	Permanent	
Audit fees are under budget year to date	74,000	Permanent	
IT computer software, maintenance services and other costs under budget	147,300	Permanent	
Portable & attractive assets removed from Fixed Asset Register due to accounting standard change	(128,900)	Permanent	
Parks buildings and grounds maintenance is under budget	266,100	Permanent	
Quarry Amphitheatre strategic and operational review has exceeded budget	(27,700)	Permanent	
Road infrastructure maintenance over budget	(25,700)	Permanent	
WGC maintenance underspent however there are purchase orders pending	804,400	Timing	
Bold Park pool services is under spent	232,000	Timing	
Vehicle maintenance is below budget	(38,300)	Permanent	
Street trees maintenance and management has under spent; outstanding PO pending	300,600	Timing	
Cleaning, graffiti and vandalising services over budget	64,200	Permanent	
Waste management collection contract under budget however there are outstanding purchase orders	1,262,300	Timing	
Depreciation	**1,998,221**	**19.22%**	▲
Due to the new assets module recently implemented, not all capitalisation of new assets has occurred as yet. This will be completed by end of the financial year.		Timing	

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is $30,000 and 10.00%.

Description	Var. $	Var. %	
	$	%	
Other expenditure	**389,861**	**32.17%**	▲
Two months of Elected Member fees paid in May (May - 2 May, June 30 May)	(43,000)	Timing	
Ocean Beaches, CoP SLSC planning grants and contributions not yet paid	74,000	Timing	
ESL on Council buildings actuals not processed against budget	110,700	Timing	
Community and welfare services are under budget	11,100	Permanent	
Planning expenses are under budget	15,000	Permanent	
Golf course driving range operational expenses under budget	212,500	Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	**(641,130)**	**(35.98%)**	▼
Grant income for roads projects is expected later in June	(600,000)	Timing	
Grants received for the City Beach Oval Upper and Pat Goodridge Reserve earlier than anticipated for flood light installation	110,000	Timing	
Sydney Cheek Pavilion - toilet and changerooms grants has only been partially received	(150,000)	Timing	
Outflows from investing activities			
Payments for property, plant and equipment	**2,074,118**	**31.47%**	▲
Refer to Capital Acquisition note 13		Timing	
Payments for construction of infrastructure	**3,191,503**	**37.01%**	▲
Refer to Capital Acquisition note 13		Timing	
Surplus or deficit at the start of the financial year	**765,228**	**12.34%**	▲
Opening balance higher than budgeted after audit		Permanent	
Surplus or deficit after imposition of general rates	**8,663,812**	**280.05%**	▲
Due to variances described above			

TOWN OF CAMBRIDGE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

4 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Notes	Amended Budget 30 June 2023	Year to Date 31 May 2024	Last Year Closing 30 June 2023
		$	$	$
Current assets				
Cash and cash equivalents	5	3,807,705	8,232,990	8,932,924
Trade and other receivables		2,409,166	1,383,016	2,343,906
Other financial assets		46,887,000	51,961,690	47,048,943
Inventories	8	1,721,000	1,653,516	1,627,375
Other assets	8	100,000	108,070	708,651
		54,924,871	63,339,282	60,661,799
Current liabilities				
Trade and other payables	9	(5,722,000)	(5,209,699)	(9,539,634)
Other liabilities	11	(400,000)	(789,757)	(364,174)
Lease liabilities	10	(1,419,234)	(86,533)	(326,863)
Employee related provisions	11	(2,241,640)	(2,298,292)	(2,282,976)
Other provisions	11	-	(77,367)	(267,172)
		(9,782,874)	(8,461,648)	(12,780,819)
Net current assets		**45,141,997**	**54,877,634**	**47,880,980**
Less: Total adjustments to net current assets	Note 4(c)	(45,176,997)	(43,120,137)	(40,912,577)
Closing funding surplus / (deficit)		**(35,000)**	**11,757,497**	**6,968,403**

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash amounts excluded from operating activities	Amended Budget	YTD Actual	YTD Budget
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(306,000)	-	(297,600)
Add: Loss on asset disposals	8,000	-	8,000
Add: Depreciation	11,318,450	8,398,450	10,396,671
Movements in current assets and liabilities			
Movement in pensioner deferred rates	-	168,768	-
Movement in employee provisions	-	(15,316)	-
Total non-cash amounts excluded from operating activities	**11,020,450**	**8,551,902**	**10,107,071**

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2023	Year to Date 31 May 2024	Last Year Closing 30 June 2023
		$	$	$
Adjustments to net current assets				
Less: Reserve accounts	12	(43,791,901)	(42,775,563)	(41,317,751)
- Capital budget amendments funded by reserve		(905,096)	-	-
- Land held for resale		-	(1,143,517)	(1,143,517)
- Current underground power debtor		-	3,036	(407,088)
- Net movement on current portion of employee benefit provisions		(480,000)	15,316	-
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of lease liabilities	10	-	(86,533)	326,863
- Current portion of other provisions		-	77,367	13,378
- Current portion of other liabilities			789,757	
- Current portion of employee benefit provisions		-	-	1,276,290
- Current portion of financial assets		-	-	339,248
Total adjustments to net current assets	Note 4(a)	**(45,176,997)**	**(43,120,137)**	**(40,912,577)**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

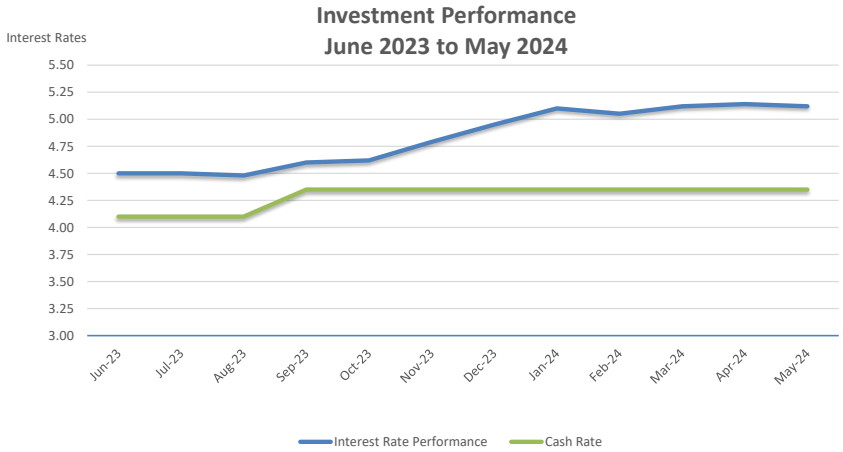
TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

5 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Institution
		$	$	$	
Municipal funds	Cash and cash equivalents	6,953,379	-	6,953,379	CBA
Reserves	Cash and cash equivalents	-	1,087,183	1,087,183	CBA
Endowment Land	Cash and cash equivalents	-	163,527	163,527	CBA
Operating cash	Cash and cash equivalents	-	18,161	18,161	CBA
Petty Cash	Cash and cash equivalents	-	10,740	10,740	Petty Cash
Municipal Investments	Financial assets at amortised cost	11,148,602	-	11,148,602	Various
Reserves Investments	Financial assets at amortised cost	-	37,014,943	37,014,943	Various
Endowment Investments	Financial assets at amortised cost	-	3,500,000	3,500,000	Various
FRN Reserve	Financial assets at amortised cost	-	298,145	298,145	MBS
Total		**18,101,981**	**42,092,699**	**60,194,680**	
Comprising					
Cash and cash equivalents		6,953,379	1,279,611	8,232,990	
Financial assets at amortised cost		11,148,602	40,813,088	51,961,690	
		18,101,981	**42,092,699**	**60,194,680**	

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

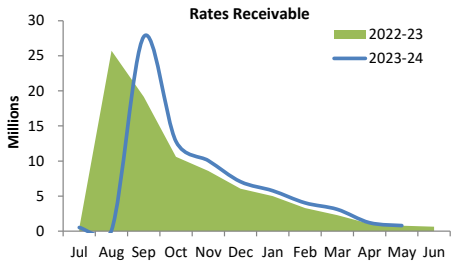


TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES

6 RECEIVABLES

Rates receivable	30 June 2023	31 May 2024
	$	$
Opening arrears previous years	535,713	625,891
Levied this year	-	27,116,984
Less - collections to date	90,178	(26,950,608)
Gross rates collectable	**625,891**	**792,267**
Net rates collectable	**625,891**	**792,267**
% Collected	-17%	97%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	-	224,379	25,518	61,646	96,900	408,443
Percentage	0.0%	54.9%	6.2%	15.1%	23.7%	
Balance per trial balance						
Trade receivables	-	224,379	25,518	61,646	96,900	408,443
Other receivables	-	122,989	-	-	-	122,989
GST receivable	-	30,642	-	-	-	30,642
Other receivables - Accrued interest	-	28,675	-	-	-	28,675
Total general receivables outstanding	**-**	**406,685**	**25,518**	**61,646**	**96,900**	**590,749**
Total						**1,383,016**

Amounts shown above include GST (where applicable)

KEY INFORMATION

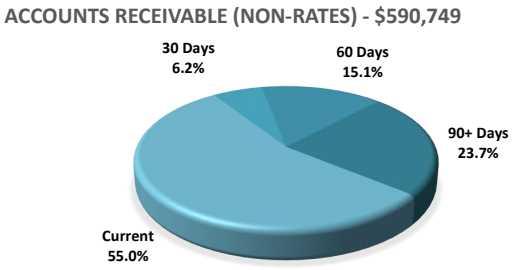
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.



TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

7 RATE REVENUE

General rate revenue

				Full Year Budget			YTD Actual		
	Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Reassessed Rate Revenue	Total Revenue	Rate Revenue	Reassessed Rate Revenue	Total Revenue
RATE TYPE				$	$	$	$	$	$
Gross rental value									
Gross Rental Value	0.0543	6,400	251,886,099	10,357,126	3,325,700	13,682,826	13,672,442	45,837	13,718,279
Unimproved value									
Unimproved Value	0.0019	4,538	6,515,028,571	12,149,120	-	12,149,120	12,145,682	(1,454)	12,144,228
Sub-Total		**10,938**	**6,766,914,670**	**22,506,246**	**3,325,700**	**25,831,946**	**25,818,124**	**44,383**	**25,862,507**
Minimum payment									
Gross rental value									
Gross Rental Value	987.00	1,174	15,453,518	1,158,738	-	1,158,738	1,157,751	-	1,157,751
Unimproved value									
Unimproved Value	987.00	98	29,971,429	96,726		96,726	96,726	-	96,726
Sub-total		**1,272**	**45,424,947**	**1,255,464**	**-**	**1,255,464**	**1,254,477**	**-**	**1,254,477**
Total general rates						**27,087,410**			**27,116,984**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 May 2024
	$	$	$	$
Inventory				
Inventories - Depot	30,539	28,280	(27,946)	30,873
Inventories - BPAC	37,659	197,699	(199,340)	36,018
Inventories - WGC	415,660	99,093	(71,645)	443,108
Land held for resale				
Cost of acquisition	1,143,517	-	-	1,143,517
	1,627,375	**325,072**	**(298,931)**	**1,653,516**
Other assets				
Prepayments	708,651	746,894	(1,347,475)	108,070
Total other current assets	**2,336,026**	**1,071,966**	**(1,646,406)**	**1,761,586**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.
Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

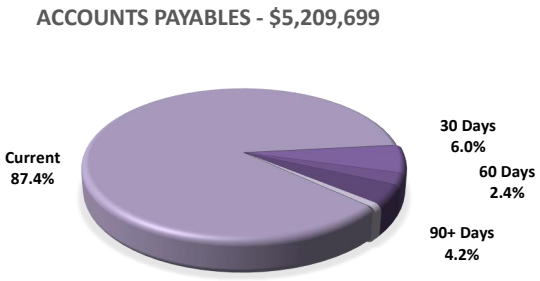
TOWN OF CAMBRIDGE **OPERATING ACTIVITIES**
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	(3,637)	364,723	25,028	10,218	17,402	413,734
Percentage	-0.9%	87.4%	6.0%	2.4%	4.2%	
Balance per trial balance						
Trade creditors	(3,637)	364,723	25,028	10,218	17,402	413,734
Accrued salaries and wages	-	(2,405)	-	-	-	(2,405)
Sundry creditors	-	803,285	-	-	-	803,285
Other payables - Accrued expenses	-	95,705	-	-	-	95,705
Other payables - Bonds	-	2,844,142	-	-	-	2,844,142
Other payables - Income paid in advance	-	476,813	-	-	-	476,813
Total payables general outstanding	**(3,637)**	**5,160,688**	**25,028**	**10,218**	**17,402**	**5,209,699**

Amounts shown above include GST (where applicable)

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the period that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES

10 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases Actual	Principal Repayments Actual	Principal Outstanding Actual	Interest & Guarantee Repayments Actual
		$	$	$	$	$
Toro Plant	5	137,894	-	(137,894)	-	(783)
Carts/Cushmans	6	966,562	-	(172,866)	793,696	(39,914)
Trackman	7	-	770,777	(57,416)	713,361	(14,958)
Guarantee Fees on leases					-	(3,206)
Total		**1,104,456**	**770,777**	**(368,176)**	**1,507,057**	**(58,861)**
Current lease liabilities		326,863			86,533	
Non-current lease liabilities		777,593			1,420,524	
		1,104,456			**1,507,057**	

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2024
		$	$	$	$	$
Other liabilities						
Capital grant/contributions liabilities		364,174	-	1,455,768	(1,030,185)	789,757
Total other liabilities		**364,174**	**-**	**1,455,768**	**(1,030,185)**	**789,757**
Employee Related Provisions						
Provision for annual leave		1,262,831	-	-	-	1,262,831
Provision for long service leave		1,097,434	-	-	-	1,097,434
Other employee leave provisions		(77,289)	-	35,221	(19,905)	(61,973)
Total Provisions		**2,282,976**	**-**	**35,221**	**(19,905)**	**2,298,292**
Other Provisions						
Other provisions - Insurance		267,172	-	-	(189,805)	77,367
Total Other Provisions		**267,172**	**-**	**-**	**(189,805)**	**77,367**
Total other current liabilities		**2,914,322**	**-**	**1,490,989**	**(1,239,895)**	**3,165,416**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 16

KEY INFORMATION

Provisions
Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions
Short-term employee benefits
Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits
The Town's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities
An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities
Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

FINANCING ACTIVITIES

12 RESERVES AND ENDOWMENT LANDS ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$	$
Endowment Land										
Endowment Land account	3,358,600	70,500	-	(361,600)	3,067,500	3,177,542	(51,290)	-	(371,102)	2,755,150
Reserves										
Reserve account - Area Improvement	19,977,108	611,775	2,913,450	(1,277,807)	22,224,527	19,886,116	926,182	3,333,778	(2,059,597)	22,086,479
Reserve account - Development Contributions - Parking	1,033,200	-	-	-	1,033,200	1,033,209	-	23,333	-	1,056,542
Reserve account - Development Contributions - Public Arts	135,700	-	-	-	135,700	135,651	-	-	-	135,651
Reserve account - Community Facilities	1,088,800	3,750	-	(70,000)	1,022,550	1,077,062	4,942	-	(62,928)	1,019,076
Reserve account - Asset Management	3,890,600	118,425	967,350	(1,426,083)	3,550,292	3,917,372	130,781	19,739	(6,983)	4,060,909
Reserve account - Waste Management	1,006,600	31,500	80,000	(75,000)	1,043,100	973,626	43,520	80,000	-	1,097,146
Reserve account - Clubs and Associates	2,104,092	73,425	567,068	(366,900)	2,377,684	2,103,367	89,044	235,823	(393,069)	2,035,165
Reserve account - Wembley Golf Course	9,076,600	-	690,748	(430,000)	9,337,348	9,013,807	-	-	(484,362)	8,529,445
	41,671,300	**909,375**	**5,218,615**	**(4,007,390)**	**43,791,901**	**41,317,752**	**1,143,179**	**3,692,673**	**(3,378,041)**	**42,775,563**

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES

13 CAPITAL ACQUISITIONS

Capital acquisitions	Full year Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Buildings - non-specialised	4,502,965	4,127,718	2,982,635	(1,145,083)
Furniture and equipment	1,452,728	1,331,667	551,858	(779,809)
Plant and equipment	1,234,090	1,131,249	982,023	(149,226)
Acquisition of property, plant and equipment	**7,189,783**	**6,590,634**	**4,516,516**	**(2,074,118)**
Infrastructure - Roads	4,297,390	3,939,274	2,038,697	(1,900,577)
Infrastructure - Drains	100,000	91,667	90,301	(1,366)
Infrastructure - Paths	467,328	428,384	257,288	(171,096)
Infrastructure - Parks	3,579,269	3,288,269	2,173,538	(1,114,731)
Infrastructure - Bus shelters	46,750	42,854	40,760	(2,094)
Infrastructure - Car Parks	908,905	833,163	831,523	(1,640)
Acquisition of infrastructure	**9,399,642**	**8,623,611**	**5,432,108**	**(3,191,503)**
Total capital acquisitions	**16,589,425**	**15,214,245**	**9,948,624**	**(5,265,621)**
Capital Acquisitions Funded By:				
Capital grants and contributions	3,976,075	1,781,814	1,140,684	(641,130)
Other (disposals & C/Fwd)	746,500	-	239,753	239,753
Reserve accounts				
Endowment Land account	361,600	77,467	371,102	293,635
Reserve account - Area Improvement	1,277,807	277,290	2,059,597	1,782,307
Reserve account - Community Facilities	70,000	-	62,928	62,928
Reserve account - Asset Management	1,426,083	84,219	6,983	(77,236)
Reserve account - Waste Management	75,000	16,667	-	(16,667)
Reserve account - Clubs and Associates	366,900	-	393,069	393,069
Reserve account - Wembley Golf Course	430,000	15,000	484,362	469,362
Contribution - operations	7,859,460	12,191,012	4,419,369	(7,771,643)
Capital funding total	**16,589,425**	**15,214,245**	**9,948,624**	**(5,265,621)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately. Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial* Management Regulation 17A. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES

14 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/ Over	Explanation of variance YTD
	$	$	$	$	
86 Cambridge Street - Building works	31,665	29,026	32,666	3,639	Complete
Quarry Amphitheatre - Toilet Renovation	135,000	123,750	119,757	(3,993)	Project completed. Awating invoices
City Beach Precinct - Roof repairs	20,000	18,333	741	(17,593)	Works to commence soon
Admin Building - Construction Stage 2	150,000	137,500	35,511	(101,989)	Project underway
EV charging station (Depot, Admin and Lake Monger)	50,000	45,833	4,430	(41,404)	Project underway
Admin Building - Camera system upgrade	90,000	82,500	28,699	(53,801)	Project out to RFQ. Budget forecast needs to be pushed back
City Beach Surf Club - Beach green roof structure repairs	21,800	19,983	21,781	1,798	Project underway
WGC Driving Range - Power and data cabling for trackman range	218,000	199,833	218,071	18,237	Complete
Lake Monger Drive South West Playground Toilets	393,000	360,250	394,365	34,115	Complete
Lake Monger Recreation Club - Disability Project Design	50,000	45,833	49,947	4,113	Project underway. Forecast need to be pushed back
Sydney Cheek Pavilion - Toilet & Changerooms (DAIP)	1,405,500	1,288,375	715,133	(573,242)	Project underway. Awaiting invoices
Leederville Bowling Facility - Building upgrade	200,000	183,333	117,446	(65,888)	Project underway. Revised budget as per MYBR
Lake Monger Recreation Club - Disability Project Constructio	1,100,000	1,008,333	964,477	(43,856)	Project underway
FSLSC - Club Upgrade Design	113,000	103,583	98,699	(4,885)	Project underway
Reabold Tennis Club - Club & DAIP upgrade	25,000	22,917	374	(22,543)	Designs and pre construction planning started
FSLSC - Club Upgrade	45,000	41,250	12,320	(28,930)	Designs and pre construction planning started
Wembley Golf Course - PGA Centre for Learning & Performance	100,000	91,667	77,067	(14,600)	Project underway
WGC Driving Range - Range Façade	75,000	68,750	947	(67,803)	Not commenced
Leederville Sporting Club - DAIP ramp upgrade stage 2	90,000	82,500	7,399	(75,101)	Designs and pre construction planning started
Wembley Golf Course - Future Retail/Meeting Place	20,000	18,333	8,278	(10,056)	Architect works commenced
WGC Driving Range - Refurbishment RAS	50,000	45,833	-	(45,833)	Not commenced
Bold Park Aquatic Centre - Remediation Works	70,000	64,167	62,928	(1,239)	Complete
Admin Building - Alterations and Configurations	-	-	(600)	(600)	Supplier credit note received
Wembley Golf Complex - Security cameras	50,000	45,833	-	(45,833)	Not commenced
City Beach Tennis Club - Shelter	-	-	12,149	12,149	TOC staff time to close project
TechnologyOne SaaS Upgrade - Modules	250,311	229,452	146,991	(82,461)	To be transfered to operating expense
Landline Phone System Replacement	234,000	214,500	320	(214,180)	Still ongoing
Replacement Desktop, Laptops and Equipments	60,000	55,000	59,135	4,135	Complete
Wembley Golf Course IT Assessment	141,000	129,250	43,269	(85,981)	Project underway
Agenda and Minutes Software	28,000	25,667	42,500	16,833	Complete

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES

14 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/ Over	Explanation of variance YTD
IT Helpdesk Software Replacement	-	-	101,388	101,388	Complete
Network Stack Server Rack	20,000	18,333	-	(18,333)	Not commenced
Mobile Device Management	21,217	19,449	21,217	1,768	Complete
New website	150,000	137,500	-	(137,500)	Not commenced
Backup Infrastructure resilience audit and remediation	50,000	45,833	4,353	(41,480)	Complete
IT Equipment upgrade program	75,700	69,392	70,037	645	Complete
UPS Battery Replacements	27,500	25,208	20,733	(4,476)	Project commenced
System Backup and Restoration	-	-	2,044	2,044	Complete
ICT Project management services	185,000	169,583	-	(169,583)	Not commenced
City Beach Park -Park Lighting	645,000	591,250	22,981	(568,269)	Project underway
City Beach Park - Lighting Upgrade	240,000	220,000	408,737	188,737	Project underway
Groyne & Seawall Structural repairs	20,000	18,333	7,027	(11,306)	Procurement underway
Beaches & Dunes - Upgrade Beach Access Paths	25,000	22,917	20,982	(1,934)	Complete
Beach Matting	10,000	9,167	9,678	512	Complete
City Beach Groyne Lookout Tower - Floodlight	60,000	55,000	53,918	(1,082)	Complete
City Beach Park - CCTV Fixed Cameras	105,000	96,250	211,253	115,003	Complete
City Beach Ovals - Cricket net replacement	65,000	59,583	2,210	(57,373)	Procurement underway
Pat Goodridge Reserve - Flood Light Installation	435,000	398,750	383,491	(15,259)	Completion nearing completion
McLean Park - Playground Replacement	450	413	450	38	Playground Audit Inspection in July 23, project complete
City Beach Oval Upper - Flood Light Installation	265,000	242,917	253,094	10,177	Completion nearing completion
Various Sportsgrounds - Bore, Pump and Cubicles	100,000	91,667	94,584	2,918	Project is ahead of schedule
Cowden Park - Renewal	146,151	133,972	150,047	16,075	Complete
Lake Monger - Swale Refurbishment	87,268	87,268	90,547	3,279	Complete
Contingency Emergency Bore, Pump & Retic	18,000	16,500	10,423	(6,077)	On going as required, under budget
Bent Park - Playground replacement	130,000	119,167	12,393	(106,773)	Procurement underway
Lake Monger Reserve - Basketball Court	188,000	172,333	36,219	(136,114)	Project underway
Beecroft Park - Playground replacement	85,000	77,917	13,632	(64,284)	Procurement underway
Crosby Park - Irrigation Upgrade	1,200	1,100	1,200	100	Design complete, installation proposed in FY25
Lothian Park - Barbeque and Picninc facility	21,000	19,250	19,723	473	Project underway
Winmarley Park - Irrigation System Upgrade	1,200	1,100	550	(550)	Design complete, installation proposed in FY25
Lake Monger Reserve - Pump/Jump Track	-	-	7,002	7,002	Retention invoice for FY23 project

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES

14 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/ Over	Explanation of variance YTD
Various Parks - Sand and edging renewal	20,000	18,333	-	(18,333)	Procurement underway
Bent Park -Basketball renewal	17,000	15,583	-	(15,583)	Not commenced
Drabble Park - Irrigation efficiency review	100,000	91,667	9,652	(82,015)	Project underway
Leederville Sports Club - Irrigation system upgrade	284,000	260,333	2,585	(257,748)	Project underway
Lake Monger Recreation Club - Green Replacement	135,000	123,750	69,464	(54,286)	Project underway
Rutter Park - Mindfulness Exercise Node	5,000	4,583	5,119	536	Project underway
Birkdale Park - Renewal	5,000	4,583	3,888	(696)	Project underway
Various Parks - Playground Equipment	-	-	900	900	Complete
Southport St Masonry Wall	85,000	77,917	91,119	13,203	Complete
Wembley Golf Course - Staff car park protection	100,000	91,667	-	(91,667)	Project deferred
Wembley Golf Course - Mini Astroturf Replacement	180,000	165,000	180,000	15,000	Work completed December 2023, savings
Cambridge St / Birkdale St Intersection Upgrade	5,387	4,938	-	(4,938)	Complete
Grantham/Jersey Intersection	216,000	198,000	179,169	(18,831)	Project complete - awaiting final invoices
Cambridge St (Selby-Lissadell)	1,735	1,590	-	(1,590)	Complete
Northwood St (Cambridge - Railway)	-	-	993	993	Project cancelled
Jon Sanders Dr (Powis - Harborne) Intersection	37,500	34,375	916	(33,459)	Two year design phase. Year 1 design phase in progress. CoS to claim funds from the Town
Cambridge - Station Sreet Intersection	-	-	7,265	7,265	Timing of final invoice was paid after books closed
The Boulevard - Selby Signal Pedestrian Improvement	19,256	17,651	17,665	14	Complete
Railway Parade Signalised Crossing (Northwood)	191,757	175,777	3,024	(172,753)	Project cancelled
Kerb replacement for road surfacing program	60,500	55,458	50,055	(5,403)	Project complete - awaiting final invoices
The Boulevard Northbound (Empire-Clanmell) Eastbound	119,618	109,650	4,797	(104,853)	Construction phased scheduled in June 2024
Cambridge St/Selby St Traffic Signals	8,444	7,740	10,659	2,918	Complete
The Boulevard Northbound (Empire-Clanmell) Westbound	122,961	112,714	5,146	(107,568)	Construction phased scheduled in June 2024
Cambridge St (Jersey-Pangbourne) Eastbound	95,597	87,631	14,549	(73,082)	Construction phased scheduled in May 2024
Moray Avenue - Traffic Calming	-	-	171	171	Timing of final invoice was paid after books closed
Herdsman Parade (Simper - Holland)	311,960	285,963	8,290	(277,673)	Project underway
Cambridge St (Jersey-Pangbourne) Westbound	101,695	93,220	5,927	(87,293)	Project underway
Cambridge St (Blencowe - Kimberley)	618,395	566,862	18,721	(548,141)	Project underway
Cambridge St (Gregory - Station) Eastbound	216,361	198,331	25,976	(172,355)	Project underway
Shannon St (Lifford - Glengariff)	171,750	157,438	85,202	(72,235)	Project complete - awaiting final invoices

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES

14 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/ Over	Explanation of variance YTD
Caithness Rd (Glamis - West Lorne)	89,443	81,989	65,627	(16,362)	Project complete - awaiting final invoices
Orrel Ave (Hornsey - Birkdale)	284,825	261,090	208,268	(52,821)	Project complete - awaiting final invoices
Berkeley Cr (Kirkdale - Cul-De-Sac)	80,259	73,571	63,041	(10,529)	Project complete - awaiting final invoices
St Leonards Avenue (Clune - Ruislip)	82,000	75,167	62,407	(12,760)	Project complete - awaiting final invoices
Linden Gardens (Orrel - The Boulevard)	153,225	140,456	94,463	(45,993)	Project complete - awaiting final invoices
Kirkdale Ave (Peebles - Kintyre)	296,015	271,347	225,516	(45,831)	Project complete - awaiting final invoices
Hornsey Road - (Oceanic - Cul-de-sac)	262,725	240,831	176,450	(64,381)	Project complete - awaiting final invoices
O'Hara Lane	114,710	105,151	105,148	(2)	Complete
Lund Lane	144,864	132,792	132,930	138	Complete
Yates Lane	180,303	165,278	174,999	9,721	Complete
Spear Lane	176,364	161,667	173,988	12,321	Complete
Roger Lane	133,741	122,596	117,335	(5,261)	Complete
Drainage Pit Rehabilitation	100,000	91,667	90,301	(1,366)	Complete
Ruislip St Safe Active Street	330,328	302,801	133,441	(169,360)	Project complete - awaiting final invoices
Replacement of cracked section of concrete paths	137,000	125,583	123,848	(1,736)	Complete
Town of Cambridge - Bus Shelters	46,750	42,854	40,760	(2,094)	Complete
Bold Park Aquatic Centre - Pool Services	90,000	82,500	-	(82,500)	Not yet commenced
Wembley Golf Course - Golf Shop Self-Service Checkout	20,000	18,333	-	(18,333)	Carried forward 2024/25
Household Waste Bins	100,000	91,667	39,872	(51,795)	Not yet commenced
City Beach Clancys	952	873	952	79	Project complete (design only)
City Beach North Kidney	7,953	7,290	1,028	(6,262)	Project complete (design only)
City Beach South Kidney	-	-	884	884	Project complete (design only)
Lake Monger Reserve South West Carpark	900,000	825,000	828,659	3,659	Construction underway, scheduled for completion May
Leederville Sporting Club - Kitchen upgrade	-	-	54	54	Procurement underway
Cambridge Bowling Club lighting upgrade	-	-	228	228	Procurement underway
Floreat Park Tennis Club lilghting upgrade	-	-	439	439	Procurement underway
Maintenance Truck	-	-	130,775	130,775	Vehicle delivered in 2024 was ordered in 2023
Light Fleet	1,234,090	1,131,249	851,248	(280,001)	Some vehicles have not yet been delivered
	16,589,425	**15,214,245**	**9,948,624**	**(5,265,621)**	

TOWN OF CAMBRIDGE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

17 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$	$
Budget adoption						-
Bold Park Aquatic Remediation Works	28 NOV 23 - 12.2.1	Capital expenses	-	-	(70,000)	(70,000)
Community Facilities Reserve	28 NOV 23 - 12.2.1	Capital revenue	-	70,000	-	-
Beecroft Park – Playground Replacement	28 NOV 23 - 12.2.3	Capital expenses	-	-	(13,000)	(13,000)
Endowment Lands Account	28 NOV 23 - 12.2.3	Capital revenue	-	13,000	-	-
Ruislip St Safe Active Street	28 NOV 23 - 12.4.2	Capital expenses	-	-	(30,000)	(30,000)
Area Improvement Reserve	28 NOV 23 - 12.4.2	Capital revenue	-	30,000	-	-
Leederville Sporting Club - Kitchen and Alfresco Upgrade	20 SEPT 23 - 12.4.2	Capital expenses	-	-	(250,000)	(250,000)
Grant Contribution from club	20 SEPT 23 - 12.4.2	Capital revenue	-	50,000	-	(200,000)
Area Improvement Reserve	20 SEPT 23 - 12.4.2	Capital revenue	-	200,000	-	-
City Beach Lighting - Stage 2	27 FEB 24 - 12.4.3	Capital expenses	-	-	(465,000)	(465,000)
Area Improvement Reserve	27 FEB 24 - 12.4.3	Capital revenue	-	465,000	-	-
Cambridge Bowling ClubLighting upgrade	27 FEB 24 - 12.4.1	Capital expenses	-	-	(115,500)	(115,500)
Clubs and Associates Reserve	27 FEB 24 - 12.4.1	Capital revenue	-	77,039	-	(38,461)
Building Energy Efficiency Program	27 FEB 24 - 12.4.1	Operating expenses	-	38,461	-	-
Floreat Park Tennis Club lighting upgrade	27 FEB 24 - 12.4.1	Capital expenses	-	-	(169,500)	(169,500)
Clubs and Associates Reserve	27 FEB 24 - 12.4.1	Capital revenue	-	113,057	-	(56,443)
Building Energy Efficiency Program	27 FEB 24 - 12.4.1	Operating expenses	-	56,443	-	-
Mid Year Budget Review Net Effect	26 MAR 24 - 12.2.1	Operating expenses	-	-	(35,000)	(35,000)
City Beach CCTV Fixed Cameras	23 APR 24 - 12.2.2	Capital expenses	-	-	(44,000)	(79,000)
Endowment Lands Account	23 APR 24 - 12.2.2	Capital revenue	-	44,000	-	(35,000)
City Beach Car Park - Park Lighting	23 APR 24 - 12.2.2	Capital expenses	-	-	(200,000)	(235,000)
Endowment Lands Account	23 APR 24 - 12.2.2	Capital revenue	-	200,000	-	(35,000)
Floreat Park Tennis Courts Lighting upgrade	28 MAY 24 - 13.2.2	Capital expenses	-	52,000	-	17,000
Clubs and Associates Reserve	28 MAY 24 - 13.2.2	Capital revenue	-	-	(52,000)	(35,000)
Cambridge Bowling Club Lighting upgrade	28 MAY 24 - 13.2.2	Capital expenses	-	-	(51,000)	(86,000)
Clubs and Associates Reserve	28 MAY 24 - 13.2.2	Capital revenue	-	51,000	-	(35,000)
			-	**1,460,000**	**(1,495,000)**	**(35,000)**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

18 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Town to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES
Significant acccounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 10 June 2024

13.3 Planning and Community Services

13.3.1 Quarry Amphitheatre Strategic and Business Plans

DIRECTORATE:	Planning and Community Services
AUTHOR:	Seisha Fogarty-Pryor (Manager Community Services), Claire French (Team Leader-Events & Venue Management)
AUTHORISER:	Luke Gibson, Director Planning and Community Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Timeline [**13.3.1.1** - 3 pages] 2. Strategic and Operational Review - summary report [**13.3.1.2** - 2 pages] 3. CONFIDENTIAL - Draft Quarry Amphitheatre Strategic and Business Plan [**13.3.1.3** - 143 pages] 4. Draft Quarry Amphitheatre - Summary Strategic Plan (public facing) [**13.3.1.4** - 17 pages] 5. CONFIDENTIAL - Staffing proposal [**13.3.1.5** - 1 page]

PURPOSE OF REPORT:

The purpose of this report is to seek Council endorsement of the Quarry Amphitheatre Strategic and Business Plan 2024-2029 and the associated resourcing to enable implementation of the Plan.

EXECUTIVE SUMMARY:

In August 2023, Council resolved (Item 16.2.1) to note the Quarry Amphitheatre Strategic and Operational Review findings and recommendations, and approved the engagement of a specialist consultant to address the six Priority Improvement Areas contained in the Final report.

The Administration engaged PUSH Management, which has since prepared the draft Quarry Amphitheatre Strategic and Business Plan. The Plan is now presented to Council for adoption, along with a recommendation that appropriate resources are allocated to allow for its implementation.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That Council APPROVES the Confidential Recommendation, as outlined in the Confidential Report.

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

The Quarry Amphitheatre began operations in 1986. On 13 August 2019, the Quarry was added to the State Register of Heritage Places, having been recognised at a state level for its cultural heritage significance.

Attachment 1 to this report outlines a timeline of key outcomes for the Quarry Amphitheatre.

Since its inception as a performance venue, the Quarry has transitioned through various management models to the current model, with the venue being managed by the Town' Events and Venue Management team who also manage bookings for all of the Town's other facilities, venues, parks, and reserves (excluding the Ambrose Estate, Bold Park Aquatic Centre and Wembley Golf Course).

In August 2023, Council considered endorsement of the Strategic and Operational Review of the Quarry Amphitheatre and associated recommendations and resolved (Item 16.2.1) to note the finding and recommendations of the Review report, and approve the engagement of a specialist consultant to address the six Priority Improvement Areas contained in the Final report. **Attachment 2** is the public facing Summary Report which outlines these findings.

In late 2023, and in accordance with the August 2023 resolution, the Administration engaged PUSH Management to prepare a Strategic and Business Plan, which is the document subject to this report.

Throughout the Review period the Administration has held three Elected Members Forums to set the vision and purpose of the Quarry, to develop the strategic direction and priorities as well as to review marketing and financial assumptions, and to present the draft Strategic Plan and Business Plan.

DETAILS:

Quarry Amphitheatre Strategic and Business Plan 2024-2029

Attached to this report are the following two documents prepared by PUSH Management:

1. Draft Quarry Amphitheatre Strategic and Business Plan – **Confidential Attachment 3**
2. Draft Quarry Amphitheatre Strategic and Business Plan (public-facing summary document) – **Attachment 4**

The Strategic and Business Plan has a five-year outlook (being from July 2024 to June 2029) and intends to address short-term, mid-term, and long-term opportunities and challenges associated with the Quarry. The stated purpose of the Plan was developed in conjunction with Elected Members, as follows.

> *"The Quarry Amphitheatre exists to provide a valued place of connection for local communities, and enable captivating arts, entertainment, and private event experiences that are enhanced by an exceptional and unique natural setting."*

This is supported by financial forecasting and revenue goals. Adequately resourcing the strategies in this Plan, and using a sustainability mindset, will deliver the projected financial outcomes, returning a cost-neutral position, and realising the full value of the Quarry. It was noted that while profit-making was not a primary aim of the Quarry, a focus on a profit-making business strategy would ideally lead to full cost recovery or at least reduced net loss.

A common theme in discussion with Elected Members was the extent to which each priority led to a subsequent priority. This was a key factor that determined the first priority as venue maintenance and upgrade.

The financial viability of the Quarry is based on an average increase in hireable days, diversification of hire opportunities, and appropriate fees and charges integral to the financial sustainability of the venue. In endorsing the Plan, Council is effectively requested to also endorse the underlying financial assumptions and the forward plan for revenue and expenditure across the five financial years. In establishing the financial assumptions and forward plan, the pricing structure reflects that the Quarry is not a traditional community facility, but rather a bespoke, specialist performing arts and functions venue, with the prices reflecting this uniqueness.

Ultimately, it is intended that the Town and its stakeholders use the Plan for the following purposes:

- As a management tool for staff and to organise action through prioritised objectives that mitigate challenges and leverage strengths;
- As a revenue generation and marketing tool to convey the Quarry's direction to external stakeholders;
- To measure the success of its principal objectives;
- To reassess, over time, progress against those objectives and apply necessary course-correction; and
- To plan the generation and allocation of human and financial resources.

To communicate the Plan to the community, potential hirers, and the arts community, it is recommended that $8,000 is budgeted to design a public facing Strategic and Business Plan.

Hospitality and catering

In accordance with Council's May 2024 resolution (CR14.5) on the matter, the upcoming Requests for Tender for the Quarry Amphitheatre hospitality and catering services contracts (one being short term and the other being for five years) will include an option to run a private commercial café.

Increased utilisation of the Quarry, as contemplated by the draft Plan, will provide for an increased revenue base for the hospitality contractor(s), although this will be dependent on meaningful upgrades to the hospitality facilities at the Quarry. It is proposed that concept and detailed designs (for both the hospitality and office upgrades) be prepared in 2024/25, with the actual works to be undertaken in 2025/26.

Staffing

The Events and Venue Management Team currently has responsibility for hiring out all the Town's Open Spaces (reserves and parks), as well as Community Facilities (Wembley Community Centre, Holyrood Pavilion, Leederville Town Hall, the Boulevard Centre and the Quarry Amphitheatre). The current management structure has a Grade 5 Team Leader responsible for managing the venue and hirers, as well as oversight of the hospitality contract for the Quarry, with a team of three, plus casuals.

In line with the Strategic and Business Plan, as a bespoke venue, it is recommended that a structure is introduced with a new venue manager and utilising one of the existing Events and Venue Management Team members dedicated to the Quarry's management; removing responsibility of the Quarry's management from the Events and Venue Management Team Leader, allowing them to focus on events and other venue management delivery (not associated with the Quarry). It also provides for specialist venue management and commercial expertise to be brought in to support the Quarry.

In accordance with the draft Strategic and Business Plan, it is proposed to provide staff resources to properly implement the various recommended actions contained within the Plan. The specific staffing request is contained in **Confidential Attachment 5.**

Whilst elements of the Plan may be able to be implemented using existing staff resources, it is considered that full and proper implementation of the plan would not be possible.

POLICY/STATUTORY IMPLICATIONS:

Council Policy No: 073 - Quarry Amphitheatre Bookings Policy
Quarry Amphitheatre Hire Agreement

All Quarry policies and procedures will be reviewed as part of the Strategic Planning implementation process.

RISK MANAGEMENT IMPLICATIONS:

Medium: Failure to adopt the Strategic and Business Plan will result in a lack of strategic direction for the facilitate and the Town's management of it. Adopting the Plan but not properly implementing it may potentially result in reputational risk and financial risk for the Town as the infrastructure begins to fail due to the lack of technical expertise in managing a theatrical venue. Management of the venue will continue to be reactive and fail to realise full potential for the Town and the community.

FINANCIAL IMPLICATIONS:

The Business Plan outlines the efforts to establish a sustainable financial position for the Town's management of the Quarry. This will require some up-front and ongoing expenditure as set out in the recommendation. The Plan provides for the net cost of operating the Quarry to be reduced over time and reach, or at least approach, cost recovery.

COMMUNITY ENGAGEMENT:
This matter has been assessed under Council Policy No: 019 - Community Engagement Policy as not requiring community consultation. Significant engagement and consultation with hirers, users, industry experts and staff has been completed. Further consultation to address the Priority Improvement Areas is not required, as the contractor can use the analysis and information gathered through the Review.

Attachment 1. Timeline of key outcomes for the Quarry Amphitheatre

Year	Descriptions
1985	Amphitheatre was built with funding from Sate and Commonwealth Government.
1987	QA leased by Perth Theatre trust (expire in 2007).
1995	The Town requested Perth Theatre Trust surrender the lease to the Town to enable the Town to be responsible for the future management of the Amphitheatre.
1995	Quarry Amphitheatre Advisory Committee formed.
1996	Negotiations commenced with Perth Theatre to relinquish the QA lease from April 1997.
1997	QA strategic plan adopted.
1997	Council approved expenditure of $10,000 to undertaken remedial work on the limestone walls at the QA; and that regular inspections take place.
1997	Advertising of the tender for management of QA.
1997	The management of the QA was awarded to Mr Ian Ashton trading as Starlight Theatre Lighting for a period of 3 years commencing 6 October 1997. The Administration assumed responsibility for the strategic management of QA and Starlight Theatre**.** Lighting assumed responsibility for the operational management in accordance with the Management Contract. Subsequent to this, the QA Advisory Committee was disbanded.
1998	Council endorsed BOCS as the primary ticketing system.
1998	Council endorsed the provision of a Ticketing and Box office outlet at the QA.
1998	Council approved expenditure for the installation of a patio and associated works to facilitate the lease of the QA Kiosk.
1998	An agreement for the lease of the QA Kiosk was entered into with Carol and Jamie Vivian-Williams for a period of three years from 1 October 1998 until 30 September
1999	Trademark “Quarry Amphitheatre” was registered.
1999	The Quarry website was established.
2000	Council authorised the preparation of an Environmental Management Plan for QA
2000	Council endorsed the early release of the tenants of the QA Kiosk.
2000	Management of the QA awarded to Starlight Theatre Lighting through a tender process, to expire 31 May 2006.
2000	Council endorsed the Environmental Management Plan for the QA.
2000	Council accepted a report by an acoustic consultant, and authorised expenditure for the purchase and installation of personal monitors and multi speaker array.
2001	Council endorsed a 5 year capital works programme for the QA 2001 to 2006.
2001	Extensive remedial works was carried out on the Quarry Walls, with Council endorsing that an inspection of the Walls be undertaken biannually.
2001	The Quarry Amphitheatre Strategic Business and Marketing Plan 2001-2006 prepared by Starlight Theatre was endorsed by Council.
2002	The Corporate identity (logo) for the Quarry was established.
2002	Introduction of outdoor cinema.
2002	$10,000 allocated to undertake all high priorities from the Access Audit Report for the Quarry.
2002	The old jarrah stage was replaced with wandoo wood, and expected to last 25 – 30 years.
2002	In response to safety concerns and lack of use, the orchestra pit was enclosed.
2005	Improvements to the exit road undertaken by Botanic Gardens and Parks Authority, making it a two-way system.
2005.	Upgrade of venue lighting

2005	Council endorsed the continued management of the Quarry be tendered for a further five year term.
2005	Management of the Quarry awarded to Starlight Theatre Lighting for a further 5 year term from 1 June 2006 to 31 May 2011.
2006	Council endorsed the following plans for the Quarry, prepared by Starlight Theatre Lighting for the period 2006 – 2011, to be reviewed annually: 1. Business Plan; 2. Marketing Plan; and 3. Capital works program.
2007	21st birthday of the Quarry was celebrated with a gala event.
2009	Council approved the allocation of funds for the purpose of undertaking a potential redevelopment study for the Quarry.
2009	the Town hold the liquor licence; the hospitality contract be advertised for the period 14 August 2009 to 30 June 2011, with a further review of the Quarry to be undertaken in September 2011.
2009	The Quarry Catering Company was appointed as the preferred contractor for the hospitality contract at the Quarry (including ushering), for a two year period (with a further 1 year option).
2011	The one year option was not taken up by the Town, and the Quarry Catering Company was advised that their contract would terminate on 17 September 2011.
2011	Hospitality contract awarded to Spices catering (November 2011 to November 2014).
2011	Feasibility study conducted by Hames Sharley.
2012	A number of capital works were endorsed, as a result of the Hames Sharley report, including: 1. Replacement of the stage surface; 2. Cavern membrane; 3. Lighting ground support with gantry; 4. Creation of an additional 100 seats; 5. Purchase of a marquee to be used for private events (weddings); 6. Improve access from café to stage; 7. Side of stage storage room; 8. Additional lighting, audio and new tarkett; and 9. Engagement of a consultant to assist with the Capital works design.
2012	Quarry Amphitheatre Booking Policy endorsed.
2012	Work began on the Quarry Concept Master Plan.
2013	Council received the community consultation on the Quarry Concept Master plan, and approved works on the concrete slab, stage, lighting and electrical infrastructure; a heritage impact assessment and review of seating.
2014	Hospitality Contract awarded to Ultimo Catering and events from 3 November 2014 for a period of three years with two one-year extensions.
2016	Quarry 30th Anniversary celebrations.
2016	The exclusive use of reserved seating was adopted.
2016	Council endorsed the seeking of EOI from theatre companies willing to provide a children's theatre at the Quarry on a year round basis. Subsequent to this decision, the EOI was advertised with no submissions received.
2017	Council authorised the CEO to enter into a 10-year memorandum of Understanding between the Town and WA Ballet from 2018 to 2027 for the annual use of the Quarry Amphitheatre.
2017	Council endorsed that the Heritage Council of Western Australia be advised that the Town did not support the listing of the Quarry on the State Register of Heritage Place until such time as the Municipal Heritage Inventory review is completed.

2017	Tender for ticketing services for the Quarry awarded to Ticketmaster for an initial period of 18 months with a further three one-year extensions, commencing November 2017.
2018	The Local Government Inventory of Heritage Places (previously Municipal Heritage Inventory) completed, with Council supporting listing of the Quarry Amphitheatre on the State Register of Heritage Places.
2019	Quarry Conversation Management Plan adopted.
2019	Council opted not to take up an extension of the Ticketing contract, with autonomous ticketing coming into effect.
2019	Council authorised the use of volunteer ushers.
2019	Ultimo Catering awarded three year contract with two one year extension options from 1 November 2019. First extension has been applied, due to expire 31 October 2024.
2020	As an outcome of an organisational review, the Events and Venue Management team (3.3 FTE) was formed to manage The Quarry, The Boulevard Centre and bookings for the Town's facilities, parks and reserves. Therefore there was no longer dedicated management of the Quarry.
2020	Council approves that all hirers of the Quarry Amphitheatre are required to engage one Town employed Duty Manager, Town employed Car Parking Attendants for bookings over 350, and a minimum of two Town employed Ushers, for all events.
2020	Venue hire charges reduced by 50% whilst Western Australia is in Phase 4 Covid restrictions.
2021	Council received the Quarry Bushfire Management Plan.
2021	Council approved amendments to the Hire agreement and policy in line with recommendations of the Bushfire Evacuation Framework.
2022	June 2022 Council approves the scope for a Strategic and Operational Review July 2022 Council approves Request for Quote documentation for the Strategic and Operational review
2023	Push Management appointed consultant to complete the Strategic and Operational Review August 2023 Council endorses Quarry Amphitheatre Strategic and Operational Review and approves budget for the development of Strategic and Business Plan. November 2023 Push Management appointed consultant to complete Strategic and Business Plan.

Attachment 2. Quarry Amphitheatre Strategic and Operational Review 2023 Summary Report

The Strategic and Operational Review has 11 recommendations and five Priority Improvement Areas are presented to Council for their review.

11 Recommendations	
Recommendation 1	It is recommended that as a priority (to be developed within 6 months) that the Town develops and commences implementation of a strategic plan and business plan with arts and entertainment industry input.
Recommendation 2	It is recommended that as a minimum there is one specifically skilled staff member dedicated to the management of the Quarry.
Recommendation 3	It is recommended that an audit of venue infrastructure and equipment is undertaken to assess and prioritise the need of repair, improvement, replacement and/or installation of infrastructure and equipment.
Recommendation 4	It is recommended that venue infrastructure and equipment repair, improvement, replacement and/or installation that is critical to service delivery be addressed prior to the commencement of the 2023-24 season.
Recommendation 5	It is recommended that as part of a Strategi and Business planning process that costed options for long-term infrastructure and equipment is assessed.
Recommendation 6	It is recommended that an audit of technical infrastructure and equipment is undertaken to assess and prioritise the need of repair, improvement or replacement of infrastructure and equipment.
Recommendation 7	It is recommended that technical infrastructure and equipment repair, improvement and/or replacement that is critical to service delivery be undertaken prior to the commencement of the 2023-24 season.
Recommendation 8	It is recommended that a strategic marketing plan is developed as part of the strategic and business planning process that is specific to the Quarry Amphitheatre, with a primary focus on business to business strategies (Town to hirers) and a secondary focus on addressing client (hirer) satisfaction.
Recommendation 9	It is recommended that within the development of the strategic and business plan (recommendation 1) additional human resources and funding be sought to allow for the adoption of Option 4 - adopting a balanced approach between commercial and community hiring
Recommendation 10	It is recommended that strategic and business plans (Recommendation 1) are developed and structured to deliver appropriate resources that enable viable management of the Quarry by the Town of Cambridge.
Recommendation 11	It is recommended that as part of the strategic and business planning process (Recommendation 1), a suitably qualified staff resource is identified to undertake management of the Quarry

The recommendation in the Strategic and Operational Review report is that the Town addresses each of the Priority Improvement Areas:

5 Priority Improvement Areas	
I. Strategic and business planning.	The consultants consider strategic planning a key weakness of the current venue management by the Town and the primary area for improvement. A strategic plan and framework would assist greatly in determining many factors concerning the venue's operation, and is a key determinant of the allocation of resources and the venue's management model
II. Appropriate human resources and staff management.	Whilst Event and Venue Management staff are friendly and helpful, analysis, and feedback from stakeholders, found that a skills gap appears to exist that is specific to *venue* management and operations, and/or a lack of staff capacity (time). The consultants believe that additional skilled staff specifically dedicated to the venue and its management is a key area that could return major improvements to the operations of the venue as well as hirer and client satisfaction
III. Venue infrastructure.	Many functional aspects of the venue are no longer fit-for-purpose for many venue hirers. This particularly relates to the technical functions and access requirements.
IV. Technical equipment (removable) and associated technical infrastructure.	The provision of reliable, properly working technical infrastructure and equipment is core to user (hirer) satisfaction and patron experiences, which also is central to attracting repeat and new venue hire business and associated revenue.
V. Venue marketing.	Developing an effective marketing strategy, as part of the strategic and business planning process, is likely to provide the means for better assessment of the venue's performance, the retention of existing hirers, the attraction of additional hirers and the satisfaction of their customers, in turn potentially improving revenue.
VI. Future management options.	The analysis of management options presents an evaluation of four potential future strategies for the Quarry Amphitheatre. The consultants recommend adopting a balanced approach between commercial and community hiring A balanced approach could offer a diversified revenue stream while upholding community goodwill and benefits, although it may require a robust management structure to balance the competing needs of commercial and community hirers

To achieve these, the Town will require a specialist consultant, who through the development of a Strategic and Business Plan, can also progress the other five Priority Improvement Areas.

Moments of wonder and connection.

Quarry Amphitheatre
STRATEGIC PLAN 2024-29

CONTENTS

Questions - Include or not include?

- Approach to research/methodology Aims – iterative/collaborative -explore the best plan of attack to sustain delivery of a quality venue and community asset at a cost neutral position.

- Who are we? About the Quarry?
- Current future focus or provide some history?
- Who are our customers?
- What is out business model - owned and operated by the Town of Cambridge?
- Include Strategies as well as Objectives?

PUSH
CREATIVE STRATEGY | PLANNING | MANAGEMENT

Authors: Rick Heath, Tim Long & Larissa Somm.
pushmanagement.com.au

[IMAGE]

TOWN OF CAMBRIDGE
ACKNOWLEDGEMENT OF COUNTRY
SAMPLE:
The Town of Cambridge would like to acknowledge Noongar people as the Traditional Custodians of land on which we work. We recognise their strength and resilience and pay our respects to their Elders past and present and emerging.

Foreword

The Town of Cambridge is excited to deliver the Quarry Amphitheatre Strategic Plan 2024-2029. This strategy has been designed to realise the full potential of our iconic cultural asset with the needs of the Town's community in mind.

Based on expert advice and thorough consultation over the past 12 months, a program of improvement across the physical and operational aspects of the venue has been designed to maximise cultural, economic and social outcomes and see this gem shine.

By using a mindset that places economic and cultural sustainability in balance, together with a proactive approach to business development, we aim to deliver a venue that is sought-after and beloved by artists, audiences and the community alike.

This plan is an invitation to anyone seeking to elevate their entertainment, arts and function experiences to the next level.

Our doors are open and we look forward to working with you to bring this strategy to life.

Our purpose is clear.

The Quarry Amphitheatre exists to offer a valued place of connection for local communities, and enable captivating customer experiences, enhanced by an exceptional and unique natural setting, for arts, entertainment, and functions.

[IMAGE: people picnicking at the Quarry]

The Review

[what we found out]

A Strategic and Operational Review undertaken in 2023, identified five priority improvement areas for the Quarry Amphitheatre.

- Strategic and business planning;
- Appropriate human resources and staff management;
- Venue/site infrastructure;
- Technical equipment and associated technical infrastructure; and,
- Strategic marketing.

Priority Outcomes

[what we plan to achieve]

An outcomes assessment undertaken as part of the 2023 Review, combined with further research and a series of workshops in 2024 determined the following priorities outcomes.

- Deliver a venue that is in keeping with recognised national standards and best practice.
- Maximise the venue's use (access?) and increase attendance.
- Achieve full cost recovery.
- Delivery exceptional end-to-end venue hirer and audience/patron experiences.

Strategic Direction

[how will we get there]

Over the next three years, holding a sustainability mindset that sees both the impact and economics of decisions as interdependent, the Quarry Amphitheatre will upgrade its site, equipment, and service delivery to establish its position as quality venue experience that attracts patrons and hirers, leveraging its natural surroundings.

A dedicated venue management team will drive revenue to support the sustainability of the venue.

Being adaptable, open to opportunity, and proactively seeking business that drives revenue and utilisation, the Town will build the Quarry's profile, impact and value.

As a result, the Town and the Quarry will be recognised as the custodian of an iconic, heritage-listed, and essential piece of Western Australia's cultural infrastructure.

The Town will start by focusing internally on resources, capability, and capacity, while building a stronger outward focus on reputation, relationships, reach, and revenue.

By 2027 the Quarry Amphitheatre will be an exemplar of sustainable, Local Government led, performing arts venue practice.

The following two years of this Plan will embed and consolidate established practices and allow for a process of further review and continuous improvement.

Logic Model

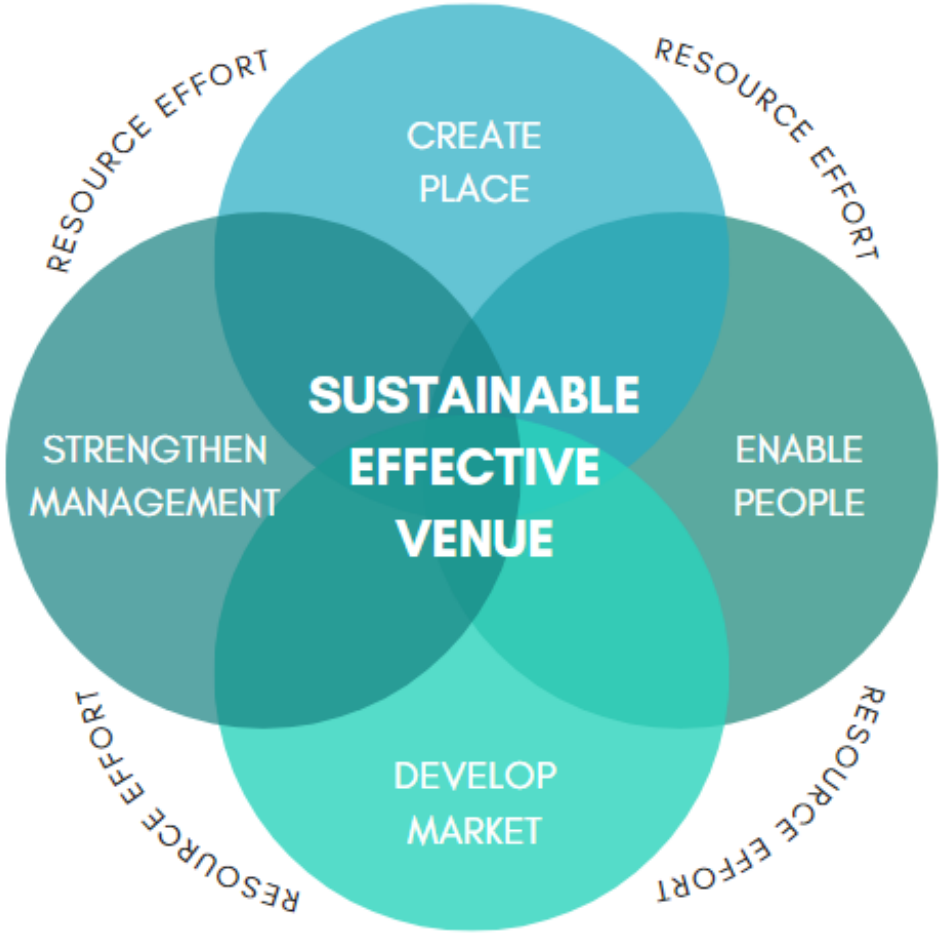
[the road map]

The theory of logic for the Quarry shows the relationship, interdependence and logical sequence of the broad strategic priorities.

Goals

[what will we focus on]

Place	To deliver a professional standard venue and equipment that enables efficient and safe operations, consistently meets customer expectations, and fosters a positive reputation.
People	To have a highly skilled, empowered, productive, and motivated venue management team.
Market	To maximise the Quarry's appeal, utilisation and associated revenue.
Management	To sustainably realise the financial, social, and creative potential of the Quarry.
Resourcing	To appropriately resource the facility to maximise outcomes.


RESOURCE EFFORT
RESOURCE EFFORT
CREATE PLACE
STRENGTHEN MANAGEMENT
SUSTAINABLE EFFECTIVE VENUE
ENABLE PEOPLE
DEVELOP MARKET
RESOURCE EFFORT
RESOURCE EFFORT

Objectives

[what will we do]

PLACE

1 Enhance the venue's infrastructure and equipment consistent with identified priorities, to effectively support operational needs.

STRATEGY	INDICATOR
1.1 Undertake a program of proactive and preventative maintenance and improvements to enhance and optimise venue utilisation.	▪ Hirers report effective core venue functions (e.g. technical, load in, storage). ▪ Days of use increases by 55 by 1 July 2026. ▪ Compliance issues are addressed. ▪ Anecdotal feedback confirms venue presentation (backstage and front of house) is attractive and of a professional standard.
1.2 Upgrade the kiosk/kitchen providing cooking facilities, a more aesthetic customer experience and air conditioning for staff to diversify food offerings, deliver better service, create a more pleasant experience, increase sales and enhance customer and employee satisfaction.	▪ Kiosk/kitchen upgrade complete by Oct 2025. ▪ Kiosk food and beverage offering is expanded beyond 're-heat' menu. ▪ Customers report high levels of satisfaction with food and beverage offering and associated service. ▪ Acceptable standard of food offering from kiosk, as reported by end-user. ▪ Food and beverage sales increase by $58,975 by July 2026. ▪ Staff report satisfaction with working conditions.
1.3 Upgrade to toilets, backstage access and dressing rooms.	▪ Patron satisfaction is higher. ▪ Trip hazards addressed backstage. ▪ Artist backstage facilities are of a professional standard.

2 Enable accurate, timely, effective and appropriate maintenance and replacement of venue infrastructure and equipment.

PEOPLE

3 Develop and support a highly capable, customer-oriented venue management team, directly responsible for the successful management of the venue.

4 Expand and leverage the Town's internal human resource capability to focus specifically on the effective management of the Quarry.

MARKET

5 Present a fresh visual identity and brand positioning to signal a renewed contemporary venue in a unique, natural setting.

6 Increase awareness and consideration of the Quarry with arts and culture, corporate, community and private events hirers.

7 Increase venue utilisation to drive revenue, with a particular focus on attracting high value hirers.

8 Manage the Quarry with a strategic and long-term approach using a sustainability mindset to deliver outcomes.

MANAGEMENT

9 Deliver effective and efficient planning, operations, budgeting, financial management and reporting.

10 Secure and expand the hirer base through focussed relationship management.

Implementation Phases

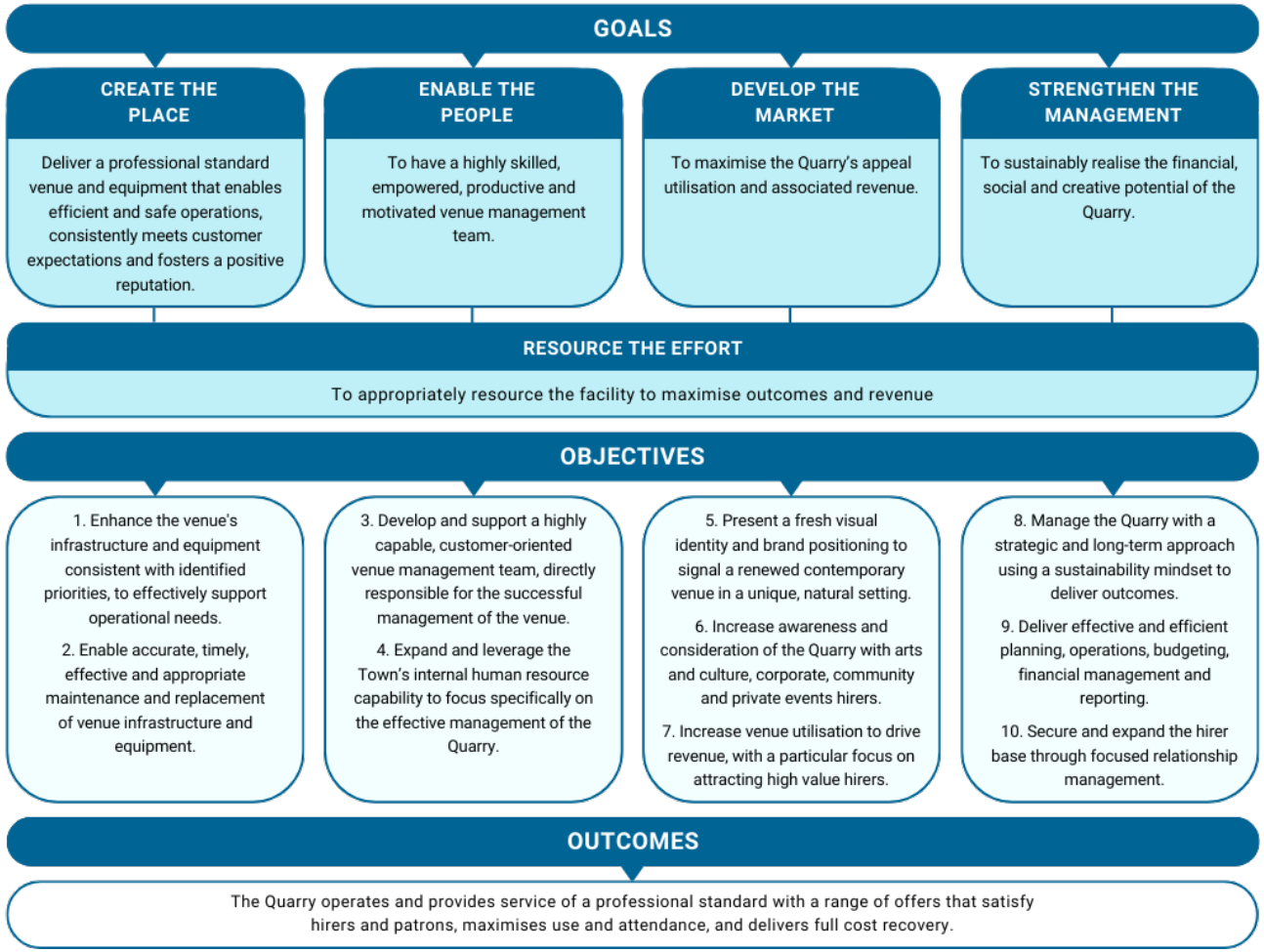
[when will it happen]

By 2027 the Quarry Amphitheatre will be an exemplar of sustainable, local government led, performing arts venue practice.

In summary

PURPOSE

The Quarry Amphitheatre offers a valued place of connection for local communities, and enables captivating customer experiences, enhanced by an exceptional and unique natural setting, for arts, entertainment, and function hirers.



Impartiality Interest Declaration - Cr Culter

Cr Cutler disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.3.2, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Le Page

Cr Le Page disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.3.2, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Barlow

Cr Barlow disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.3.2, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Mayes

Cr Mayes disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.3.2, I declare that people in the report may be known to me, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Randklev

Cr Randklev disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.3.2, I declare that I have been contacted by members of the public and attended the presentation by the proponent, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Carr

Cr Carr disclosed an interest affecting impartiality and declared as follows: "with regard to Item 13.3.2, I declare that I attended the presentation by the proponent, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

13.3.2 Ocean Village Community Engagement and Planning Framework

DIRECTORATE:	Planning and Community Services
AUTHOR:	Luke Gibson (Director Planning and Community Services), Etienne Brits (Manager Strategic Planning)
AUTHORISER:	Luke Gibson, Director Planning and Community Services
AUTHORITY / DISCRETION:	Advocacy Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. ToC OVR Community Consultation Report May 2024 [**13.3.2.1** - 57 pages] 2. Letter regarding Draft Town of Cambridge Local Planning Scheme No. 2 [**13.3.2.2** - 2 pages]

PURPOSE OF REPORT:

For Council to consider (i) the community's feedback gained through consultation undertaken on the Ocean Village Neighbourhood Centre and (ii) a potential planning framework for the site.

EXECUTIVE SUMMARY:

On 19 December 2023, Council resolved to direct the CEO to passed the following resolution:

> *6. PREPARE a "Planning Framework" for the Ocean Village Neighbourhood Centre, (indicative timeframe identified in the LPS, 2021 – Short Term 1-3 years);*
> *7. UNDERTAKE consultation with the community in March 2024 to Inform Council's response on the anticipated Ocean Village development proposal;*
> *8. PROVIDE a report to the May 2024 council meeting regarding the community feedback on the proposed Ocean Village Planning Framework;…*

Community Consultation was carried out between 20 March and 19 April 2024 and has found that the community is supportive of redevelopment of the Ocean Village Centre, with a clear preference for a mid-rise built form and strong support for the retention and protection of remanent bushlands and trees.

Ocean Village is designated a Neighbourhood Centre in the Town's Local Planning Strategy, and the residential yields analysis was based on 3-6 storey mid-rise development of the site. This aligns with the State Planning Framework as it relates to Neighbourhood Centres.

For the reasons outlined in the report, it is recommended that Council does not proceed with a planning framework for the Precinct, although it is recommended that the Council pass a resolution on its view of the appropriate scale of development on this site so that this may be communicated to the WAPC through the development application process.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Le Page, seconded by Cr Cutler

Deputy Mayor determined that the motion would be dealt with as a complex motion.

That Council:

1. **NOTES the report "Ocean Village Community Engagement Project March/April" and that a copy of the report is provided to the City of Stirling.**

   Motion put and CARRIED (8/0)

   For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
   Against: Nil

2. **ADOPTS the position that its preferred development outcome for the precinct is mixed use development of a height of up to six storeys, consistent with State Planning Policy 7.3 - Residential Design Codes Volume 2 – Apartment R-AC3 coding, the Local Planning Strategy, community expectations, and the low-density context of the surrounding residential area.**

   Motion put and CARRIED (7/1)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, and Cr Mayes
Against: Cr Randklev

3. REQUESTS that the CEO;
(i) writes to the Department of Planning, Lands and Heritage to advise of the Council-adopted position referred to in limb 2, and;
(ii) ensures that the Town's website conveys the Council-adopted position referred to in limb 2.

Motion put and CARRIED (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

4. Notes that draft Local Planning Scheme No. 2 is currently being held in abeyance, until at least October 2024, so as to enable progress on key strategic planning projects.

Tied VOTE 4/4

For: Cr Mayes, Cr Le Page, Cr Kennerly, Cr Foley
Against: Cr Randklev, Cr Cutler, Cr Carr, Cr Barlow

Due to the tie of votes Deputy Mayor Mayes cast a second vote in favor of the motion.

Motion put and CARRIED (5/4)

BACKGROUND:

Previous Council Consideration

On 19 December 2023, Council resolved as follows.

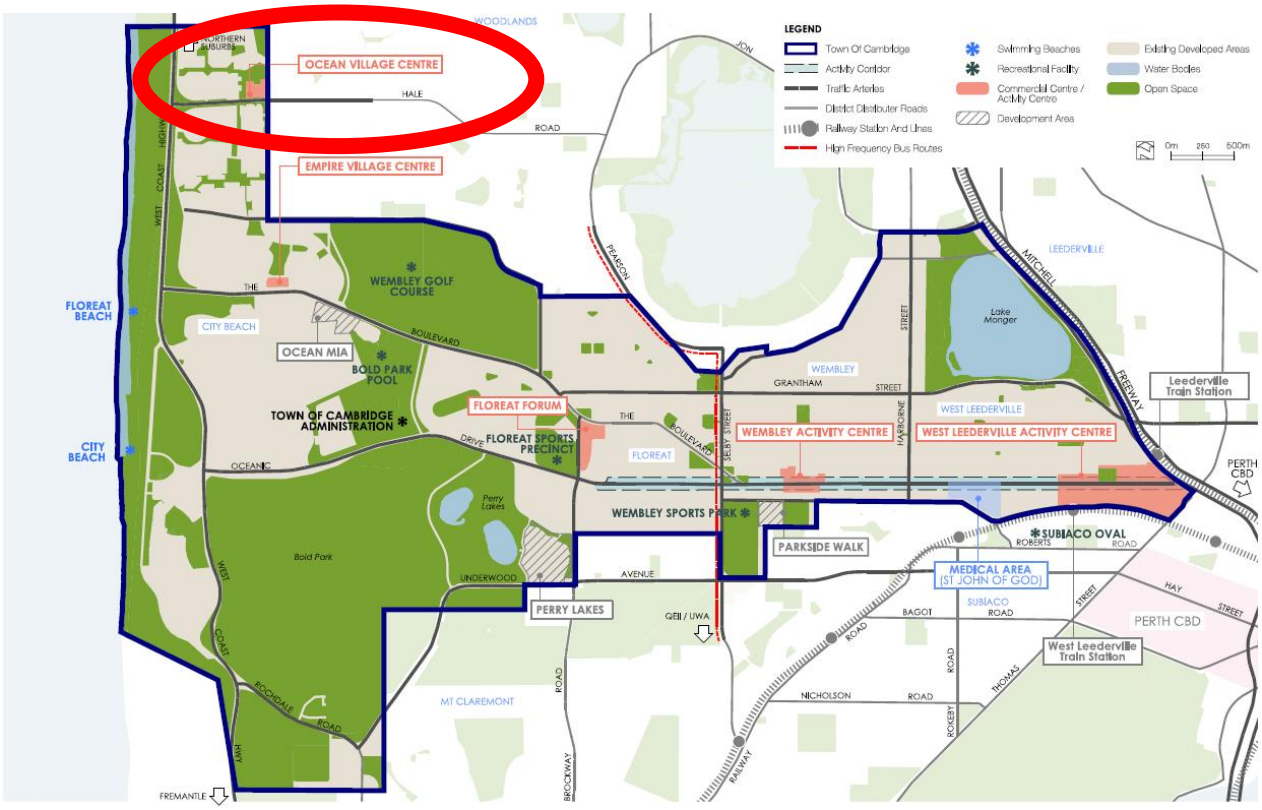
To facilitate orderly and considered implementation of the Town of Cambridge's Local Planning Strategy, 2021 (LPS, 2021) the Council directs the CEO to:

6. PREPARE a "Planning Framework" for the Ocean Village Neighbourhood Centre, (indicative timeframe identified in the LPS, 2021 – Short Term 1-3 years);
7. UNDERTAKE consultation with the community in March 2024 to Inform Council's response on the anticipated Ocean Village development proposal;
8. PROVIDE a report to the May 2024 council meeting regarding the community feedback on the proposed Ocean Village Planning Framework;…

On 28 May 2024, Council considered a report on (i) the community's feedback gained through consultation undertaken on the Ocean Village Neighbourhood Centre and (ii) a potential planning framework for the site, and resolved to defer the matter so as to allow it to be discussed at an Elected Member forum. That forum occurred on 4 June 2024 and this matter is now re-presented to Council's consideration.

Site Description and Context

The Ocean Village Neighbourhood Centre is located in the north-west of the Town. The location of the Centre is shown in Figure 1. Immediately to the east of the Centre is the boundary of the Town with the City of Stirling.



A location plan of the Ocean Village Shopping Centre precinct follows.

The precinct consists of the following land holdings:

- Lot 245 (No. 5 Kilpa Court) and Lot 243 (No. 3 Kilpa Court); Commercial shopping centre owned by Ocean Village Shopping Centre Pty Ltd. This company is owned by property developer Blackburne.
- Lot 241; Public car parking and public open space (Ocean Village Park) owned by the Town of Cambridge, the car park land is subject to a sale/purchase agreement with property developer Blackburne;
- No. 1 Kilpa Court; eight private residential grouped dwellings;
- No. 57 Brompton Road; St Pauls Anglican Church.

State Planning Policy Context

The site is identified as a Neighbourhood Centre in the Town's Local Planning Strategy. State Planning Policy 4.2 (SPP 4.2) provides the following with regard to Neighbourhood Centres (with emphasis added):

> *"Neighbourhood centres are important local focal points that provide for daily to weekly household shopping needs, community facilities and a small range of other convenience services. They are also a focus for medium density housing. These centres play an important role in providing walkable access to services and facilities for local communities."*

Under the heading *'Typical urban form',* SPP 4.2 states the following:

> *"A compact and cohesive urban form that complements the surrounding built form character in scale and style. New development should contribute to the public realm by enhancing and activating the streetscape and contributing to creating a distinct and appealing character for the centre."*

Under the heading '*Preferred residential dwelling type',* SPP 4.2 states:

> *"Low to medium-rise apartments/multiple dwellings Townhouses / grouped dwelling."*

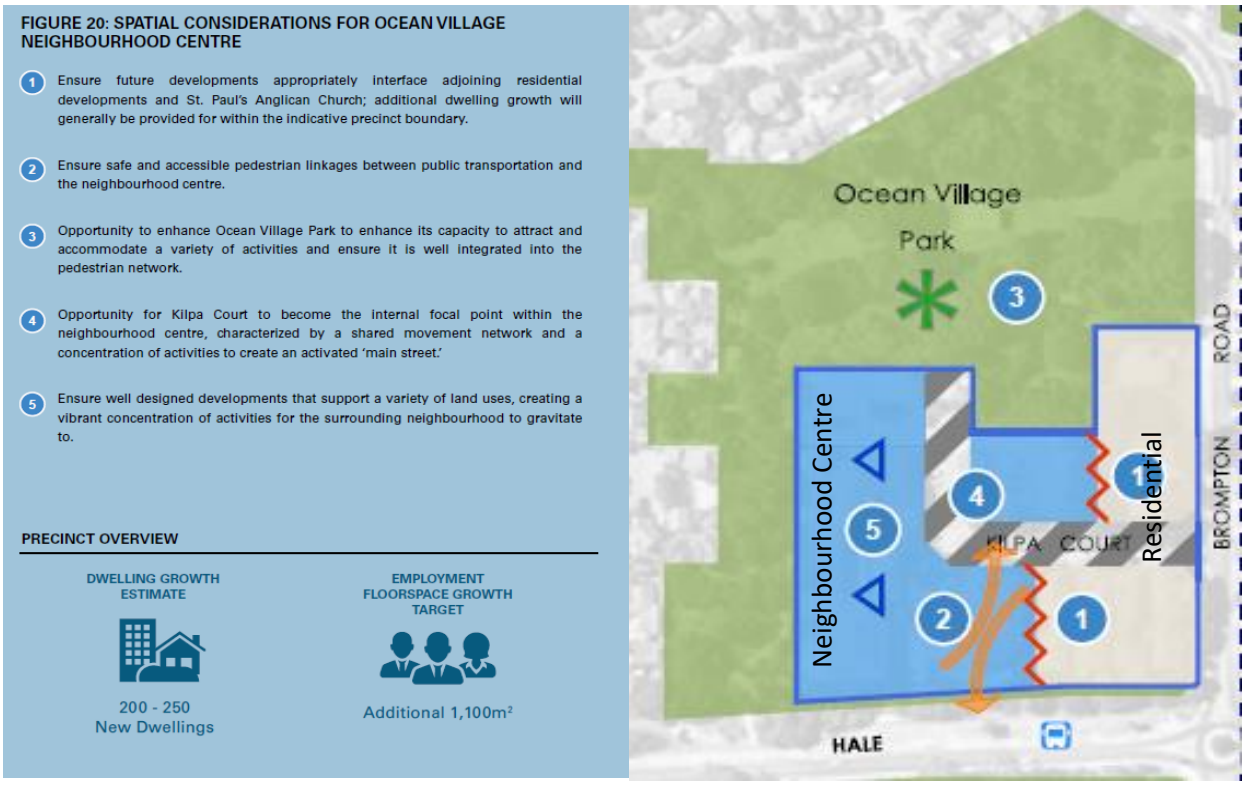
The term 'medium-rise apartment/multiple dwelling' is clarified by Appendix 2 of State Planning Policy 7.3 - Residential Design Codes Volume 2 – Apartments, as follows.

> ***Medium-rise***
> ***Context:*** *Neighbourhoods with a landscaped residential setting that include a diversity of detached housing, group housing and apartment developments up to 3-4 storeys. The neighbourhood has good walkability to public transport, local services, and quality open space, and may be located adjacent to higher density land uses or an urban corridor.*
>
> ***Character:*** *Streetscapes have a landscaped character and built form patterns are defined by overall scale of the streetscape rather than individual building height or style. New development should reflect the prevailing patterns of side setbacks and respond to the existing or planned scale and materiality of the area. Development should include on-site landscaping to enhance streetscape and provide amenity for residents and neighbours.*
>
> ***Neighbourhood centre***
> ***Context:*** *A local or neighbourhood centre within a low – medium rise residential area. Neighbourhood centres should be located within a short walk of transport and other amenities and include built form and uses that activate the street. Land uses within a neighbourhood centre may include residential, community facilities, local shopping and commercial activities.*
>
> ***Character:*** *Neighbourhood centres have a compact and cohesive urban from that complements the surrounding residential character in scale and style. New development should contribute to the public realm by enhancing and activating the streetscape and contributing to creating a distinct and appealing character for the centre.*

The Primary Controls Table (Table 2.1) of the R-Codes Volume 2 identifies a density coding of R-AC3 (building height six storeys) for a Medium Rise Centre and R-AC4 (building height three storeys) for a Neighbourhood Centre.

Local Planning Strategy

The Town's Local Planning Strategy was endorsed by the WAPC in April 2021 and identifies the Ocean Village Precinct as a Neighbourhood Centre comprising of Centre zoned land to the West of the site, and residential land to the South-East of the site containing group dwelling and St. Paul's Anglican Church to the north-east of the site (see Figure 4).



The Strategy identifies the centre as being suitable for redevelopment as a mixed-use multi-storey centre, with an estimated potential dwelling growth of between 200 and 250 new dwellings and an additional 1100m² of employment floor-space. The modelling done as part of the yields analysis in development of the strategy identified the centre developing at 3-6 storeys.

The Strategy provides a 'Precinct Vision' for the Ocean Village Neighbourhood Centre, which identifies that:

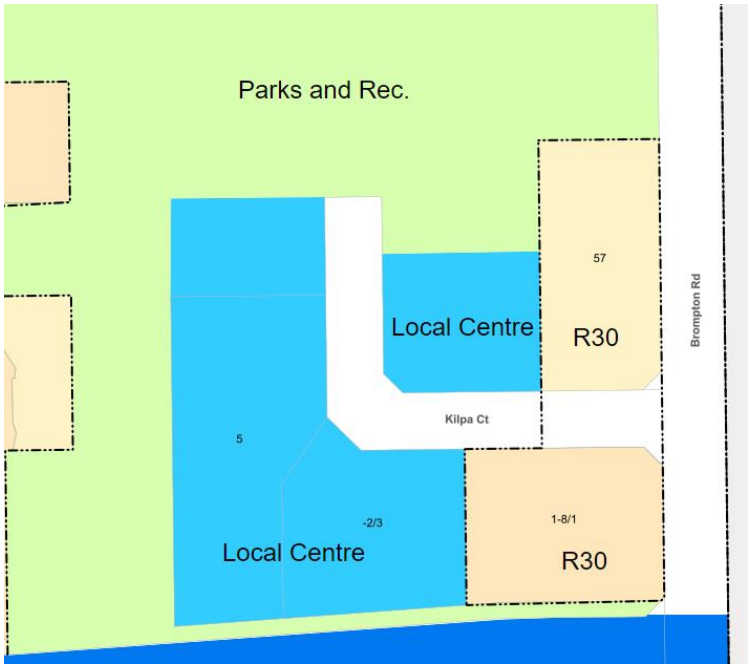
> *"The Ocean Village Precinct is considered to be suitable for redevelopment as a mixed use, multi-storey centre which reflects both its importance as a neighbourhood centre for the surrounding precinct, and its proximity to significant open space and amenity."*

In developing its Local Planning Strategy, the Town undertook a yields analysis, which identified that the Ocean Village site can accommodate 200 to 250 new dwellings in a Medium Density/Medium Rise built form of 3-6 storeys.

In terms of the broader context, neither the Town's Strategy nor the neighbouring City of Stirling's Local Planning Strategy envisage any material changes to the surrounding built form character, being low-density low-rise residential housing at density codes of R20 and R30.

Local Planning Scheme No. 1

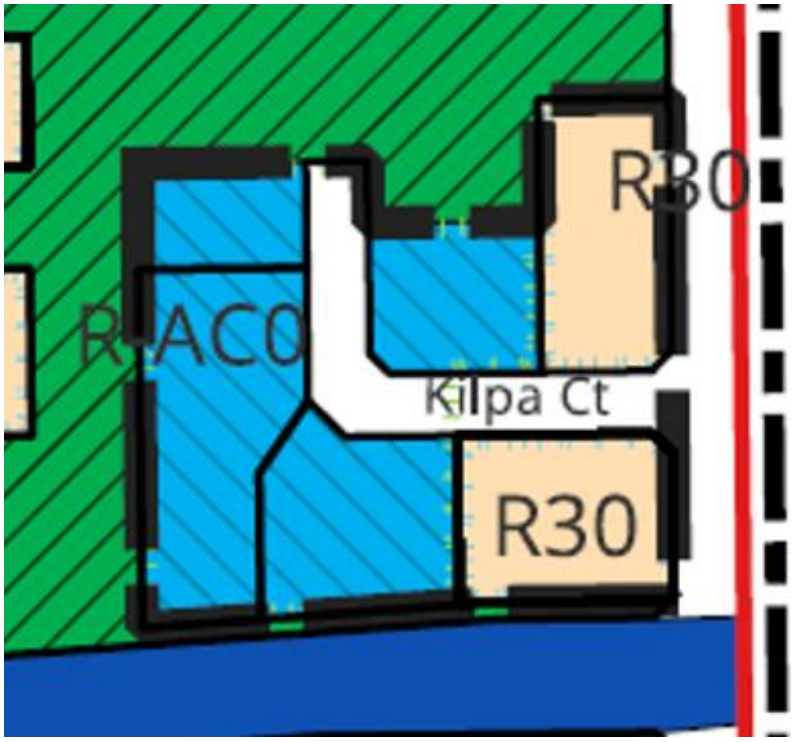
The Ocean Village Shopping Centre sites and car parking portion of Lot 241 are zoned "Urban" under the Metropolitan Regional Scheme and are zoned Local Centre under LPS 1, while the St Paul's Anglican Church site and grouped dwelling site are both zoned Residential with a density coding of R30.
No residential density coding is designated for the Local Centre zone; however, residential development is allowed under LPS1. The balance of Lot 241 is reserved as Parks and Recreation under LPS 1. A plan showing the LPS 1 Zoning and Reservations of the local area follow.



Local Planning Policy 2.1: Precinct P1: City Beach (LPP2.1) contains specific development provisions for the Local Centre, including a Statement of Intent, and standards relating to plot ratio, building setbacks, verandas/awnings and residential density.

Draft Local Planning Scheme No. 2

In August 2023, Council resolved to initiate draft Local Planning Scheme No. 2 (LPS 2) which, in relation to the subject site, proposes to zone the land "Centre" with a density coding of R-AC0. Such a coding would require built form controls to be incorporated into a Local Development Plan (or similar). Clause 33 and the associated Table 11 of draft LPS 2 requires that "Development be guided by an approved Local Development Plan and approved prior to the approval of a Development Application."



The coding and associated provisions were proposed at the time that it was understood to be the intention of the developer to undertake a local development plan for the site.

Additional Information following discussion at Agenda Briefing Forum (18 June 2024)

Following Council's decision, the draft scheme was forwarded to the WAPC for consent to advertise.

The Department of Planning, Lands and Heritage (DPLH) assessed the draft Scheme and suggested that it did not adequately align with the adopted Local Planning Strategy and would likely require meaningful modification prior to advertising, although that would require a subsequent, formal decision of the WAPC.

On 15 April 2024, and based on discussions with Town staff, the DPLH agreed to not progress the Town's draft LPS2 for a period of six months (see **Attachment 2**), with a possible extension of another six months, so as to enable the Town to progress various key strategic projects. These key strategic projects are intended to proactively inform the future modifications to the LPS2; rather than have those modifications made in advance of the strategic projects, which was considered particularly problematic. As such. at this point, the project is being held in abeyance.

If Council does not support the above approach, and would prefer LPS 2 to be progressed immediately, it is recommended that it resolve as follows:

Requests that the CEO advise the Department of Planning, Lands and Heritage that, in relation to draft Local Planning Scheme No.2, it wishes for the deferral to be discontinued and for the Scheme to be progressed immediately.

Current Application

An application for development approval for "Residential Apartments, Restaurants/Cafes, Tavern, Shops, Gym and Wellness Centre" has been lodged with the WAPC under Part 17 of the *Planning and Development Act 2005*. The application has twice been considered by the State Design Review Panel but has not yet been advertised for public comment. It is likely that a decision on the application will be made without a fully progressed Local Planning Framework for the site, which would clearly articulate the Town's position on how the site should be developed.

Consultation

Consultation was undertaken by a survey which opened on 20 March 2024 and closed on 19 April 2024, and advertised as follows.

- Between 20 March and 22 March, 640 letters containing the survey, an FAQ and post return envelope were delivered to residents and owners of properties within the Town boundaries to the north, east and west of the site and bounded by Brent Street to the south (see Figure 5).
- The Town's website with a link to the survey was available from 20 March, this included a home page banner from 20 March to 19 April, a dedicated web page and FAQs with a link to the survey.
- Cambridge News, (both digital and print) advertised and included a link to the questionnaire and QR code to complete the questionnaire in the 28 March, 6 April, 13 April editions. Social Media posts occurred on 27 March (Facebook, Instagram, Twitter); 9 April (Facebook, Instagram, Twitter); 14 April (Facebook, Instagram, Twitter) and included links to complete the survey.
- A quarter page advert was placed in the Post Newspaper on 6 April. This included a QR code and web link to complete the survey.
- Hard copies of the survey were made available at the Customer Service Counter at the Town's Administration Building and Cambridge Library from 20 March.

- An email was sent to Town's subscribers with links to the survey on 22 March 2024. Subscribers are persons or organisations who asked to be kept updated on all planning matters within the Town.

In response, 535 responses were received of which 407 where residents or ratepayers of the Town and 128 were not residents or ratepayers of the Town. The results of the survey show strong support for the redevelopment of the centre and a clear preference for "mid-rise" development. There is strong support for the retention and protection of remanent bushlands and trees. The full report and survey results is attached at Attachment 1.

ASSESSMENT:

Council has previously directed that a planning framework be developed for the site and the options in this respect are an amendment to LPS 1, a Precinct Structure Plan, a Local Development Plan and/or a Local Planning Policy. It should be noted however that at the time of Council making that decision (19 December 2023), the Ocean Village owners had not yet formally lodged an application for development approval with the WAPC under Part 17 of the *Planning and Development Act 2005.* Given that that has since occurred, Council must now consider (i) if it still wishes to progress a planning framework for the precinct and, if so (ii) which framework will best influence the outcome of that lodged application.
In considering the matter, the following is relevant:

- A formal application for development approval has already been lodged for the precinct.
- It is considered that the Town's adopted Local Planning Strategy adequately conveys the Town's (and the broader community's) expectations and aspirations for the precinct. Those expectations and aspirations are also supported by elements of the State Planning Framework; being State Planning Policies 4.2 and 7.3.
- Council will have the opportunity to influence the outcome of the lodged application by virtue of providing a recommendation to the WAPC.
- It is likely that the lodged application will be determined by the WAPC prior to the finalisation of any local planning framework;
- In determining the submitted application, the WAPC is not bound by any local planning framework;
- It is considered more appropriate to focus planning efforts on those precincts where applications have not yet been submitted, but will come under development pressure in the near future.

Based on the above, it is recommended that Council does not proceed with the preparation of an additional local planning framework for the precinct.

If Council wishes to initiate an amendment to the scheme, it could seek to apply an R- AC3 coding applied to the site and add a new entry for the Ocean Village Centre to Schedule E - Additional Site and Development Requirements That Apply to Land In Scheme Area, as follows.

3	All land within the Ocean Village Neighbourhood Centre, *Local Centre Zone* as defined on the Scheme Map.	Development is to be guided by an approved Local Development Plan, which shall be prepared and approved prior to the approval of any application for development approval. The Local Development Plan shall identify any vegetation of significance through an ecological survey undertaken in spring by a suitably qualified ecologist. Vegetation of significance shall be retained and protected. The maximum height of any non-residential building shall be consistent with *SPP 7.3 Residential Design Codes Volume 2; Table 2.2 Indicative Building Height.*

Such an approach will apply Table 2.1 Primary controls table of SPP 7.3 Residential Design Codes Volume 2 as set out in Figure 7.

	Applies to R-Code areas, default settings apply unless alternative provisions defined in local planning instruments			Applicable where designated by local government in local planning scheme, precinct structure plan, local development plan, local planning policy				
Streetscape contexts and character *refer A2*	**Medium-rise**	**Higher density residential**		**Neighbourhood centre**	**Mid-rise urban centres**	**High density urban centres**		**Planned areas**
Site R-Coding	**R80**	**R100**	**R160**	**R-AC4**	**R-AC3**	**R-AC2**	**R-AC1**	**R-AC0**
Building height (storeys) *refer 2.2*	4	4	5	3	6	7	9	**Refer to local planning scheme, local dev plan and/or precinct controls as applicable**
Boundary wall height (storeys)[1,2] *refer 2.4*	2[3]	2[3]		2	3	4		
Minimum primary and secondary street setbacks *refer 2.3*	2m	2m		2m or Nil[5]	2m or Nil[5]	2m or Nil[5]		
Minimum side setbacks[6] *refer 2.4*	3m	3m			Nil			
Minimum rear setback *refer 2.4*	3m	6m		6m	Nil	Nil		
Average side setback where building length exceeds 16m *refer 2.4*	3.5m	3.5m	4.0m	NA	NA	NA		
Plot ratio[7] *refer 2.5*	1.0	1.3	2.0	1.2	2.0	2.5	3.0	

Notes

1. Wall may be built up to a **lot boundary**, where it abuts an existing or simultaneously constructed wall of equal or greater proportions
2. Where the subject **site** and an affected adjoining site are subject to different density codes, the length and height of any boundary wall on the boundary between them is determined by reference to the lower density code
3. Boundary wall only permitted on one boundary, and shall not exceed 2/3 length.
5. Nil **setback** applicable if commercial use at ground floor
6. Boundary **setbacks** will also be determined by provisions for **building** separation and visual privacy within this SPP and building separation provisions of the **NCC.**
7. Refer to Definitions for calculation of **plot ratio**

Based on discussions with the DPLH, it is considered unlikely that an amendment to LPS 1 would be positively considered, with it considered likely that the Town will be instructed to pursue any such changes through the LPS 2 process.

That notwithstanding, it is open to Council to initiate an amendment, and if it wishes to do so, the following wording may be used.

5. Pursuant to Section 75 of the *Planning and Development Act 2005* and Clause 35(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, ADOPTS (for the purposes of advertising) the proposed amendment to Local Planning Scheme No. 1 to:

(a) Amend the Scheme Map as it relates to the Local Centre-zoned land of the Ocean Village Neighbourhood Centre, as identified in the Town's Local Planning Strategy, to apply an R-AC3 coding to the land.

(b) Amend the Scheme Text by inserting the following into Schedule E - Additional Site and Development Requirements That Apply to Land In Scheme Area:

3	**All land within the Ocean Village Neighbourhood Centre, *Local Centre Zone* as defined on the Scheme Map.**	**Development is to be guided by an approved Local Development Plan, which shall be prepared and approved prior to the approval of any application for development approval.** **The Local Development Plan shall identify any vegetation of significance through an ecological survey undertaken in spring by a suitably qualified ecologist. Vegetation of significance shall be retained and protected.** **The maximum height of any non-residential building shall be consistent with *SPP 7.3 Residential Design Codes Volume 2; Table 2.2 Indicative Building Height.***

6. In accordance with Part 5, Division 2, Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, DETERMINES that the proposed amendment is a Standard Amendment for the following reasons:

(a) It is an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;
(b) It is an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
(c) It is an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment.

CONCLUSION

The community consultation has shown a clear preference for medium-rise development, broadly consistent with an R-AC3 coding under SPP7.3 Residential Desing Codes Volume 2. Therefore, it is recommended that Council pass a resolution on its view of the appropriate scale of development on this site so that this may be communicated to the WAPC through the development application process. A resolution is proposed to this effect.

POLICY / STATUTORY IMPLICATIONS:

Planning and Development Act 2005
Part 5 of the Act outlines the considerations in preparing or amending a local planning scheme, relevant to this proposal.

Planning and Development (Local Planning Schemes) Regulations 2015
Part 5, Division 1, Regulation 34 of the Regulations provides the definitions of basic, standard and complex scheme amendments. Regulation 35 (2) states that a resolution must —

(a) specify whether, in the opinion of the local government, the amendment is a complex amendment, a standard amendment or a basic amendment; and
(b) include an explanation of the reason for the local government forming that opinion.

A Standard amendment is defined as:

standard amendment means any of the following amendments to a local planning scheme —
(a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;

(b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
(c) an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;
(d) an amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;
(e) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;
(f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
(g) any other amendment that is not a complex or basic amendment.

The Amendment proposed contemplated in this report is considered a Standard Amendment as it is:
(a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;
(b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
(e) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;

RISK MANAGEMENT IMPLICATIONS:

High:	There is a risk that a future decision by the WAPC on the development application submitted for the site could be inconsistent with the anticipated built form outcomes contemplated by the Town's Planning Strategy, SPP4.2, and SPP7.3 Vol 2. This risk may be mitigated to some degree by a resolution that formalises Council's view of the appropriate scale of development on this site, that can be communicated to the WAPC through the development application process.

FINANCIAL IMPLICATIONS:

Any costs for advertising the Amendment can be met from the Strategic Planning Business Unit Budget.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our People: A community that supports wellbeing, connection and inclusion
Places for People - Together with our community, plan, create and activate neighbourhoods that are distinctive, welcoming and accessible.

Our Economy: An attractive destination to visit, full of opportunities and thriving businesses
Local business - Encourage a resilient local economy by supporting local businesses to thrive.
Land and investment - Leverage and improve the Town's economic assets to grow the local economy.

Our Environment: An urban forest that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces
Natural environment - A natural environment that is respected and enhanced for future generations.
Built environment - Maintain quality suburbs and neighbourhoods full of treelined streets and green open spaces.

Our Town: A transparent organisation that drives performance with leadership and integrity
Community engagement - Engage with the community to build partnerships, increase community capacity, inform and provide transparency in decision making.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as:-

CONSULT
To obtain public feedback on analysis, alternatives and/or decisions.

Should Council adopt the scheme amendment request, the *Planning and Development (Local Planning Scheme) Regulations 2015* require the Town to advertise the scheme amendment for a period of 42 days. This requirement is consistent with *Local Planning Policy 1.2 - Public Notification of Planning Proposals*.

Town of Cambridge

Ocean Village Centre Community Engagement Project

March/April 2024

THE PRC

Prepared by The PR Collaborative

Contents

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The PR Collaborative

This report was prepared by The PR Collaborative a leading PR consultancy specialising in stakeholder and community engagement and strategic communication planning and implementation. The PR Collaborative is a member of IAP2 and a Communications and PR Australia (CPRA) Registered Consultancy.

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Engagement Highlights

The survey was open from 18 March 2024 to 21 April 2024. It was available online and in hard copy.

535 Engagement survey respondents.

407 Respondents were residents and ratepayers of the Town of Cambridge.

640 Properties in the Town of Cambridge were letterbox dropped as part of the engagement.

A mix of advertising, direct mail and social media was used to inform people of the opportunity to participate.

90.8%

of all respondents supported renewal of the site.

The Town of Cambridge website offered people background information, FAQs and a link to the Ocean Village Centre survey.

Hard copy surveys could be returned to the Town of Cambridge Administration Centre or Town of Cambridge Library or posted in a Reply Paid envelope.

Overview

The Ocean Village Centre is a derelict shopping centre in City Beach owned by property developer Blackburne, and located in the Town of Cambridge.

For many years the land to the north of the Ocean Village Centre – owned by the Town of Cambridge – has been used for car parking for the shopping centre.

To facilitate redevelopment of the site and realise a return on its redundant asset, the Town of Cambridge agreed to sell the land to Blackburne.

With land assembly now complete, Blackburne has lodged a development application with the WA Planning Commission under Part 17 of the Planning and Development Act 2005.

The development application will soon be publicly advertised and the Town of Cambridge will be asked to provide comment.

Engagement project objectives

1. **Ensure Town of Cambridge residents and ratepayers understand the proposed development and the planning process.**

2. **Enable the Town of Cambridge to respond to the WAPC, informed by community views.**

Community Channels and Tactics

The Ocean Village Centre Community Engagement Project was designed to obtain the views of Town of Cambridge residents and ratepayers.

535 people responded to the survey, 407 were residents or ratepayers of the Town of Cambridge.

This report presents three separate analyses of the responses to the survey:

1. All respondents to the survey
2. Residents and ratepayers of the Town of Cambridge only
3. Non-residents and ratepayers of the Town of Cambridge only

Methodology

The Ocean Village Centre Community Engagement Project aimed to give an opportunity to those residents with the greatest stake and interest in redevelopment of the Ocean Village Centre and opportunity to put forward their views to the Town of Cambridge.

An engagement program aligned to the CONSULT range on the IAP2 spectrum was developed around three core pillars.

Inform | **Invite Participation** | **Listen**

The project commenced with the development of communication material designed to ensure Town of Cambridge residents and ratepayers understood:

- The Part 17 Development Application approval process.
- The Town of Cambridge's Local Planning Strategy.
- Details of the proposed built form for the site as made publicly available by Blackburne.
- How they could make their views on the proposed redevelopment known to The Town of Cambridge.

3

Communication channels and tactics

The Ocean Village Centre community engagement survey ran from 18 March 2024 to 21 April 2024. It was open to both residents and ratepayers of the Town of Cambridge, and non-residents . However, residents surrounding the area were considered more likely to be affected by any development proposal.

To capture these residents, a letterbox drop to 640 properties was undertaken in the following streets:

- Drabble Rd
- Karla Place
- Taronga Way
- Peasholm St
- Warri Rd
- Weelara Rd
- Poolya Rd
- Wayeela Pl
- Yaltara Rd
- Dilkara Rd
- Perina Way
- Minibah St
- Hale Rd
- Sellenger Ct
- Kinkuna Way
- Yallambee Pl
- Carinya Pl
- Aruma Way
- Warreen Pl
- Adori Pl
- Chipping Rd
- Keaney Pl
- Kilpa Ct
- Maloney Way

18-20 March 2024	Letter delivery to residents in surrounding area, including hard copy of survey with return paid envelope
20 March 2024	Hard copies of the survey available at the Customer Service Counter at the Town's Administration Building and Cambridge Library
20 March 2024	Link to survey was made available on the Town's website.
20 March - 19 April 2024	Link to survey on the Town's website homepage banner. Dedicated web page and FAQs with link to the survey also available.
22 March 2024	Email to Town's subscribers with links to the survey.
• **28 March 2024** • **6 April 2024** • **13 April 2024**	Included in Cambridge News (digital and print). Included link to the survey and QR code to complete the survey.
• **27 March2024** • **9 April 2024** • **14 April 2024**	Social Media posts on the Town of Cambridge Facebook, Instagram, Twitter included link to complete the survey
6 April 2024	Advertisement in the POST Newspaper included QR code and web link to complete the survey.

Accessibility

- Residents and ratepayers were given the option to complete the survey online or in hard copy.
- Letterbox drop recipients were given a Reply Paid envelope, in which to return their hard copy survey.
- Letterbox drop recipients were given the option of dropping off their hard copy survey at the Town of Cambridge Administration Centre (1 Bold Park Drive, Floreat) or the Town of Cambridge Library (99 The Blvd, Floreat).
- The Town of Cambridge provided the contact number for its Planning Team (08 9347 6000) and the email mail@cambridge.wa.gov.au for people with queries or those seeking assistance to complete the survey.

Thematic analysis

Key Themes

Question 6 of the Ocean Village Centre Community Engagement Survey asked the following question:

Do you have any further comment relating to the proposed redevelopment of the Ocean Village Shopping Centre site?

384 of the total 535 respondents to the survey took the opportunity to provide commentary in their survey response.

All commentary was analysed for recurring feedback, ideas and areas of interest which resulted in the identification of six key themes:

Each of these themes were examined to gain greater understanding of survey respondent sentiment and insight into the community's feelings about the proposed renewal of the Ocean Village Centre.

KEY THEMES

Parking

7.03% of the total survey respondents mentioned parking as a key consideration in their commentary response to Question 6 of the survey.

Views expressed included:

- The need to ensure adequate parking for people who attend St Paul's Anglican Church.
- The need to ensure adequate parking for people living in new residential dwellings created on the site as well as for people attending the site to shop.
- A desire for no car parking between the existing park and the rejuvenated retail component of the proposed development.

> **"Factor in parking for any new residents and for shoppers - ensure you have underground parking so it doesn't spill onto streets."**

> **"Under ground parking would be great option to reduce the dominant structures."**

> **"No carpark between the shopping centre and the park and the shops should have access to the Park (not like the Empire Village)."**

> **"The current parking bays at rear of St Paul's Church have been used for the congregation since shopping centre was built. The car park is usually full when funerals are held. Local residents can't cope with parking on Drabble Rd at these times."**

KEY THEMES

Traffic

14.84% of the total survey respondents mentioned traffic as a key consideration in their commentary response to Question 6 of the survey.

Views expressed included:

- The potential for the proposed residential component of the redevelopment to cause local traffic issues.
- Concern at the potential impact of increased traffic on Hale Road and Drabble Road.

"I do have concerns if too many of the 300+ vehicles exit onto Drabble Rd. The hill to the North and roundabout to the South have restricted vision."

"Projected traffic volumes will be a big concern to me as Hale Road already has high volumes + heavy vehicles and the cross town rat run from south Scarborough feeds directly along Brompton to this site."

"I live close to Ocean Village and already find the traffic on Hale Road very busy, particularly at peak times. It takes my children a long time to cross the road to get to school bus stops - there are no pedestrian crossings anywhere near where we live near the junction with Chipping Road."

"Public transport options to the area must be improved so that new residents are provided a viable alternative to transport by motor vehicle."

KEY THEMES

Retail Invigoration

21.09% of the total survey respondents mentioned retail invigoration as a key consideration in their commentary response to Question 6 of the survey.

Views expressed included:

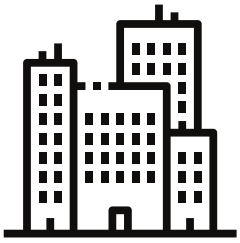
- A desire to see a vibrant retail/hospitality hub with a mix of shops, cafes and place to socialise.
- A desire for a supermarket as part of the retail component.
- Need to support the proposed new residential neighbourhood and the surrounding area with shops, dining options and facilities that the whole community can enjoy.
- Shops and dining options being pivotal to reinvigorating the local area.

> **"It would be wonderful to create spaces and small business opportunities that cater for families."**

> **"Retirees need to be considered. Eg medical centres and a good supermarket."**

> **"The ratepayers deserve an upgrade of the shopping centre with more cafes and restaurants."**

> **"Ensuring a good mix of businesses, including retail and hospitality, will be essential - would be open to supporting a rooftop bar as the views would be absolutely stunning and potentially a tourist drawcard."**



KEY THEMES

Building Heights

41.67% of the total survey respondents mentioned density as a key consideration in their commentary response to Question 6 of the survey.

Views expressed included:

- Mid-rise development is the best option for the site.
- High rise development is not in keeping with the character of the surrounding area.
- Overlooking and privacy must be a key consideration for the developers when designing the new residential component.
- A low to mid-rise residential offering would create much needed downsizing options for retirees and older people who want to continue living in the local area.

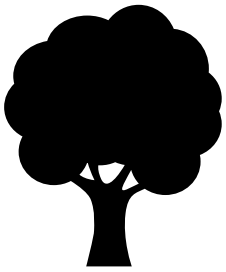
"I am very concerned about the proposed height as the site is already very elevated and any high development will be visually intrusive."

"Would like to hope that this development does consider the surrounding houses. Prefer it to be as small as possible."

"While recognising the need for appropriately located higher density dwellings I do not want to see a development that is out of scale with its surroundings."

"The area has an aging population and not enough downsizer options. It would provide a good accommodation option for those of us wishing to sell our homes but still live in the area, while allowing younger people to get into this very desirable area."

11



KEY THEMES

Bushland and Parks

17.71% of the total survey respondents mentioned bushland and park as a key consideration in their commentary response to Question 6 of the survey.

Views expressed included:

- Retaining the Tuart Trees in the area.
- Retaining as much bushland as possible.
- Not allowing car parks to infringe on the bushland.
- Retaining existing walkways through the bushland.

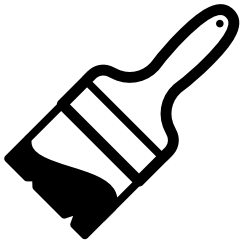
> **"Hope there is no damage to surrounding greenery and the developers add more greenery."**

> **"The site is surrounded by parks and bushland which in my view places less requirement for extensive green space to be provided on site. It would be preferred that the surrounding parks, green spaces and bushland be incorporated in the redevelopment design so as to have a fully integrated development."**

> **"It is absolutely non negotiable that the bushland and park areas remain undisturbed"**

> **"Plant as many native trees and plants as possible and create a mini-Kings Park Botanical Gardens vibe."**

12



KEY THEMES

Design and Aesthetics

17.97% of the total survey respondents mentioned design and aesthetics as a key consideration in their commentary response to Question 6 of the survey.

Views expressed included:

- Built form to have an architectural style that is sensitive to the character of the local area.
- Desire to see sustainability elements incorporated into the built form design.
- Quality landscaping is integral to the overall design.
- Built form that is visually welcoming and appealing.

> **"Must be high end to attract the right type of clientele and residents."**

> **"Redevelopment of the site is necessary, however restaurants and shops for the community should be the priority; if residential accommodation is required it should be low level not tall towers."**

> **"Emphasis on creating a community hub is important."**

> **"Any proposed development must respond to the natural surroundings at Ocean Village and promote a relaxed community setting. We need sensible infill residential development in City Beach, which is not confronting or excessive in bulk or scale."**

13

KEY INSIGHTS

All respondents

14

ALL RESPONDENTS

535

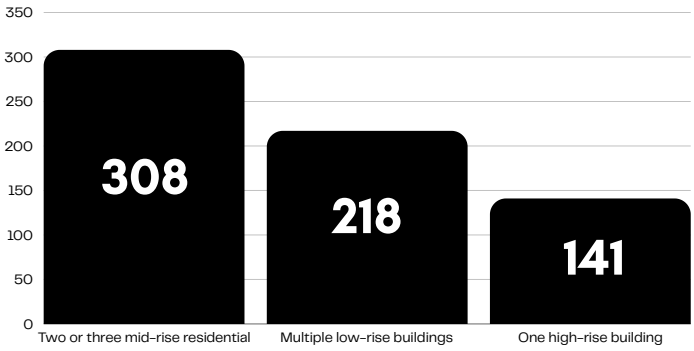
Total valid responses

90.8%

Supported renewal of the site

The majority of respondents (308) (57.6%) supported mid-rise development, with 217 (40.6%) supporting low rise development.

Note that respondents were permitted to choose more than one option.



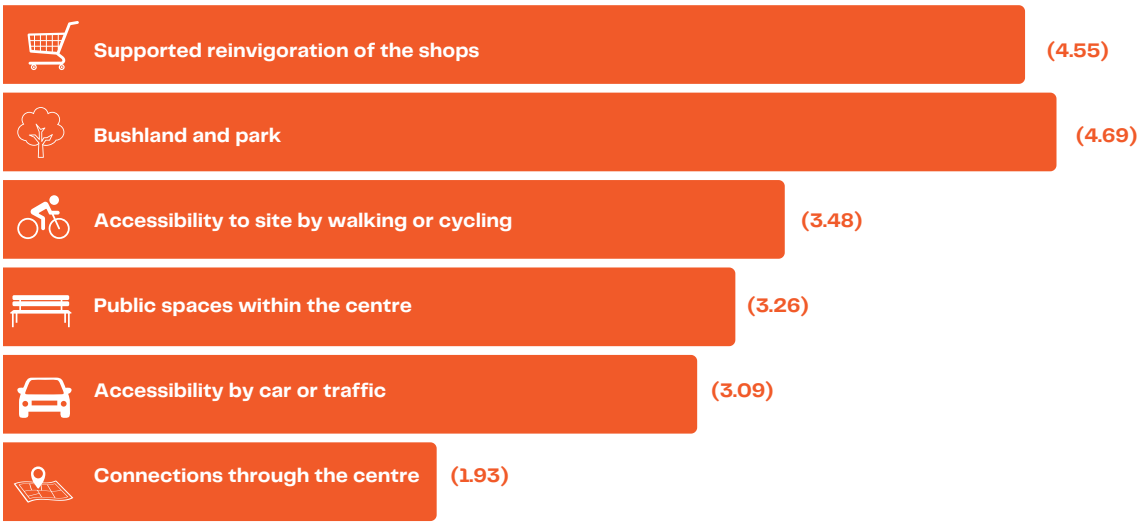
ONLY 26.3%

of respondents supported a high rise development

79.14%

of respondents would like to be notified by the Town when the SDAU publically advertises the development application for comment

In Question 5, survey respondents were asked to rank six elements of the project in order of their importance to them.



KEY INSIGHTS

Residents and ratepayers

16

RESIDENTS AND RATEPAYERS

407

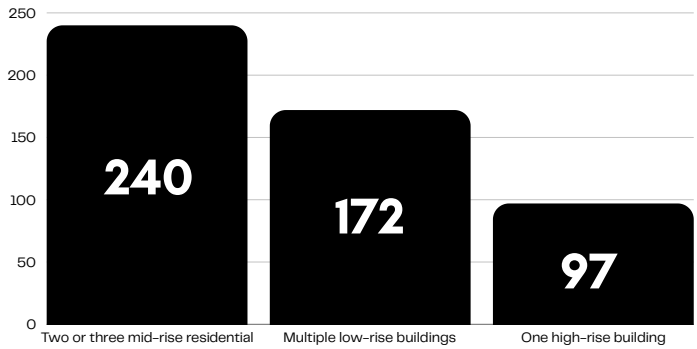
Survey responses were received from residents or ratepayers of the Town of Cambridge

92%

Supported renewal of the site

The majority of respondents supported mid-rise development (240) with 172 supporting low rise development.

Note that respondents were permitted to choose more than one option.



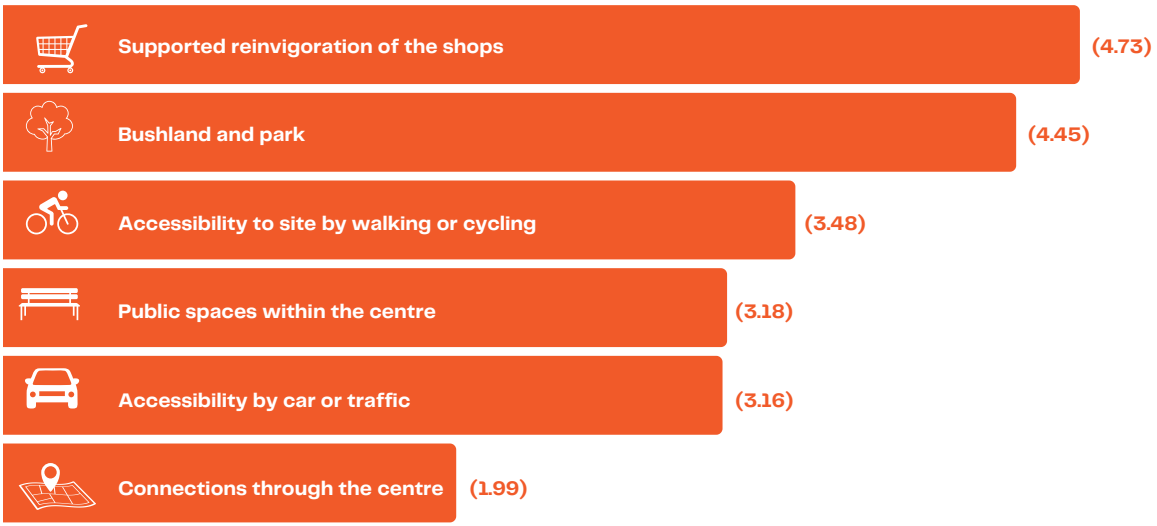
ONLY **23%**

of respondents supported a high rise development

81.62%

of respondents would like to be notified by the Town when the SDAU publically advertises the development application for comment

In Question 5, survey respondents were asked to rank six elements of the project in order of their importance to them.



KEY INSIGHTS

Non-residents and ratepayers

18

NON-RESIDENTS AND RATEPAYERS

128

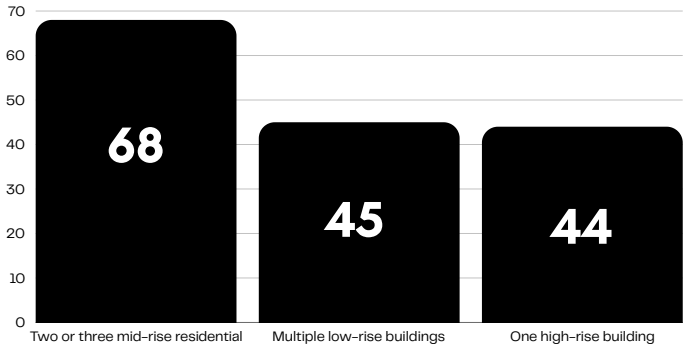
Survey responses received were NOT residents or ratepayers of the Town of Cambridge

87.5%

Supported renewal of the site

The majority of respondents supported mid-rise development (68), with support for low-rise and high-rise development being almost equal at 45 and 44 respectively.

Note that respondents were permitted to choose more than one option.



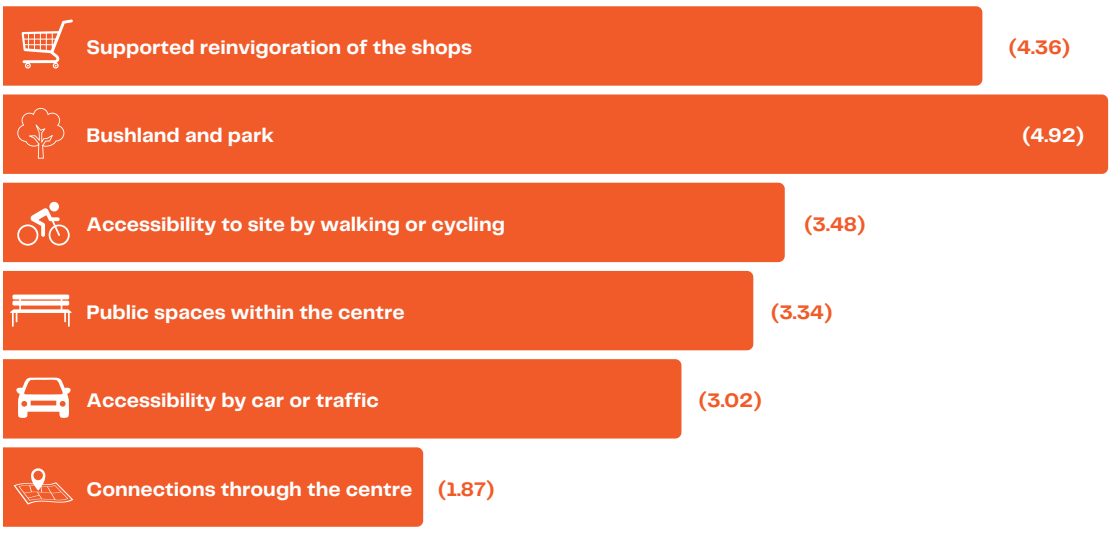
ONLY 34.4%

of respondents supported a high rise development

71.09%

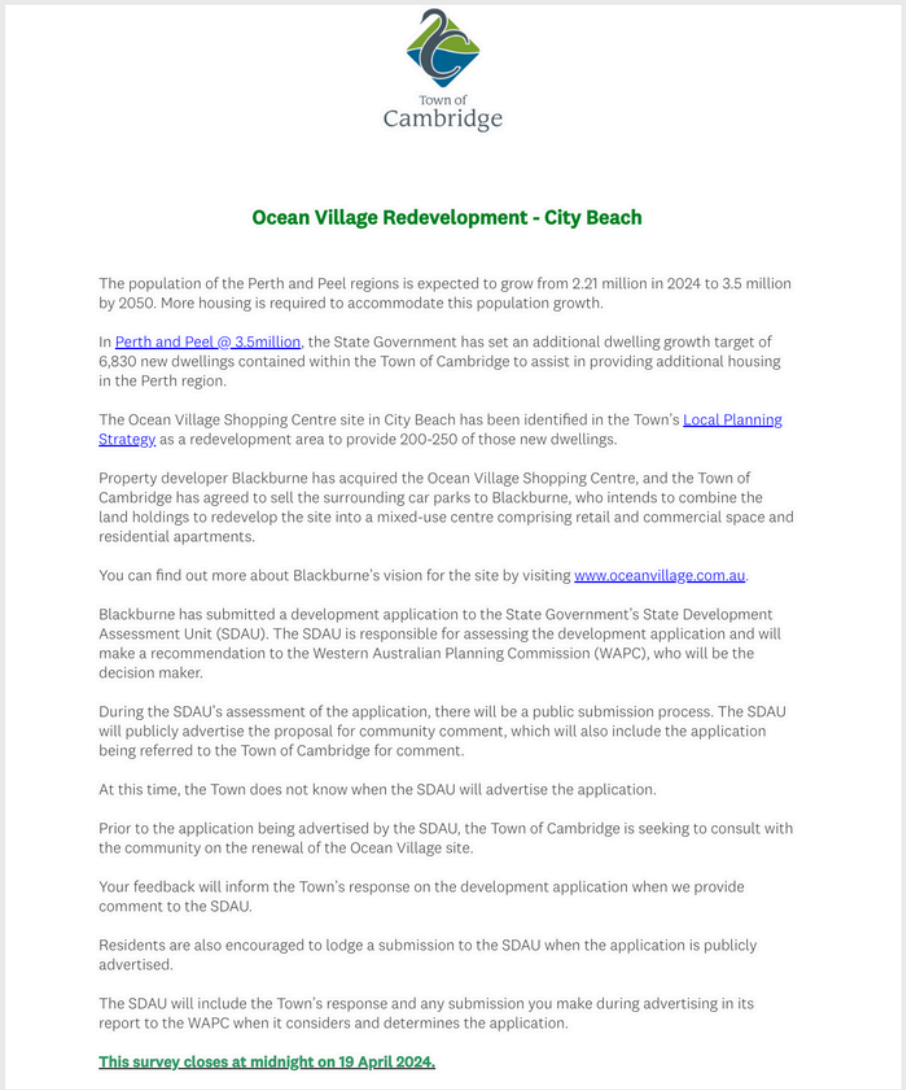
of respondents would like to be notified by the Town when the SDAU publically advertises the development application for comment

In Question 5, survey respondents were asked to rank six elements of the project in order of their importance to them.



Appendices

Appendix 1.1: Town of Cambridge online survey.



Town of Cambridge

Ocean Village Redevelopment - City Beach

The population of the Perth and Peel regions is expected to grow from 2.21 million in 2024 to 3.5 million by 2050. More housing is required to accommodate this population growth.

In Perth and Peel @ 3.5million, the State Government has set an additional dwelling growth target of 6,830 new dwellings contained within the Town of Cambridge to assist in providing additional housing in the Perth region.

The Ocean Village Shopping Centre site in City Beach has been identified in the Town's Local Planning Strategy as a redevelopment area to provide 200-250 of those new dwellings.

Property developer Blackburne has acquired the Ocean Village Shopping Centre, and the Town of Cambridge has agreed to sell the surrounding car parks to Blackburne, who intends to combine the land holdings to redevelop the site into a mixed-use centre comprising retail and commercial space and residential apartments.

You can find out more about Blackburne's vision for the site by visiting www.oceanvillage.com.au.

Blackburne has submitted a development application to the State Government's State Development Assessment Unit (SDAU). The SDAU is responsible for assessing the development application and will make a recommendation to the Western Australian Planning Commission (WAPC), who will be the decision maker.

During the SDAU's assessment of the application, there will be a public submission process. The SDAU will publicly advertise the proposal for community comment, which will also include the application being referred to the Town of Cambridge for comment.

At this time, the Town does not know when the SDAU will advertise the application.

Prior to the application being advertised by the SDAU, the Town of Cambridge is seeking to consult with the community on the renewal of the Ocean Village site.

Your feedback will inform the Town's response on the development application when we provide comment to the SDAU.

Residents are also encouraged to lodge a submission to the SDAU when the application is publicly advertised.

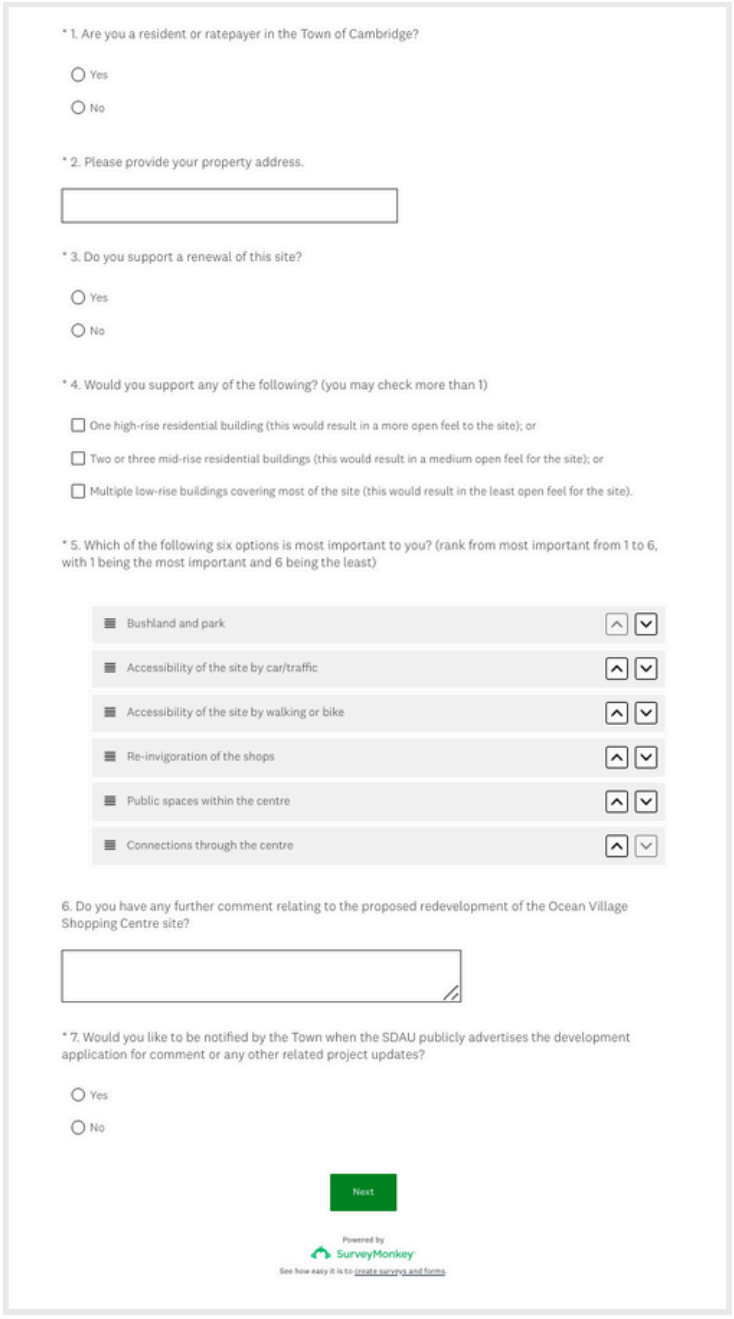
The SDAU will include the Town's response and any submission you make during advertising in its report to the WAPC when it considers and determines the application.

This survey closes at midnight on 19 April 2024.

Page one.

Appendices

Appendix 1.2: Town of Cambridge online survey.



* 1. Are you a resident or ratepayer in the Town of Cambridge?

- Yes
- No

* 2. Please provide your property address.

* 3. Do you support a renewal of this site?

- Yes
- No

* 4. Would you support any of the following? (you may check more than 1)

- One high-rise residential building (this would result in a more open feel to the site); or
- Two or three mid-rise residential buildings (this would result in a medium open feel for the site); or
- Multiple low-rise buildings covering most of the site (this would result in the least open feel for the site).

* 5. Which of the following six options is most important to you? (rank from most important from 1 to 6, with 1 being the most important and 6 being the least)

- Bushland and park
- Accessibility of the site by car/traffic
- Accessibility of the site by walking or bike
- Re-invigoration of the shops
- Public spaces within the centre
- Connections through the centre

6. Do you have any further comment relating to the proposed redevelopment of the Ocean Village Shopping Centre site?

* 7. Would you like to be notified by the Town when the SDAU publicly advertises the development application for comment or any other related project updates?

- Yes
- No

Next

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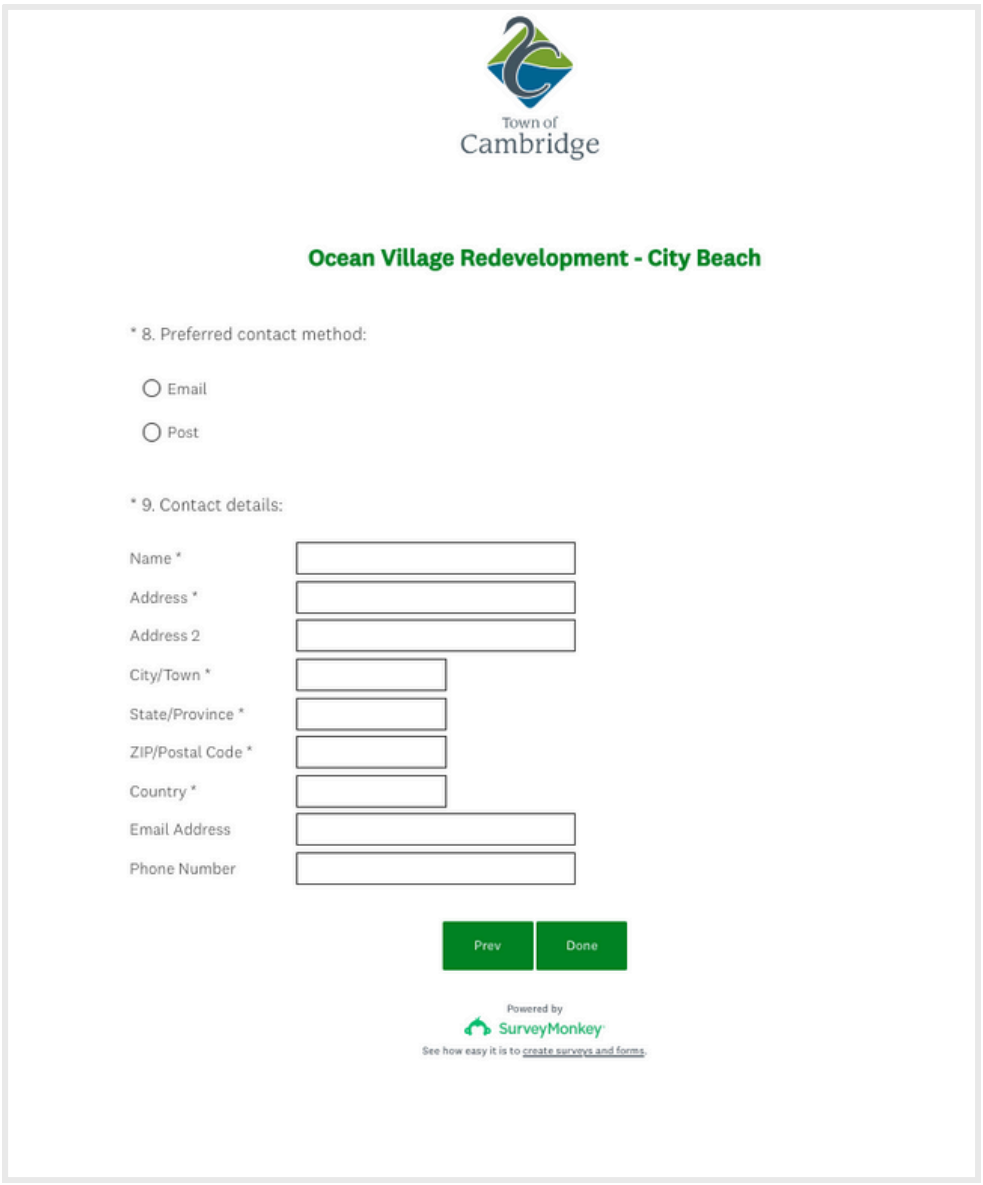
Appendix 1.3 Town of Cambridge online survey.



Town of Cambridge

Ocean Village Redevelopment - City Beach

* 8. Preferred contact method:

- ○ Email
- ○ Post

* 9. Contact details:

Name *	
Address *	
Address 2	
City/Town *	
State/Province *	
ZIP/Postal Code *	
Country *	
Email Address	
Phone Number	

Prev Done

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Appendices

Appendix 2: Town of Cambridge hard copy survey.

Town of Cambridge

Ocean Village Redevelopment- City Beach
SURVEY

I. **Are you a resident or ratepayer in the Town of Cambridge?** ☐ Yes ☐ No

II. **Please provide your property address**

_____

III. **Do you support a renewal of this site?** ☐ Yes | ☐ No

IV. **Would you support any of the following?** (you may check more than 1)

- ☐ One high-rise residential building (this would result in a more open feel to the site).
- ☐ Two or three mid-rise residential buildings (this would result in a medium open feel for the site).
- ☐ Multiple low-rise buildings covering most of the site (this would result in the least open feel for the site).

V. **Which of the following six options is most important to you**? (rank from most important from 1 to 6, with 1 being the most important and 6 being the least)

- ☐ Bushland and park
- ☐ Accessibility of the site by car/traffic
- ☐ Accessibility of the site by walking or bike
- ☐ Re-invigoration of the shops
- ☐ Public spaces within the centre
- ☐ Connections through the centre

VI. **Do you have any further comment relating to the proposed redevelopment of the Ocean Village Shopping Centre site?**

_____

_____

VII. **Would you like to be notified by the Town when the SDAU publicly advertises the development application for comment or any other related project updates?**
Yes | No

Preferred contact details – email or post

_____

Ends

Please return this survey via the reply-paid envelope provided or drop it off at the Town's Administration Building or Cambridge Library. This survey closes on Friday 19 April 2024.

Appendices

Appendix 3: Town of Cambridge Ocean Village Redevelopment FAQs.

FAQs: Ocean Village Development Application

Property developer Blackburne has submitted a development application for its proposed redevelopment of the Ocean Village Shopping Precinct to the State Government's State Development Assessment Unit (SDAU).

In response to recent community interest and to assist with the Town's visioning engagement activities with the community, the Town has prepared responses to some frequently asked questions (FAQs) on the development application.

These FAQs may be updated as new information comes to hand.

What is Blackburne proposing?

The State Development Assessment Unit has not yet formally referred Blackburne's development application to the Town for comment.

However, the Town understands that Blackburne's vision for the site is to redevelop it into a mixed-use centre comprising retail and commercial space and residential apartments.

You can find out more about Blackburne's vision for the site by visiting www.oceanvillage.com.au.

What is the State Development Assessment Unit?

The State Development Assessment Unit (SDAU) is a team of planners in the Department of Planning, Lands and Heritage that is responsible for assessing 'significant development applications' under the Part 11 Significant Development Pathway in the *Planning and Development Act 2005* (the Act).

Under Part 11 of the Act, a 'significant development application' in the Perth region is an application for a proposed development that is valued at $20 million or more.

The Town understands that Blackburne's proposal was capable of being submitted to the SDAU as a significant development application because the value of the development exceeds $20 million.

Who will be the decision maker of the application?

The SDAU will assess the application and make a recommendation to the State Government's Western Australian Planning Commission (WAPC), who is the decision maker of significant development applications under Part 17 of the Act.

What is the application process?

The SDAU is currently undertaking its initial assessment of the proposal.

During the SDAU's assessment, there will be a public submission process. The SDAU will publicly advertise the proposal for community comment, which will also include the application being referred to the Town of Cambridge for comment.

At this time, the Town does not know when the SDAU will advertise the application.

Following the public consultation process, the SDAU will include the Town's comments on the proposal and any submissions received from the public in a report to the WAPC.

The WAPC will then schedule a special public meeting to determine the application.

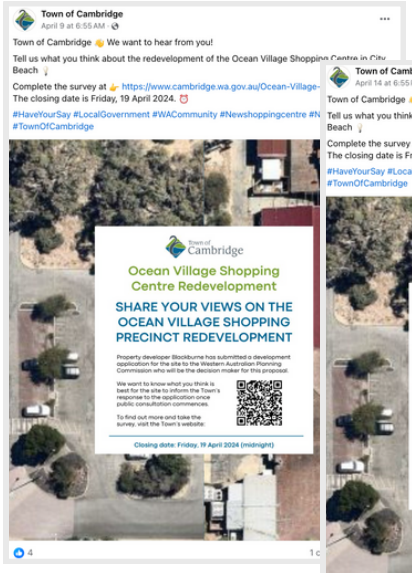
Town of Cambridge

1 Bold Park Drive Floreat | 08 9347 6000 | mail@cambridge.wa.gov.au | www.cambridge.wa.gov.au

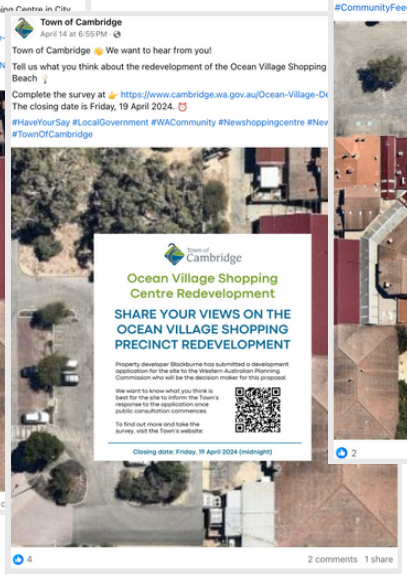
Appendices

Appendix 4: Town of Cambridge Ocean Village Shopping Precinct Redevelopment webpage.

Appendix 5: Town of Cambridge Facebook posts.



Published 9 April

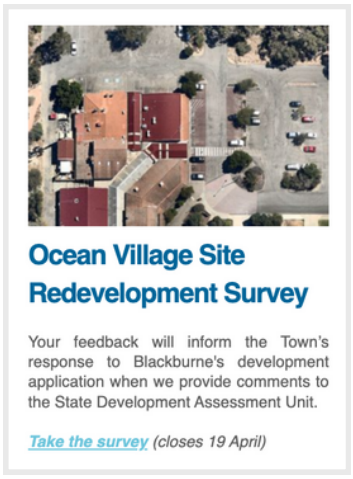


Published 14 April

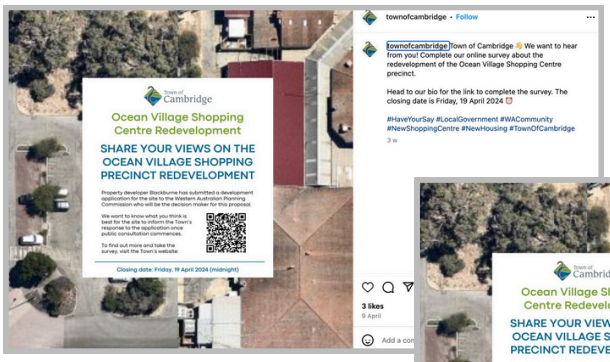
Published 22 April

Appendices

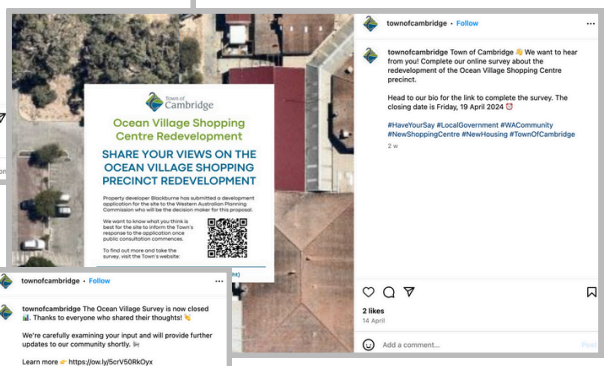
Appendix 6: Town of Cambridge Ocean newsletter 12 April 2024.



Appendix 7: Town of Cambridge Instagram posts.



Published 9 April



Published 14 April

Published 22 April

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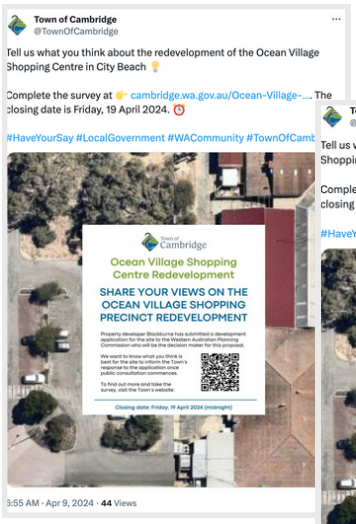
Appendix 8: Town of Cambridge Twitter (X) posts.



Published 9 April

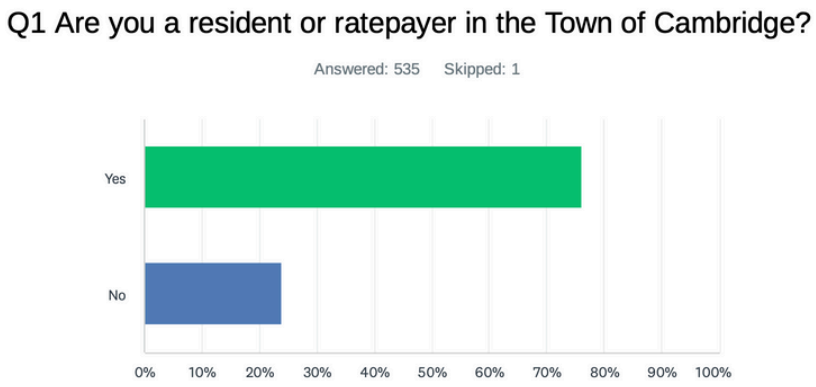
Published 14 April

Published 22 April

Appendices

Appendix 9: Advertisement in *The Post Newspaper*, published 6 April 2024.

Appendix 10.1: Survey results - Question one.



ANSWER CHOICES	RESPONSES	
Yes	76.07%	407
No	23.93%	128
TOTAL		535

Appendices

Appendix 10.2: Survey results - Question two.

Ocean Village Redevelopment - City Beach

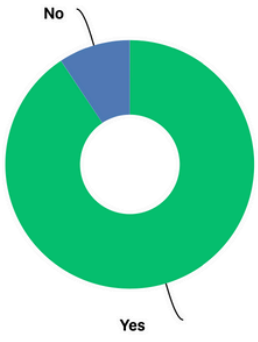
Q2 Please provide your property address.

Answered: 535 Skipped: 1

Appendix 10.3: Survey results - Question three.

Q3 Do you support a renewal of this site?

Answered: 536 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	90.67%	486
No	9.33%	50
TOTAL		536

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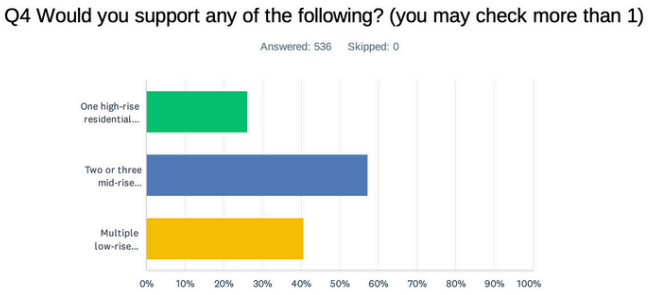
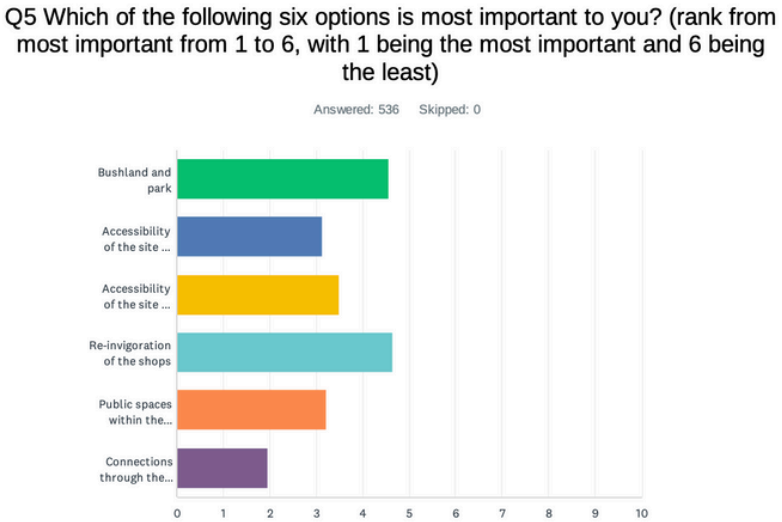
Appendix 10.4: Survey results - Question four.



ANSWER CHOICES	RESPONSES	
One high-rise residential building (this would result in a more open feel to the site); or	26.31%	141
Two or three mid-rise residential buildings (this would result in a medium open feel for the site); or	57.46%	308
Multiple low-rise buildings covering most of the site (this would result in the least open feel for the site).	40.67%	218
Total Respondents: 536		

Appendix 10.5: Survey results - Question five.



	1	2	3	4	5	6	TOTAL	SCORE
Bushland and park	45.34% 243	17.91% 96	9.51% 51	11.38% 61	7.28% 39	8.58% 46	536	4.57
Accessibility of the site by car/traffic	7.84% 42	17.91% 96	17.16% 92	16.04% 86	19.03% 102	22.01% 118	536	3.13
Accessibility of the site by walking or bike	2.99% 16	21.27% 114	28.73% 154	23.51% 126	15.30% 82	8.21% 44	536	3.49
Re-invigoration of the shops	40.67% 218	21.08% 113	14.74% 79	12.13% 65	7.84% 42	3.54% 19	536	4.64
Public spaces within the centre	2.24% 12	17.54% 94	22.76% 122	23.32% 125	25.37% 136	8.77% 47	536	3.22
Connections through the centre	0.93% 5	4.29% 23	7.09% 38	13.62% 73	25.19% 135	48.88% 262	536	1.96

Appendices

Appendix 10.6: Survey results - Question six.

Q6 Do you have any further comment relating to the proposed redevelopment of the Ocean Village Shopping Centre site?

Answered: 384 Skipped: 152

#	RESPONSES	DATE
1	Yes if it conforms with Local Panning Strategy maximum 4 - 6 storeys No if it does not adhere to Neighbourhood Centre Roles and Characters SPP4.2 No high rise under any circumstances No reference to number of storeys No reference to commercial or retail Reference only to residential 200 - 250 apartments could not be included in one high rise building Bushland and park - remainder of Lot 241 or excised Lot 702 owned by developer? Questions do not provide sufficient options, some are leading, some have unclear meaning and are forced scenarios. I am not anti development providing it adheres to SPP4.2 A compact and cohesive urban form that complements the surrounding built form character in scale and size. New development should contribute to the public realm by enhancing and activating the streetscape and contributing to creating a distinct and appealing character to the centre. Preferred residential types low to med rise apartments / multiple dwellings / town houses / grouped dwellings. Separate letter attached.	4/29/2024 12:26 PM
2	Letter to Paul Blackburne attached. Copied to Mayor of Town of Cambridge. Discussed with Christine Tonkin MP for Churchlands.	4/29/2024 11:55 AM
3	Clarification on what high / mid / low rise means, ie how many levels	4/29/2024 11:45 AM
4	Yes concern over increased traffic on Hale Road	4/29/2024 11:42 AM
5	Release concept plan & detail Insufficient information	4/29/2024 11:40 AM
6	Traffic management during construction will be a nightmare. I am very concerned about traffic management. Drabble & Hale Roads are major traffic flow corridors - increased traffic of 200 - 250 dwellings would result in 500 cars possibly	4/29/2024 11:37 AM
7	the site requires immediate development. It's an eyesore & I sympathise with the businesses that struggle there	4/29/2024 11:24 AM
8	Can't come soon enough - what an eyesore!	4/29/2024 11:18 AM
9	Enough parking for all users, ie at peak times for residents, visitors, shoppers & staff. Do not swap parking spaces for cash.	4/29/2024 11:13 AM
10	Developer is making little attempt to keep the site tidy!	4/29/2024 11:11 AM
11	Access for cars only off Hale Road	4/29/2024 11:09 AM
12	No high rise & limited number of low rise buildings	4/29/2024 11:08 AM
13	Hope there is no damage to surrounding greenery & the developers add more greenery	4/29/2024 11:04 AM
14	Get on with developing the site ASAP	4/29/2024 10:59 AM
15	The area is an eyesore and dumping ground for rubbish. How long will it take for something to happen?	4/29/2024 10:58 AM
16	Limit to 8 levels max The current parking bays at rear of St Paul's Church have been used for congregation since shopping centre was built. The car par is usually full when funerals are held. Local residents can't cope with parking on Drabble Rd at theses times. It causes congestion. Local residents (not churchgoers) have paid for signs to indicate parking in village car bays. Blackburne does seem to overlook this. If any Tuart trees are harmed during this development, I think the community will hold the Council to account. I would hate to see City Beach turn into another ugly Scarborough.	4/29/2024 10:36 AM
17	Strongly oppose high rise development destroying the natural bushland & harmony	4/29/2024 10:27 AM
18	Drabble Road is already dangerously busy. This development will make it much busier. Traffic	4/29/2024 10:24 AM

Appendices

Appendix 10.6: Survey results - Question six.

	should be directed to Hale Rd. Can a cul-de-sac be considered at Drabble / Brompton?	
19	I am very concerned about the proposed height as the site is already very elevated and any high development will be visually intrusive	4/29/2024 10:21 AM
20	How will traffic be managed? Will trees be cut down? How will visual amenity for neighbouring properties be considered? How will they not become AirBnB hostings? Website referred to offers no useful information to inform the survey When will the social impact, traffic impact & environmental assessments be released publicly? why does there need to be another supermarket included, already 2 in walking distance How will parking in complex & in suburban streets be regulated?	4/29/2024 10:16 AM
21	Redesign keeping authenticity of area. To create a safe & secure environment that encourages activity, vitality & viability, enabling security at higher level. CEPTED principles Natural surveillance Access control Territorial reinforcement Space management Crime Prevention Through Environmental Design Community Environmental Planning Through Ergonomic Design Consideration for 3FT/7FT rule when planting	4/29/2024 10:00 AM
22	Strongly oppose high rise development destroying the natural bushland & harmony	4/29/2024 9:54 AM
23	I only agree with redevelopment of an upgraded shopping centre, not redevelopment which is totally out of character & has no understanding of the culture of nearby residents & environment	4/29/2024 9:51 AM
24	Maintain access to a car park for St Paul's Anglican Church	4/29/2024 9:45 AM
25	Parking at rear of church vital for services, op shop, funerals. Essential for church services and shops- worked well in the past. High rise need to take into consideration high winds experienced in area	4/29/2024 9:44 AM
26	Preserve adequate car parking space for church	4/29/2024 9:40 AM
27	Been waiting years for this!	4/29/2024 9:38 AM
28	It is absolutely non negotiable that the bushland and park areas remain undisturbed	4/29/2024 9:35 AM
29	JUST DO IT!!	4/29/2024 9:32 AM
30	The traffic flow on Hale Rd and surrounding areas	4/29/2024 9:30 AM
31	Priority to keep Tuart trees & bushland beyond car park to the north & green walkway	4/29/2024 9:22 AM
32	Making sure it doesn't impinge on the park at all	4/29/2024 9:20 AM
33	I feel development should be no more than six stories. It needs to be clear what is mid rise or low rise?	4/29/2024 9:15 AM
34	Do not destroy the surrounding open parklands and the Tuart trees	4/29/2024 9:13 AM
35	Difficult without site plan. Prefer say max 10 floors plus smaller 4 floor block	4/29/2024 8:42 AM
36	Complete as soon as possibe	4/29/2024 8:40 AM
37	Concerned about excessive height out of keeping with surrounding residential height. Increased traffic congestion.	4/28/2024 10:35 PM
38	I am not in favour of a greatly expanded park playground. Existing one is adequate. Toilets not required.	4/28/2024 10:32 PM
39	The most important thing - by far - is having a new IGA (or similar) and a modern shopping centre	4/28/2024 10:30 PM
40	Need to do a good job re traffic around Drabble / Hale Need good parking (underground parking)	4/28/2024 10:27 PM
41	A well planned development will be a huge boost for the area, including higher density	4/28/2024 10:24 PM
42	Please don't make it a huge monstrosity that overwhelms the area. It needs to be tasteful and modern. It would be easy for Council to want the biggest in order to maximise $$	4/28/2024 10:22 PM
43	Much needed	4/28/2024 10:19 PM
44	Coffee shop, Dine Bar would be nice	4/28/2024 10:16 PM

Appendices

Appendix 10.6: Survey results - Question six.

45	No high rise please	4/28/2024 10:12 PM
46	I do have concerns if too many of the 300+ vehicles exit onto Drabble Rd. The hill to the N and roundabout to the S have restricted vision.	4/28/2024 10:10 PM
47	1 or 2 low rise buildings with bushland and park easy walking access to beach	4/28/2024 10:07 PM
48	Like to see a space where kids can play, people can sit on benches and socialise, mainly aimed at the residents	4/28/2024 9:48 PM
49	Isn't it a given that all bushland around the site stays or is some behind the current shops going? Where does the church fit into all of this? We don't want high rise buildings overshadowing adjoining properties & bushlands. The current housing at the site needs special consideration that it is not affected negatively in any way. Also, I don't want to be driving home from WC Highway or along Hale Rd & be looking up at buildings perched on a hill, looking completely out of place, as it is one of the high points in City Beach. Adequate parking has to cater for dwellings / private and for shopping and be easily accessible.	4/28/2024 9:46 PM
50	Preserve bushland and park feeling. Retain sense of openness and spaces. A very simplistic survey.	4/28/2024 9:39 PM
51	The height of the proposed high rise building should be stated - eg 15 or 20 floors, etc	4/28/2024 9:32 PM
52	Would like to have dining options, pharmacy, liquor & grocery stores as previous development	4/28/2024 9:29 PM
53	Effect on infrastructure - water, electricity, sewerage & traffic - all will be negatively effected. Believe process of obtaining permission has been corrupt!	4/28/2024 9:26 PM
54	Will there be security staff in sufficient numbers 24/7 to control noise & anti-social behaviour in the precinct please?	4/28/2024 9:18 PM
55	It is very important to us that the height of the buildings remain low in keeping with the remainder of buildings in the immediate vicinity	4/28/2024 9:15 PM
56	Please include doctors surgery, dentist, chemist. Maximum 5 storey.	4/28/2024 9:10 PM
57	Absolutely do not support a high rise building especially the size planned which will completely block the skyline. There aren't any 14 storey buildings in Scarborough why here?	4/28/2024 9:05 PM
58	Car parking for St Pauls parishioners for everyday & funerals, fetes, etc. Full protection of Tuart Trees is essential	4/28/2024 9:01 PM
59	Revitalisation of the complex. Shops, restaurant, bottle shop cafe, open public spaces and big car park	4/28/2024 8:50 PM
60	Get on with it! Sooner the better.	4/28/2024 8:47 PM
61	The Cambridge Endowment Land Act is outdated & needs to be repealed.	4/28/2024 8:45 PM
62	Competent operation of the supermarket is crucial	4/28/2024 8:40 PM
63	The redevelopment is important but height must be restricted	4/28/2024 8:34 PM
64	It is about time. We need shops. Keep chemist, parkland & supermarkets please.	4/28/2024 8:32 PM
65	Would like to hope that this development does consider the surrounding houses. Prefer it to be as small as possible.	4/28/2024 8:29 PM
66	Redevelopment is supported only if it adheres to Neighbourhood Centre roles & characters in SPP4.2 Q4 is an invalid question structured to deceive respondents Q5 choices are made with insufficient information It appears that decisions have already been made on the development. This invalid instrument will be insignificant in the decision making process. Town of Cambridge Council should be as one and make sure they are heard by the State government. The Town of Cambridge Council should keep in mind they represent the people of Cambridge. I am disappointed with the survey instrument, its validity is questioned. Such a survey will not gather unbiased information or accurate data. When graphing results of the survey please record them in the number of sample ie the number of surveys issued as the base number rather than the number of surveys returned.	4/28/2024 8:23 PM
67	I am concerned that the parking now available to the St Pauls Anglican Church will be lost with this development	4/28/2024 8:12 PM

Appendices

Appendix 10.6: Survey results - Question six.

68	Car parking is a prime concern as we must have more than adequate parking for the many functions at the church. Protection of the Tuart trees is vital.	4/28/2024 8:10 PM
69	Ensure adequate & suitable parking for the elderly	4/28/2024 8:06 PM
70	Strongly oppose any high rise	4/28/2024 8:04 PM
71	Get it done ASAP	4/28/2024 8:02 PM
72	A single high rise building on this site would look ludicrous in this green residential area	4/28/2024 7:58 PM
73	Redevelopment required ASAP	4/28/2024 7:55 PM
74	What will happen to our local vet?	4/28/2024 7:53 PM
75	Needs adequate parking. Have a community feel to it.	4/28/2024 7:51 PM
76	One high rise tower would be a disaster in our opinion. The Blackburne tower in Peppermint Grove is just too dominant in bulk and scale and that would be even more evident given the hilltop location of Ocean Village	4/28/2024 7:49 PM
77	Just that it needs to include traffic management as Drabble Rd already very busy	4/28/2024 7:46 PM
78	While recognising the need for appropriately located higher density dwellings I do not want to see a development that is out of scale with its surroundings	4/28/2024 7:43 PM
79	Minimise disruption to neighbourhood, especially during the building phase. Provide opportunity for neighbours to review design before proceeding.	4/28/2024 7:39 PM
80	Preferred option for shops, restaurants, cafe, post office, medical centre, chemist, etc	4/28/2024 7:36 PM
81	No high rise development	4/28/2024 7:29 PM
82	Concerns raised are: Traffic access to Hale Rd, Brompton Rd Local trees General chaos Current degradation of site unacceptable	4/28/2024 7:27 PM
83	Get on with it	4/28/2024 5:17 PM
84	Only to get on with it - the sooner the better	4/28/2024 5:15 PM
85	Please preserve the adjacent Tuart trees	4/28/2024 5:12 PM
86	Developer is making little attempt to keep the site tidy	4/28/2024 5:09 PM
87	I find it hypocritical that the Council supports a high rise development while simultaneously reducing residential building heights twice in five years	4/28/2024 5:05 PM
88	Mid rise to be 7 storeys max	4/28/2024 5:01 PM
89	The development should be in keeping with the local area	4/28/2024 4:59 PM
90	Consider majority over 55's accommodation because currently minimal downsizing opportunities for over 55's in Cambridge. Would free up big family homes.	4/28/2024 4:57 PM
91	No high rise apartment block as it will totally change the immediate community's privacy and aesthetics will be totally upended.	4/28/2024 4:54 PM
92	Outdoor cafe's please	4/28/2024 4:45 PM
93	A 15 storey building would look ridiculous in a residential area	4/28/2024 4:39 PM
94	If the one high rise was approved how big or how many levels would be in the building?	4/28/2024 4:37 PM
95	The ratepayers deserve an upgrade of the shopping centre with more cafes and restaurant and local facilities. we are worried about the increase of traffic	4/28/2024 4:34 PM
96	Well overdue	4/28/2024 4:26 PM
97	Preserving the bush & walking trails are most important	4/28/2024 4:20 PM
98	We are worried about the definition of high rise. We don't want a copy of Blackburne's Subiaco One or Cottesloe monoliths. We are concerned about the increase in traffic congestion on Hale Rd that the development will bring due to reduced public transport options. We are concerned about the lack of privacy and potential overlooking if the development is too high. Greedy	4/28/2024 4:16 PM

Appendices

Appendix 10.6: Survey results - Question six.

	developers usually try and gain maximum height in order to sell more properties claiming ocean views. We are worried about structural damage to nearby buildings during construction.	
99	QIV is misleading. See LPS Appendix 1 for the proposed building type and height. See LPS Appendix 1 and SPP4.2 and SPP7.2 and DPLH Sub-regional Planning Framework March 2018 part 4.1 in order to understand the purpose of a Neighbourhood Activity Centre. Its primary purpose is not residential.	4/28/2024 4:08 PM
100	Nice to have a vibrant shopping & dining hub	4/28/2024 4:00 PM
101	Please don't allow a repeat of Grenfell Tower fire (UK), Opal & Mascot Towers (Eastern states) and other building projects with structural defects / flammable cladding causing fires to happen here in City Beach. Otherwise the Blackburne project should be rejected.	4/28/2024 3:55 PM
102	No Taverns No nightlife No gyms / tattoo parlours and Bikie magnets I am very concerned it will increase congestion, plus adversely affect the feel of the area	4/28/2024 3:48 PM
103	The adjacent bushland & grassed areas (ie Ocean Village Park) must not be touched. There must definitely be no high rise buildings - 2 storeys only to maintain conformity with long existing local neighbourhood. It is unnecessary to ask if accessibility of the development by car / traffic / walking / bike / through connections is important. How else would the development be accessed? By helicopter?	4/28/2024 3:44 PM
104	The parklands area of City Beach is well used by all age groups and high rise development would destroy the safety and ambience of the area	4/28/2024 3:38 PM
105	200-250 dwellings is far too many	4/28/2024 3:34 PM
106	Turned into a tipping site. Get on with it. Rats, health hazard.	4/28/2024 3:29 PM
107	We think an overly commercial high rise development would severely detract from the suburban / parkland - bushland feel of the area	4/28/2024 3:26 PM
108	A height limit of 4 storeys	4/28/2024 3:22 PM
109	Bigger is better. Cafes & restaurants	4/28/2024 3:19 PM
110	We need restaurants, bars, cafe & shops (grocery, chemist, bottle shop, newsagent)	4/28/2024 3:13 PM
111	Retain restaurants and cafes	4/28/2024 3:10 PM
112	We need an IGA, chemist, vet, no bars or trendy shops, but everyday items the public need. Already rejected on previous occasions are 4 & 6 storey developments. You have not stated any condition of storeys in QIV.	4/28/2024 3:07 PM
113	We would like to see more restaurants & cafes on the site	4/28/2024 3:01 PM
114	Make the location an upmarket destination for the community, shops, cafe, bar, restaurants	4/28/2024 2:57 PM
115	No	4/21/2024 8:15 PM
116	I do not want to see high rise towers on this site.	4/21/2024 6:59 PM
117	Please dont redevelop it as high rise building looking into neighbouring properties and builder's interest in only making money with high cost ocean facing apartments as their sale pitch. It will be nice to have family friendly development with low rise buildings, small departmental store, cafe and kids playground areas with access to the park.	4/19/2024 4:18 PM
118	This site is unique and is not comparable to high density sites (Subi, Peppie Grove) that the developer has completed elsewhere in Perth. Appropriate mid scale and density will be critical to maintaining a coastal urban environment and functioning road network. Projected traffic volumes will be a big concern to me as Hale road already has high volumes + heavy vehicles and the cross town rat run from south scarborough feeds directly along Brompton to this site. Revitalisation of the site will be great but not at any cost.	4/19/2024 3:57 PM
119	The site does need to be redeveloped but not with a combination of shopping precinct with high density housing.	4/19/2024 1:32 PM
120	This was not intended to be high rise when original blocks were subdivided some 50 years ago Also there would be a dramatic increase to traffic in the area	4/19/2024 12:41 PM
121	No	4/19/2024 12:21 PM

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122	18 Levels will be an eyesore	4/18/2024 8:51 PM
123	The development should be in keeping with surrounding buildings. Open communication from developers is required to allow a positive outcome for the community. High rise appartments are not necessary, not required & not wanted anywhere in the Town of Cambridge. This is a relatively small site & so trying to incorporate large buildings & open spaces with adequate parking seems over ambitious	4/18/2024 7:08 PM
124	The high and mid-rise options might provide a more open feel in the centre boundary itself, but it will have the opposite effect on established residents nearby. The definition of high, mid and low-rise is somewhat ambiguous, and without any proposed drawings of the development, it is difficult to calibrate comments. The sparse description and small number of pictures provides few clues of the developer's intentions. They obviously have intentions otherwise they would not have purchased the site. They obviously intend to develop for significant profit, otherwise they would not have made the purchase.	4/18/2024 7:07 PM
125	I moved to City Beach largely because of it remains one of the few western suburbs geared solely towards families, with large, indivisible blocks and strict control over building height. This has been achieved through consistent application of planning rules and regulations. There are no mid to high rise dwellings in City Beach and there should be no exception for Ocean Village. Mid to high rise is entirely out of keeping with City Beach and, if this is the aim, it can be achieved by building in Scarborough, the next most northern coastal suburb. Mid to high rise dwellings do not attract family living for which City Beach is known and has been developed. I live close to Ocean Village and already find the traffic on Hale Road very busy, particularly at peak times. It takes my children a long time to cross the road to get to school bus stops- there are no pedestrian crossings anywhere near where we live near the junction with Chipping Road. To add hundreds of new dwellings across the street would be an unacceptable strain on the already very busy roads and infrastructure which were not designed with such heavy use in mind. I am in favour of the redevelopment of the site in a way that is in keeping with the spirit of City Beach- namely within City Beach's low rise planning guidelines and if retains open space for which City Beach is known and sought.	4/18/2024 3:42 PM
126	The site is surrounded by parks and bushland which in my view places less requirement for extensive green space to be provided on site. It would preferred that the surrounding parks, green spaces and bushland be incorporated in the redevelopment design so as to have a fully integrated development. This I suggest specifically includes the bushland between 4, 10 and 16 Perina Way, which is currently less than optimally maintained, and where the quality of the bushland could possibly be considerably improved by incorporation into the development design. Even more ideally, if the developers could take over responsibility for the maintenance of the surrounding bushland, then this would be a bonus for the Town. I am in support o the highest development bulk allowable in order to provide greater support and attraction or the development, especially if high standard development is proposed. The only difficulty is gaining a balance between the management of traffic, parking demand and the scale of development, which may require a second access to the development possibly off Hale Rd - to which the Town can expect opposition. The development can also expect opposition citing the early morning shadow effect on the existing housing to the west of the development. This is a valid concern, but on balance, the development would provide far greater benefits over the short period and varying shadow pattern as described. As a tongue in cheek comment, the development would possibly protect the same houses to the west of the development from those pesky easterlies which blow virtually every morning. The existing pedestrian accesses from 4, 10 and 16 Perina Way to the development site should be retained and incorporated into the design, as this will encourage foot traffic and serve to resist the temptation for these residents to jump into their cars to but the milk and bread from the shop not 50 m away as the crow flies. Lastly, the owners of 4, 10 and 16 Perina Way have use of a large swimming pool which would be upgraded in terms of supporting infrastructure, and could possibly be made available to residential tenants of the development. Access for the residents in the new development could be provided directly from the new site across the bushland. development area. I would suggest that if the developer considers this a viable option, that they make contact with the directors of the company under whose management the pool and surrounds falls.	4/18/2024 12:28 PM
127	My thoughts - Building Scale and Design: City Beach is known for its serene parks and low population density. The high-rise structures seen in your Peppermint Grove and Subiaco projects would contrast sharply with the low-rise, scenic environment we cherish here. I'd suggest adopting a low-rise design that blends seamlessly with the surrounding landscape,	4/18/2024 12:14 PM

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	maintaining the area's tranquil character. Population Density and Traffic Impact: The addition of 200-250 apartments will significantly increase traffic congestion, altering the peaceful nature of our community. To prevent this, we recommend limiting the number of new residential units to between 100 and 150. This scale would better manage the impact on local traffic and preserve the quality of living in City Beach. Retail and Dining Amenities: To enhance the convenience and quality of life for both new and existing residents, it would be beneficial to include a grocery store such as Woolworths or Coles within the development. Additionally, a selection of quality breakfast cafes and restaurants would greatly enrich our community's dining options, turning the area into a more attractive destination for leisure and daily living. Design Reference: I'd encourage considering the Boulevard complex redevelopment as a model for the Ocean Village project. Its low-rise architecture could serve as an excellent example of development that enhances rather than something that will exhibit a jarring contrast to the existing neighborhood aesthetic. We utilise the boulevard complex a lot and find it be a delight to the local township. It would be great to enjoy a similar complex within walking distance.	
128	Low rise 4-5 level maximum only. High rise would make the area ugly and obscene and the current roads and infrastructure will not cater for 200+ new dwellings. Local parklands are used and are important to our area and stringly demand these must not be impacted. The council could potentially look for other areas for back-fill (eg: open land near council) and not to cater for large commercial developers.	4/18/2024 11:45 AM
129	The high rise option is to make money for the developers wanting to sell ocean views and is not what is best for City Beach. An obscene monolithic eyesore would best describe that option. Low rise would fit the existing aesthetic and still meet the amount of dwellings needed. The surrounding bushland must remain unaffected by this development as well.	4/18/2024 11:23 AM
130	High rise in City Beach is unprecedented and unwanted. We live West of this proposed build and do not want the sun to be blocked out every morning. We don't want surrounding parklands to be touched at all by this development. A maximum of 3 storeys should be set.	4/18/2024 11:15 AM
131	14-18 Stories high is ridiculous as it is on a hill already and would not be attractive to the area. I would hope no higher than 8 stories	4/18/2024 7:18 AM
132	Concerns regarding impact on traffic which is already busy in the mornings.	4/17/2024 10:09 PM
133	I oppose any significant rise development. I support reinvigorating the complex in a single/double story manner. I live very close to the proposed site. I have invested my life earnings to live in my home, in an area without high or medium rise apartments. Any such high/medium rise complex is not in line with the surrounding area or near surrounding area. Property value will diminish and will have a significant impact to the rate payers in the area. The survey has a mandatory field to select high/medium/low rise. I do not support any of those options. Future surveys should give the option to oppose a proposed plan.	4/17/2024 9:23 PM
134	Keep the natural area and bushland and walk paths surrounding the site as is and keep the height of the site at 4 storeys maximum. Emphasis on commercial tenants rather than housing. The environment surrounding the site to the west is precious and should be preserved for future generations to witness.	4/17/2024 7:10 PM
135	Fix up that area it is an eye sore. More usable space and lifestyle, community use, cafes, supermarkets, shopping, post office would be welcomed	4/17/2024 6:10 PM
136	It seem main concern of city beach residences not considered in options which is we will lose morning sunshine by mid day in all north of Hale road (Yaltara rd, Perina way and Dikara way residences	4/17/2024 4:52 PM
137	The planning must be for a long term sustainable area. My grandparents bought in Kilpa Court in the late 80s after living in South City Beach. It has been very sad to see the terrible demise. A beautiful vibrant space with shops would be wonderful.	4/17/2024 12:31 PM
138	No high-rise development. The supermarket needs to be locked in for a long-term lease, 10 years or more.	4/17/2024 11:09 AM
139	This is a poorly worded and leading survey..... see Q4! Park and Bushland are separate areas. How about a Question "Are you concerned about traffic flow in the area?" or "Would you like the resultsto this survey published publicly?". What is the definition of High and Mid Rise?	4/17/2024 11:05 AM
140	Factor in parking for any new residents and for shoppers- ensure you have underground	4/17/2024 8:54 AM

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	parking so it doesn't spill onto streets	
141	Concerned about the impact of more traffic in the area on an already very busy intersection. Loss of privacy if high rise goes ahead. Spoil of the areas current horizon view, and building looking out of place and an eyesore. It needs to be low level the area won't handle a large high rise population it will spoil the current tranquility of the parklands and neighbouring properties.	4/16/2024 10:30 PM
142	My choice is none of the available options in questions 4 and 5 but in order to proceed with the survey I have had to chose an option. The site should not be re-developed. It can be renovated and used in it's current capacity.	4/16/2024 8:43 PM
143	Concern over the significant increase in traffic volumes that will be associated with approx 200-250 new dwellings on a relatively small site. Vehicle access to and from the site via surrounding roads will need to be carefully considered.	4/16/2024 8:42 PM
144	As the area is mainly single residential consideration should be given to infrastructure such as water as the proposal may have an effect on water pressure and pressure on the road system. What is the developers contribution to infrastructure?	4/16/2024 7:28 PM
145	The choices above have not been clearly defined by either the developer or the Town of Cambridge. They are also misleading, as they refer to the "open feeling" of the development itself without any clear definition of the heights. The Appendix to Local Planning Strategy recommends 3 - 6 stories in our area. Furthermore, the same document specifies "3-6 storeys" as maximum and estimated new building height for Ocean Village Neighbourhood Centre on page 21. It is completely ludicrous and unacceptable to suggest a 18-storey building height in the City Beach area, which is the same height as the Rendezvous Hotel in Scarborough. In fact, anything over 6 stories is unacceptable and will cause the neighbourhood to lose its character and dwellings will devalue substantially. It doesn't matter how much "open feel" there is in the development itself, if it results in the degradation of this residential suburb.	4/16/2024 7:07 PM
146	No High Rises please (12 floors is crazy to consider!). Also eventhough we are not part of the Town of Cambridge we are right at the boundary and this project affects us quite a bit.	4/16/2024 12:44 PM
147	My view is that a single 18 story high-rise will be too much and an eyesore at the top of that already quite high hill. A mid rise or development of 8-10 would be suitable.	4/16/2024 12:02 PM
148	Don't make it more than 3 stories. Anything higher than that will be ridiculous for city beach	4/16/2024 11:35 AM
149	As the site is already in an elevated position, high rise development would not be appropriate and would dominate the skyline to an unacceptable degree. Low to mid rise (say 6 storeys) would be much more amenable and in keeping with surroundings. Overall we are massively in favour of the development but high rise would be totally out of keeping with the area.	4/16/2024 7:21 AM
150	Your question 4 is a bizarre question. The entire continent of Europe is calling to let you know that multiple 5 storey buildings creates human scale centers. As for my preferences for the site... How could busland be the priority for a residential and commercial development? For sure look after and improve the surrounding bush and park but that's different. The stuff that was being proposed by Blackburne a few years ago when they ran their consultation hub in the shopping centre what was being discussed looked great. I'm not in Cambridge but I live 100m away and this is my local shops. My priority is for some density and somewhere I can walk to get a coffee.	4/16/2024 7:18 AM
151	Please make it energy efficient but able to sustain charging of electric vehicles. Also quality control is essential for buildings near the ocean. Retirees need to be considered. Eg medical centres and a good supermarket.	4/15/2024 5:10 PM
152	It is a lovely location and currently terribly set up and under used. But please do not make this a rendezvous type development- this would not be in harmony with the location	4/15/2024 3:52 PM
153	Multiple high rises is not the right fit for City Beach. We purchased our property because of the low rise buildings and large green spaces. Please do NOT compromise this.	4/15/2024 3:18 PM
154	I don't like the idea of so many people living near me and who would impact on the park lands.	4/15/2024 1:56 PM
155	Think a need to move away from endless apartments and focus on terraces, townhouses - homes that families can live in - should be looked at. Seems developer builds for maximum profit and no thought given to current residents and those moving to the area	4/15/2024 1:52 PM
156	Pls don't make it too big. We still need small convenient shops for the locals and elderly. Pls	4/15/2024 1:18 PM

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	don't remove any large old shade trees. New developments always lack natural shade and feel less welcoming	
157	Great opportunity to develop an area that really needs it. I just hope that the developers are mindful of the current residence that live in the surrounding buildings that the height doesn't exceed five stories.	4/15/2024 12:31 PM
158	Max height of any building 8 stories. Redevelopment to become hub of the local community. Bushland and park to be retained.	4/15/2024 12:07 PM
159	This is a prime site for the area and there is no doubt it requires serious renewal, however, this needs to reflect the surroundings with a view to the future needs of the community. This land was originally designated as a shopping precinct for the community, not high rise, high density housing that will inevitably impact the privacy of surrounding properties and ultimately reduce their value to the detriment of all. Q4: To answer this question properly more information is required.	4/15/2024 8:17 AM
160	Over the past 20+ years, the height of proposed developments at Ocean Village has consistently been a major point of contention. The absence of this topic in Question 5 was surprising (if not a little concerning). The only mention of anything height related is within the somewhat leading / coercive Question 4. Including the pros of high/mid-rise and cons of low-rise developments is fine in an education campaign (if that's the Town's preferred position), but not in a neutral survey. If the Town is genuinely interested in seeking feedback and being informed by the community, rather than the other way around, then it was again surprising to see bias within the engagement. Also noted in Question 3 that even if respondents select 'No' to supporting a renewal of the site, the following question is mandatory - so they're forced to "support" one of the high/mid/low-rise options despite being against any development. Please be mindful of these limitations when drawing conclusions from the data. My hope is that community sentiment around scale / height is already so blindingly obvious that it didn't warrant specific inclusion in this survey, rather than there being any sort of deliberate attempt to manipulate outcomes to support a pre-determined position. I appreciate that community engagement can be a difficult / thankless task and trust that the Town is acting in our interest, so thank you for the opportunity to provide comment! Cheers, Wade	4/14/2024 10:38 PM
161	In keeping with the local area this needs to be a low rise site. This is not inner city infill	4/14/2024 7:46 PM
162	AM CONCERNED ABOUT THE STAND OF BEAUTIFUL TUART TREES. HAVE LIVED IN PERTH FOR 55 YEARS AND THOSE TREES ARE BEAUTIFUL AND NATURAL BUSHLAND. DO NOT DESTROY THEM. EVEN DISTURBING SOIL FOR REDEVELOPMENT CAN CAUSE THEIR DEATH. CLIMATE CHANGE IS NOW CAUSING FOREST COLLAPSE AND WE MUST RETAIN EVERY TREE WE CAN.	4/14/2024 1:50 PM
163	Public transport options to the area must be improved so that new residents are provided a viable alternative to transport by motor vehicle.	4/14/2024 8:48 AM
164	No	4/13/2024 8:59 PM
165	dont want too high its my local shopping centre but it is very rundown and been in need of development for a long time but that doesnt give blackburne the right to crowd the site for profit making and needs to kept to 5 storeys max	4/13/2024 8:12 PM
166	This hilltop site is unique as it is surrounded by mature jarrah trees, Bushland and parkland. Please do not bugger it up with high rise but follow the Scandinavian model of 3-4 stories so the surrounding area is not dominated.	4/13/2024 6:32 PM
167	Must design around and preserve established trees.	4/13/2024 2:15 PM
168	Should be no more than 4 stories	4/13/2024 1:07 PM
169	A supermarket and a coffee shop is badly needed	4/13/2024 11:34 AM
170	The ocean Village Park should not be affected by this proposed development	4/12/2024 3:50 PM
171	I agree that this location is good for a mixed use high rise development. However, it must have quality shops and restaurants for everyone else to use as well.	4/12/2024 3:15 PM
172	Keep it Low Rise..	4/12/2024 2:53 PM
173	I hope the building site will have lots of small cafes and a grocery store along with doctor & dentist offices.	4/12/2024 2:36 PM

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174	Please design the development within the height and plot ratio allowances or go through a rezoning process	4/12/2024 1:32 PM
175	Any development needs a height restriction . It's wrong that a building developer who is only interested in making a profit can destroy the amenity & feel of our Town of Cambridge	4/12/2024 12:40 PM
176	This is an excellent example of a survey designed to extract a desired response. Q 3 is an example of the "False Dilemma Fallacy" as it presents only two mutually exclusive options whilst ignoring a realistic range of others. Of course most respondents are likely to answer "Yes" to this simplistic question which is no doubt what the ToC wants. Q 4 is an example of the closely related False Trilemma Fallacy insisting that these are the only three possible choices. My answer to this Q is that I prefer a small neighbourhood centre, with a minimum of accommodation units of no more than two or three stories high. 200-250 units as proposed by Blackburne is far too many and will destroy the peace and ambiance of this beautiful residential suburb. It is a massive and totally inappropriate intrusion into this area. I also fail to understand why this questionnaire was put out in the first place as it seems that a decision regarding the proposed development will be made by SDAU and the WAPC and the ToC and the local ratepayers will have little or no power at all to influence their decision. Sincerely Doug Barrett	4/12/2024 12:21 PM
177	The already elevated site should have multiple low to medium rise development rather than a single high rise apartment block which will be significantly out of scale with the surrounding area	4/12/2024 11:09 AM
178	I'm exciting for a redevelopment, as where I live, I cannot really walk anywhere for a coffee or to get groceries. I do not really like the idea of a huge multi storey development, but what is there not is an embarrassment really - considering the area.	4/12/2024 10:58 AM
179	Our foremost concern regarding the proposed development is the height and number of stories that has not been disclosed. This aspect stands to exert the most significant negative impact on the neighbourhood and community at large. It is our firm belief that a single or multiple high-rise structures would predominantly serve the interests of the developer and a minority of residents, offering little tangible benefit to the broader community or coastal landscape. To address this, we advocate for a community-centric approach. With the construction of multiple low-rise buildings, the development can achieve a sense of cohesion and inclusivity within the community. Such a design would not only complement the surrounding environment and existing neighbourhood but also ensure that the benefits of the redevelopment are distributed more equitably among all residents, neighbouring properties and communities. We urge careful consideration of design options that prioritize sustainability and the long-term implications of the development. It is imperative that the final design enhances the surrounding environment and improves the quality of life for the entire community now and decades into the future. Such an approach aligns with the diverse needs and aspirations of all stakeholders involved, rather than catering solely to the current interests of a select few.	4/12/2024 10:56 AM
180	Opposed to high rise buildings which will take people's views & overshadow existing dwellings. I need to know how many storeys high you envisage to get 200-250 dwellings in any of the models suggested above. Having to choose an option there is deliberately misleading as we do not have enough detail.	4/12/2024 9:56 AM
181	Ocean Village Shopping Centre is located in a residential area, surrounded by small residential streets and parkland. While Hale Rd is nearby this is not a Hwy and does not have capacity to take a massive increase in demand of traffic, and already has a high volume of traffic, especially at peak times, and including school traffic. An excessive increase in volume of traffic that high/medium rise would bring to this area would significantly impact the congestion and safety on the roads to both vehicles and bikes/escotter users. The environmental impact of high rise, particularly a Blackbourne design which involves a lot of concrete and glass will have a significant warming effect, creating an uncomfortable rise in temperature in summer for residents, and impacting vegetation, and wildlife in the area. Any development should be working toward reducing global warming not contributing to it. Concrete and glass high rises significantly impact global warming via the creation of heat blocks. The surrounding area is all single or double storey individual dwellings, and a high rise in this area is not appropriate as it will not blend in with the existing look of the area and will shade and impact surrounding residents. There is no train service anywhere near this area which makes a high rise development completely inappropriate. While there are some bus services they are minimal and do not provide transport to a variety of locations, again making high rise development completely inappropriate. The State Government Planning Department clearly states that High	4/12/2024 9:51 AM

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	Rise is NOT APPROPRIATE for areas that do not have a train service. The local area around this centre does not have the amenities currently available to encompass the capacity that a high rise would bring to the area. The State and Federal Governments are continually telling us that the population is ageing. Suitable village accomodation, retirement homes, would be a welcome addition to the area. High rise is not suitable for the aged population it is a significant fire risk and has a significant negative impact on mental health and social wellbeing by creating isolation. The State Government continually raises the need for increased housing supply to provide opportunities for the population to live in areas closer to the city. Expensive high rise apartments will be priced out of the range of the average citizen and end up in foreign ownership, creating more housing affordability issues not less. Providing affordable housing appropriate for young families is not what big developers are interested in providing and the State Government and local Councils need to begin to put in place rules/laws that ensure that the local communities are provided with suitable housing that meets the needs of the people and not the profit margins of big corporations/investors. Research clearly shows that high rise has a significant negative impact on child mental health. Children living in high rise have a significantly higher rate of depression and suicide risk/attempts. Similarly to the elderly this is due to social isolation. But also due to lack of open air space and community shared living via street fronts. Young children need safe fresh air and outdoor spaces to play and explore. They can not have this in high rise apartments. Most families have dual working parents, and daily trips to the local parks etc is not viable within the time poor lives of most everyday Australian families. Parents need a safe small outdoor space for the their children to play in as a bare minimum. Balconies are extremely unsafe spaces for children to play and require significant supervision that parents trying to address the daily requirements of living (cooking, cleaning, laundry etc) simply do not have to time to provide. This impacts early childhood development as well as mental well-being. The amount of homelessness in this city is increasing daily due to the housing crisis, in particular single women over 50yrs are significantly overrepresented. Suitable housing to assist the homeless is a far better option, and address the social issues of our society rather than the financial gains for the already rich. The final design needs to fit in with the local architecture of the area. Should be environmentally sustainable materials. The final design should be low energy using and have minimal to zero impact on the local environment. Any pre-existing homes or buildings that end up being demolished due to this development should require mandatory salvage of building materials and where possible re-use of building materials to minimise the landfill and impact on the environment. Individual households are being told to dispose of waste more responsibly all the time, e.g. Fogo. Yet developers are able to demolish sound strong buildings, some with wooden floors/windows/doors/architraves that are made from Jarrah and other woods that are becoming rare and unobtainable, and send them directly to landfill. And then create more environmental problems via the creation of concrete, one of the least environmentally friendly building products. Big developers should be held accountable for their impact on the local environment, especially when individuals within the local community are being held to a higher standard and then have to deal with the environmental aftermath when the developers walk away with their pockets filled with cash.	
182	I would like the concepts of sustainability and circular economy to be applied as much as possible in all phases of the village design.	4/12/2024 9:35 AM
183	It should be a multi purpose development with a shopping centre and restaurants similar to what Empire Village offers. A road management plan also needs to be considered and implemented as this will put significant pressure on Drabble Rd/Brompton Rd as well as Hale Rd	4/12/2024 9:22 AM
184	Question 4 - until a plan or options for high, mid or low-rise buildings are made available, all need to be considered on their merit. I absolutely support activation of the site to achieve the goal of high density housing while maintaining natural bushland and accessibility for the public.	4/12/2024 9:08 AM
185	Community feel, not just shops or apartments placed there for the sake of it.	4/12/2024 9:07 AM
186	Don't make it ghastly. Make it classy.	4/11/2024 12:45 PM
187	No high rise or mid rise at all thank you	4/10/2024 8:31 PM
188	Empire village shoppping area city beach has been a huge hit. Needs family friendly eating areas, grocery shops. Good coffee and open play areas etc	4/10/2024 8:09 PM
189	Our bet is in the complex and provides an excellent service in a decaying centre. They should not be forced out due to a developers greed.	4/10/2024 6:04 PM

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190	I highly supportive of a major mixed use development similar to that around Karrinyup Shopping Centre This site offers the potential for a large amount of well connected residential units Development of this site should have negligible impact on the residence of the surrounding area	4/10/2024 4:43 PM
191	No residential buildings on this site	4/10/2024 2:26 PM
192	Please consider traffic in that area the roundabout on Hale Road is already very busy	4/10/2024 12:54 PM
193	Hale Road will be a nightmare. There already too much ingestion in area from over developed Scarb, Innaloo & Doubleview. The areas are over developed & have flow on effect to these areas as is. Time to infill out of Cambridge & Stirling.	4/10/2024 10:02 AM
194	Get it moving already	4/10/2024 9:52 AM
195	It will be good to see some nice family restaurants and affordable grocery shops	4/10/2024 9:50 AM
196	Please ensure you do the absolute most to direct traffic to Hale Road. These local streets aren't made for more cars with 250 people! Do not do a high rise!	4/10/2024 6:45 AM
197	High density will destroy the character and lifestyle of rate payers.	4/9/2024 11:56 PM
198	Under ground parking would be great option to reduce the dominant structures	4/9/2024 9:19 PM
199	No high rise!	4/9/2024 7:50 PM
200	My main concern is the future use of KILPA Ct. and how the existing residences will be incorporated into the development. I would strongly object to KILPA Ct. being made into a back door service road.	4/9/2024 5:01 PM
201	Traffic flow is hugely important as is adequate secure parking for any development site	4/9/2024 3:32 PM
202	As a long term resident living just a few hundred metres away I would be delighted to have the proposed development completed as soon as possible	4/9/2024 9:42 AM
203	I grew up there is the 80s and there was a village atmosphere (super relaxed and special)...find and Keep that village atmosphere. Increase the tree canopy and make pedestrian, bike/ e-bike access easy and safe.	4/9/2024 8:29 AM
204	While I understand the need for additional housing to support our growing community, I strongly believe that the approach to this development should prioritize the preservation of the unique environmental and aesthetic characteristics that make the Town of Cambridge a remarkable place to live. Our town's green spaces and coastal beauty are irreplaceable assets that significantly contribute to the quality of life for all residents. Consideration for High-Rise Development Inland: To address the housing needs without compromising our green spaces and coastal views, I urge the consideration of high-rise buildings inland between the CBD and the hills. This approach can provide the necessary housing while preserving the environment and maintaining the unique landscape of our town. Infrastructure and Facilities to Support Population Growth: The current plans for development seem to overlook the essential infrastructure and public facilities required to support an increasing population. There is an urgent need for improvements in public schools, transportation systems, and other infrastructure to manage the anticipated growth effectively. Traffic congestion and the inefficiency of public transport are growing concerns that need to be addressed to prevent a decline in the quality of life. Holistic Planning Approach: I advocate for a holistic planning approach that balances the need for housing with the imperative to preserve our environmental integrity and community well-being. Development should not only focus on meeting numerical targets but also on enhancing the quality of life for current and future residents. Impact of Land Subdivision: The subdivision of land, especially in areas like Wembley, has highlighted a concerning trend where the environment and community well-being are jeopardised by cars access and parking. Such practices contribute to a diminished quality of life and should be reconsidered in future planning decisions. In conclusion, while I support the need for development to accommodate our growing population, I strongly believe that such development should not come at the expense of the Town of Cambridge's unique environmental and community attributes. I urge the Town of Cambridge to influence the State Government to adopt planning strategies that prioritize high-rise and high-density buildings inland, comprehensive infrastructure development, and the preservation of our green spaces and coastal beauty. Thank you for considering my feedback. I look forward to seeing a development approach that aligns with these principles and enhances the Town of Cambridge for all residents.	4/9/2024 7:45 AM

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205	Difficult to comment on question 4 without seeing examples of plans, and how the different options would impact the selection of shops, hospitality and parking	4/8/2024 9:01 PM
206	The area has an aging population and not enough downsizer options. It would provide a good accommodation option for those of us wishing to sell out homes but still live in the area, while allowing younger people to get into this very desirable area.	4/8/2024 2:09 PM
207	This can be an excellent space without becoming a skyline eye sore.	4/7/2024 7:51 PM
208	I hope that the redevelopment progresses quickly	4/7/2024 11:20 AM
209	Retain the 35000 m2 of remnant tuart woodlands (Ocean Village Park Park) and do not allow the development to encroach on the tuarts and the deep soil they need to continue to thrive.	4/6/2024 8:15 PM
210	Mixture of shops and cafe/dining required. Against high rise residential.	4/6/2024 2:38 PM
211	Traffic and air pollution Noise pollution Accessibility	4/6/2024 11:54 AM
212	Given the elevated position, a high rise building would be entirely inappropriate. Given the number of dwellings proposed and lack of affordable homes in the immediate vicinity I would expect the town to mandate a high proportion of affordable homes in this development.	4/6/2024 11:45 AM
213	200 - 250 dwellings seems a lot, half that number might be more appropriate and minimise the impact on surrounding streets due to increased traffic. I have concerns about tall tower blocks on top of the hill. They will dominate the view for miles and be completely out of character with the surroundings. A cluster of low rise, say 4-6 levels max. would fit in better. Secondly, very concerned about extra traffic in area, especially how extra traffic on Hale will affect the Hale-Calais junction (and other junctions). Thirdly, more traffic calming measures may be required to reduce speeding as car numbers increase. I assume Stirling is also involved in discussions? Finally, many houses in this area sit on rock, which means sound and vibrations travel long distances. No night works please! Thank you for setting up this initial consultation- I appreciate the opportunity to have a say.	4/6/2024 11:37 AM
214	Really happy to see restaurants and shops similar to empire village. But there is no public transport or decent roads to accomodate high rise residential. As for open space there is plenty right adjacent that if the site is developed correctly to take advantage of will be amazing. Really would love to se it. But high rise would ruin that aspect as well.	4/6/2024 9:56 AM
215	I am a member of Friends of Ocean Village Park. Question No. 3 and 4 are so stricting. The redevelopment of the Ocean Village Park involves so many aspects and the opinions of the local community cannot be reflected in these questions, therefore the questions to these answers are not completely valid.	4/5/2024 9:32 PM
216	We live in very close proximity to the centre and have been visiting for many years (over 2 decades). The centre is in dire need of redevelopment, and we understand that there has to be a trade-off when it comes to the viability of the development and the number of dwellings (storeys). Remaining businesses in the centre are doing it tough and so a timely decision, whatever the outcome, would be welcomed. Ensuring a good mix of businesses, including retail and hospitality, will be essential - would be open to supporting a rooftop bar as the views would be absolutely stunning and potentially a tourist drawcard.	4/5/2024 2:47 PM
217	The present park north of the existing Centre should come up to the New Shopping Centre. NO CARPARK BETWEEN the shopping centre and the park and the shops should have access to the Park (NOT LIKE THE EMPIRE VILLAGE)	4/5/2024 1:57 PM
218	Don't let them go too high. Ensure space is fully activated. Enhance natural surroundings. Multiple towers traffic impact.	4/5/2024 11:58 AM
219	Definitely opposed to high rise	4/5/2024 11:45 AM
220	Should have set a height limit when the council sold the land! Don't trust Blackburn!	4/4/2024 7:30 PM
221	Essential to preserve the 35000sqm of remnant tuart woodlands and the deep soil they need to thrive (which currently surround the precinct on three sides)	4/4/2024 6:22 PM
222	It will be so good to revitalise this site that has sat largely disused for so long.	4/4/2024 1:07 PM
223	The council must give protection of the tuart woodlands the highest proirity.	4/4/2024 9:24 AM
224	Absolutely no high rise. Within this survey question 4 is flawed as it does not provide adequate	4/3/2024 9:51 PM

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	options for responses.	
225	I agree with a low rise re-development with a replacement/reinvigoration of the shops that once existed at the shopping centre. The existing shops and services they provide should be retained. There should be severe height restrictions to fit in with the surrounding housing (2 story 6.5m height). I totally disagree with high rise. The example at the Grove in Peppermint Grove by the same developer has ruined the area, created extreme traffic, parking and community issues. The town of Cambridge should learn from these major issues that this development has created.	4/3/2024 7:51 PM
226	Experience suggests that a small supermarket plus a few food outlets might be viable. There is no need to build a broken-off fragment of the Scarborough beach front. Residences would best be matched to the neighboring site, which appears to be well sought-after.	4/3/2024 4:17 PM
227	Plant as many native trees and plants as possible and create a mini–Kings Park Botanical Gardens vibe.	4/3/2024 3:11 PM
228	It is essential to not build too close to the existing bushland and trees.	4/3/2024 12:43 PM
229	Our bushland and parks are a precious asset for everyone's enjoyment and wellbeing. They should be preserved in any thoughtful and far-sighted development	4/3/2024 12:04 PM
230	Save the trees it is getting hotter and dryer so need more canopy	4/3/2024 10:43 AM
231	Encourage new shopping centre and amenities and low rise accommodation. Hale Rd is increasingly busy and having a large number of houses/apartments would add to this.	4/3/2024 2:53 AM
232	I support whichever development preserves the remnant Tuart Forest. There is very little left.	4/2/2024 10:07 PM
233	I live on the corner of Kilpa and Brompton I would like to advised of all proposed changes Thank you	4/2/2024 7:46 PM
234	The new centre should be responsible for maintaining the bushland immediately surrounding the development. Currently, the bushland is degraded and often filled with rubbish.	4/2/2024 5:56 PM
235	A maximum building height needs to be set for future development in ToC. A building height limit of 6-8 storeys is appropriate.	4/2/2024 4:30 PM
236	Concern re the redevelopment encroaching on existing old trees	4/2/2024 3:48 PM
237	No high-rise should be considered within City Beach precincts.	4/2/2024 12:57 PM
238	I do not even support multiple low rise buildings covering most of the site, as the term low rise is deceiving (how many stories) but to complete this survey I had to tick one. I am concerned with high-rise and apartments being built too tall as mine and my neighbours backyard and pool area would be visible. Apart from Scarborough there are no high rise or apartments in the area. Would this mean rates will go down as the value of property in City Beach will be devalued? Also will the height restrictions of the area now be lifted as you are considering high rise development in the area in City Beach. Building apartments will bring different elements to the area. Another concern would be an increase in crime in the area as we have seen with Scarborough redevelopment it has bought in trouble with attacks and crime. We would not be opposed to fixing the shopping centre and making it like the Boulevard development where it is focused on families. Furthermore this survey should have been done prior to the Town of Cambridge selling the carpark of the site to the developer.	4/2/2024 11:03 AM
239	Don't give the developer any height or density concessions.	4/2/2024 2:33 AM
240	In addition to these six options, the most important thing is to keep the increased traffic to a controlled minimum. Drabble Road and Brompton Road should have more islands and other means of slowing down traffic to discourage cars coming in from other areas and using them to travel north-south. This would be to allow for more local traffic from the new apartments and shops to be able to access the new Ocean Village Centre.	4/2/2024 12:07 AM
241	Please protect any existing trees and bushland surrounding the Ocean Village Shopping Centre site.	4/1/2024 5:37 PM
242	q	4/1/2024 4:16 PM
243	no	4/1/2024 4:14 PM
244	Question 4 should be explicit about what is meant by mid rise and high rise buildings, ie	4/1/2024 1:11 PM

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	numbers of floors otherwise it is impossible to comment	
245	keep as many tress as possible	4/1/2024 12:44 PM
246	that no or the least possible impact on the bushland adjacent to the site be achieved, resulting in not only better value and amenity, but also retaining a valuable and vanishing ecosystem	4/1/2024 12:43 PM
247	The tart trees in the park adjoining this site are unique and spectacular. The development must not be allowed to jeopardise their health and future growth.	4/1/2024 12:39 PM
248	the Tuart trees in the bushland are my concern. Any parking areas outside must have shady trees. We are in a warming climate and Perth has so few trees.	4/1/2024 12:38 PM
249	There is an increased need for medium to high density dwellings to combat rising cost of living and housing. This is needed desperately for housing diversity and should.be supported by the city in a medium to high density proposal not low density	4/1/2024 11:27 AM
250	High rise sets a bad precedent for Cambridge coast. Developer does not need to make obscene profit at the expense of community. Development should not be elite luxury and should include affordable housing.	4/1/2024 10:11 AM
251	As per Blackburne's Ocean Village website: the development should 'preserve the unique identity of the suburb' ie be in keeping with the woody and treed nature of Wembley downs and City Beach. Also (quote) 'enhancing neighbouring parks' must be a priority- i.e a 30m buffer zone around the trunks of the tuarts is required to maintain the tuart woodland adjacent, on three sides, to the site. Any underground car park MUST NOT encroach on the root zone of any one of these trees. Neither is it acceptable to remove any one of these listed trees. With the trees and parkland intact, the developers will make more money than if they are removed or reduced in number. The PSHB devastation on tree canopy across the metro area must be taken into account - there should be no future loss of large trees by man; there is enough as it is.	4/1/2024 9:29 AM
252	Restrict the height of the development. You should not be allowed build more than 3 stories in the middle of suburbia	4/1/2024 8:25 AM
253	Please don't let Blackburn build a monstrosity like the Peppie Grove eyesore. There are tasteful ways of redevelopment, that can blend into the existing landscape, not upset all the surrounding neighbors and provide some housing alternatives. I'm glad the area is being redeveloped, but not very confident how it will turn out, as ugly & big tends to make more $$ for the developer.	3/31/2024 8:33 PM
254	Excited and looking forward to the changes ! We have lived in our home for 35 years and can't wait for the present ghost town to be transformed !	3/31/2024 7:50 PM
255	Let's get going with it, it will be fantastic for the area	3/31/2024 11:25 AM
256	Landscaping is important Consideration of where delivery vehicle can access the centre (in the past it has been impractical & a complete eyesore)	3/30/2024 10:21 PM
257	I would love to see it open to the surrounding bush land.	3/30/2024 4:31 PM
258	I would not support more than a three story development	3/30/2024 3:59 PM
259	Its a windy site there on the hill, so best (for those residing there) not to build high. It wouldn't look in keeping with its surrounds to be more than 4 to 6 stories high	3/30/2024 3:16 PM
260	I would like to see shops retained in the redevelopment There aren't enough in this area.	3/30/2024 12:27 PM
261	Keep as many trees as possible to link to the park next door and allow public access to ground floor	3/30/2024 7:33 AM
262	All significant trees and rare fauna species must be preserved.	3/30/2024 6:27 AM
263	Balconies need to be min 70sqm not the tiny ones developers put in. Stop making tiny dog box apartments. People want to downsize certainly but not live in a box and have room for family to stay	3/30/2024 6:09 AM
264	Q4 asks 'would you support any of the following' but gives no option to support none of the above. So that skews the result to favorable to any sort of development.	3/30/2024 12:59 AM
265	This area most definitely needs to be updated and I am wholly supportive. It needs range of	3/29/2024 8:24 PM

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	shops, retail, fitness, cafes and residential to reinvigorate that part of our suburb.	
266	You should put this questionnaire out to the people in the City Of Stirling because that little be of land juts into The City of Stirling and it is right in front of the city of Stirling houses. This development site is on a hill so it should not have high rise buildings because just like the Rendezvous it would stick out like a sore thumb only much worse because it would be perched on a hill.	3/29/2024 6:54 PM
267	Food options and coffee would be great	3/29/2024 6:53 PM
268	As long as there is good coffee I'm happy!	3/29/2024 6:39 PM
269	Make sure there is minimal tree removal and that the towers are placed in the most ideal location for views and aesthetics.	3/29/2024 5:09 PM
270	Must be high end to attract the right type of clientele and residents.	3/29/2024 3:34 PM
271	yes, I ask that you do no damage to the surrounding greenery [especially by the necessarily large vehicles or their unloaded machines or materials, and even workmen's clod-hoppers] and that you incorporate into your plan the planting of native trees that will grow into big oxygen-supplying factories. and that you are not like many developers who push and shove to make their site bigger with no notice taken of how much greenery is needed to keep our cities cooler than concrete buildings are able to. no I am not a climate activist - I love my country and it's wonderful wide spaces - and I do believe in climate change; hot or cold has been up and down for centuries and who are we flimsy little humans to think that we can change that? well, we can a wee bit if we all planted 5 trees in their garden for instance. o - sorry. my kids all say my letters are too long...	3/29/2024 3:08 PM
272	I'd like to see the land used for higher density housing to improve the intensity in the area	3/29/2024 3:00 PM
273	Emphasis on creating a community hub is important.	3/29/2024 2:52 PM
274	Will be great for the area. Would like road /traffic/access to be thought through not to impact flow. Would be great getting shopping centre/restaurants/pub in that area.	3/29/2024 2:12 PM
275	Get it done please asap	3/29/2024 2:04 PM
276	We live on Drabble Road which is a feeder road to and from this proposed development site (with Drabble Rd becoming Brompton Rd). We do not wish to see an additional 200 to 250 car movements along our local road each day, especially during peak hours when people use Drabble Road as a rat run to avoid West Coast Hwy. Traffic and noise along our road has already become significantly worse with the infill occuring at Scarborough. There are significant safety issues occuring for our children when they are walking and riding to school. There is already traffic queuing issues occuring at the northern side of the the Hale Road roundabout during morning peak hours. A large number of car bays attached to this development would compound the issue significantly. The existing development attracts very low levels of car movements. As this site is well connected to public transport (buses up and down Hale Road), any new parking within the proposed development MUST be minimised if redevelopment is to occur. Mid-rise and hi-rise development are not appropriate for this site given it's position on the top of a hill, especially along the southern Hale Road interface and Eastern Brompton Road interface where the visual impact of medium or tall buildings would have a significant visual impact on the surrounding suburbs. Tall buildings on this site would be out of context and character for City Beach and Wembley Downs and set a dangerous precedent for the area when it is not a redevelopment hub. Those sorts of midrise and tall buildings belong contained in redevelopment areas such as Scarborough, Karrinyup, Innaloo and Stirling. We implore Town of Cambridge to ensure that this site remains low-rise development.	3/29/2024 1:36 PM
277	Leave the current park and bushland. Ensure traffic control measures are implemented regardless of what is developed. The traffic around this intersection is currently congested, particularly the north/south direction. This needs taken into consideration with any development. Maintain small local shopping center with some food outlets. Involve the local community in the planning process. Have local people attend meetings for input.	3/29/2024 12:53 PM
278	The roundabout at corner of drabble and hale road is very dangerous already. This needs to be managed. Also cars need to be discouraged to park on drabble.	3/29/2024 12:13 PM
279	Will the results of the survey be released to the public? Q4 is misleading & coercive how it is worded, are the council genuinely concerned in community sentiment? Will the $8million the	3/29/2024 12:12 PM

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	council sold the car park for be used to ensure a substantial traffic management plan is considered.	
280	As the site sits at the top of the hill the development should look to blend into the landscape rather than stick out as the site will be visible from some distance. Development should be of medium density deigned for the long term enhancement of the area rather than a smash & grab raid by a developer who has no long term commitment to the Town or community	3/29/2024 10:22 AM
281	It is currently an eye sore and not representative of City Beach, hurry up and make a decision and get on with it.	3/29/2024 9:35 AM
282	No, thank you	3/29/2024 9:09 AM
283	It is essential that Council secures a firm, unbreakable undertaking from Blackburne that there will definitely be no damage to any part of the Heritage Listed Ocean Village Park, especially to the irreplaceable Coastal Tuarts.	3/29/2024 8:44 AM
284	You don't define how many stories high rise, mid rise and low rise are so it is not possible to answer this question properly but as you have to tick a box I have done so.	3/29/2024 8:34 AM
285	Open spaces, natural light and a low to medium population density are all key to healthy communities where people feel comfortable and happy. These high density developments as proposed by Blackburne are diametrically opposed to this concept. When we first moved to the Town of Cambridge the healthy community principles applied. From my perspective of recent proposals in Floreat and now City Beach it appears that these principles no longer exist. How disappointing to	3/29/2024 8:33 AM
286	Retention of legacy businesses at the centre. ie) Vet, Liquor store	3/29/2024 8:14 AM
287	Always a shame when corrupt corporations have more power than the residents of an area and the local council gives into them. The shops do need a complete renewal though.	3/28/2024 11:49 PM
288	dwellings to enable existing residents to downsize and remain in toc.	3/28/2024 9:25 PM
289	Should be nice community shopping area like the city beach IGA area or Wembley downs IGA	3/28/2024 8:21 PM
290	Ocean village Shopping Centre is used not just by City of Cambridge residents but by a large number of the general public. Please open your discussions to people who use the other facilities such as the supermarket, the vets, the pharmacy & the other sites on offer. It's important you consider the wider community.	3/28/2024 8:18 PM
291	It absolutely needs reinvigoration. Copy format at KARRINYUP (smaller scale obviously), Claremont quarter and boulevard shops all great examples. The Metro in Mount Hawthorn also a good example.	3/28/2024 7:25 PM
292	Would not like it to be very high, needs to fit in with the environment, also concerned for the extra traffic and congestion this would bring to Hale rd and Brompton rd intersection	3/28/2024 6:11 PM
293	Sites like these are perfect for multiple high rise buildings that have access to shops and restaurants. It's important for our residents to have options to stay in the area when they want to down size because at the moment tue choices are very limited.	3/28/2024 5:23 PM
294	a shame since years, get on with it . no higher but 5 stories	3/28/2024 3:37 PM
295	I would love to have retail outlets (IGA, restaurants) so I can shop locally	3/28/2024 12:06 PM
296	Hale road is already a major road with congestion. The surrounding roads of the site are not equipped to deal with this sort of traffic. Based on statistics, public housing unfortunately does lend itself to an increase in unsocial behaviour. I would like to see how the council plans to tackle this.	3/28/2024 9:48 AM
297	It needs to be an improvement on the design and build of the apartments in One Subiaco	3/28/2024 9:45 AM
298	Greening of the space in line with the focus on natural local vegetation that supports local birds and fauna Shade and native trees please Develop make it a would class solar passive design 👍	3/28/2024 8:09 AM
299	Protect the trees! It can be done, it's a choice. The long term benefits out way the short term costs	3/28/2024 7:28 AM
300	I am concerned about the through traffic on Brompton Road for residents accessing the Floreat	3/28/2024 7:23 AM

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	Forum, the Boulevard. careful consideration must be given to reduce traffic on this local road	
301	Been a debacle for years, a blight on the Town on Cambridge's great work and reputation.	3/28/2024 6:22 AM
302	The site has clearly been under invested by the current owner for over a decade. Re-develop is paramount to keep amenity visually, socially and commercially to the area. Overall height limits should be put in place to limit the visual impact of the site from surrounds noting it is already extremely high relative to the surrounds and to dissuade others thus preventing a multitude of high rise in the coastal ward.	3/28/2024 5:48 AM
303	My family supports this development	3/28/2024 5:21 AM
304	Our vet is there and we want to see them accommodated with the new development please.	3/28/2024 4:20 AM
305	N/a	3/28/2024 1:58 AM
306	It looks horrible and the emptier it here the more loitering from people who should not be there will happen. It's a worry being so close to it. We need more shops and restaurants etc just like empire!	3/28/2024 1:25 AM
307	Love that it is being redeveloped- but I do not want one tree or shrub to be removed . Trees will keep the birds around, add value to the apartments and cool & beautify the area.	3/27/2024 11:14 PM
308	Needs to be a decent supermarket, bottle shop, cafe and then more restaurants and a small bar that people can walk to in the evening, this is lacking at the Boulevard and at the Downs.	3/27/2024 11:03 PM
309	You put multiple buildings you are going to have a massive parking problem. I feel it will impact the village as well with multiple visitors in and out.,	3/27/2024 10:34 PM
310	The development should be in line and complement the surroundings. The development next to Perry Lakes is an example of a newer development that works well in the surrounding environment. A high rise here would be an eyesore and look out of place. Ideally, we would like to attract people that want to live long-term in the area so larger apartments with high-quality finishes would be preferable especially as there is a lack of housing stock for people living in the area to downsize to. Given this is land owned by the council, Blackburn should indeed be paying market rates for the land it will be profiting off- the $5m that had been previously discussed seems to be a very small price to pay for prime real estate. It would be great if the councils could investigate a profit share arrangement so that at the minimum city of Cambridge rate payers can benefit if a larger development ends up getting built (e.g. Black man tries to bypass council requirements and go straight to the WAPC for development approval.)	3/27/2024 10:31 PM
311	Worried about the number of cars going down hale road	3/27/2024 10:22 PM
312	Good to see some options other than big family homes in City Beach. Please open a supermaket, cafes/restaurants in the development	3/27/2024 9:53 PM
313	Please protect the trees especially the old established ones. It is so important and this is lost when redevelopment occurs.	3/27/2024 9:40 PM
314	Please make this development appropriate for the surrounding area, there are no high rises in this zone. Please make the residences tasteful, spacious and affordable. Please connect the shops and hopefully dining / bar options to the parkland, no car park in between like Empire Village. Please incorporate multiple small dining options as opposed to one or two expensive restaurants such as at City Beach. Vibrant, family friendly, multiple options, affordable, connected to parkland should be key pillars of this development.	3/27/2024 9:36 PM
315	Facilities, shops and restaurants for local residents and including from surrounding areas, relaxed food like Empire Village, affordable supermarket and bakery like Bakers Delight or Brumbys. Keep the vets!	3/27/2024 9:32 PM
316	Ridiculous questions. We don't need any tall, mid, low buildings at all. What a misleading survey!	3/27/2024 9:28 PM
317	Maintain as much mature bushland as possible. Engineer solutions to keep the mature trees that we are losing so rapidly in Perth. Design the space to not be a concrete block but blending in to local area.	3/27/2024 8:53 PM
318	I think it's important to ensure the mature tuart trees are protected. Protected in the planning stages & ensuring they are adequately protected during the future construction work.	3/27/2024 8:52 PM

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319	Given that there is no transparency/vision of what Blackburne are proposing (in varying forms) for the sight, it's hard to comment on the proposal/survey. This includes what actually is "one hight rise", "two or three mid rise", or "multiple low rise" ... what actually are these options? What do these options look like on the site, and how many stories do they actually represent?	3/27/2024 8:39 PM
320	The precious local bushland and Tuart trees must be preserved. These tree species are critically endangered and cannot be destroyed.	3/27/2024 8:14 PM
321	The area is in need of more amenities (shops, cafe) NOT residential property especially high rise	3/27/2024 7:55 PM
322	It would be wonderful to create spaces and small business opportunities that cater for families	3/27/2024 3:52 PM
323	Inclusion of a supermarket, cafe, restaurant and/or bar please	3/27/2024 1:06 PM
324	As I will be directly affected I do not want any high rise development at this site.	3/27/2024 12:02 PM
325	Great idea and I hope it receives approval. It's such a wasted space right now and the community would benefit from redevelopment	3/27/2024 11:38 AM
326	Upgrade the current building, but please note that we are not in favor of high-rises or developments with over 300 units. We chose this location for its tranquility, proximity to the park, and low environmental footprint, which supports a thriving bird life. Constructing high-rise buildings would adversely affect the environment, compromise safety, and disrupt the serene surroundings.	3/27/2024 10:54 AM
327	We bought this property for the park , safety , low population/ low footprint The shops are minimal and has everything you need . The 300 units is everything that we don't want or agree with !!!! It's excessive and will impact the nature, bird life and tranquility of the area!!	3/27/2024 10:47 AM
328	It would have been better if we could retain it as a community shopping center. Needs to be redeveloped but not as a high rise building. The roads in the area do not support such high levels of population.	3/27/2024 10:47 AM
329	A large high rise building would look out of place with the current surrounding area.	3/27/2024 10:24 AM
330	To enhance the landscape by using native plants from our area rather than introduced plants.	3/27/2024 10:13 AM
331	It needs to fit in with the character of our suburb. A high rise apartment tower will not do that. A successfull development in my opinion as an example for good development is the Perry Lakes housing development. Perfectly fits with the character of Floreat suburb. That's what we need to aim for at Ocean village, not high rise apartment towers.	3/27/2024 10:02 AM
332	Would like it if you couldn't see the development from my house. I think this means keeping the buildings to a maximum of 6 storeys. I would really like a supermarket, cafe, bar and pharmacy. Steve who runs the pharmacy at ocean village currently is fabulous and we would love to see him stay. Safe spaces for kids to play while adults have access to cafes etc would also be great.	3/27/2024 9:53 AM
333	Just want the buildings not to stick out as an eye sore. It's happened in the past were huge high rises are built and they look horrendous after 10 years. These buildings should blend in with the surroundings	3/27/2024 9:51 AM
334	Talk to everyone who will be overlooked and who is within 500m up/down surrounding exit roads because they'll feel the brunt of the development.	3/27/2024 8:42 AM
335	Anything too high will spoil the whole feel of this part of city beach. Maybe that's the intention. Blackburns development on Stirling highway is an awful. Standing out in what was a lovely neighbourhood.	3/27/2024 8:36 AM
336	The sooner the better, the place is very sad in it's current state. I visit the vet for our pet and it looks terribly run down and neglected	3/27/2024 8:21 AM
337	Too much development. Where are all these people going to come from. I don't believe a bigger population is better!	3/26/2024 9:35 PM
338	We do not want a high rise building. It has to fit into the area.	3/26/2024 8:52 PM
339	I am supportive of the redevelopment and believe it is important to progress as soon as possible given the condition of the site currently is significantly under-utilised and does not provide any value to the community.	3/26/2024 7:37 PM

Appendices

Appendix 10.6: Survey results - Question six.

340	Please do this well, no tall towers peering over everyone's properties	3/26/2024 4:16 PM
341	Impact to neighbouring properties should be a priority to ensure their value is maintained and the culture of the Town is considered.	3/26/2024 1:35 PM
342	It will give some older people who live in the area the opportunity to downsize but stay in the same area, thus freeing up bigger houses for families. People need to get their head around apartment living that is matched with facilities and green space. Drive to the end of the freeway north to see why we have such poor hospitals and school because we have lots of roads and urban sprawl.	3/26/2024 1:33 PM
343	I opposed to any large commercial or retail use of the area. Im also against any high rise. Traffic on our street has increased steadily in the last 30 years to build a high rise here with a large supermarket will completely change the area.	3/26/2024 1:28 PM
344	I don't like the idea of more traffic or 200 more units in this area.	3/26/2024 6:22 AM
345	The vast majority of people in the region are in favour of redevelopment. There are a loud few opposed, but they most don't reflect the majority. Clearly the space needs to be redeveloped, don't let the small minority opposed delay this process any longer.	3/25/2024 10:32 PM
346	Creatcan entertainment vibe. Cafes. Etc	3/25/2024 10:29 PM
347	Sounds fantastic vs the disaster that is there currently.	3/25/2024 10:07 PM
348	No to high rise	3/25/2024 7:59 PM
349	It would be great to create a new development with shops underneath to support the community who live above as well as those surrounding the development. Claremont old Football Oval is a great example of this.	3/25/2024 7:39 PM
350	Low Profile development. No high rise.	3/25/2024 5:44 PM
351	I am not opposed to development, but I believe high rise will be an eyesore and out of character for the suburb. Perry Lakes apartments heights are a good example of increased density that has not adversely affected it's surrounds.	3/25/2024 5:00 PM
352	This is an excellent and positive outcome that a capable and proven developer as Blackburne has acquired the site and will delivery what will be an outstanding outcome on the site, producing a vibrant well community hub and providing well needed high end apartments that our City Beach community so needs.	3/25/2024 4:48 PM
353	The site warrants an overhaul and considerate development within the realms of the existing neighbourhood. A multi high rise would certainly be a poor decision given it would be visual pollution, not in keeping with the family friendly coastal feel of the suburb but mostly it would cause traffic issues with the current infrastructure. Blackburne's most recent development in Cottesloe is a terrible example of little to no community engagement in the development process and it would be disappointing to see this occur in the northern coastal corridor and I implore the Town of Cambridge and the SDAU to consider this in their decision about the development.	3/25/2024 4:06 PM
354	It should be sympathetic to the surrounding residences.	3/25/2024 2:27 PM
355	Definitely don't want a repeat of Subi One or The Grove on this site. Blackburne have a track record of maximising the yield of a site which doesn't always result in the best outcome for the public due to overdevelopment. The Grove is a good example. A development of that magnitude on the Ocean Village site would be out of place. The development needs to be comensurate with the surrounding resdiential area by complimenting the existing housing product rather than being starkly different to it, which would be the outcome with a sinlge apartment tower. I understand Blackburne are thinking of 16+ storeys, which to me is ridiculous for the site.	3/25/2024 2:25 PM
356	No high rise please	3/25/2024 1:02 PM
357	Concern about light pollution. And overcrowding	3/25/2024 8:21 AM
358	The development around the Claremont oval is something that was done well and to a high standard. Something comparable would be good for the OV site as currently its long overdue to be upgraded into something the community can use.	3/25/2024 7:51 AM

Appendices

Appendix 10.6: Survey results - Question six.

359	It will be a great opportunity to update the shops and provide more higher density living within City Beach. Different sizes of apartments from 1 bedroom to 4 bedrooms would be great.	3/24/2024 8:11 PM
360	We would be impacted by high rise as we live directly East of the site. We oppose high rise strongly but are not being consulted as on in Cambridge.	3/24/2024 3:13 PM
361	High rise above 6 floors would dominate the area changing the character locals have chosen. Shade and overview would be detrimental to adjacent properties.	3/24/2024 2:59 PM
362	I've lived in and around Wembley Downs since 1986 and currently use the site 4+ times a week (yoga studio and wellness) as well as the vet (20+ years), chemist, pizza and other restaurants. I've been disappointed to see the site decline over the last 5-10 years and support appropriate renewal of the site which provides opportunities for existing tenants as well as future. Given that this part of WD and City Beach is predominantly single family dwellings I do not agree with high rise building which would be out of place and unsustainable unless public transport were to improve exponentially. I support low and medium rise buildings similar in style and density to the Perry Lakes Estate (where my parents currently living having downsized from a 4 bed family home in WD after 35 years). Parking also needs to be addressed as well as access and the impact on local residents and schools adjacent to the development zone.	3/24/2024 12:53 PM
363	Great to have access from redevelopment (which hopefully includes some shops through to parkland	3/24/2024 12:16 PM
364	Don't turn City Beach into Scarborough. We don't need high rise buildings which brings noise and traffic congestion. People choose to live in City Beach because they like to live in a quiet neighbourhood. If we wanted noise and crime and traffic we would live in Scarborough. Why can't we have some suburbs that stay suburban and not multi rise buildings.	3/24/2024 12:10 PM
365	Considering that the TOC sold the car parks to allow more high rise and apartments, I believe that MORE open space, not impinging on the existing parklands north of the complex should be maintained. 200-250 apartments is too many. The traffic on Brompton Road and Hale Road will be compromised. At present the roads are used nocturnally by motor bikes speeding around. The corner from Brompton to Drabble road is a speed zone even though there are speed limit signs. Having lived in a Blackburne apartment in 2016 and having a very poor experience with them, I have no trust that the buildings will be conducive to the environment. 24/7 fans running in the buildings in the bin rooms creates environmental noise pollution. In addition to add more commercial/ restaurants will also contribute to environmental pollution. No buildings in this area should be more than 6-8 maximum storeys high. Residents of Peppermint Grove and Claremont are not happy with the UGLY buildings / eyesore on Stirling Hway. You have choice. Comply with the Govt 'orders' or keep Perth and City Beach a beautiful peaceful place to live in. Migration is what is pushing up the numbers. It doesnt have to be. High rise is more suitable to main roads, railways, not residential areas where residents prefer open space to breathe! 6 storeys would be the better choice. Perry Lakes is a better style, town houses. Build 4 storey properties on major roads if you want to comply with government coercion	3/24/2024 11:05 AM
366	Low or medium rise with cobblestone streets, allocation for street Cafe, trees. Try for a European feel.	3/24/2024 8:08 AM
367	Understand the site is required to provide a retain density Would prefer it not to be in the form of a massive tower.	3/23/2024 7:52 PM
368	We need more housing options for the current aging population in the area. People want to be able to downsize and stay in the area. There are not enough options currently.	3/23/2024 6:53 PM
369	Similar vibe to the empire village redevelopment would be good	3/23/2024 4:58 PM
370	200/250 dwelling too many cant be done unless high rise is built. High rise not acceptable in the area. If you want high rise build it next to town of Cambridge office in old drive in site	3/22/2024 2:34 PM
371	no	3/22/2024 2:18 PM
372	Yes it is a very good plan.	3/22/2024 1:05 PM
373	I fully support the Blackburne vision of a mixed use neighbourhood centre at Ocean Village. We need quality residential apartment options in the area as an alternative to single land use housing. Any proposed development must respond to the natural surroundings at Ocean Village and promote a relaxed community setting. We need sensible in fill residential development in City Beach, which is not confronting or excessive in bulk or scale. The area	3/22/2024 12:08 PM

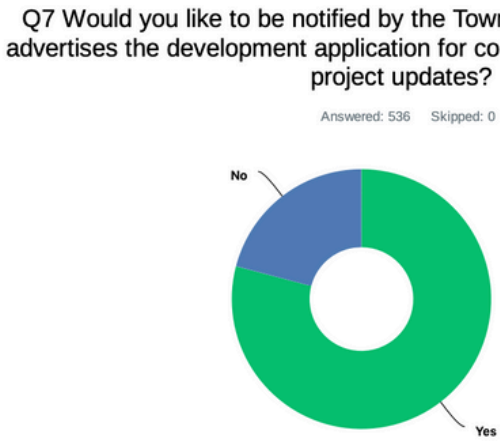
Appendices

Appendix 10.6: Survey results - Question six.

	around Ocean Village is too one dimensional and lacking attractive commercial, hospitality and retail offerings.	
374	I am fundamentally opposed to towers being built. Appreciate we need higher density but the ToC should spread this throughout the Town. Not just pick 3 sites to build towers to tick the high density box.	3/22/2024 10:03 AM
375	absoloutely 100% agree with the re-development of this derelict site.	3/22/2024 8:47 AM
376	I am against any development over 4 stories	3/22/2024 7:41 AM
377	City Beach is absolutely not appropriate for high rise residential development serving as an invasive eyesore to the focus of residents deserving the retention of our celebrated residential environment.	3/21/2024 8:02 PM
378	250 new dwelling equals probably 500 more cars. What is the traffic management plan?	3/21/2024 6:22 PM
379	Redevelopment of the site is necessary, however restaurants and shops for the community should be the priority; if residential accommodation is required it should be low level not tall towers	3/21/2024 5:49 PM
380	Looking forward to the development of the site however we are concerned regarding the traffic situation at the roundabout at Hale and Brompton which is already very busy with speeding motorists using Hale Rd specifically.	3/21/2024 1:25 PM
381	This site is already congested with traffic, a high rise development with 200 or so units will result in significant loss of amenity to local ratepayers. Do not repeat the mistakes of Applecross style high rise development which has created traffic chaos and congestion not consistent with our way of life. Also consider the surrounding neighborhood who don't want or should not have to accept high rise buildings with units looking right over the top of them . This is not about housing for the people as per the introductory spiel , it's about Blackburn and co lining their pockets. As a ratepayer I think the council should be protecting us from these massive developments and not complicit with the developers By giving in to the state government pro infill of western suburbs mantra .	3/21/2024 9:00 AM
382	To put a tower or towers similar to the Blackburn development site in Cottesloe would be a disaster and an eyesore in the area. This is not the right piece of land for a high rise development. Although I am all for development of this site just not high rise buildings.	3/21/2024 8:17 AM
383	My main concern regarding the redevelopment is the impact on local traffic. I am hopeful there will be additional access points (eg via Hale Road), and the access will not be limited to ingress and egress via Drabble Road.	3/20/2024 7:39 PM
384	Minimising traffic impact will be critical, as the area is largely residential, with many pedestrians and local traffic. Additional access from Hale road would be good so as to minimise congestion on Brompton.	3/20/2024 7:32 PM

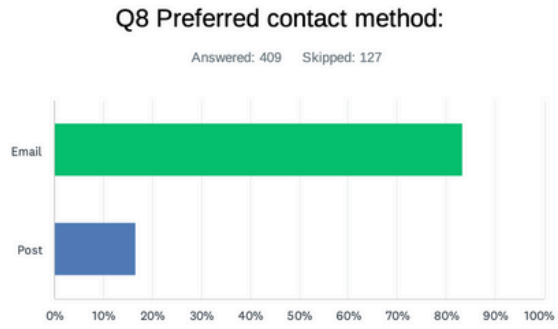
Appendices

Appendix 10.7: Survey results - Question seven.



ANSWER CHOICES	RESPONSES	
Yes	79.10%	424
No	20.90%	112
TOTAL		536

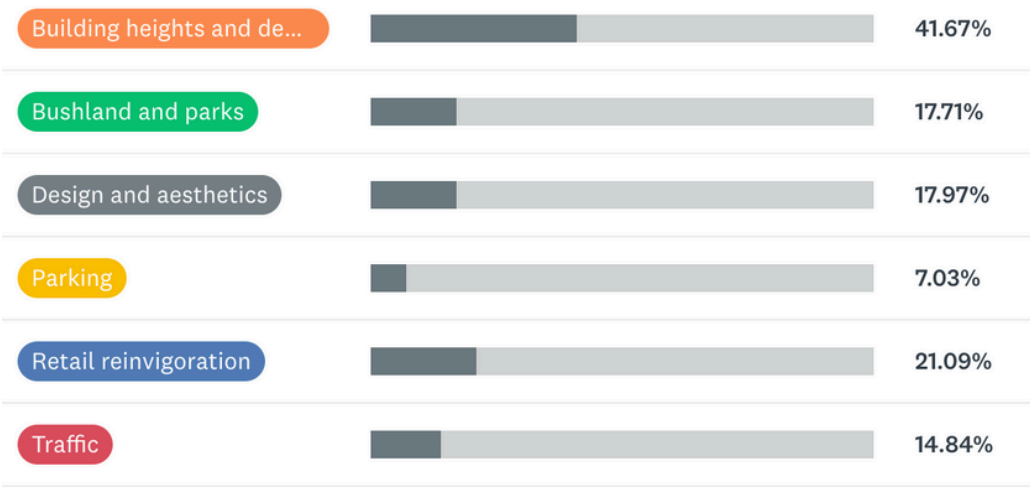
Appendix 10.8: Survey results - Question eight.



ANSWER CHOICES	RESPONSES	
Email	83.37%	341
Post	16.63%	68
TOTAL		409

Appendices

Appendix 11: Thematic analysis.



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GOVERNMENT OF WESTERN AUSTRALIA

Western Australian Planning Commission

Your ref: 4085947
Our ref: TPS/3079
Enquiries: Rohan Miller, 6551 9732

Gary Tuffin
Chief Executive Officer
Town of Cambridge
Via email to: gtuffin@cambridge.wa.gov.au

Dear Mr Tuffin

DRAFT TOWN OF CAMBRIDGE LOCAL PLANNING SCHEME NO. 2

I write in regard to your letter dated 27 March 2024 requesting a 12 month deferral of the Town of Cambridge (Town) draft Local Planning Scheme No. 2 (LPS 2). I understand the requested deferral is intended to allow the Town to progress planning projects and community engagement to inform the content of LPS 2.

In considering the Town's request, I am mindful of the background to submission of LPS 2, as summarised in this letter.

In 2017 the Western Australian Planning Commission (WAPC) endorsed the Town's report of review which recommended the preparation of a new local planning strategy and scheme. The WAPC agreed with the Town's recommendation.

Subsequently, in April 2021, the WAPC endorsed the Town's local planning strategy. The vision for the strategy is to focus future dwelling growth within centres and along Cambridge Street, consistent with the Central Sub-regional Planning Framework which is part of the Perth & Peel @ 3.5 million suite of documents. During its preparation the strategy was advertised to the community prior to its endorsement.

In August 2023, the Town adopted a new local planning scheme (LPS 2) for submission to the WAPC and the Minister for Planning prior to advertising. LPS 2 as submitted does not align with the vision of the publicly advertised and endorsed local planning strategy. As a result, the Department of Planning, Lands and Heritage (DPLH) has proposed an option for progressing LPS 2 in a way that appropriately responds to the endorsed strategy.

Postal address: Locked Bag 2506 Perth WA 6001 Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 8002 Fax: (08) 6551 9001 info@dplh.wa.gov.au www.dplh.wa.gov.au
ABN 35 482 341 493
wa.gov.au

It is also noted that the misalignment of LPS 2 with the state planning framework and the endorsed local planning strategy does not address the need for delivery of infill dwellings within the Town. This is a significant issue given that, in 2021 the number of additional dwellings constructed within the Town is less than 60 per cent of the 2021 interim target as set out in the Perth & Peel @ 3.5 million framework.

It is important that the preparation of LPS 2 provides capacity for additional dwellings within the local planning framework that contributes to meeting the Town's dwelling targets.

However, the importance of community engagement in facilitating necessary change and the desire of Council to lead implementation of that change is acknowledged. Given this, LPS 2 will not be progressed to WAPC or the Minister for Planning at this time.

However, it is requested the Town work closely with DPLH in progressing the planning projects set out in your letter and that you wish to have inform the content of LPS 2. Such an approach will contribute to LPS 2 being progressed in a timely manner and a form that aligns with the state planning framework and the Town's endorsed local planning strategy.

Progress on the Town's planning projects and implications for LPS 2 will be considered again in six months' time and, at that point, if necessary and appropriate, additional time for finalisation of the Town's planning projects may be provided ahead of consideration of LPS 2 by the WAPC and Minister for Planning.

I trust this provides clarity on the issues and timing relating to LPS 2, and I thank the Town in advance for its willingness to work with DPLH to positively progress its new scheme.

Yours sincerely

David Caddy
Chairman
15 April 2024

13.3.3 Lot 333 (No. 6) Chandler Avenue East, Floreat - Proposed Single House

DIRECTORATE:	Planning and Community Services
AUTHOR:	Howard Wu (Planning Officer)
AUTHORISER:	Luke Gibson, Director Planning and Community Services
FILE REFERENCE:	DA24/0041
AUTHORITY / DISCRETION:	Quasi-Judicial
VOTING REQUIREMENT:	Absolute Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Development Plans [**13.3.3.1** - 8 pages]

PURPOSE OF REPORT:

The purpose of this report is for Council to consider an application for development approval for a proposed single house at 6 Chandler Avenue East, Floreat.

The matter is presented to Council for determination as it is outside the authority delegated to staff, due to the application involving a variation under subclause 2B of *Local Law 43 – Buildings on Endowment Lands & Limekilns Estate.*

EXECUTIVE SUMMARY:

The proposed two-storey single house includes 'Shale Grey' Colorbond metal sheeting roofing, which has a solar reflectivity index (SRI) of 66% in lieu of 40%. In addition, the proposed roof form includes gable ends constructed of non-masonry painted board in lieu of masonry materials.

After consideration under the relevant planning provisions, it is recommended that the application be approved for the following reasons:

1. The proposed light-coloured roofing will not have an adverse glare impact on the neighbouring properties. This is because the adjoining single-storey dwellings will not have any upper floor windows that are impacted by glare from the proposed roofing, and the view of the roofing from the upper floor windows of the adjoining two-storey dwellings will be obscured by thick vegetation.

2. The proposed gable ends enhance the architectural interest and external appearance of the dwelling as it presents to the street.

3. The applicant has provided evidence of non-objection from the adjoining neighbours.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That, in accordance with the provisions of Local Planning Scheme No.1 and the authority delegated to the Town under the provisions of the *Metropolitan Region Scheme*, and the provisions of *Local Law 43 – Buildings on Endowment Lands & Limekilns Estate*, Council APPROVES BY ABSOLUTE MAJORITY the application for a single house at Lot 333 (No. 6) Chandler Avenue East, Floreat, as shown on the attached plans stamped received 7 June 2024, subject to the following conditions:

1. The development must be strictly in accordance with the details of the application as approved herein and the approved plans.

2. All structures and associated footings shall be contained within the lot boundaries of the subject site.

3. Prior to any works the subject of this approval commencing, a 'tree protection zone' in accordance with *Australian Standard 4970 – Protection of trees on development sites* shall be established for each existing on-site tree (as notated or retention on the approved plans) and shall remain for the duration of works to the Town's satisfaction.

4. All stormwater shall be contained and disposed of on-site for the life of the development to the satisfaction of the Town.

5. The roofing and gable ends shall be maintained by the landowners for the life of the development to the satisfaction of the Town.

Motion put and CARRIED BY ABSOLUTE MAJORITY (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

DETAILS:

Applicant:	ABN Residential WA Pty Ltd, trading as Webb & Brown-Neaves
Owner:	Niall Smith & Elisha Smith
Zoning:	Residential R12.5
Precinct:	P3 - Floreat
Development Description:	Two-Storey Single House
Development Value:	$995,984
Existing Land Use:	Single House
Proposed Land Use:	Single House
Land Area:	996m^2
Heritage Listing:	Nil
Application Date:	6 May 2024
Application Process Days:	27 days

PROPOSAL:

The application proposes a two-storey single house, which includes 'Shale Grey' Colorbond metal sheeting roofing with a solar reflectivity index of 66% in lieu of 40%. In addition, the proposed roof form includes gable ends constructed of non-masonry materials in lieu of masonry materials.

The proposed development plans are included in **Attachment 1**.

SITE CONTEXT:

The subject site is located within the Floreat Precinct and is currently occupied by a single storey house.

The topography of the site slopes approximately 3m down from the street boundary to the rear boundary.

The surrounding locality consists of one and two storey single houses. The below aerial image shows the location of the subject site and the immediately surrounding area (refer **Figure 1**).

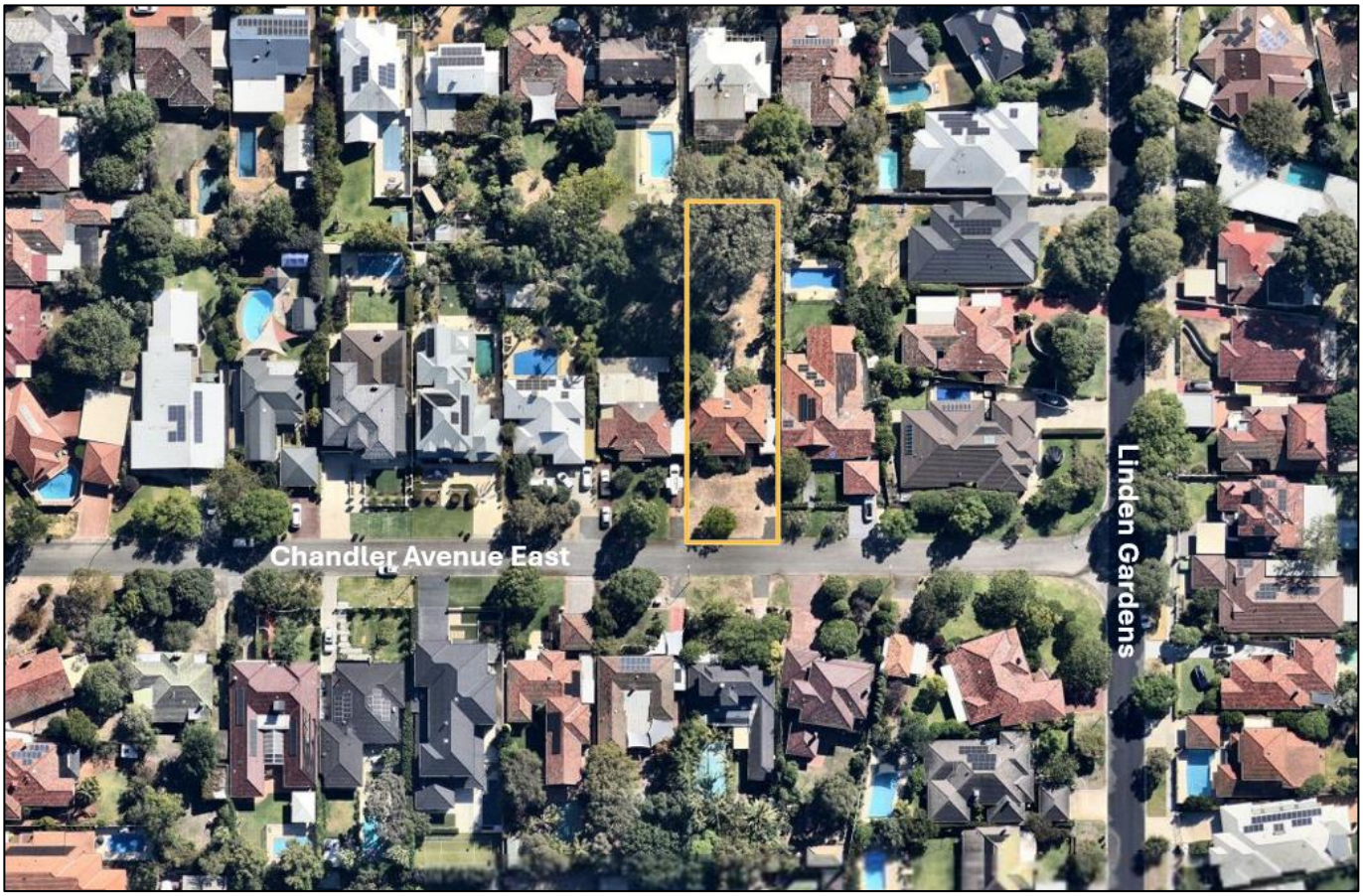


Figure 1 – Aerial image showing the location of the subject site (yellow outline) and the immediately surrounding area.

CONSULTATION:

Public Consultation

The 14-day public consultation requirement was waived in accordance with the Town's *Local Planning Policy 1.2 – Public Notification of Planning Proposals,* as the Applicant provided evidence of non-objection from all adjoining neighbours who may be adversely affected by the proposal.

ASSESSMENT AND COMMENT:

Local Law 43 – Buildings on Endowment Lands & Limekilns Estate (LL43)
Local Planning Policy 3.1 – Streetscape (LPP3.1)

Local Law 43 and LPP 3.1 require any metal roofing with a pitch of more than 5 degrees to single houses located within the Residential District area of LL43 to not be constructed with metal sheeting in a colour or finish that has a solar reflectivity index (SRI) exceeding 40%.

The Local Law also requires all dwellings within the Residential District to be constructed of brick, stone, concrete, or similar materials. The Local Law does, however, allow Council to permit non-masonry materials to gable ends.

The site is located within the Residential District area of LL43 and the application proposes the entirety of the single house to have a roof with a pitch of 30 degrees that is constructed in 'Shale Grey' Colorbond metal sheeting, which has an SRI of 66% in lieu of 40%. The application also proposes gable ends on the front elevation to be constructed of non-masonry painted board in lieu of masonry materials.

The below front elevation shows the proposed roofing and gable ends (refer **Figure 2**).

Figure 2 – Front elevation showing the proposed 'Shale Grey' Colorbond metal sheeting roofing and non-masonry painted board to the gable ends.

The Local Law and LPP 3.1 allows Council to approve applications that depart from the roofing and gable ends requirement where such proposals satisfy the design principles detailed in the below table.

Design Principles	**Assessment**
Local Law 43 - Clause 2B (reflective roofing and gable ends) *In a residential district the Council may permit land to be developed subject to such conditions as the Council deems fit:–* *a) for use for a purpose which is not permitted in that district;* *b) notwithstanding that the developments will not comply with the standard or requirement prescribed by this by-law in that district.* *if the Council is satisfied by an absolute majority that:–* *i) the development would be consistent with the orderly and proper planning of the locality and the preservation of its amenities; and* *ii) the use to be made of the land and the non-compliance with the prescribed standard or requirement will not have any adverse effect upon the occupiers or users of the development or the property in or the inhabitants of the locality or the likely future development of the locality.* *Materials of Construction* i. *Materials of a high quality finish, may be used, which result in buildings of a high architectural and structural standard.* LPP 3.1 Design Principles (reflective roofing) *Roofing materials shall not result in excessive glare upon neighbours and the streetscape due to the position, location, pitch and finishes used.*	Reflective Roofing The two adjoining properties to each side of the site at 4 and 8 Chandler Avenue East and the adjoining rear properties at 57 and 59 The Boulevard are all single storey dwellings. As such, those dwellings do not have any upper floor windows that could be impacted by glare from the light-coloured roofing. Whilst the property on the opposite side of the street at 5 Chandler Avenue East and the adjoining rear property at 61 The Boulevard are two-storey dwellings with windows that may provide some view of the proposed light-coloured roof, those properties will not be impacted by any glare due to several mature trees with thick canopies in the front setback area of 5 Chandler Avenue East and the rear of 61 The Boulevard that will obscure any direct view of the light-coloured roofing. In addition to the above, the applicant has provided evidence of non-objection from all adjoining neighbours who may be impacted by the light-coloured roofing. For the above reasons, it is considered that the proposed light-coloured roofing will not have an adverse glare impact on the surrounding properties or streetscape. Gable Ends The proposed gable ends will provide some architectural interest to the dwelling as it presents to the street. The non-masonry painted board to the gable ends will comprise

	minor portions of the front façade of the dwelling and will therefore not have any adverse impact on the streetscape or adjoining property.

For the above reasons, it is recommended that the proposed development be approved.

FINANCIAL IMPLICATIONS:

Costs may be incurred by the Town if the landowner requests a review of the determination from the State Administrative Tribunal (SAT).

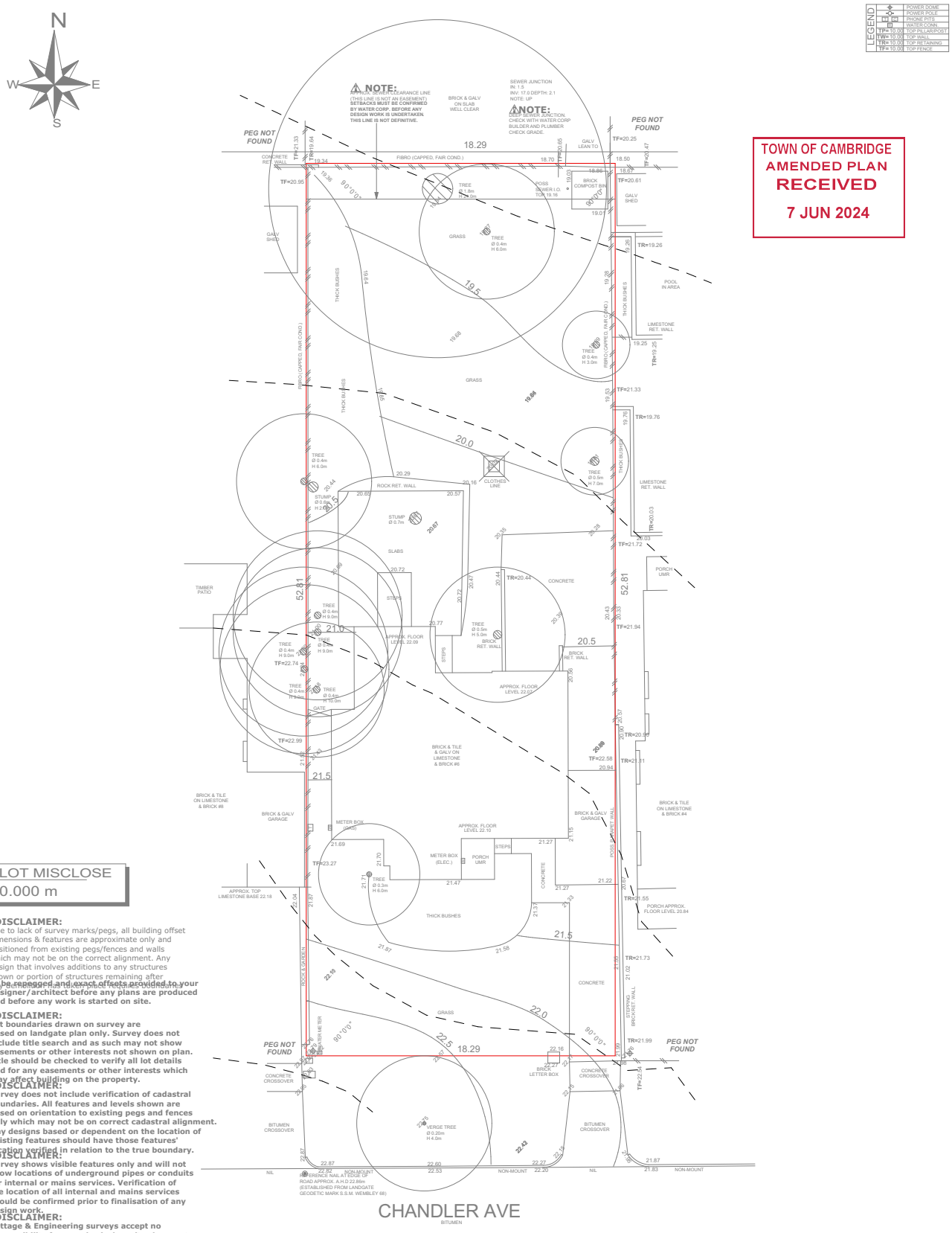
LEGISLATIVE CONSIDERATIONS:

Metropolitan Region Scheme
Planning and Development (Local Planning Schemes) Regulations 2015
Local Planning Scheme No.1
State Planning Policy 7.3 – Residential Design Codes Volume 1
Local Planning Policies
Local Law 43

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Environment: An urban forest that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces.
Built environment - Maintain quality suburbs and neighbourhoods full of treelined streets and green open spaces.



TOWN OF CAMBRIDGE
AMENDED PLAN
RECEIVED
7 JUN 2024

LOT MISCLOSE
0.000 m

⚠DISCLAIMER:
Due to lack of survey marks/pegs, all building offset dimensions & features are approximate only and positioned from existing pegs/fences and walls which may not be on the correct alignment. Any design that involves additions to any structures shown or portion of structures remaining after demolition, should be surveyed and exact offsets provided to your designer/architect before any plans are produced and before any work is started on site.

⚠DISCLAIMER:
Lot boundaries drawn on survey are based on landgate plan only. Survey does not include title search and as such may not show easements or other interests not shown on plan. Title should be checked to verify all lot details and for any easements or other interests which may affect building on the property.

⚠DISCLAIMER:
Survey does not include verification of cadastral boundaries. All features and levels shown are based on orientation to existing pegs and fences only which may not be on correct cadastral alignment. Any designs based or dependent on the location of existing features should have those features' location verified in relation to the true boundary.

⚠DISCLAIMER:
Survey shows visible features only and will not show locations of underground pipes or conduits for internal or mains services. Verification of the location of all internal and mains services should be confirmed prior to finalisation of any design work.

⚠DISCLAIMER:
Cottage & Engineering surveys accept no responsibility for any physical on site changes to the parcel or portion of the parcel of land shown on this survey including any adjoining neighbours levels and features that have occurred after the date on this survey. All Sewer details plotted from information supplied by Water Corporation.

Scale 1:200
0 2 4 6 8

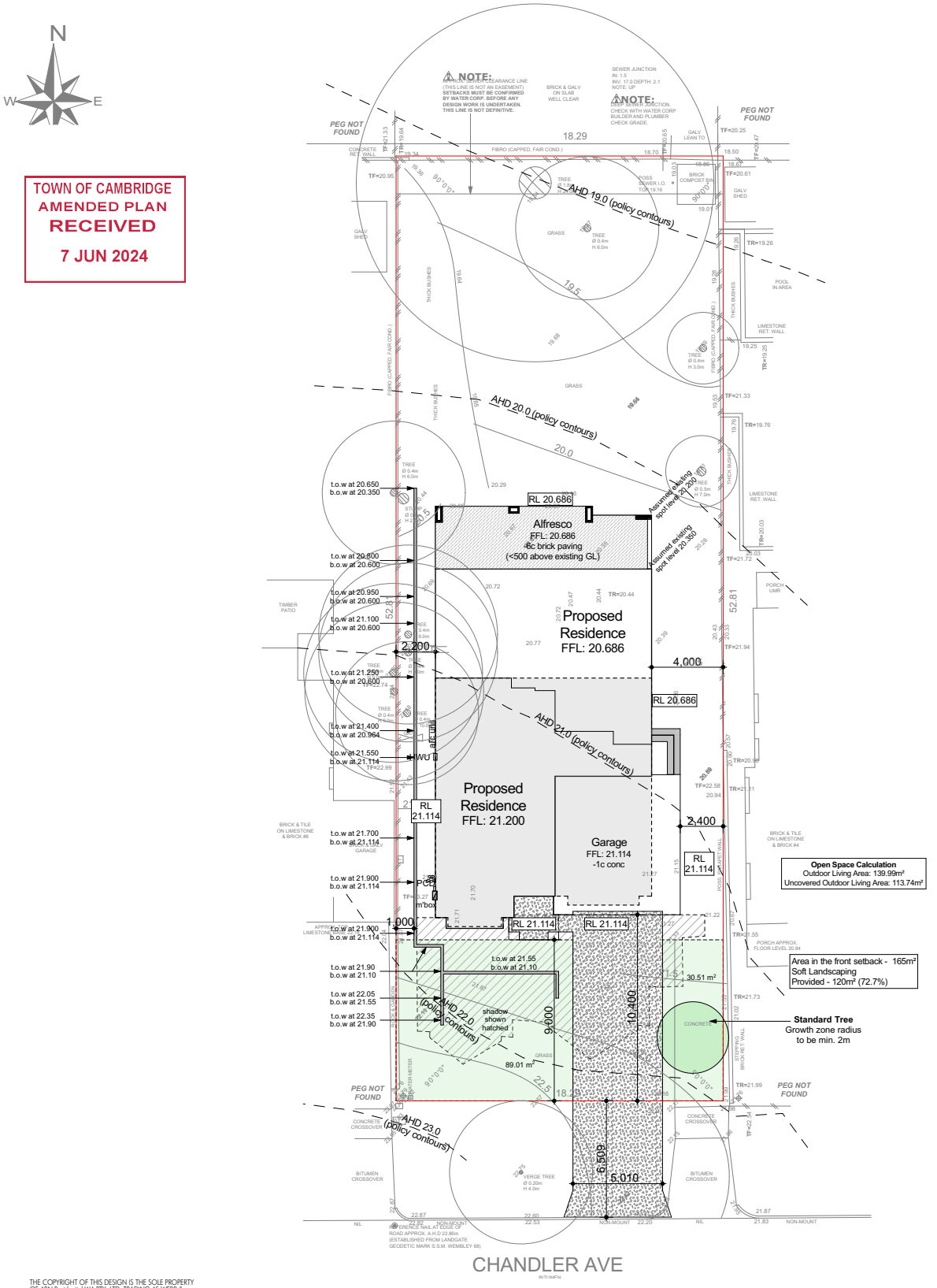
COTTAGE SURVEYS
LICENSED SURVEYORS

87-89 Guthrie Street
Osborne Park, WA 6017

PO Box 1611
Osborne Park
Business Centre WA 6917

P: (08) 9446 7361
E: perth@cottage.com.au
W: www.cottage.com.au

JOB #	561248	GPS	Lat: -31.937343 Long: 115.79653	ROADS	Bitumen	ELEC.	U/Ground
CLIENT	Niall Smith	ORDER #	18151	KERBS	Mountable / Non-Mount	COMMS.	Yes
ADDRESS	#6 Chandler AVE	LOT	Lot 333 (Plan 6184)	FOOTPATH	Concrete	WATER	Yes
SUBURB	Floreat			SOIL	Sand	GAS	Check Alinta
LGA	TOWN OF CAMBRIDGE	AREA	966m² VOL. 1127 FOL. 869	DRAINAGE	Good	SEWER	Yes
DRAWN	T. Gill	DATE	05 Dec 23 SSA No	VEGETATION	Light Grass Cover	COASTAL	No (Approximate Only Confirm With Shire)



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CLIENT Smith
ADDRESS 6 Chandler Ave East Floreat
JOB NUMBER 18151
CONSULTANT John Oosthuizen

CONCEPTS
21/11/2023 V1 DD
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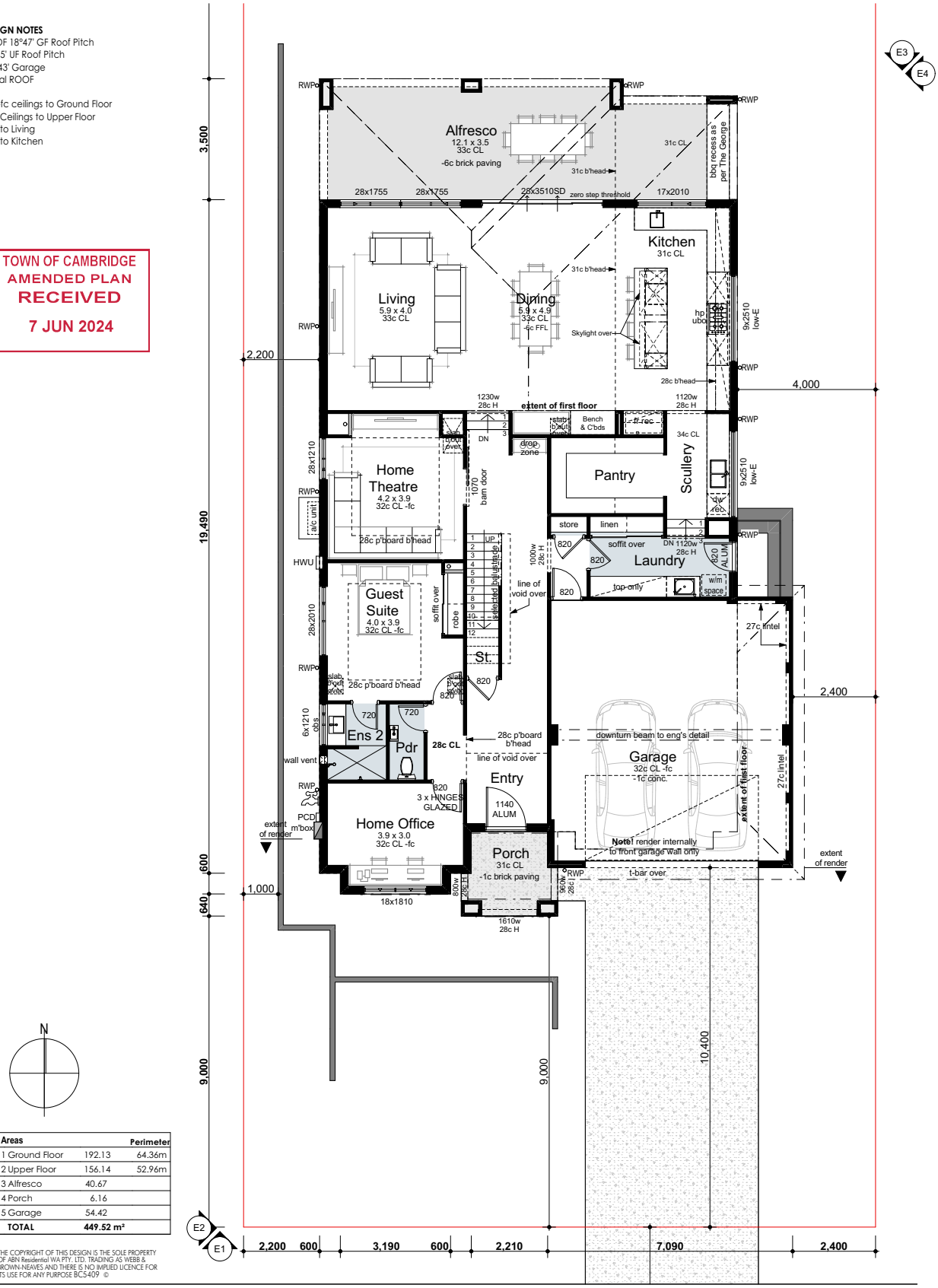
11/12/2023 V3 DD
09/01/2024 PCV1 DD
06/02/2024 PCV2 DB
08/02/2024 PD2 DD
23/04/2024 PD3 DD
27/05/2024 PD4 DD amended front setback

CLIENT
CLIENT
BUILDER

DESIGN NOTES
ROOF 18°47' GF Roof Pitch
29°15' UF Roof Pitch
24° 43' Garage
Metal ROOF

32c-fc ceilings to Ground Floor
28c Ceilings to Upper Floor
33c to Living
31c to Kitchen

TOWN OF CAMBRIDGE
AMENDED PLAN
RECEIVED
7 JUN 2024



Areas		Perimeter
1 Ground Floor	192.13	64.36m
2 Upper Floor	156.14	52.96m
3 Alfresco	40.67	
4 Porch	6.16	
5 Garage	54.42	
TOTAL	**449.52 m²**	

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BUILDER

SCALE: 1:100

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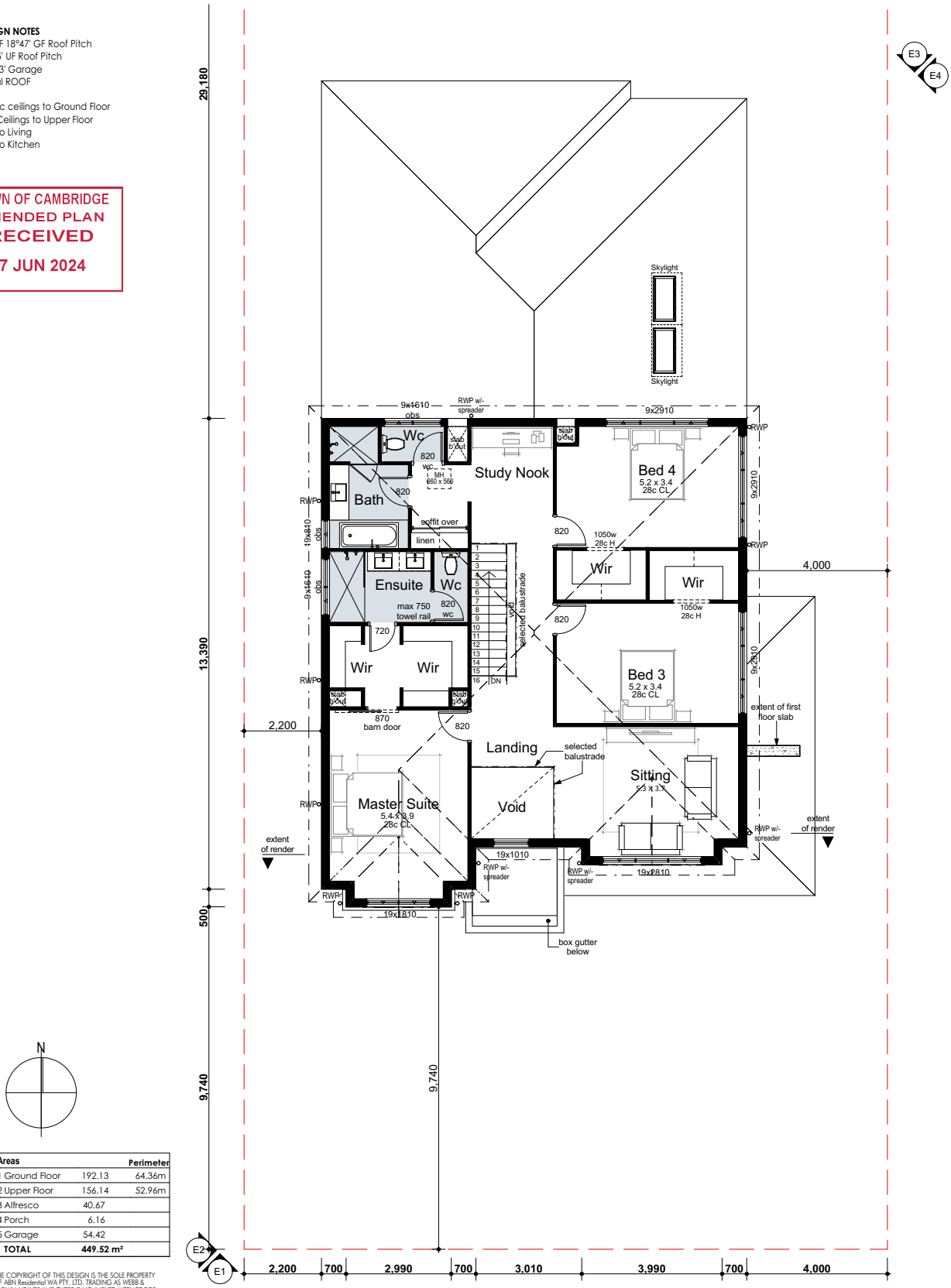

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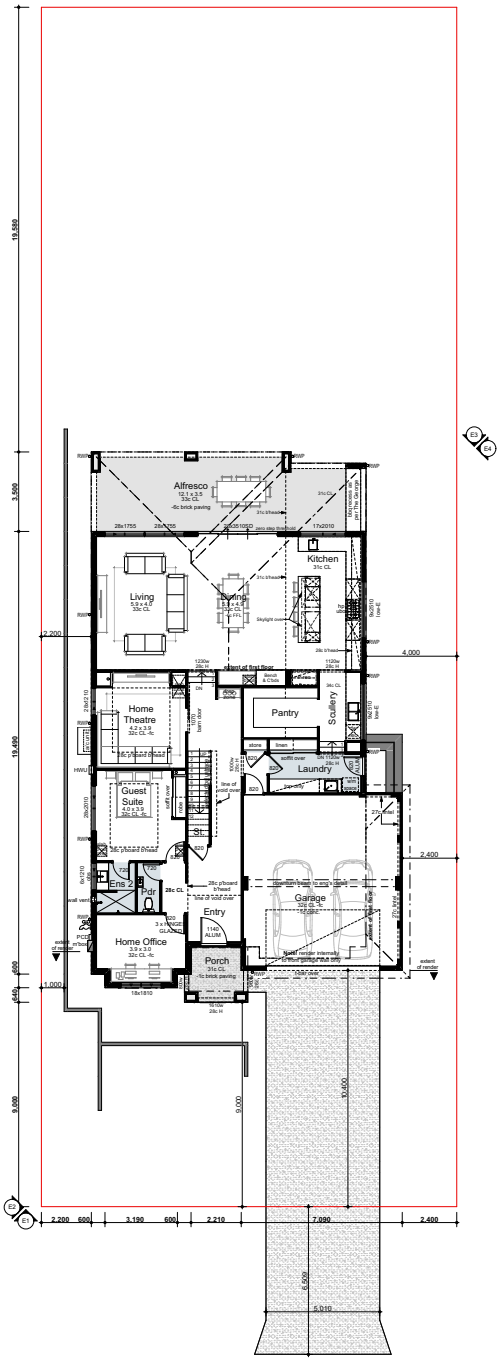

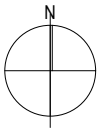

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CLIENT
CLIENT
BUILDER

SCALE: 1:200, 1:100

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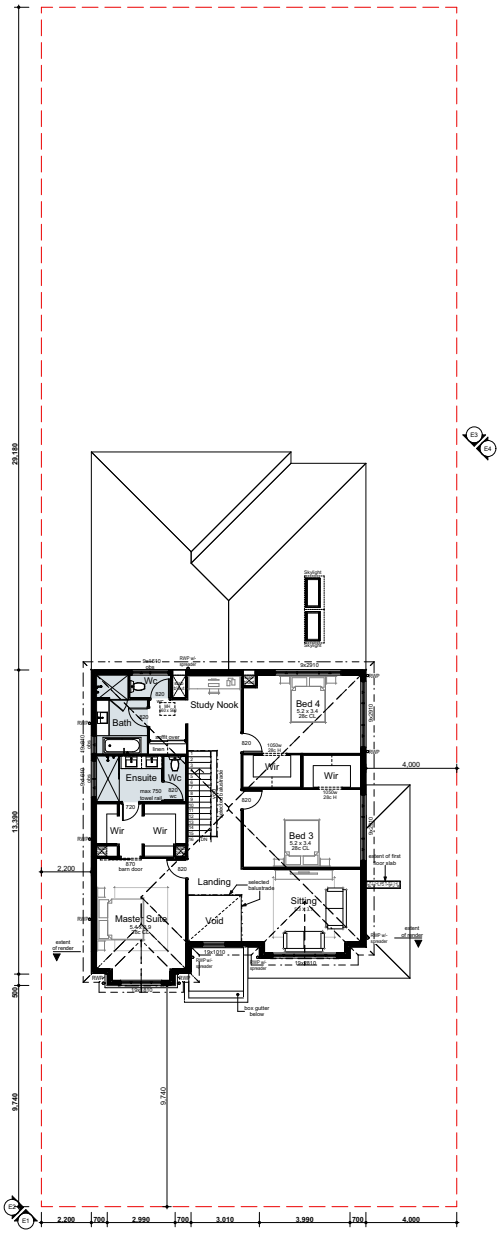

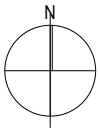

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CLIENT
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BUILDER

SCALE: 1:200

TOWN OF CAMBRIDGE
AMENDED PLAN
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E1 Front Elevation - South
1:100

E3 Rear Elevation - North
1:100

E2 Side Elevation - West
1:100

E4 Side Elevation - East
1:100

CLIENT
CLIENT
BUILDER

CONCEPTS
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23/04/2024 PD3 DD
27/05/2024 PD4 DD amended front setback

CLIENTSmith
ADDRESS 6 Chandler Ave East Fremantle
JOB NUMBER 18151
CONSULTANT John Oosthuizen

VERSION/DRAWING/REVISION

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TOWN OF CAMBRIDGE
AMENDED PLAN
RECEIVED
7 JUN 2024

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CLIENT
CLIENT
BUILDER

13.3.4 Lot 260 (No. 2) Hortus Way, Jolimont - Request to withdraw caveat

DIRECTORATE:	Planning and Community Services
AUTHOR:	Steven Laming (Acting Manager Statutory Planning)
AUTHORISER:	Luke Gibson, Director of Planning and Community Services
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. 2 & 12 Hortus Way, Jolimont - Subdivision (Amalgamation of lots) - WAPC approval subject to clearance of conditions [**13.3.4.1** - 3 pages] 2. 28 June 2022 Council meeting minutes - 2 & 12 Hortus Way, Jolimont - Request to enter into agreement [**13.3.4.2** - 3 pages] 3. 26 July 2022 Council meeting minutes - 2 & 12 Hortus Way, Jolimont - Amendment of Condition 2 of DAP approval DAP/18/01481 [**13.3.4.3** - 5 pages] 4. 2 & 12 Hortus Way, Jolimont - Deed Agreement With Common Seal Affixed [**13.3.4.4** - 7 pages] 5. Certificate of Title - Lot 260 (No.2) Hortus Way, Jolimont [**13.3.4.5** - 1 page] 6. Lot 260 (No. 2) Hortus Way - Deposited Plan - Amalgamated lots - Approved by WAPC [**13.3.4.6** - 3 pages]

PURPOSE OF REPORT:

The purpose of this report is for Council to consider authorising the removal of a caveat in relation to an existing deed of agreement with the landowners of Lot 260 (No. 2) Hortus Way, Jolimont.

The matter is presented to Council for approval as it is in relation to a deed agreement that Council initially authorised the affixing of the common seal to.

EXECUTIVE SUMMARY:

In December 2018, a development application for a 63 multiple dwelling development across two separate adjoining lots (Lots 26 & 27 (Nos. 2-12) Hortus Way, Jolimont) was approved. The development approval was subject to a condition to amalgamate the two lots into one Certificate of Title before a building permit could be issued. However, the amalgamation of the lots was delayed by Western Power.

At the 28 June 2022 Council meeting, Council authorised the affixing of the common seal to a deed agreement with the landowners of Lots 26 & 27 (Nos. 2-12) Hortus Way, Jolimont to defer the amalgamation of the two lots until after the building permit was issued.

The amalgamation has been completed, which has resulted in the two previously separate lots being amalgamated into one lot: Lot 260 (No. 2) Hortus Way, Jolimont. In accordance with Clause 6 of the agreement, the developer has made a written request to the Town to withdraw the caveat.

As the amalgamation has occurred and the agreement is of no further effect, it is recommended that Council authorises the removal of the caveat.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, Seconded by Cr Le Page

That Council:

1. **AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the withdrawal of the caveat from the Certificate of Title for Lot 260 (No. 2) Hortus Way, Jolimont on Deposited Plan 422819 under section 9.49A of the *Local Government Act 1995*; and**

2. **NOTES that all Council costs of withdrawing the caveat shall be paid by the landowner(s)**

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

In December 2018, the Joint Development Assessment Panel approved a development application for a six-storey multiple dwelling development comprising 63 dwellings. At the time of that approval, the development site comprised two lots: Lots 26 & 27 Hortus Way, Jolimont, which were the two lots outlined in red in the below image:

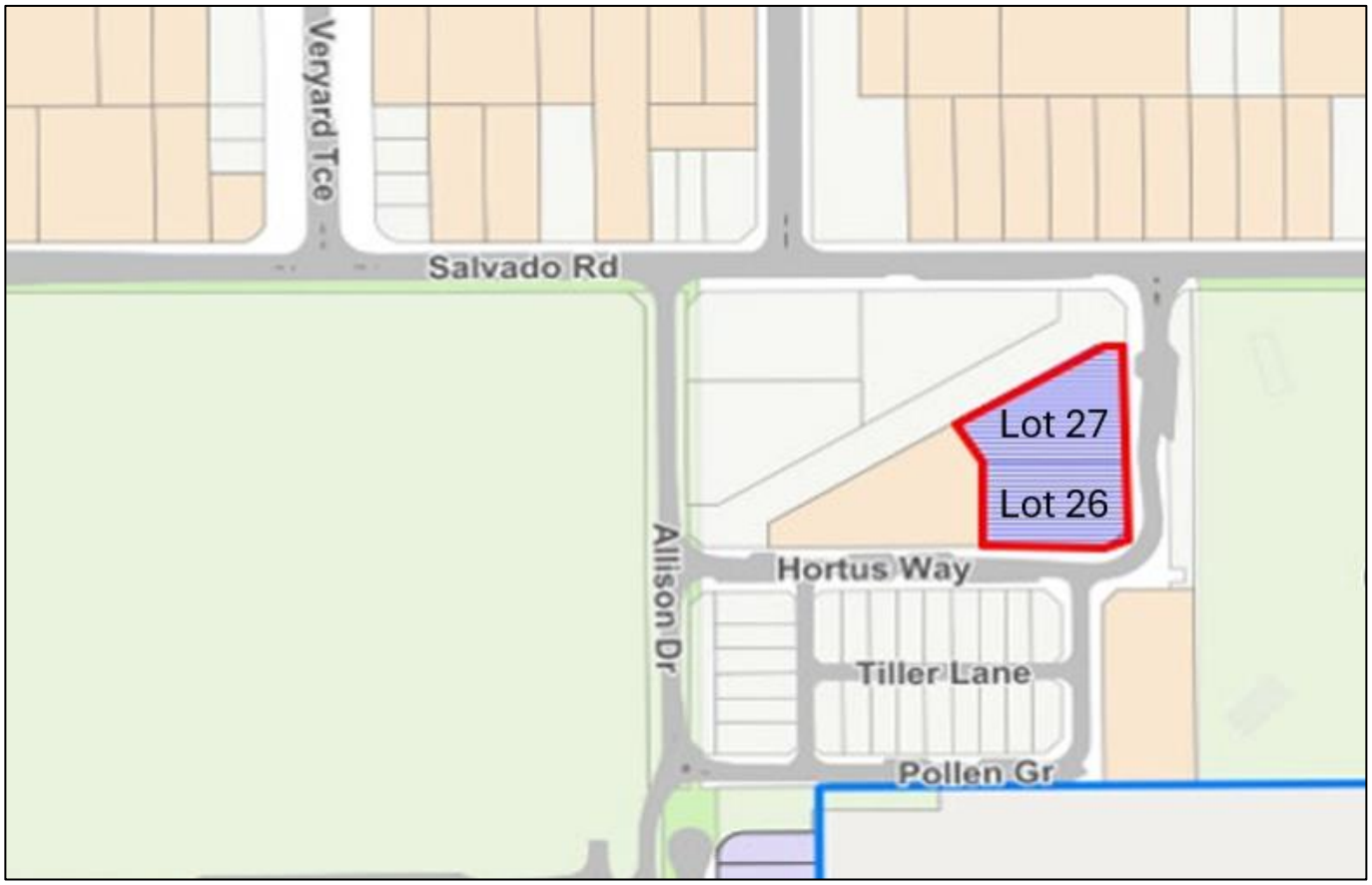

Figure 1: Location plan showing the location of the two previously separate lots (Lot 26 & Lot 27) on the development site.

Amongst other conditions, the development approval was subject to a condition requiring amalgamation of the two lots prior to a building permit being issued. That condition read as follows:

2. *Lot 26 (No.12) and Lot 27 (No 2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title prior to the lodgment of a Building Permit application.*

In January 2022, the amalgamation of the two lots was approved by the Western Australian Planning Commission (WAPC) subject to conditions (refer **Attachment 1**). For the amalgamation to be completed and the lots amalgamated onto one Certificate of Title, all conditions of the WAPC's approval had to be satisfied and cleared by the relevant authorities. One of the conditions required Western Power to undertake works, which Western Power had stated would be delayed until later in 2022.

The owners of the development site then made an urgent request to the Town for the Council to enter into an agreement with the landowners to delay the requirement for amalgamation of the lots until after the building permit was issued by the Town.

That request was presented to Council at the 28 June 2022 Council meeting, where Council resolved to authorise the affixing of the common seal to an agreement to defer the amalgamation of the lots until after the building permit was issued (refer **Attachment 2**).

Following the 28 June 2022 Council meeting, the Town obtained legal advice that clarified that Condition 2 of the original development approval was required to be modified to allow the landowners to enter into agreement with Council to defer the amalgamation of the lots under after building permit was issued. Also, to ensure that there was no risk of the building commencing construction and not being occupied (i.e. the development is abandoned at or before completion of the building), the Town's legal advice also recommended that the amendment to the condition states that the agreement effectively provides for the Council to undertake the required amalgamation if necessary.

At the 26 July 2022 Council meeting, Council made the following resolution (refer **Attachment 3**):

"That, pursuant to Regulations 17 and 17A of the Planning and Development (Development Assessment Panels) Regulations 2011 and in accordance with the provisions of Local Planning Scheme No. 1 and the authority delegated to the Town under the provisions of the Metropolitan Region Scheme, Council APPROVES the application received on 21 June 2022 to amend condition 2 of the JDAP approval numbered DAP/18/01481 to read as follows:

1. *Lot 26 (No 12) and Lot 27 (No 2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title within 12 months of the issue of a Building Permit, subject to and on condition that:*

    a) *Prior to the issue of a building permit, the applicant enters into an agreement with the Town in the terms set out in the enclosed Agreement Deferring Amalgamation prepared by the solicitor for the applicant, Lavan Legal (Deferral Agreement);*

    b) *The Town is under no obligation to exercise the power of attorney provided for in the Deferral Agreement, and without derogation of the applicant's obligations under the Agreement, it is a condition of the approval of the development that Lot 26 (No.12) and Lot 27 (No.2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title before the applicant is entitled to be granted an occupancy certificate in respect of the development.*

2. *All costs associated with the legal agreement shall be borne by the applicant."*

In August 2022, the Town's common seal was affixed to the agreement, in the presence of the Mayor and Acting Chief Executive Officer (refer **Attachment 4**)

Clause 5 of the agreement provided for the Town to lodge an absolute caveat at Landgate for the certificates of title for the two lots to be amalgamated. Clause 6 of the agreement allows the landowner, upon completion of the amalgamation, to make a written request to the Town to withdraw the caveat, which would result in the agreement being of no further effect.

DETAILS:

The amalgamation has been completed, which has resulted in the two previously separate lots being amalgamated into one lot: Lot 260 (No. 2) Hortus Way, Jolimont. The landowner has provided the Certificate of Title (**Attachment 5**) and Deposited Plan (**Attachment 6**), which confirms that the site is now one lot.

In accordance with Clause 6 of the agreement, the developer has made a written request to the Town to withdraw the caveat.

CONCLUSION:

As the two previously separate lots have now been amalgamated into one lot on one Certificate of Title, the deed agreement has no further effect.

As such, it is recommended that Council authorises the removal of the caveat from the Certificate of Title for Lot 260 (No. 2) Hortus Way, Jolimont on Deposited Plan 422819.

POLICY / STATUTORY IMPLICATIONS:

- *Metropolitan Region Scheme*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Local Planning Scheme No. 1*
- *Planning and Development (Development Assessment Panels) Regulations 2011*

RISK MANAGEMENT IMPLICATIONS:

Low:	As the two previously separate lots have now been amalgamated into one lot on one Certificate of Title, the deed agreement is of no further effect. However, there is risk that if Council does not authorise the removal of the caveat from the Certificate of Title, the landowner may take some form of legal action against the Town for the caveat to be withdrawn and seek any costs to be paid by the Town.

FINANCIAL IMPLICATIONS:

The Town will not incur any additional costs, as the applicant has agreed to pay all legal costs associated with the legal agreement.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-
Land and investment - Leverage and improve the Town's economic assets to grow the local economy.
Our Town: A transparent organisation that drives performance with leadership and integrity.

COMMUNITY ENGAGEMENT:

No public consultation or community engagement is required in this instance as the proposed amendment is an administrative requirement and does not impact neighbouring owners.

Approval Subject To Condition(s)
Freehold (Green Title) Subdivision

Application No : 161543

Planning and Development Act 2005

Applicant	:	PSS Group Pty Ltd PO Box 2036 WANGARA DC WA 6947
Owner	:	Stirling Parkside Pty Ltd PO Box 963 SOUTH PERTH WA 6951
Application Receipt	:	28 October 2021

Lot Number	:	26, 27
Diagram / Plan	:	Dp68432
Location	:	
C/T Volume/Folio	:	2932/392, 2932/393
Street Address	:	Lot 26, 27 Hortus Way, Jolimont
Local Government	:	Town of Cambridge

The Western Australian Planning Commission has considered the application referred to and is prepared to endorse a deposited plan in accordance with the plan date-stamped **28 October 2021** once the condition(s) set out have been fulfilled.

This decision is valid for **three years** from the date of this advice, which includes the lodgement of the deposited plan within this period.

The deposited plan for this approval and all required written advice confirming that the requirement(s) outlined in the condition(s) have been fulfilled must be submitted by **27 January 2025** or this approval no longer will remain valid.

Reconsideration - 28 days

Under section 151(1) of the *Planning and Development Act 2005*, the applicant/owner may, within 28 days from the date of this decision, make a written request to the WAPC to reconsider any condition(s) imposed in its decision. One of the matters to which the WAPC will have regard in reconsideration of its decision is whether there is compelling evidence by way of additional information or justification from the applicant/owner to warrant a reconsideration of the decision. A request for reconsideration is to be submitted to the WAPC on a Form 3A with appropriate fees. An application for reconsideration may be

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001
Tel: (08) 6551 8002; Fax: (08) 6551 9001; Infoline: 1800 626 477
e-mail: info@dplh.wa.gov.au; web address http://www. dplh.wa.gov.au
ABN 35 482 341 493

submitted to the WAPC prior to submission of an application for review. Form 3A and a schedule of fees are available on the WAPC website: http://www.dplh.wa.gov.au

Right to apply for a review - 28 days

Should the applicant/owner be aggrieved by this decision, there is a right to apply for a review under Part 14 section 251 of the *Planning and Development Act 2005*. The application for review must be submitted in accordance with part 2 of the *State Administrative Tribunal Rules 2004* and should be lodged within 28 days of the date of this decision to: the State Administrative Tribunal, Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH, WA 6000. It is recommended that you contact the tribunal for further details: telephone 9219 3111 or go to its website: http://www.sat.justice.wa.gov.au

Deposited plan

The deposited plan is to be submitted to the Western Australian Land Information Authority (Landgate) for certification. Once certified, Landgate will forward it to the WAPC. In addition, the applicant/owner is responsible for submission of a Form 1C with appropriate fees to the WAPC requesting endorsement of the deposited plan. A copy of the deposited plan with confirmation of submission to Landgate is to be submitted with all required written advice confirming compliance with any condition(s) from the nominated agency/authority or local government. Form 1C and a schedule of fees are available on the WAPC website: http://www.dplh.wa.gov.au

Condition(s)

The WAPC is prepared to endorse a deposited plan in accordance with the plan submitted once the condition(s) set out have been fulfilled.

The condition(s) of this approval are to be fulfilled to the satisfaction of the WAPC.

The condition(s) must be fulfilled before submission of a copy of the deposited plan for endorsement.

The agency/authority or local government noted in brackets at the end of the condition(s) identify the body responsible for providing written advice confirming that the WAPC's requirement(s) outlined in the condition(s) have been fulfilled. The written advice of the agency/authority or local government is to be obtained by the applicant/owner. When the written advice of each identified agency/authority or local government has been obtained, it should be submitted to the WAPC with a Form 1C and appropriate fees and a copy of the deposited plan.

If there is no agency/authority or local government noted in brackets at the end of the condition(s), a written request for confirmation that the requirement(s) outlined in the condition(s) have been fulfilled should be submitted to the WAPC, prior to lodgement of the deposited plan for endorsement.

Prior to the commencement of any subdivision works or the implementation of any condition(s) in any other way, the applicant/owner is to liaise with the nominated

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Tel: (08) 6551 8002; Fax: (08) 6551 9001; Infoline: 1800 626 477
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ABN 35 482 341 493

agency/authority or local government on the requirement(s) it considers necessary to fulfil the condition(s).

The applicant/owner is to make reasonable enquiry to the nominated agency/authority or local government to obtain confirmation that the requirement(s) of the condition(s) have been fulfilled. This may include the provision of supplementary information. In the event that the nominated agency/authority or local government will not provide its written confirmation following reasonable enquiry, the applicant/owner then may approach the WAPC for confirmation that the condition(s) have been fulfilled.

In approaching the WAPC, the applicant/owner is to provide all necessary information, including proof of reasonable enquiry to the nominated agency/authority or local government.

The condition(s) of this approval, with accompanying advice, are:

CONDITION:

1. Arrangements being made to the specification of Western Power for the removal, relocation and/or replacement of electricity supply infrastructure, including plant and/or equipment located on or near the lot(s) shown on the approved plan of subdivision.

Ms Sam Fagan
Secretary
Western Australian Planning Commission
27 January 2022

Enquiries : William Schaefer (Ph 6551 9141)

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001
Tel: (08) 6551 8002; Fax: (08) 6551 9001; Infoline: 1800 626 477
e-mail: info@dplh.wa.gov.au; web address http://www. dplh.wa.gov.au
ABN 35 482 341 493

10.6 LOTS 26 & 27 (2-12) HORTUS WAY, JOLIMONT – REQUEST TO ENTER INTO AGREEMENT

PURPOSE OF REPORT:

The purpose of this report is to request Council to authorise the Mayor and CEO to enter into an agreement with the landowners of Lots 26 & 27 (2-12) Hortus Way, Jolimont to delay the requirement for amalgamation of the subject lots until after the Building Permit is issued.

SUMMARY:

A development was approved for a 63 mutiple dwelling development across two separate adjoining lots in December 2018. The development approval is subject to a condition to amalgamate the two lots into one Certificate of Title before Building Permit can be issued. However, the amalgamation of the lots has been delayed by Western Power.

The landowners are requesting an agreement be entered into with the Council, to allow the amalgamation to take place at a later date, enabling works to commence on site as soon as possible.

Such an agreement is not considered to adversely impact the development approval and will ensure the amalgamation of the lots, albeit at a later date.

AUTHORITY / DISCRETION

☑	Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☑	Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☑	Legislative	Includes adopting local laws, town planning schemes & policies.
☑	Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
☑	Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice.
☑	Information	For the Council/Committee to note.

Address/Property Location:	2-12 (Lots 26 & 27) Hortus Way, Jolimont
Report Date:	23 June 2022
Responsible Officer:	Director Planning and Community Services, Brett Cammell
Reporting Officer:	Manager Statutory Planning, Jennifer Heyes
Reporting Officer Interest	Nil
Attachment(s):	Nil

BACKGROUND:

An application was approved in December 2018 by JDAP, for a six-storey multiple dwelling development comprising 63 dwellings. The site is currently made up of two lots, namely Lots 26 & 27 Hortus Way.

Amongst other conditions, the development approval was subject to a condition requiring amalgamation of the two lots prior to Building Permit. The condition reads as follows:

2. *Lot 26 (No.12) and Lot 27 (No 2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title prior to the lodgement of a Building Permit application.*

DETAILS:

An urgent request has been made by the owners of this development (Stirling Capital) for the Council to enter into an agreement with the landowners to delay the requirement for amalgamation of the lots until after the Building Permit has been issued.

The reason for this is that the amalgamation of the two lots has been approved by WAPC but is subject to works required to be undertaken by Western Power, before the title can be issued. Western Power have stated that unforeseen additional works are now required to do this, and these won't be completed until later in the year

As a result, until the works are carried out by Western Power, the owners cannot fulfill the condition of the development approval which requires the amalgamation into one Certificate of Title before Building Permit.

A representative of Stirling Capital has said that *"unfortunately we are now in a position where serious delays are likely to be caused due to Western Power and the project is at risk of collapsing. While this is not necessarily an issue for the Town of Cambridge, it is within your ability to assist the process by effectively deferring the amalgamation condition, without removing the obligation on us as the developer, such that the building permit can be approved and construction commence."*

Although the condition is usual for this type of development, the delay of the amalgamation will not impact the development approval. The reason for the condition to be worded 'before' Building Permit is to simplify the Building Permit process, but this can be overcome, and the Town's Building Manager has confirmed a Building Permit can be issued over the two lots in this instance.

On completion of the building works a further permit is required from the Town before the development can be occupied (an 'Occupancy Permit'). The initial requirement for amalgamation can be fulfilled by requiring the amalgamation to be carried out prior to 'the Occupancy Permit' being issued. This will enable sufficient time for Western Power to resolve the power issue and undertake the additional works which will allow the amalgamation to proceed, whilst also providing assurance to the Town that the amalgamation will still take place.

As the agreement will not adversely impact the development approval or the Town's ability to ensure the amalgamation takes place, it is recommended the Council agree to the Mayor and CEO entering into, and executing, an agreement to facilitate this. All costs of entering into, and executing, this agreement would be required to be paid by the landowners.

POLICY/STATUTORY IMPLICATIONS:

The intent of the condition, which is to amalgamate the two lots, will be facilitated by the agreement.

RISK MANAGEMENT IMPLICATIONS:

Low: The intent of the original condition, which is to amalgamate the 2 lots, will be facilitated by the agreement.

FINANCIAL IMPLICATIONS:

There are no Financial Implications related to this report. The landowners will cover all costs of entering into this agreement.

STRATEGIC DIRECTION:

The report recommendation embraces the following strategy of the Town's Strategic Community Plan 2018-2028:

Goal 5: Successful commercial, retail and **residential hubs**
Goal 11: An efficient local government

COMMUNITY ENGAGEMENT:

No consultation is required, as amalgamation of lots is an administrative requirement and does not impact neighbouring owners.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Barlow

That Council:

1. **APPROVES the request from the landowner of Lots 26 & 27 (2-12) Hortus Way, Jolimont to defer amalgamation of lots until after the Building Permit is issued;**

2. **AUTHORISES the affixing of the common seal to an agreement to defer amalgamation of the lots as agreed above; and**

3. **NOTES that all Council costs of entering into, and executing, this agreement (including legal review) shall be paid by the landowners.**

Motion put and CARRIED (5/0)

10.3 LOTS 26 & 27 (2-12) HORTUS WAY, JOLIMONT – AMENDMENT OF CONDITION 2 OF DAP APPROVAL DAP/18/01481

PURPOSE OF REPORT:

The purpose of this report is for Council to consider an application to amend condition 2 of the development approval to allow the amalgamation of Lots 26 & 27 to be completed prior to issue of occupations certificate, rather than the current position, which requires the amalgamation to be completed prior to issue of building permit.

SUMMARY:

A multiple dwelling development resulting in 63 dwellings was approved by JDAP on 27 December 2018 and 15 December 2021 over Lots 26 & 27 (2-12) Hortus Way Jolimont. As the proposal affects two adjoining sites, condition 2 of the approval requires amalgamation of these properties prior to issue of building permit.

The amalgamation process involves work to be done by Western Power, which can only be scheduled for completion later this year. This in turn delays the issue of the building permit and the ability to commence development.

To avoid these delays the landowners initially requested to enter into a legal agreement with the Town that would secure clearing of condition 2 of the approval, so that the building permit could be issued before the amalgamation had been completed. However, after obtaining legal advice, it became evident that before entering into such agreement, an amendment to the Development Approval condition is still required. This amendment application is the subject of this report.

Although this application is for an amendment to a condition of a JDAP approval, Regulation 17A of the Planning and Development Regulations, on request of the applicant, allows Council to make this decision.

AUTHORITY/DISCRETION:

☑	Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☑	Executive	The substantial direction setting and oversight role of the Council. e.g., adopting plans and reports, accepting tenders, directing operations, setting, and amending budgets.
☑	Legislative	Includes adopting local laws, town planning schemes & policies.
☑	Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
☑	Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice.
☐	Information	For the Council/Committee to note.

DELEGATION:

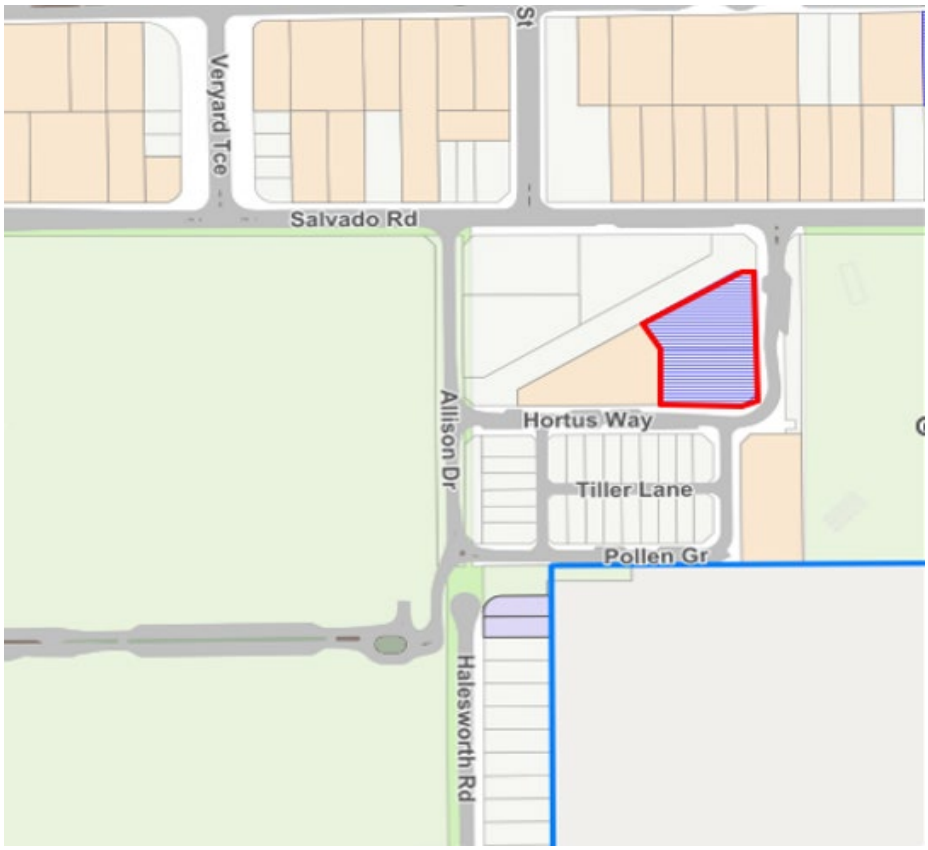
In accordance with cl.12.1.4 of the Town's Delegation Register, the Council is required to determine the application.

BACKGROUND:

Address:	2-12 (Lots 26 & 27) Hortus Way, Jolimont
Report Date:	22 July 2022
File Reference:	DA22/0129
Responsible Officer:	Director Planning and Community, Brett Cammell
Reporting Officer:	Manager Statutory Planning, Jennifer Heyes
Contributing Officer:	Senior Planning Officer, Gabriela Poezyn
Reporting Officer Interest:	Nil
Attachments:	1. JDAP Notice of Approval (December 2018) 2. Deferral Agreement to be enclosed with approval

Applicant:	Luke Reinecke
Owner:	Stirling Parkside Pty Ltd
Zoning:	Residential SCA2
Development Description:	Amendment of condition of development approval
Development Value:	0
Existing Land Use:	Vacant
Proposed Land Use:	Multiple dwellings
Land Area:	Lot 27 (2) Hortus: 2066m^2; Lot 26 (12) Hortus:1787m^2 : Total: 5640 m^2
Heritage Listing:	nil
Application Date:	21 June 2022

Site Plan:



DETAILS:

Application History

An application was approved in December 2018 by JDAP for a six-storey multiple dwelling development comprising 71 dwellings over two lots, namely Lots 26 & 27 Hortus Way.

An amendment proposal with various changes to its built form and reducing the dwelling yield from 71 dwellings to 63 dwellings was considered by the JDAP 15 December 2021. This determination amended conditions 7, 8, 10, 15,16,17, added two new conditions 18 and 19 and amended advice notes 6 and 7.

Amongst the conditions of approval that apply to the proposal is condition 2 which requires the amalgamation of the existing two lots prior to lodgement of the building permit. The condition reads as follows:

2. *Lot 26 (No 12) and Lot 27 (No 2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title prior to the lodgement of a Building Permit application.*

To complete the amalgamation process work is required to be undertaken by Western Power. However, due to delays within Western Power that work can only be completed later in the year. Without amalgamation, condition 2 of the development approval cannot be met, with the result that the building permit cannot be issued.

Proposal

To overcome the limitations from the current condition 2, the Town has received an application to amend the condition so that completion of amalgamation is delayed until the issue of the occupancy permit, rather than required prior to the issue of building permit.

This amendment would allow the Building Permit to be issued prior to the amalgamation of the lots. Requiring amalgamation to be completed prior to issue of building plans is generally imposed to simplify the building permit process, but it is possible to issue a building permit over two lots.

On completion of building works for a development of this nature the Town is also required to issue an Occupancy permit, which is the Town's final touchpoint to ensure that the constructed development complies with the terms of its approval. The amended condition would require the amalgamation to be completed by this point and as such the Town will be able to ensure the amalgamation has been completed.

To ensure there is no risk of the building commencing construction and not being occupied (i.e the development is abandoned at or before completion of the building), the Town's legal advisors have recommended that the amendment to the condition requires the applicant to also enter into an agreement which effectively provides for the Council to undertake the required amalgamation if necessary.

APPLICANT'S COMMENTS:

According to the applicants, the delay obtaining the building permit and commencing construction will jeopardise the project's viability.

CONCLUSION:

Amending condition 2 of the JDAP approval to require completion of the amalgamation of Lots 26 (No 12) & Lot 27 (No 2) Hortus Way, Jolimont prior to occupation certificate as recommended above, will enable the development to progress to building permit and commencement of construction, whilst ensuring the amalgamation of the lots will still occur within an appropriate timeframe.

FINANCIAL IMPLICATIONS:

The Town will not incur any additional costs, as the applicant has agreed to pay all legal costs associated with the legal agreement.

LEGISLATIVE CONSIDERATIONS:

- *Metropolitan Region Scheme*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Local Planning Scheme No. 1*
- *Planning and Development (Development Assessment Panels) Regulations 2011*

STRATEGIC DIRECTION:

The recommendations of this Report are consistent with the following aspects of the Town's Strategic Community Plan 2018 - 2028:-

Goal 5: Successful commercial, retail, and residential hubs
Goal 11: An efficient local government.

COMMUNITY ENGAGEMENT:

No public consultation or community engagement is required in this instance as the proposed amendment is an administrative requirement and does not impact neighbouring owners.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Haddon-Casey, seconded by Cr Barlow

That, pursuant to Regulations 17 and 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* and in accordance with the provisions of *Local Planning Scheme No. 1* and the authority delegated to the Town under the provisions of the *Metropolitan Region Scheme,* Council APPROVES the application received on 21 June 2022 to amend condition 2 of the JDAP approval numbered DAP/18/01481 to read as follows:

1. Lot 26 (No 12) and Lot 27 (No 2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title within 12 months of the issue of a Building Permit, subject to and on condition that:

a) Prior to the issue of a building permit, the applicant enters into an agreement with the Town in the terms set out in the enclosed Agreement Deferring Amalgamation prepared by the solicitor for the applicant, Lavan Legal (Deferral Agreement);

b) The Town is under no obligation to exercise the power of attorney provided for in the Deferral Agreement, and without derogation of the applicant's obligations under the Agreement, it is a condition of the approval of the development that Lot 26 (No.12) and Lot 27 (No.2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title before the applicant is entitled to be granted an occupancy certificate in respect of the development.

2. All costs associated with the legal agreement shall be borne by the applicant.

Motion put and CARRIED (6/0)
(Cr Cutler was not present at the meeting)

LAVAN

The Quadrant, 1 William Street
Perth Western Australia 6000

Tel +61 8 9288 6000
Fax +61 8 9288 6001

lavan.com.au

120
Representing
Western Australians
for more than 120 years

Agreement Deferring Amalgamation of Lots 26 and 27 2 & 12 Hortus Way, Jolimont

Stirling Parkside Pty Ltd ACN 623 673 745

Town of Cambridge

Document Set ID: 3849843
Version: 1, Version Date: 09/02/2023

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Document Set ID: 3849843
Version: 1, Version Date: 09/02/2023

Parties

Town of Cambridge (City)	of 1 Bold Park Drive, Floreat WA 6014
Stirling Parkside Pty Ltd ACN 623 673 745 (Developer)	of Level 1, 22 Railway Road, Subiaco WA 6008

Background

A The Developer applied to the City for development approval to construct a five storey residential apartment development with basement car parking (under Application No. DAP-/18/01481 (**Development Approval**) on the following lots (**Development**):

(a) Lot 26 on deposited plan 68432 being the whole of the land comprised in Certificate of Title Volume 2932 Folio 392; and

(b) Lot 27 on deposited plan 68432 being the whole of the land comprised in Certificate of Title Volume 2932 Folio 393,

(**Lots**).

B The Development comprising of the Lots is situated within the district of the City.

C The Metro West Joint Development Assessment Panel approved the Development on 19 December 2018 subject to the following condition:

"*Lot 26 (No.12) and Lot 27(No.2) Hortus Way, Jolimont shall be amalgamated into a single lot on one Certificate of Title prior to the lodgement of a Building Permit application*"

(**Amalgamation Condition**).

D The Developer is the registered proprietor of the Lots.

E The Developer has requested the City to issue a building permit for the Development (**Building Permit**) prior to the Amalgamation Condition being satisfied. The City has agreed, subject to the Developer entering into a legal agreement as described above.

F The Developer enters into this Deed to comply with the City's requirements in relation to the Amalgamation Condition.

1 Definitions

1.1 In this Deed:

Amalgamation	means the amalgamation of the Lots and includes but is not limited to applying for new titles and a new certificate of title to the amalgamated Lots.
Latest Date	means 12 months from the date of the issue of the Building Permit.

2 The Developer's Covenants

2.1 In consideration of the City issuing the Building Permit to the Developer prior to the Amalgamation, the Developer will complete the Amalgamation before the Latest Date.

3 Default

3.1 If the Developer defaults in completing Amalgamation within the time specified in clause 2.1, the Developer authorises the City to complete the Amalgamation and for that purpose it irrevocably appoints the City its attorney from the date of the issue of the Building Permit for a period of two (2) years.

3.2 The Developer agrees to indemnify the City against any cost it may incur in carrying out the Amalgamation on the Developer's behalf should it exercise the power to do so in accordance with clause 3.1. Furthermore, any such costs incurred by the City shall be a liquidated debt payable by the Developer and recoverable from the Developer in a court of competent jurisdiction.

4 Disposal Restrictions

4.1 On the issue of the Building Permit, until such time as the Amalgamation has been completed, the Developer will not sell, transfer, mortgage, lease, charge, assign or otherwise dispose of or encumber the Lots (but specifically excluding contracts to sell proposed lots from the Lots for which it is acknowledged that the Developer does not require the City's consent) for which it is the registered proprietor or any part or interest therein to any person without the prior written consent of the City.

4.2 The City will not withhold its consent referred to in clause 4.1 if the time provided in clause 2.1 for the Amalgamation has not expired and the person to whom any such right or interest in the Lots is to be granted has first executed a deed of covenant, to be prepared by the City's solicitors at the cost of the Developer, whereby that person covenants to observe and perform the terms, conditions, covenants and stipulations

contained in this Deed as the City shall require, as if that person had been a party to this Deed.

5 Charge and Caveat

5.1 The Developer charges its interest in the Lots in favour of the City with the performance of its obligations pursuant to clauses 2 to 4 of this Deed and with the payment of all moneys owing to the City or which may become payable to the City pursuant to this Deed and authorises the City to lodge an absolute caveat at the Western Australian Land Information Authority, trading as Landgate, against the certificates of title to the Lots or any parts thereof for the purpose of securing such obligations.

6 Withdrawal of Caveat

6.1 Subject to there being no subsisting or unremedied breach of any provision of this Deed and subject to:

6.1.1 the Developer complying with clause 4, the City agrees that on receipt of a written request from the Developer it shall provide to the Developer at the cost of the Developer in registrable form a duly executed withdrawal of any caveat lodged by the City pursuant to this Deed, to enable registration of any transfer, lease, assignment or mortgage document provided that the City is entitled to re-lodge its absolute caveat following such registration; and

6.1.2 the Developer having completed the Amalgamation, the City shall provide to the Developer on receipt of a written request from the Developer and at the Developer 's cost a withdrawal of any caveat lodged by the City pursuant to this Deed and the provisions of this Deed shall then be of no further force and effect except in respect of any pre-existing unremedied breach.

7 Costs

7.1 The costs including the City's solicitors' costs of and incidental to the review, execution and stamping of this Deed, all duties payable hereon and the cost of preparing and lodging any Caveat (and any withdrawal or replacement thereof) shall be borne by the Developer.

8 Interpretation

8.1 In this Deed:

8.1.1 headings have been inserted for guidance only and shall be deemed not to form part of the context;

8.1.2 where a reference to a party includes more than one person the rights and obligation of those persons shall be joint and several;

8.1.3 reference to the parties includes their personal representatives, successors and lawful assigns; and

8.1.4 the schedule and annexures (if any) form part of the Deed.

9 General

9.1 This Deed may be signed in any number of counterparts by the parties and exchanged by facsimile, email or hardcopy.

Execution

Executed as a deed

City

THE COMMON SEAL of the TOWN OF CAMBRIDGE was affixed in the presence of:)

Town of Cambridge
Applied On
5/8/22
COMMON SEAL

KERI SHANNON
Mayor
Town of Cambridge

Mayor

Print Full Name

Kelton Hincks
Acting Chief Executive Officer

A/Chief Executive Officer

Print Full Name

Date: 5.8.22

Developer

Executed by
Stirling Parkside Pty Ltd
ACN 623 673 745
in accordance with section 127 of the *Corporations Act 2001* (Cth) by:)

Signature of Director

Signature of *~~Director~~/*Secretary

LUKE REINECKE

Print name of Director

Mark Adrian Adams

Print name of *~~Director~~/*Secretary

**delete that which does not apply*

Date: 27/7/22

WESTERN AUSTRALIA

TITLE NUMBER	
Volume	Folio
4023	**989**

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 260 ON DEPOSITED PLAN 422819

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

STIRLING PARKSIDE PTY LTD OF UNIT 301 26 CHARLES STREET SOUTH PERTH WA 6151
(AF P251506) REGISTERED 15/8/2022

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. P234681 MORTGAGE TO MCH AGENCY SERVICES PTY LTD OF 2 RIDGE STREET NORTH SYDNEY NSW 2060 REGISTERED 29/7/2022.
2. P243566 CAVEAT BY TOWN OF CAMBRIDGE LODGED 8/8/2022.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

----------END OF CERTIFICATE OF TITLE----------

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	DP422819
PREVIOUS TITLE:	2932-392, 2932-393
PROPERTY STREET ADDRESS:	2 HORTUS WAY, JOLIMONT.
LOCAL GOVERNMENT AUTHORITY:	TOWN OF CAMBRIDGE

LANDGATE COPY OF ORIGINAL NOT TO SCALE 11/05/2024 10:08 AM Request number: 66586552

Landgate
www.landgate.wa.gov.au

Plan Information

Tenure Type	Freehold
Plan Type	Deposited Plan
Plan Purpose	Subdivision

Plan Heading

LOTS 260

Locality and Local Government

Locality	JOLIMONT
Local Government	TOWN OF CAMBRIDGE

Planning Approval

Planning Authority	Western Australian Planning Commission
Reference	161543

Survey Details

Survey Method	Compiled
Compiled From Field Records	
Compiled From Plans	DP68432
Compiled From Titles	
Declared as Special Survey Area	Yes

Survey Certificate - Regulation 4 Compiled Plan

I hereby certify that this compiled plan -
(a) is a correct and accurate representation of the survey(s) of the subject land; and
(b) is in accordance with the relevant law in relation to which it is lodged.

Richard Jenkins
2022.07.07 08:58:37 +08'00'

RICHARD DENNIS JENKINS Licensed Surveyor	Date

Survey Organisation

Name	PSS GROUP PRECISION SURVEYING SOLUTIONS
Address	LANDSDALE 6065
Phone	0893032407
Fax	0893032408
Email	operations@pssgroup.com.au
Reference	210136

Former Tenure

New Lot / Land	Parent Plan Number	Parent Lot Number	Title Reference	Parent Subject Land Description
260	DP68432	LOT 26	2932-392	
	DP68432	LOT 27	2932-393	

WESTERN AUSTRALIA | Landgate | PSS GROUP

ADDITIONAL SHEETS	SHEET		SHEETS	VERSION NUMBER	DEPOSITED PLAN
ENDORSEMENT SHEET	1	OF	2	1	422819

R53016
8001
DP68432
10.5
90°
149°28'42"
60.77
90°
18.61
210°31'18"
260
3851m²
74.69
HORTUS WAY
28
DP39436
(SP77863)
33.8
135°
135°
8.5
90°
47.39
HORTUS WAY
N
SCALE 1:500 @ A3
5 0 25
ALL DISTANCES ARE IN METRES
WESTERN AUSTRALIA
Landgate
PSS GROUP
ADDITIONAL SHEETS
ENDORSEMENT SHEET
SHEET 2 OF SHEETS 2
VERSION NUMBER 1
DEPOSITED PLAN
422819

Lodgement and Examination

Lodgement Date	07/07/2022
Examination Date	07/07/2022

Western Australian Planning Commission

Planning Approval	Yes
Reference	161543

01-Aug-2022

Delegate under S. 16 P&D Act 2005	Date

In Order For Dealings

Subject To	

For Inspector of Plans and Surveys / Authorised Land Officers	Date

Plan Approved

Inspector of Plans and Surveys / Authorised Land Officer	Date

WESTERN AUSTRALIA Landgate	ENDORSEMENT SHEET	VERSION NUMBER 1	DEPOSITED PLAN 422819

13.3.5 Variations to Local Law 43

DIRECTORATE:	Planning and Community Services
AUTHOR:	Howard Wu (Planning Officer), Jacob Corbould (Senior Statutory Planning Officer)
AUTHORISER:	Luke Gibson, Director Planning and Community Services
FILE REFERENCE:	DA23/0290
AUTHORITY / DISCRETION:	Quasi-Judicial
VOTING REQUIREMENT:	Absolute Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Development Plans - 33 Windarra Drive, City Beach [**13.3.5.1** - 1 page]

PURPOSE OF REPORT:

The purpose of this report is for Council to consider applications that propose variations to the Town's *Local Planning Policy 3.21 – Local Law 43 – Building on Endowment Lands and Limekilns Estate.*

The matter is presented to Council for determination (absolute majority) as it is outside the authority delegated to staff, due to the applications involving variations under subclause 2B of *Local Law 43 – Buildings on Endowment Lands & Limekilns Estate.*

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Randklev

That Council: in accordance with the provisions of Local Planning Scheme No.1 and the authority delegated to the Town under the provisions of the Metropolitan Region Scheme and Local Law 43 – Buildings on Endowment Lands & Limekilns Estate, Council APPROVES BY AN ABSOLUTE MAJORITY the following application:

1. **Lot 44 (No. 33) Windarra Drive, City Beach – Single Housing incorporating Dulux Terrace White Weatherboard Cladding and non-masonry gable ends**

Subject to the following conditions:

1. **The development shall be strictly in accordance with the details of the application as approved herein and the approved plans;**

2. **The cladding on the external walls (as shown on the approved plans) shall be installed and thereafter maintained by the landowner for the life of the development to the Town's satisfaction, and**

3. **All stormwater shall be contained and disposed of on-site for the life of the development to the satisfaction of the Town.**

Motion put and CARRIED BY ABSOLUTE MAJORITY (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

DETAILS:

Lot 44 (No. 33) Windarra Drive, City Beach	Applicant: Westlake Corporation T/A Trendsetter Homes Owners: Devesh R Sheth & Harshana D Sheth

The application proposes 'Dulux Terrace White Weatherboard' cladding to portions of the external walls of the dwelling and non-masonry gable ends on the front elevation, as shown in the elevations in **Attachment 1**.

CONSULTATION:

The application was advertised for 14 days in accordance with the Town's *Local Planning Policy 1.2 - Public Notification of Planning Proposals.*

No submissions were received during the public consultation period.

ASSESSMENT AND COMMENT:

Local Law 43 – Building on Endowment Lands and Limekilns Estate (Local Law 43) and Local Planning Policy 3.21: Building on Endowment Lands and Limekilns Estate (LPP 3.21)

Clause 4(7) of Local Law 43 requires that all single storey occupancy dwelling-houses and all buildings other than dwelling-houses shall be constructed of brick, stone, concrete or similar material, or of brick veneer, and all other dwelling-houses shall be constructed of brick, stone, concrete or similar material.

The subject application varies those requirements by proposing Dulux Terrace White Weatherboard Cladding and non-masonry gable ends on the front elevation.

The Local Law provides that Council can approve such applications, provided that:

i) the development would be consistent with the orderly and proper planning of the locality and the preservation of its amenities; and
ii) the use to be made of the land and non-compliance with the prescribed standard or requirement will not have any adverse effect upon the occupiers or users of the development or the property in or the inhabitants of the locality or the likely future development of the locality.

The assessment under the Local Law is guided by LPP 3.21 which.21 provides that the design principle for variations to the required construction materials is that '*materials of a high quality finish, may be used, which result in buildings of a high architectural and structural standard*'.

The proposed cladding and non-masonry gable ends are consistent with the existing and desired future character of its locality. It is therefore recommended that the application be approved.

FINANCIAL IMPLICATIONS:

Costs may be incurred by the Town if the landowner requests a review of the determination from the State Administrative Tribunal (SAT).

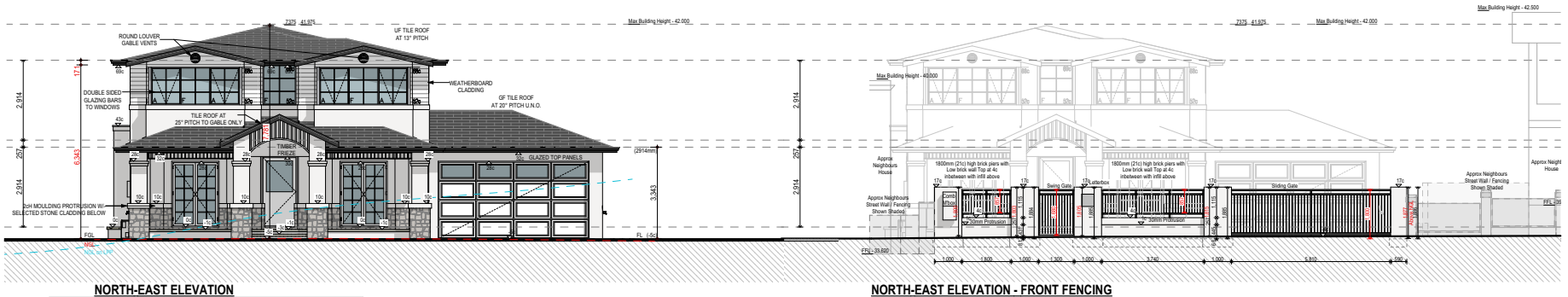
LEGISLATIVE CONSIDERATIONS:

Local Law 43 – Building on Endowment Lands & Limekilns Estate
Local Planning Policy 3.21: Building on Endowment Lands and Limekilns Estate

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Environment: An urban forest that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces
Built environment - Maintain quality suburbs and neighbourhoods full of treelined streets and green open spaces.



NORTH-EAST ELEVATION

NORTH-EAST ELEVATION - FRONT FENCING

COLOUR SCHEDULE:

RENDER	- DULUX TERRACE WHITE
WEATHERBOARD CLADDING	- DULUX TERRACE WHITE
STONE CLADDING	- MATAKA IDAHO STONE CLADDING
ROOF / GUTTER / FASCIA	- GREY
GARAGE DOOR	- NEW HAMPTON WHITE
WINDOW FRAMES, FRIEZES & ENTRY DOOR	- WHITE
BALUSTRADING	- BLACK
EXPOSED AGGREGATE	- LIMECRETE CORAL FINE MIX

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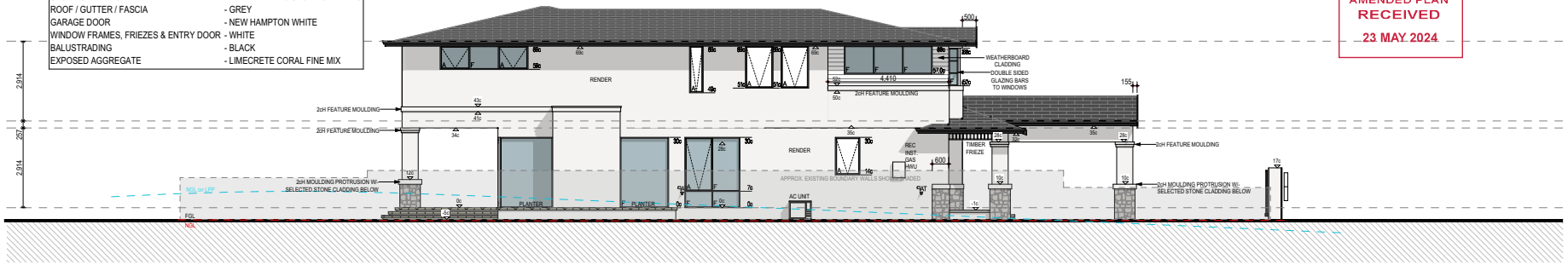
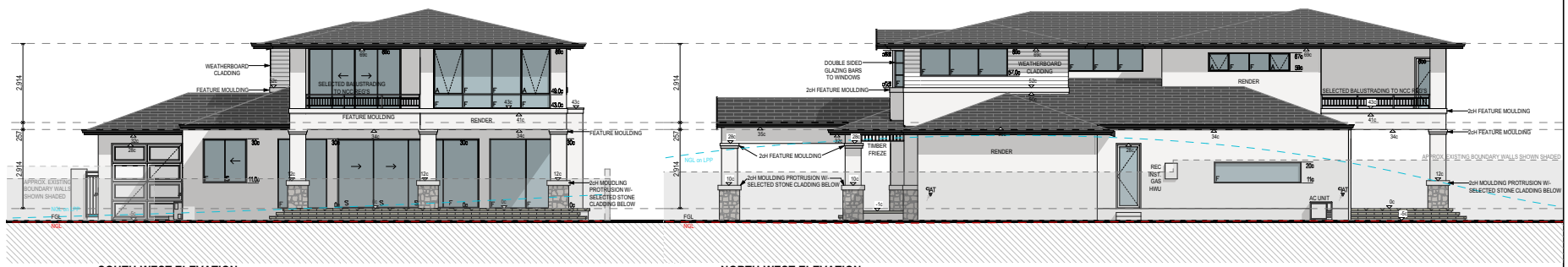
AMENDED PLAN
RECEIVED
23 MAY 2024



SOUTH-EAST ELEVATION



SOUTH-WEST ELEVATION

NORTH-WEST ELEVATION

Client	Drawing Title:		
Sheth	External Elevations		
Project Name	Scale: 1:100	Sheet Size: A2	
Double Storey Dwelling	Project No:	Drawing No.:	
Project Address	**00430**	**WD006 of 6**	
#33 Windarra Drive, City Beach			

Version	Discription	Date
1.00	Concept Design	02.12.23
1.26	Reduced Size of Home	05.10.23
1.27	Increase Size of Home	03.11.23
1.28	Planning	19.12.23
1.29	Planning - Changes	12.02.24
1.30	Planning - Flip House (Street Tree)	22.05.24

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13.4 Infrastructure and Works

13.4.1 Asset Management Plans

DIRECTORATE:	**Infrastructure and Works**
AUTHOR:	Roger Lee (Manager Asset Services), Nina Zupins-Hodgson (Coordinator Asset Management)
AUTHORISER:	Kelton Hincks, Director Infrastructure and Works
AUTHORITY / DISCRETION:	Information
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Infrastructure Asset Management Plan 2024-2034 2. Building Asset Management Plan 2024-2034

PURPOSE OF REPORT:

The purpose of this report is to present the revised Asset Management Plans for Council endorsement.

EXECUTIVE SUMMARY:

Two of the Towns Asset Management Plans (AMP's) have been revised and updated; The 'TOC Building AMP' and the 'Infrastructure AMP'. The new asset management plans align with the Town's Asset Management Policy, which ensures that the Town's physical assets are safeguarded by making sure that well planned processes and procedures are in place.

The AMP's are broken up into two categories: Infrastructure and Buildings. The Infrastructure AMP includes Parks, Transport, and Drainage, whereas the Buildings AMP includes all Town buildings including the Wembley Golf Course and Bold Park Aquatic Centre.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That Council ENDORSES the Building Asset Management Plan 2024-2034 and Infrastructure Asset Management Plan 2024-2034 as contained in Attachments 1 and 2.

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

In May 2011, the Department of Local Government released an Asset Management Framework, and Guidelines for Western Australian Local Governments (the Framework and Guidelines). The Framework and Guidelines aim to improve the asset management capabilities of the local government sector. The Framework and Guidelines outlines that asset management plans should be developed for all major asset classes.

The Integrated Planning and Reporting – Framework and Guidelines states that there are three core outputs in asset planning: the asset management policy, the asset management strategy, and the asset management plans.

These may be separate documents, with the first two overarching all asset classes. Additionally, there is a set of documents that includes a specific plan for each asset class.

DETAILS:

The AMP's have been consolidated and revised into two distinct documents. The AMP's define levels of service, the processes in which the Town uses to manage each of the asset classes, the demand and financial projections and an asset management improvement plan.

The AMP's are underpinned by the asset register, which is a record of all the assets under the control of the Town and utilised to deliver services to the community. The asset register includes an assessment of the condition of assets, which is a critical factor in determining renewal and preventive maintenance requirements to achieve the chosen service levels.

The AMP's are linked to the various Integrated Planning documents. The figure below shows the interrelation between the AMP's, The Long-Term Financial Plan, Corporate Business Plan and Strategic Community Plan.

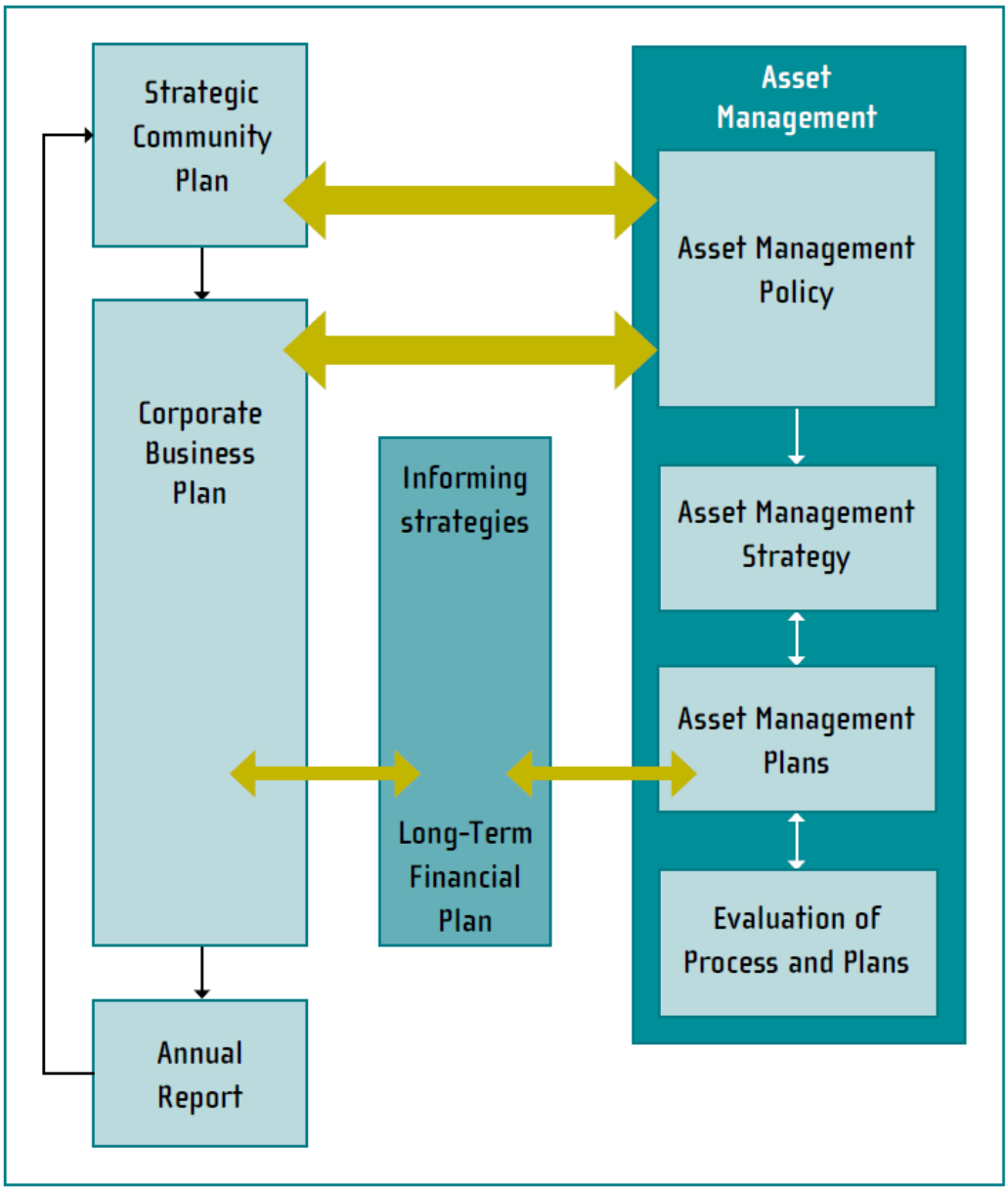

Figure 1: Strategic planning and delivery process

COMMENT:

Endorsement of the AMP's specifies the actions that are required to be taken to provide an agreed level of service in the most cost-effective manner. This is undertaken while outlining the associated risks, informing internal and external stakeholders, along with industry peers, about the crucial role the Town's assets play in addressing future challenges.

POLICY / STATUTORY IMPLICATIONS:

Local governments are responsible for the development of an Asset Management Plan under the *Local Government Act 1995*. The development and implementation of the Asset Management Plans will assist the Town to fulfil this obligation.

RISK MANAGEMENT IMPLICATIONS:

Low:	Continuation of the Town's services will not be interrupted by the adoption of these AMP's.

FINANCIAL IMPLICATIONS:

There are no additional financial implications associated with the adoption of the AMP's, beyond its delivery through the Town's resourcing and day to day business as usual activities.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our People: A community that supports wellbeing, connection and inclusion
Places for People - Together with our community, plan, create and activate neighbourhoods that are distinctive, welcoming and accessible.

Our Economy: An attractive destination to visit, full of opportunities and thriving businesses
Visitor Economy - Attract visitors to the Town by providing exceptional experiences and iconic Perth destinations.

Our Environment: An urban forest that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces
Built environment - Maintain quality suburbs and neighbourhoods full of treelined streets and green open spaces.

Our Town: A transparent organisation that drives performance with leadership and integrity
Continuous improvement and organisational performance - Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability.
Local identity - Elevate the Town's identity as the best place to live, led by an organisation with a clear vision for our future.

COMMUNITY ENGAGEMENT:

This matter has been assessed under Council Policy No: 019 Community Engagement, and does not require community consultation, as this matter is administrative in nature.

Infrastructure Asset Management Plan 2024-2034

Town of Cambridge

Town of Cambridge

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Town of Cambridge

1 Executive Summary

1.1 Purpose of the Plan

Asset management planning is a comprehensive process to ensure the delivery of services provided by the Town of Cambridge (the Town) are supplied in a financially sustainable manner.

This Asset Management Plan (AMP) details information about infrastructure assets, including actions required to provide an agreed level of service in the most cost-effective manner while outlining associated risks. The plan defines the services to be provided, how the services are provided and what funds are required to provide the services over a 10-year planning period.

1.1.1 Asset Description

The infrastructure assets detailed in this plan include:

- Drainage
- Parks
- Transport

These infrastructure assets have significant replacement costs estimated at approximately $324M.

1.1.2 Levels of Service

Our present funding levels should be sufficient to continue to provide the current levels of service.

1.1.3 Future Demand

The main demands for new services are created by:

- Population increases and demographic changes
- Climate change
- Legislative requirements
- Housing infill and redevelopment

These will be managed through a combination of managing existing assets, upgrading existing assets and providing new assets to meet demand and demand management. Demand management practices include non-asset solutions, insuring against risks and managing failures.

1.1.4 Lifecycle Management Plan

The projected outlays necessary to provide the required services covered by this AMP are estimated to be $169M or 16.9M on average per year. This cost includes operations, maintenance, renewal and upgrade over the 10-year planning period.

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1.1.5 Financial Summary

According to the Town's Strategic Resource Plan (SRP), a total planned expenditure of approximately $83M is forecast for the renewal and upgrade of assets over a 10-year period. On average per year, the required expenditure is $8.3M for asset renewals and upgrades only.

The Town's priorities include:

- Focusing on maintaining existing assets to extend asset lives.
- Minimising the introduction of new assets to reduce the risk of not funding the replacement of existing assets and new assets will require future maintenance.

The Town can only fund what is planned for in the SRP. The emphasis of the AMP is to communicate the consequences that this will have on the services provided and the associated risks, so that decision making is "informed".

1.1.6 Managing the Risks

Our present funding levels are sufficient to continue to manage risks in the long term.

There are risks associated with providing the service and not being able to complete all identified activities and projects.

We have identified the major risk as:

- Damage to the Town's reputation through inability to fund the creation of all proposed new assets.

The Town will endeavor to manage this risk by:

- Identifying alternate funding streams and grants for creation of new assets.

1.1.7 Asset Management Practices

Our system to manage assets include:

- Internal Asset Management Team.
- Internal Asset Management Working Group.
- External consultants and contractors.
- TechnologyOne Enterprise Asset Management System.

1.1.8 Monitoring and Improvement Program

The next steps resulting from this asset management plan to improve asset management practices are:

- Visual condition inspection of all assets.
- Detailed structural inspection of critical assets.
- Clarification of asset ownership and responsibility.
- Creation of a Public Art Strategy

Town of Cambridge

2 Introduction

2.1 Background

The Town of Cambridge (the Town) is the custodian of assets held on behalf of the community. The Town manages assets to support delivery of services directly or indirectly to the community and aims to deliver effective asset management practices across the lifecycle of the asset portfolio. The Infrastructure Asset Management Plan (AMP) has been developed to:

- Support the Town's Asset Management Policy and Strategic Asset Management Plan (SAMP);
- Manage the cost, risk, and performance of infrastructure assets in an efficient and effective manner; and
- Report on the financial sustainability and value of infrastructure assets including lifecycle analysis, financial forecasts, valuation, and funding.

Infrastructure costs consume a large part of the Town's budgets and can have a significant impact on resources. Therefore, asset management must be integrated with the Town's overall financial and planning framework. The key planning documents include:

- Town of Cambridge Strategic Community Plan 2023-2033
- Town of Cambridge Corporate Business Plan 2023/24-2026/27
- Town of Cambridge Strategic Resource Plan 2023/24-2037/38
- Town of Cambridge Disability and Access Inclusion Plan 2023-2028
- Town of Cambridge Strategic Asset Management Plan 2022-2032

The infrastructure assets covered by this asset management plan are shown in table 1 and have a total replacement value of $325M. These assets are used to provide pleasant, safe and inviting services to the Town's community and all other users and stakeholders.

Table 1: Infrastructure Assets

Asset Category	Entries in Asset Register	Replacement Value
Drainage (inc. Stormwater & Wastewater)	10,648	$54,805,884.65
Parks (inc. Artwork, External Lighting, Fencing, Furniture, Irrigation, Playgrounds, Sports Equipment & Waste)	5,421	$54,158,543.41
Transport (inc. Bus Shelters, Car Parks, Paths & Roads)	13,664	$215,901,091.32
Total	**29,733**	**$324,865,519.38**

2.2 Purpose

Asset management planning is a comprehensive process to ensure delivery of services from infrastructure is provided in a financially sustainable manner. This AMP details information about infrastructure assets including

actions required to provide an agreed level of service in the most cost-effective manner while outlining associated risks. The AMP defines the services to be provided, how the services are provided and what funds are required to provide the services over a 10-year planning period.

Our goal in managing infrastructure assets is to meet the defined level of service (as amended from time to time) in the most cost-effective manner for present and future consumers. The key elements of infrastructure asset management are:

- Providing a defined level of service and monitoring performance,
- Managing the impact of growth through demand management and infrastructure investment,
- Taking a lifecycle approach to developing cost-effective management strategies for the long-term that meet the defined level of service,
- Identifying, assessing and appropriately controlling risks, and
- Linking to a long-term financial plan which identifies required, affordable expenditure and how it will be allocated.

2.3 Organisational Context

The Towns organisational structure for the service delivery of infrastructure assets are shown in **Error! Reference source not found.**.

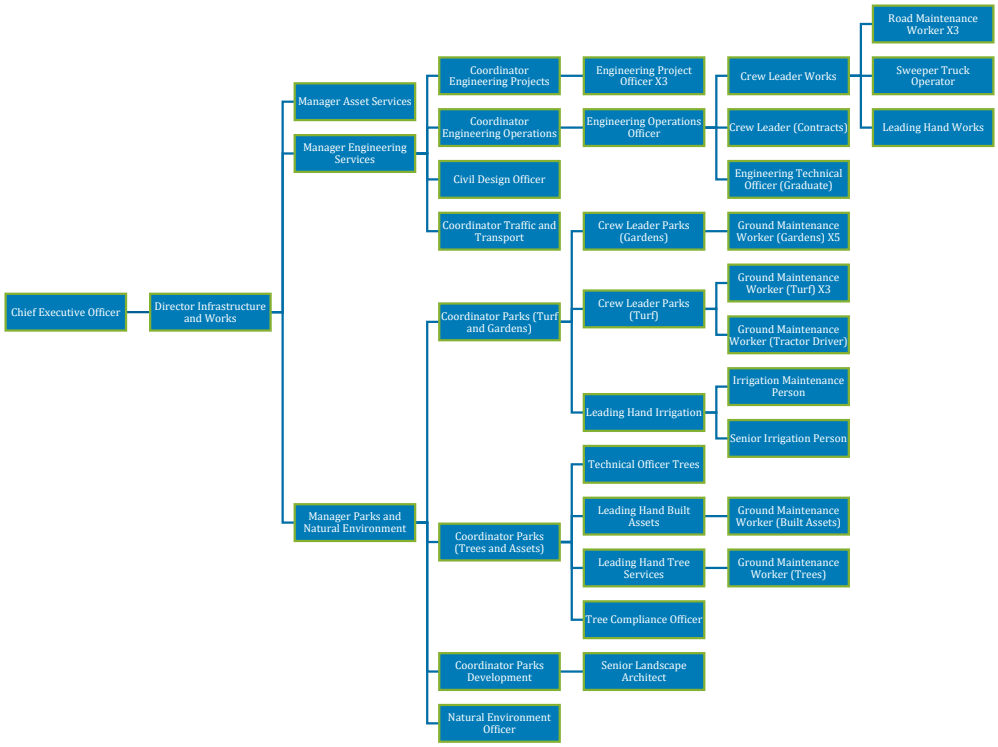

Figure 1: Organisational Structure for managing infrastructure assets

This AMP sits below the SAMP and informs the forward resource planning for infrastructure assets.

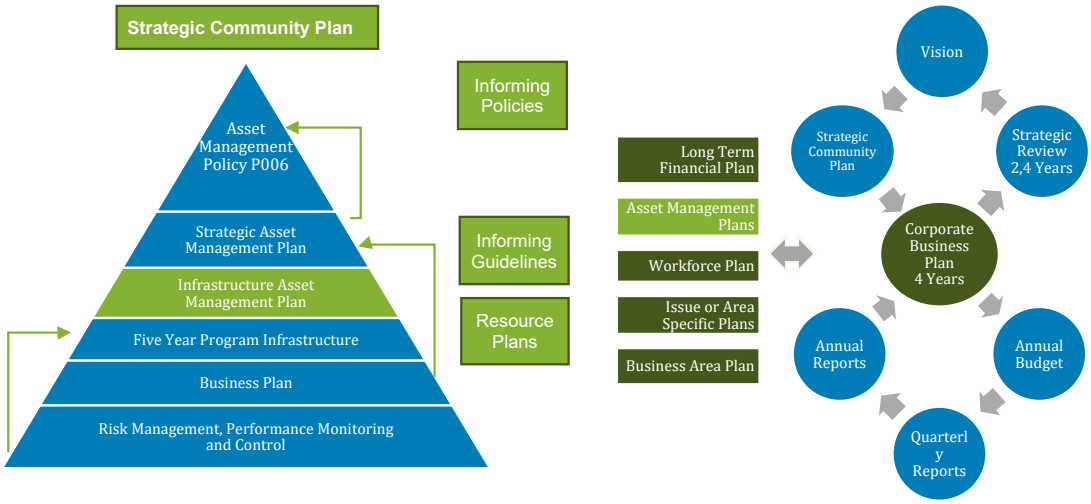

Figure 2: Document hierarchy and context

2.4 Asset Management Objectives

The asset management objectives are provided in **Error! Reference source not found.**, which describes their alignment to the Corporate Business Plan and how they are addressed in this AMP.

Table 2: Town of Cambridge Strategic Objectives

Strategic priority	Objective	How these are addressed in AMP
Outcome 1 – Our People A community that supports wellbeing, connection, and inclusion.	1.2 Places for people – Together with our community, plan, create and activate neighbourhoods that are distinctive, welcoming and accessible.	The AMP fulfils this objective by replacing ageing assets with modern technology and amenities suitable for all users.
	1.4 Culture, arts and heritage – Celebrate our culture, arts and heritage to retain the Towns's unique character.	The AMP will fulfil this objective by ensuring all current assets are maintained to an appropriate level of service with emphasis on the public artwork located within the Town.

Outcome 2 – Our Economy An attractive destination to visit, full of opportunities and thriving businesses.	2.2 Visitor economy - Attract visitors to the Town by providing exceptional experiences and iconic destinations.	The AMP will achieve this outcome by analysing the community satisfaction survey results and including any findings in the agreed levels of service.
Outcome 3 – Our Environment An urban forest, that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces.	3.2 Sustainability and climate change - Improve the Town's environmental sustainability and adapt to climate change.	This AMP will outline areas where improvements in more sustainable practices can be made. This can include replacing assets with increased energy efficiency or using sustainable materials.
	3.3 Built environment Maintain quality suburbs and neighbourhoods full of treelined streets and green open spaces.	Tree planting initiatives are undertaken as per the forward works plan
	3.4 Movement and access – Improve our integrated transport networks, including infrastructure and programs that prioritise safety and connectivity for pedestrians and other sustainable transport modes.	This AMP will discuss the asset projects that will have available funding during the life of the plan.
Outcome 4 – Our Town A transparent organisation that drives performance with leadership and integrity.	4.3 Local identity - Elevate the Town's identity as the best place to live, led by an organisation with a clear vision for our future.	This AMP will align with the Towns major plans and strategies, ensuring continuity with the Towns objectives.
	4.4 Community engagement - Engage with the community to build partnerships, increase community capacity, inform and provide transparency in decision making.	The latest community survey results are included in the AMP as part of community expectations and help formulate the Town's agreed level of service.

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3 Strategic Asset Framework

There are defined connections, in terms of 'top-down' and 'bottom-up' planning between strategic asset management (Asset Management Policy and SAMP) and AMPs as shown in Figure 3. It illustrates how a 'line of sight' should be maintained between legislative requirements, community needs and the Town's strategy through to lifecycle activities undertaken directly on the assets.

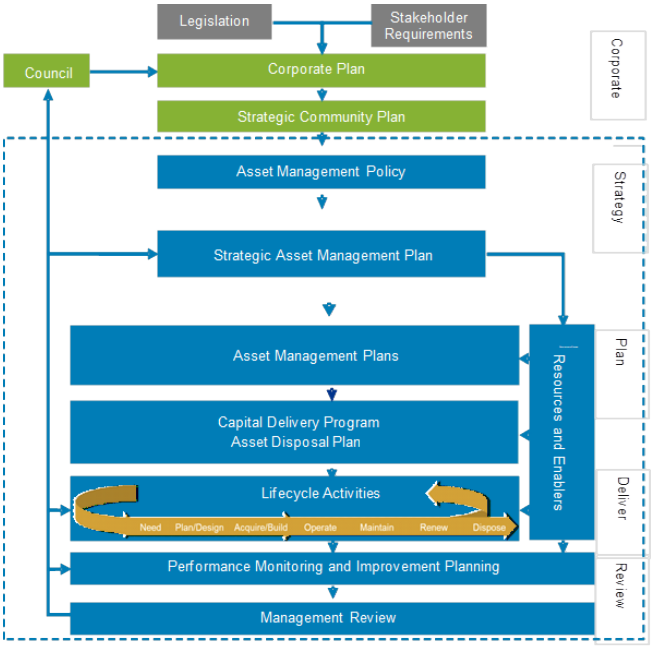

Figure 3: Asset Management Strategic Framework

Figure 3 illustrates the critical role that the asset management strategy plays in providing value and in aligning the Town's needs with infrastructure asset needs. The Town has clearly articulated its vision and strategic priorities in the Corporate Business Plan.

- Stakeholder requirements are captured in community engagement.
- The current Corporate Plans include:
  - Strategic Community Plan;
  - Corporate Business Plan;
  - Strategic Resource Plan;
  - Capital Works Program; and
  - Disability, Access and Inclusion Plan.
- Annual reporting of corporate KPIs against the Town's strategic priorities.

4 Asset Portfolio Summary

The infrastructure assets provide the Town with the ability to undertake a range of services for the community. This section provides a summary of the type and state of assets covered by this AMP. A summary of the Town's infrastructure assets, including their replacement value is summarised in **Error! Reference source not found.**. Assets excluded from this plan include buildings and furniture.

Assets included in this AMP are a diverse mix, from barbecues to stormwater drainage. The assets are located throughout the Town and can be subject to a harsh coastal environment, through to suburban and on to inner-city areas.

4.1 Asset Age

The age of many assets in this AMP is unknown as they pre-date the formation of the Town in July 1994. For stormwater drainage assets, age is based upon when suburbs in the Town were developed. Although most of these assets are more than 40 years old, the remaining useful life falls outside of the 10-year horizon of this AMP. Wastewater drainage assets such as pumps and control panels have shorter lives. Condition monitoring is crucial to understand future renewal expenditure demand.

The park assets have a diverse mix of useful life depending on the kind of asset it is. So, although the assets are younger when compared to drainage, many of the assets will reach the end of their useful life during the 10-year horizon.

Transport assets also have a range of useful life. For example, the road and car park top surface have a relatively short useful life compared to the sub-surface beneath.

The age profile of the assets included in this AMP are shown in **Error! Reference source not found.**.

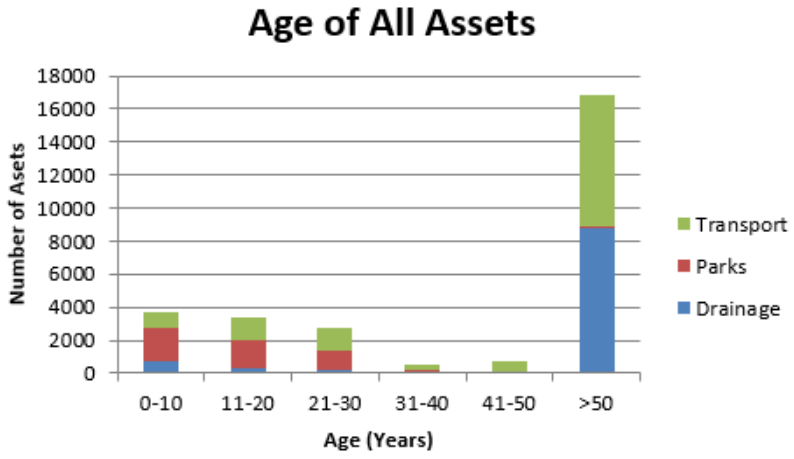

Figure 4: Age of Infrastructure Assets

4.2 Asset Condition

A visual condition inspection of most assets in this AMP was undertaken in 2023, during the infrastructure revaluation.

The condition profile of our assets is shown in **Error! Reference source not found.**.

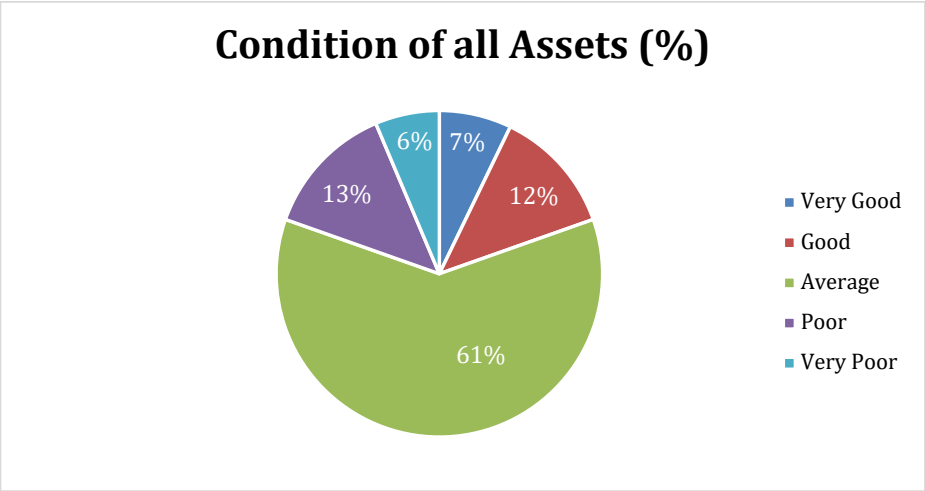

Figure 5: Condition of Infrastructure Assets

Condition is measured using a 1 – 5 grading system[1] as detailed in **Error! Reference source not found.**.

Table 3: Condition Grading System

Condition Grading	Description of Condition
1	Very Good: only planned maintenance required
2	Good: minor maintenance required plus planned maintenance
3	Average: significant maintenance required
4	Poor: significant renewal/rehabilitation required
5	Very Poor: physically unsound and/or beyond rehabilitation

As demonstrated in **Error! Reference source not found.**, more than half of the Town's assets are rated as condition 3 (Average) or better. To keep the condition of the assets at the same standard, the Town needs to ensure adequate funding is allocated to the maintenance, renewal and upgrade of the assets.

[1] IPWEA, 2015, IIMM, Sec 2.5.4, p 2|80.

5 Levels of Service

Levels of Service is currently an area for the Town to improve the management of infrastructure assets. It is recognised that the Town will need to refine its Levels of Service to ensure they are measurable in practice and enhance the Town's ability to gain data driven insights.

Levels of Service are defined in terms of Customer Levels of Service (the asset service outcome received by the end user) and Technical Levels of Services (the intervention criteria defined as operational). Currently, the service levels provided in this AMP are based on:

- Legislative requirements;
- Corporate and strategic goals;
- Information obtained from expert advice on asset condition and performance capacity; and
- Historical practices.

Further development and refinement of Levels of Service to address and meet the needs, requirements and expectations of the community is noted in section **Error! Reference source not found. Error! Reference source not found.**. It is expected that future service levels will be based on consultation with key stakeholders to ensure that asset service objectives are met, and the design and standard of assets match the needs of end users. Levels of Service will also reflect user expectations for reliability, quality and quantity of service as well as safety and risk factors.

5.1 Legislative Requirements

There are many legislative requirements relating to the management of assets. Some of these include:

Table 4: Legislative Requirements

Legislation	Requirements
Australian Accounting Standard AASB116	Reporting on asset condition and consumption to Councilors, management and the community.
Environment Protection Act 1994	An act to provide protection of the environment
Heritage Act 2004	Provides for and encourages the conservation of heritage places
Integrated Planning and Reporting Framework and Guidelines 2010	Asset Management Plans should be developed as informing Strategies to allow a local government to set priorities within its resourcing capacity and deliver short, medium and long term community priorities and aspirations in their Corporate Business Plan.
Local Government Act	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long term financial plan supported by asset management plans for sustainable service delivery.
Main Roads Act 1930	An Act to consolidate and amend the law relating to and making provision for the construction, maintenance, and

	supervision of highways, main and secondary roads, and other roads, the control of access to roads and for other relative purposes.
National Disability Discrimination Act	Provides protection against discrimination based on disability
Occupational, Safety and Health Act 2020	Regulation of activities and the provision of services relating to public health
Town of Cambridge Local Government and Public Property Local Law 2017	Provides the regulation, control, management and use of public property in the Town.

5.2 Customer Research and Expectations

The Town regularly undertakes research into community expectations as part of the creation and updating of the Strategic Community Plan (SCP). Most recently, the Town undertook a Community Scorecard survey in 2022. Selected results from this survey are shown in **Error! Reference source not found.** below.

Table 5: Community Scorecard 2022 Results

Performance Ratings	Satisfaction Level				
	Excellent	Good	Okay	Poor	Terrible
Footpaths, trails and cycleways	10%	36%	32%	13%	9%
Building and maintaining local roads	9%	37%	27%	11%	16%
Playgrounds, parks and reserves	29%	45%	20%	4%	3%

Based on the comments provided by the community during the survey, the following key themes were identified

- Poor lighting on local streets
- Address safety concerns with Ruislip Street and the intersection of Jersey Street and Grantham Street
- Improve maintenance and renewal of playgrounds and playgrounds areas
- Better infrastructure for cyclists.

5.3 Strategic and Corporate Goals

The AMP was prepared under the direction of the Strategic Community Plan 2023 – 2033, Corporate Business Plan (2023/24 – 2026/27), Asset Management Policy and reflects the goals and aspirations of the current Council term. In addition, the key strategic objectives related to the infrastructure assets are detailed below.

Vision
A naturally beautiful Town that connects our vibrant community and thriving local economy from inner city to beach.

Mission
We will maintain and enhance our very liveable suburbs, their streetscapes and character and our vibrant activity centres through strategic, efficient management of resources and an enhanced community experience.

Outcomes			
Outcome 1 **Our People** A community that supports wellbeing, connection, and inclusion.	**Outcome 2** **Our Economy** An attractive destination to visit, full of opportunities and thriving businesses.	**Outcome 3** **Our Environment** An urban forest, that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces.	**Outcome 4** **Our Town** A transparent organisation that drives performance with leadership and integrity.

Strategic objectives			
Connectedness and capacity building Encourage social connection by providing opportunities for the community to meet, socialise and collaborate. **Places for people** Together with our community, plan, create and activate neighbourhoods that are distinctive, welcoming and accessible **Culture, arts and Heritage** Celebrate our culture, arts and heritage to retain the Town's unique character.	**Visitor economy** Attract visitors to the Town by providing exceptional experiences and iconic destinations. **Partnerships and connections** Develop strategic partnerships and relationships to ensure our community is well-serviced.	**Sustainability and climate change** Improve the Town's environmental sustainability and adapt to climate change.	**Continuous improvement and organisational performance** Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability. **Community engagement** Engage with the community to build partnerships, increase community capacity, inform and provide transparency in decision making

5.4 Customer Levels of Service

Customer Levels of Service measures how the customer receives the service and whether value to the customer is provided. Customer levels of service measures used in the AMP are:

- **Quality:** How good is the service…what is the condition or quality of the service?
- **Function:** Is it suitable for its intended purpose…is it the right service?
- **Safety:** Is the service safe?
- **Availability:** Building maintained to ensure availability?
- **Responsiveness:** Response times to normal and urgent customer request.

The current and expected service levels are detailed in **Error! Reference source not found.**.

Table 6: Levels of Service

Asset	Expectation	Performance Measure Used	Performance Target	Service Level Performance

Roads and Lanes	Well maintained, safe and accessible roads and lanes, with little to no cracking	Frequency of road sweeping	6-8 weeks	Maintain
		% of roads and lanes rated as condition 5 (very poor)	10% of roads rated as condition 5 (very poor)	Maintain
		Frequency of road and lane inspections	5 years	Maintain
	Responsive to maintenance requests by the communities	Average time to respond to requests	Within 5 working days of request	Maintain
	Renewal of surface in accordance with asset management principles	Frequency of resurfacing	25 years	Maintain
Footpaths and Cycle Paths	Paths are kept smooth, clean, and with no obstructions from overhanging vegetation	Inspections per year	1 per year	Maintain
	Timely intervention to optimise costs over the life cycle	Time to respond to hazard requests	<5 hours	Increase
Drainage	Network are cleaned and maintained to a high standard to minimise the risk of flooding and damage	% of pits educated each year	100% of pits	Maintain
		Time to respond to requests	5 days	Maintain
	Efficient replacement program of old drainage pits, covers and pipes	Replacement of drainage infrastructure occurs before useful life is reached	80 years	Maintain
	Timely intervention to optimise costs over the life cycle	Maintenance program completed within timeframe and on budget	100% completed within timeframe and on budget	Maintain
Street Furniture	Bus Stops have upgraded hardstand that meets universal access standards of PTA	Work alongside PTA to upgrade bus stops in the Town	Upgrade 2 bus shelters per year	Maintain

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	Small number of Town owned streetlights converted to LED to minimise cost	Perform an audit on Town streetlights to identify upgrade needs	1 per year	Increase
Car Parks	Well maintained car parks with legible parking line marking	Average age of resurfacing car parks	30 years	Maintain
		Parking lines are renewed	3 years	Maintain
	Well-lit at night	Number of inspections each year	1 per year	Increase
Parks and Reserves	Well maintained parks and reserves for active and passive recreation	Customer complaints	< 5 per year	Maintain
	Waterwise irrigation systems in line with our water allocation and Waterwise accreditation while providing good healthy turf and garden condition.	Irrigation system checks	Weekly	Maintain
	Well maintained built assets that provide amenity to our parks for passive and active recreation to increase activation and participation in open spaces.	Community survey	90% satisfaction	Maintain

5.5 Technical Levels of Service

Supporting the customer service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities to best achieve the desired customer outcomes and demonstrate effective performance.

Technical service measures are linked to the activities and annual budgets covering:

- Operations – the regular activities to provide services (e.g. opening hours, cleansing, mowing grass, energy, inspections, etc.

- Maintenance – the activities necessary to retain an asset as near as practicable to an appropriate service condition. Maintenance activities enable an asset to provide service for its planned life (e.g. road patching, unsealed road grading, building and structure repairs),
- Renewal – the activities that return the service capability of an asset up to that which it had originally (e.g. road resurfacing and pavement reconstruction, pipeline replacement and building component replacement),
- Upgrade/New – the activities to provide a higher level of service (e.g. widening a road, sealing an unsealed road, replacing a pipeline with a larger size) or a new service that did not exist previously (e.g. a new library).

Service and asset managers plan, implement and control technical service levels to influence the customer service levels.[2]

It is important to monitor the service levels provided regularly as these will change. The current performance is influenced by work efficiencies and technology, and customer priorities will change over time. Review and establishment of the agreed position which achieves the best balance between service, risk and cost is essential.

[2] IPWEA, 2015, IIMM, p 2|28.

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6 Future Demand

6.1 Demand Drivers

Drivers affecting demand include things such as population change, regulations, changes in demographics, seasonal factors, vehicle ownership rates, consumer preferences and expectations, technological changes, economic factors, agricultural practices, environmental awareness, etc.

6.2 Demand Forecasts

The present position and projections for demand drivers that may impact future service delivery and use of assets are identified and documented in **Error! Reference source not found.**.

6.3 Demand Impact on Assets

The impact of demand drivers that may affect future service delivery and use of assets are shown in **Error! Reference source not found.**.

Table 7: Demand Drivers

Demand Driver	Present Position (2024)	Projection	Impact on Services
Population	31,133[3]	35,960 by 2031[4]	Moderate impact, noting that the population in the Town has grown by 3.23% since the previous year. This is the largest percentage increase in the last 20 years.
Demographics	The Town's population includes a significant number of senior citizens and a high number of parents / homebuilders with primary / secondary aged school children. The median age of Cambridge is 41 years old. Over 23% of the population of Cambridge are aged 60 and over	The Town has a target of 4,000 dwellings by 2031 to accommodate an approximate growth of 300 additional residents per year and 6,830 dwellings by 2050. This is based on recent trends and responds to the State Government's population growth strategy.	Ageing demographic is likely to continue and there may be shifts in demand and utilisation of specific facility types.
Climate Change	N/A	As noted in the State of the Climate 2022 Report	

3Australian Bureau of Statistics' official Estimated Resident Population (ERP) for the Town of Cambridge Local Government Area.

4 WA Tomorrow Population Forecast Report No. 11

Demand Driver	Present Position (2024)	Projection	Impact on Services
		(Bureau of Meteorology and CSIRO) ▪ Australian temperatures are projected to continue increasing with more extremely hot days and fewer extremely cool days. ▪ The number of days with weather conducive to fire in southern and eastern Australia is projected to increase. ▪ Winter and spring rainfall is projected to decrease across southern continental Australia, with more time spent in drought. ▪ Past and ongoing greenhouse gas emissions mean further warming of ocean temperatures ▪ Sea-level rise and ocean acidification around Australia are projected to continue.	
Increase in Urban Forest (Street Trees)	Council wishes to increase the number of street trees to counteract the urban heat island effects.	Council will identify through condition inspection where trees are causing issues with stormwater, footpaths, roads and kerb assets.	Increase in damage to existing infrastructure assets with potential for trip hazards.
Disability Discrimination Act – footpaths	Compliance varies with connectivity of footpath infrastructure.	Council continues to upgrade the footpath network within available budgets.	Ongoing process in prioritising non-compliant footpaths for renewal.

6.4 Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices can include non-asset solutions, insuring against risks and managing failures. Opportunities identified to date for demand management are shown in **Error! Reference source not found.**.

Table 8: Demand Drivers Management

Demand Driver	Impact on Services	Demand Management Plan
Population	Minor impact however increased growth in adjacent areas does impose demand issues on the Town's facilities	▪ Consider additional / upgraded recreational equipment in parks and reserves. ▪ Maintaining physical levels of service.
Demographics	Ageing demographic is likely to continue and there may be shifts in demand and utilisation of infrastructure assets.	▪ Consider additional bus shelters/ seating on footpaths. ▪ Provide safe networks plan. ▪ Continue traffic management initiatives.
Climate Change	Increasing energy costs may impose a greater burden on the revenue budget. There may be a future cap on carbon emissions. Increasing frequency of severe weather events can cause damage to infrastructure. Future water shortage will have an impact particularly on outdoor sporting facilities.	▪ Consider installing additional drinking fountains in Parks and Reserves. ▪ Upgrade stormwater drainage at critical locations to improve flood resilience. ▪ Sustainability Plan – increase use of recycled materials in pavement construction and maintenance.

6.5 Asset Programs to Meet Demand

The new assets required to meet demand can be acquired, donated or constructed. Funding for new and upgraded assets will come from a variety of sources, including rates, reserve accounts and possible land sales.

Acquiring new assets will commit ongoing operations, maintenance and renewal costs for the period that the service provided from the assets is required. These future costs are identified and considered in developing forecasts of future operations, maintenance and renewal costs for inclusion in the SRP further in Section **Error! Reference source not found.**.

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7 Lifecycle Management Plan

The lifecycle management plan details how the Town plans to manage and operate the assets at the agreed levels of service while managing life cycle costs.

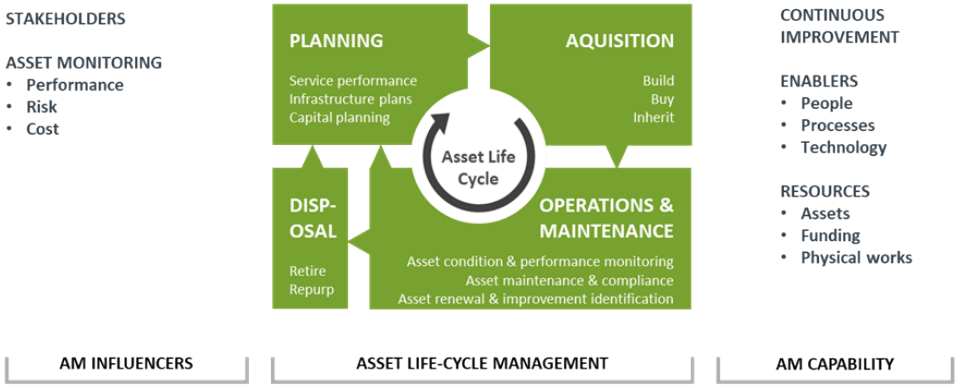

Figure 6: Lifecycle Management Framework

The phases considered for the asset lifecycle are:

- Planning: the planning process required to establish a new or repurposed asset.
- Acquisition: acquiring a new asset through direct purchase, donated (gifted) asset or through a process of design and construction.
- Operations and Maintenance: work activities required to manage assets and maintenance, including management personnel, labour, maintenance management systems and related technologies, administration, and insurance management. Opportunities for asset renewal and improvements are also identified in this phase; and
- Disposal: work activity that decommissions an asset and removes it from the asset register. This activity is triggered when the asset is not required by the Town. Disposal covers sale, abandonment and/or demolition.

7.1 Planning and Acquisition

New works are those that create a new asset that did not previously exist or works which will upgrade or improve an existing asset beyond its current capacity. They may result from growth, social or environmental needs. In some cases, assets may also be acquired at no cost (i.e. donated assets).

New assets and upgrade/expansion of existing assets are identified from various sources such as community requests, Elected Member inputs, proposals identified by strategic plans or partnerships with others.

Projected upgrade/new asset expenditures are summarised in **Error! Reference source not found.**.

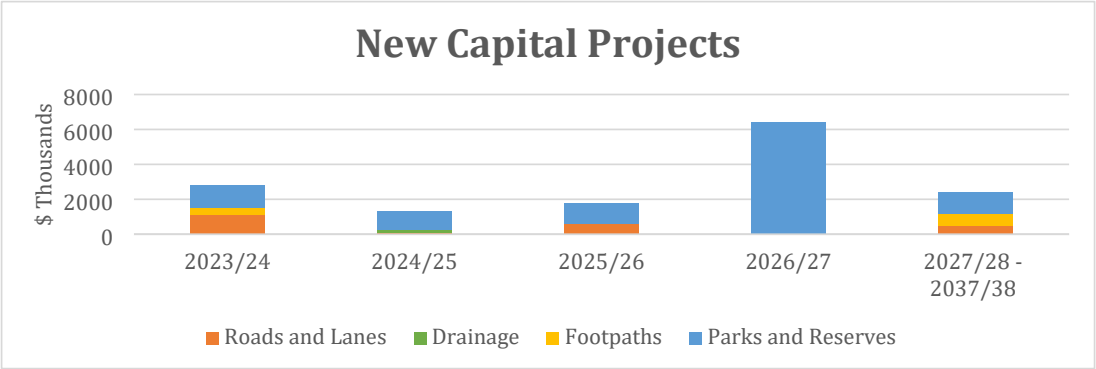

Figure 7: New Capital Expenditure

The Town is committed to upgrading its assets and investing in new assets to ensure its infrastructure asset network continues to meet community expectations. Expenditure on new assets and services in the capital works program will be accommodated in the SRP but only to the extent of the available funds.

7.2 Operations and Maintenance Plan

The Town's infrastructure assets are operated and maintained so they continue to deliver their intended levels of service.

- Operations include regular activities to provide services such as public health, safety and amenities, e.g. cleaning, street sweeping, utilities costs and street lighting.
- Maintenance includes all the planned and reactive works necessary for retaining an asset as near as practicable to an appropriate service condition including the regular on-going work that is necessary to keep assets operating. These activities contribute to ensuring the reliability, efficiency and longevity of all infrastructure assets.
    - Planned maintenance is work that is planned and scheduled often as a preventative measure against failure, activities include inspection, servicing of plant and equipment and cleaning, this may include cyclical maintenance activities (undertaken on a regular cycle).
    - Reactive maintenance is the regular ongoing work that is necessary to keep assets operating, including instances where portions of the asset fail and need immediate repair to make the asset operational again

Historical maintenance expenditure is shown in **Error! Reference source not found.**.

Table 9: Maintenance Expenditure Trends

Year	Maintenance Budget $
2020-21	$6,553,500
2021-22	$7,896,000
2022-23	$8,176,000
2023-24	$7,219,084

Based on previous maintenance expenditure levels, funding has been adequate to meet projected service levels, which may be less than or equal to current service levels. To keep service levels at an acceptable standard the Town needs to ensure projected maintenance expenditure is kept in line with inflation. Failure to do so will result in decreased asset performance.

Future operations and maintenance expenditure is forecast to trend in line with the value of the asset stock as shown in **Error! Reference source not found.**. Note that the costs shown include a 3% allowance for increases in the Building Price Index.

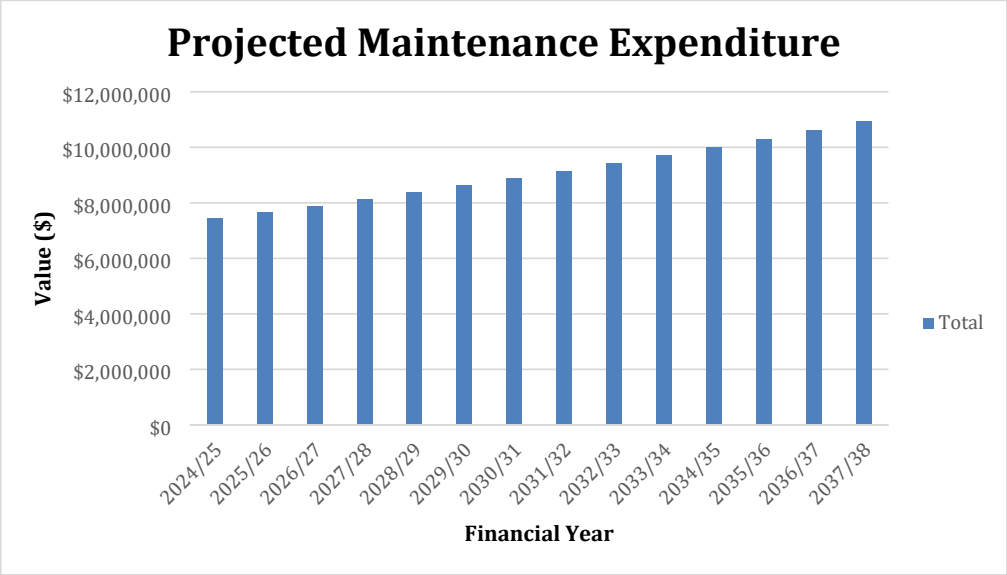

Figure 8: Projected Maintenance Expenditure

7.3 Renewal/Replacement Plan

Renewal and replacement expenditure is major work which does not increase the assets design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is considered to be an upgrade/expansion or new work expenditure resulting in additional future operations and maintenance costs.

Asset renewal and replacement is typically undertaken to either:

- Ensure the reliability of the existing infrastructure to deliver the service it was constructed to facilitate (e.g. replacing a bridge that has a 5 t load limit), or
- To ensure the infrastructure is of sufficient quality to meet the service requirements (e.g. roughness of a road).[5]

It is possible to get some indication of capital renewal and replacement priorities by identifying assets or asset groups that:

- Have a high consequence of failure,
- Have high use and subsequent impact on users would be greatest,
- Have the highest average age relative to their expected lives,
- Have high operational or maintenance costs, and
- Have replacement with a modern equivalent asset that would provide the equivalent service at a savings.[6]

7.4 Disposal Plan

Disposal includes any activity associated with the disposal of a decommissioned asset including sale, demolition, or relocation. Dispose-to-replace will be informed by deficient asset condition or ability to deliver required service levels in a safe, compliant and cost-effective manner.

When the Town recognises assets that are surplus (due to no longer meeting the Council's and/or the communities' requirements), options are explored to reuse the asset for alternate service delivery.

If no appropriate use is found, then the feasibility and affordability of retaining the asset is considered before disposal is decided. The disposal process must achieve the best value for money such that the Town obtains the best possible return for the assets it sells. Any asset components that can be salvaged for future use by the Town are retained.

No infrastructure assets are currently scheduled for disposal over the next 10 years.

[5] IPWEA, 2015, IIMM, Sec 3.4.4, p 3|91.
[6] Based on IPWEA, 2015, IIMM, Sec 3.4.5, p 3|97.

8 Risk Management Plan

The purpose of infrastructure risk management is to document the results and recommendations stemming from the periodic identification, assessment and treatment of risks associated with providing services from infrastructure, using the Towns Risk Management Framework. The Towns Risk Management Framework is aligned with the fundamentals of International Standard ISO 31000:2018 Risk management – Principles and guidelines.

An assessment of risks[7] associated with service delivery from infrastructure assets has identified critical risks that will result in loss or reduction in service from infrastructure assets or a 'financial shock'. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

8.1 Critical Assets

Critical assets are defined as those which have a high consequence of failure causing significant loss or reduction of service. Similarly, critical failure modes are those which have the highest consequences.

Critical assets have been identified and their typical failure mode and the impact on service delivery are as follows:

Table 10: Critical Assets

Critical Assets	Failure Mode	Impact
Light Poles	Metal fatigue or corrosion at base of pole	Potential for public injury.
Seawall - City Beach	Undermining / Overtopping	Flooding, erosion of beachfront.
Golf Course and playing surface Irrigation Network	Network failure	Poor turf quality and reduced income.
Sewer Pumps	Power failure / pump failure	Spillage of effluent onto beachfront.
Playgrounds – Flying Foxes	Wear and tear/vandalism	Potential for public injury.
Drainage – Gross Pollutant Traps	Blocking of screens/filters	Flooding of the local area.

By identifying critical assets and failure modes investigative activities, condition inspection programs, maintenance and capital expenditure plans can be targeted at the critical areas.

8.2 Risk Assessment

The risk management software used to identify and assess risks in the Town is Lucidity.

The Town uses a risk management framework[8] to manage building risks and ensure the following:

[7] Corporate Risk Register
[8] Based on AS3100:2018

- Align risks with the Town's corporate planning activities.
- Establish an integrated, standardised and effective approach to risk management.
- Provide accountability for the management and reporting of risk.
- Support the Town's risk reporting and legislative obligations.

All known risks are regularly reviewed, monitored and reported to the Audit and Risk Committee and Executive Management to ensure that the Town's risk management systems and controls are effective. These reports also detail progress to address prioritised risks and to ensure compliance with the framework is maintained.

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9 Financial Summary

The Town has developed 10-year projected forecasts for infrastructure capital and maintenance costs. The accuracy of these projections is expected to improve over time as further information becomes available on required levels of service and current and projected asset performance.

9.1 Financial Sustainability

Two key indicators for service delivery sustainability that have been considered in the analysis of the services provided by this asset category, these being the:

- Asset renewal funding ratio, and
- Medium term budgeted expenditures/projected expenditure (over 10 years of the planning period).

9.1.1 Asset Renewal Funding Ratio

Asset Renewal Funding Ratio 77%

The ratio above determines whether additional capital investment for drainage systems, paths, furniture and equipment will be required. This ratio fluctuates over time and is not considered to reflect any adverse trend. It is calculated by measuring capital expenditure on renewal or replacement of assets relative to the rate of depreciation of assets for the same period. The ideal asset renewal funding ratio should be between 90-110%. A ratio greater than 110% indicates that the Town may be over investing in renewal and replacement of its assets. A ratio of less than 90% indicates that the Town may be under investing in renewal and replacement of its assets. Over the coming years the Town aims to increase this ratio closer to 85-90%.

The Asset Renewal Funding Ratio is an important indicator and illustrates that over the next 10 years the Town expects to have 77% of the funds required for the optimal renewal of assets. The forecast renewal works along with the proposed renewal budget, and the cumulative shortfall, is provided in **Error! Reference source not found.**.

Table 11: Asset Renewal Funding Ratio

Asset Class	Renewal Expenditure (based on 2023)	Renewal Required Outlays (10 years Average Moloney Modelling)	Asset Renewal Funding Ratio
Transport	$3,682,891	$4,560,203	81%
Parks	$2,849,870	$3,965,433	72%

9.2 Funding Options and Strategy

Funding for assets is provided from the budget and long-term financial plan. The Towns' infrastructure funding sources include:

- User fees and charges
- Revenue
- Rates
- Subsidies or grants from Federal and State governments
- Contributions from property developers for infrastructure upgrades required as a result or development
- Reserves held by the Town; and
- Loans.

The financial strategy of the Town determines how funding will be provided, whereas the AMP communicates how and when this will be spent, along with the service and risk consequences of differing options. Therefore, financial performance is measured in the AMP.

9.3 Valuation Forecasts

Asset values are forecast to increase as additional assets are added to the infrastructure asset class. Additional assets will generally add to the operations and maintenance needs in the longer term. Similarly additional assets will also require additional costs due to future renewals. Any additional assets will also add to future depreciation forecasts.

Under the Australian Accounting Standard (AASB) 116 requirements, the Town is required to reevaluate assets at a rate of minimum once every 4 years. This will help align the values of the existing assets with the addition of the acquired assets to the current value.

9.4 Accounting and Financial Data Sources

The Town currently uses the TechnologyOne financial system. TechnologyOne is an integrated system, used for all financial and accounting activities.

The system operates on a Windows platform, with most employees of the Town having regulated access on a needs basis. The Finance department generally operates the system, with other departments utilising it for project creation, capitalisation, revaluations, purchasing, invoicing, budget control, and reporting. Records are generally at a fairly high level.

The *Local Government (Financial Management) Regulations 1996* require the following accounting principles be met:

- Unless otherwise specified by the regulations, a council, council subsidiary or regional subsidiary must ensure that all accounting records, accounts and financial statements are prepared and maintained in accordance with all relevant Australian Accounting Standards.
- A council, council subsidiary or regional subsidiary must undertake a revaluation of all material non-current assets in accordance with the requirements of AASB 116.

9.5 Key Assumptions Made in Financial Forecasts

In compiling this AMP, it was necessary to make some assumptions. This section details the key assumptions made in the development of this AMP and should provide readers with an understanding of the level of confidence in the data behind the financial forecasts.

Key assumptions made in this asset management plan are:

- The Town's rates will increase by 3% each year as outlined in the SRP, ensuring planned asset expenditure is able to be met.
- Levels of service are maintained over the life of the AMP.
- Age of Stormwater assets is assumed, based on when suburbs were constructed.
- Condition of majority of stormwater and wastewater network is assumed, as it has not been inspected.
- The remaining useful lives of the asset groups are determined from the current valuations, (component level). The useful lives need to be regularly assessed and reviewed and the accuracy improved, based on real time assessments of asset deterioration.

9.6 Forecast Reliability and Confidence

For effective asset and financial management, it is critical that the information is current and accurate. Data confidence is classified on a A - E level scale as provided in ***Error! Reference source not found.***.

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Table 12: Data Confidence Grading System

Confidence Grade	Description
A Very High	Data based on sound records, procedures, investigations and analysis, documented properly and agreed as the best method of assessment. Accuracy < 2%
B High	Data based on sound records, procedures, investigations and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and reliance is placed on unconfirmed reports or some extrapolation. Accuracy ± 2-10%
C Medium	Data based on sound records, procedures, investigations and analysis which is properly documented but has minor shortcomings for example the data is old, some documentation is missing and reliance is placed on unconfirmed reports or significant extrapolation. Accuracy ± 10-25%
D Low	Data based on uncertain records, procedures, investigations, and analysis which is incomplete or unsupported, or extrapolation from a limited sample for which grade A or B data is available. Accuracy ± 25-50%
E Very Low	Data based on unconfirmed verbal reports and/or cursory inspection and analysis

The estimated confidence level for and reliability of data used in this AMP is Level C - Medium. This confidence level is based on an assessment of following the data sources:

Table 13: Data Confidence Assessment for Data used in Infrastructure AMP

Data		Confidence Assessment	Comment
Demand drivers		Reliable	Based on current Council strategies including the Strategic Community Plan
Growth projections		Reliable	WA Tomorrow Population Forecast Report No. 11
Operations expenditures		Reliable	Directly sourced from finance system.
Maintenance expenditures		Reliable	Directly sourced from finance system.
Projected renewal expenditures	Asset values	Reliable	Based on unit values from various sources (Invoices, Rawlinsons etc.) and recorded in TechnologyOne.
	Asset residual values	Not applicable	No asset residual values have been used in this AMP.
	Asset useful lives	Reliable	Based on most recent condition audit and asset valuation.
	Condition modelling	Uncertain	Further analysis and condition modelling has yet to be completed.
	Defect repairs	Reliable	Based on most recent condition audit.
Upgrade / new expenditures		Uncertain	Only based on conceptual knowledge and design data.
Disposal expenditures		Reliable	Based on known conditions.

10 Asset Management Improvement Plan

The Town recognises areas of their planning processes that require future improvements to ensure effective asset management and informed decision making. The Town strives to continually develop and improve its knowledge, systems and processes and strategies to ensure it is providing the level of asset management necessary to manage the community's assets competently, responsibly and sustainably, now, and into the future. The improvement plan generated from this AMP is provided in **Error! Reference source not found.**.

Table 14: Asset Management Improvement Plan

Task No	Task	Responsibility	Resources Required	Timeline
1	Mobile IT integration – Staff to be set up with mobile devices to update asset information, works management and customer requests.	IT and AM	Contracted out Estimated $15,000	2024/25
2	Implementation of integrated Asset management system that links to finance	IT	Contracted out Estimated $1000k	2023/24
3	Update all Asset management plans with the input from all departments.	AM	Internal AM team	2023/24 – 2024/25
4	Implement Budget tracking and forward works planning for maintenance.	AM	Internal AM team	2023/24 – 2024/25
5	Implementation of integrated project management system that links to finance and assets	IT	Contracted out Estimated $1000k	2023/24 – 2026/27
6	Create and formalise community engagement plan to ensure projects meet the community expectations and are value for money	CS	Contracted out Estimated $5k	2023/24 – 2024/25
7	Asset Handover process improvements	AM	Internal AM team	2023/24 – 2024/25
8	Develop Level of Service measurables that relate directly to each of the AMP objectives	AM	Internal AM team	2026/27
9	Undertake data collection to ensure that all nominated Level Service measurements are collated and reported.	AM	Internal AM team	2026/27

10.1 Monitoring and Review Procedure

This AMP will be reviewed during annual budget planning processes and amended to show any material changes in service levels and/or resources available to provide those services as a result of budget decisions.

The AMP will be updated annually to ensure it represents the current service level, asset values, projected operations, maintenance, capital renewal and replacement, capital upgrade/new and asset disposal expenditures and projected expenditure values incorporated into the SRP.

A more extensive review and update will occur at a minimum of every four years to ensure the AMP is integrated with the Town's Corporate Business Plan and Strategic Community Plan.

10.2 Performance Measures

The effectiveness of the AMP can be measured in the following ways:

- The degree to which the required projected expenditures identified in this AMP are incorporated into the long-term financial plan.
- The degree to which 1–5-year detailed works programs, budgets, business plans and corporate structures take into account the 'global' works program trends provided by the AMP.
- The degree to which the existing and projected service levels and service consequences (what we cannot do), risks and residual risks are incorporated into the Strategic Plan and associated plans.
- The Asset Renewal Funding Ratio achieving a target of 1.0.

11 References

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- Town of Cambridge Corporate Business Plan 2023/24-2026/27
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Buildings Asset Management Plan 2024-2034

Town of Cambridge

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1. Executive Summary

1.1 The purpose of the plan

The purpose of this Asset Management Plan (AMP) is to review the current and ongoing cost of providing building assets and support the future delivery of building assets that meet the requirements of the community and end users within the available budget.

1.2 Building Portfolio

The Town provides buildings, in partnership with the community and numerous external stakeholders, for the delivery of services to the community. The Building AMP encompasses 101 buildings, classified as follows:

Table 1: Building Portfolio

Asset category	Number of buildings
Community recreation facilities	28
Recreation and cultural facilities	33
Town commercial buildings	4
Town operational facilities	18
Public convivences / changerooms	18
Total	**101**

The building assets have a replacement value of over $133 million[1].

1.3 Level of Service

Present funding levels are sufficient to continue to provide existing services at current levels in the medium term. The levels of service outlined in this plan are based on:

- Information obtained from expert advice on asset condition and performance capacity;
- Strategic and corporate goals; and
- Legislative requirements.

The levels of service documented in the AMP therefore aim to reflect the current levels of service provided.

1.4 Future Demand

The main demand drivers have been identified as:

- Increased population;
- Changes in population demographics;
- Changing community expectations; and
- Environmental sustainability.

[1] The majority of the buildings portfolio was valued in 2020 and is due for revaluation in 2025.

These will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand, and demand management practices.

1.5 Lifecycle Management Plan

The projected outlays necessary to provide the services covered by this AMP includes operations, maintenance, renewal and upgrade of existing assets over the 10-year planning period is approximately $97.6 million. The forecast expenditure comprises, on average, the following:

- Operational $2.5 million pa;
- Maintenance $1.5 million pa;
- Renewal $4.6 million pa; and
- Upgrade / new $1.07 million pa.

1.6 Financial Summary

The Asset Renewal Funding Ratio is an important indicator and illustrates that over the next 10 years the Town expects to have 82.8% of the funds required for the optimal renewal of assets.

Asset Class	Required Renewal Expenditure (10 years) AMP	Planned Renewal Outlays (10 years) LTFP	Asset Renewal Funding Ratio
Buildings	$46,421,889	$38,432,000	82.8%

Ideally, the asset renewal funding ratio should be as close to 95%-100% as possible, as this indicates that the Town is appropriately funding and delivering the entirety of its required capital program as outlined in the AMP.

1.7 Asset Data Management

The Town information systems to manage assts include:

- TechnologyOne FinanceOne.
- TechnologyOne Enterprise Asset Management.
- Intramaps GIS.
- Internal asset management team.
- Internal asset management working groups.
- External consultants and contractors.

1.8 Asset Management Improvement Plan

The Town is consolidating the improvements gained through the transition to TechnologyOne. The first focus will be on integrating the asset data with other systems within the Town. Then, as the historical asset data matures, the Town will begin to utilise the tracking and reporting capabilities of this new system with a view to enable measuring and tracking of all identified level of service indicators.

2. Introduction

2.1 Background

The Town of Cambridge is the custodian of assets held on behalf of the community. The Town manages assets to support delivery of services directly or indirectly to the community and aims to deliver effective asset management practices across the lifecycle of the asset portfolio. The Buildings Asset Management Plan (AMP) has been developed to:

- Support Town's Asset Management Policy and Strategic Asset Management Plan (SAMP).
- Manage the cost, risk, and performance of building assets in an efficient and effective manner; and
- Report on the financial sustainability and value of building assets including lifecycle analysis, financial forecasts, valuation, and funding.

Infrastructure costs consume a large part of the Town's budgets and can have a significant impact on resources. Therefore, asset management must be integrated with the Town's overall financial and planning framework. The key planning documents include:

- Town of Cambridge Strategic Community Plan 2023-2033
- Town of Cambridge Corporate Business Plan 2023/24-2026/27
- Town of Cambridge Strategic Resource Plan 2024-2038
- Town of Cambridge Disability and Access Inclusion Plan 2023-2028

2.2 Purpose

Asset management planning is a comprehensive process to ensure the delivery of services is being provided in a financially sustainable manner. This Building AMP details information about building assets including actions required to provide an agreed level of service in the most cost-effective manner while outlining associated risks. The AMP defines the services to be provided, how the services are provided and what funds are required to provide the services over a 10-year planning period.

The purpose of this AMP is to:

- Ensure building assets are managed in a long-term and sustainable manner;
- Define management strategies for building assets to a level of service that is aligned with the Town's operational and community needs;
- Ensure compliance with regulatory requirements, and
- Justify the need for funding to provide the required levels of service.

2.3 Scope

The AMP covers building assets owned and/or managed by the Town. The building assets in scope are categorised as:

- Community recreational facilities;
- Recreational and cultural facilities;
- Town commercial buildings;
- Town operational buildings; and
- Public conveniences/changerooms.

Building assets that do not belong to the above categories and/or assets created/acquired outside of the Town are out-of-scope.

2.4 Organisational Context

The Town's organisational structure for service delivery of buildings assets is shown in Figure 1.

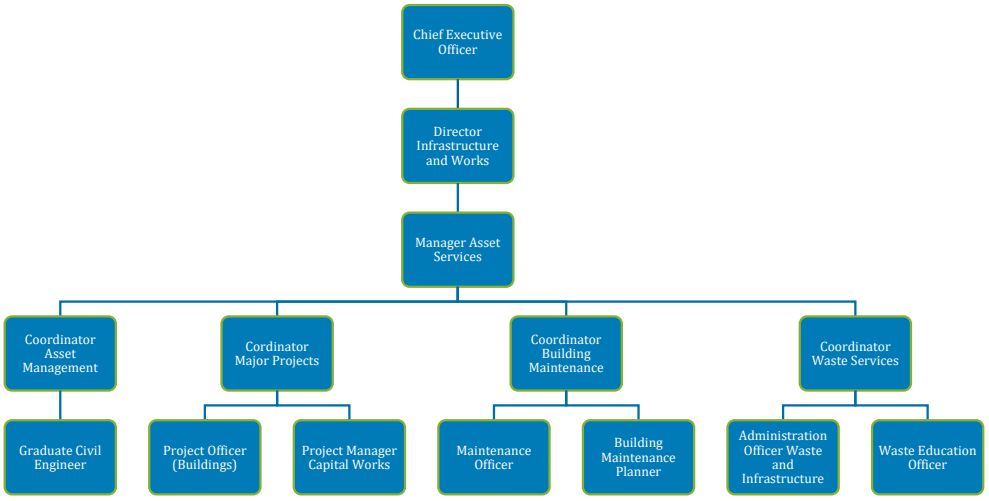
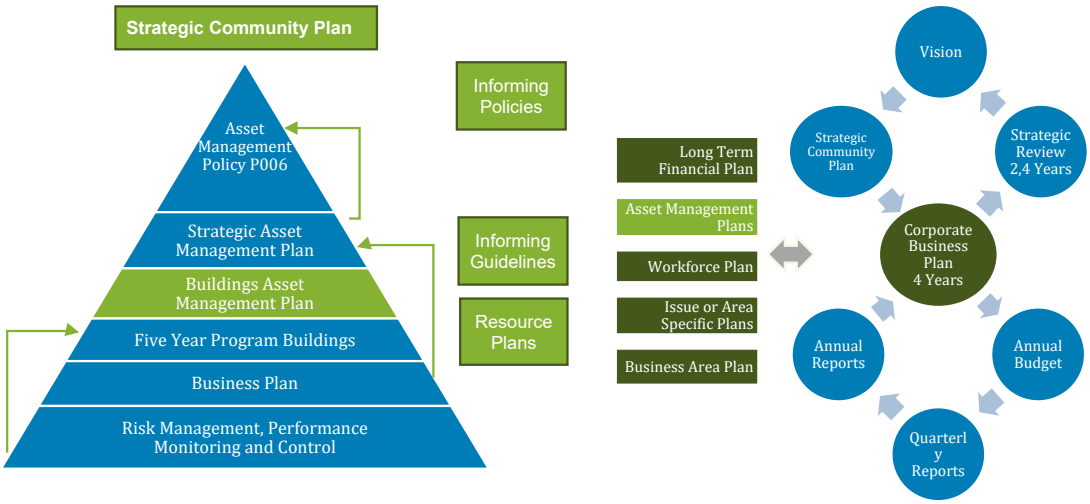


Figure 1: Organisational structure for managing building assets.

This Buildings AMP sits below the SAMP and informs the forward resource planning for building assets.

Figure 2: Document hierarchy and context



2.5 Asset Management Objectives

The asset management objectives are provided in **Error! Reference source not found.**, which describes their alignment to the Corporate Business Plan and how they are addressed in this AMP.

Table 2: Building Asset Management Objectives

Strategic priority	Asset management objectives	How they are addressed in the AMP
Our People Connectedness and capacity building Encourage social connection by providing opportunities for the community to meet, socialise and collaborate. **Places for people** Together with our community, plan, create and activate neighbourhoods that are distinctive, welcoming and accessible **Culture, arts and Heritage** Celebrate our culture, arts and heritage to retain the Town's unique character. **Our Economy** Visitor economy Attract visitors to the Town by providing exceptional experiences and iconic destinations. Partnerships and connections Develop strategic partnerships and relationships to ensure our community is well-serviced	Manage building portfolio that is responsive to change, supports community expectations and needs	▪ AMP details levels of service ▪ Levels of service respond to community expectation ▪ Stakeholders identified and engaged, and expectations documented
Our Environment: **Sustainability and climate change** Improve the Town's environmental sustainability and adapt to climate change	Ensure compliance with relevant legislation, policies, and strategies.	▪ AMP defines relevant compliance requirements and climate change targets
Our Town **Continuous improvement and organisational performance** Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability **Community engagement** Engage with the community to build partnerships, increase community capacity, inform and provide transparency in decision making	Drive a sustainable whole-of-life approach to asset management.	▪ AMP provides approach for the decision framework to ensure the optimal lifecycle costing
	Apply consistent, evidence based decision-making processes to support long term sustainability of assets.	▪ AMP supports comprehensive asset register to support informed decision-making ▪ AMP outlines major expenditure decisions that are prioritised
	Manage assets in financially prudent manner.	▪ AMP with a long-term expenditure and funding established to maintain levels of service ▪ AMP gives priority to maintenance and renewal of existing assets over new build ▪ AMP supports asset value and annual depreciation recognised in Town's financial accounts

Strategic priority	Asset management objectives	How they are addressed in the AMP
	Maximise asset performance, reliability, and availability by ensuring they are appropriate, and maintenance is fit-for-purpose.	▪ AMP articulates requirements to ensure assets are best available for operations
	Develop and implement systems, processes, and procedures for complete and accurate data.	▪ AMP supports comprehensive asset information (condition, performance etc) captured
	Build capability with competent staff and implement asset management roles and responsibilities with sufficient resources.	▪ Responsibilities and accountabilities measure defined ▪ Adequate training provided

3. Strategic Asset Management Framework

There are defined connections, in terms of 'top-down' and 'bottom-up' planning between strategic asset management (Asset Management Policy and SAMP) and AMPs as shown in Figure 3. It illustrates how a 'line of sight' should be maintained between legislative requirements, community needs and Council's strategy through to lifecycle activities undertaken directly on the assets.

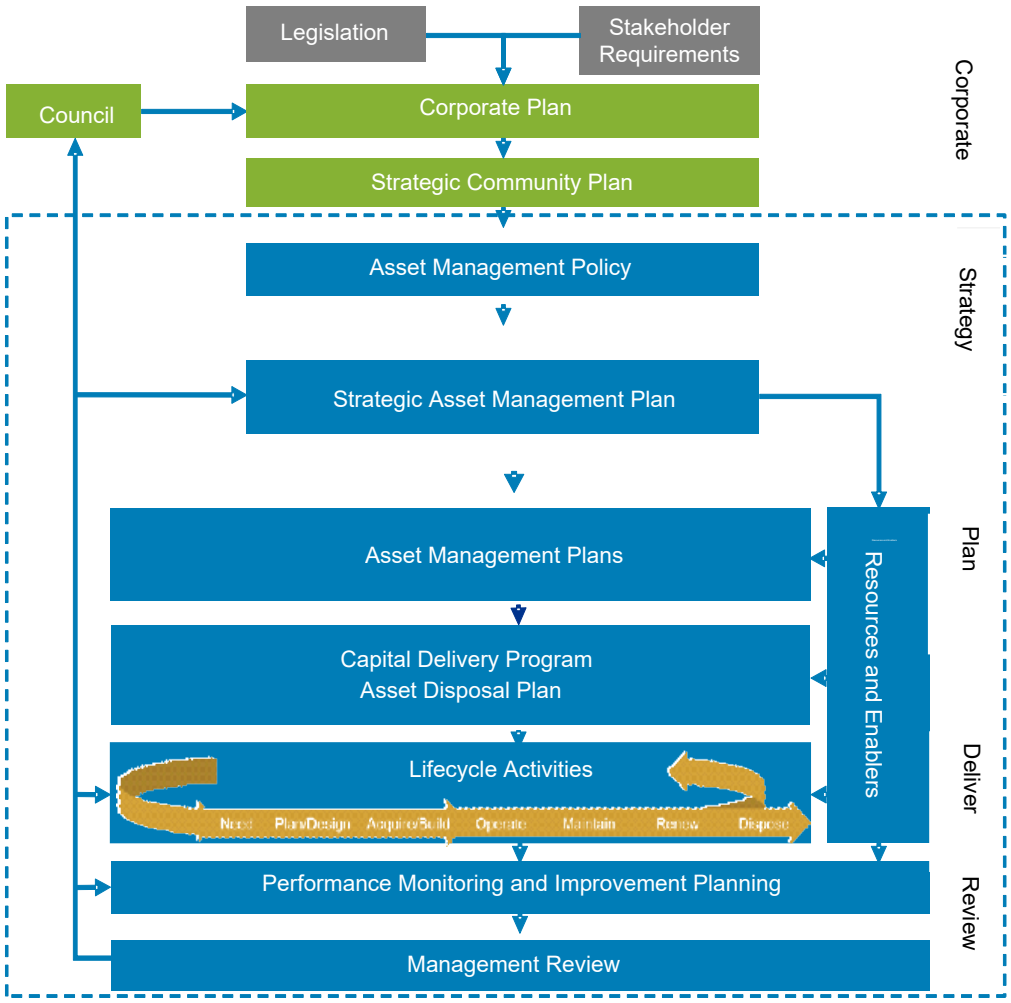


Figure 3: Asset Management Strategic Framework

Figure 3 illustrates the critical role that the asset management strategy plays in providing value and in aligning the Town's needs with building asset needs. The Town has clearly articulated its vision and strategic priorities in the Corporate Business Plan.

- Stakeholder requirements are captured in community engagement.
- The current Corporate Plans include:
    - Strategic Community Plan;

- Corporate Business Plan;
- Strategic Resource Plan;
- Capital Works Program; and
- Disability, Access and Inclusion Plan.

- Annual reporting of corporate KPIs against the Town's strategic priorities.

4. Asset Portfolio Summary

4.1 Asset Portfolio and Valuation

The building assets provide the Town with the resources it requires to undertake a range of services for the community. This section provides a summary of the type and state of assets covered by this AMP. A summary of the Town's building assets, including their replacement value is summarised in **Error! Reference source not found.**.

Table 3: Buildings portfolio replacement values[2]

Asset category	Number of buildings	Replacement value
Community recreation facilities	28	$37,396,806
Recreation and cultural facilities	33	$57,945,000
Town commercial buildings	4	$7,900,000
Town operational facilities	18	$25,064,554
Public convivences / changerooms	18	$5,483,000
Total	**101**	**$133,789,360**

Overall, the replacement value of the Town's building assets has increased significantly (33%) since 2020, as the result of new buildings acquisition including:

- Alderbury Sportsground Pavilion;
- Lake Monger Community Shed;
- Lake Monger SE Toilets;
- Wembley Golf Course Machinery Shed; and
- Wembley Golf Course Workshop.

4.2 Asset Age

The age profile of the Town's buildings is provided in **Error! Reference source not found.** using an average of the commission date of the building category, with an assumption that the useful life of a building will be 50 years. This gives a high-level view of the remaining useful life the Town's building portfolio. The future remaining useful life is also determined based on condition of the buildings at an asset component level.

Table 4: Building portfolio age summary.

Year	Number of buildings	Range
1900-1973	17	>50 years
1974-1993	14	30-50 years
1994-2013	47	10-30 Years
2014-2024	23	0-10 Years

[2] The majority of building assets were last valued in June 2020, and are due for revaluation in 2025.

4.3 Asset Condition

Approximately eight (8) Structural Assessments are undertaken each year, with a view that each building will be independently reviewed at least once every 10 years. Buildings are prioritised and selected for review based on observed needs and condition. This assessment is carried out at an elemental level (by material, in each room, of each area, of each building). It encompasses the entire building by breaking the assessment into the following predominant component areas:

- Building structure;
- Building exterior;
- Internal fit out;
- Mechanical services;
- Electrical services; and
- Hydraulics.

Table 5: Condition rating

Rating	Scale	Description
1	Excellent	Providing a very high level of service. Only planned maintenance required.
2	Good	Good condition with no indicators of any future obsolescence and providing a good level of service. Minor maintenance required plus planned maintenance.
3	Average	Aged and in average condition providing an adequate level of service. No signs of immediate or short-term obsolescence. Significant maintenance required.
4	Poor	Will need to renew, upgrade or dispose in near future.
5	Very Poor	Below an acceptable level of service. Requires renewal/upgrade immediately within the following year or so.

Error! Reference source not found. identifies the buildings that are not currently in use. No buildings have been identified for demolition.

Table 6: Buildings not in use

Asset	Reason
City Beach Lookout Tower	Safety concerns, likely to require substantial remediation works to enable use.
Swanage Avenue Toilets	Current not fit for use. Future re-purposing to be considered.
35 Boronia Crescent	Lease with Telstra has ended. Building is currently unused.
City Beach Gardeners Shed	TBD

4.4 Asset Capacity and Performance

To achieve the desired service and performance levels, the following standards, guidelines and criteria are applied to the asset's maintenance, renewal, and upgrade program:

- Acts;
- Regulations and Mandatory Standards;
- Code of Practice and Non-Mandatory Standards;
- Australian Standards; and
- Industry Standards and Guidance Notes (e.g. IPWEA Infrastructure Guidelines).

Capacity is influenced by current and future demand, data acquired through audits, customer requests, maintenance inspections and condition inspections used to identify performance deficiencies. These are also determined using data relating to customer usage as well as their feedback on the assets being provided. In addition, typical data to

inform building performance evaluations include running costs, energy efficiency, function, risk and accessibility. Capacity reviews are measured through surveys and engagement with the community.

Currently, the Town measures community perceptions of capacity and performance of buildings through the customer service requests that relate to buildings. These measures are discussed further in **Error! Reference source not found. Error! Reference source not found.**.

The Town's buildings are measured against a set of performance requirements detailed in Section **Error! Reference source not found. Error! Reference source not found.**. Asset capacity and performance assessments must be undertaken prior to:

- Any non-like for like acquisition;
- Any major replacement program; and
- Undertaking long term financial forecasts.

Where performance deficiencies are identified, they are addressed through the asset renewal and capital works program.

5. Levels of Service

The Levels of Service is currently an improvement area for the Town to improve the management of building assets. It is recognised that the Town will need to refine its Levels of Service to ensure they are measurable in practice and enhance the Town's ability to gain data driven insights.

Levels of Service are defined in terms of Customer Levels of Service (the asset service outcome received by the end user) and Technical Levels of Services (the intervention criteria defined as operational). Currently, the service levels provided in this AMP are based on:

- Legislative requirements;
- Corporate and strategic goals;
- Information obtained from expert advice on asset condition and performance capacity; and
- Historical practices.

It is expected that future service levels will be based on consultation with key stakeholders to ensure that asset service objectives are met, and the design and standard of assets match the needs of end users. Levels of Service will also reflect user expectations for reliability, quality and quantity of service as well as safety and risk factors.

5.1 Legislative Requirements

The Town must comply with various legislation, regulations and standards including but not limited to the requirements detailed **Error! Reference source not found.**.

Table 7: Legislative Requirements

Legislation	Requirement
Local Government Act 1995	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long-term financial plan supported by asset management plans for sustainable service delivery.
Local Government (Administrative) Regulations 1996	Provides an outline of the minimum requirements to meet S5.56(1) of the *Local Government Act 1995*
National Construction Code	Code of practice for providing safe buildings and developing and managing a uniform, national approach to building standards.
Disability Discrimination Act 1992	Provides protection against discrimination based on disability, in this case in connection with access to buildings.
Environment Protection Act 1994	An act to provide protection of the environment.
Heritage Act 2004	Provides for and encourage the conservation of heritage places.
Occupational, Safety and Health Act 1984 and Regulations	Regulation of activities and the provision of services relating to public health
Crown Lands Act 1989	Controls the use and leasing of Crown Land
Integrated Planning and Reporting Framework and Guidelines 2010	Asset Management Plans should be developed as informing Strategies to allow a local government to set priorities within its resourcing capacity and deliver short-, medium- and long-term community priorities and aspirations in their Corporate Business Plan.
Electrical Safety Act 2002	Aims to prevent personal and property damage by electricity incidents and regulate management of electrical safety risks
Building Fire Safety Regulation	Outlines processes for safe building evacuations and compliant fire safety installations in buildings.

Legislation	Requirement
Town of Cambridge Local Government and Public Property Local Law 1999	Provides the regulation, control, management, and use of public property in the Town.
Australian Accounting Standard AASB116	Reporting on asset condition and consumption to Councilors, management and the community.

5.2 Strategic and Corporate Goals

The AMP was prepared under the direction of the Strategic Community Plan 2023 – 2033, Corporate Business Plan (2023/24 – 2026/27), Asset Management Policy and reflects the goals and aspirations of the current Council term. In addition, the key strategic objectives related to the building assets are detailed below.

Vision
A naturally beautiful Town that connects our vibrant community and thriving local economy from inner city to beach.
Mission
We will maintain and enhance our very liveable suburbs, their streetscapes and character and our vibrant activity centres through strategic, efficient management of resources and an enhanced community experience.

Outcomes			
Outcome 1 **Our People** A community that supports wellbeing, connection, and inclusion.	**Outcome 2** **Our Economy** An attractive destination to visit, full of opportunities and thriving businesses.	**Outcome 3** **Our Environment** An urban forest, that is protected and enhanced with tree-lined streetscapes, sweeping coastlines, natural bushland and accessible open spaces.	**Outcome 4** **Our Town** A transparent organisation that drives performance with leadership and integrity.
Strategic objectives			
Connectedness and capacity building Encourage social connection by providing opportunities for the community to meet, socialise and collaborate. **Places for people** Together with our community, plan, create and activate neighbourhoods that are distinctive, welcoming and accessible **Culture, arts and Heritage** Celebrate our culture, arts and heritage to retain the Town's unique character.	**Visitor economy** Attract visitors to the Town by providing exceptional experiences and iconic destinations. **Partnerships and connections** Develop strategic partnerships and relationships to ensure our community is well-serviced.	**Sustainability and climate change** Improve the Town's environmental sustainability and adapt to climate change.	**Continuous improvement and organisational performance** Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability. **Community engagement** Engage with the community to build partnerships, increase community capacity, inform and provide transparency in decision making

5.3 Customer Levels of Service

Customer Levels of Service represents what the Town expects to provide in terms of key customer outcomes including:

- Appropriateness of service.
- Relevance of the service being provided – in terms of demand characteristics, future demographics and where the pressure points are.

Customer Levels of Service measures how the customer receives the service and whether value to the customer is provided. Customer levels of service measures used in the AMP are:

- **Quality:** How good is the service…what is the condition or quality of the service?
- **Function:** Is it suitable for its intended purpose…is it the right service?
- **Safety:** Is the service safe?
- **Availability:** Building maintained to ensure availability?
- **Responsiveness:** Response times to normal and urgent customer request.

The current and expected customer service levels are provided in **Error! Reference source not found.**. Like the Technical Levels of Service, several performance measures are not currently tracked and reported on. This is a known gap and is discussed further in Section **Error! Reference source not found.** Asset Management Improvement Plan.

Table 8: Customer Levels of Service

Performance Category	Levels of Service	Performance Measure	Target Performance	Current Performance
Quality	Ensure that buildings are clean, inviting and safe for user groups and are free from major defects and faults including vandalism and graffiti related issues	No. of customer requests relating to building maintenance Building condition and defects.	80% customer satisfaction Zero high and safety compliance defects	Increase
Function	Buildings are suitable for their current use - fit for purpose and operationally efficient.	Customer service requests relating to usage and availability	Above a weighted average of 8	Increase
Safety	Facilities are maintained in a safe condition and hazards are identified and managed.	Buildings meet regulatory standards and provide the facilities for their intended use. Number of reported injuries linked to Council Buildings	Building is 100% compliant. < 5 injury per annum	Compliant
Availability	Buildings are available in terms of condition for public use all year round	No. of buildings closure due to degraded asset condition	< 2 per annum	Compliant
Responsiveness	Response time to customer requests	Time taken to close requests	> 80% of all requests adequately responder to within target	Target met

5.4 Technical Levels of Service

Technical Levels of Service support the customer service levels and are operational (technical) measure of performance. These technical measures relate to the allocation of resources to service activities to best achieve the desired customer outcomes and demonstrate effective performance.

The Town has several technical performance measures that are not currently measured and reported on. This is a known gap and is discussed further in Section **Error! Reference source not found.** Asset Management Improvement Plan. The Town's Technical Levels of Service is provided in **Error! Reference source not found.**.

Table 9: Technical Levels of Service

Performance Category	Levels of Service	Performance Measure	Target Performance	Current Performance
Quality	Buildings in fair / good condition	Independent reviews Condition assessment every three years	70% in fair to good condition	Valuation appraisals undertaken every 5 years. Condition assessments undertaken every 10 years.
Function	Assets are fully operational.	Consistent functionality of all building assets unless as a result of programmed works or failure as a result of unforeseen circumstances	95%	Target met
	Maintenance response	Reported defects actioned within defined timeframes	80% compliance	Target met
	Ensure facilities are safe	Legislative compliance	100% compliance	100% Compliant
Maintenance	Maintain buildings by planned maintenance.	Percentage of maintenance undertaken as a result of planned repairs	>65%	Target met
Compliance	Compliance with the National Construction Code and related technical standards (structural adequacy, access/egress, firefighting, lighting & ventilation)	All new work and significant refurbishment to comply with current standards	100% compliant for all new works	100% compliant

5.5 Service Exclusions and Trade-offs

The decisions made in adopting this AMP are based on the objective to achieve the optimum benefits from the available resources.
There are some operations and maintenance activities and capital projects that are unable to be undertaken within the next 10 years. These include:

- Reconstruction of completely dilapidated heritage sites and structures.
- Provision of any services contractually leaser responsibilities.
- Provision of Council operations and maintenance resources (including personnel) to support non-Council sites.

Where compliance activities cannot be sufficiently completed, the assets will be taken out of service, creating a service impact rather than a non-compliance event. Failure to materially meet maintenance and inspection requirements will be risk assessed to ensure residual risk is within the Town's risk appetite. Where residual risk is excessive, the assets will be taken out of service, creating a service impact.

6. Future Demand

The AMP responds to anticipated future demands. To do so, it is essential to forecast the needs and demands of the community and to develop approaches to ensure the building assets meet these needs.

6.1 Demand Drivers

Drivers affecting demand include population change (both resident and transitory), new legislative and regulations requirements, changes in demographics, consumer preferences and expectations, technological changes, economic factors, agricultural practices, environmental awareness and climate change, etc.

These drivers may impose more demands on the Levels of Service provided by the existing building assets. For example, changes in demographics and recreational activities will have an ongoing effect on recreational buildings and facilities. Similarly, an ageing population will mean greater need for the senior citizen and aged care facilities and universal access.

6.2 Demand Forecasts and Impact

The present position and projections for demand drivers that may impact future service delivery and use of assets were identified and are provided in **Error! Reference source not found.**.

Table 10: Demand Drivers, Projections, and Impact on Services

Demand Driver	Present Position (2024)	Projection	Impact on Services
Population	31,1333	35,960 by 2031[4]	Moderate impact, noting that the population in the Town has grown by 3.23% since the previous year. This is the largest percentage increase in the last 20 years.
Demographics	The Town's population includes a significant number of senior citizens and a high number of parents / homebuilders with primary / secondary aged school children. The median age of Cambridge is 41 years old. Over 23% of the population of Cambridge are aged 60 and over	The Town has a target of 4,000 dwellings by 2031 to accommodate an approximate growth of 300 additional residents per year and 6,830 dwellings by 2050. This is based on recent trends and responds to the State Government's population growth strategy.	Ageing demographic is likely to continue and there may be shifts in demand and utilisation of specific facility types.
Environmental Impacts	Deliver the Town's Climate Change and Biodiversity Strategies	Reduce carbon emissions from Council buildings and services to net zero by 2030. Reduce energy consumption and carbon emissions from homes and buildings in Cambridge.	Increasing energy costs may impose a greater burden on the operating budget. There may be a future cap on carbon emissions. Increasing frequency of severe weather events can cause damage to buildings. Future water shortage will have an impact particularly on outdoor sporting facilities.
Legislative Requirements	Buildings constructed and maintained according to current legislation.	Buildings constructed and maintained	Higher costs, particularly with older buildings. OH&S risk (asbestos, accessibility) and public liability risk.

3Australian Bureau of Statistics' official Estimated Resident Population (ERP) for the Town of Cambridge Local Government Area.

4 WA Tomorrow Population Forecast Report No. 11

Demand Driver	Present Position (2024)	Projection	Impact on Services
		according to current legislation.	
Customer Expectation	N/A	N/A	Increasing expectations of customers on the nature, use and quality of services may result on increased building operational and maintenance costs.

6.3 Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices can include non-asset solutions, insuring against risks and managing failures. Opportunities identified to date for demand management are shown in **Error! Reference source not found.Error! Reference source not found.** Further opportunities will be developed in future revisions of this asset management plan.

Table 11: Demand Management Plan Summary

Demand Driver	Impact Requiring Mitigation	Demand Management Plan
Population Growth	▪ Increase in usage from existing services and demand for new services	▪ Monitor utilisation rates and improve reporting to assist with the decision making for the acquisition of new assets to suit a growth in demand for services. Renew before new concept, including upgrading and extending existing facilities. ▪ Ensure flexibility of design to allow facilities to adapt to changing user needs. Encourage sharing of existing buildings (multiple use functions) to optimise usage. ▪ Ensure adequate capital asset renewal funding in long term financial plan.
Aging Population	▪ Provide facilities to meet changes in demand	▪ Review strategic plans to guide future planning including facilities use and function to meet current and projected requirements. ▪ Provide facilities to meet changes in demand including rationalisation of facilities in accordance with building hierarchy and needs.
Climate Change	▪ Increased power requirements ▪ Increased water usage ▪ Increased insurance costs	▪ Ensure from planning stages that design encompasses environmentally sustainable development, align to sustainability targets. ▪ Invest in ongoing improvement of building asset environmental performance including promoting sustainable practices and complying with net zero carbon standards, where applicable. ▪ Implement energy saving measures and sustainable construction in new and existing buildings. ▪ Consider generation of energy in alternative ways to reduce both carbon emissions and operating costs. ▪ Apply Whole Life Costing to ensure development of sustainable, flexible and affordable new buildings.
Legislative requirements	▪ Changes to minimum standards for environmental, community safety, operational health and safety, accessibility, liability, etc.	▪ Develop implementation strategies and plans, to comply with all legislative requirements. ▪ Improvement of access to all facilities, wherever possible, to meet the increasing requirements of the National Construction Code (not retrospective).

Demand Driver	Impact Requiring Mitigation	Demand Management Plan
Changing community expectations	▪ Revised minimum levels of service, revised functionality requirements.	▪ Undertake community surveys and targeted stakeholder consultation to understand expectations and needs. ▪ Consider revising minimum levels of service and functionality requirements in consultation with the community.

6.4 Asset Class Program

The new assets required to meet demand may be purchased, donated or constructed. Acquiring new assets will commit the Town to ongoing operations, maintenance, and renewal costs for the period that the service provided from the assets is required. These future costs are identified and considered in developing forecasts of future operations, maintenance, and renewal costs for inclusion in the SRP.

6.5 Environmental Sustainability

The Town aspires to increase their focus on environmental and sustainability initiatives to ensure a positive impact on the community. Further consultation with the Council and community is required to determine Town's future direction on decarbonisation and energy targets.

The impacts of climate change can have a significant impact on building assets and the services they provide. In the context of asset management planning process, climate change can be considered as both a future demand and a risk. How climate change will impact on building assets can vary significantly depending on the location and the type of services provided, as will the way in which the Town responds and manages those impacts.

As a minimum, the Town will consider how to manage existing assets given the potential climate change impacts, and how to incorporate environmental sustainability in asset acquisitions. Current practices and future opportunities for improvement with regards to the achievement of environmental sustainability have been identified. The Town is committed to the following initiatives:

- Maintaining Waterwise Council status issued by the Water Corporation.
- Retrofitting water fixtures and appliances in council asset to more efficient alternatives.
- Continuing to conduct annual water audits on Council assets, including Bold Park Aquatic Centre.
- Highest 14 energy consuming sites have 100% renewable energy installed.
- Continue implementing the Building Energy Efficiency Program including LED replacement, solar installation, efficient air conditioning, evacuated heat tubes.
- Pilot emerging technology, such as battery storage, within at least one council asset to further improve energy efficiency. Wembley Golf Course Driving Range is currently being considered for installation of a battery storage solution.
- Installing monitoring devices to monitor energy use including time of use and renewable generation.
- Energy Efficiency program is in place across the organisation and facilities. Energy audits were performed at Wembley Golf Course and Bold Park Aquatic Centre.

Initiatives for future consideration include a review of buildings for climate resilience, development of energy performance and decarbonisation targets, and further aligning to state government targets. Building environmental sustainability into assets will have the following benefits:

- Assets will withstand the impacts of climate change;
- Services can be sustained; and
- Assets that can endure effects of climate change may potentially lower the lifecycle cost and reduce their carbon footprint.

7. Lifecycle Management Plan

The lifecycle management plan details how the Town plans to manage and operate the assets at the agreed levels of service while minimising asset lifecycle costs.

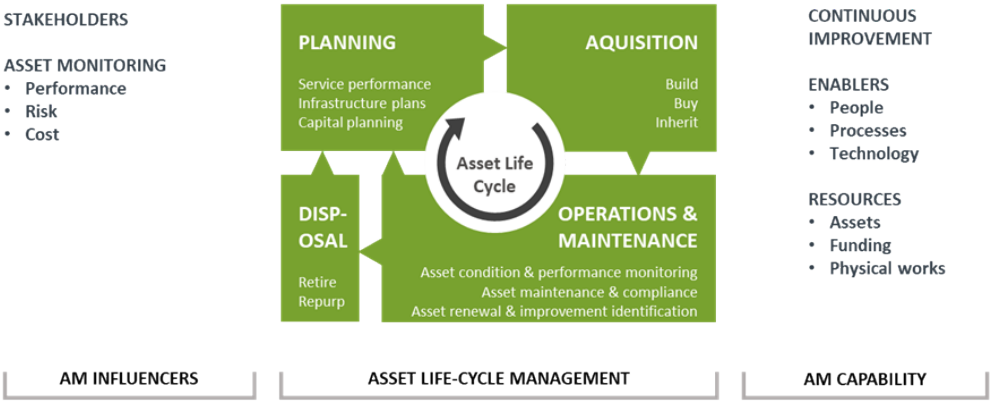


Figure 4: Lifecycle Management Framework

The phases considered for the asset lifecycle are:

- Planning: the planning process required to establish a new or repurposed asset.
- Acquisition: acquiring a new asset through direct purchase, donated (gifted) asset or through a process of design and construction.
- Operations and Maintenance: work activities required to manage assets and maintenance, including management personnel, labour, maintenance management systems and related technologies, administration, and insurance management. Opportunities for asset renewal and improvements are also identified in this phase; and
- Disposal: work activity that decommissions an asset and removes it from the asset register. This activity is triggered when the asset is not required by the Town. Disposal covers sale, abandonment and/or demolition.

7.1 Planning and Acquisition

Where increased capacity is requested, a needs/demand analysis must be conducted. A needs assessment is also conducted at the time of asset renewal. The needs assessment assesses if alternative options may be suitable, based on:

- If the asset is still in use regularly; and
- If the asset provides additional functionality.

New construction works are those that create a new asset that did not previously exist or works which will upgrade or improve an existing asset beyond its existing capacity (including major refurbishments). They may result from growth, social or environmental needs, or due to inadequacy of existing assets. In some cases, assets may also be acquired at no cost (i.e. donated assets).

The Town has an established selection criteria to assess new assets and significant upgrade works. New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor/community requests, proposals identified by strategic plans or partnerships with others. Candidate proposals are inspected to verify need and to develop a preliminary estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programs. The priority ranking criteria is detailed in **Error! Reference source not found.**.

Projected upgrade/new asset expenditures for the buildings group are summarised in **Error! Reference source not found.**.

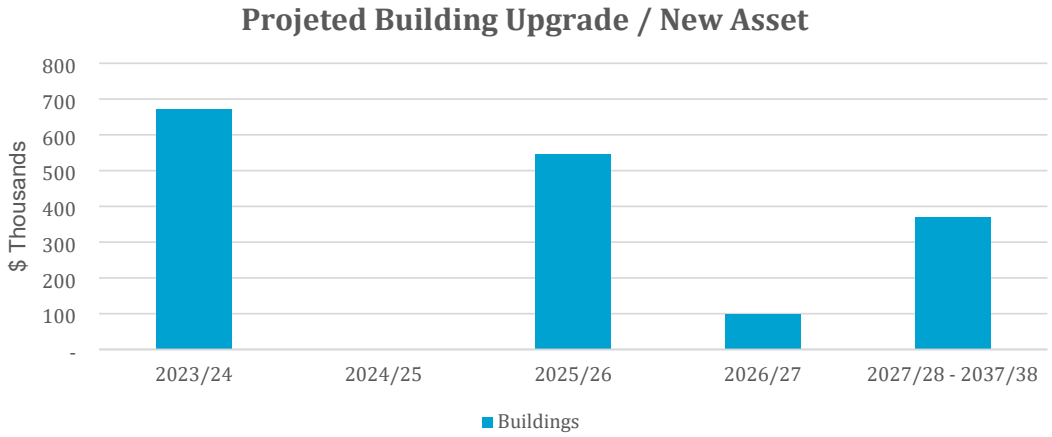


Figure 5: Projected Capital Upgrade/New Asset Expenditure

The Town is committed to upgrading its assets and investing in new assets to ensure the building portfolio continues to meet the communities' expectations. The projected upgrade/new capital works program is shown in **Error! Reference source not found.**. Expenditure on new assets and services in the capital works program will be accommodated in the SRP plan but only to the extent of the available funds.

This phase in the asset lifecycle involves all the project planning, feasibility (including business case), design inputs and technical design activities to transition to the project delivery phase. Design considerations for new assets include features that maximise facility performance, minimise facility risk and minimise the ongoing cost of ownership.

Table 12: Consideration Summary for Asset Planning and Design

Consideration	Description
Capacity and functional requirements	Estimate usage of proposed constructed asset
Whole of life cost	Preference to renewal and refurbish rather than new builds
Environmental	Integrate environmental sustainability/resilience in design
Equality impact	Ensure accessibility and amenities for staff and users

The method of procurement applied to the acquisition of buildings varies according to the best market approach to ensure the most cost-effective outcome. Options include:

- purchasing from another government entity;
- purchasing on the open market;
- construction;
- repurposing an existing building;
- leasing; and
- developer donated.

Where new assets or modifications are made to existing assets, an asset handover process is the final phase of the project delivery process. This is a formal process that ensures that the project being inherited by the Town meets the requirements for future operations and maintenance (e.g. maintenance plans, commissioning information, as-constructed plans, etc).

7.2 Operations and Maintenance

The Town's building assets are operated and maintained so they continue to deliver their intended levels of service.

- **Operations** include regular activities to support utilisation. Operations include regular activities to provide services such as public health, safety and amenity. Typical operational activities include management of utility costs (e.g. electricity, rates), cleaning and security including patrols.

- **Maintenance** includes all the planned and reactive works necessary for retaining an asset as near as practicable to an appropriate service condition including regular ongoing day-to-day work necessary to keep assets operating. These activities contribute to ensuring the reliability, efficiency and longevity of building assets.

    - Planned maintenance is work that is planned and scheduled often as a preventative measure against failure, activities include inspection, servicing of plant and equipment and cleaning, this may include cyclical maintenance activities (undertaken on a regular cycle) such as replacing air conditioning filters or repainting.

    - Reactive maintenance is the regular ongoing work that is necessary to keep assets operating, including instances where portions of the asset fail and need immediate repair to make the asset operational again, e.g. refrigerant leak from the air conditioning unit due to expansion valve failure.

Planned maintenance

Planned maintenance approach for buildings assets has not yet been developed holistically. There are service and maintenance contracts in place that, through a service schedule, address recurring asset performance issues recognised during condition assessment. The identification of defects is currently undertaken through annual inspections based on identified needs. If the issues identified are minor and urgent, they are flagged for reactive maintenance.

Intervention levels currently do not exist for building components as the approach to monitoring their performance is predominantly reactive.

Reactive maintenance

Requests for reactive maintenance are identified primarily through customer complaints. All customer complaints are responded to within 10 working days, as per the Town's Customer Service Charter. Resolution times will vary depending on the priority of the work. There is a priority framework embedded within reactive maintenance to ensure optimal utilisation of budgets and resources as described below:

- Priority 1 (P1) Immediate action required (within 48 hours)
  A building asset failure with immediate impact to service delivery capability or high risk of injury to occupants to be actioned by the Town immediately upon notification for rectification within the shortest possible timeframe and with regard to the nature of the defect and the location of the building. Priority 1 is always related to WHS.

- Priority 2 (P2) Urgent action required (within five days)
  A building asset failure with deferred impact to service delivery capability or risk of injury to occupants to be actioned by the Town in a timely manner upon notification for rectification within the timeframes defined and with regard to the nature of the defect and the location of the building.

- Priority 3 (P3) Routine defect (within 25 days)
  To be prioritised for action within available budget or included in planned maintenance program.

In the cases of Leases, there can be separate agreed timeframes for resolution of maintenance issues which may vary from the above.

The Town defines a maintenance model for building assets that is managed through Enterprise Asset Management (TechnologyOne). Maintenance is prioritised using the following criteria: legislative requirements, community impact and safety.

Table 13: Operational and Maintenance Activities

Category	Type of work order	Description
Planned	Planned maintenance	Pre-planned maintenance to optimise the utilisation of assets.
Reactive	Urgent	Works that need to be done ASAP to avoid major risks to the Town.
	Unplanned Unbudgeted (UP + UB)	Unexpected, identified works for which budget needs to be sought.
	General (reactive) maintenance	Identified works raised by staff or through inspections to maintain the assets.

Three new buildings were planned for 2023/24 and one new building is planned for 2026/27. These buildings will require a small increase to the maintenance and operations budget to meet the expectations of the community.

Operational costs including water and energy are anticipated to continue to increase. The Town will consider various sustainability and energy efficiency measures in existing and upgraded facilities to minimise costs and environmental impact.

It should be noted that these financial allocations are based on the current level of funding being kept constant with the Consumer Price Index 3%. Maintenance is funded from the operating budget, where available.

7.3 Renewal

Renewal and replacement expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is considered to be an upgrade/expansion or new work expenditure resulting in additional future operations and maintenance costs.

Currently, assets requiring renewal are identified from estimates of remaining life and building inspections from which cost estimates for renewal are prepared, prioritised and scheduled in future works programs. Assets requiring renewal/replacement are identified from capital renewal expenditure projections from the Town's Enterprise Asset Management system, TechnologyOne.

Asset renewal and replacement is typically undertaken to:

- Ensure the reliability of the existing building asset to deliver the service it was constructed to facilitate (e.g. replacing a HVAC).
- Ensure the asset is of sufficient quality to meet the service requirements.

Several factors are considered by the Town when determining if an asset should be replaced or undergo a significant renewal process. The Town identifies assets or asset groups that:

- Have a high consequence of failure;
- Have high use and subsequent impact on users would be greatest;
- Have the highest average age relative to their expected lives;
- Are identified in the AMP as key cost factors;
- Have high operational or maintenance costs; and
- Have replacement with a modern equivalent asset that would provide the equivalent service at a savings[5]

Deferred renewal and replacement i.e. those assets identified for renewal and/or replacement and not scheduled in capital works program are to be included in the risk analysis process in the risk management plan.

[5] Based on IPWEA, 2015, IIMM, Sec 3.4.5, p 3|97.

The Town has identified several buildings with service deficiencies, which will require replacement within the next 10 years. **Error! Reference source not found.** below details the identified buildings that do not meet service requirements and have been scheduled for replacement.

Table 14: Buildings recommended to be replaced.

Asset	Reason for Replacement
McLean Park Toilet & Changeroom	Asset at end of life. Identified in the disability access audit scheduled
Henderson Park Toilet & Changeroom	Asset at end of life. Capital renewal and replacement work program scheduled
Cowden Park Toilets	Asset at end of life. Capital renewal and replacement work program scheduled

Renewals and replacement expenditure in the capital works program will be accommodated in the long-term financial plan.

The SAMP provides a 15-year forecast of predicted renewal expenditure and notes it is significantly more than what is currently being allocated to buildings, which means the Town has not been allocating and spending sufficient funds for the building assets. This is considered a potential risk and could have a significant impact on the Town's liability with the estimated annual average renewal demand for the first five years of $6,099,835.

7.4 Disposal

Disposal includes any activity associated with the disposal of a decommissioned asset including sale, demolition, or relocation. Dispose-to-replace will be informed by deficient asset condition or ability to deliver required service levels in a safe, compliant and cost-effective manner.

When the Town recognises assets that are surplus (due to no longer meeting Council's and/or the communities' requirements), options are explored to reuse the asset for alternate service delivery. If no appropriate use is found, then the feasibility and affordability of retaining the asset is considered before disposal is decided. The disposal process must achieve best value for money such that the Town obtains the best possible return for the asset it sells. Any potential sale of building and land must consider strategic value of each. Any asset components that can be salvaged for future use by the Town are retained. The Town is developing a Land Strategy which will provide future guidance on disposal of land and building assets.

Assets are only of value to the Town as long as they continue to cost effectively support the delivery of the Town's services. Assets that are no longer required or are surplus to needs should be disposed of promptly. Methods of disposal employed by the Town for building assets include:

- Sale;
- Relinquish lease; or
- Demolish – only if there is a WHS risk.

No building assets are currently scheduled for disposal over the next four years.

8. Risk Management

The Town recognises that risk management is an integral part of sound asset management practices. The Town has a revised Risk Management Framework that will be used to underpin all decision making and will be integrated into the asset management system, procedures, guidelines, and work instructions in future.

8.1 Summary of Critical Building Issues

A summary of the known critical buildings issues is provided in Table 15**Error! Reference source not found.**.

Table 15: Known Critical Building Issues

Building	Description of Issue	Treatment Plan
City Beach Civic Center	Reapplication of waterproofing membrane required	4-year service unit plans 2023-2027
Leederville Town Hall[6]	Roof leak issues requiring major remedial works	Further investigation planned in 24/25
Administrative Centre	Roof leak issues requiring major remedial works	Further investigation planned in 24/25
City Beach Precinct and Surf Club Building	Roof leak issues requiring major remedial works	Capital Projects
Wembley Golf Course	Roof leak issues requiring major remedial works	Further investigation planned in 24/25

8.2 Risk Assessment

The Town uses a risk management framework[7] to manage building risks and ensure the following:

- Align risks with the Town's corporate planning activities.
- Establish an integrated, standardised and effective approach to risk management.
- Provide accountability for the management and reporting of risk.
- Support the Town's risk reporting and legislative obligations.

All known risks are regularly reviewed, monitored and reported, to the Audit and Risk Committee and Executive Management to ensure that the Town's risk management systems and controls are effective. These reports also detail progress to address prioritised risks and to ensure compliance with the framework is maintained.

A summary of key building asset risks and treatment actions is provided in **Error! Reference source not found.Error! Reference source not found.**.

6 State Heritage Listed

7 Based on AS3100:2018

Table 16: Key Building Asset Risks and Treatment Actions

Source	Scenario	Risk treatment
Buildings and structures	Deterioration causing total or partial loss of asset and level of service	▪ Appropriately manage assets and services, including using up-to-date data and processes ▪ Undertake scheduled maintenance and condition audits and necessary works identified and actioned ▪ Maintain appropriate insurances.
	Failure of essential building services through deterioration (electrical, hydraulic, mechanical and fire services)	▪ Ensure legislative compliance ▪ Undertake scheduled maintenance and strategic condition audits and necessary works identified and actioned
	Structural failure	▪ Undertake scheduled maintenance and structural audits and necessary works identified and actioned
	Asbestos and other hazardous materials	▪ Maintain Asbestos Management Plan and Asbestos Register
	Personal injury	▪ Undertake scheduled maintenance and condition audits and necessary works identified and actioned
	Fire	▪ Regular building inspections and tagging of electrical equipment ▪ Emergency management plan ▪ Compliant and effective maintenance of fire detection and suppression equipment
Asset Management Delivery	Inappropriate asset and services management Assets steadily decline resulting in reduced levels of service Assets non-compliant	▪ Maintain skills and system support for appropriate staff ▪ Inspection and maintenance contracts for fire and safety provisions and other legislative compliance are maintained
	Insufficient funding to maintain current levels of service Assets and services deteriorate	▪ Review levels of service and asset management criteria for improved long-term planning ▪ Review funding arrangements and improve alignment with long term financial plans

9. Financial Summary

The Town has developed 10-year projected forecasts for building capital and operating costs. The accuracy of these projections is expected to improve over time as further information becomes available on required levels of service and current and projected asset performance.

9.1 Financial Sustainability

There are two key indicators of sustainable service delivery that are considered in the AMP for the building asset class. These two indicators include:

- Asset renewal funding ratio; and
- Medium term forecast expenditures (10-year planning period).

Asset Renewal Funding Ratio

Asset Renewal Funding Ratio 82.8%

The Asset Renewal Funding Ratio is an important indicator and illustrates that over the next 10 years the Town expects to have 82.8% of the funds required for the optimal renewal of assets. The forecast renewal work along with the proposed renewal budget, and the cumulative shortfall, is provided in **Error! Reference source not found.Error! Reference source not found.**.

Table 17: Asset Renewal Funding Ratio

Asset Class	Required Renewal Expenditure (10 years) AMP	Planned Renewal Outlays (10 years) LTFP	Asset Renewal Funding Ratio
Buildings	$46,421,889	$38,432,000	82.8%

Ideally, the asset renewal funding ratio should be as close to 100% as possible, as this indicates that the Town is appropriately funding and delivering the entirety of its required capital program as outlined in the AMP.

Medium term – 10 year financial planning period

This AMP identifies the projected operations, maintenance and renewal costs required to provide an agreed level of service to the community over a 10-year period. This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

This forecast work can be compared to the proposed budget over the 10 years period to identify any funding shortfall. The forecast required renewal costs over the 10-year period is $4,642,189 average per year.

The proposed (budget) renewal funding is $3,843,178 on average per year giving a 10-year funding shortfall of $799,010.64 per year. This indicates that the planned funding only covers 82% of the forecast costs needed to provide the services documented in this AMP. These calculations exclude maintenance, operations and new/upgrade assets.

Providing sustainable services from infrastructure requires the management of service levels, risks, forecast outlays and financing to achieve a financial indicator of approximately 1.0 for the first years of the AMP and ideally over the 10 year life of the Long-Term Financial Plan.

9.2 Funding Options and Strategy

Funding for assets is provided from the budget and SRP. The Towns' infrastructure funding sources include:

- User fees and charges
- Revenue;
- Rates;
- Subsidies or grants from Federal and State governments
- Contributions from property developers for infrastructure upgrades required as a result or development;
- Reserves held by the Town; and
- Loans.

The financial strategy of the Town determines how funding will be provided, whereas the AMP communicates how and when this will be spent, along with the service and risk consequences of differing options. Therefore, financial performance is measured in the AMP.

9.3 Valuation Forecasts

Asset values are forecast to increase as additional assets are added to the building's asset class. Additional assets will generally add to the operations and maintenance needs in the longer term. Similarly additional assets will also require additional costs due to future renewals. Any additional assets will also add to future depreciation forecasts.

Under the Australian Accounting Standard (AASB) 116 requirements, the Town is required to reevaluate assets at a rate of minimum once every 4 years. This will help align the values of the existing assets with the addition of the acquired assets to a current day value.

9.4 Accounting and Financial Data Sources

The Town currently uses the Technology One financial system. Technology One is an integrated system, used for all financial and accounting activities.

The system operates on a Windows platform, with most employees of the Town having regulated access on a needs basis. The Finance department generally operates the system, with other departments utilising it for project creation, capitalisation, revaluations, purchasing, invoicing, budget control, and reporting. Records are generally at a fairly high level.

The *Local Government (Financial Management) Regulations 1996* require the following accounting principles be met:

- Unless otherwise specified by the regulations, a council, council subsidiary or regional subsidiary must ensure that all accounting records, accounts and financial statements are prepared and maintained in accordance with all relevant Australian Accounting Standards.
- A council, council subsidiary or regional subsidiary must undertake a revaluation of all material non-current assets in accordance with the requirements of AASB 116.

9.5 Key Assumptions Made in Financial Forecasts

In compiling this AMP, it was necessary to make some assumptions. This section details the key assumptions made in the development of this AMP and should provide readers with an understanding of the level of confidence in the data behind the financial forecasts.

- The Town will seek to fully fund required asset renewal requirements into the future.
- Capital renewal programs are developed to maintain the service potential of existing assets.
- Building assets will remain in the Town's ownership throughout the planning period.
- No new or transferred properties are included.
- Operations and maintenance costs are based on historical expenditure and assume there will be no significant increase in the cost of providing these services.

- The remaining useful lives of the asset groups are determined from the current valuations, (component level). The useful lives need to be regularly assessed and reviewed and the accuracy improved, based on real time assessments of asset deterioration.
- All projected financial figures are based on 2023 rates with the inherent assumption then that costs will increase in the future in line with CPI). For Operations and Maintenance, it has been assumed that costs will increase at a the rate of CPI i.e. 3-4% to account for an additional 3% for utilities and 3% p.a. for maintenance.

9.6 Forecast Reliability and Confidence

The forecast costs, proposed budgets, and valuation projections in this AMP are based on the best available data. For effective asset and financial management, it is critical that the information is current and accurate. Data confidence is classified on an A - E level scale as provided in **Error! Reference source not found.**.

*Table 18: Data Confidence Grading System**Error! Reference source not found.***

Confidence Grade	Description
A Very High	Data based on sound records, procedures, investigations and analysis, documented properly and agreed as the best method of assessment. Accuracy < 2%
B High	Data based on sound records, procedures, investigations and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and reliance is placed on unconfirmed reports or some extrapolation. Accuracy ± 2-10%
C Medium	Data based on sound records, procedures, investigations and analysis which is properly documented but has minor shortcomings for example the data is old, some documentation is missing and reliance is placed on unconfirmed reports or significant extrapolation. Accuracy ± 10-25%
D Low	Data based on uncertain records, procedures, investigations, and analysis which is incomplete or unsupported, or extrapolation from a limited sample for which grade A or B data is available. Accuracy ± 25-50%
E Very Low	Data based on unconfirmed verbal reports and/or cursory inspection and analysis

The estimated confidence level for and reliability of data used in this AMP is Level C - Medium. This confidence level is based on an assessment of following the data sources:

Table 19: Data Confidence Assessment for Data used in Buildings AMP

Data	Confidence Assessment	Comment
Demand drivers	Reliable	Based on current Council strategies including the Strategic Community Plan
Growth projections	Reliable	WA Tomorrow Population Forecast Report No. 11
Operations expenditures	Reliable	Directly sourced from finance system.
Maintenance expenditures	Reliable	Directly sourced from finance system.
Asset values	Reliable	Based on unit values from various sources (Invoices, Rawlinson's etc.) and recorded in TechnologyOne.

Projected renewal expenditures	Asset residual values	Not applicable	No asset residual values have been used in this AMP.
	Asset useful lives	Reliable	Based on most recent condition audit and asset valuation.
	Condition modelling	Uncertain	Further analysis and condition modelling has yet to be completed.
	Defect repairs	Reliable	Based on most recent condition audit.
Upgrade / new expenditures		Uncertain	Only based on conceptual knowledge and design data.
Disposal expenditures		Reliable	Based on known conditions.

10. Asset Data Management

10.1 Data and Support Systems

The Town uses several asset information systems to support the implementation of this AMP. The key systems include:

- Technology One, EAM
  - Enterprise Asset management - an asset register holding inventory data, GIS location, condition data, valuation data and related documents such as photos.
  - Property and Rating – manages billing and revenue activity.
- Technology One, P & R (underway)
  - Property and Raring Request Manager - Used for management of work orders. Building maintenance history can then be linked to the asset register in TechnologyOne.
- Technology One, ECM
  - Enterprise Content Manager - used to store key documentation and integrates with all other key systems including CES purchasing and General Ledger for workforce management timesheets.
- IntraMaps
  - Geographical Information supports the asset information and allows for the extraction and display of building assets and their corporate data on a geographic map for ease of site identification.

Data maintenance is undertaken by the Town's Asset Management team who review data/assets on an annual program and advise the Finance section of any updates, new or disposed assets as they arise.

10.2 Building Data Hierarchy

The assets covered by this AMP are shown n Table 2. These assets are managed at a subcomponent level as defined in the Town's asset hierarchy. The buildings hierarchy is summarised in **Error! Reference source not found.**.

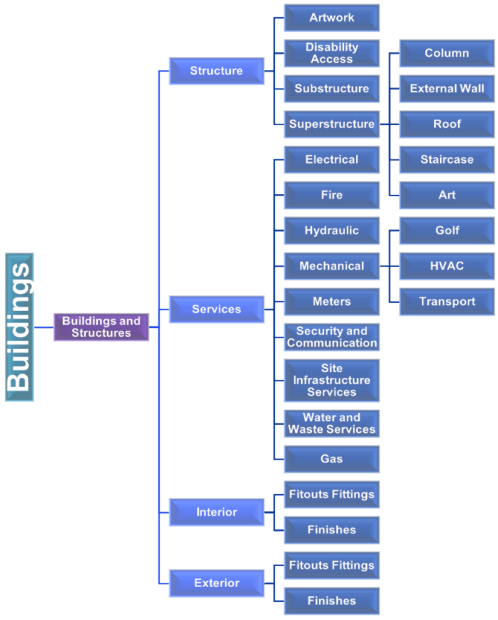


Figure 6: Buildings asset hierarchy

11. Asset Management Improvement Plan

Since the last iteration of the Buildings AMP, the Town has progressed several initiatives to improve asset management practices. Notable strategic initiatives that the Town has advanced over the last five years include:

- Implementation of TechnologyOne – this new system has enabled integration of data across the organisation.
- Completion of the Asbestos Removal Program – this program removed all known, high risk asbestos containing material.
- Addition of four new buildings; Lake Monger Community Shed and South-East Toilets, and Wembley Golf Course Machinery Shed and Workshop Shed.

11.1 Improvement Plan

The Town recognises areas of their planning processes that require future improvements to ensure effective asset management and informed decision making. The Town strives to continually develop and improve its knowledge, systems and processes and strategies to ensure it is providing the level of asset management necessary to manage the community's assets competently, responsibly and sustainably, now, and into the future. The improvement plan generated from this AMP is provided in **Error! Reference source not found.**.

Table 20: Asset Management Improvement Plan

Task No	Task	Responsibility	Resources Required	Timeline
1	Mobile IT integration – Staff to be set up with mobile devices to update asset information, works management and customer requests.		Contracted out Estimated $15,000	2024/25
2	Implementation of integrated Asset management system that links to finance		Contracted out Estimated $1000k	2023/24
3	Disability Access inclusion plan commenced to review non-compliance matters across all Town's Buildings.	Manager Asset Services	Contracted out Estimated $10M	2023/24 – 2026/27
4	Update all Asset management plans with the input from all departments.		Internal AM team	2023/24 – 2024/25
5	Contractor review performed regularly.		Internal AM team	2023/24 – 2026/27
6	Implement Budget tracking and forward works planning for maintenance.		Internal AM team	2023/24 – 2024/25
7	Building maintenance to liaise closely with Property and leasing team.		Internal AM team	2023/24 – 2026/27
8	Implementation of integrated project management system that links to finance and assets		Contracted out Estimated $1000k	2023/24 – 2026/27
9	Create and formalise community engagement plan to ensure projects meet the community expectations and are value for money		Contracted out Estimated $5k	2023/24 – 2024/25
10	Development of a Contract Management training program		Contracted out Estimated $5k	2023/24 – 2024/25
11	Asset Handover process improvements		Internal AM team	2023/24 – 2024/25
12	Develop additional objectives to improvement alignment of the Building AMP with strategic objectives		TBD	2025/26
13	Develop Level of Service measurables that relate directly to each of the BAMP objectives		TBD	2026/27

Task No	Task	Responsibility	Resources Required	Timeline
14	Develop demand modelling to anticipate future building infrastructure requirements		TBD	2025/26
15	Undertake data collection to ensure that all nominated Level of Service measurements are collated and reported.		TBD	2026/27
16	Develop a method for assessment of risks associated with service delivery for infrastructure assets, and associated guidelines.		TBD	2025/26
17	Undertake a Service Level Review to ensure that the current services being provided meet expectations and objectives of the Town.		TBD	2026/27

11.2 Monitoring and Review Procedures

This AMP will be reviewed during annual budget planning processes and amended to show any material changes in service levels and/or resources available to provide those services because of budget decisions.

The AMP will be updated annually to ensure it represents the current service level, asset values, projected operations, maintenance, capital renewal and replacement, capital upgrade/new and asset disposal expenditures and projected expenditure values incorporated into the long-term financial plan.

A more extensive review and update will occur at a minimum of every four years to ensure the AMP is integrated with the Town's Corporate Business Plan and Strategic Community Plan.

11.3 Performance Measures

The effectiveness of the AMP can be measured in the following ways:

- The degree to which the required projected expenditures identified in this AMP are incorporated into the long-term financial plan.
- The degree to which 1–5-year detailed works programs, budgets, business plans and corporate structures take into account the ‘global’ works program trends provided by the AMP.
- The degree to which the existing and projected service levels and service consequences (what we cannot do), risks and residual risks are incorporated into the Strategic Plan and associated plans.
- The Asset Renewal Funding Ratio achieving the target of 1.0.

Town of Cambridge

Definition of Terms and Abbreviations

Term	Description
Annual Budget	A statutory requirement outlining the financial estimates to deliver the Corporate Business Plan
AMP	Asset Management Plan
Asset	Means a resource controlled by an entity as a result of past events and from which future economic benefits are expected to flow to the entity. Infrastructure assets are a sub-class of property, plant and equipment with a life greater than 12 months and enable services to be provided.
Asset Management	Means the systematic and coordinated activities and practices of an organisation to optimally and sustainably deliver on its objectives through the cost-effective lifecycle management of assets
Asset Management Policy	Document (P006) that outlines the Town's asset management objectives, levels of service and integration with Council corporate business and governance arrangements, data systems and long-term financial plans.
Asset Management Strategy	One or more documents that outlines how the local government's asset portfolio will meet the service delivery needs of its communities into the future, enabling the local government's asset management policies to be achieved and ensuring that asset management is established as part of the local government's Integrated Plan.
Asset Register	A record of asset information considered worthy of separate identification including inventory, historical, financial, condition, construction, technical and financial information about each.
BAMP	Building Asset Management Plan
Council	The group of individuals elected to the office of Councillor for the local government by members of the community from within defined local government area districts or wards.
Councillor	An elected member of a local government council, who is an eligible person elected to: (a) represent the interests of electors, ratepayers and residents of the district. (b) provide leadership and guidance to the community in the district. (c) facilitate communication between the community and the council. (d) participate in the local government's decision-making processes at council and committee meetings; and (e) perform such other functions as are given to a councillor by this Act or any other written law.
Fair Value	The amount for which an asset could be exchanged, or a liability settled between knowledgeable, willing parties in an arm's length transaction.

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Term	Description
Levels of Service (LoS)	Means level of service statements that describe the outputs or objectives of an organisation or activity intends to delivery to customers
Lifecycle Cost	The total cost of an asset throughout its life, including planning, design, construction, acquisition, operation, maintenance, and rehabilitation and disposal costs.
Long Term Financial Plan	A ten-year rolling financial plan incorporated into the local government's Corporate Business Plan that activates Strategic Community Plan priorities. Annual Budgets aligned with strategic objectives result from these planning processes.
Planned Maintenance	Work that is planned and scheduled often as a preventative measure against failure.
Reactive Maintenance	Unplanned repair work that is necessary to keep assets operating.
Renewal	Renewal is major work which does not increase the assets design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential.
SAMP	Strategic Asset Management Plan
Upgrade	The enhancement of an existing asset to provide a higher service.

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13.4.2 RFT 2024-03 Cleaning Services

DIRECTORATE:	Infrastructure and Works
AUTHOR:	Mark Mackney (Coordinator Building Maintenance)
AUTHORISER:	Kelton Hincks, Director Infrastructure and Works
AUTHORITY / DISCRETION:	Executive
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	CONFIDENTIAL – RFT 2024-03 Evaluation & Recommendation Report

PURPOSE OF REPORT:

The purpose of this report is to provide the Council with a summary of the responses received for the Request for Tender, RFT 2024-03 Cleaning Services and a recommendation to offer the preferred respondents a contract.

EXECUTIVE SUMMARY:

On 6 April 2024, the Town advertised a tender seeking suitable and experienced Cleaning Services providers for the Town's operational, recreational, and public facilities as specified in the Tender documents for RFT2024-03.

The Contract is for one year, with four one-year extension options, at the Town's discretion. The RFT2024-03 was divided into four separable portions/programs: Category (A) operational buildings, Category (B) public amenities and changerooms, Category (C) coastal toilets and changerooms and Category (D) coastal toilets and changerooms additional Summer cleans from 1 December to 31 May.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That Council APPROVES the award of Contract RFT 2024-03 Cleaning Services to:

1. **Briteshine Pty Ltd for Category A (operational buildings); and**
2. **DMC Cleaning Pty Ltd for Category B, C and D buildings,**

each for one year, with options of four, one-year extensions at the Town's discretion, commencing from 1 July 2024.

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

On 6 April 2024, the Town issued a RFT in the West Australian Newspaper and on the Tenders WA website. Submissions were sought from suitably experienced and qualified contractors for cleaning services.

The RFT had provisions to award up to four separate portions for cleaning services for the Town's operational, recreational, public facilities and additional Summer coastal cleans as specified in the tender documents. The four separate areas, indicated in the executive summary for an initial 12-month period from 1 July 2024 to 30 June 2025:

- Category (A) operational buildings
- Category (B) public amenities and changerooms

- Category (C) coastal toilets and changerooms and
- Category (D) coastal toilets and changerooms additional Summer cleans

DETAILS:
The Contract for Cleaning Services encompasses the cleaning of the Town's operational, recreational, and public facilities as specified in the tender documents. The Contract is for one year, with four one-year extension options, at the Town's discretion.

The scope was broken up into four separable portions to allow the flexibility to award all works to a single provider or award each Category to a different provider if deemed advantageous.

SUBMISSIONS:
Tenderers were invited to submit their offers between 6 April and 8 May 2024. Details of the responses are contained within the table below:

Submission	Respondent
1	Brightmark Group Pty Ltd
2	Briteshine cleaning and maintenance Pty Ltd
3	DMC Cleaning Corporation Pty Ltd
4	Iconic property services Pty Ltd
5	Menzies International Pty Ltd
6	Mission impossible Cleaning Pty Ltd
7	Nessy Cleaning Management Services Pty Ltd
8	Perth Commercial Cleaning Pty Ltd
9	Pickwick Group Pty Ltd
10	Uniting Global Pty Ltd

SELECTION CRITERIA AND RATING SCALE:

Initial Compliance Check: An initial compliance check was conducted by the Panel to identify the submissions that were not conforming with the immediate requirements of the RFT. This included compliance with contractual requirements and provision of requested information.

Iconic Property services Pty Ltd did not comply with the Conditions of Contract as indicated in their submission. The offer form was not filled out correctly which makes this submission non-Compliant.

Uniting Global Pty Ltd was non-compliant as they did not respond to section 3.2.1 Compliance with the conditions of Tendering and Contract and 3.2.2 Compliance with the specification.

Brightmark Group Pty Ltd submitted an incomplete cleaning schedule based on the previous contract locations, making their submission non-conforming.

Qualitative Criteria Assessment: A rating scale is used to score each submission's response to the criteria. The purpose of this is to enable the Panel to accurately assess the ability of each submission to complete the requirements of the RFT. The Panel scored each submission according to the evaluation matrices to assess a total qualitative score for each submission. An assessment of the submissions was performed against the following qualitative criteria:

Qualitative Criteria		Weighting %
1.	Value for Money	25
2.	Demonstrated understanding of the required tasks	25
3.	Capacity to supply goods and/or services	30
4.	Demonstrated record of delivering similar projects	20
	Total	**100**

Price Assessment and Analysis: A price assessment was undertaken for all four categories. The pricing and rankings are based on the respondent's schedule of rates.

Each respondent's schedule of rates was applied to a 'basket of goods' used to represent a theoretical goods and services scenario required under the Contract.

The qualitative scores were plotted against the basket of goods price and the result is shown in the scatter diagram below. The **vertical purple line** represents an acceptable offer with no deficiencies and meets all criterion. The **horizontal red line** represents the pre-tender estimated contract budget for 'the basket of goods".

Briteshine is the best value for money among the providers for category A due to its high consensus score and relatively low contract cost. It offers a near-optimal balance between quality and cost efficiency, making it an excellent choice for the Town. Despite DMC Cleaning having a slightly higher value score, Briteshine's expertise in operational buildings and competitive score combined with its lower cost makes it a better option overall for maximizing value for money.

Figure 1: Category A table presents a comparison of seven conforming and compliant cleaning service providers, Briteshine and DMC stand out, based on their consensus scores and estimated contract costs for a one-year period.

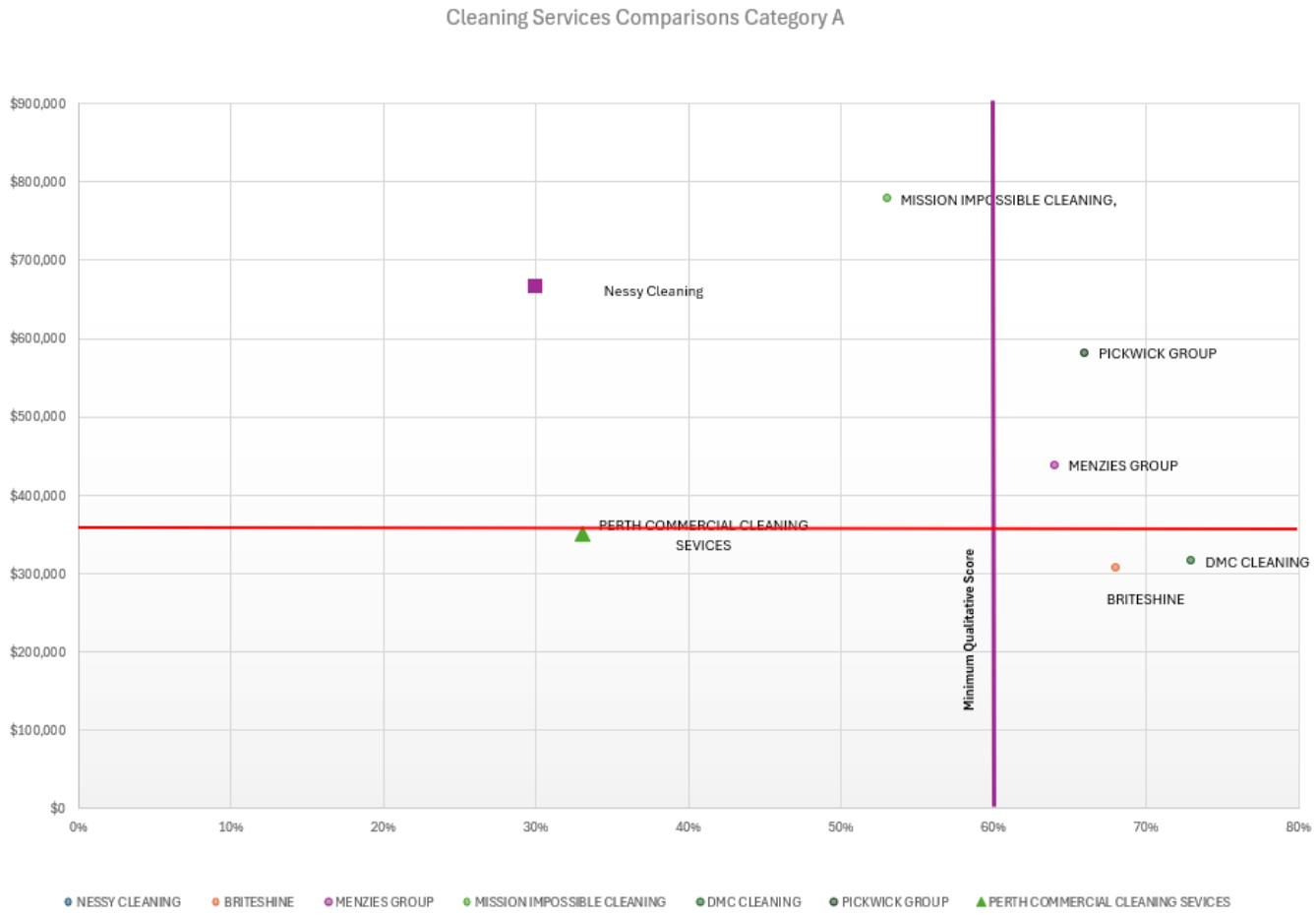


*Figure 1: Category A Value for Money Analysis*2

Figure 2: Briteshine did not submit price schedules for category B, C and D. DMC has the highest qualitative rating as well as being the cheapest price. This makes DMC the clear choice for category B.

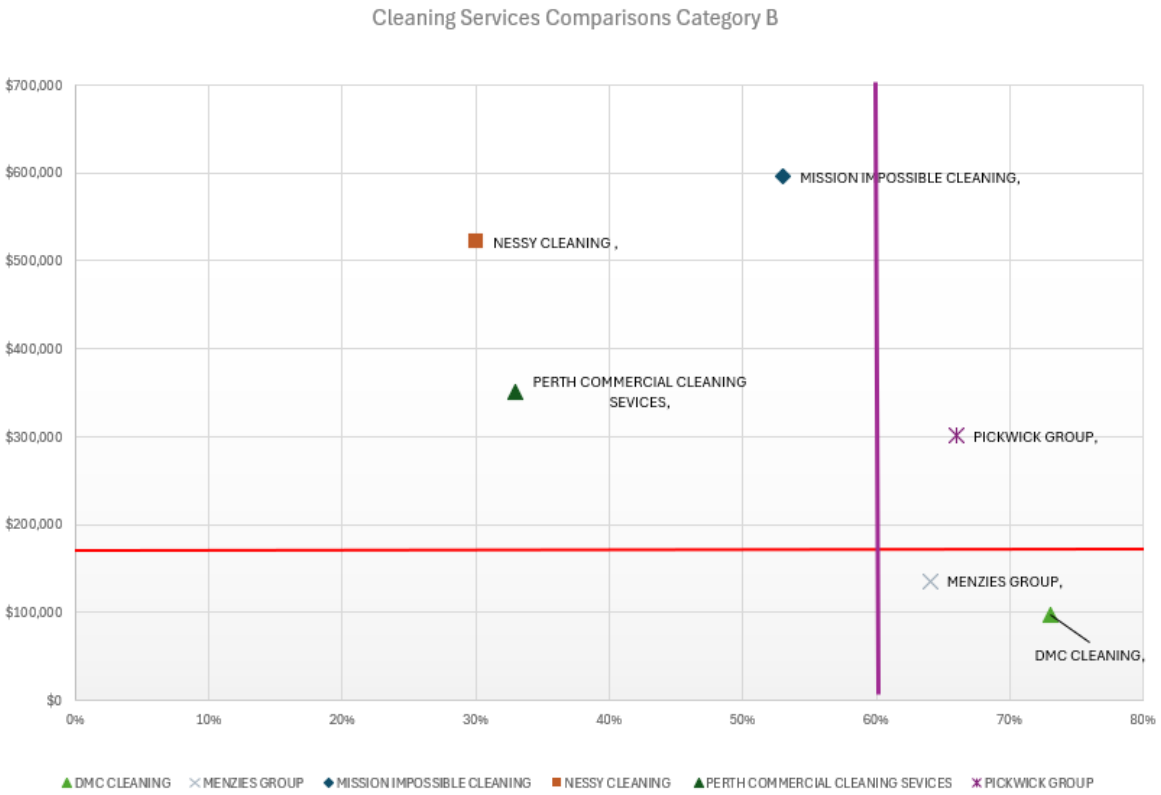


Figure 2: Category B, Value for Money Analysis

Figure 3: Shows Menzies group has come in slightly cheaper than DMC however, DMC qualitative score remains higher, providing value for money.

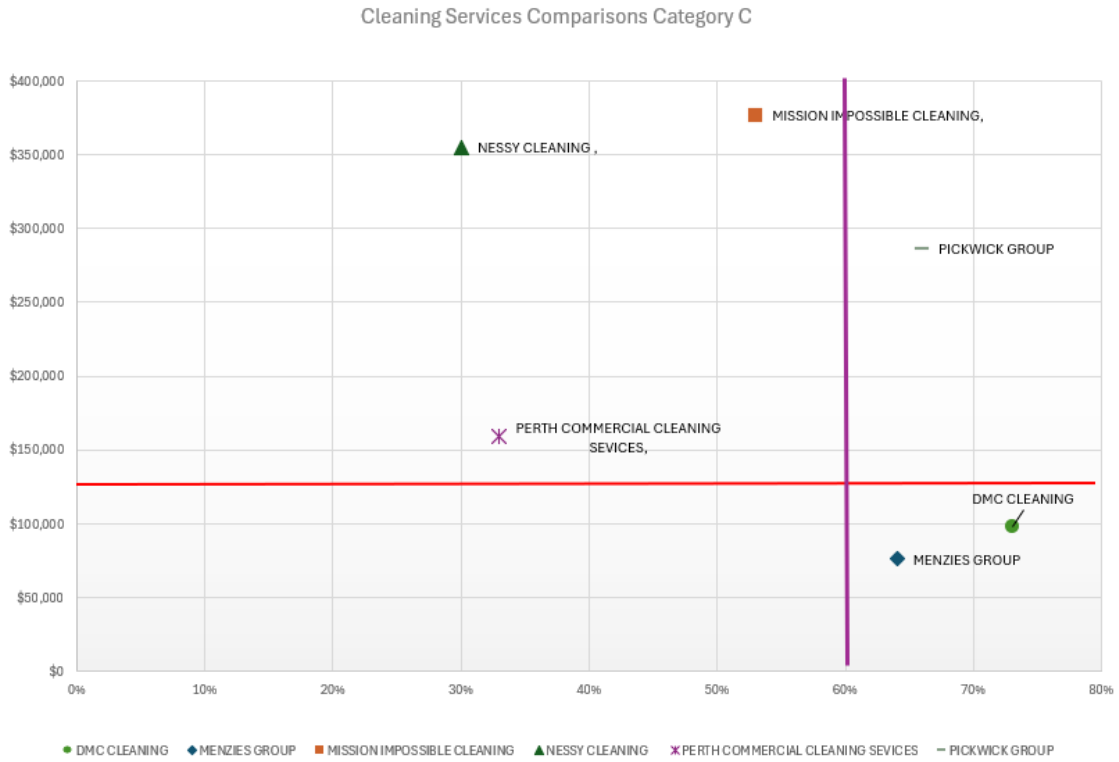


Figure 3: Category C Value for Money Analysis

Figure 4: Shows the comparison for category D. Menzies Group is slightly cheaper than DMC, however DMC's qualitive score is again markedly better. Given the high profile of the category C and D buildings being busy coastal locations, DMC has been selected.

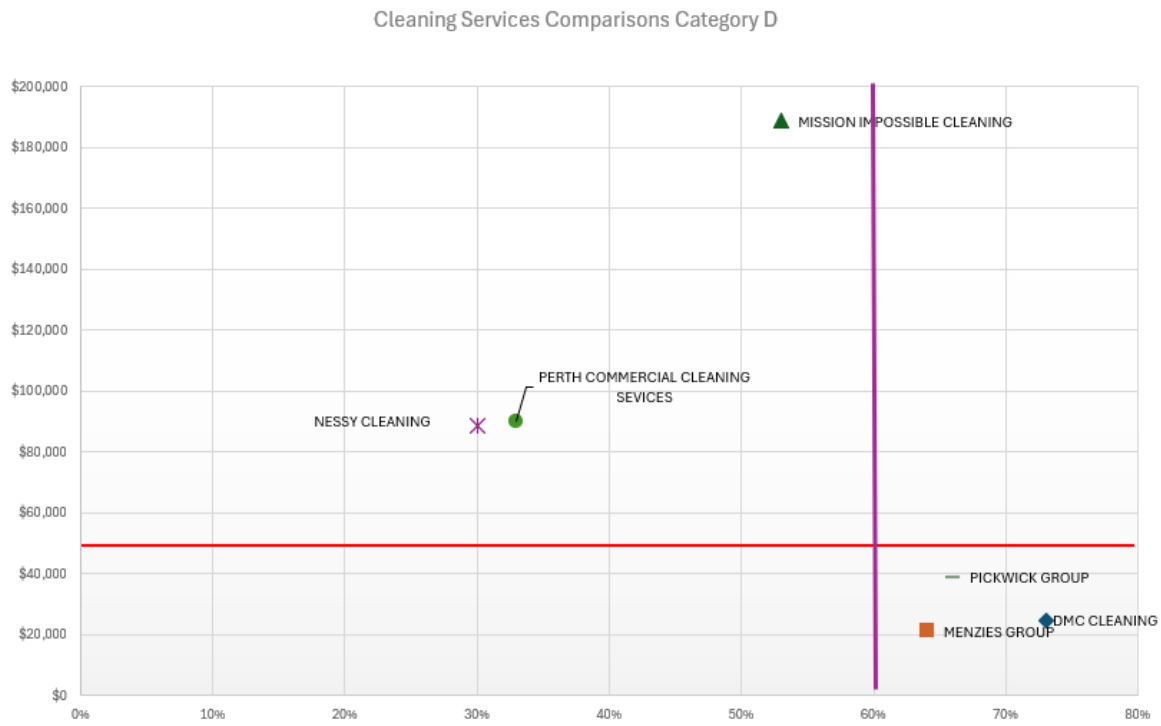


Figure 4: Category D Value for Money Analysis

COMMENT:

Based on the Panel's evaluation, the submissions from Briteshine Cleaning and Maintenance Pty Ltd provided the best value for money for Category A. DMC Cleaning Pty Ltd and Menzies Group provided competitive pricing in category B, C and D, however DMC Cleaning provided better value overall. Making DMC Cleaning Pty Ltd the best value for money for categories B, C and D.

Both Briteshine Cleaning and Maintenance Pty Ltd and DMC Cleaning Pty Ltd have demonstrated experience in completing similar projects for other Local Government Authorities. They represent the best value for money offer and the most advantageous offer for the Town.

Briteshine cleaning and maintenance Pty Ltd is therefore recommended as the preferred supplier for the category A operational buildings and DMC cleaning Pty Ltd is the preferred supplier for the Category B, C and D buildings listed in the RFT 2024-03.

POLICY / STATUTORY IMPLICATIONS:

The Town's Purchasing Policy and the *Local Government Functions and General Regulations 1996* provides guidance for setting up tenders and contracts. *The Local Government Act 1995* requires Requests for Tenders to be conducted when the total contract value, including any extension options, exceeds $250,000. This tender and contract award process has enabled the Town to procure the required goods in an accountable, transparent, ethical, and financially prudent manner.

RISK MANAGEMENT IMPLICATIONS:

Low: The Town will mitigate risk by engaging a contractor who are fully licensed and qualified to provide services in accordance with the appropriate Australian Standards and professional work practices.

FINANCIAL IMPLICATIONS:

Funding for the services is included in the 2023/2024 capital and operational budgets. The estimated contract sum for the minimum one-year term is $600,000. The funding for services under this contract will be considered during future annual budgets.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033: -

Our Town: A transparent organisation that drives performance with leadership and integrity
Continuous improvement and organisational performance - Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability.
Local identity - Elevate the Town's identity as the best place to live, led by an organisation with a clear vision for our future.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Council Policy No: 019 Community Engagement Policy as it does not require community consultation, as this matter is administrative in nature.

13.4.3 Waste Policies Review

DIRECTORATE:	Infrastructure and Works
AUTHOR:	Roger Lee (Manager Asset Services), Carey Wright (Senior Waste Officer)
AUTHORISER:	Kelton Hincks, Director Infrastructure and Works
AUTHORITY / DISCRETION:	Legislative
VOTING REQUIREMENT:	Simple Majority
AUTHOR INTEREST:	Nil
ATTACHMENT(S):	1. Policy 108 Waste Removal Service Residential Properties Policy [**13.4.3.1** - 4 pages] 2. Policy 109 Waste Removal Services Commercial and Business Premises Policy [**13.4.3.2** - 3 pages] 3. Policy 110 A Bulk Collection Service Policy [**13.4.3.3** - 2 pages] 4. Policy-111- Waste- Removal- Service- Fee- Rebate- Concession-for-Hardship- Policy [**13.4.3.4** - 2 pages]

PURPOSE OF REPORT:

The purpose of this report is to provide Council with a review of the Town's Waste Policies and recommend all four are rescinded as they are not required. Considering the impending introduction of Food Organics and Garden Organics (FOGO) collection and processing, this matter has been brought as a matter of priority directly to Council, rather than via the recently established Policy and Legislation Committee.

EXECUTIVE SUMMARY:

The Waste Services team has reviewed the four current Waste policies against the *Local Government Act 1995*, the *Waste Avoidance and Resource Recovery (WARR) Act 2007*, and *Waste Local Law 2016*. Several changes have recently been made in how the Town delivers waste services, resulting in a misalignment of approved Waste Policies with waste services and operations. These include the recent introduction of FOGO collection and processing for single unit dwellings, modifications to how fee rebate concessions for general waste services under FOGO are applied, and the recent council approval for the introduction of annual recycling fees.

Further changes will be introduced in the coming 12 months, including the addition of eligible commercial properties and multi-unit dwellings into the FOGO servicing system. Given the above, it is recommended that all four current Waste policies are rescinded.

COUNCIL DECISION:
(ADMINISTRATION RECOMMENDATION)

Moved by Cr Cutler, seconded by Cr Le Page

That Council RESCINDS the following policies:

- **(a) Policy 108 Waste Removal Service Residential Properties (Attachment 1);**
- **(b) Policy 109 Waste Removal Services Commercial and Business Premises (Attachment 2);**
- **(c) Policy 110 (A) Bulk Collection Service (Attachment 3); and**
- **(d) Policy 111 Waste Policy - Fee Rebate (Concession) for Hardship (Attachment 4).**

Motion put and CARRIED EN BLOC (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

BACKGROUND:

In Western Australia, the role of local governments in waste management is defined and regulated by legislation and local laws. The two main pieces of legislation are;

Local Government Act 1995:

The *Local Government Act 1995* provides the overarching legal framework for the establishment and operation of local governments in Western Australia. It empowers local governments to provide services, including waste management, to their communities. Under this Act, local governments have the authority to create by-laws related to waste collection and disposal.

Waste Avoidance and Resource Recovery Act 2007 (WARR Act):

The WARR Act is the principal legislation governing waste management and resource recovery in Western Australia. It aims to promote waste avoidance and resource recovery and to manage waste impacts on the environment and human health. Under this Act, local governments are required to prepare waste plans and report on waste management activities.

DETAILS:

The Waste Services team's recent policy review identified that the Town's adopted Waste policies duplicate legislative provisions (such as in the *Local Government Act 1995*, the *Waste Avoidance and Resource Recovery (WARR) Act 2007*, and *Waste Local Law 2016*), are operational in nature and therefore do not require a Council policy. The policies are also inconsistent with services and fees scheduled for introduction in 2024-2025, and duplicate directions already contained in planning policies.

Due to the time constraints of the introduction of FOGO (1 July 2024), addressing inconsistencies with the Town's current waste policies is a matter of priority and has therefore been presented to Council directly.

The following policies are proposed to be rescinded as explained below:

1. Policy 108 Waste Removal Service Residential Properties Policy (Attachment 1);
2. Policy 109 Waste Removal Services Commercial and Business Premises Policy (Attachment 2);
3. Policy 110A Bulk Collection Service Policy (Attachment 3); and
4. Policy 111 Waste Policy - Fee Rebate (Concession) for Hardship Policy (attachment 4).

Rationale:

1. *Waste Local Law 2016* covers councils' responsibilities, stipulating the requirement to provide waste services (making the need for separate waste policies redundant).
2. Neither the *Local Government Act 1995*, the *Waste Avoidance and Resource Recovery (WARR) Act 2007*, nor *Waste Local Law 2016* stipulate requirements for local governments to have waste policies. Operationally, internally developed and administered guidelines and procedures are more meaningful and efficient. Additionally, Waste guidelines and operating procedures can easily be updated to reflect any operational or service changes.
3. Current versions of the Town's Waste Policies are very prescriptive. The Waste Services team is required to change/update waste services and programs according to WA government directives, to reflect industry changes, developments in waste arising, and the introduction of programs to meet community needs. Guidelines that work with Waste objectives and directions allows the Waste Services team to be more responsive to modern waste directions, without the need to regularly update policies for Council approval.

POLICY / STATUTORY IMPLICATIONS:

The policies have been reviewed to ensure compliance with the *Local Government Act 1995*, *Waste Avoidance and Resource Recovery Act 2007*, and the Town of Cambridge Waste Local Law 2016.

RISK MANAGEMENT IMPLICATIONS:

Medium:	If these policies are not rescinded, there is a medium risk of reputational damage where customers challenge the inconsistencies with the actual services provided and charged through the Town's Fees and Charges.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report.

STRATEGIC DIRECTION:

This report recommendation embraces the following strategies of the Town's Strategic Community Plan 2023-2033:-

Our Town: A transparent organisation that drives performance with leadership and integrity
Continuous improvement and organisational performance - Develop a culture of continuous improvement and efficiency to improve value for money, customer service and accountability.

COMMUNITY ENGAGEMENT:

This matter has been assessed under the Community Engagement Policy as being not applicable.

WASTE REMOVAL SERVICE – RESIDENTIAL PROPERTIES POLICY

COUNCIL POLICY NO: 108	
Responsible Directorate	Infrastructure and Works
Responsible Section	Technical Services and Works
Responsible Officer	Manager Technical Services and Works

OBJECTIVES:

1. To provide an economical and efficient refuse collection service to each residential property.
2. To encourage waste minimisation principles to be implemented.
3. To encourage recycling in residential waste collection services.

SCOPE:

This policy applies to all of the residential property owners utilising the Town's waste services.

POLICY STATEMENT:

The policy statements support statutory requirements as detailed in:-

(a) Town of Cambridge *Health Local Law 2016*;
(b) Town of Cambridge *Waste Local Law 2016*; and
(c) *Waste Avoidance and Resource Recovery Act 2007*.

1. The Town will provide to all rateable residential properties a minimum service of:-

1.1 General Waste - 120 litre red lid bin

(a) Weekly collection;
(b) Verge side lift collection preferred;
(c) A larger 240 litre red lid bin is available at an additional cost to the resident; and
(d) A waste fee applicable to all bins.

1.2 Recycle Waste - 240 litre yellow lid bin

(a) Fortnightly collection;
(b) Verge side lift collection preferred;
(c) A 360 litre yellow lid bin is available; and
(d) Properties may have up to two bins prior to fees being applicable.

1.3 Green Waste - 240 litre lime green lid bin

(a) This service is provided on application only;
(b) Fortnightly collection;
(c) Verge side lift collection preferred; and
(d) All bins are provided at a fee. Properties may have up to three green waste bins at the standard fee.

1.4 Other Services (no fees applicable)

(a) Bulk verge collection for green waste and junk twice per year. No fee is applicable;
(b) Household hazardous waste collections. Deliver to permanent drop off sites at Brockway Transfer Station;
(c) Mattress collections - weekly collections organised upon request.
(d) Household e-waste central collections twice per year;
(e) Household items clothing and other textiles central collections twice per year; and
(f) Tip passes are available to eligible residential properties (green and mixed waste passes)

2. The Town will determine an Annual "Waste Fee" on each rateable residential property for each 120 litre and 240 litre general waste bin (MGB) provided to reflect the costs associated with disposal of waste collected. This fee is set to encourage recycling activities.

3. Where a property requests multiple general waste bins, each bin must be a 240 litre red lid bin unless the property qualifies as an 'Ancillary Building".

4. Where a single rateable residential property has an approved "Ancillary Building" or granny flat, two 120 litre red lid general waste bins are permitted. A fee for each 120 litre bin is to be set at 50% of the rate applicable to the 240 litre bin.

5. Non- Rateable and Rate Exempt properties will pay for all waste removal services in accordance with the budgeted rate for each category of collection.

6. The materials placed in the recyclable bin include:-

(a) Paper, cardboard and magazines;
(b) Glass bottles and jars;
(c) All kitchen plastics, not including plastic bags or polystyrene;
(d) Aluminium and steel cans; and
(e) Gabled topped juice and milk cartons (not Tetra Paks or silver lined packs).

7. The materials placed in the green waste bin include:-

(a) Grass clippings;
(b) Flowers;
(c) Prunings;
(d) Weeds;
(e) Twigs;
(f) Leaves;
(g) Small branches; and
(h) Small pieces of untreated timber.

8. All bins shall be placed on the verge in front of the property by 6.00 am on the day of collection. Bins in multi-residential properties may be collected from bin compounds by agreement and may be subject to additional charges. All properties are encouraged to use a side lift service in lieu of a rear lift service.

9. General waste will be collected weekly. Recyclables and green waste will be collected fortnightly on alternative weeks. The only exception is the collection of recyclables in 240 litre/360 litre bins from some multi residential premises. The exceptions are included in the rear lift pickup collection days.

10. All bins provided by the Town remain the property of the Town and where it can be shown that householders have wilfully damaged their bins, appropriate costs may be recovered from them by the Town. Further, replacement costs shall be payable by the householder where it can be shown that replacement of a mobile bin is due to neglect or lack of care by the householder.

11. The weight of the bins plus contents shall not exceed 70 kg for 240/360 litre or 35 kg for 120 litre. In the case where this occurs, the bins will not be emptied and the owner/occupier will be requested to reduce the weight of the bin so that it can be emptied.

12. The owner/occupier is expected to maintain their bin in a clean and fully operating manner at all times. If the bin is stolen, damaged or broken, the owner/occupier is expected to contact the Town so that it can be repaired or replaced by the Town.

13. When a property continually contaminates either the green waste or recycle bins, these bins may be removed from the property and a single 240 litre general waste bin will be provided per property or unit and the 240 litre Waste Fee will be applicable.

14. Properties who request a 240 litre General Waste Bin to replace the 120 litre General Waste Bin will be charged the Budgeted Fee for supply and delivery of the new bin and collection of the replaced bin.

15. The bin service will be identified by the colour of the bin lid:-

    (a) 120/240L General Waste - Red Lid;
    (b) 240/360L Recyclables - Yellow Lid; and
    (c) 240L Green Waste - Lime Green Lid.

16. Multi-residential developments with three or less units shall be allocated services per rateable unit:-

    (a) 1 x 120 litre red lid bin per unit for general waste;
    (b) Up to 2 x 240 litre or 360 litre yellow lid bin per unit for recyclables;
    (c) 240 litre lime green lid bin for green waste on application;
    (d) A "Waste Fee" is applicable to all general waste services;
    (e) A fee for recycling bins is applicable to extra bins over the allocations;
    (f) A fee is applicable to all green waste bins;
    (g) Multi-units of more than three dwellings may share bins which will be required to be stored in a suitable enclosure for storage and cleaning;
    (h) All bins are to be presented on verges to allow side lift collection, unless otherwise agreed;
    (i) Where bins are not presented on the verge, a Waste Management Plan will be required for approval. Waste Management Guidelines for multi-unit dwellings are available to assist with the preparation of this plan; and
    (j) Bulk waste services are available for these developments.

17. All multiple residential developments and group dwellings over three units will require a Waste Management Plan to be provided to the satisfaction of the Director Infrastructure prior to a planning approval being issued at development application stage. Waste Management Guidelines multi-unit dwellings are available to assist with the preparation of the Waste Management Plan. Bulk waste services are not available for these developments.

18. The combination of all waste bins, collection frequency and location of bins to be collected will be guided by the Waste Management Guidelines for multi-unit dwellings and approved by the Director of Infrastructure.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 5.3.1			
Statutory Legislation and Compliance	*Local Government Act 1995; Health Act 1911; Waste Avoidance and Resource Recovery Act 2007*			
Related Documents/Legislation	*Town of Cambridge Health Local Law; Town of Cambridge Waste Local Law 2016* Waste Management Plans – Guidelines for Residential Developments			
Date of Adoption by Council	Council Meeting – 24 April 2003 (TS01.37)			
Date Reviewed/Amended	27 August 2002 22 November 2005 15 August 2011 23 June 2020	26 August 2003 22 April 2008 28 February 2012	28 October 2003 23 February 2010 26 May 2015	27 September 2005 25 May 2010 24 May 2016
Next Review Date	April 2024			

WASTE REMOVAL SERVICE – COMMERCIAL/BUSINESS PREMISES POLICY

COUNCIL POLICY NO: 109	
Responsible Directorate	Infrastructure and Works
Responsible Section	Technical Services and Works
Responsible Officer	Manager Technical Services and Works

OBJECTIVE:

(a) To provide an economical and efficient waste removal service for commercial/business properties within the Town.
(b) To encourage waste minimisation principles to be implemented.
(c) To encourage recycling.

SCOPE:

This policy applies to all commercial and business entities who utilise the Town's waste management services.

POLICY STATEMENT:

The policy statements support statutory requirements as detailed in:-

(a) Town of Cambridge *Health Local Law 2016*;
(b) Town of Cambridge *Waste Local Law 2016*; and
(c) *Waste Avoidance and Resource Recovery Act 2007*.

1. The Town will not collect wet organic waste (swill) or medical waste. Owner/occupiers of properties producing waste of this nature must make suitable arrangements with private contractors for its removal.

2. The Town will provide a minimum service of weekly general waste, a fortnightly recyclable waste removal service to all commercial properties and a fortnightly green waste service to those who apply.

   The minimum service will be equivalent to:
   (a) 1 x 120 litre Mobile Garbage Bin (MGB) for general waste; and
   (b) 1 x 240 liter MGB or 1 x 360 liter MGB for recyclable material.

   The minimum green waste service will be 1 x 240L MGB on application by the property owner.

3. Additional Services:-
   (a) Commercial ratable properties can request a second Recycling Bin at no charge on request.

   (b) Bulk verge collections are not available to non-ratable/ratable commercial business. However, 1 x mixed waste tip pass per financial year is available at no charge upon request. All other tip passes are the financial responsibility of the business property.

   (c) All other additional services for General Waste, Recycling or Green Waste will be provided according to the annual fees and charges for waste services.

4. The Town will determine an annual "Waste Fee" on each ratable property for each 120 liter and 240 liter general waste bin MGB and each 240 liter green waste bin (MGB) provided to reflect the costs associated with disposal of waste collected. This fee is set to encourage recycling activities. Where a property has more than one general waste bin each bin must be of the 240 liter size.

5. Non ratable and rate exempt properties will pay for all waste removal services in accordance with the budgeted rate for the year for each category of collection.

6. The materials placed in the recyclable bin include:-

   (a) Paper, cardboard and magazines;
   (b) Glass bottles and jars;
   (c) All plastics not including plastic bags or polystyrene;
   (d) Aluminium and steel cans; and
   (e) Gabled topped juice and milk cartons (no Tetra Paks or silver lined packs).

7. The materials placed in the green waste bin include:-

   (a) Grass clippings;
   (b) Flowers;
   (c) Prunings;
   (d) Weeds;
   (e) Twigs;
   (f) Leaves;
   (g) Small branches; and
   (h) Small pieces of untreated timber.

8. The bins shall be placed on the verge in front of the properties by 6.00 am on the day of collections. Bins may be collected from bin compounds at approved properties by agreement with the Town and may be subject to additional charges. All properties are encouraged to use a side lift service in lieu of a rear lift service.

9. General waste will be collected weekly. Recyclables and green waste will be collected fortnightly on alternative weeks.

10. Bins provided by the Town remain the property of the Town and where it can be shown that property owners or occupiers have wilfully damaged their bins, appropriate costs may be recovered from them by the Town. Further, replacement costs shall be payable by the property owner where it can be shown that replacement of a mobile bin is due to neglect or lack of care by the owner/occupier.

11. The weight of the bins plus contents shall not exceed 70 kg for 240/360 litre or 35 kg for 120 liter. In the case where this occurs, the bins will not be emptied and the owner/occupier will be requested to reduce the weight of the bin so that it can be emptied.

12. The owner/occupier is expected to maintain their bin in a clean and fully operating manner at all times. If the bin is damaged or broken, the owner/occupier is expected to contact the Town so that it can be repaired or replaced by the Town.

13. When a property continually contaminates either the green waste or recycle bins, these bins may be removed from the property and a single 240 litre general waste bin will be provided per property or unit and the 240 litre Waste Fee will be applicable.

14. Properties who request a 240 litre General Waste Bin to replace the 120 litre General Waste Bin will be charged the Budgeted Fee for supply and delivery of the new bin and collection of the replaced bin.

15. The bin service will be identified by the colour of the bin lid:-

    (a) 120/240L General Waste - Red Lid.
    (b) 240/360L Recyclables - Yellow Lid.
    (c) 240L Green Waste - Lime Green Lid.

16. All business/commercial developments will require a Waste Management Plan to be provided to the satisfaction of the Director Infrastructure prior to a planning approval being issued at development application stage. Waste Management Guidelines for Commercial Developments are available to assist with the preparation of the Waste Management Plan.

17. The combination of all waste bins, collection frequency and location of bins to be collected will be guided by the Waste Management Guidelines for Commercial Developments and approved by the Director of Infrastructure.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

Document Control				
Office Use Only:				
Previous Policy No	Policy No. 5.3.2			
Statutory Legislation and Compliance	*Local Government Act 1995; Health Act 1911; Waste Avoidance and Resource Recovery Act 2007*			
Related Documents/Legislation	Town of Cambridge Health Local Law 2016 – Part 5; Town of Cambridge Waste Local Law 2016; Waste Management Plans – Guidelines for Commercial Developments			
Date of Adoption by Council	Council Meeting – 24 April 2003 (TS01.37)			
Date Reviewed/Amended	27 August 2002 22 November 2005 15 August 2011	26 August 2003 22 April 2008 28 February 2012	28 October 2003 23 February 2010 26 May 2015	25 May 2010 24 May 2016 23 June 2020
Next Review Date	April 2024			

BULK COLLECTION SERVICE POLICY

COUNCIL POLICY NO: 110 (A)	
Responsible Directorate	Infrastructure and Works
Responsible Section	Technical Services and Works
Responsible Officer	Manager Technical Services and Works

OBJECTIVE:

To provide a comprehensive, economical and efficient property verge waste removal service for all households in the Town of Cambridge.

SCOPE:

This policy applies to residential property owners in Town of Cambridge.

POLICY STATEMENT:

1. (a) The Council will provide a pre-booked Verge Valet waste removal service to residential properties within the Town. The service includes two collections per eligible property, one junk waste and one green waste collection.

   (b) This Policy will be in place until the Valet Verge Collection Trial ends on 30 June 2022.

2. The waste materials excepted include;

   (a) Green Waste - tree pruning's; and

   (b) Junk Waste - old furniture, stoves, and refrigerators etc.

3. Items not accepted include building materials, rubble, sand, cement, asbestos, car parts, foodstuffs or hazardous waste and E-waste.

4. Residential ratepayers utilising the service are required to:-

   (a) book their junk or green waste collection service through the WMRC via the website (www.vergevalet.com.au) or the hotline;

   (b) wait for their place out notification to be sent via text or email (landline call for those residents without a mobile phone or internet access);

   (c) place their waste at the pre-organised collection site for collection;

   (d) place waste out no earlier than 3 days prior to collection (no more than $3m^3$ to be presented) and after their place out notification is received;

   (e) separate green garden waste from other materials (no more than $3m^3$ to be presented);

   (f) trim tree branches to a maximum length of 1.5 metres and where possible, tie into bundles;

(g) place the tree branches with the cut ends towards the street. Loose materials such as lawn clippings, cuttings and leaves must be placed in cardboard boxes or paper bags; and

(h) ensure waste is kept clear of the verge sprinkler system and does not obstruct the footpath.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

WMRC – Western Metropolitan Regional Council

Document Control

Office Use Only:

Previous Policy No	Policy No. 5.3.3
Statutory Legislation and Compliance	*Local Government Act 1995; Health Act 1911; Waste Avoidance and Resource Recovery Act 2007*
Related Documents/Legislation	Town of Cambridge Health Local Law 2016 – Part 5; Town of Cambridge Waste Local Law 2016; Waste Management Plans – Guidelines for Commercial Developments
Date of Adoption by Council	Council Meeting – 1 July 1994
Date Reviewed/Amended	17 September 1996, 27 May 1997, 27 June 2000, 27 August 2002, 26 August 2003, 28 October 2003, 22 November 2005, 22 April 2008, 23 February 2010, 25 May 2010, 28 February 2012, 26 May 2015, 24 May 2016, 23 June 2020, 24 November 2020
Next Review Date	June 2022

WASTE REMOVAL SERVICE - FEE REBATE (CONCESSION) FOR HARDSHIP POLICY

COUNCIL POLICY NO: 111	
Responsible Directorate	Infrastructure and Works
Responsible Section	Technical Services and Works
Responsible Officer	Manager Technical Services and Works

OBJECTIVE:

1. To recognise the financial impact caused by the application of the Annual Waste Fee for the General Waste collection service where single residential properties have six (6) or more direct family members and a 120 litre bin for General Waste is not adequate as a weekly collection service.

2. To provide guidelines for compassionate circumstances where properties require a General Waste capacity greater than a 120 litre Red Lid Bin for a weekly collection service.

SCOPE:

This policy applies to all customers who qualify under the Town's hardship policy.

POLICY STATEMENT:

1. The Town will assess applications on an annual basis for a Fee Rebate on the Annual Waste Fee applicable to collection of general household waste (Red Lid Bin).

2. The minimum bin capacity as detailed in Council's *Waste Removal Services – Commercial/Business Premises Policy No. 109* - is a 120 litre bin for General Waste. The Fee Rebate will allow properties to have a 240 litre bin service for collection of General Waste at a reduced Annual Waste Fee equivalent to twice the 120 litre bin fee on a weekly basis.

3. All applications for a Fee Rebate will require demonstrated criteria to be presented in relation to specific criteria which could include:-

   (a) Properties which have six (6) or greater family members in residence and a 120 litre bin is inadequate as a weekly service;

   (b) Compassionate grounds where it is demonstrated the 120 litre General Waste bin capacity is inadequate as a weekly service.

4. Demonstrated criteria to be presented includes:-

   (a) Brief details of a disability or long term medical problem and comment on why extra general waste is generated; or

   (b) Declaration that six (6) or more family members are residents of a single property with appropriate evidence such as Electoral Roll or other documentation demonstrating residency for all family members, school enrolment details for school aged children is also required, and details of children under school age;

5. All applications for a Fee Rebate on the Annual Waste Fee will be confidential and assessed only on the information provided by the applicant. All approved Fee Rebates will require approval of the Chief Executive Officer.

6. General Guidelines:-

   (a) Only 1 x 240L Waste Concession is permitted per ratable property;
   (b) No Rate Exempt or Non-Ratable Properties are eligible; and
   (c) If annual application is not made by due date, any exemption lapses and full service rates will apply.

DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation.

Document Control	
Office Use Only:	
Previous Policy No	Policy No. 5.3.4
Statutory Legislation and Compliance	*Local Government Act 1995; Health Act 1911; Waste Avoidance and Resource Recovery Act 2007*
Related Documents/Legislation	Town of Cambridge Health Local Law 2016 – Part 5; Town of Cambridge Waste Local Law 2016;
Date of Adoption by Council	Council Meeting – 16 September 2013 (CR13.117)
Date Reviewed/Amended	26 May 2015 24 May 2016 23 June 2020
Next Review Date	April 2024

14 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Impartiality Interest Declaration - Cr Cutler

Cr Cutler disclosed an interest affecting impartiality and declared as follows: "with regard to Item 14.1, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Le Page

Cr Le Page disclosed an interest affecting impartiality and declared as follows: "with regard to Item 14.1, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Mayes
Cr Mayes disclosed an interest affecting impartiality and declared as follows: "with regard to Item 14.1, I declare that people in the report may be known to me and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Kennerly
Cr Kennerly disclosed an interest affecting impartiality and declared as follows: "with regard to Item 14.1, I declare that I have been in contact with Community members and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

14.1 Deputy Mayor Mayes - Parkrun at Lake Monger (Galup)

MOTION SUBMITTED BY DEPUTY MAYOR MAYES:

That Council:

1. **SUPPORTS the establishment of Parkrun at Lake Monger (Galup);**

2. **AUTHORISES the CEO to finalise a Memorandum of Understanding (MOU) between Parkrun Australia and the Town of Cambridge for Parkrun at Lake Monger (Galup);**
3.
4. **APPROVES the allocation of $7,500 in the 2024/2025 Budget for the purchase of equipment required to operate a Parkrun event; and**
5.
6. **NOTES in-kind sponsorship for Lake Monger Reserve (Area 2) booking fees of $3,848 per year is provided in recognition of Parkrun providing free access for the community to participate in an initiative that promotes physical activity for all ages, abilities, backgrounds and walks of life.**

REASONS PROVIDED BY DEPUTY MAYOR MAYES:

The concept of Parkrun at Lake Monger (Galup) has been discussed within the community for many years. However, given Parkrun has a strict policy whereby Parkrun courses cannot cross any roads or car parks, it has not been possible to pursue its establishment.
Now that the civil works to close the old car parks along Lake Monger Drive are complete, all existing road crossings along the path have been eliminated and it is now possible to introduce Parkrun at Lake Monger (Galup).

It is anticipated Parkrun at Lake Monger (Galup) would commence in September 2024 subject to all necessary approvals and financial support being provided.

Background to Parkrun

Parkrun is a global volunteer-based community organisation that arranges free, weekly 5km and 2km timed runs all over the world. These runs usually occur on a Saturday morning between 8am and 9am.
Parkrun is open to everyone, free of charge, and is a safe and easy option for those looking to become more physically active. A key element of the Parkrun delivery model is reliance upon grass roots support from the community, both in terms of volunteering and participation, as well as venue assistance from local government authorities.
Parkrun is currently celebrating its 20th anniversary, having first begun in the United Kingdom in 2004. Parkrun was first implemented in Australia on the Gold Coast in April 2011 under the umbrella of Parkrun Australia. Parkrun has now established a strong presence throughout Western Australia with 58 locations available.

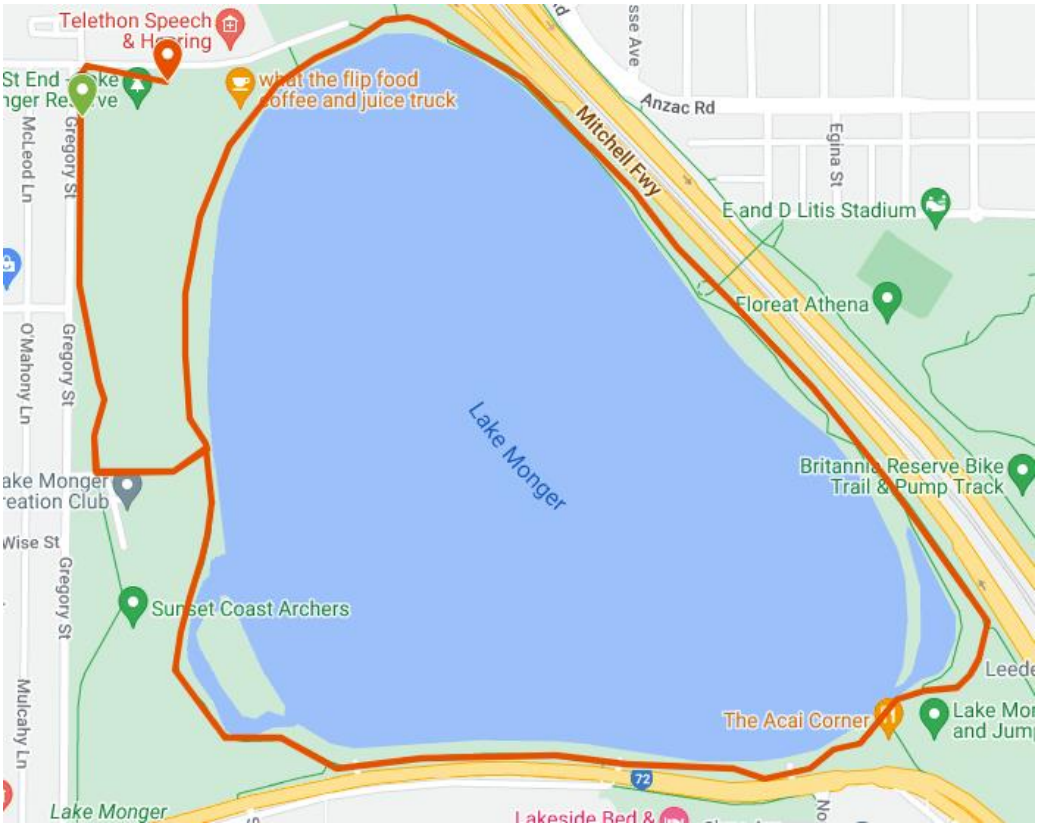
Detailed criteria
Prior to the introduction of Parkrun at Lake Monger (Galup), a number of event elements need to be confirmed. These include:
1. Indicative route;
2. Access to car parking
3. Access to public transport;
4. Financial contribution & reserve booking
5. Volunteers; and
6. Public toilets

1. Indicative route
An indicative 5km Parkrun route has been proposed in consultation with local volunteers, as illustrated below. The start and finish area is indicated by the star on this map at the Dodd Street end of Lake Monger Reserve (known as Lake Monger Reserve Area 2).

The proposed start and finish area (Lake Monger Reserve Area 2) has been selected due to its access to parking, public toilets, large marshalling area and the ongoing availability of the area between 7.30am and 9.30am every Saturday. There are no current or future bookings for Lake Monger Reserve Area 2 within the SpacetoCo platform.

The route proposes participants travel west towards Gregory Street, then turning left towards Lake Monger Recreation Club. Participants would then turn left and head towards the lake, then turn left again and complete one clockwise lap of the lake. Participants would then turn left at the Lake Monger Recreation Club and head towards Gregory Street, then turn right and head towards Dodd Street and through to the finish shute. The route provides a completely on-pavement running experience, with no crossing of roadways required.

The routes for Claisebrook Cove and Burswood Peninsula Parkrun events cross within less than 1km from each other. In contrast, Perry Lakes Parkrun is located 5.9km away from the proposed Lake Monger (Galup) Parkrun, with Yokine Parkrun located 6.3km away. For this reason, I do not believe local government boundaries should be a consideration in the establishment of Parkrun events.



2. Access to car parking

There are a total of 282 standard parking bays and 7 ACROD bays available within close proximity to the proposed start/finish location, made up of the following:

- Dodd St car park – 167 standard bays, 5 ACROD
- Powis St/Bold Park Community School car park – 115 standard bays, 2 ACROD

An analysis of available parking bays was conducted between 8:00am and 8:30am on Saturday 8 June 2024, which found that of the available parking bays at each location:

- Dodd St car park – 132 bays were vacant
- Powis St/Bold Park Community School car park – 85 bays were vacant

3. Access to public transport

There are six bus stops within close proximity to the proposed start/finish area. Through these bus stops, Transperth operate routes 15, 85 and 95. These routes would support participants traveling from locations including Glendalough Train Station, Perth Busport, Wembley and Subiaco.

4. Financial contribution & reserve booking

Each new Parkrun event must secure $7,500 (inclusive of GST) as a once off contribution to purchase a defibrillator, event signage, volunteer vests, first aid kit, cones, finisher tokens and other equipment deemed required for the event to run safely. This cost is fixed for each new Parkrun event proposed anywhere in Australia.

There will be no additional charges for participants, the event team or the Town for the lifetime of the event. Once a Parkrun is established, it is relatively self-sustainable and runs with very limited additional funding requirements. If any additional funding is required, this would be provided by Parkrun Australia.

The Council previously approved the establishment of Parkrun at Perry Lakes Reserve (refer CR18.90) including the once-off financial contribution at its Ordinary Council Meeting held on 26 June 2018.

An in-kind sponsorship of booking fees totalling $3,848 per year is noted in this motion for the ongoing use of Lake Monger Reserve Area 2 as the start/finish area for Parkrun at Lake Monger (Galup). As there are no current or future bookings for Lake Monger Reserve (Area 2) on Saturdays between 7.30am and 9.30am, there will be no loss of revenue for the Town resulting from the endorsement of this proposal.

5. Volunteers
Parkrun requires there to be approximately 10 volunteers at each event to ensure its safe and orderly operation. Currently, there are 10 members of the community that have already offered their support and once the event is approved, work will be undertaken to locate additional volunteers to support the ongoing sustainability of the event into the future.

6. Public toilets
There are public toilets located at the proposed start/finish area which will support participants before and after each event. Additional toilets are located both east and west of Lake Monger Drive which are available to participants should they need to use them during each event.

Next steps
Should this motion be endorsed, the proposed course will be finalised and approved by Parkrun Australia. Parkrun Australia will then engage directly with the Town to finalise a Memorandum of Understanding (MOU). Recruitment of additional volunteers will be undertaken by the core volunteer team. Once the event equipment is received by the core volunteer team, a series of tests will be completed as required by Parkrun Australia before the event is officially scheduled for launch.

ADMINISTRATION COMMENT:

Whilst the Administration supports the proposal on merit, significantly more detail is required to assess a proposal to progress to a formal Memorandum of Understanding.

A formal proposal from the proponents needs to be provided to Administration in order to appropriately assess all elements. This proposal would require a risk assessment, insurance considerations, the financial request, key volunteers to assess the sustainability of the request, the suitability of the proposed route, amongst other information. The Administration requests information be provided, for Administration to contact and liaise with the proponents.

Administration has an established, Council approved process it follows for the booking and use of open spaces. The process of assessing requests for bookings is under Policy No. 0.14 Community Facilities, Parks and Reserves – Conditions of Hire. These processes establish safe use that does not undermine access and use by the community, with the initial application process requiring an application on the prescribed form.

The Administration negotiated with proponents of the Parkrun set up at Perry Lakes in 2019. A Memorandum of Understanding for Parkrun Australia's weekly use of Perry Lakes has been in place and renewed on an annual basis.

In comparison to Lake Monger (Galup), Perry Lakes is a much quieter open space and does not have as many visitors as Lake Monger (Galup). It is important to note that the Perry Lakes dual use path is as wide as a single carriage road, and offers significant space for large groups of runners.

Lake Monger (Galup) is a very well utilised open space, especially on weekends. The space is used by a different array of users including, but not limited to runners, cyclists, walkers, individuals, groups, families (with or without prams and/or small children on bikes and scooters), and basketball players. Due to the busy nature of the open space, there are some concerns about the proposed route provided in the Notice of Motion.

Without the detail provided by the proponent, the Administration assesses there are some issues with the proposed route. These issues include congestion at the start and end of the run, congestion at key areas around Lake Monger (Galup), reduced enjoyment and access to Lake Monger (Galup) by other users.

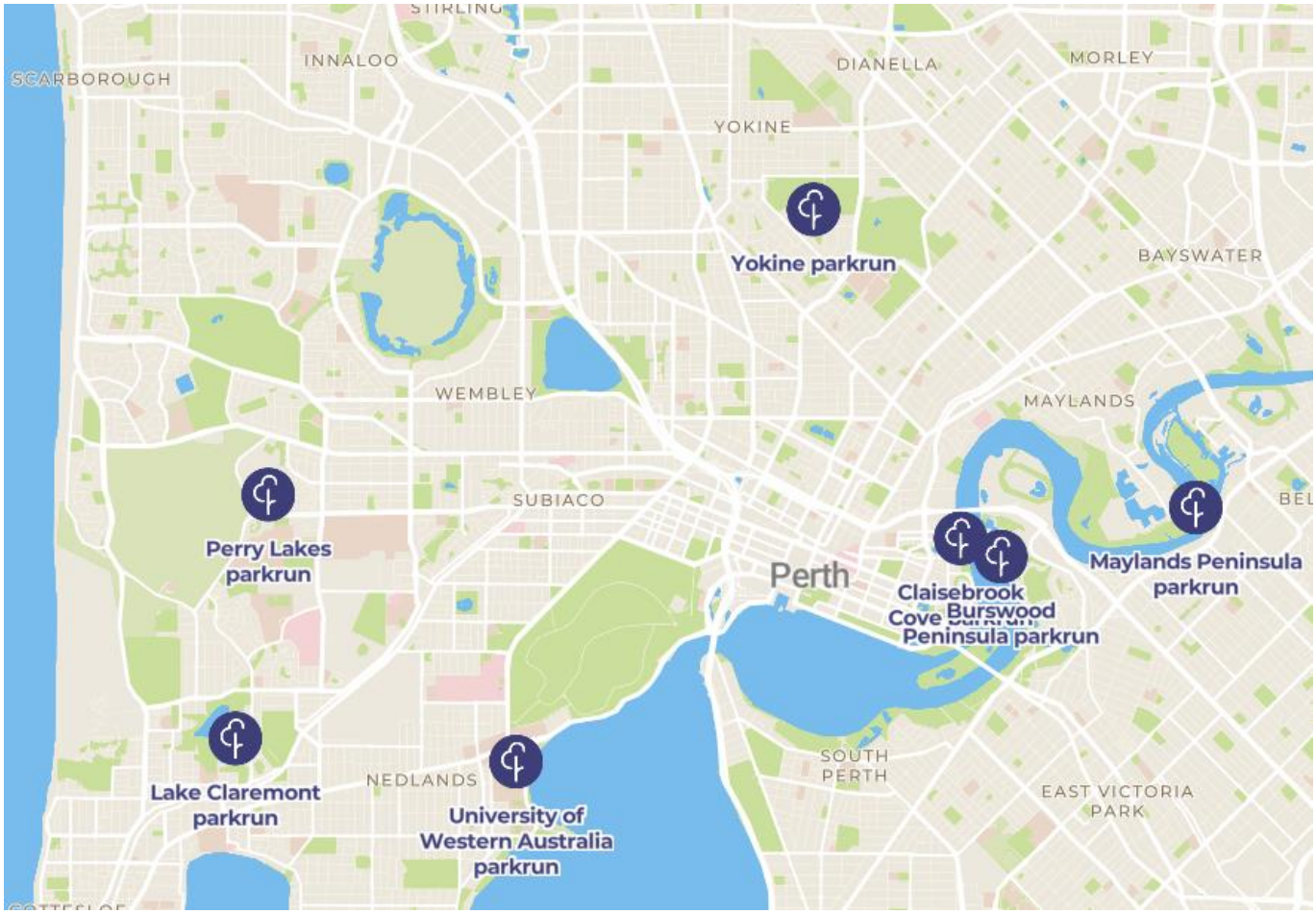
Attachment 1 is a proposed alternative route, which removes potential congestion around areas of Lake Monger (Galup) where there are limited pathways and green space to allow large groups of runners to pass other path users.

Table 1. (below) provides an overview of the proximity of nearby Parkruns to Lake Monger. Within a 10km radius of Lake Monger; six established Parkruns are identified, with one situated within the Town at Perry Lakes Reserve. This is also included in **Attachment 2** with a visual map.

Near By Park Runs	**Address**	**Distance from Lake Monger (Galup)**	**Distance from Perry Lakes Park Run**
Yokine Park Run	Yokine Regional Open Space, 100 Wordsworth Ave, Yokine WA 6060	**5.6KM**	**11.5 KM**
Perry Lakes Park Run	Perry Lakes Drive, City Beach Western Australia 6014	**6.1 KM**	**N/A**
UWA Park Run	35 Stirling Hwy, Crawley WA 6009	**6.1 KM**	**5.8 KM**
Lake Claremont Park Run	Lake Claremont, Western Australia 6010	**9.2 KM**	**3.5 KM**
Claisebrook Cove	Claisebrook Cove, 60 Royal St, East Perth WA 6004	**7.2 KM**	**10.3 KM**
Burswood Peninsula Park Run	Burswood Peninsula parkrun, Camfield Dr, Burswood WA 6100	**9.2 KM**	**13.2 KM**

Table 1. approximate distances between current Perry Lakes Park, the proposed Lake Monger (Galup) run and other Parkrun locations within a 10km radius.

In considering the matter, Council may wish to have regard to, amongst other things, the existing Parkrun locations in the region, which are shown below.



Attachment 3 outlines the locations of publicly accessible defibrillators, as outlined by the St. John's First Responder App. The pinned locations on the attachment, listed from North to South, denote the position of defibrillators at the western end of Lake Monger. It is identified that there are 3 accessible defibrillator locations on the proposed alternate route.

Based on the information provided the Administration cannot proceed with a Memorandum of Understanding at this time. On receipt of a formal proposal from the proponents, Administration is willing to work to expediate and negotiate the terms of a Memorandum of Understanding.

The Parkrun website indicates that it typically takes three to six months to establish and start a new Parkrun event program. For it to be sustainable and successful it is imperative to have a key group of local volunteers, led by a champion who will help build and maintain a strong volunteer team.

FINANCIAL IMPLICATIONS:

Fee Waiver approvals are provided by the Chief Executive Officer under Delegated Authority 1.2.19. To secure a fee waiver individuals and organisations must make a formal request to the CEO. For Parkrun Australia to receive a fee waiver for the use of Lake Monger (Galup), their booking must first be received and assessed. It is recommended once Administration has received the formal proposal and assessed the booking request, if approved, this matter is included in the Memorandum of Understanding. It does not require a resolution of Council. Administration has established that a fee waiver of $3848 would be considered.

Given that the site already has three defibrillators spread around in close proximity to the proposed course it might be prudent to see if these meet the needs for Parkrun and that would negate the need to fund another unit. Each defibrillator costs $2,450 and needs regular servicing to ensure the battery and pads are replaced at end of life.

As the 2024-2025 Financial Year Draft Budget is being finalised, it is considered prudent to include the proposed $7,500.00 sum in the Draft Budget. However, this could be reduced to $5,000 if the defibrillator isn't required.

ATTACHMENTS:

Attachment 1. Proposed alternative route at Lake Monger (Galup)
Attachment 2. Locations of defibrillators within close proximity of Lake Monger (Galup)

Alternative recommendation

That Council:

1. SUPPORTS the establishment of Parkrun at Lake Monger (Galup);

2. REQUESTS the CEO to seek a formal proposal from either Parkrun Australia (as the governing body) or the key organiser to book Lake Monger (Galup), in line with Council Policy No 0.14 Community Facilities, Parks and Reserves – Conditions of Hire;

3. REQUESTS the CEO provide a report to the August Ordinary Council Meeting to finalise a Memorandum of Understanding (MOU) between Parkrun Australia and the Town of Cambridge for a Parkrun at Lake Monger (Galup);

4. APPROVES the allocation of $5,000 in the 2024/2025 Draft Budget to support the proposed for the purchase of equipment required to operate a Parkrun event; and

COUNCIL DECISION:

Moved by Cr Mayes, seconded by Cr Cutler

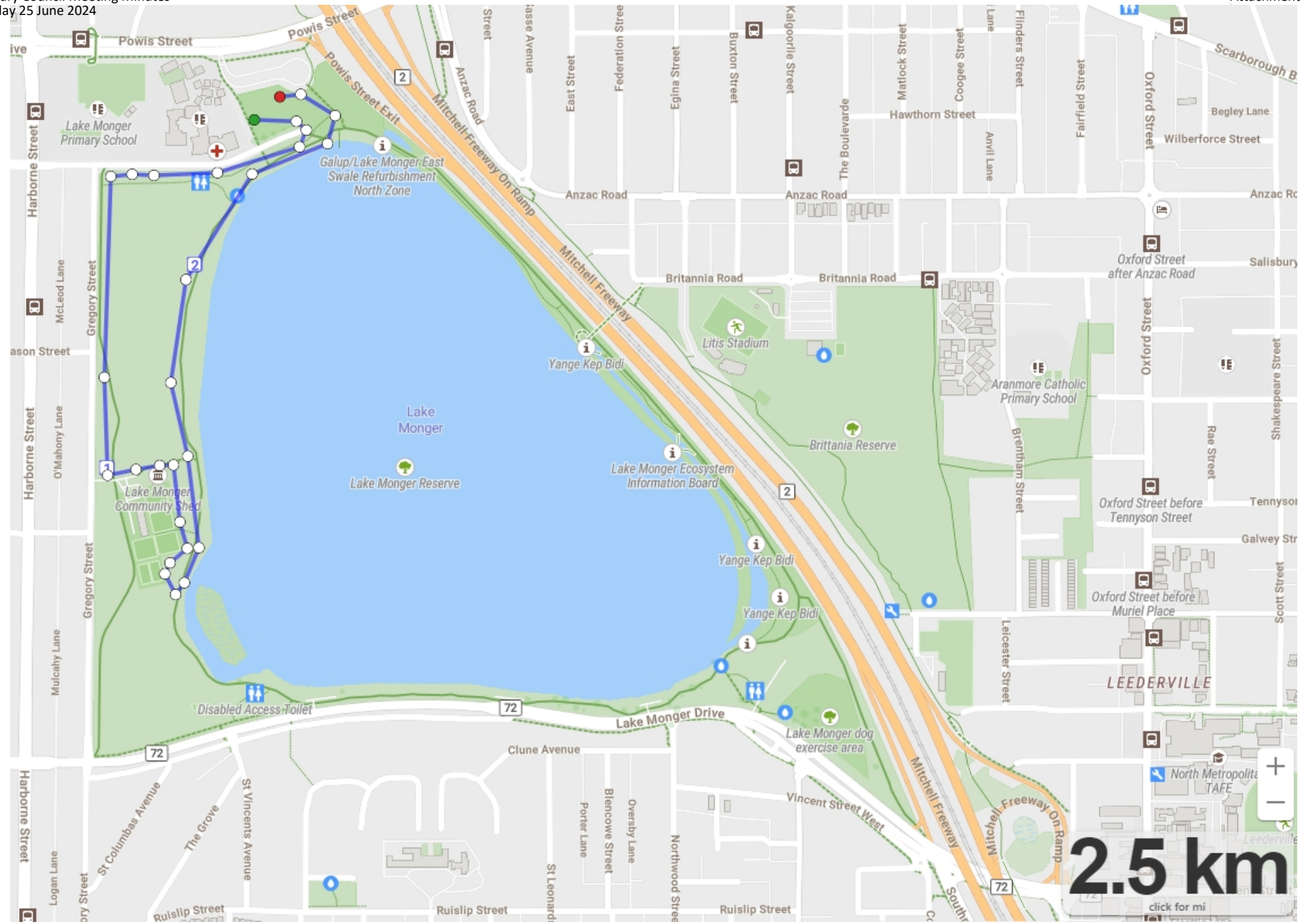
That Council:

1. **SUPPORTS the establishment of Parkrun at Lake Monger (Galup);**

2. **AUTHORISES the CEO to finalise a Memorandum of Understanding (MOU) between Parkrun Australia and the Town of Cambridge for Parkrun at Lake Monger (Galup);**
3.
4. **APPROVES the allocation of $7,500 in the 2024/2025 Budget for the purchase of equipment required to operate a Parkrun event; and**
5.
6. **NOTES in-kind sponsorship for Lake Monger Reserve (Area 2) booking fees of $3,848 per year is provided in recognition of Parkrun providing free access for the community to participate in an initiative that promotes physical activity for all ages, abilities, backgrounds and walks of life.**

Motion put and CARRIED (5/3)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Mayes and Cr Randklev
Against: Cr Le Page, Cr Kennerly and Cr Foley


Powis Street
Powis Street Exit
Mitchell Freeway On Ramp
Anzac Road
Lake Monger Primary School
Galup/Lake Monger East Swale Refurbishment North Zone
Harborne Street
McLeod Lane
Gregory Street
O'Mahony Lane
Mulcahy Lane
Lake Monger
Lake Monger Reserve
Yange Kep Bidi
Lake Monger Ecosystem Information Board
Lake Monger Community Shed
Disabled Access Toilet
Lake Monger Drive
Clune Avenue
Ruislip Street
Logan Lane
St Columbas Avenue
The Grove
St Vincents Avenue
Porter Lane
Blencowe Street
Oversby Lane
Northwood Street
St Leonards
Vincent Street West
Mitchell Freeway
Britannia Road
Litis Stadium
Brittania Reserve
Aranmore Catholic Primary School
Oxford Street after Anzac Road
Oxford Street before Tennyson Street
Oxford Street before Muriel Place
Brentham Street
Leicester Street
Rae Street
Shakespeare Street
Scott Street
Tennyson
Galwey Str
LEEDERVILLE
North Metropolitan TAFE
Lake Monger dog exercise area
Hawthorn Street
Wilberforce Street
Begley Lane
Salisbury
Scarborough B
East Street
Federation Street
Egina Street
Buxton Street
Kalgoorlie Street
Matlock Street
Coogee Street
Flinders Street
Fairfield Street
The Boulevarde
Anvil Lane
Oxford Street
Jason Street
2.5 km
click for mi

Attachment 2. Locations of established Parkruns in the metropolitan area.

Near By Park Runs	Address	Distance from Lake Monger (Galup)	Distance from Perry Lakes Park Run
Yokine Park Run	Yokine Regional Open Space, 100 Wordsworth Ave, Yokine WA 6060	**5.6KM**	**11.5 KM**
Perry Lakes Park Run	Perry Lakes Drive, City Beach Western Australia 6014	**6.1 KM**	**N/A**
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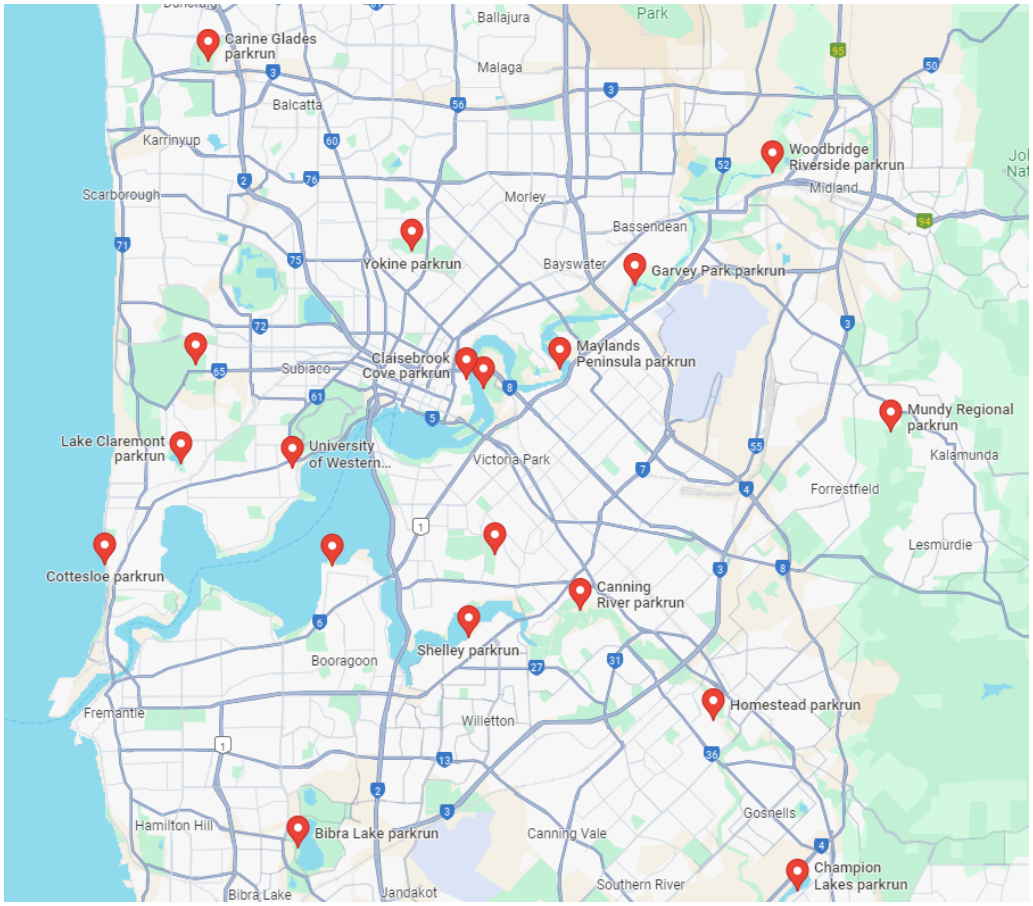
Burswood Peninsula Park Run	Burswood Peninsula parkrun, Camfield Dr, Burswood WA 6100	**9.2 KM**	**13.2 KM**

Table 1. approximate distances between current Perry Lakes Park, the proposed Lake Monger (Galup) run and other Parkrun locations within a 10km radius.

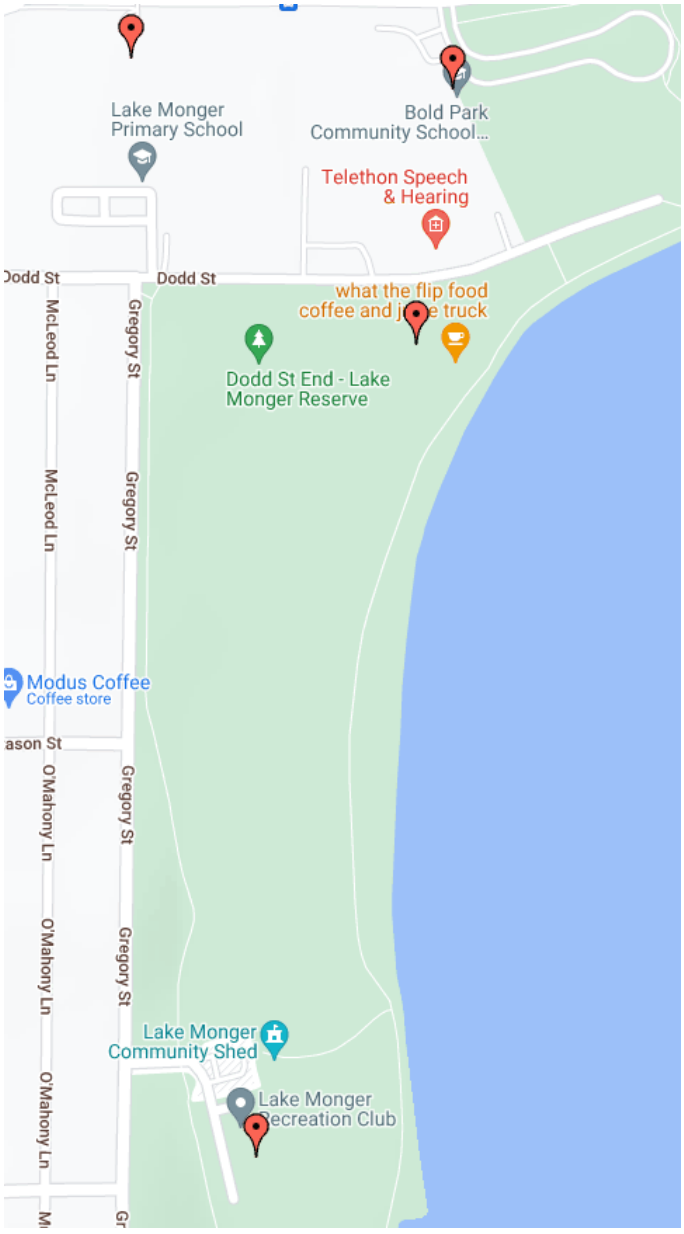


Attachment 3: Location of defibrillators in and near Lake Monger (Galup)

Defibrillators Locations (western end of Lake Monger / Galup)

List orientation: North to South

- 26 Dodd St Wembley (Available 24/7)
- 61=63 Powis Street Wembley (Available 24/7)
- 36 Dodd Street Wembley – Dodd St end of Lake Monger/Galup Reserve (Available 24/7)
- 114 Gregory St Wembley – Lake Monger Recreation Club (Available 24/7)



parkrun

| parkrun.com.au

Town of Cambridge
1 Bold Park Drive
Floreat, WA 6014

19th June 2024

RE: Foundation Supporter Funding – A parkrun event for Lake Monger Reserve.

Dear Councillors,

I am writing to introduce you to parkrun, and to seek the support of the Town of Cambridge in the establishment of a weekly parkrun event in the Lake Monger Reserve, Wembley.

To give you a brief overview of parkrun, we are a not-for-profit organisation, established to benefit the entire community. Our mission is to make the world a healthier and happier place by providing a free, weekly, timed, volunteer lead 5k event to communities across the world, thereby increasing levels of physical activity, strengthening community connections and aiding the fight against the spread of chronic disease.

Presently, parkrun Australia operates 480 weekly parkrun events at locations across the nation, with additional events launching in new communities almost every week. Each Saturday morning approximately 65,000 participants walk or run at a local parkrun. These participants are supported by over 5,500 volunteers who deliver the events. parkrun has become, without question the largest, most significant and game-changing community event in the country.

Recently, parkrun Australia was contacted by a local resident, who has established a volunteer event team and would like to launch an event in the Lake Monger Reserve area. A new event will only be approved for launch once a suitable course is designed to meet the parkrun guidelines, landowner approval is granted, funding received and new event paperwork is completed by the volunteer event team with the assistance of our event ambassadors.

The benefits of physical activity are only the tip of the iceberg in terms of parkrun being a health-enabler. Friendship, community cohesion, mutual support, access to open space and the open air, skill development and personal and professional empowerment are just some of the reasons why participation in parkrun can lead to improved mental and physical health and happiness.

parkrun Australia, 11a Minnie Central, 82-86 Minnie Street, Southport QLD 4215
PO Box 978, Southport BC QLD 4215
ABN 23 199 156 745

parkrun

| parkrun.com.au

In some cases, three generations of a single family come along to start their weekend together in an active and healthy way.
Through its promotion of participation and the benefits of sport and recreation, and by providing a welcoming, inclusive and positive environment, where all participants are encouraged and valued, parkrun is helping people improve their lives and build communities.

We would greatly appreciate your support in bringing an event to the Lake Monger Reserve area, allowing parkrun to be more easily accessible to the local community.

The total cost of establishing a new parkrun event in the community is $7,500; this is inclusive of $2,000 to fund a defibrillator. As a 'Foundation Supporter' the contribution any business or organisation makes to the establishment of a parkrun event covers the start-up and ongoing costs. There will be no ongoing charges to participants, the event team, landowners or funding bodies for the lifetime of the event. Your contribution and support will be acknowledged at the launch during the pre-event briefing and in social media on the day of the launch of the event. I understand that defibrillators exist in the reserve, however parkrun issues every event with its own defibrillator that is tested prior to each event.

We understand that the Town of Cambridge has a long history of serving and supporting the local community, including through the establishment of the Perry Lakes parkrun event, and hope you are interested in supporting a parkrun event in the Lake Monger Reserve area. If you have any questions, please don't hesitate to contact myself. Thank you very much for your time, I look forward to hearing from you.

Healthy regards,

Karen Ryan

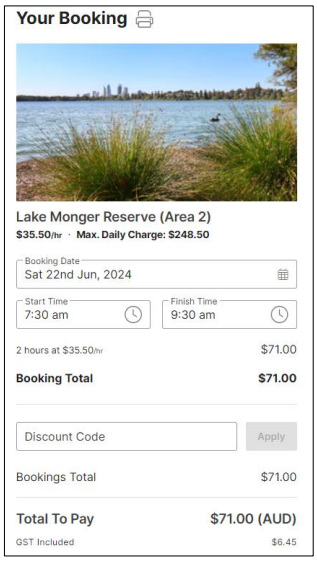
Karen Ryan
Operations Assistant | parkrun Australia
m: 0455 686 612
e: karen.ryan@parkrun.com
e: eventsupport@parkrun.com
w: www.parkrun.com.au

parkrun Australia, 11a Minnie Central, 82-86 Minnie Street, Southport QLD 4215
PO Box 978, Southport BC QLD 4215
ABN 23 199 156 745

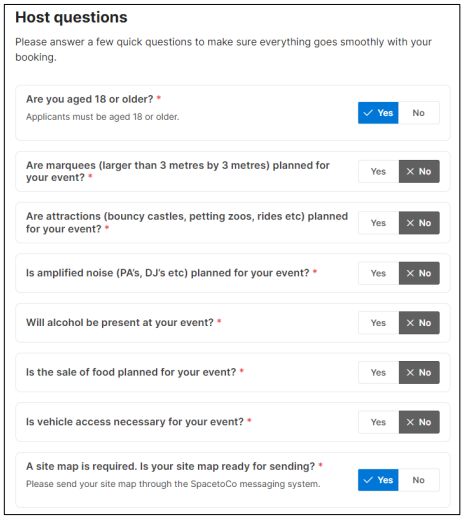
Additional information for Parkrun at Lake Monger (Galup)

The prescribed form mentioned in Policy 014 'Community Facilities, Parks and Reserve – Conditions of Hire' is not available on the Town's website.

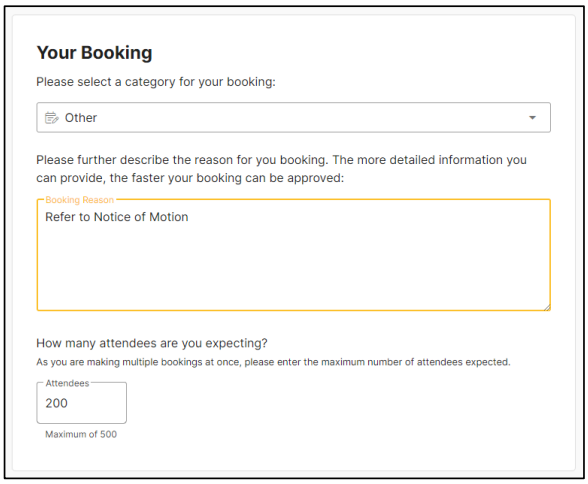
The SpaceToCo platform requires event organisers provide answers to the following questions. Answers are provided below:



Note: Booking date is example only. Start and finish time is accurate.



Site Map for Parkrun at Lake Monger (Galup) Reserve (Area 2)



Your Booking

Please select a category for your booking:

Other

Please further describe the reason for you booking. The more detailed information you can provide, the faster your booking can be approved:

Booking Reason

Refer to Notice of Motion

How many attendees are you expecting?

As you are making multiple bookings at once, please enter the maximum number of attendees expected.

Attendees

200

Maximum of 500

14.2 Cr Randklev - Legal Brief and Advice Register

MOTION SUBMITTED BY CR RANDKLEV

That Council REQUESTS the Chief Executive Officer to establish an online Town of Cambridge legal advice register in Microsoft Teams, accessible to Elected Members and maintained in real time, that includes the brief, the advice received and the invoice for all legal advice obtained by the Town.

REASONS PROVIDED BY CR RANDKLEV:

From time to time the Town is required to obtain legal advice. Establishing an online Town of Cambridge legal advice register will assist Elected Members in their decision making and allow Council to track legal expenses incurred by the Town in real time.

Access to information

Requesting copies of legal briefs, advice and invoices is time consuming for both Elected Members and Administration staff. Creating an online legal advice register will increase transparency, aid decision making and reduce workload on staff.

Section 5.92(1) of the Local Government Act states that "A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law."

Legal advice obtained by the Town is highly relevant to Elected Members and any advice obtained should be available to council in full.

Financial management

Understanding the legal costs incurred by the Town in real time will assist council in its role in managing the Town's finances. This is a key role of the council which is explained in Section 2.7 Part 2(a) of the Local Government Act which states that council is to "oversee the allocation of the local government's finances and resources".

A simple online legal brief and advice register is an excellent example of a good working relationship between elected members and the administration to support its community.

ADMINISTRATION COMMENT:

The Administration is supportive of establishing a legal advice register for Council.

As part of the establishment of the register and in the immediate actions, the register will be back dated to October 2023. Further clarification was sought from Cr Randklev, and it is understood that as topical matters arise, any legal advice that has been found during research will be added to the register as part of an ongoing project. Where previous legal advice is identified, support will be required by the Finance team to identify historical invoices to correctly attribute costs.

It is further understood that this register is not to be made publicly available, as the requested level of information to be included in the register may affect legal professional privilege attached to the advice. However, it should be noted that any detailed advice relating to Administrative matters such as employee matters, will not be included this register, however, broad descriptions and expenditure can be included.

Whilst the Development Services and Strategic Planning teams maintain a register of legal advice sought and obtained, it does not currently contain the level of detail as requested in the motion and this will need to be reviewed and updated.

The cost of legal advice year to date is provided to Council in a table each month in the monthly financial statements report.

FINANCIAL IMPLICATIONS:

The initial research and compilation of the register back to October 2023 will be completed by casual resources which will need to be scoped. Any matters going forward in which research is being undertaken, the Administration will include updating the register as part of the process completed by staff.

ATTACHMENTS:

Nil

Cr Cutler left the meeting at 8.19pm
Cr Cutler returned to the meeting at 8.20pm

COUNCIL DECISION:

Moved by Cr Randklev, seconded by Cr Cutler

That Council REQUESTS the Chief Executive Officer to establish an online Town of Cambridge legal advice register in Microsoft Teams, accessible to Elected Members and maintained in real time, that includes the brief, the advice received and the invoice for all legal advice obtained by the Town.

Motion put and CARRIED (8/0)

For: Cr Barlow, Cr Cutler, Cr Carr, Cr Le Page, Cr Kennerly, Cr Foley, Cr Mayes and Cr Randklev
Against: Nil

15 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

16 CONFIDENTIAL REPORTS

16.2 Planning and Community Services

Impartiality Interest Declaration - Cr Cutler

Cr Cutler disclosed an interest affecting impartiality and declared as follows: "with regard to Item 16.2.1, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

Impartiality Interest Declaration - Cr Le Page

Cr Le Page disclosed an interest affecting impartiality and declared as follows: "with regard to Item 16.2.1, I declare that members of the Community have been in contact with me, and I may have an association with those involved, and as a consequence there may be a perception that my impartiality may be affected. I declare that I will consider this matter on its merits and vote accordingly."

16.2.1 Confidential Event Request

REASON FOR CONFIDENTIALITY:

This Report is **CONFIDENTIAL** in accordance with Section 5.23(2)(a) to (h), of the *Local Government Act 1995* (LG Act) which provides that the Council may close to members of the public a meeting, or part of a meeting, if the meeting (or part meeting) deals with any of the following:

s.5.23(2)(e) a matter that if disclosed, would reveal – (iii) information about the business, professional, commercial or financial affairs of a person, Where the trade secret or information is held by, or is about, a person other than the local government;

Elected Members are reminded that, should Council resolve to close to members of the public that part of its meeting at which this Report and related documents is to be considered, then they are to ensure that the information remains **CONFIDENTIAL** and should not disclose the content of this Report or any related document to any other person. To do so may be an improper use of the information under section 5.93 of the LG Act and a minor breach under section 5.105 of the LG Act.

17 URGENT BUSINESS

Nil

18 CLOSURE

There being no further business, the Deputy Mayor thanked those present for their attendance and declared the meeting closed at 8:25pm.