Subdivision Clearance Application Form

Applicant:	
Name/Company:	
Postal Address:	
Email:	
Telephone No:	

Application:		
Property Address (of Parent Lot):		
WAPC Reference No:		
WAPC Approval Date:		
Plan No:		
Proposed Number of Lots:		
Type of Subdivision:	*(Please tick)*	
	Freehold	
	Survey Strata with Common Property	
	Survey Strata (without Common Property)	

Under WAPC guidelines, it is the landowner/applicant's responsibility to reasonably enquire with each delegated authority to determine their requirements to fulfil each condition prior to applying for subdivision clearance.

The Town will assess all clearance applications based on the completed 'Subdivision Condition Checklist' (*see overleaf*) and accompanying information provided at the time of lodgement (unless additional information is otherwise requested by the Town during the assessment period).

APPLICANT ACKNOWLEDGEMENT:

I hereby acknowledge the above and certify that the requirements of the conditions of subdivision approval (where the Town is nominated as the clearing authority) have been completed, I have completed the Subdivision Condition Checklist and enclose a copy of the WAPC subdivision approval letter and approved plans (three copies) and confirm that the information supplied in this application is correct.

Applicant's Name:	
Applicant's Signature:	
Date:	

Subdivision Condition Checklist *(to be completed by Applicant)*			
Condition No.	**Condition Requirement (Summary)**	**How Has Condition Been Satisfied?**	**Condition Cleared?** *(Office use only - Y/N and date)*

Privacy Notice

The Town is collecting your personal details to process your request, and as required by law. If you would like to know more about how the Town handles your personal information, please see the Town's Privacy Statement and Collection Notice

If you have any queries, please contact the Town's Statutory Planning Department on 9347 6000